

CITY COUNCIL MEETING AGENDA –VERSION 3

REMOTE

January 11, 2021

7:30PM

City Council Meeting

Zoom Meeting Details:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83328609499>

Or iPhone one-tap :

US: +19292056099,,83328609499# or +13017158592,,83328609499#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or
+1 346 248 7799

Webinar ID: 833 2860 9499

- 1. CALL TO ORDER**
- 2. ELECTION OF COUNCIL PRESIDENT**
- 3. COUNCIL RULES FOR 2021**
- 4. COUNCIL CALENDAR 2021**
- 5. LATE FILE ITEMS**
Mayor's Update submitted 01_12_2021
- 6. PUBLIC COMMENT**
- 7. MAYOR'S COMMENT**

**CONSENT
AGENDA**

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. APPROVAL OF MINUTES

- December 14, 2020 (Approve)

7. COMMUNICATIONS

- APPL019_1_11_2021 Plum Autoworks Inc 2nd Hand MV License (L&P)
- APPL020_1_11_2021 R L Currie 2nd Hand MV License (L&P)

8. TRANSFERS

none

9. APPOINTMENTS

First Reading

- | | | | | |
|----------------------|------------------|----------------|--------------------|------------|
| • APPT208_01_11_2021 | Marc Cendron | 91 High St. | Historical Comm. | 01/31/2023 |
| • APPT209_01_11_2021 | Lorraine Ward | 7 Sullivan Dr. | Human Rights Comm. | 01/31/2023 |
| • APPT210_01_11_2021 | Michael Sullivan | 41 Summit Pl. | Waterfront Trust | 01/01/2025 |

Referred to Planning and Development

- APPT216_01/11/2021 Carole Wagan 9 Olive St. Conservation Comm. 01/31/2023

Referred to Planning and Development

- APPT217_01_11_2021 Cornelia Walsh 102 Water St. Conservation Comm. 01/31/2023

Re-Appointments

- APPT211_01_11_2021 Susanne Cameron 5 Milk St Affordable Housing Tr. 01/01/2023
- APPT212_01_11_2021 Jill Brennan 24 Webster St., Haverhill Assessor 01/01/2024
- APPT213_01_11_2021 Joseph Sederquist 2 Wightman Rd. Wilmington Asst. Harbormaster 12/31/2023
- APPT214_01_11_2021 Lori Bunyan 96 Lime St. Human Resources Dir. 01/01/2024

Referred to Planning and Development

- APPT215_01_11_2021 Robert Ciampitti 552 Merrimac St. ZBA 02/01/2026

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA:

Education

- COMM235_03_30_2020 Ltr re: SC Appt. of Brett Murphy to Whittier Vo-Tech Cmte
- COMM240_04_27_2020 Memo re: SOI Submission Info

Neighborhoods & City Services

- COMM197_10_28_19 Ltr re: Phillips Drive Neighborhood Drainage (COTW)
- COMM233_03_09_2020 Ltr re: MVRTA State Street Bus Stop Shelter
- COMM252_07_30_2020 Ltr re: Face Masks in public
- COMM269_10_13_2020 DPS Snow and Ice Plan
- ODNC066_11_30_2020 Chapter 12 Amendments to Snow and Ice

Rules

- COMM279_11_30_2020 CC Email Account

**END OF CONSENT AGENDA
REGULAR AGENDA**

10. MAYOR'S UPDATE

Submitted 01_12_2021

11. COMMUNICATIONS

12. SECOND READING APPOINTMENTS

Appointments

- APPT205_12_14_2020 Timothy Rooney 9 Marshview Cir., Seabrook, NH Asst. Harbormaster 12/31/2023

Re-Appointments

- APPT200_12_14_2020 David Zinck 6 Laurel Rd. Electrical Insp. 1/1/2022
- APPT202_12_14_2020 Enrico Caruso 34 Russett Hill Rd., Haverhill Asst. Harbormaster 12/31/2023
- APPT204_12_14_2020 Richard Puopolo 169 Apache Way, Tewksbury Asst. Harbormaster 12/31/2023
- APPT206_12_14_2020 Daniel Scott 16 Johnson St., Windham, NH Asst. Harbormaster 12/31/2023
- APPT207_12_14_2020 Philip Stern 271 Merrimac St., Apt. 2 Asst. Harbormaster 12/31/2023

13. ORDERS

- ORDR228_01_11_2021 Central Cong Church Amended Award to 50K
- ORDR230_1_11_2021 Water and Sewer fees
- ORDR231_1_11_2021 Parking Definition Employee Downtown

13. ORDINANCES

none

14. COMMITTEE ITEMS

Ad Hoc Committee on Economic Development

In Committee:

- COMM262_08_31_2020 Gasbarro Ltr re: Awareness

Ad Hoc Committee on Waterfront and COTW

In Committee:

- COMM261_08_31_2020 Proposed Timeline, Waterfront
- ORDR227_12_14_2020 Appropriate NRA funds for RFP award

Budget & Finance

In Committee:

- ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)
Project No. 9 held in committee.
- ORDR136_08_19_19 Fuller Track Phase II Loan Order
- COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations
- COMM264_09_29_2020 Colleen Turner Letter
- ODNC063_09_29_2020 Bond and Transfer Limit
- ORDR214_10_13_2020 Low Street Purchase w/ P&D & COTW
- ORDR216_10_13_2020 Supplemental Budget Charter Sec. 2-4 42K
- ORDR229_12_14_2020 Disposition and Funding for Rehabilitation former Brown School COTW
- COMM281_12_14_2020 Information Request for 57 Low Street COTW

Education

In Committee:

- COMM235_03_30_2020 Ltr re: SC Appt. of Brett Murphy to Whittier Vo-Tech Cmte
- COMM240_04_27_2020 Memo re: SOI Submission Info
- COMM273_10_13_2020 Ltr of Non-Support from Mayor on Acts of 1987

General Government

In Committee:

- COMM241_05_11_2020 Charter Review Final Report
- COMM242_05_11_2020 Confirmatory Legal Opinion from KP Law re: Charter Changes

License & Permits

In Committee:

- ODNC047_1_27_20 General Ordinance - Short Term Rental Units Rules
- COMM229_02_24_2020 Ltr re: Implementation of Short-Term Rental Ordinance
- COMM230_03_09_2020 Yearly Report, Section 16A of the Liquor Control Act
- APPL014_06_08_2020 Outdoor Seating application from Vera Ristorante LLC
- APPL015_06_08_2020 Ltr with Layout from Ted Epstein re: Outdoor Seating
- APPL017_12_14_2020 State Automotive Repair-Second Hand Vehicle Sales
- APPL018_12_14_2020 LCA Motors- Second Hand Vehicle Sales

Neighborhoods & City Services

In Committee:

- COMM197 10 28 19 Ltr re: Phillips Drive Neighborhood Drainage (COTW)
- COMM233 03 09 2020 Ltr re: MVRTA State Street Bus Stop Shelter
- COMM234 03 30 2020 Ltr from Newburyport Livable Streets March 11, 2020
- COMM252 07 30 2020 Ltr re: Face Masks in public
- COMM269 10 13 2020 DPS Snow and Ice Plan
- ODNC066 11 30 2020 Chapter 12 Amendments to Snow and Ice

Planning & Development

In Committee:

- COMM214 01 13 2020 Ltr from Central Cong Church re: CPA Funding, Historic Pres
- COMM215 01 13 2020 Ltr re: Colby Farm Open Space Beautification
- ODNC046 1 27 20 Zoning Amendment - Short Term Rental Units Definition
- COMM231 03 09 2020 Ltr re: Short-Term Rental Ordinance
- ORDR196 07 13 2020 Open Space and Recreation Plan 2020 (COTW)
- ORDR214 10 13 2020 Low Street Purchase w/ P&D (COTW)
- COMM270 10 13 2020 Ltr To DCAM Jeigerman
- ORDR229 12 14 2020 Disposition and Funding for Rehabilitation former Brown School COTW
- APPT201 12 14 2020 Jennifer Blanchet 4 Island Ln., Newbury Zoning Admin. 12/31/2022
- COMM281 12 14 2020 Information Request for 57 Low Street COTW

Public Safety

In Committee:

- COMM216 01 13 2020 Ltr re: Ban the Use of Glyphosate
- COMM243 05 11 2020 Ltr from Jane Rascal re: NMMCD
- APPT165 04 13 2020 Dr. Robin Blair 18 Market St Board of Health 4/30/2023
- ORDR200 07 30 2020 List of Crosswalks Amended

Public Utilities

In Committee:

Rules

In Committee:

- COMM220 01 27 2020 Proposed City Council Rule 9F
 - ORDR170 02 24 2020 Amendment Council Rules 2020 (COTW)
 - ORDR171 02 24 2020 Amendment to Rule 17B (COTW)
 - COMM279 11 30 2020 CC Email Account
-

15. GOOD OF THE ORDER

16. ADJOURNMENT

CITY OF NEWBURYPORT



 IN CITY COUNCIL

ORDERED:

NEWBURYPORT CITY COUNCIL RULES (2021)**PURPOSE**

Pursuant to the City of Newburyport Home Rule Charter (Charter), except as otherwise provided by the General Laws of the Commonwealth of Massachusetts (General Laws) or by the Charter, the legislative powers of the City Council of the City of Newburyport (Council) may be exercised in a manner determined by it. The purpose of these rules of the Council (Rules) is to establish in writing the manner in which the Council shall exercise its legislative powers.

ORGANIZATION

Rule 1. No later than December 31 after each regular municipal election, the City Clerk (Clerk) shall provide written notice to each member of the Council for the coming two-year legislative session of the date, time, and place of the first meeting of the Council in the next calendar year, to be known as the Inaugural Meeting.

Rule 1A. At the Inaugural Meeting, the Council shall, by majority vote of all its 11 members, notwithstanding any vacancies (Full Council), elect a President from within its membership. The City Clerk (Clerk) shall preside at the Inaugural Meeting until such time as a President is elected. The Full Council shall vote to set the date of its next regular meeting before it may vote to adjourn the Inaugural Meeting.

Rule 1B. No later than at its next meeting after the Inaugural Meeting, the Council shall, by majority vote of the Full Council, adopt its Rules for such calendar year.

Rule 1C. No later than at its next meeting after the Inaugural Meeting, the Council shall, by majority vote of the Full Council, adopt a schedule of regular meetings of the Council for the remainder of such calendar year.

Rule 1D. In the second year of each two-year legislative session, no Inaugural Meeting shall occur. Instead, at its first meeting of such calendar year, the Council shall, by majority vote of the Full Council: (1) elect a President from within its membership; (2) adopt its Rules for such calendar year; and (3) adopt a schedule of regular meetings of the Council for the remainder of such calendar year.

MEETINGS

Rule 2. Council meetings shall be held in the Council Chamber of City Hall unless the President, or a majority of the Full Council, determine by any means reasonable and practicable, and give written notice to all members, that such meeting will be held in an alternate location.

Rule 2A. Special meetings of the Council shall be held at the call of the President, or any six (6) or more members, for any lawful purpose, by causing a notice of such special meeting to be delivered in hand or to the place of business or residence of each member. This notice shall, except in an emergency of which the President shall be the sole judge, be delivered at least forty-eight (48) hours in advance of the time set, and shall specify the purpose or purposes for which the special meeting is to be held. The Clerk shall cause a copy of each such notice to be posted immediately, including on the City's Website, in accordance with applicable laws.

Rule 2B. If any meeting of the Council is in session at 11:00pm, said meeting shall be adjourned until 7:30pm of the following evening, unless another date and time is voted by a majority of the Full Council.

HOLIDAYS

Rule 3. Except as otherwise provided in the Charter, whenever the day set by these Rules for any meeting of the Council, regular or special, shall fall upon a holiday, then such meeting shall be canceled or postponed to a date certain by majority vote of the Full Council.

PRESIDING OFFICER

Rule 4. The President, if present, shall preside at all meetings. In the absence of the President, the senior-most member in terms of consecutive, uninterrupted service on the Council shall serve during the absence of the President. If more than one member has served the same length of time, the Council shall elect a President Pro Tem by majority vote from the most senior Councillors in terms of consecutive, uninterrupted service on the Council.

DUTIES AND POWERS OF THE PRESIDING OFFICER

Rule 5. The presiding officer shall: preserve decorum and order; speak to points of order in preference to other members; decide all questions of order, subject to appeal to a super-majority of the Full Council; declare all votes, or permit the Clerk to do so; and perform any other duties consistent with the office that may be provided by charter, ordinance, or by other vote of the Council.

Rule 5A. If any member doubts a vote as declared, the presiding officer, without further debate on the question, shall require that a count be taken by roll call of the membership.

Rule 5B. During any meeting, whether regular or special, the presiding officer may, at any time, call for a five-minute recess.

RELINQUISHING THE CHAIR

Rule 6. When the presiding officer desires to relinquish the Chair, he or she may call upon any Councillor to take the Chair, but such call to the Chair shall not continue beyond the will of the presiding officer so relinquishing the Chair, or beyond an adjournment of the Council, except as hereafter provided. If the presiding officer wishes to express an opinion on any subject under debate, he or she shall relinquish the Chair as above provided, and shall not resume the Chair until he or she is through speaking, and all points of order arising therefrom have been decided by the Councillor presiding in his or her place. Notwithstanding the foregoing, the presiding officer may, however, state facts and give opinions upon questions of order without relinquishing the Chair.

COMMITTEES AND COMMITTEE BUSINESS

Rule 7. The President shall appoint all members to all City Council Committees, both standing and ad hoc, designate the Chair of each such Committee, who shall serve as its presiding officer, and fill any vacancies thereon as they arise. Likewise, the President may establish, dissolve, and/or reconfigure ad hoc Committees in his or her discretion, provided that such ad hoc Committees shall be re-established each two-year legislative session. Ad hoc committees may include members other than members of the Council for purposes of deliberation, but they may not vote. Except as otherwise provided in Rule 12, the Council shall, by a majority vote, refer each matter newly introduced through the Council agenda (Agenda) to a single Committee, either standing or ad hoc, for review at a public meeting of such Committee, before such matter may be acted upon again by the Council. Notwithstanding the foregoing, a Councillor may make all parliamentary motions, including a motion to receive and file the newly introduced matter.

Rule 7A. Pursuant to the Newburyport Code (Code), there shall be nine (9) standing committees of the Council, as follows, each consisting of three (3) members of the Council, and concerned with the matters specified for it in the Code:

- Committee on Budget & Finance
- Committee on Education
- Committee on General Government
- Committee on Licenses & Permits
- Committee on Neighborhoods & City Service;
- Committee on Planning & Development
- Committee on Public Safety
- Committee on Public Utilities
- Committee on Rules

Rule 7B. Except as provided expressly otherwise in these Rules, a matter shall not be referred to more than one Committee, either separately or jointly, nor may a matter be referred to the Full Council sitting as the Committee-of-the-Whole except by super-majority vote.

Rule 7C. Committees may meet at any time, in open and/or executive session, at any place within the City of Newburyport, subject to the Massachusetts General Laws, the City Charter, and the Newburyport Code.

Rule 7D. Committees shall meet and review each matter referred to them by the Council no later than fifteen (15) calendar days after such referral.

Rule 7E. Committee meetings shall be cancelled when scheduled during any time when a declared snow emergency is in effect.

Rule 7F. During a meeting of the Council, the Chair of a Committee, whether regular or ad hoc, may remove any matter from such Committee to bring it to the floor for discussion by the Council, upon making a motion to do so, receiving a second from any other Councillor, regardless of Committee membership, and upon affirmative vote of the Full Council. Once such matter is before the Council (on the floor), any Councillor may then make a motion regarding such matter to approve it, not approve it, or refer it back to the original or to another Committee, and all parliamentary rules, including motions to amend, to table, and so on, shall be available, subject to these Rules.

Rule 7G. In the event that either: (a) the Committee has failed to meet and review a matter within the required 15 days under Rule 7D; or (b) the Chair of a Committee has failed to remove any matter from such Committee after (6) weeks of its original referral to such Committee, such matter may be removed from such Committee to bring it to the floor for discussion by the Council, provided that a petition signed by no fewer than two Councillors has been filed with the City Clerk--with copies to both the President and the relevant Committee Chair -- in accordance with Rule 16.

Rule 7H. Any matter that remains in Committee at the end of the Council's two-year legislative session shall die, unless a majority of the Full Council votes at its last meeting of such session to carry such item into the succeeding session. Any item that remains on the table at the end of the Council's two-year legislative term shall die, and may not be carried on.

Rule 7I. For any Committee item relating to the disposition of any real property, including, without limitation, purchase or sale, an appraisal of the fair market value of said real property, performed by a duly licensed professional based upon the requirements and guidelines of the current Uniform Standards of Professional Appraisal Practice (USPAP), shall be presented to the Council no fewer than seven (7) calendar days before such Committee item can be brought to the floor. The appraisal must be dated within twelve (12) calendar months of the date the relevant item is removed from Committee. The appraisal may be presented in Executive Session and/or may otherwise remain confidential in accordance with the City's Charter, and applicable law.

Rule 7J. Any Measure to authorize the issuance of a bond in an amount over \$500,000 shall not be removed from the committee to which it is first referred until the greater of thirty (30) calendar days or one (1) regular meeting of the City Council has elapsed since such referral.

SUFFICIENCY OF VOTE

Rule 8. The affirmative vote of a majority of the members present shall be sufficient to adjourn any meeting of the Council or its Committees.

Rule 8A. Except as expressly provided in these Rules, the affirmative vote of a majority or super-majority, as may be required by law, of the Full Council, rather than of the quorum present, shall be required to adopt any ordinance, order, or other vote or proceeding adopted, or which might be adopted

(Measure). Consistent with the Charter, Measures include, without limitation, all transfers, expenditures, and acceptance of funds, which shall be put into effect by an order of the Full Council.

MANNER OF VOTING

Rule 9. The Council and each of its Committees, standing and ad hoc, shall vote at a duly noticed public meeting, unless otherwise permitted under the Open Meeting Law.

