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July 30, 2018

IN HAND

Bonnie Sontag, Chair
Planning Board
City of Newburyport
City Hall
60 Pleasant Street
Newburyport, Massachusetts 01950

RE: Evergreen Commons Minor Modification / Grading at Brown Ave.
Entrance

Dear Chair and Members of the Board;

Reference is made to the above-captioned matter. In that connection, I have included additional information relative to the minor modification request submitted on July 18, 2018. Since that time, the City Engineer, Jon Eric White requested additional information. Attached you will find an executed Stormwater Management Permit for 3 Brown Avenue. Further, we have attached a revised grading plan of that area of the proposed subdivision roadway and surrounding area.

I thank you in advance for your time and consideration.

Respectfully submitted
Evergreen Commons LLC
By Its attorney

A handwritten signature in black ink, appearing to read 'Lisa L. Mead', written over a horizontal line.

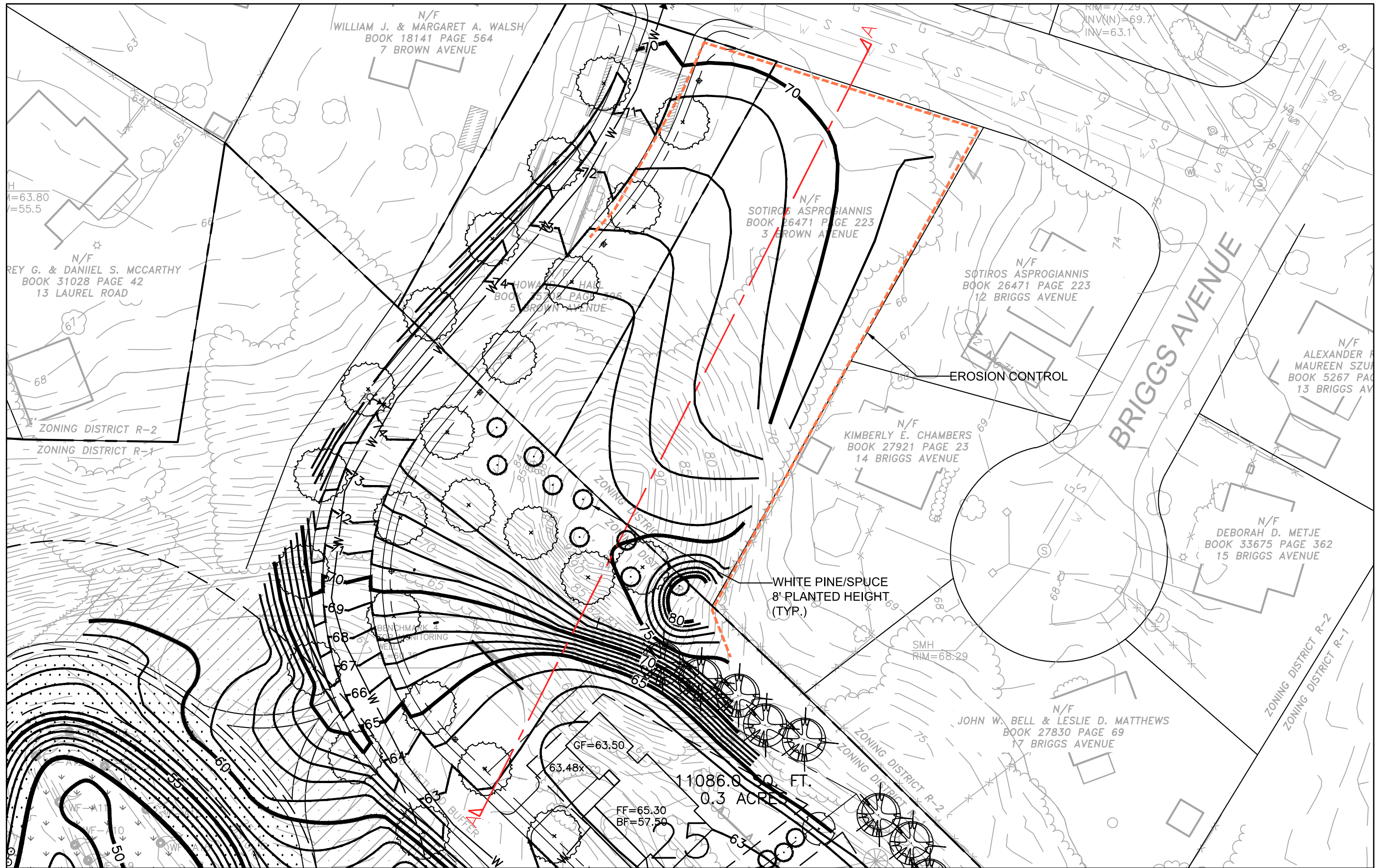
Lisa L. Mead

cc: Client

Millis Office

730 Main Street, Suite 1F
Millis, MA 02054

Phone 508.376.8400



SCALE: 1" = 40'

3 BROWN AVE. GRADING PLAN
 S.SAWYER/MCG
 JULY 26, 2018



STORMWATER MANAGEMENT PERMIT

Revised 05/15/14

Department of Public Services
Engineering Department
16A Perry Way
Newburyport, MA 01950
Telephone: 978-465-4464 x1711

APPLICATION

Received Date: _____
Fee Paid: _____
Date Paid: _____
Permit #: _____
Approved By: _____
Approval Date: _____
(For DPS use only)

1. Project / Site Information

Is site less than 10,000 sq ft of land disturbance? If 'no', then no permit required. If 'yes', continue below.

Project / Site Name: #3 Brown Ave. Grading

Project Street / Location: #3 Brown Ave.

