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CITY OF NEWBURYPORT FY 2024

TRANSFER/APPROPRIATION REQUEST

Department: Mayor's Office
Submitted by: Mayor Sean R. Reardon **Date Submitted:** 9/26/2023

Transfer From:

| | | | |
|-----------------|--------------------------|------------|--------------|
| Account Name: | Parklet Maintenance Fund | Balance: | \$ 42,433.90 |
| Account Number: | 8290-59600 | Category: | \$ - |
| Amount: | \$10,000.00 | Trans I/O: | \$ - |

Why Funds Are Available:

The Parklet Maintenance Fund was established by ORDR00327_03_14_2022, to account for parklet permit fees that are charged for ongoing maintenance and operations of city parklets, as well as future replacement of said parklets. In accordance with MGL c. 40, §5B, all appropriations from the fund require a two-thirds vote of the City Council.

Transfer To:

| | | | |
|-----------------|-----------------------|------------|---------------|
| Account Name: | HWY Downtown Parklets | Balance: | \$ - |
| Account Number: | 01421002-52251 | Category: | \$ 462,014.66 |
| Amount: | \$10,000.00 | Trans I/O: | \$ - |

Why Funds Are Needed:

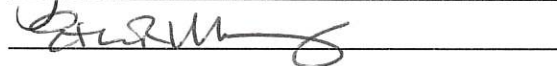
The downtown parklets were installed with funding from the MassDOT's Shared Streets and Spaces Grant. The grant covered the cost of the parklets, installation, as well as associated planters and signage. Grant funds have now been fully drawn down, and as such, an appropriation is needed to cover related costs going forward. An initial transfer of \$10,000 is requested. Attached are the current estimated annual costs and fees collected, based on the 2023 season.

Sean R. Reardon, Mayor:



Date: 9/18/2023

Ethan R. Manning, Auditor:



Date: 9/18/2023

City Council Action:

In City Council September 26, 2023:

Motion to approve by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 10 yes, 1 absent.
 Motion passes.

Parklets Estimated Costs & Fees (Based on 2023 season)

| <u>Maintenance Costs</u> | <u>Qty</u> | <u>Rate</u> | <u>Total</u> |
|---|------------|-------------|------------------------|
| Parklet Pots (soil + 16 plants per pot) | 40 | \$142 | \$5,680 |
| Monthly Maintenance (watering every other day, replacements, pruning and fertilization) | 6 | \$1,200 | \$7,200 |
| Sub-Total Plantings | | | <u>\$12,880</u> |
| Parklet hardware / supplies (estimated) | | | \$1,500 |
| Total Maintenance Costs | | | <u>\$14,380</u> |
| Permit Fees Collected | | | \$17,934 |
| Less: Maintenance Costs | | | (\$14,380) |
| Difference | | | \$3,554 |

^ For long-term maintenance and replacement of parklets