

**Newburyport Council on Aging – Board Report Template**  
**Report Date: February, 2023**

1. Name of department or subcommittee submitting report/update	Outreach Specialist
2. Name(s) of staff or subcommittee members	Ann Freeman
3. Month/Timeframe covered by the report	October 31, 2022 to Present
4. Highlights in area of responsibility since last report period- (e.g.: changes to services/programs, staffing/instructor changes, program participation changes, necessary policy or procedure change, etc.)	<p>-To date from October 31 through February 7, 2023 addressed 235 requests for information or services</p> <p>-Completed Volunteer Engagement in the Aging Network BU/CADER course</p> <p>-Corresponded with community agencies including: Pettengill House, Our Neighbor’s Table, Newbury Food Pantry, NBPT Grant Coordinator Nancy London, NBPT Police Officers and Detectives, Anna J Hospital Social Workers, Community Services</p> <p>-Continue to provide information and referral, advocacy, and outreach services. Outreach to address food insecurity, housing, home care services, transportation, and various issues</p> <p>-Delivered food and holiday gifts to seniors in their homes</p>
5. Recommendations to Board on action items requiring vote	N/A
6. Budget impact (if applicable)	N/A
7. List of Attachments	N/A

8. Date Reminders