

Newburyport Resident Visitor Parking Permit-Digital

Valid January 1, 2020-December 31, 2020

To add a Residential Street Permit to an online account visit the following website:

<https://newburyportpermits.rmcpay.com>

1. Log In or Sign Up
2. Click "Add New Permit" bar across top of page
3. Click "Use Link Code"
4. Enter link code (provided below)
5. Click "Submit Link Code"
6. Click "Add New Permit" bar across top of page
7. Scroll down to "Visitor Residential Zone"
8. Choose "Purchase" and fill out form.
9. Click "Checkout"
10. Once approved email will be sent and permit will be active until end of the year.

LINK CODE NEEDED TO ADD PERMIT TO ACCOUNT:

To change the Visitor Permit to another vehicle:

1. Log back into the online account
 2. Scroll down current permits
 3. Once at the Visitor Permit click "Manage Permit"
 4. Click "Edit"
 5. Enter the updated visitor plate information
 6. Click "Save"
- The Visitor Parking Permit is only valid in the Residential Zone for which it is issued.
 - **ZONE 1:** Center, Charter, Essex, Fair, Fruit, Garden, Independent, Liberty, Middle, Orange, Otis, Pike, Prospect, Spring, Temple
 - **ZONE 2:** Birch, Court, Green, Harris, Market, Park, Pleasant (66 & higher), Summer (31 & lower), Titcomb, Washington, Winter (28 & higher)
 - **ZONE 3:** Arlington (23 & higher), Ashland (2,8,10), Bricher, Cherry, Ferry (1), Hill, Lafayette (18 & higher), State (184)
 - **Visitor Parking Permit:** *One (1) per household. Residents may choose a digital permit, which shall be used by visitors of the residents of the zone. The visitor permit shall be used only while visitors are actually visiting the household to which the permits are issued. Any abuse in the use of a visitor parking permit shall result in the revocation of the permit by the Parking Clerk.*

Name: _____ Address: _____

Signature: _____ Date: _____