

Minutes of the Board of Water/Sewer Commissioners
October 17, 2016
DPS Administration Building – 16C Perry Way
4:30pm

Present Commissioners: John Tomasz, Robert Cook, E. Larry Kelley, Roger Jones, Brendan Coffey

Staff:

DPS Director, Anthony Furnari
Business Manager, Kathe Talkington
City Engineer, Jon-Eric White
Water Distribution Manager, Dan Lynch
Water Operations Superintendent, Tom Smolski
Assistant Water Operations Superintendent, Chris Hood
Sewer Superintendent, Jamie Tuccolo
Sewer Chief Operator, Chris Pratt

Guests:

Mayor Holaday
Councilor Sharif Zeid

1. Mayor Holaday

Mayor Holaday

-Certification of Undesignated fund balance: Water Enterprise \$1,488,343 and Sewer Enterprise \$989,181.

-Plum Island Utility Stabilization Fund: Have been unable to establish. Looking to create a stabilization account, which would take (super majority) 8 votes to transfer out funds. One of the City councilors would like to include the ferric chloride feed (approximately \$96,000) to come out of the utility fund. The Board discussed and decided to not allow the funds to be used for the ferric chloride feed. Jamie Tuccolo noted the addition of ferric chloride effects both in-town and Plum Island.

Commissioner Cook made a motion, seconded by Commissioner Jones to recommend not allowing the Plum Island Utility Stabilization Fund to be used for the ferric chloride feed.

Vote: 5 yes

-The next public meeting on Odor Control project updates will be on Nov 16th at 6:30 pm at City Hall

-Evergreen Commons Proposed Development: The Mayor formally asked the Board of Water and Sewer Commissioners to weigh in on the project. Please review all reports and comments associated with the submission to the Planning Board. The Board may need to schedule a special meeting to review. Mr. Furnari and Mr. Kelley will be collect comments and put together a response by Wednesday 10/25/16.

2. Appointments/Customer Issues

-56 Spofford Street

Traveling for work. Requested to attend 11/28/16 meeting.

-7 Adams Street

Did not attend

3. Approval of Minutes

Commissioner Cook made a motion, seconded by Commissioner Jones to accept the September 19, 2016 minutes as amended.

Vote: 5 yes

4. Business Manager's Report

Ms. Talkington noted the following in the Business Manager's Report;

- Staff has moved into the DPS Admin building
- Notices of potential lien to go out tomorrow
- working on submission for sewer rate relief fund

Mr. Tomasz asked how the commission felt about using the undesignated fund balance – will it be used for rate stabilization? Mr. Kelley commented that the caustic line is still having problems. Mr. Smolski commented that the hypochlorite line is too. A small building is needed on site at the water treatment facility. Mr. Tomasz commented that the staff should start moving forward with this and add to the capital plan for next year.

Commissioner Cook made a motion, seconded by Commissioner Kelley to accept the report as presented.

Vote: 5 yes

5. DPS Operations Reports

Mr. Furnari noted the following on the Director's Report;

- Change orders for odor control to be signed.
- Robert Rafferty could not make the meeting tonight, but submitted a summary as part of the packet.
- Mr. Pratt went to Gloucester to see clarifier covers in use
- Mr. Furnari is not leaving the City
- HEO D2 water construction position is posted
- SCADA and alarm system for Plum Island being scheduled
- IT director working on new building
- Castagna Construction is working on the punch list for new administration building

Mr. White noted the following on the Engineering Report;

- West End Easement Update: The City received two signed easement documents back and are waiting for five more. One resident at 22 Finnegan Way countered the offered \$10,000. There was discussion on whether to accept, counter, or deny the request. The Board decided to counter offer \$7500.

Commissioner Cook made a motion, seconded by Commissioner Jones to counter offer 22 Finnegan Way at \$7500 for the easement.

Vote: 5 yes

- Plum Island hydrant project: Dianne started field work for this. The Board was concerned about affecting summer rentals. Mr. White explained the preliminary zoning plan would not affect people multiple days in a row. Mr. Cook asked if bypass piping would be reasonable. This could be possible.

Mr. Tuccolo noted the following on the Sewer Operations Report;

- 7200 linear feet of sewer pipe has been installed in the force main project. Manholes were installed last week on Greenleaf Street. The end of the project is near.
- Lift station project – Will go out to bid in December or January. DEP does not need to review.
- AIRVAC is coming in November to start installing alarms

Mr. Pratt noted the following on the Sewer Report;

- Effluent flow to the plant was 1.4 MGD
- Took one clarifier out and has improved things
- Continued progress on covering sources of odor at the Plant
- 2 of 3 aerations running
- Staying on maintenance to get ahead of potential problems
- 2 odor complaints

Mr. Hood noted the following on the Water Operations Report;

- 75% capacity today in the reservoirs – recommend we stay where we are with water ban
- assisting nighttime flushing
- Sludge has been hauled – there was abundance this year
- Started round 2 cryptosporidium testing

Mr. Cook asked if there was an issue of swimming in the reservoirs. Mr. Hood responded that over the summer canoeing, etc. was happening. They will be installing signage prohibiting this.

Commissioner Cook made a motion, seconded by Commissioner Kelley to accept reports as presented.

Vote: 5 yes

6. Sewer Pretreatment Report

See above.

7. New/Old Business

- West End Project
- See Engineer's Report above.

Mr. White commented that the City will be applying for a grant associated with repairing the Plummer Spring bridge.

-18 Dawes Street Update

Mr. Tuccolo's team did a camera inspection on the sewer line at 18 Dawes Street. There was no PVC, it was all clay. There were many tree roots in the line. Mr. Jones will need to make repairs on his own sewer line.

8. Executive Session

None

9. Confirm Next Meetings

The next meeting will be held at 4:30p at 16C Perry Way;
November 28, 2016

Vote: 5 yes

10. Warrant Contract Signing

*Commissioner Jones made a motion, seconded by Commissioner Cook to accept the warrants presented.
Vote: 5 yes*

11. Adjournment

*Commissioner Cook made a motion, seconded by Commissioner Jones to adjourn the meeting at 5:45p.
Vote: 5 yes*

Respectfully Submitted By:
Katie Mahan