Rule 9A. A vote to confirm Mayoral Appointments on a second reading shall be by roll call of the Full Council.

Rule 9B. Approval of any ordinance shall require two (2) readings and two (2) roll-call votes to be held at separate City Council meetings, while approval of any other Measure requires one (1) reading and one (1) vote, which, except in the case of bond order, may be by voice vote. Amendments to any motion to approve, not approve, or to refer back to Committee may be recorded by voice vote, including such parliamentary motions in regard to an ordinance. Following its passage on first reading, such ordinance shall be timely posted to the City's Website, as defined in the Charter, in a manner prescribed by the City Clerk. Notwithstanding the foregoing, pursuant to the Charter, votes regarding Mayoral Appointments shall be treated specially under Rule 20.

Rule 9C. At the Inaugural Meeting, the Clerk shall begin the order of roll-call voting throughout such meeting with that Councillor whose last name is first in alphabetical order. At each successive meeting that requires a roll call vote or votes, the Clerk shall begin roll calls throughout such meeting with the Councillor whose last name follows the previous Councillor in alphabetical order until the last meeting of the two-year legislative term. Notwithstanding the foregoing, the Clerk shall, for all votes at all meetings, call the President to vote last.

Rule 9D. In the event that a member of the Council or one of its Committees wishes to have his or her vote recorded differently after announcement of the results of a roll call vote by the Clerk or presiding officer, the member must receive unanimous consent from every other present member of the Council or the Committee, as the case may be.

Rule 9E. A motion to table once seconded is not debatable, but clarifying points of information shall be allowed for the purpose of understanding the effects of such proposed tabling.

GAINING THE FLOOR

Rule 10. All Councillors, when desiring to speak on a matter, shall raise their hands and respectfully address the President, and wait until recognized by the presiding officer.

Rule 10A. Once recognized by the President, the Councillor shall stand to speak on the matter. A Councillor shall remain standing while speaking, and shall sit down to indicate to the President the conclusion of the Councillor's speech.

Rule 10B. No Councillor shall speak a second time on any motion until each Councillor has the opportunity to speak once, however the President may permit a Councillor to speak out of turn to respond to questions directed to him or her by another Councillor.

Rule 10C. In speaking, members shall at all times confine themselves to the motion in order, shall use parliamentary language and appropriate demeanor, and shall strive to refer to all other members by their ward or as an At-Large Councillor, or as the Chair or a member of a particular Committee, etc., rather than by their first or last names.

Rule 10D. No member shall leave a Council or Committee meeting while it is in session to seek or accept counsel, nor may such member while away from such meeting exchange information pertaining to an item on the meeting agenda, nor to conduct any other city business.

Rule 10E. The Council President and Committee Chairs, as the case may be, shall have the responsibility and discretion for recognizing speakers other than Council or Committee members. Any member of the Council or a Committee may request of the presiding officer recognition of a speaker other than a member, but the presiding officer's determination whether to grant such recognition shall not be appealed.

SPONSORSHIP OF MATTERS

Rule 11. With the sole exception of a Mayoral Appointment, as described in Rule 20, no Measure or other matter beside a Communication, of any kind, shall be placed on the Agenda by any City official or other person, including, without limitation, the Mayor, nor may it be acted upon by the Council, unless it is sponsored by a member of the Council. Each such matter carried over from a previous, two-year legislative term must be sponsored by a current member of the Council.

Rule 12. Except in the case of an Emergency Measure, as regulated under the Charter, the Council shall not pass or otherwise adopt any Measure until it has first been reviewed at a public meeting of a Committee in accordance with Rule 7.

Rule 12A. Failure of by any person, including, without limitation, an applicant or a city official, to meet a deadline, specified by law, regulation, or rule shall not constitute an Emergency. For example, and without limitation, the Council shall not approve a license or permit, or otherwise authorize, any person to use public property for a road race or other event by Emergency Measure solely because such event is scheduled to occur before the Council's next meeting.

Rule 12B. Pursuant to the Charter, no Measure making a grant, renewal, or extension, whatever its kind or nature, or a franchise or special privilege, shall be passed as an emergency measure, and, except as provided by the laws of the Commonwealth, no such grant, renewal, or extension shall be made otherwise than by ordinance.

Rule 12C. Pursuant to the Charter, an Emergency Measure shall become effective immediately upon its adoption without signature by the Mayor, or at such later time as the emergency measure expressly provides.

Rule 12D. In the event that a sponsor of any Measure or other matter is not present physically or telephonically at a meeting of the Council when the Clerk reads such Measure or other matter, then the Council shall not consider such Measure or other matter, unless all sponsors of such measure have presented a written statement requesting the Council to proceed in the absence of such sponsor.

WITHDRAWING ITEMS FROM THE AGENDA

Rule 13. After a Measure or other matter is reached on the Agenda and read aloud by the Clerk, it shall be deemed to be in possession of the Council, and shall be disposed of in some matter by vote. At any time prior to a Measure or other matter being brought before the Council through such reading, it may be withdrawn provided all sponsors so notify the President or the Clerk.

RECONSIDERATION

Rule 14. Notwithstanding Rule 9D, after a vote has been taken on a Measure or other matter, it shall be in order for any member voting with the prevailing side to move reconsideration thereof at the same meeting at which the vote was taken, and such motion shall be disposed of accordingly. Alternatively, such member may file with the Clerk, not later than noon of the next business day following such meeting, written notice of a motion to reconsider such vote. After receiving such written notification from a member, the Clerk shall place the motion for reconsideration on the Agenda for the next regular meeting of the Council, and the Clerk shall forthwith, either verbally or in writing, notify the Full Council of such filing.

DUTIES OF THE CLERK

Rule 15. The Clerk shall attend and keep all records of all meetings of the Council, shall record the names of the members present, shall record the vote of members on roll calls, and shall have the care and custody of the City records, and all documents, plans, and papers pertaining to the business of the Council. The Clerk shall also, at the request of a member, assist in the drafting of items to be presented at the meetings of the Council. The Clerk shall cause notice to be made to each Councillor of each meeting of the Council, regular and special, and of Committee meetings, and shall also post notice on the City Website at least 48 hours prior to commencement.

DEADLINE FOR AGENDA ITEMS

Rule 16. Printed materials regarding any matter, including, without limitation, the full text of new Measures, to be considered by the Council at its next regular meeting shall be presented in complete form to the Clerk not later than 4:00pm on the Tuesday preceding such regular meeting. Notwithstanding the preceding sentence, not later than 4:00pm on the Wednesday preceding a regular meeting, Committee Chairs shall submit to the Clerk the text of any Measures they intend to remove from Committee and put into the possession of the full Council. Except as otherwise provided under Rule 18A, papers presented after these times shall be considered Late-Filed Items, which shall not be taken up without a suspension of these Rules, which requires a super-majority vote of the Council. The provisions of this Rule 16 apply to all persons, and in all cases, without exception, including to all members and other City officials, such as the Mayor and Department heads, as well as the public.

AGENDA AND PACKET

Rule 17. For each meeting of the Council, the Clerk in consultation with the President shall compile the Agenda of all matters to come before the Council at such meeting, in accordance with the order of business listed below, and shall make available to the public such Agenda and all supporting documents (together, Packet) to be considered by the Council by 5:00pm of the fourth (4th) calendar day prior to such meeting; provided, however, that in the case of a special meeting the Agenda shall be made available as otherwise provided by law and these Rules, and no Packet shall be required. The Clerk shall cause a printed copy of the Packet to be delivered to each Councillor by their individually preferred means, and to be posted on the City Website at least 48 hours prior to commencement.

Items that are to be added to the Agenda as Late-Filed Items must be submitted for approval to be placed on the Agenda immediately following the Call to Order.

The order of business for the Agenda shall be as follows:

1. Moment of Silence
2. Pledge of Allegiance
3. Call to Order
4. Late-Filed Items
5. Public Comment
6. Proclamations
7. Mayors Comment
8. Consent Agenda
 - a) Approval of Minutes
 - b) Communications (including Applications)
 - c) Orders (including Transfers/Appropriation Orders) and Resolutions
 - d) First Reading of Mayoral Appointments
7. Second Reading of Mayor's Appointments
8. Communications
9. Orders (including Transfers/Appropriation Orders) and Resolutions
10. Ordinances
11. Committee Reports (including all Measures for the Council to consider)
12. Good of the Order
13. Adjournment

Rule 17A. The Consent Agenda shall be reserved for routine and non-controversial matters that may be considered apart from the rest of the Agenda and approved collectively and without debate.

The President has the sole discretion to place matters on the Consent Agenda excepting Committee Measures. Pursuant to the deadlines set in Rule 16, Committee Chairs may ask the Clerk to place Committee Measures on the Consent Agenda. This rule shall not be construed to limit or alter other rules relating to removing measures from Committee including, without limitation, Rules 7F and 7G. The retention thereon of any measure in the Consent Agenda is subject to the unanimous consent of the members present when the Council reaches the Consent Agenda during its meeting. Committee items removed from the Consent Agenda shall be handled during the regular agenda under the measure's respective Committee report, under Rule 7F.

The Clerk shall read matters on the Consent Agenda by title only. At any time before the Council acts upon the Consent Agenda, any member of the Council may cause any matter or matters listed upon the Consent Agenda to be removed and then placed into the appropriate portion of the regular Agenda, either by providing written notice to the President and/or the Clerk, or, alternatively, by rising and so requesting by motion. The

Council shall then, without debate permitted, vote collectively on all matters remaining on the Consent Agenda, by simple majority of the Full Council. Such vote may be conducted by voice vote at the discretion of the presiding officer.

Rule 17B. Supporting copied (paper copy) documents for Council agenda items shall be placed in the packet and provided to Council members only the first time the item is introduced to the Council. Subsequently, as items are taken up for debate, whether in committee or during regular meetings, it shall be the responsibility of each Councillor to have retained the documents for reference. Notwithstanding the foregoing, the electronic version of the packet, posted on the website, shall be complete.

PUBLIC COMMENT

Rule 18. There shall be designated a Public Comment time during each meeting of the City Council. The procedure for this comment time is listed below:

1. Individuals who wish to speak before the Council, whether on their own behalf or on behalf of a group, must sign in on the door of the Council Chamber prior to the start of the Public Comment segment of the meeting. Each speaker must provide his or her name and the address where he or she resides permanently (i.e. legal domicile), and indicate which Agenda item he or she will be speaking on. The President will advise attendees of their right to speak and responsibility to sign-up.
2. Two minutes allotted to each speaker.
3. One opportunity per individual to speak.
4. Comment must be related to an Agenda item.
5. Speakers who are attorneys shall disclose the identity of all clients whose interests are materially affected by the Agenda item upon which they speak.

Rule 18A. There shall be designed a Mayor's Comment time during each regular meeting of the City Council. The procedure for this comment time is listed below:

1. To address the Council during the Mayor's Comment period, the Mayor may provide notice to the President at any time prior to the Call to Order.
2. The Mayor will be allowed to speak for a total of seven (7) minutes.
3. The Mayor will be offered reserved seating on the front bench of the Council Chambers
4. Notwithstanding the normal deadline for written materials to be submitted to the City Clerk under Rule 16, the Mayor may submit a written report to the Full City Council not later than 11:00am on the day of the Council meeting, and such report shall not be deemed a Late-Filed item.
5. Nothing in this rule prohibits the Mayor from speaking otherwise in compliance with the Charter and these Rules.

PRESENTATIONS

Rule 19. To be included on the Council Agenda, presentations by individuals or groups must be sponsored by a Councillor in writing pursuant to Rule 16, and approved by the President, in which case such presentation shall be placed in the Communications segment of the Agenda, for a period not longer than twenty (20) minutes.

MAYORAL APPOINTMENTS

Rule 20. Mayoral Appointments do not require sponsorship by a member of the Council, but shall require two (2) readings and two (2) votes by the Council, the second such vote by roll call. For its first reading, each such appointment, including reappointments, shall be accompanied by submittal to the Clerk of the appointee's resume in accordance with Rule 16. The first reading shall be placed in the Consent segment of the Council's Agenda for referral to the Council's next meeting, sitting as the Committee of the Whole.

Rule 20A. As with any Consent Agenda item, a single member of the Council may move such item to the regular Agenda. As provided in the Charter, the Council may elect to refer any proposed Mayoral Appointment to a standing or ad hoc Committee, which shall review such appointment and may make a recommendation to the Full Council not fewer than seven (7) nor more than 45 days after such referral. Such Committee may require any person whose name has been referred to it to appear before such Committee, or before the Full Council, to give any information relevant to the appointment that the Committee of the Full Council may require. Notwithstanding the optional referral of proposed appointments provided for in this Rule 20A, appointments and reappointments of the following officers shall always be referred through the Consent Agenda to the standing committee with oversight over such board or commission:

- Members of the Board of Health and Health Director;
- Building Inspector;
- City Auditor/Director of Finance;
- City Librarian;
- City Treasurer;
- Director of the Department of Public Services;
- Members of the Conservation Commission and Conservation Agent;
- Harbormaster;
- Members of the License Commission;
- Members of the Newburyport Redevelopment Authority board;
- Members of the Newburyport Waterfront Trust board;
- Members of the Planning Board, Planning Director, and Zoning Administrator;
- Members of the Water and Sewer Commission; and
- Members of the Zoning Board of Appeal.

MID-YEAR BUDGET REVIEW

Rule 21. Each calendar year, the Committee on Budget & Finance shall schedule and hold a public meeting to conduct a Mid-Year Budget Review as soon as practical after six (6) months of actual expenditures are available in written form, but no later than February 28. The Chair of the Committee shall cause the Finance Director to attend, pursuant to the Charter, the Chair shall invite all members of the Council, as well. Pursuant to the Charter, the Chair shall ask the Finance Director to distribute to the Full Council documentation in support of the Mid-Year Budget Review no less than two (2) weeks before such meeting, including a year-to-date actual budget summary. Further pursuant to the Charter, any member of the Council may request that a Department Head be present at the Mid-Year Budget Review meeting, by making a request through the Chair of Budget & Finance.

ELECTRONIC COMMUNICATION DEVICES

Rule 22. The audible use of mobile phones, radios, and other electronic communication devices by any person, including members of the Council, but excepting on-duty public safety officers, is strictly prohibited within the Council Chamber while the Council is in session, and all such devices shall be turned off or otherwise made to be silent.

Rule 22A. Members of the Council may read from or otherwise obtain information from a computer, tablet, or other electronic device within the Council Chamber while the Council is in session, such as by conducting computer searches online.

Rule 22B. Except as otherwise permitted under the Open Meeting Law, no member of the Council shall, at any time while the Council is in session, be permitted to communicate with other people, either located within or without the Chamber, using such any electronic device, whether verbally or otherwise, audibly or inaudibly.

PARLIAMENTARY PRACTICE

Rule 23. In all matters of parliamentary practice not provided for in these rules, the Council shall use Robert's Rules of Order as a guide.

RECUSAL

Rule 24. Upon his or her recusal regarding a matter, a member of the Council or a Committee shall leave the room where the meeting is being conducted, and such member shall not be counted as part of the quorum on that matter. Notwithstanding the foregoing, a recused member may, if permitted under applicable law, remain in the room solely if he and she wishes to give testimony on the matter.

Rule 24A. If the matter is to be addressed in open session, then the recusal shall be made orally and shall be included as part of the official public record. The recused member may obtain and review any records of such public discussions and/or action by the Council or Committee on the matter.

Rule 24B. If the matter is to be addressed in executive session, then the recusal must be made orally during the open session before the Council or Committee goes into such executive session and shall be included as part of the official public record. A member so recused shall not knowingly obtain or review a recording, minutes, or any other non-public information regarding such matter, other than the fact of his or her own recusal.

AMENDING THE RULES

Rule 25. Any amendment of these Rules shall require successful passage of an order by the Full Council, by simple majority, as provided in these Rules.

SUSPENDING THE RULES

Rule 26. Except as otherwise, expressly provided in these Rules, a motion to suspend the rules shall require a two-thirds super-majority vote of the Full Council.

Jared J. Eigerman, Council President

Barry N. Connell, Councillor-At-Large

Joseph H. Devlin, Councillor-At-Large

Afroz Khan, Councillor-At-Large

Charles F. Tontar, Councillor-At-Large

Bruce L. Vogel, Councillor-At-Large

Sharif I. Zeid, Ward 1 Councillor

Heather L. Shand, Ward 3 Councillor

Christine E. Wallace, Ward 4 Councillor

James J. McCauley, Ward 5 Councillor

Byron J. Lane, Ward 6 Councillor

2021**City Council Meetings 7:30 PM**

January 11, 2021

January 25, 2021

February 08, 2021

February 22, 2021

March 08, 2021

March 29, 2021

April 12, 2021

April 26, 2021

May 10, 2021

June 01, 2021

Tuesday**Monday (May 31 , 2021 –Memorial Day)**

June 14, 2021

June 28, 2021

July 12, 2021

August 09, 2021

August 30, 2021

September 13, 2021

September 27, 2021

October 12, 2021

October 25, 2021

Tuesday**Monday (October 11, 2021–Columbus Day)**

November 08, 2021

November 29, 2021

December 13, 2021

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES

REMOTE

December 14, 2020

7:30PM

City Council Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81094807593>

Or iPhone one-tap :

US: +13017158592,,81094807593# or +13126266799,,81094807593#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900

6833

Webinar ID: 810 9480 7593

1. MOMENT OF SILENCE

Remembering Thomas Mahon, Noreen Pramberg

2. CALL TO ORDER

The City Council President, Jared Eigerman, called the meeting to order at 7:30 pm. The City Council President then instructed the City Clerk to call the roll. The following Councillors answered present: Wallace, Zeid, Khan, Lane, McCauley, Connell, Shand, Tontar, Vogel, and Eigerman. 10 present, 1 absent (Devlin) using Zoom as a platform. 7:34pm Councillor Devlin present.

3. LATE FILE ITEMS Order 229 Brown School and 57 Low St; Original Version 214; COMM 281 Memo from Councillor Wallace

Motion to waive the rules and allow Late File ORDR229 by Councillor Zeid, seconded by Councillor Tontar. So voted.

Motion to waive the rules and allow Late File ORDR214 by Councillor Zeid, seconded by Councillor McCauley. So voted.

Motion to waive the rules and allow Late File COMM281 by Councillor Zeid, seconded by Councillor McCauley. So voted.

4. PUBLIC COMMENT

Kevin Hunt, Veterans Affairs

Eliza Bobek, 92 Prospect St.

Raechel Blinderman, 9 Ashland Ct.

Elizabeth Goulland, 9 Marquand Ln.

Kathleen Shaw, 9 Upland Rd.

Quinn Campbell, 9 Upland Rd.

Jared Hubbard, 49 Boardman St.

Hayley Knutsen, 7 Columbus Ave.

Scott Nelson, 55 Milk St.

Michael Olson, 28 Charles St.

Ryann Nickerson, 354 High St.

Nicole Yousefinia, 18 Longfellow Dr.

Erik Scorcio, 16 Bourbeau Ter.

Jane Snow, 9 Coffin St.

Stephanie Niketic, 93 High St.

4. MAYOR'S COMMENT

CONSENT

AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. APPROVAL OF MINUTES

- November 30, 2020 (Approve)

7. COMMUNICATIONS

- APPL017_12_14_2020 State Automotive Repair-Second Hand Vehicle Sales (L&P)
- APPL018_12_14_2020 LCA Motors- Second Hand Vehicle Sales (L&P)
- COMM280_12_14_2020 Ltr from Nbpt Retirement Bd re: Budget C/Y 2021 (R&F)

8. TRANSFERS

9. APPOINTMENTS

First Reading

- APPT205_12_14_2020 Timothy Rooney 9 Marshview Cir., Seabrook, NH Asst. Harbormaster 12/31/2023

Re-Appointments

- APPT200_12_14_2020 David Zinck 6 Laurel Rd. Electrical Insp. 1/1/2022

To be Referred to Planning & Development

- APPT201_12_14_2020 Jennifer Blanchet 4 Island Ln., Newbury Zoning Admin. 12/31/2022
- APPT202_12_14_2020 Enrico Caruso 34 Russett Hill Rd., Haverhill Asst. Harbormaster 12/31/2023
- APPT203_12_14_2020 James Maranto 167 Harper Ridge Rd., E. Hampstead, NH Asst. Harbormaster 12/31/2023
- APPT204_12_14_2020 Richard Puopolo 169 Apache Way, Tewksbury Asst. Harbormaster 12/31/2023
- APPT206_12_14_2020 Daniel Scott 16 Johnson St., Windham, NH Asst. Harbormaster 12/31/2023
- APPT207_12_14_2020 Philip Stern 271 Merrimac St., Apt. 2 Asst. Harbormaster 12/31/2023

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA:

Budget & Finance

- TRAN086_11_30_2020 RRFA-Wtrfrt Pkg Fd \$3,867.22 to PKG Maint-Wtrfrnt Pk \$3867.22
- TRAN087_11_30_2020 Elec Rev Acct 2,500 to Fence/Mural 2,500
- ORDR222_11_30_2020 Mass Veterans Brave Act Acceptance

Planning & Development

- ORDR223_11_30_2020 Preservation Rest Custom House MHC

Public Safety

- COMM227_02_10_2020 Update and Request from Waste Stream Task Force
- COMM278_11_9_2020 Late File - Compost Guidelines
- APPL016_11_30_2020 Old South Church Christmas Eve Federal St

END OF CONSENT AGENDA

Motion to Approve Consent Agenda as Amended by Councillor Zeid, seconded by Councillor Tontar. So voted.

REGULAR AGENDA

10. MAYOR'S UPDATE

Motion to Receive and File by Councillor Zeid, seconded by Councillor Khan. So voted.

11. COMMUNICATIONS

- COMM281_12_14_2020 LATE FILE Memo from Councillor Wallace
Motion to refer to Planning & Development, Budget & Finance, and COTW by Councillor Zeid, seconded by Councillor Wallace. So voted.

12. SECOND READING APPOINTMENTS

- APPT199_11_30_2020 Kevin Wallace 40 Oak St Fruit St Hist Comm 11/30/2023
Motion to Approve 2nd Reading by Councillor Zeid, seconded by Councillor Connell. Roll call vote. 11 yes.
Motion passes.

13. ORDERS

- ORDR224_12_14_2020EP Emergency Preamble Gift Acceptance Morrill Foundation
Motion to Approve by Councillor Tontar, seconded by Councillor Khan. So voted.
- ORDR224_12_14_2020 Gift Acceptance Morrill Foundation
Motion to Approve by Councillor Zeid, seconded by Councillor Tontar. So voted.
- ORDR225_12_14_2020EP Emergency Preamble Holiday Parking Suspension
- ORDR225_12_14_2020 Holiday Parking Suspension
Motion to Approve collectively by Councillor Zeid, seconded by Councillor Khan. So voted.
- ORDR226_12_14_2020EP Emergency Preamble Amend Order 197 NRA Park
- ORDR226_12_14_2020 Amend Order 197 NRA Park
Motion to Approve collectively by Councillor Zeid, seconded by Councillor Wallace. So voted.
- ORDR227_12_14_2020 Appropriate NRA funds for RFP award
Motion to refer to ADHOC Committee on Waterfront by Councillor Zeid, seconded by Councillor Tontar.
So Voted.
- ORDR229_12_14_2020 Late File Brown School and 57 Low St
Motion to refer to Budget & Finance, Planning & Development, and COTW by Councillor Zeid, seconded by Councillor Tontar. 10 yes, 1 no (Vogel). Motion passes.

13. ORDINANCES

- ODNC065_11_09_2020 Amend Senior Tax Work-Off Program 2nd Reading
Motion to Approve 2nd Reading by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 11 yes.
Motion passes.

14. COMMITTEE ITEMS

Ad Hoc Committee on Economic Development

In Committee:

- COMM262_08_31_2020 Gasbarro Ltr re: Awareness

Ad Hoc Committee on Waterfront and COTW

In Committee:

- COMM261_08_31_2020 Proposed Timeline, Waterfront

Budget & Finance

In Committee:

- ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)
- Project No. 9 held in committee.
- ORDR136_08_19_19 Fuller Track Phase II Loan Order
- COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations
- COMM264_09_29_2020 Colleen Turner Letter
- ODNC063_09_29_2020 Bond and Transfer Limit

- **ORDR214 10 13 2020 Low Street Purchase w/ P&D & COTW**
Remaining in Committee at request of Councillor Tontar
- ORDR216_10_13_2020 Supplemental Budget Charter Sec. 2-4 42K
- **TRAN086 11 30 2020 RRFA-Wtrfrnt Pkg Fd \$3,867.22 to PKG Maint-Wtrfrnt Pk \$3867.22**
Motion to approve by Councillor Tontar, seconded by Councillor Khan, So voted.
- **TRAN087 11 30 2020 Elec Rev Acct 2,500 to Fence/Mural 2,500**
Motion to approve by Councillor Tontar, seconded by Councillor Zeid, So voted.
- **ORDR222 11 30 2020 Mass Veterans Brave Act Acceptance**
Motion to approve by Councillor Zeid, seconded by Councillor Connell, So voted.

Education

In Committee:

- COMM235_03_30_2020 Ltr re: SC Appt. of Brett Murphy to Whittier Vo-Tech Cmte
- COMM240_04_27_2020 Memo re: SOI Submission Info
- COMM273_10_13_2020 Ltr of Non-Support from Mayor on Acts of 1987

General Government

In Committee:

- COMM241_05_11_2020 Charter Review Final Report
- COMM242_05_11_2020 Confirmatory Legal Opinion from KP Law re: Charter Changes

License & Permits

In Committee:

- ODNC047_1_27_20 General Ordinance - Short Term Rental Units Rules
- COMM229_02_24_2020 Ltr re: Implementation of Short-Term Rental Ordinance
- COMM230_03_09_2020 Yearly Report, Section 16A of the Liquor Control Act
- APPL014_06_08_2020 Outdoor Seating application from Vera Ristorante LLC
- APPL015_06_08_2020 Ltr with Layout from Ted Epstein re: Outdoor Seating

Neighborhoods & City Services

In Committee:

- COMM197_10_28_19 Ltr re: Phillips Drive Neighborhood Drainage (COTW)
- COMM233_03_09_2020 Ltr re: MVRTA State Street Bus Stop Shelter
- COMM234_03_30_2020 Ltr from Newburyport Livable Streets March 11, 2020
- COMM252_07_30_2020 Ltr re: Face Masks in public
- COMM269_10_13_2020 DPS Snow and Ice Plan
- ODNC066_11_30_2020 Chapter 12 Amendments to Snow and Ice

Planning & Development

In Committee:

- **COMM214 01 13 2020 Ltr from Central Cong Church re: CPA Funding, Historic Pres**
Remaining in Committee at request of Councillor Shand
- COMM215_01_13_2020 Ltr re: Colby Farm Open Space Beautification
- ODNC046_1_27_20 Zoning Amendment - Short Term Rental Units Definition
- COMM231_03_09_2020 Ltr re: Short-Term Rental Ordinance
- ORDR196_07_13_2020 Open Space and Recreation Plan 2020 (COTW)
- **ORDR214 10 13 2020 Low Street Purchase w/ P&D (COTW)**
Remaining in Committee at request of Councillor Shand
- **COMM270 10 13 2020 Ltr To DCAM Jeigerman**
Remaining in Committee at request of Councillor Shand
- **ORDR223 11 30 2020 Preservation Rest Custom House MHC**
Motion to Approve by Councillor Shand, seconded by Councillor Tontar. Roll Call vote. 11 yes. Motion passes.

Public Safety

In Committee:

- COMM216_01_13_2020 Ltr re: Ban the Use of Glyphosate
- **COMM227_02_10_2020 Update and Request from Waste Stream Task Force**
Motion to receive and File by Councillor McCauley, seconded by Councillor Khan. So voted.
- COMM243_05_11_2020 Ltr from Jane Rascal re: NMMCD
- APPT165_04_13_2020 Dr. Robin Blair 18 Market St Board of Health 4/30/2023
- ORDR200_07_30_2020 List of Crosswalks Amended
- **COMM278_11_9_2020 Late File - Compost Guidelines**
Motion to receive and File by Councillor McCauley, seconded by Councillor Khan. So voted.
- **APPL016_11_30_2020 Old South Church Christmas Eve Federal St**
Motion Approve by Councillor McCauley, seconded by Councillor Vogel. Motion to condition the approval upon notification flyer of the neighbors by Councillor Zeid, seconded by Councillor Eigerman. Motion to Approve as Amended by Councillor McCauley, seconded by Councillor Vogel. 10 yes, 1 no (Tontar). Motion passes.

Public Utilities

In Committee:

Rules

In Committee:

- COMM220_01_27_2020 Proposed City Council Rule 9F
- ORDR170_02_24_2020 Amendment Council Rules 2020 (COTW)
- ORDR171_02_24_2020 Amendment to Rule 17B (COTW)
- COMM279_11_30_2020 CC Email Account

15. GOOD OF THE ORDER

16. ADJOURNMENT

Motion to Adjourn by Councillor Tontar, seconded by Councillor Khan at 09:35PM

COMMUNICATIONS

THE COMMONWEALTH OF MASSACHUSETTS

OF

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2020 DEC 10 AM 9:24

**APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE
OR ASSEMBLE SECOND HAND MOTOR VEHICLES
OR PARTS THEREOF**

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a II class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? Plum Autoworks Inc

Business address of concern. No. 71 Storey Ave St.,
Newburyport MA 01950 City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? Corp

3. If an individual, state full name and residential address.

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President Nancy London

Secretary il il

Treasurer il il

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? YES

If so, is your principal business the sale of new motor vehicles? No

Is your principal business the buying and selling of second hand motor vehicles? Yes

Is your principal business that of a motor vehicle junk dealer? No

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

Lot Size of Approx 100 x 100 Ft With Frontage
on Storey Ave Approx 100 Ft Building Consisting of
2 offices Approx 50 x 25 ft

8. Are you a recognized agent of a motor vehicle manufacturer? No
(Yes or No)

If so, state name of manufacturer _____

9. Have you a signed contract as required by Section 58, Class 1? No
(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? yes
(Yes or No)

If so, in what city — town Newburyport MA

Did you receive a license? yes
(Yes or No)

For what year? 2007 To Present

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof
ever been suspended or revoked? No
(Yes or No)

Sign your name in full

John Tower G.M.
(Duly authorized to represent the concern herein mentioned)

Residence 11 Warrenton Rd Haverhill MA
01832

IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH
FULL INFORMATION, AND FALSE STATEMENTS
HEREIN MAY RESULT IN THE REJECTION OF
YOUR APPLICATION OR THE SUBSEQUENT
REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

APPLICANT WILL NOT FILL THE FOLLOWING BLANKS

Application after investigation _____

(Approved or Disapproved)

License No. _____ granted _____ 20 _____ Fee \$ _____

Signed _____

CHAPTER 140 OF THE GENERAL LAWS, TER. ED., WITH AMENDMENTS THERETO (EXTRACT)

SECTION 57. No person, except one whose principal business is the manufacture and sale of new motor vehicles but who incidentally acquires and sells second hand vehicles, or a person whose principal business is financing the purchase of or insuring motor vehicles but who incidentally acquires and sells second hand vehicles, shall engage in the business of buying, selling, exchanging or assembling second hand motor vehicles or parts thereof without securing a license as provided in section fifty-nine. This section shall apply to any person engaged in the business of conducting auctions for the sale of motor vehicles.

SECTION 58. Licenses granted under the following section shall be classified as follows:

Class 1. Any person who is a recognized agent of a motor vehicle manufacturer or a seller of motor vehicles made by such manufacturer whose authority to sell the same is created by a written contract with such manufacturer or with some person authorized in writing by such manufacturer to enter into such contract, and whose principal business is the sale of new motor vehicles, the purchase and sale of second hand motor vehicles being incidental or secondary thereto, may be granted an agent's or a seller's license; provided, that with respect to second hand motor vehicles purchased for the purpose of sale or exchange and not taken in trade for new motor vehicles, such dealer shall be subject to all provisions of this chapter and of rules and regulations made in accordance therewith applicable to holders of licenses of class 2.

Class 2. Any person whose principal business is the buying or selling of second hand motor vehicles may be granted a used car dealer's license.

Class 3. Any person whose principal business is the buying of second hand motor vehicles for the purpose of remodeling, taking apart or rebuilding the same, or the buying or selling of parts of second hand motor vehicles or tires, or the assembling of second hand motor vehicle parts, may be granted a motor vehicle junk license.

SECTION 59. The police commissioner in Boston and the licensing authorities in other cities and towns may grant licenses under this section which will expire on January first following the date of issue unless sooner revoked. The fees for the licenses shall be fixed by the licensing board or officer, but in no case shall exceed \$100. dollars. Application for license shall be made in such form as shall be approved by the registrar of motor vehicles, in sections fifty-nine to sixty-six, inclusive, called the registrar, and if the applicant has not held a license in the year prior to such application, such application shall be made in duplicate, which duplicate shall be filed with the registrar. No such license shall be granted unless the licensing board or officer is satisfied from an investigation of the facts stated in the application and any other information which they may require of the applicant, that he is a proper person to engage in the business specified in section fifty-eight in the classifications for which he has applied, that said business is or will be his principal business, and that he has available a place of business suitable for the purpose. The license shall specify all the premises to be occupied by the licensee for the purpose of carrying on the licensed business. Permits for a change of situation of the licensed premises or for addition thereto may be granted at any time by the licensing board or officer in writing, a copy of which shall be attached to the license. Cities and towns by ordinance or by-law may regulate the situation of the premises of licensees within class 3 as defined in section fifty-eight, and all licenses and permits issued hereunder to persons within said class 3 shall be subject to the provisions of ordinances and by-laws which are hereby authorized to be made. No license or permit shall be issued hereunder to a person within said class 3 until after a hearing, of which seven days' notice shall have been given to the owners of property abutting on the premises where such license or permit is proposed to be exercised. All licenses granted under this section shall be revoked by the licensing board or officer if it appears, after hearing, that the licensee is not complying with sections fifty-seven to sixty-nine, inclusive, or the rules and regulations made thereunder; and no new license shall be granted to such person thereafter, nor to any person for use on the same premises, without the approval of the registrar. The hearing may be dispensed with if the registrar notifies the licensing board or officer that a licensee is not so complying. Any person aggrieved by any action of the licensing board or officer refusing to grant, or revoking a license for any cause may, within ten days after such action, appeal therefrom to any justice of the superior court in the county in which the premises sought to be occupied under the license or permit applied for are located. The justice shall, after such notice to the parties as he deems reasonable, give a summary hearing on such appeal, and shall have jurisdiction in equity to review all questions of fact or law and may affirm or reverse the decision of the board or officer and may make any appropriate decree. The decision of the justice shall be final.

APPLICATION FOR A LICENSE TO BUY, SELL,
EXCHANGE OR ASSEMBLE SECOND HAND
MOTOR VEHICLES OR PARTS THEREOF.

APPLICANT WILL NOT FILL THE FOLLOWING BLANKS

Application No. _____

Class _____ License No. _____

Name _____

St. and No. _____

City — Town _____

Date Issued _____

Remarks _____

Issued Through:

A.A. Dority Company, Inc.

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2021 JAN 11 AM 9:55

CONTINUATION CERTIFICATE

The **NGM Insurance Company**, hereinafter called the Company,
hereby continues in force its **MA Used Car Dealer**, Bond Number **148623**

in the sum of **Twenty-Five Thousand dollars (\$25,000.00)**

on behalf of

Plum Auto Works, Inc.

located at

71 Storey Ave
Newburyport, MA 01950

in favor of **City of Newburyport, MA**

for the term beginning **December 31, 2020** and ending on **December 31, 2021**, subject to all
covenants and conditions of said bond.

