
M E M O R A N D U M

TO: Richard Burke Jones, City Clerk
FROM: Rick Taintor, Chair, Planning Board
CC: Andrew Port, Planning Director
DATE: March 13, 2023
RE: Planning Board Report and Recommendations on proposed ordinance amendments:
ODNC00136_01_30_2023 – A General Ordinance Amendment to Address
Planning Board Membership
ODNC00137_01_30_2023 – A Zoning Ordinance Amendment to Address the
Planning Board When Acting as Special Permit Granting Authority (SPGA)

In accordance with State statute and Newburyport ordinance, the Planning Board and the Committee on Planning and Zoning held a joint public hearing on March 1, 2023, to consider the above two proposed ordinances regarding changes to the Planning Board's membership and authorizing the appointment of associate members to vote on applications for special permits.

After the joint public hearing was closed, the Planning Board voted unanimously as follows:

- To recommend that the City's General Ordinances be amended as set forth in ODNC00136_01_30_2023, with the amendment that in Sec. 2-118 the word "chairman" be replaced by the word "chair".
- To recommend that the City's Zoning Ordinance be amended as set forth in ORNC00137_01_30_2023.