



# CITY OF NEWBURYPORT FY 2023

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

## TRANSFER/APPROPRIATION REQUEST

MAR 21 P 3:45

**Department:** Mayor

**Submitted by:** Sean R. Reardon, Mayor

**Date Submitted:** 3/27/2023

**Transfer From:**

Account Name:	General Fund - Free Cash	Balance:	\$ 1,907,195.00
Account Number:	01-35910	Category:	n/a
Amount:	\$30,000.00	Trans I/O:	\$ (2,055,981.00)

**Why Funds Are Available:**

The Massachusetts Department of Revenue certified Free Cash for FY2023 at \$3,963,176. These funds are available for any legal expenditure with the approval of the Mayor and a vote of the City Council.

**Transfer To:**

Account Name:	City Hall Main Floor HVAC	Balance:	\$ 54,629.00
Account Number:	New CIP Account	Category:	\$ -
Amount:	\$30,000.00	Trans I/O:	\$ -

**Why Funds Are Needed:**

Approximately two months ago, the HVAC system that feeds interior offices on the main floor of City Hall failed. These offices all lack windows and house the Human Resources Department/rear conference room, as well as, two staff in the Mayor's Office. The City is working on a longer-term plan to assess heating and cooling in the rest of the building, however these spaces need to be addressed sooner. While the temperatures have been tolerable recently, it would become unbearable over the summer. The system is beyond its useful life (over 25 years old) and would be replaced with a new two-ton, three-zone, energy-efficient ductless split system. DPS has received quotes of approximately \$30,000 and would look to schedule the work as soon as funding is approved.

Sean R. Reardon, Mayor:



Date:

3/21/2023

Ethan R. Manning, Auditor:



Date:

3/21/2023

City Council Action: