



CITY OF NEWBURYPORT

Transient Vendor/Hawker Peddler License Application

The City of Newburyport regulates the selling of food, goods, and merchandise on all sidewalks, streets, and public property. The Newburyport License Commission is the only entity within the city with the authority to grant a transient vendor license. Failure to obtain a license prior to vending goods on a public way will result in municipal fines for violation of Chapter 9, Article VII, Division I of the Code of Ordinances of the City of Newburyport.

Applications for license renewal or new licenses for the 2023 season may be submitted to the Newburyport Licensing Commission, PO Box 550, Newburyport, MA 01950 at least four weeks prior to a scheduled Licensing Commission meeting (usually the first Wednesday of the month). The applicant is responsible for placing a legal ad in the local newspaper 10 days prior to the meeting.

Applicant Section (Please Complete)

This is an application for: _____ License Renewal _____ New License

Name _____ Business Name _____

Telephone _____ Email _____

Mailing Address _____ City _____ State _____ Zip Code _____

Home Address _____ City _____ State _____ Zip Code _____

Business Address _____ City _____ State _____ Zip Code _____

Description of goods you wish to sell _____

Dates you wish to conduct business in the City of Newburyport _____

Anticipated days of week and hours of operation _____

Selling edible goods ___ Yes ___ No (If yes, Board of Health must approve below.)

Board of Health Approval _____ Date _____

License fee submitted ___ Yes ___ No Certificate of insurance submitted ___ Yes ___ No

***Note:** Applications are considered complete only upon the inclusion of the license fee **and** certificate of insurance, completed application with all presentation materials. Please see attached transient vendor ordinance for license fees.*

Signature of Applicant _____

Print Name _____

Date _____

License Commission Approval: _____ Date: _____