

**Minutes of the Newburyport Parks Commission
3 December 2015**

Call to order at 7:12 p.m.

A quorum was present.

In attendance: Steve Sawyer, Ann Dykes, Ann Lagasse

Also in attendance: Lisë Reid, see attached sign in sheet for complete attendance record.

NEW BUSINESS**Issues***Overflow Parking at Cherry Hill Soccer Facility*

Commissioners listened to a presentation by C&J bus lines in which they proposed to use a portion of the parking lot at the Cherry Hill athletic facility for “overflow” parking (proposal attached). They emphasized that C&J would indemnify Newburyport Youth Soccer Association and the City and guarantee the facility be returned to its original condition and that activity would be restricted mainly to business hours. **Motion to approve overflow parking on a trial basis beginning February 19, 2015 contingent upon a mutually agreed upon donation to the Newburyport Parks Conservancy by Commissioner Sawyer, seconded by Commissioner Ann Dykes. So voted on a unanimous voice vote.** Parks Commission later advised Director Reid to seek mayoral approval and to ask a \$500 per week donation to the Newburyport Parks Conservancy for consecutive contract weeks as a starting point for negotiations.

Locking Bradley Fuller Athletic Facility

Director Reid summarized that she had had requests from resident to remove a lock that was installed by a resident to block pedestrian access to the Bradley Fuller Athletic Facility and had subsequently removed the lock. Since then another resident had requested the lock be replaced due to heavy sports-related traffic on Dexter Lane resulting from the pedestrian entrance. Councilor Robert Cronin voiced concerns from residents who prefer the Dexter Lane access to the facility because it is a quicker and safer pedestrian route to the facility and to school than using Johnson and Low Streets. He suggested “no parking” signs be installed to alleviate the traffic issues. He said he would also like to see a more permanent type of gateway installed in place of the chain that was there. **Motion to approve leaving the gate at Bradley Fuller Athletic Field unlocked and installing “no athletic field parking” signage by Commissioner Sawyer, seconded by Commissioner Lagasse. So voted on a unanimous voice vote.**

Cushing Park Book Bins

Representatives from the Friends of the Council on Aging solicited support from the commission to allow them to continue to use Cushing Park as a site for charitable book collection bins. **Motion to approve leaving the bins at Cushing Park until the beautification project design plans are finalized by Commissioner Dykes, seconded by Commissioner Sawyer. So voted on a unanimous voice vote.**

Off leash laws enforcement

Commissioners discussed new, permanent signs based on existing off leash signage designs. **Motion to approve signs with changes by Commissioner Lagasse, seconded by Commissioner Sawyer. So voted on a unanimous voice vote.**

Inn Street Benches

Commissioners reviewed bench designs to replace existing benches in the Inn Street playground and fountain areas. **Motion to approve the non-torsion version of the Sedis bench or equivalent by Commissioner Ann Lagasse, seconded by Commissioner Sawyer. So voted on a unanimous voice vote.**

Permitting - Races on Rail Trail

Commissioners reviewed issues with temporary signage and overcrowding of the trail when used for foot races and other organized events. A proposal to revise permit applications and include a deposit was tabled pending further review.

Bartlet Mall Frog Pond, OPWS

Commissioners reviewed the Bartlet Mall Commission's proposal to install the Ocean Pure Water System (OPWS) in the Frog Pond to clean the water. **Motion to approve installing the OPWS at Frog Pond contingent on adequate funding by Commissioner Ann Lagasse, seconded by Commissioner Sawyer. So voted on a unanimous voice vote.**

Atwood Park

Naming of new green space

Commissioners reviewed a proposal by Director Reid to name the new space at Atwood Park "Garrison Gardens" in honor of the birth home of William Lloyd Garrison, which is purported to be located in close proximity to the park. **Motion to approve the naming of the new space at Atwood Park "Garrison Gardens" contingent on confirmation of historical accuracy by Commissioner Lagasse, seconded by Commissioner Sawyer. So voted on a unanimous voice vote.**

Fencing concern along 9 Atwood Street property line

Commissioners reviewed an abutter complaint that a new fence erected at Atwood Park blocks her view of the Garrison house and reduces light in her yard. The issue was tabled pending further review.

