



CITY OF NEWBURYPORT FY 2023

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NEWBURYPORT, MA

TRANSFER/APPROPRIATION REQUEST

APR 18 P 2:51

Department: Mayor

Submitted by: Mayor Sean R. Reardon

Date Submitted: 4/24/2023

Transfer From:

Account Name:	<u>IT Sal Director</u>	Balance:	\$ 41,115.41
Account Number:	<u>01151001-51101</u>	Category:	\$ 59,757.74
Amount:	<u>\$14,673.00</u>	Trans I/O:	\$ -

Why Funds Are Available:

A surplus in this account exists due a position vacancy at the start of the fiscal year.

Transfer From:

Account Name:	<u>AUD Sal Financial/Purchasing Analyst</u>	Balance:	\$ 32,223.87
Account Number:	<u>01135001-51104</u>	Category:	\$ 84,549.48
Amount:	<u>\$15,908.00</u>	Trans I/O:	\$ -

Why Funds Are Available:

A surplus in this account exists due a position vacancy at the start of the fiscal year.

Transfer From:

Account Name:	<u>TRS Sal Staff</u>	Balance:	\$ 46,154.01
Account Number:	<u>01145001-51103</u>	Category:	\$ 98,126.00
Amount:	<u>\$16,612.92</u>	Trans I/O:	\$ -

Why Funds Are Available:

A surplus in this account exists due a position vacancy at the start of the fiscal year.

Transfer To:

Account Name:	<u>IT Munis License</u>	Balance:	\$ (5,403.99)
Account Number:	<u>01151002-53001</u>	Category:	\$ 25,518.07
Amount:	<u>\$14,194.06</u>	Trans I/O:	\$ -

Why Funds Are Needed:

Additional cost of migrating the City's financial software (MUNIS) to SaaS/cloud hosted by Tyler Technologies.

Transfer To:

Account Name:	<u>IT Software/Licensing</u>	Balance:	\$ (29,669.33)
Account Number:	<u>01151002-53002</u>	Category:	\$ 25,518.07
Amount:	<u>\$32,999.86</u>	Trans I/O:	\$ -

Why Funds Are Needed:

1) Subscriptions needed for email filtering, secure email sending, a disaster recovery service and archiving for the City's email platform (\$25,811.86) and 2) Subscriptions needed for public records request and social media archiving compliance (\$7,811.00)

Sean R. Reardon, Mayor:



Date:

4/18/2023

Ethan R. Manning, Auditor:



Date:

4/18/23

City Council Action: