

**Minutes of the Board of Water Commissioners  
Regular Meeting  
February 20, 2013 Minutes**

**Time: 5:30 p.m.**

**Location: DPS Facility, 16A Perry Way**

**Present:**

Board: Erford Fowler, Roger Jones, John Tomasz

Staff: Anthony Furnari, Director; Paul Colby, Superintendent Operations;  
Dan Lynch, Distribution Manager; Ethan Manning, Business Manager;  
Kathe Talkington, Administrative Office Manager;

Guests: None

Commissioner Tomasz called the meeting to order.

**Commissioners Comments**

Commissioner Fowler noted that Chairman Lawler had questioned if the water and sewer bill could be issued as two separate bills. Mr. Manning explained that the cost would increase for printing and postage.

**Customer Issues**

None

**Old Business**

Water Treatment Plant Project

Paul Colby presented the Water Treatment Plant Project update.

He noted the following:

- Second train should be finished mid-March
- Painting is approximately 80% completed
- Electrical – pulling out old wires and rewiring into new
- Backwash drain changed to 24-inch line and backwashing working better
- Old pump station demoed
- Gas service off at valve house
- New Scada control instrumentation panel in filter area

**Construction Report**

Dan Lynch presented the construction report:

- Working on FY14 budget
- Developing irrigation plan for parks
- Concerns with Plum Island continue
- Working on issues with Newbury concerning buildable and non-buildable lots
- Prepared for and attended Plum Island information meeting
- Pulled hydrant at old plant
- Staff assisting with plowing and storm clean-up
- Temporary garage complete – located behind salt shed

- Staff responded to multiple frozen pipe calls.
- Staff continuing work on WTP site.

Commissioner Tomasz noted that Mr. Lynch did a good job at the Plum Island Information meeting.

### **Operations Report**

Mr. Colby noted that the following:

- a temporary shed at the wastewater treatment plant may be moved to the water treatment plant and used for covered storage
- spoke with Kopleman & Paige, DEP and AECOM concerning the Guilford site
- preparing report for Board on the Guilford site.
- DEP annual report completed
- unaccounted for water 3 ½%

Commissioner Tomasz asked if the wells are coming back-up. Mr. Colby replied slowly and added that Indian Hill is down 28-inched. The Artichoke is overflowing.

### **Financial**

#### FY13 Budget

Mr. Manning noted that approximately 61% of the FY13 budget has been spent. expenses are approximately \$1.8M.

#### FY14 Budget

Mr. Manning noted that the FY14 Budget will be reviewed and discussed at the March meeting. Commissioner Tomasz asked why the assumption for consumption is increasing. Mr. Manning noted he will review the numbers before the next meeting.

### **Director's Report**

Mr. Furnari asked the Board to hold a moment of silence in memory of Chairman George Lawler.

Mr. Furnari noted that the legal budget is being increased due to Plum Island.

Mr. Furnari thanked the water crew for the help with snow removal.

### **New Business**

Nothing to report

### **Key Topics**

Nothing to report

### **Tabled Items**

Nothing to report

### **Minutes**

Commissioner Jones made a motion, seconded by Commissioner Fowler to accept the January 23, 2013 minutes as presented.

Vote: 3 yes

**Bills Payable**

Commissioner Jones made a motion, seconded by Commissioner Fowler to accept the February 1 and February 15 budgets as presented.

Vote: 3 yes

Meeting adjourned at 5:55 p.m.

Meeting Schedule

March 20, 2013

April 17, 2013

Submitted by: