



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
SEAN R. REARDON, MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA  
2023 SEP -5 A 9:20

60 PLEASANT STREET - P.O. Box 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
MAYOR@CITYOFNEWBURYPORT.COM

September 5, 2023

Dear Clerk Jones,

On June 7, 2023, I designated Jessica Atherton Acting Head Librarian of the Newburyport Public Library, effective June 8. Section 3-5 of the City Charter provides for a 90 day acting appointment, which may be extended twice for 30 days. Today I am executing the first 30-day extension, effective September 6, 2023. Jessica Atherton will perform the duties of the office of Head Librarian on a temporary basis until the office can be filled by the selection of the Library Board of Directors. I certify that Ms. Atherton is qualified to perform the duties which will be required and that I make this designation solely in the interests of the City of Newburyport.

The search committee assembled by the Library Board of Directors is reviewing candidates now and identifying finalists who will be interviewed by the full Board. The Board will then select a Head Librarian to fill the position.

Respectfully,

Sean R. Reardon  
Mayor