

License Commission Meeting Minutes
4 Green Street, Police Station Conference Room
August 5, 2015

The meeting was called to order at 7:00 P.M.
A quorum was present.

1. Roll Call

In attendance: Craig Holt, Gregg Ogden, Richard Sharp, and Joseph Devlin
Absent: Brad Duffin

2. Minutes

Motion to approve the July 8, 2015 minutes by Gregg Ogden, seconded by Craig Holt. 3 yes, 1 abstained (Devlin), 1 absent (Duffin). So voted.

3. One Day Licenses

1) North End Boat Club Members Summer Party

Representative at meeting: Dean Holt, Acting Commodore

Type of License Requested: All Alcohol

Information discussed about Event: This is an annual members party in the yard and parking lot of the club. The layout is the same as last year. The grassy area the tents are set up on is the property of the neighbors, the Losh's. They have given NEBC permission to use this area. The commission requested the fencing go from the street facing side of the building and from the water facing side of the building to the marsh/phragmite area to have a cordoned off area where the alcohol will stay within. The event is Aug. 22, 2015 from 11am to 5pm. They expect up to 225 people. The club is closed that day. They have not had any negative activity.

Purpose of Event: Member party

License Check-list:

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPs certified bartender: Yes
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Motion to approve the one day all alcohol license by Craig Holt, seconded by Richard Sharp. So voted.

Votes Cast:

Joseph Devlin: Yes

Gregg Ogden: Yes

Richard Sharp: Yes

Craig Holt: Yes

Brad Duffin: Absent

2) Newburyport Fisherman, LLC 2nd Annual Shark and Tuna Tournament

Representative at meeting: Larry Collins

Type of License Requested: Beer & Wine

Information discussed about Event: This is the second year of this event on August 22, 2015 from 6pm to 9pm. This is the awards ceremony for the fishing tournament. They expect about 45 to 50 people, mainly award winners. They will have a police detail at the single entrance. They use a tent with walls and will keep the walls down. All people exiting and entering go through the same place. The police detail will card, and all over 21 will have wristbands. There were no incidents last year.

Purpose of Event: Awards ceremony

License Check-list:

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPs certified bartender
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Motion to approve the one day beer and wine license pending receipt of TIPs certification by Craig Holt, seconded by Gregg Ogden. So voted.

Votes Cast:

Joseph Devlin: Yes

Gregg Ogden: Yes

Richard Sharp: Yes

Craig Holt: Yes

Brad Duffin: Absent

Commissioner Devlin recused himself from the following hearing.

4. Hearing – Alteration of Premises – Newburyport Brewing Company, 4 New Pasture Road

Bill Fisher, co-owner of the Newburyport Brewing Co. attended the meeting. He introduced their tasting room manager, Deanna Moreau. He is asking for approval for a “pop up park” in a 20 x 40 space outdoors with seating for 32 (thirty-two) at 8 (eight) tables, accessible only through the tasting room. He stated that they would like to offer their patrons an opportunity to sit outside during the nice weather to enjoy their beer. The area will be cordoned off with barrels and two white ropes between the barrels. For emergency exit purposes, there will be two sections with a yellow chain link attached with a clip. There will be signage at the emergency exits that state clearly that no alcohol is allowed beyond this point. Patrons will have to purchase the beer inside. They can also purchase food from Metzzy’s Taqueria truck which has an order table inside the doors of the tasting room. All alcohol will remain in the tasting room or the patio area. The commission stated their concern that this is an industrial park.

No one spoke in favor of or against this application.

Motion to approve the alteration of premises with signage posted by Gregg Ogden, seconded by Richard Sharp. 3 yes, 1 recused (Devlin), 1 absent (Duffin). So voted.

Votes Cast:

Joseph Devlin: recused

Gregg Ogden: Yes

Richard Sharp: Yes

Craig Holt: Yes

Brad Duffin: Absent

Commissioner Devlin returned to the meeting.

5. Miscellaneous

1. John Brown of the Spirit of Newburyport Transient Vendor cart appeared regarding the use of the canopy at his cart. The commission noted that after the visit to his cart on July 8, 2015, Mr. Brown did remove the canopy. During Yankee Homecoming he did use the canopy and took it down immediately following the festival. He used the canopy as all of the vendors during that week have canopies/tents. He apologized for stepping outside of the Ordinance and acknowledged that if he had read the Ordinance completely none of this would have ever occurred. The commission requested that he maintain his cart within the specifications of the Ordinance. No further action taken.
2. Commissioner Devlin will bring the updated policies and procedures to the Sept. 2, 2015 meeting for review and further discussion. At that point it is anticipated that the draft will be shared with a few stakeholders for feedback and then a public hearing on the new policies and procedures will be held in November.
3. The fee schedule will be reviewed at the September meeting.

6. Adjourn

Motion to adjourn at 7:53pm by Gregg Ogden, seconded by Richard Sharp. So voted.

Respectfully submitted,
Lynn Varney