

Emma L, Andrews Library and Community Center  
October 15, 2015  
Minutes

Members present: Aine Greaney, Susan Chase, Elizabeth Valeriani, Elizabeth Watson  
Absent: Donna Conway

Heather Rowe reported a balance in the revolving fund as \$17, 702.

Mike Bartlett reported:

- window project still under discussion within the city planning department (any renovation which entails over 25% of the building's square footage has to be approved by the planning department). If not over 25%, it can go through the building committee.
- handicapped sign is up
- replacing the brown bookshelves is in the cue

A question was raised to ask if volunteers could tackle some of the building or renovation tasks at the library. Mike and Heather answered that doing so may go against union rules as well as there being risk of liability and insurance coverage in case of injury. If we had a volunteer willing to accomplish a specific task, a proposal should be presented and discussed at a Commission Meeting.

Upcoming events reported included:

- a very successful, well attended 110th Anniversary Celebration
- fairy house seminars are full...Phyllis will be asked if she would be willing to create an adult or mother/daughter fairy house workshop at the Literary Festival
- Thursday authors' nights have begun
- toddler story hour is a big success with about 23 children and their parent attending
- Wednesday morning story hour is well attended with about 14, Wednesday afternoon has had a small attendance

Book Fund balance \$5528.20.

Aine proposed a Sunday afternoon forum at the Emma focused around Joppa Flats writers and their writing about "place." Involved would be Aine as moderator and presenter, essayist, Doug Chickering, poet and teacher, Margaret Flaherty and Pow Wow poet, David Davis. It will be scheduled on the 9th or 15th from 3:00 to 4:30.

A new supply of Emma trifold brochures are needed adding the new logo to be consistent with our website and stationery and using plain white paper.

Susan and Libbet will draft some amendments to our current policies including:

- excluding the "key" information on the meeting policy
- any meeting scheduled needs to be sponsored by a member of the library

- no advertising material that isn't reflective of the Emma can be left on the table in front of the desk...all such material should be posted on the bulletin board outside the bathroom
- the collection box under the table in front of the desk can be used for fundraisers for young and old in line with the mission of the Emma
- signs on the lawn should be limited to Emma related events.

The meeting was adjourned at 6:35.