



# CITY OF NEWBURYPORT FY 2022

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NEWBURYPORT, MA

2022 MAY 24 PM 3:06

## TRANSFER/APPROPRIATION REQUEST

**Department:** Mayor's Office  
**Submitted by:** Sean R. Reardon, Mayor **Date Submitted:** 5/31/2022

**Transfer From:**

Account Name:	<u>Multiple - See attached</u>	Balance:	<u>\$ -</u>
Account Number:	<u>Multiple - See attached</u>	Category:	<u>\$ -</u>
Amount:	<u>\$3,021,480.56</u>	Trans I/O:	<u>\$ -</u>

**Why Funds Are Available:**



Funding from Free Cash, Retained Earnings, closed-out capital projects and other available funds. See attached detail.

**Transfer To:**

Account Name:	<u>Multiple - See attached</u>	Balance:	<u>\$ -</u>
Account Number:	<u>Multiple - See attached</u>	Category:	<u>\$ -</u>
Amount:	<u>\$3,021,480.56</u>	Trans I/O:	<u>\$ -</u>

**Why Funds Are Needed:**

Funding for FY2023 capital and reserves. See attached detail and supporting documentation.

Sean R. Reardon, Mayor:  Date: 5/24/2022  
 Ethan R. Manning, Auditor:  Date: 5/24/2022  
 City Council Approval:

**Transfer/Appropriation Request - FY2023 Capital and Non-Recurring PAYGO Funding Recommendations (Submitted: May 31, 2022)**

<b>Transfer From:</b>				<b>Transfer To:</b>			
<b>Account Name</b>	<b>Current Balance</b>	<b>Account Number</b>	<b>Amount</b>	<b>Account Name</b>	<b>Current Balance</b>	<b>Account Number</b>	<b>Amount</b>
NBPT 40R Zoning Incentive	\$578,000.00	20020029	\$578,000.00	DPS Salt Shed Replacement/Upgrades (HW006)	\$0.00	New	\$360,000.00
				Nock/Molin & NHS-Control System Upgrades (SC005)	\$0.00	New	\$109,600.00
				Police Station Locker Rooms (PD002)	\$0.00	New	\$108,400.00
General Fund - Free Cash	\$1,516,007.32	01-35910	\$539,517.38	Stabilization Trust Fund	\$3,518,057.24	8263	\$73,350.71
				Water, Sewer & Highway Downtown Utility Upgrades (HW003)	\$0.00	New	\$66,666.67
				Pick-Up Truck with Utility Body & Plow (SC013)	\$0.00	New	\$65,000.00
				OPEB Trust Fund	\$1,020,909.88	8280	\$55,300.00
				Replace/Update Radio Equipment (FD003)	\$0.00	New	\$55,000.00
				Nock/Molin & NHS-Control System Upgrades (SC005)	\$0.00	New	\$50,400.00
				NHS-Engineering Services (SC007)	\$0.00	New	\$40,000.00
				Technology Upgrades (IT001)	\$102,146.70	3103	\$37,500.00
				Field Improvement - Fuller Complex (PK006)	\$0.00	New	\$30,000.00
				Newburyport Skatepark Repairs (PK012)	\$0.00	New	\$24,000.00
				Enclosed Landscape Trailer (PK021)	\$0.00	New	\$17,300.00
				Infield Groomer (PK017)	\$0.00	New	\$15,000.00
				Inn Street & Downtown Parks Improvements (PK010)	\$0.00	New	\$10,000.00
Maint/Capital Improve TF	\$215,125.31	8268	\$215,125.31	Stabilization Trust Fund	\$3,518,057.24	8263	\$341,829.86
HS Projector Upgrade	\$49,936.85	3816	\$49,936.85				
Trackless Vehicle	\$45,357.93	3116	\$45,357.93				
One (1) 6 Wheel Dump Truck w/Plow	\$19,810.80	3105	\$19,810.80				
Two (2) Sander Inserts for Dump Trucks	\$4,360.00	3108	\$4,360.00				
HS Computer Upgrade	\$2,716.50	3817	\$2,716.50				
Laptops For Police Cruisers	\$2,443.83	3614	\$2,443.83				
Underground Storage Tank	\$2,023.38	3019	\$2,023.38				
Cm Law Enforcement Tr	\$55.26	8265	\$55.26				
Dive Team Equipment	\$41,600.00	3110	\$41,600.00	Police Station Locker Rooms (PD002)	\$0.00	New	\$41,600.00
Water Retained Earnings	\$1,474,050.00	60-35920	\$678,581.35	Indian Hill Raw Water Line (WA002)	\$0.00	New	\$218,814.69
				Water Treatment Plant Evaluation & Upgrades (Design) (WA005)	\$0.00	New	\$170,000.00
				Watershed/Public Water Supply Protection (WA004)	\$0.00	New	\$100,000.00
				Lower Artichoke Reservoir Dam Improvements (WA003)	\$0.00	New	\$85,000.00
				Water, Sewer & Highway Downtown Utility Upgrades (HW003)	\$0.00	New	\$66,666.66
				OPEB Trust Fund	\$1,020,909.88	8280	\$23,100.00
				Technology Upgrades (IT001)	\$102,146.70	3103	\$15,000.00
Rplc 12" Wtr Supply Line WTP	\$100,000.00	4010	\$100,000.00	Indian Hill Raw Water Line (WA002)	\$0.00	New	\$231,185.31
Rplc Wtr Supply Line WTP	\$50,000.00	4011	\$50,000.00				
Route 1 Water Main Project	\$49,343.65	4008	\$49,343.65				
Pub Wtr Supply Resiliency Plan	\$10,057.16	4012	\$10,057.16				
HVAC Improvements	\$43,569.00	3415	\$21,784.50				
PI Hydrant Replacement	\$472,543.17	4005	\$100,000.00	Plum Island Chlorine Booster Station (WA007)	\$0.00	New	\$100,000.00

