

**Minutes of the Board of Water/Sewer Commissioners
June 20, 2016**

Time: 4:30 p.m.

Location: Wastewater Treatment Facility
115 Water Street

Present:

Commissioners: Chairman John Tomasz; Commissioners Roger Jones, Robert Cook, Brendan Coffey, E. Larry Kelley

Staff: Anthony Furnari, DPS Director; Bob Bradbury, Chief Operator; Kathe Talkington, Business Manager; Tom Smolski, Superintendent Water Operations; Jamie Tuccolo, Collection System Superintendent; Jim Moore, Assistant Chief Operator; Jerry Cronin, Pre-Treatment Coordinator

Guests: Mayor Holaday; Bob Rafferty, Environmental Partners

1. Mayor Holaday

Environmental Partners

Bob Rafferty, Environmental Partners, distributed a timeline and reviewed the status of the Odor Treatment Project noting the following:

- Contract 1 – 1 bid received – Methuen Construction
- Bid amount \$254,108; estimated cost \$205,000
- Transfer request contingency should cover cost

Commissioner Jones made a motion, seconded by Commission Tomasz to accept the bid from Methuen Construction in the amount of \$254,108.00.

Vote: 4 yes; 1 abstain (Kelley)

- Ferric Chloride feed and Sodium hypo designed under Contract 1
- Construction will take place over winter
- Late summer bid for Contract 2

115 Water St – Surplus Building Decision

Tony Furnari reviewed the status of declaring the 115 Water St building surplus.

Commissioner Cook made the following motion, seconded by Commissioner Jones:

THAT the Water & Sewer Commission of the City of Newburyport hereby designate the remaining 115 Water Street property (*originally taken by the City for the Wastewater Treatment Plant upgrade project*) as surplus property, no longer required by the Water and Sewer Commission or Department of Public Services, and transfer care and custody of said land, and any structures thereon to the Mayor and City Council for further disposition as they may deem appropriate, subject only to a condition that the City retain rights to such indoor and outdoor storage space as indicated on the attached diagram for continued use by the Department of Public Services and its Sewer Division.

Funds received from sale of surplus land will return to Sewer Division and used to relieve debt.

Vote: 5 yes; 0 no

Mayor Holaday

Mayor Holaday noted that work continues with the AG office on a settlement with CDM.

2. **Appointments/Customer Issues**

None

3. **Minutes**

Commissioner Cook made a motion, seconded by Commissioner Jones to accept the May 23, 2016 minutes as presented.

Vote: 4 yes; 1 abstain (Kelley)

4. **DPS Business Manager's Report – Kathe Talkington**

Ms. Talkington noted that the FY17 proposed Water and Sewer Budgets were approved by City Council.

At the May meeting, Lisa Valcich had distributed and recommended the FY17 Water and Sewer Rate Proposals which does not increase rates. As the rates are anticipated to fund the approved budget, it was recommended that the Board approve the FY17 rates.

Commissioner Kelley made a motion, seconded by Commissioner Jones to approve the FY17 Water and Sewer Rates as proposed. The rates remain the same as FY16.

Vote: 5 yes

5. **Operations Report – Anthony Furnari**

Water Operations – Tom Smolski

Tom Smolski noted:

- Upper Artichoke is down 4-inches and Lower down 18-inches
- Commissioners request reporting in percentage down rather than inches down
- Consumer Confidence Report distributed
- Chlorine Booster Station back on-line
- Start work with DEP on LT2ESWTR (Long Term 2 Enhanced Surface Water Treatment Rule. Involves testing of Cryptosporidium in the water. Testing will be done once a month for next two years.

Pretreatment – Jim Moore

Mr. Moore noted industries tested were ok. Jerry Cronin was introduced as the new Pretreatment Coordinator.

Sewer Operations Report – Bob Bradbury

Mr. Bradbury noted the following:

- problems with Aeration blower - alarm did not come on
- resolved in few hours
- purchased Peristaltic pump to pump Sodium Hypochlorite with better results on pre-chlorination
- Aeration System has problem with balancing, replaced Oxygen Probe and calling Manufacturer to help with balancing system.

Commissioner Tomasz asked if ferric chloride is being added. Mr. Bradbury replied no, waiting for tanker.

Water Distribution

Mr. Furnari noted the following:

- Harris Street water main installation on-going
- working with Parks Department on getting drinking fountains on-line

Sewer Superintendent Report – Jamie Tuccolo

Mr. Tuccolo noted the rodding and jetting of the downtown sewer lines will take place two weeks before Homecoming

Mr. Tuccolo recommends changes to the FOGS policy. Commissioner Cook suggested a joint meeting with the Board of Health and Plumbing Inspector. Mr. Tuccolo noted that if the Water and Sewer Commission changes its policy, the Board of Health will consider changes.

Commissioner Tomasz asked how the change will financially impact restaurants. Mr. Tuccolo replied the change would require more frequent cleaning and could have an effective date of one year after Commission approval.

Jim Moore noted that documentation of cleaning is mandatory and three years of records are required by the Board of Health Ordinance.

Mr. Tuccolo will check with other communities and report back to the Commission on their policy.

Engineering – Tony Furnari

Mr. Furnari noted the following:

- Work on DPS Administration building is moving quicker
- CSS doing great at overseeing Project
- West End Sewer Project is moving along, Wayne Amaral is overseeing
- Updated report at next meeting
- Video inspections completed
- Waiting easement costs for three properties

Commissioner Cook made a motion, seconded by Commissioner Jones to accept the monthly reports as presented.

