



Mead, Talerman & Costa, LLC
Attorneys at Law

May 12, 2020

30 Green Street
Newburyport, MA 01950
Phone 978.463.7700
Fax 978.463.7747

www.mtclawyers.com

Via Electronic Mail

Bonnie Sontag, Chair
Planning Board
City of Newburyport
City Hall
60 Pleasant Street
Newburyport, Massachusetts 01950

Re: Site Plan Review; Special Permit for Parking, and Downtown Overlay
District Special Permit – Continuation Request
93 State Street, Newburyport, MA (the “Property”);
Assessor’s Map: 14 Lot: 39 and 40

Dear Chair and Members of the Board:

Reference is made to the above-captioned matter. In that connection, this firm represents the owner of the Property, the Institution for Savings in Newburyport (the “Bank”), relative to the construction of a two-story addition to the rear of the building located on the Property.

The Bank has not completed the revisions to its plans. The Bank respectfully requests a continuance from the Board’s May 20, 2020 meeting to the June 3, 2020 meeting.

Thank you for your time and consideration.

Respectfully submitted,
Institution for Savings in Newburyport
By its attorney

A handwritten signature in black ink, appearing to read 'Lisa L. Mead', written over a horizontal line.

Lisa L. Mead

cc: Client

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054
Phone 508.376.8400