**Transfer/Appropriation Request - FY2023 Capital and Non-Recurring PAYGO Funding Recommendations (Submitted: May 31, 2022)**

<b>Transfer From:</b>				<b>Transfer To:</b>			
<b>Account Name</b>	<b>Current Balance</b>	<b>Account Number</b>	<b>Amount</b>	<b>Account Name</b>	<b>Current Balance</b>	<b>Account Number</b>	<b>Amount</b>
Sewer Retained Earnings	\$1,515,991.00	61-35920	\$360,182.16	Aeration System Upgrade (SW002)	\$0.00	New	\$103,215.50
				WWTF and Sewer System Resiliency Plan (SW004)	\$0.00	New	\$100,000.00
				Water, Sewer & Highway Downtown Utility Upgrades (HW003)	\$0.00	New	\$66,666.66
				Sewer F250 Pick-Up with Plow (SW007)	\$0.00	New	\$55,000.00
				OPEB Trust Fund	\$1,020,909.88	8280	\$20,300.00
				Technology Upgrades (IT001)	\$102,146.70	3103	\$15,000.00
HVAC Improvements	\$43,569.00	3415	\$21,784.50	Aeration System Upgrade (SW002)	\$0.00	New	\$21,784.50
Harbormaster Retained Earnings	\$699,252.00	6520-35920	\$128,800.00	Mooring Puller (HM003)	\$0.00	New	\$70,000.00
				North Jetty/Merrimack River Dredging Project (HM002)	\$54,900.00	4202	\$50,000.00
				Technology Upgrades (IT001)	\$102,146.70	3103	\$7,500.00
				OPEB Trust Fund	\$1,020,909.88	8280	\$1,300.00
<b>Total</b>			<b><u>\$3,021,480.56</u></b>	<b>Total</b>			<b><u>\$3,021,480.56</u></b>



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
SEAN R. REARDON, MAYOR

To: President and Members of the City Council  
From: Mayor Sean R. Reardon  
Date: May 24, 2022  
Subject: FY2023 Capital & Reserve Funding Requests

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I am pleased to submit a FY2023 funding request to you that addresses the city's highest priority capital needs and makes essential investments into the city's major reserve funds. These capital needs were derived from the five-year capital improvement program, with adjustments based on feedback from the City Council and School Committee, as well as, updated cost estimates.

