



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950

Phone 978.463.7700
Fax 978.463.7747

www.mtclawyers.com

CORRECTED
November 23, 2020

Via Electronic Mail

Bonnie Sontag, Chair
Planning Board
City of Newburyport
City Hall
60 Pleasant Street
Newburyport, Massachusetts 01950

Re: Site Plan Review; Special Permit for Parking, and Downtown Overlay
District Special Permit – Continuation Request
93 State Street, Newburyport, MA (the “Property”);
Assessor’s Map: 14 Lot: 39 and 40

Dear Chair and Members of the Board:

Reference is made to the above-captioned matter. In that connection, this firm represents the owner of the Property, the Institution for Savings in Newburyport (the “Bank”), relative to the construction of a two-story addition to the rear of the building located on the Property.

The Applicant previously requested a continuance from your December 2, 2020 meeting to January 13, 2021. However, it was brought to our attention that there is no January 13, 2021 meeting date. Therefore, the Applicant now respectfully requests a continuance to the January 6, 2021, Planning Board meeting. Please confirm this is acceptable at your earliest convenience.

Thank you for your time and consideration.

Respectfully submitted,
Institution for Savings in Newburyport
By its attorney


Lisa L. Mead

Millis Office

730 Main Street, Suite 1F
Millis, MA 02054
Phone 508.376.8400

cc: Client