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CITY CLERK'S OFFICE
NEWBURYPORT, MA

January 5, 2022

2022 JAN -6 AM 9:07

Mr. Richard Jones, City Clerk
Ms. Patricia Barker, Assistant City Clerk
City Hall
60 Pleasant St.
Newburyport, MA 01950

RE: Letter of interest and application for appointment to the open position on the School Committee, to be voted by the joint convention on January 10, 2022.

Dear Mr. Jones and Ms. Barker,

I am writing to hereby express my interest in being considered for the aforementioned appointment to the School Committee.

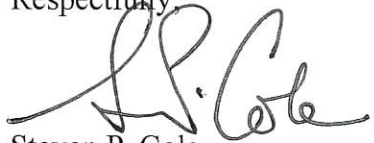
As the School Committee forms during 2022, it will be up to members to build a framework and develop systems necessary to become a team. This will be crucial as the committee works collaboratively to support school administration goals, and plans for improvement at each of our schools within today's complex environment.

I believe that my prior 17-plus years of service on our School Committee provides me with institutional knowledge and experience, which would contribute to and support continuity in our school district. My 20 years of having been a parent in our school district would help widen the School Committee's understanding of the needs of our children, parents, and families, who are currently subject to stressors caused by the global pandemic.

Ultimately, I believe that we grow better at what we do through sharing knowledge and dialogue. I hope to continue that on behalf of our city through service on the School Committee.

Please find my resume attached. I thank you kindly for taking the time to review my materials, and look forward to participating in the joint convention process.

Respectfully,



Steven P. Cole
8 Hallisey Dr.
Newburyport, MA 01950
(508) 633-0111

s/enclosure

Steven P. Cole

8 Hallisey Drive, Newburyport, MA 01950

(508) 633-0111

stevenpcole@rocketmail.com

An accomplished process and results driven professional with a solid history of achievement in public service, private non-profit and volunteering environments, with more than 15 years of supervisory experience. A trauma informed individual with achievement in leadership, management, and quality improvement. Years of experience inspecting complex problems and implementing solutions. Proven ability and energy to work collaboratively with Children and Families to instill trust, confidence, and respect with a goal to provide acceptance, advocacy and support within a mission to include and not exclude.

EDUCATION & LICENSURE

Commonwealth of Massachusetts – Licensed Social Worker, #314305

Mass. Council for Quality (Mass. Excellence) – Certified, Member, Board of Examiners

Boston University

Bachelor of Art – Psychology, Biology

Boston, MA

UMass Boston

Certificate - Managing Human Service Organizations

Boston, MA

Boston University

Certificate - University Center for Management Development: High Performance Quality, Internal Consulting Skills, and Customer Focused Quality Driven Project Management

Boston, MA

ELECTED OFFICE/ MUNICIPAL EXPERIENCE

Newburyport School Committee Member

Mar. 2004- Dec. 2021

- Elected via joint convention of the City Council and School Committee, per the City Charter, to replace the late Ms. Victoria Pearson
- Successful re-elections to the School Committee

2017, 2013, 2009, 2005

Leadership Roles & Accomplishments

- Vice Chairman **2006, 2007**
- Chair of Finance Subcommittee: **2008 – 2009; 2011 – 2021**
- Member, Board of Directors, Newburyport Adult & Community Education: **2004 – 2021**
- Member of Negotiations Subcommittee (five contracts negotiated) **2004 – 2020**
- Strategic Plan Action Team Leader (Group III) **2015 - 2016**
- Member, Newburyport School District representative, Board of Directors, Greater Lawrence Educational Collaborative, C.R.E.S.T. **2012-2016**
- Member of School Committee Policy Subcommittee **2004, 2011 – 2012, 2016 - 2018**
- Superintendent Finalist Candidate Site Visit Leader **2006, 2010 & 2013**
- Member of the Newburyport High School Mission Statement Work Team for the 2013 New England Schools and Colleges (NEASC) Accreditation **2013**
- *Selected to the All-State School Committee by the Massachusetts Assoc. of School Committees (MASC)* **2010**
- Chair, Joint-Education Committee (members of School Committee and City Council) **2006-2007**
- Member, Joint-Education Committee (members of School Committee and City Council) **2010 – 2012**
- Chair of Superintendent Search Committee; unanimously elected **2006**
- Appointed by Mayor Clancy to the Superintendent Search Committee **2005**
- Chair, School Committee Communications Subcommittee **2005**
- Member, School Committee Communications Subcommittee **2004**

Newburyport Charter Commission

Nov. 2009-Jan. 2012

- Unanimously Elected Chairman of the Charter Commission

Dec. 2009

VOLUNTEER EXPERIENCE

- Secretary & Treasurer, Newburyport High School Alumni Association **2015 – Present**
- Safety Officer, Science Fair Oversight Committee, Newburyport High School **2012 – 2015**
- Recognition of Excellence, American Junior Academy of Science, Washington, D.C. **2011**
- Mobile Emcee, Newburyport's First Winter Carnival **Jan. 2005**
- Speaker & Breakout Session Leader, "Dealing with Difficult People", National Conference of The Scleroderma Foundation – Logan Airport **Sept. 11, 2004**
- CO-Chairman & Organizer, Newburyport's First Skateboard Tournament, during Yankee Homecoming **Aug. 2004**
- Member, Advisory Board, The Salvation Army, Newburyport, MA **1998 – 2005**
 - Chairman, Advisory Board, The Salvation Army, Newburyport, MA **2002 – 2004**

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- Vice Chairman 2000 – 2002
- Christmas Committee & Kettle Campaign Chairman 2002 – 2003
- CO-Chairman, Annual Volunteer Recognition Dinner 2003 – 2004
- Chairman, Annual Volunteer Recognition Dinner 2002
- Member, Newburyport Kiwanis Club 1997 – 2007
 - President, longest serving President in the club’s history 2002 – 2007
 - Secretary 1999 – 2002
 - New England Division Recognition as Distinguished Secretary 2001 – 2002

WORK EXPERIENCE

Cole Concepts / The Eagle Group: Consultant 1997- Present

Newburyport, MA

- Providing per diem consulting services using quality improvement principles strategically to integrate performance with results

Community Teamwork, Inc.: Residential Services Program Manager Aug. 2015- Jan. 2017

Lowell, MA

- Maintained oversight of all staff and assisted with day-to-day operations and crisis management at (3) congregate shelter settings

Program Consultant, Therapeutic Behavioral Inclusion (TBI) LLC 1999-2008

Bradford, NH

- Consulting to a private behavioral services company serving New Hampshire school districts with a focus on alternative education classrooms and programs, from 1:1 inclusion to mainstreaming within five school districts, 17 schools serving over 100 students many with severe needs, grades 2-12

Harbor Schools & Family Services 1991 – 2006

Newbury, MA

Public Schools Liaison / Public Relations & Marketing Manager 2005 – 2006

- Monitored all clients enrolled in the public schools of six communities

Admissions Utilization Coordinator 1998 – 2005

- Provided outreach to help bring adolescents out of danger and into care; agency representative to Northeast Commonworks

Program Director – Newbury Boy’s Program 1991 – 1998

- Exceeded program budget covenants by more than 300% compared to closest program through the maintenance of high census and providing weekend relief placements
- Provided supervision to staff
- Served highest risk clients; provided counseling and led therapeutic groups