Consistent with the FY23-27 CIP, I am requesting appropriations for the attached listing of projects and accounts totaling \$3,021,481. This year's funding request designates \$2,506,300 for capital investments and another \$515,181 for the city's reserve accounts. Below is a summary of the funding sources, broken down in greater detail with the enclosed transfer request:

<b>Account Name</b>	<b>Amount</b>
Water Fund Retained Earnings	\$678,581
40R Zoning Incentive/Density Bonus	\$578,000
General Fund - Free Cash	\$539,517
Closed-Out Capital Projects	\$521,274
Sewer Fund Retained Earnings	\$360,182
Consolidation of Stabilization Accounts	\$215,181
Harbormaster Fund Retained Earnings	\$128,800
<b>Total</b>	<b>\$3,021,481</b>

In addition to utilizing free cash and retained earnings, this year's CIP request also draws down on the 40R zoning incentive/density bonus payment that the City has received in connection with the 40R Smart Growth District. To date, the City has received \$350,000 in the form of an incentive payment for the creation of the district and another \$228,000 as a density bonus payment for 1 Boston Way, which is calculated based on the number of units (\$3,000 x 76

units). The City anticipates being eligible for an additional \$778,000 in incentive/density bonus payments from DHCD once the proposed construction projects are completed.

On the following pages is a summary of this year's capital funding request addressing 23 projects in the capital improvement program. Other projects appearing in the CIP for FY2023 are either being funded by other sources or were not ready to be appropriated. Projects being funded with borrowing will be submitted with individual loan orders as they become ready to be reviewed and approved.

I look forward to discussing these important needs in further detail when this request has been referred to the Budget and Finance Committee for their review.

Thank you for your consideration.

<b>CIP #</b>	<b>Pg. #</b>	<b>Department</b>	<b>Project</b>	<b>Amount</b>	<b>Rationale</b>
NA	NA	Finance	Stabilization Trust Fund	415,181	Current balance of \$3.52M. A free cash appropriation of \$200,000 brings the balance from 4.7% to 5.0% of budget. Recommend consolidating two old stabilization funds totalling \$215,176 into the main account.
NA	NA	Finance	OPEB Trust Fund	100,000	Recommend appropriation of \$100,000 split pro rata between funds based on share of OPEB liability.
IT001	18	IT	Technology Upgrades	75,000	Ongoing replacement and updates to servers, computer equipment and phone system. The last major update was in 2011 and the City is starting to get behind again on its technology.
FD003	25	Fire	Replace/Update Radio Equipment	55,000	Replacement of outdated in-vehicle repeaters and other communications-related improvements. Fire equipment only.
PD002	30	Police	Police Station Locker Rooms	150,000	The current bathroom and shower facilities in both the men's and women's locker rooms are 26 years old, used 24/7 by 40 employees and are in desperate need of replacement. The locker rooms experience frequent sewer backups, which causes damage to the floors and is very unsanitary.
HM002	37	Harbormaster	North Jetty/Merrimack River Dredging Project	50,000	A shallow area of the Merrimack River has been identified in need of dredging that is located between the navigation channel and the north jetty. Dredging this area will greatly increase safety. The federal government is unable to fund dredge work outside of the navigation channel; therefore, Newburyport and Salisbury have agreed to equally share the cost of this supplemental dredging. The City's maximum remaining share is approximately \$50,000; any funds remaining would close back to retained earnings.

