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April 21, 2020

Via Electronic Mail

Bonnie Sontag, Chair
Planning Board
City of Newburyport
City Hall
60 Pleasant Street
Newburyport, Massachusetts 01950

Re: Site Plan Review; Special Permit for Parking, and Downtown Overlay
District Special Permit – Continuation Request
93 State Street, Newburyport, MA (the “Property”);
Assessor’s Map: 14 Lot: 39 and 40

Dear Chair and Members of the Board:

Reference is made to the above-captioned matter. In that connection, this firm represents the owner of the Property, the Institution for Savings in Newburyport (the “Bank”), relative to the construction of a two-story addition to the rear of the building located on the Property.

In light of the current pandemic and difficulty with public hearings, the Bank respectfully requests a continuance from the Board’s May 6, 2020 meeting to the May 20, 2020 meeting.

Thank you for your time and consideration.

Respectfully submitted,
Institution for Savings in Newburyport
~~By its attorney~~


Lisa L. Mead

cc: Client

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