

# CITY OF NEWBURYPORT



IN CITY COUNCIL

**ORDERED:**

November 1, 2022

AN AMENDMENT TO AN ORDINANCE DESIGNATING COMMITTEES AND DEFINING RESPONSIBILITIES THERETO PURUSANT TO VARIOUS SECTIONS OF CHAPTER 2 ADMINISTRATION OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 2	Administration
Article II	City Council
Section 2-31	Committees designated; membership

***Amend Sections 2-31, 2-32, 2-33, 2-34, 2-35, 2-26 and 2-37 by inserting a new line, as follows, with deletions ~~double stricken through~~, and additions double-underlined:***

Sec. 2-31. - Committees designated; membership.

There shall be ~~nine six (96)~~ nine (9) standing committees of the city council: committee on budget and finance; ~~committee on education~~; committee on general government; committee on licenses and permits; committee on ~~neighborhoods and~~ city services; committee on planning and development; and committee on public safety, facilities and services; ~~and committee on public utilities; and committee on rules~~. Each such standing committee shall consist of three (3) members of the city council. The president of the city council shall serve on the committee on general government, as its chair, and the mayor may serve as a fourth, ex officio, non-voting member of such committee.

Sec. 2-32. - Responsibilities of committee on general government.

The committee on general government shall be concerned with supervision of city properties whose custody has not been assigned to a specific municipal department, as well as the proper use of school properties. ~~and The the committee has oversight over~~ the following municipal departments: city clerk; city solicitor; registrars of voters, information technology; and human resources. The committee shall have charge of and supervision over the city council chambers. The committee will be concerned with the keeping of the rules of the city council. The committee

shall act as the liaison between the school committee and the city council on matters related to education

Sec. 2-33. - Responsibilities of committee on public safety, facilities and services.

The committee on public safety, facilities and services shall be concerned with all the activities in the police, fire, and health departments, the harbor commission and harbor master, the animal control officer, the parking clerk, public parking and associated regulations and traffic safety needs and regulations. The committee reviews matters and activities related to the Department of Public Services, including the Water and Sewer Division; and the Highway Division including the engineering department and will include such tasks as but not limited to: street acceptance, layout, construction, repair and maintenance; relocation and discontinuance of public ways; sidewalk placement, repairs and street tree placement, street lighting; snow and ice removal plans; water and sewer services including replacement and construction within or under the public way; storm drains; and requests from public utilities for easements and poles. The committee shall be concerned with all activities and policies of the water and sewer commission and requests from public utilities.

Sec. 2-34. - Responsibilities of committee on city service.

The committee on neighborhoods and city service shall be concerned with all the activities: in the department of public services with the exceptions of public parking and traffic, and of water and sewer services, including, without limitation, municipal lighting, street sweeping, and city cemeteries; and regarding youth services, the public library, the veterans agent, the parks commission and department, and the council on aging, the commission on disabilities and the sustainability department. Additionally, the committee will provide oversight to the interactions related to the fundraising arms of the above departments.

Sec. 2-35. - Responsibilities of committee on licenses and permits.

The committee on licenses and permits shall evaluate and make recommendations on all applications for licenses and permits that come under the jurisdiction of the city council. This includes but not limited to road races, block parties and applications for festivals utilizing city streets or areas under the jurisdiction of the city council.

Sec. 2-36. - Responsibilities of the committee on planning and development.

The committee on planning and development shall be concerned with all the activities and jurisdictions of the office of planning and development and its director; the affordable housing trust; the conservation commission and its conservation agent; the planning board; the zoning board of appeals; the historical commission and any local historic district commissions; ~~and the commission on disabilities~~ and the Building Department

Sec. 2-37.1. - Responsibilities of committee on budget and finance.

The committee on budget and finance shall be concerned with all issues of city finances including issues relating to city revenues and the city budget, including, without limitation, all the activities and jurisdictions of the city auditor, city treasurer, tax assessor, and tax collector. Additionally, the

committee will be the liaison with the Newburyport School Committee regarding the school finances.

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Councillor Heather L. Shand