Meeting adjourned 9:05 p.m.

Newburyport Parks Commission Monthly Meeting
 December 3, 2015 - Sign in Sheet

Name	Street Address	Email (optional)
JOHN STEELE - CEO BUS	IRVING'S FARM RD WOODBURY NH	JSTEEL@RIDE2J.COM
MIKE LAPORTE C#J	10 FRANKLIN ST. BARNABURGH	MLAPORTE@RIDE2J.COM
TYNICE KELLEY	24 LUCEY DR	TYNISHA@ALL.COM
KEMUEL KELLEY	24 LUCEY DR	DIPOND@AMCTST.NET
BRIAN IANOND	4 HARVEST DR	
BOB COOIN	126 MERRIMAC	
SUE COOIN	" "	
ADEEN McELHINNEY	197 HIGH ST	
MARIA A CONRAD	1 DEXTER LN	MARCONRAD@CONRADST.NET



December 2, 2015

Newburyport Parks Commission
Newburyport City Hall
60 Pleasant Street
P.O. Box 550
Newburyport, MA 01950

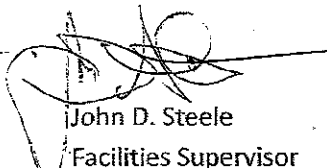
Dear Parks Commission,

C&J Bus Lines, in cooperation and coordination with the Massachusetts Department of Transportation, seeks permission to use a portion of the Cherry Hill Athletic Field parking lot to support park and ride operations at our Newburyport facility. The use of this parking area would support our valet service for offsite parking during peak travel periods when the capacity of the park and ride facility exceeds current capacity. The Newburyport park and ride facility historically exceeds capacity during the holiday and school vacation periods. For the 2015-2016 season, we predict these periods to occur between February 19 through 1 May 2016.

C&J Bus Lines would utilize the large parking area adjacent to the existing ledge outcropping. We will be responsible for all snow removal and upkeep of that area and also accept responsibility to return the area to its original condition upon completion of our use. Our staff will be the only ones utilizing the facility, moving vehicles to the parking area and return them to patrons at the park and ride facility. This location will not be accessed by passengers. The majority of these movements occur during normal business hours and will have limited impact on the neighborhood adjacent to the athletic field.

We would greatly appreciate your favorable consideration of our request. C&J Bus Lines looks forward to growing our positive relationship and support of the Newburyport community.

Thank You,


John D. Steele
Facilities Supervisor
C and J Bus Lines

Re: Overflow parking at Cherry Hill

Matt McDermott [mattnbpt@gmail.com]

Sent: Tuesday, December 01, 2015 6:45 PM

To: Lise Reid

Cc: Kevin Winn [kwinn42@comcast.net]; Eric P [ebpflaum@gmail.com]; Ann Dykes [anndykes@gmail.com]; Karen Popken [KPop@comcast.net]; Ann Lagasse [alagasse79@gmail.com]; Turner Kimberly [duffykt@gmail.com]; ssawyer@designconsultants.org

Lise

I think we are fine with this for the February break but not April. We have games on the back half of April break.

Matt

Sent from my iPhone

On Dec 1, 2015, at 11:19 AM, Lise Reid <LReid@CityofNewburyport.com> wrote:

I will be sending out a packet of info for our Thursday meeting, but wanted to give commissioners and NYSA a heads up about a meeting I had today with CJ Bus Lines. They would like to use Cherry Hill for overflow parking during school breaks, not during sports seasons. Parking would be valet only. They would plow and make sure the parking area was restored to original condition in spring. This request is potentially just for this winter and not for future years. I asked them to attend Thursday's meeting to answer questions you might have.

