

License Commission Meeting Minutes
4 Green Street, Police Station Conference Room
December 4, 2013

The meeting was called to order at 7:00 P.M.
A quorum was present.

1. Roll Call

In attendance: Richard Sharp, Donald Zabriskie, Brad Duffin
Absent: Joseph Devlin, Craig Holt

2. Minutes

Nov. 6, 2013 Motion to accept the minutes by Richard Sharp, seconded by Donald Zabriskie. So voted.

3. One Day Licenses

1) *Greek Ladies Aid Society 1 Day Beer & Wine License*

Representative at meeting: Dorothy S. Davis

Type of License Requested: Beer & Wine

Information discussed about Event: This is the first year they have added beer/wine to the event. All paperwork was provided by Nov. 15th and Chair Duffin approved.

Purpose of Event: Proceeds support the church and their causes.

License Check-list:

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPs certified bartender: Yes
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Retro approval for 1 day Beer and Wine license.

Votes Cast:

Joseph Devlin: Absent; Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Yes

Brad Duffin: Yes

2) *B&S Event Management Ladies Night Out Run, Wine & Chocolate 1 Day Beer & Wine License*

Representative at meeting: Ashley Steeves

Type of License Requested: Beer & Wine

Information discussed about Event: This is the 2nd annual run, wine and chocolate event. They had a great turnout last year and expect the same. After the run, they host a wine tasting in Nicholson Hall. They expect 350 people. They have a TIPs certified server and the commission requested an additional police officer to the one they have contracted.

Purpose of Event: Post event for ladies night out run.

License Check-list:

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPs certified bartender: Yes
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Motion to conditionally approve pending Police detail by Don Zabriskie, seconded by Richard Sharp.

Votes Cast:

Joseph Devlin: Absent; Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Yes

Brad Duffin: Yes

4. New Manager

1.) 10 Center Street

Mark Janos, attorney for Ten Center Street presented the new manager, Robin Rich. The current manager is on leave. Robin is serve safe alcohol certified. She has been working on the premises since April and works 50 to 60 hours per week. She has also worked at Michael's Harborside. Her resume is attached to the application.

Don Zabriskie made a motion to approve the new manager at Ten Center Street, seconded by Richard Sharp. Motion approved.

Votes Cast:

Joseph Devlin: Absent; Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Yes

Brad Duffin: Yes

2.) The Grog

Nicole Nichelmann will be taking over as manager from her father Richard Simkins. She has been involved with the Grog for the past 15 years, managing and doing the books. Her father is semi-retiring.

Richard Sharp made a motion to approve the new manager at the Grog, seconded by Don Zabriskie. Motion approved.

Votes Cast:

Joseph Devlin: Absent; Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Yes

Brad Duffin: Yes

5. Pouring Permit Change

1.) William Fisher and Chris Webb from Newburyport Brewing Company are requesting a change in their license from Restaurant Pouring Permit to Farmer Pouring Permit. The ABCC sent a letter to farmer/brewer's over the summer notifying them of this change at the ABCC level and informing them to contact the local licensing board for approval. The brewery will continue to offer tasting and to pour pints for sale to on premise customers. This is a Sec. 19B license.

The commission had also requested a check-in after six months of operation. Things are going well at the brewery and they are at maximum brewing capacity right now. They plan to double production in the coming year. The commission had some concerns about this business in the industrial park but there has been no negative feedback.

Richard Sharp made a motion to approve the change to Sec. 19B license, seconded by Don Zabriskie. Motion approved.

Votes Cast:

Joseph Devlin: Absent; Craig Holt: Absent

Richard Sharp: Yes
Donald Zabriskie: Yes
Brad Duffin: Yes

6. Miscellaneous

1) *Newburyport Football Cheerleading 1 Day Beer & Wine License*

Representative at meeting: Carolyn Janvrin

Type of License Requested: Beer & Wine

Information discussed about Event: The cheerleaders have won a competition and are headed to the Nationals and this is a fundraiser to help them defray the cost. This is a first time event at Nicholson Hall from 5pm to 12am on December 13, 2013. They expect 150 people.

Purpose of Event: Proceeds support the trip to the Nationals for the cheerleaders.

License Check-list:

- Charitable and/or non-profit organization (to benefit)
- Event to be legally conducted and revenues raised should further goals of organization
- TIPs certified bartender: Yes
- Proof of Liability Insurance
- \$100.00 check
- Other: Fire Department Sign Off

Motion to approve 1 day Beer and Wine license by Don Zabriskie, seconded by Richard Sharp. Motion approved.

Votes Cast:

Joseph Devlin: Absent; Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Yes

Brad Duffin: Yes

7. Adjourn

Motion to adjourn at 7:55pm by Richard Sharp, seconded by Don Zabriskie. So voted.