

License Commission Meeting Minutes
4 Green Street, Police Station Conference Room
October 7, 2015

The meeting was called to order at 7:00 P.M.
A quorum was present.

1. Roll Call

In attendance: Craig Holt, Gregg Ogden, Richard Sharp, and Brad Duffin

Absent: Joseph Devlin

2. Minutes

August 5, 2015 minutes, motion to approve by Gregg Ogden, seconded by Craig Holt. So voted.

Sept. 2, 2015 minutes, motion to approve by Craig Holt, seconded by Gregg Ogden. So voted.

3. One Day Licenses

1) *4th Annual Ladies Night Out Run and Walk*

Representative at meeting: Ashley Steeves

Type of License Requested: Beer and Wine

Information discussed about Event: This is the 4th annual event on December 12, 2015 at Nicholson Hall. The event is starting earlier this year at 2pm and they expect to be done by 5pm. They have not had any problems in the past. There are a handful of kids who come with their mothers but they are not allowed into the hall. Under age 21 are marked when registering for the race. Bar is in the back corner near kitchen. TIPs certified servers. They have 400 participants in the race but not all are in the hall at the same time. 1 police officer will be on duty. Ashley Steeves is the crowd control manager.

Purpose of Event: support local charity

License Check-list:

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPs certified bartender: Yes
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Motion to approve the one day beer and wine license by Gregg Ogden, seconded by Richard Sharp. So voted.

Votes Cast:

Joseph Devlin: Absent

Gregg Ogden: Yes

Richard Sharp: Yes

Craig Holt: Yes

Brad Duffin: Yes

2) *Museum of Old Newbury Halloween Hauntings Oct. 25, 2015*

Representative at meeting: Elmily Shafer

Type of License Requested: Beer & Wine

Information discussed about Event: This is the 2nd time for this event at the Oak Hill Cemetery. They will have a band, photo booth and hay rides in addition to a beer tent with one point of entry with a table taking tickets. They expect about 400 people. The commission stressed the contained area for the beer with a rope or fence. They will have designated area for band and beer. This is a 21+ event. They are selling tickets on the website with a check-off for over 21. Bartenders will be checking IDs.

Purpose of Event: fundraiser for the museum

License Check-list:

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPs certified bartender
- Proof of Liability Insurance

\$100.00 check

√ Other: Fire Department Sign Off

Motion to approve the one day beer and wine license pending updated diagram with contained area by Gregg Ogden, seconded by Craig Holt. So voted.

Votes Cast:

Joseph Devlin: Absent
Craig Holt: Yes

Gregg Ogden: Yes
Brad Duffin: Yes

Richard Sharp: Yes

3) Long Way Home Rubish to Runway,, Oct. 17, 2015

Representative at meeting: Elizabeth Rose

Type of License Requested: All Alcohol

Information discussed about Event: This is the 5th annual event to showcase designs using recycled and re-used materials. The funds support Long Way Home building schools in Guatemala. They have hired 2 bartenders from Boston's Best Bartenders. This is a family event, kids are with their parents. They expect to sell out at 200 people. They have 2 bars, 1 near the sound system and 1 near the kitchen. They will have someone monitor the door exiting to the street. Elizabeth Rose is the crowd control manager.

Purpose of Event: fundraiser for Long Way Home

License Check-list:

√ Charitable and/or non-profit organization (to benefit)

√ Event to be legally conducted and revenues raised should further goals of organization

√ TIPs certified bartender

√ Proof of Liability Insurance

√ \$100.00 check

√ Other: Fire Department Sign Off

Motion to approve the one day all alcohol license by Craig Holt, seconded by Richard Sharp. So voted.

Votes Cast:

Joseph Devlin: Absent
Craig Holt: Yes

Gregg Ogden: Yes
Brad Duffin: Yes

Richard Sharp: Yes

4) NEF Lighthouse Auction, Nov. 15, 2015

Representative at meeting: Timothy Fountain

Type of License Requested: All Alcohol

Information discussed about Event: This is the annual auction and the biggest fundraiser for the NEF. They expect to raise approximately \$85,000 for the high school auditorium. This will be held at Nicholson Hall, 7 Harris Street from 6pm to 11:30pm. They expect 225 people and are capping it at 275. They will have 2 bars with 3 to 4 bartenders, all TIPs certified. 1 bar will be in the lower room during the silent auction and then moved to the hall. The 2nd bar will be in the foyer all evening. This is a 21+ event. They will have a police detail. Timothy Fountain is the crowd control manager.

Purpose of Event: fundraiser for Newburyport schools

License Check-list:

√ Charitable and/or non-profit organization (to benefit)

√ Event to be legally conducted and revenues raised should further goals of organization

√ TIPs certified bartender

√ Proof of Liability Insurance

√ \$100.00 check

√ Other: Fire Department Sign Off

Motion to approve the one day all alcohol license by Craig Holt, seconded by Gregg Ogden. So voted.

Votes Cast:

Joseph Devlin: Absent
Craig Holt: Yes

Gregg Ogden: Yes
Brad Duffin: Yes

Richard Sharp: Yes

5) Annunciation Greek Orthodox Church, 1 Day Beer & Wine, Oct. 24, 2015

Representative at meeting: Eric Hansen

Type of License Requested: Beer & Wine

Information discussed about Event: This is an annual Greek Taverna night with dinner and dancing. They

expect 120 people. Fundraiser for the church. They will have a band, families. TIPs certified bartender.

Purpose of Event: fundraiser for the church

License Check-list:

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPs certified bartender
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Motion to approve the one day beer and wine license by Gregg Ogden, seconded by Craig Holt. So voted.

Votes Cast:

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| Joseph Devlin: Absent | Gregg Ogden: Yes | Richard Sharp: Yes |
| Craig Holt: Yes | Brad Duffin: Yes | |

6) Andiamo, 1 Day All Alcohol, Oct. 8, 2015

Board president Brad Duffin approved this retirement party for former Police Marshal Howard at Nicholson Hall, 7 Harris Street on Oct. 8, 2015 from 6 to 10pm. The commission confirmed the approval.

Motion to approve the one day all alcohol license by Gregg Ogden, seconded by Craig Holt. So voted.

Votes Cast:

| | | |
|-----------------------|------------------|--------------------|
| Joseph Devlin: Absent | Gregg Ogden: Yes | Richard Sharp: Yes |
| Craig Holt: Yes | Brad Duffin: Yes | |

7. Miscellaneous

1. Attorney Mark Janos inquired generally about license holders in disputes with landlords and the state.
2. Completed fee questionnaire.
3. Discussion regarding outdoor seating.

8. Adjourn

Motion to adjourn at 8:25pm by Craig Holt, seconded by Richard Sharp. So voted.

Respectfully submitted,
Lynn Varney