<b>CIP #</b>	<b>Pg. #</b>	<b>Department</b>	<b>Project</b>	<b>Amount</b>	<b>Rationale</b>
HM003	38	Harbormaster	Mooring Puller	70,000	A mooring barge would allow the department to maintain transient moorings and install and remove Private Aids to Navigation. This will also be used to install and remove docks so we do not have to use the patrol boats. This will also be used to keep our mooring fields in compliance, as well as, remove trees and other hazards to navigation.
HW003	43	DPS - Highway	Water, Sewer & Highway Downtown Utility Upgrades	200,000	\$200K to survey downtown utilities system
HW006	46	DPS - Highway	DPS Salt Shed Replacement/Upgrades	360,000	Replace/upgrade salt shed & storage with dome style shed and new foundation
WA002	50	DPS - Water	Indian Hill Raw Water Line	450,000	Funding for 0-30% design. Redundancy and resiliency for public water supply. One of the highest priorities of the department and commission. Once designed and shovel ready, could become eligible for federal/state funding.
WA003	51	DPS - Water	Lower Artichoke Reservoir Dam Improvements	85,000	30% design of dam and working with regulatory agencies to see what we can do here. Have applied for grants to complete design. Once designed and shovel ready, could become eligible for add'l federal/state funding.
WA004	52	DPS - Water	Watershed/Public Water Supply Protection	100,000	Development of watershed protection plan and implementation of corrective/preventative measures in the area surrounding the water supply.
WA005	53	DPS - Water	Water Treatment Plant Evaluation & Upgrades (Design)	170,000	Assessment of the Water Treatment Plant for immediate and future improvements.
WA007	55	DPS - Water	Plum Island Chlorine Booster Station	100,000	Updates and reconfiguration of Plum Island Chlorine Booster Station.
SW002	60	DPS - Sewer	Aeration System Upgrade	125,000	Continuation of aeration upgrades started in 2010. This project was removed from the scope of the last plant upgrade due to budgetary constraints.
SW004	62	DPS - Sewer	WWTF and Sewer System Resiliency Plan	100,000	Short-term protective measures at the Wastewater Treatment Facility until permanent protective measures are put in place.
SW007	65	DPS - Sewer	Sewer F250 Pick-Up with Plow	55,000	Purchase of Ford F250 Super Duty pickup with plow to replace 2008 utility body truck.

<b>CIP #</b>	<b>Pg. #</b>	<b>Department</b>	<b>Project</b>	<b>Amount</b>	<b>Rationale</b>
PK006	71	Parks	Fuller North Field Irrigation System	30,000	Lack of irrigation on Fuller North Field negatively impacts the quality of turf. The playing surface becomes too compacted through heavy use creating a hard surface that can cause serious injury, including concussions.
PK010	75	Parks	Inn Street & Downtown Parks Improvements	10,000	Repair of concrete elevated walkway; total project cost of \$20,000 to be shared with property owner
PK012	77	Parks	Newburyport Skatepark Repairs	24,000	Park is in need of widespread concrete repairs to its bowls and flatwork. It is critical to the safety of park users that we repair the park now, before concrete spalling causes injury.
PK017	82	Parks	Infield Groomer	15,000	The City Council approved FY22 funding of \$15,000 to purchase a new infield groomer. Unfortunately, prices have essentially doubled for this type of equipment and an additional \$15,000 is needed. This equipment will be shared with the schools.
PK021	86	Parks	Enclosed Landscape Trailer	17,300	Enclosed landscaping trailer will provide for mobile, secure and protected storage of landscaping equipment and will create greater efficiency for the department by eliminating the need to load and unload equipment on a day-to-day basis.
SC005	102	Schools	Nock/Molin & NHS-Control System Upgrades	160,000	Modernization of the building automation systems that control the HVAC systems in the High School and Nock-Molin buildings. This was the #1 priority of the School Committee.
SC007	104	Schools	NHS-Engineering Services	40,000	Hire an engineering firm to perform an existing condition report and develop plans, schedules and cost estimates for a variety of issues at the high school including rooftop chiller (air conditioning system) replacement or upgrade (energy savings project), water infiltration, masonry issues, and perimeter stone wall study. This was the #3 priority of the School Committee.



<b>CIP #</b>	<b>Pg. #</b>	<b>Department</b>	<b>Project</b>	<b>Amount</b>	<b>Rationale</b>
SC013	110	Schools	Pick-Up Truck with Utility Body & Plow	65,000	Purchase of Ford F350 4x4 pickup truck with a utility body and plow to replace an aging 2010 Ford Econoline van and add to our fleet of plow trucks. The frame on the current van is rotted and the vehicle needs to be taken out of service. This was the #2 priority of the School Committee.
<b>Total</b>				<b>3,021,481</b>	