

License Commission Meeting Minutes
4 Green Street, Police Station Conference Room
July 15, 2013

The meeting was called to order at 7:08 P.M.
A quorum was present.

1. Roll Call

In attendance: Brad Duffin, Craig Holt, Donald Zabriskie
Absent: Joseph Devlin, Richard Sharp

2. One Day License

1) *Newburyport Art Association Featured Artist Barbara Stevens Adams*

Representative at meeting: Elena Bachrach

Type of License Requested: Beer and Wine

Information discussed about Event: This is an art opening reception on July 19, 2013. Expecting approximately 40 people. Will be in the Hills gallery, the smallest of the e galleries in the association.

Purpose of Event: Artist reception

License Check-list:

Charitable and/or non-profit organization

Event to be legally conducted and revenues raised should further goals of organization

TIPS certified bartender: Yes

Proof of Liability Insurance

\$100.00 check

Other: Fire Department Sign Off

Donald Zabriskie made a motion to approve the 1 Day Beer/Wine License, seconded by Craig Holt.

Votes Cast:

Craig Holt: Yes

Donald Zabriskie: Yes

Brad Duffin: Yes

2) *Newburyport Art Association Featured Artist Karen Fitzgerald*

Representative at meeting: Elena Bachrach

Type of License Requested: Beer & Wine

Information discussed about Event: This is an art opening reception on August 22, 2013. Expecting approximately 40 people. Will be in the Hills gallery, the smallest of the e galleries in the association.

Purpose of Event: One woman show opening reception

License Check-list:

Charitable and/or non-profit organization

Event to be legally conducted and revenues raised should further goals of organization

TIPS certified bartender: Yes

Proof of Liability Insurance

\$100.00 check

Other: Fire Department Sign Off

Donald Zabriskie made a motion to approve the 1 Day Beer/Wine License, seconded by Craig Holt.

Votes Cast:

Craig Holt: Yes

Donald Zabriskie: Yes

Brad Duffin: Yes

9. Miscellaneous

1) Upcoming agenda items are to invite Ann Ormond from the Greater Newburyport Chamber of

Commerce and to have a discussion regarding upcoming renewals and annual inspections.

2) Upcoming meeting dates are scheduled for Tuesday August 13, 2013 at 7pm at the Police Station Conference room, Wednesdays Sept. 4, Oct. 2, November 6 and Dec.4, 2013.

10. Adjourn

Motion to adjourn at 7:30pm by Craig Holt, seconded by Donald Zabriskie. So voted.