Thanks,
Lisë

Lisë Reid, CPSI, Director
Parks Department
City of Newburyport
P.O. Box 550
60 Pleasant Street
Newburyport, MA 01950
978-465-4462
Fax 978-465-4452

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Re: Overflow parking at Cherry Hill

Kevin Winn [kwinn42@comcast.net]

Sent: Tuesday, December 01, 2015 9:57 PM

To: Matt McDermott [mattnbpt@gmail.com]

Cc: Lise Reid; Eric P [ebpflaum@gmail.com]; Ann Dykes [anndykes@gmail.com]; Karen Popken [KPop@comcast.net]; Ann Lagasse [alagasse79@gmail.com]; Turner Kimberly [duffykt@gmail.com]; Stephen Sawyer [ssawyer@designconsultants.org]

Hello Lise,

I will be traveling on Thursday night so I will not be able to attend the meeting.

The concern I have is that we have a gravel parking area at Cherry Hill that was not designed to be plowed. If a snow plow goes into that parking area with a blade down then it can really damage the parking area. The gravel would then be pushed onto the new grass seed that was just planted around the perimeter of the parking area. In the spring the gravel would have to be removed out of the new grass seed which may rip the grass seed right out of the ground because the roots are not established yet. Not only the parking area would need to be restored but any grass areas around the perimeter of the parking area as well.

This past winter Cashman Park was used as a snow farm. The snow from the dirt parking lots by the river were dumped on Cashman Park and there were piles of gravel left on Cashman Park when the snow melted. Special paddle wheels had to be used to remove the gravel from the grass. The grass at Cashman Park is much stronger than the grass just planted at Cherry Hill. NYSA paid to have the gravel removed from the Cashman Park grass and NYSA just spent a large amount of money building Cherry Hill, I want to make sure that the whole area is restored to the original condition. I would recommend that photos be taken now in the current condition so we can be assured that the area will be restored to original condition in the Spring.

Currently there is no electricity at Cherry Hill so the lights in the parking area are not working. I do not know the hours that the parking area will be used but it does get very dark around 4:30 - 5:00 PM in the winter. If cars are going to be left in the parking area at night then CJ may want to invest in adding the electricity to the site plus there would be a cost for the electricity used.

Thank you,
Kevin

On Dec 1, 2015, at 6:45 PM, Matt McDermott <mattnbpt@gmail.com> wrote:

Lise

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Matt

Sent from my iPhone

FY2015 CURRENT FY15
BUDGET BALANCE PROJECTED EXPENSES THRU 6/2016

01630001 51166 PRK PARK ADMIN	64,000.00		
Total 001 PERSONNEL SERVICES	64,000.00	34,476.52	34,476.52

002 PURCHASE OF SERVICES

01630002 52420 PRK PARK MAINT	64,916.00	10,645.92	
01630602 53001 PRK FIELD DESIGN			
01630002 52422 PRK BARTLETT MALL	4,950.00	3,870.00	
01630002 52423 PRK MOSELEY WOODS	1,000.00	-	
01630002 52424 PRK ATKINSON COMMON	20,000.00	18,611.11	
01630002 52426 PRK RAIL TRAIL	8,000.00	-	
01630004 55800 PRK OTHER SUPPLIES	5,000.00	133.35	

Total 002 PURCHASE OF SERVICES	103,866.00	33,260.38	
TOTAL FY2015 OPERATING BUDGET	167,866.00		
Projected CPC Reimbursements	(5,503.45)	(5,503.45)	
Total operating funds available		33,260.38	

Charles W. Moseley Trust

31,621.58

Donations Account Breakdown

Available for Bartlett Mall	\$0.00
Available for Moseley	\$3,469.91
Available to general parks	\$4,218.16
Total donations	7,688.07

NPC Funds Available (updated 9/18/2015)

Bartlett Mall	682.25
Bartlett Mall Fountain Restoration	7,000.00
Bench adoption and care of parks	8,127.12
Cherry Hill Field Project	-
Clipper City Rail Trail	(293.10)
Field Maintenance	3,520.00
Field Maintenance - Schools	16,465.66
General Park Maintenance	14,990.72
Inn Street Improvements	-
Joppa Park	-
Moseley	2,748.23
Off Leash	1,000.00
Tennis Nets	-
Tree Sponsorship Atwood	350.00
Woodman Park	2,306.53
TOTAL IN CONSERVANCY FUND	56,897.41