Vote: 5 Yes

Mr. Furnari noted that applications have been received for the Chief Operator's position and Brendan Coffey agreed to take part in the interviews.

Confirm Next

July 18, 2016

August 15, 2016

6. Warrants Signing

Commissioner Jones made a motion, seconded by Commissioner Kelley to accept the June 1 and June 15 warrants as presented

Vote: 5 yes

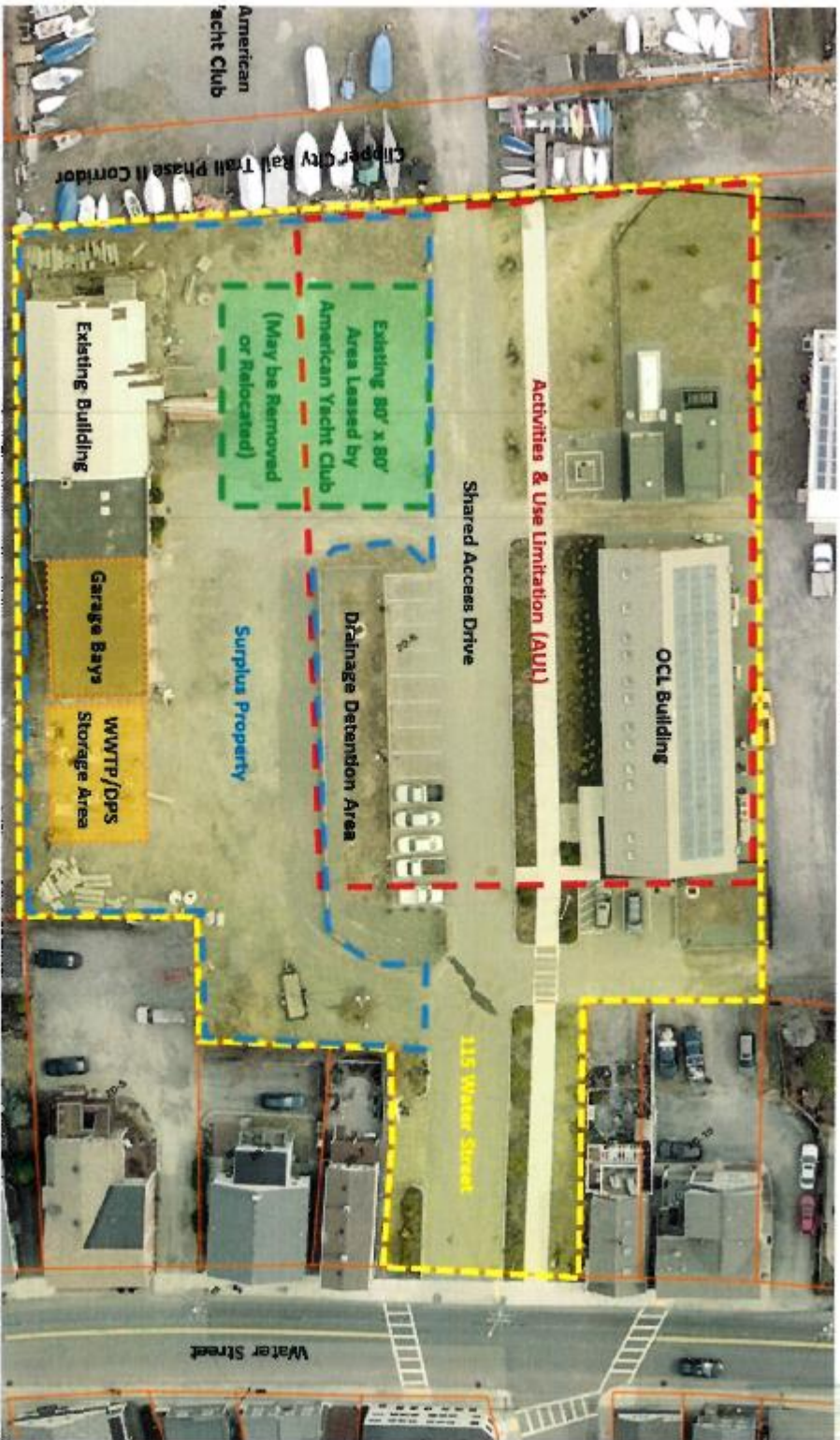
Adjournment

Commissioner Cook made a motion, seconded by Commission Tomasz to adjourn.

Vote: 4 yes

Submitted by:

Kathe Talkington



Votes:

1) Garage Bays: First floor Garage Bays to be retained by City via easement with permission for subsequent owner(s) and/or tenants to provide in-kind replacement for the indoor storage space on-site any within redevelopment scheme. Access easement to be provided from Water Street to Garage Bays. Future owner(s) and/or tenants may build second floor addition over existing garage bays provided that such improvements do not interfere with the purposes of this easement.

2) WWTP/DPS Storage Area: Outdoor storage area equivalent to garage bays in size (sq. ft.) to be retained by City via easement with permission for subsequent owner(s) and/or tenants to provide in-kind replacement for this outdoor storage space on-site within redevelopment scheme. Access easement to be provided from Water Street to Storage Area.