



CIVIL ENGINEERING  
TRANSPORTATION/TRAFFIC  
WATER/WASTEWATER  
GEOTECHNICAL  
LAND SURVEYING  
ENVIRONMENTAL  
PLANNING

January 8, 2019

Newburyport Planning Board  
Attn; Bonnie Sontag, Chair  
60 Pleasant Street  
Newburyport, MA 01950

**Subject: 10 Mullikan Way  
Minor Site Plan Review Waiver Request**

Dear Bonnie,

Please see the list of waivers requested for the provided Minor Site Plan Review application. The project proposes only interior renovation and reallocation of use for a portion of the building from Light Industrial use to an Animal Boarding/Kennel business. There is no site work proposed with this project other than providing a fenced in dog run to the rear of the building over the existing paved rear drive. With the minimal site and exterior building work associated with this project we are requesting the following waivers to the submission requirements of Section XV-E Material for review of the Newburyport Site Plan Review regulations;

XV-E a.4. *Landscaping:* Planters have been provided at the entry to the new facility. The project is located within the industrial park with no site work proposed thus we are requesting a waiver for a Registered Landscape Architect stamped landscape plan.

XV-E a.7. *Public access:* There is no public access component with this project.

XV-E a.8. *Lighting:* The exiting site is currently adequately lighted with no changes proposed.

XV-E a.10. *Water and waste disposal, drainage and other utilities:* There are no new utility connections required nor increased paved areas requiring new drainage or stormwater management facilities.

All of the items within section XV-E b. *Narrative submittals* are required for major projects only, so no waivers are needed for these requirements. Please do not hesitate to contact me should you have any questions regarding this material at 617-776-3350 ext. 115.

Sincerely yours,  
**DESIGN CONSULTANTS, INC.**

*Stephen Sawyer*

Stephen Sawyer  
Sr. Project Manager