

**License Commission Meeting Minutes**  
**4 Green Street, Police Station Conference Room**  
**July 8, 2015**

The meeting was called to order at 7:00 P.M.  
A quorum was present.

**1. Roll Call**

**In attendance:** Craig Holt, Gregg Ogden, Richard Sharp, and Brad Duffin  
**Absent:** Joseph Devlin

**2. Minutes**

Motion to approve the June 3, 2015 minutes by Gregg Ogden, seconded by Craig Holt. So voted.

**3. One Day Licenses**

**1) *Rotary Club Beer and Dogs at the Bed Race***

**Representative at meeting:** Ann Ormond

**Type of License Requested:** Beer and Wine

**Information discussed about Event:** This is an annual fundraiser during the bed race for the Rotary Club. Beer will be supplied by the Newburyport Brewing Company. They cook hotdogs and serve beer. It is for 2 hours on Thursday July 30<sup>th</sup> from 4:30pm to 7pm in the parking lot area of the Tannery. They cordon off the area used for the Farmer's Market. There will be a police detail and they use clear cups only for serving beer. They have not had any negative activity.

**Purpose of Event:** Pan Mass Challenge.

**License Check-list:**

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPS certified bartender: Yes
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Motion to approve the one day beer & wine license by Craig Holt, seconded by Gregg Ogden. So voted.

**Votes Cast:**

Joseph Devlin: Absent

Gregg Ogden: Yes

Richard Sharp: Yes

Craig Holt: Yes

Brad Duffin: Yes

**2) *Greek Annunciation Church Greek Food Festival***

**Representative at meeting:** Joanne Housiantis

**Type of License Requested:** All alcohol

**Information discussed about Event:** This is the annual Greek Food Festival during Yankee Homecoming. They have been doing it for about 30 years. They have about 175 people per day inside Nicholson Hall. They have a section outside that is roped off. The board of directors supervise the event, and the bartender cards. They do serve a Greek liquer in addition to beer. The event is July 24, 25 and 26<sup>th</sup>. Each day gets a separate license.

**Purpose of Event:** Proceeds support the Greek Church

**License Check-list:**

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPS certified bartender: Yes
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Motion to approve three one day all alcohol licenses by Gregg Ogden, seconded by Craig Holt. So voted.

**Votes Cast:**

Joseph Devlin: Absent

Gregg Ogden: Yes

Richard Sharp: Yes

Craig Holt: Yes

Brad Duffin: Yes

**3) Yankee Homecoming Senior King and Queen**

**Representative at meeting:** Jill Ramsdell

**Type of License Requested:** Beer and Wine

**Information discussed about Event:** This is the first time for Jill organizing this event but it has been happening since the mid-1990's. Atria Merrimack place provides the meal at Nicholson Hall where a Senior King and Queen are crowned. They expect 100 to 125 people. There will be a 4piece band for dancing. July 29<sup>th</sup> from 4pm to 8pm.

**Purpose of Event:**

**License Check-list:**

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted
- TIPs certified bartender
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Motion to approve the one day beer & wine license by Gregg Ogden, seconded by Richard Sharp. So voted.

**Votes Cast:**

Joseph Devlin: Absent

Gregg Ogden: Yes

Richard Sharp: Yes

Craig Holt: Yes

Brad Duffin: Yes

**4) Nix's Newburyport Neighborhood Festival**

**Representative at meeting:** Chelsea Johnson

**Type of License Requested:** Beer and Wine

**Information discussed about Event:** This is another event that will be a pre-Yankee Homecoming party on July 18<sup>th</sup> from 2 to 8pm, in the parking lot at Nix's. They expect up to 150 people, they had 130 at the last event. The diagram was modified to swap the vendors and the beer so the beer is farther from the entrance and street.

Commission cautioned on people going into and out of the restaurant into the event. **Purpose of Event:** Proceeds support Pennies for Poverty

**License Check-list:**

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPs certified bartender: Yes
- Proof of Liability Insurance
- \$100.00 check – paid in May
- Other: Fire Department Sign Off

Motion to approve the one day beer & wine license by Gregg Ogden, seconded by Craig Holt. So voted.

**Votes Cast:**

Joseph Devlin: Absent

Gregg Ogden: Yes

Richard Sharp: Yes

Craig Holt: Yes

Brad Duffin: Yes

**7. Miscellaneous**

John Brown was present to discuss the use of a canopy over the chair small table he has next to the cart. He described the canopy and provided the commission with photographs. He also discussed upgrading the cart and provided copies of sample designs. He is requesting to modify the cart by adding the canopy. He specifically had two requests, 1) for guidance on configuration of the cart and 2) where he would be allowed to move his cart on Inn Street. He indicated that he plans to sell a book and offer tours. The commission requested that Mr. Brown provide them with a written request with a detailed description of changes to the cart, and also of the specific location on Inn Street he wants to relocate to. The commission asked for a detailed plan.

This discussion is being continued until August 5, 2015.

**8. Adjourn**

Motion to adjourn at 8:14pm by Craig Holt, seconded by Gregg Ogden. So voted.

Respectfully submitted,  
Lynn Varney