**Emma Andrews Library and Community Center, Agenda October 20, 2022**

Approval of Minutes from September

**Building Issues:**

* The front stairs and steps (slippery)
* Roof slates

**Leadership and Cmmission:** Voting to extend the commissioner's time from 1 year to 3 years.

**Association Report from President**

**Events**

**Cookie walk**: With preparation going on for cookie walk, some questions about using Senior Center:

should we put those easel signs on High Street on the day?

**Souper Saturday:** Can we reserve the last Saturdays in Jan., Feb., and Mar. for Souper Saturdays – Emma or Senior Center?

**Volunteer Issues**

**Completion of the Volunteer Handbook:** About volunteer handbook, should we add wording about no volunteer, on their own, making commitments in the Emma’s name?

**Jeanette:** Proposal to complete the Volunteer Handbook with a few additions (to be discussed) that will afford protection to the Emma Andrews Library going forward. Also establish date and deadline for completion and distribution.

Suggested addition to handbook (via Andrew Levine): "Any violation of the Handbook may result in verbal or written warning or dismissal as a volunteer."

Andrew sent approved Volunteer Release Forms via email 10/11.

**Emma Andrews Website** – Issue of web maintenance via Rebecca and web company.

**Any additional items?**