



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

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June 7, 2023

Dear Clerk Jones,

Pursuant to Section 3-5 of the City Charter, I am designating Jessica Atherton to perform the duties of the office of Head Librarian on a temporary basis beginning June 8th until the office can be filled by the selection of the Library Board of Directors. I certify that Ms. Atherton is qualified to perform the duties which will be required and that I make this designation solely in the interests of the City of Newburyport.

The Library Board of Directors is assembling a search committee and plans to post this position in the coming weeks. The search committee will interview candidates and recommend finalists for the full board. The Board will then select a Head Librarian to fill the position.

This Acting Head Librarian Appointment is valid for 90 days and may be given two 30-day extensions, according to our Charter. I will be in communication should an extension be necessary.

Respectfully,

A handwritten signature in black ink that reads 'Sean R. Reardon'.

Sean R. Reardon
Mayor