Assessor's Map: 111 Parcel(s): 12

Applicant Type (Check One) Single-Family Commercial and Other Non-Single-Family

Application Fee Structure		Proposed Project Land Disturbance (sq. ft.)	Application Fee (Non-Refundable)
Land disturbance less than 10,000 square feet	No permit required		
Land disturbance 10,000 square feet and greater	\$200.00 base fee plus \$1.00 for every 1,000 square feet of land disturbance	22,500 sf	\$222.50

Total Area of Impervious Surfaces: (Paved, parking, decks, roofs, etc.) (sq. ft.)

<u>Existing</u>	<u>Proposed</u>	<u>Net</u>
0sf	0sf	No change, grading only

2. Applicant Information

Name: Satiros Asprogiannis
Address: 12 Briggs Ave.
Phone: 978-457-7600
E-mail: jgood123@live.com

3. Owner Information

Check box if Owner is also the Applicant

4. Application Waiver

The project described above is exempt from meeting the stormwater management standards as outlined in the Newburyport Stormwater Management Ordinances (Chapter 17) for the following reason:

Land disturbance is less than 10,000 square feet.

Other: _____

Attach any relevant and supporting documentation for an Application Waiver.

5. Certification

I hereby certify that the information contained herein including all attachments is true, accurate, and complete to the best of my knowledge. Further, I grant the Newburyport Department of Public Services and its agents permission to enter the property to verify the information in the application and to inspect for compliance with the resulting permit.

Applicant's Signature *Date*

Owner's Signature *Date*



**STORMWATER MANAGEMENT
PERMIT**

APPLICATION

REQUIREMENTS & CHECKLIST

REQUIREMENTS & INFORMATION:

1. Documentation requirements are listed in the Stormwater Rules and Regulations for the Stormwater Management Plan, Erosion and Sediment Control Plan, and Operation and Maintenance Plan. Refer to the Stormwater Rules and Regulations for additional important information, including design requirements, standards, etc.
2. The site owner or his/her technical representative shall file **three (3) hardcopies and one (1) digital copy (CAD & PDF)** of the *Stormwater Management Permit Application Package* with the City Engineer (Enforcement Officer). While the Applicant can be a representative, the Permittee must be the owner of the site.
3. No change or alteration of the plans approved by the Stormwater Management Permit shall be made without further review by Engineering (see Regs).
4. A Permit shall expire three (3) years from the date of issuance.
5. Engineering Dept shall review the application, all final responses and decisions will be as follows:
 - a. Approved as Submitted: Approval of the Stormwater Management Permit Application, based upon a determination that the proposed stormwater management systems and measures, as set forth in the design plans submitted in accordance with Section 8, will meet the Standards specified in Section 7, will adequately protect the water resources of the City, and are in compliance with the requirements set forth in the Regulations.
 - b. Approved with Conditions: Approval of the Stormwater Management Permit Application, based upon a determination that the proposed stormwater management systems and measures, as set forth in the design plans submitted in accordance with Section 8, subject to any conditions, modifications, or restrictions required by the Enforcement Officer to ensure that the project will meet the Standards specified in Section 7, will adequately protect the water resources of the City and are in compliance with the requirements set forth in the Regulations.
 - c. Not Approved: Disapproval of the Stormwater Management Permit Application, based upon a determination that the proposed stormwater management systems and measures, as set forth in the design plans submitted in accordance with Section 8, will not meet the Standards specified in Section 7, will not adequately protect the water resources of the City, or are not in compliance with the requirements set forth in the Regulations.

CHECKLIST:

The **Stormwater Management Permit Application Package** shall include:

- Completed Application Form with signatures of all owners;
- Stormwater Management Plan* and supporting documentation, if applicable;
- Erosion and Sediment Control Plan*;
- Operation and Maintenance Plan*, if applicable;
- NPDES General Permit for Discharges from Construction Activities* Application, including Notice of Intent and Stormwater Pollution Prevention Plan (SWPPP), if applicable;
- Site Plan*
- Decisions or Approvals of other permitting agencies, including but not limited to the Zoning Board of Appeals, Planning Board, Conservation Commission, as applicable;
- Application Fee*: The application will not be accepted without the non-refundable Application Fee specified in the application. The Application Fee for the Permit shall be in addition to any fee requirements for other applications for permits for the same project before any other City Board or Commission which may review the project.
- Record at Registry of Deeds*: Prior to commencement of construction, the approved (signed) Stormwater Management Permit Application (2 pages) shall be recorded at the Southern Essex District Registry of Deeds, in the chain of title for the property that is the subject of the Stormwater Management Permit. A copy of the signed Stormwater Management Permit, as recorded at the Registry, shall be provided to the Enforcement Officer.
- Pre-Construction Meeting*: Prior to any land disturbance, the Applicant is required to meet with the Enforcement Officer to review the permitted work.
- Site Inspections*: Along with the required inspections defined in the City Stormwater Rules and Regulations, the Applicant is subject to periodic site inspections from the Enforcement Officer during construction to ensure the Applicant has not altered the project from the approved proposed submittal. If during construction a change of conditions is encountered, the Applicant must notify DPS and the Enforcement Officer to determine the most viable solution.
- Final Inspection*: The Applicant is subject to a final site inspection by the Enforcement Officer upon the completion of construction to ensure the Applicant's work complies with the approved permitted submittal.
- Final Submittals*: Upon completion of the project and final inspection, the Applicant shall submit all as-builts for the site along with an Operation and Maintenance Plan or other documents if deemed necessary.
- Certificate of Completion*: The Applicant will be provided a Certificate of Completion upon successful achievement of all prior items listed on the checklist.