This Continuation is executed upon the express condition that the Company's liability shall
not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

In witness whereof, the Company has caused this instrument to be signed by its duly
authorized Attorney-in-Fact and its Corporate Seal to be hereto affixed this day, January 7, 2021

NGM Insurance Company

By: 

James M. Crawford

Attorney-in-Fact

Producer:

A.A. Dority Company, Inc.

226 Lowell Street; Suite B-4

Wilmington, MA 01887

617-523-2935

Fax: 617-523-1707

THE COMMONWEALTH OF MASSACHUSETTS

RECEIVED
CLERK'S OFFICE
NEWBURYPORT, MA

OF

2020 DEC 29 AM 9:54

**APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE
OR ASSEMBLE SECOND HAND MOTOR VEHICLES
OR PARTS THEREOF**

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a Second class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? R L Currie Corp

Business address of concern. No. 6 New PASTURE ROAD St.,
Newburyport City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? CORPORATION

3. If an individual, state full name and residential address.

N/A

4. If a co-partnership, state full names and residential addresses of the persons composing it.

N/A

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President RANDY L. CURRIE 111 Georgetown Rd West Newbury MA.
Secretary "
Treasurer "

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? YES

If so, is your principal business the sale of new motor vehicles? NO

Is your principal business the buying and selling of second hand motor vehicles? YES

Is your principal business that of a motor vehicle junk dealer? NO

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

5 ACRES +/- WITH PAVED PARKING. A 10,000
ST FT CONCRETE BLOCK BUILDING HOUSING, OFFICES
REPAIR FACILITIES AS WELL AS A MASS STATE
INSPECTION STATION.

8. Are you a recognized agent of a motor vehicle manufacturer? NO
(Yes or No)

If so, state name of manufacturer _____

9. Have you a signed contract as required by Section 58, Class 1? NO
(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? YES
(Yes or No)

If so, in what city — town NEWBURYPORT

Did you receive a license? YES For what year? 2005 - 2020
(Yes or No) APPROX

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof
ever been suspended or revoked? NO
(Yes or No)

Sign your name in full Gandy L. Currie
(Duly authorized to represent the concern herein mentioned)

Residence 111 Georgetown Rd
West Newbury Ma
01985

IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH
FULL INFORMATION, AND FALSE STATEMENTS
HEREIN MAY RESULT IN THE REJECTION OF
YOUR APPLICATION OR THE SUBSEQUENT
REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

APPLICATION FOR A LICENSE TO BUY, SELL,
EXCHANGE OR ASSEMBLE SECOND HAND
MOTOR VEHICLES OR PARTS THEREOF.

APPLICANT WILL NOT FILL THE FOLLOWING BLANKS

Application No. _____

Class _____ License No. _____

Name _____

St. and No. _____

City — Town _____

Date Issued _____

Remarks _____



114 Turnpike Road
3rd Floor - 114
Westborough, Massachusetts 01581
+1 (800) 6471113 Fax: +1 (866) 5474882

CONTINUATION CERTIFICATE

To be attached to and form a part of surety bond number LSF006317 (the "Bond"), cross reference bond number 5010479, for Used Dealers and Salesmen
dated the 25th day of October, 2007, in the penal sum of \$ 25,000.00 issued by
The Ohio Casualty Insurance Company as surety (the "Surety"), on behalf of
RL Currie Corp as principal (the "Principal"), in favor of CITY OF NEWBURYPORT, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 25th day of
October, 2021, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 10th day of September, 2020

The Ohio Casualty Insurance Company

(Surety)

By:

Timothy A. Mikolajewski

Timothy A. Mikolajewski
Assistant Secretary - Liberty Mutual Surety



TRANSFERS

**APPOINTMENTS
FIRST READING**



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2021 JAN -4 PM 1:52

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the
City Council

From: Donna D. Holaday, Mayor

Date: January 5, 2021

Subject: Appointment

Donna D. Holaday

I hereby appoint, subject to your approval the following named individual as a member of the Historical Commission. This term will expire on January 31, 2023.

Marc Cendron
91 High Street
Newburyport, MA 01950

December 1st, 2020

To: Mayor Haloday
City Hall
10 Pleasant Street
Newburyport, Ma 01950

Dear Mayor Haloday,

I hereby submit a letter of interest to serve on the Newburyport Historic Commission. I have been a resident of Newburyport since 1990 and am fortunate to live in a Federal house for which my wife and I have cared for as this is a family home since 1809. I also been an active member and volunteer of the Historical Society of Olde Newbury (member of the garden Tour committee, board of director and chair of the Collection committee) for Over 25 years. I have a strong interest in the history of Newburyport and have published a monograph on Newburyport silversmiths (Simple Elegance). I am now retired from Boston Children's Hospital where I had been on staff since 2003. Please find attached my current C.V. I would be happy to provide any other information that you may require.

I look forward to giving back to the city and contributing to efforts to preserve and promote Newburyport's historic structures, neighborhoods and landscapes as the city means so much to me.

Thank you for considering this letter.

With my respectful regards,

Marc Cendron, M.D.

91 High Street, Newburyport, Ma 019560

marc.cendron@tch.harvard.edu

CURRICULUM VITAE

Date Prepared: June , 2020

Name: **Marc Cendron, M.D.**

Home Address: 91 High Street
Newburyport, MA 01950

Office Address: Department of Urology
Children's Hospital Boston
300 Longwood Avenue
Boston, MA 02115

Phone: 617-355-7796

E-Mail: Marc.Cendron@childrens.harvard.edu

FAX: 617-730-0474

Place of Birth: Bois-Colombes, France (Citizenship: U.S.A.)

Education:

1973-1975	Pre-Medical Studies		Université Paris VII
1976-1798	B.A., Cum Laude	Biology	Bowdoin College, Brunswick, ME
1980-1984	M.D.	Medicine	Tufts University School of Medicine, Boston, MA

Postdoctoral Training:

1984-1985	Intern	Surgery	Hospital of the University of Pennsylvania, Philadelphia, PA
1985-1986	Resident	Surgery	Hospital of the University of Pennsylvania, Philadelphia, PA
1986-1990	Resident	Urology	Hospital of the University of Pennsylvania, Philadelphia, PA
1990-1991	Fellow	Pediatric Urology	James Buchanan Brady Urological Institute, Johns Hopkins Hospital, Baltimore, MD

Faculty Academic Appointments:

1990-1991	Instructor	Urology	Johns Hopkins School of Medicine, Baltimore, MD
1991-1994	Assistant Professor	Urology	Tufts University School of Medicine, Boston, MA
1994-1996	Assistant Professor	Surgery (Urology) & Pediatrics	Dartmouth Medical School, Hanover, NH
1996-2001	Associate Professor	Surgery (Urology) & Pediatrics	Dartmouth Medical School, Hanover, NH
1997-2003	Clinical Associate Professor	Urology & Pediatrics	University of Vermont, College of Medicine, Burlington, VT
2001-2003	Professor	Surgery (Urology) & Pediatrics	Dartmouth Medical School, Hanover, NH
2003-present	Associate Professor	Surgery (Urology)	Harvard Medical School, Boston, MA

Appointments at Hospitals/Affiliated Institutions:

1991-1994	Attending Staff	Pediatric Urology	New England Medical Center, Floating Hospital, Boston, MA
1992-1994	Consulting Staff	Pediatric Urology	Goddard Hospital, Stoughton, MA
1993-1994	Consulting Staff	Pediatric Urology	Winchester Hospital, Winchester, MA
1993-1994	Consulting Staff	Pediatric Urology	Newton Wellesley Hospital, Newton, MA
1994-2003	Attending Staff	Urologic Surgery	Dartmouth-Hitchcock Medical Center, Lebanon, NH
1994-2003	Consulting Staff	Pediatric Urology	V.A. Medical Center, White River Junction, VT
1995-2003	Consulting Staff	Pediatric Urology	Elliot Hospital, Manchester, NH
1995-2000	Consulting Staff	Pediatric Urology	Southern New Hampshire Regional Medical Center, Nashua, NH
1995-1999	Consulting Staff	Pediatric Urology	Cheshire Regional Medical Center, Keene, NH
1996-2001	Consulting Staff	Pediatric Urology	Lahey Clinic, Burlington, MA
1996-2003	Consulting Staff	Pediatric Urology	Fletcher-Allen Medical Center, Burlington, VT

1999-2001	Consulting Staff	Pediatric Urology	Crotched Mountain Rehabilitation Center, Greenfield, NH
2003-present	Attending Staff	Urologic Surgery	Boston Children's Hospital, Boston, MA
2003-present	Consulting Staff	Pediatric Urology	Brigham and Women's Hospital, Boston
2013-2017	Consulting Staff	Pediatric Urology	Beverley Hospital, Beverley, MA

Other Professional Positions:

1978-1980	Research Assistant	Department of Gastroenterology, Carney Hospital, Tufts School of Medicine, Boston, Ma
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Major Administrative Leadership Positions:

Local

1996-2003	Director of Pediatric Urology Research Laboratory	Dartmouth-Hitchcock Medical Center, Lebanon, NH
2000-2003	Director, CHAD Currents (CME Program for Pediatricians)	Children's Hospital at Dartmouth, Lebanon, NH
2001	Director of Pediatric Surgical Services	Dartmouth Hitchcock Medical Center, Lebanon, NH
2002-2003	Chairman, Search Committee Pediatric Urology	Dartmouth Hitchcock Medical Center, Lebanon, NH
2010- present	Chair, Associate Attending Committee, Department of Pediatric Urology	Boston Children's Hospital, Boston, MA
2013-present	Chair, Observership committee, Department of Urology	Boston Children's Hospital, Boston, MA
2012-present	Administrator of the CME program, Department of Urology	Boston Children's Hospital, Boston, MA

Regional

1994-2003	Director of Pediatric Urological Services	Dartmouth-Hitchcock Medical Center, Lebanon, NH
1996	Chairman of Search Committee for position of staff Urologist	Pediatric Urology, Dartmouth-Hitchcock Medical Center, Lebanon, NH

1996-1997 Chairman of Ad-Hoc Committee for
the Care of Inpatient Pediatric
Surgical Patients
1998-2001 Director of Children's
Hospital at Dartmouth
Outreach Services

International

1996	Organizer/Team Leader for Friendship Bridge	Humanitarian/Teaching trip to Vietnam (Hanoi/Ho Chi Minh City)
1997	Organizer/Team Leader for Friendship Bridge	Humanitarian/Teaching Trip to Vietnam (Hanoi/Haiphong)
1998	Team Member Physicians for Peace	Humanitarian/Teaching Trip to Egypt (Tanta, Mansoura, Cairo)
2000	Team Member Physicians for Peace	Humanitarian/ Teaching trip to Egypt (Cairo)
2001	Program Co-Chairman	Annual Meeting, Society for Pediatric Urology
2002	Organizer / Program Chairman	Annual Meeting, Club Francophone d'Urologie Pediatrique
2002	Program Chairman	Annual Meeting, Society for Pediatric Urology
2007	President	Society for Pediatric Urology
2007-2010	Chairman, Program Committee World Congress of Pediatric Urology	Society for Pediatric Urology / ICCS/APAPU/SIUP/SFU
2009-2010	Program Chairman	Annual Meeting, Pediatric Urology Winter Forum

Committee Service:**Local**

1991-1993	Member, Tissue Committee	New England Medical Center Hospital, Boston, MA
1991-1993	Member, Day Surgery OR Management Committee	New England Medical Center Hospital, Boston, MA
1992-1994	Member of Pediatric Trauma Study Group	New England Medical Center Hospital, Boston, MA
1992-1994	Member of Maternal-Fetal Medicine Research Group	New England Medical Center Hospital, Boston, MA
1994-2003	Member of Spina Bifida comprehensive care team	Dartmouth-Hitchcock Medical Center, Lebanon, NH
1996	Member of Search Committee	Pediatric Nephrology, Dartmouth-Hitchcock Medical Center, Lebanon, NH
1997-2002	Member, Operating Room Committee	Dartmouth-Hitchcock Medical Center, Lebanon, NH

2000	Member, Nominating Committee Board of Governors	Dartmouth-Hitchcock Medical Center, Lebanon, NH
2008-present	Associate Attending Committee	Boston Children's Hospital, Boston., MA
2012-present	CME Administrator for Pediatric Urology Department	Boston Children's Hospital, Boston, MA
2016	Hospital Bylaws Committee	Boston Children's Hospital, Children's, Boston, Ma
2014-2020	Member Hospital Wide Billing and Compliance Committee	Boston Children's Hospital, Boston, MA

Regional

1997-2002	Member, Executive Committee	Children's Hospital at Dartmouth, Lebanon, NH
1992-1994	Consultant	Organogenesis, Inc., Canton, MA
1992-1995	Consultant	Kendall, Mansfield, MA
1993-1994	Consultant	Autogenesis, Acton, MA
1995-1999	Consultant	Collagenesis, Beverly, MA

National

1999-2001	Member	North American Task Force on Intersex
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International

1994-1998	Board Member, Advisory Board	Rhone-Poulenc-Rohrer
1997	Moderator	Annual Meeting, International Children's Continence Society

Professional Societies:

1990-present	Member	The Tufts University Medical Alumni Association
1991-1994	Member	Massachusetts Medical Society
1991-1994	Member	Suffolk County Medical Society
1991-present	Member	The Johns Hopkins Medical and Surgical Association
1992-2001	Member	The Urodynamic Society
1992-1996	Member	American Fertility Society
1994-present	Corresponding Member	European Society for Pediatric Urology
1994-present	Member	The New Hampshire Medical Society
1996-present	Member	New England Section American Urologic Association
1996-present	Fellow	American Academy of Pediatrics
1996-present	Member	American Urologic Association
1997	Moderator	Annual Meeting, Society for Fetal Urology

1998	Program Chairman	Annual Meeting, Society of Fetal Urology
1997-1998	President	The Society for Fetal Urology
1998	Abstract Reviewer	Annual Meeting, American Urological Association
1998	Abstract Reviewer	Annual meeting, American Academy of Pediatrics (Section of Urology)
1998	Moderator	Annual Meeting, American Academy of Pediatrics (Section of Urology)
1998-2005	Member	Physician for Peace
1998-present	Member	The Society for Fetal Urology
1999-present	Member	Club Francophone d'Urologie Pediatric
1999-present	Fellow	The Society for Pediatric Urology
2000	Moderator	Annual Meeting, American Academy of Pediatrics (Section of Urology)
2000	Chairman, Round Table; Prenatal diagnosis of genito-urinary anomalies	Annual Meeting, European Society for Pediatric Urology
2002	Member, Medal Committee	American Academy of Pediatrics (Section of Urology)
2004-2004	Member, Program Committee	American Urological Association
2002-2005	Secretary/Treasurer	The Society for Pediatric Urology
2002-2006	Program Committee	American Urological Association
2003-2007	Member, Nominating Committee	Society for Pediatric Urology
2004-2010	Abstract Reviewer, Organizational Committee	Annual Meeting, American Urological Association
2005-2006	President	The Society for Pediatric Urology
2013	Steering committee for the ICUD consultation on congenital anomalies of the genito-urinary system	Societe International d'Urologie
2016	Chair, ICUD Committee on the Urologic Management of Children with Spinal Cord Injury	Societe International d'Urologie

Editorial Activities:Ad hoc Reviewer for:

- The Journal of Urology (editorial board)
- Pediatrics
- Journal of Pediatric Urology
- Urology
- American Family Physician
- British Journal of Urology International
- Dialogues in Pediatric Urology
- Frontiers in Urology
- World Journal of Urology
- Journal of Pediatric Surgery

Other Editorial Roles:

2006-present	Editorial Board	Dialogues in Pediatric Urology
2007-2012	Editorial Board, Pediatric Section	The Journal of Urology
2007-present	Editor-in-Chief, Pediatric Urology Section	eMedicine online journal

Honors and Prizes:

1988	First prize: Clinical study paper: Long-term follow-up of patients with cryptorchidism	Resident's Night Competition, Philadelphia Urological Society
1990	Maryland National Kidney Foundation Grant	
1991	Basic Research Surgery Grant (BRSG) Award	Tufts School of Medicine / New England Medical Center
1991	Finalist AAP	Section of Urology Research Prize
2007	Best Reviewer	Journal of Urology, Section of Pediatric Urology
2010	Top 10 reviewers	The Journal of Pediatric Urology
2014-2015- 2016-2017- 2018	Best Doctor (Pediatric Urology)	Boston Magazine



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

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2021 JAN -4 PM 1:52

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: January 5, 2021
Subject: Appointment

Donna D. Holaday

I hereby appoint, subject to your approval the following named individual as a member of the Human Rights Commission. This term will expire on January 31, 2023.

Lorraine Ward
7 Sullivan Drive
Newburyport, MA 01950

7 Sullivan Drive
Newburyport, MA 01950
Akinyi25osw@hotmail.com

October 5, 2020

Dear Commissioner Ibrahim;

I am writing to express my interest in becoming a Commissioner on Newburyport's Human Rights Commission. Katie Nye, one of your Commissioners, brought the opportunity to my attention. Please find my resume attached for your review.

I have worked at the Commonwealth of MA Department of Transitional Assistance for 12 years. In that time, I have worked my way up from being a Benefits Referral Specialist (case manager) to working in leadership at DTA's central office. I currently serve as Deputy Director for SNAP Outreach and Nutrition Education and am tasked with several programs that ensure food security for the state's most marginalized populations. Through initiatives such as the implementation of Pandemic EBT (P-EBT), a federal program created in Spring 2020 to provide additional funds for families to buy food while schools were closed due to COVID-19; I have had the opportunity to increase the Commonwealth's capacity to serve diverse populations, including immigrants and refugees, communities of color, elders, and those with disabilities. Working on behalf of these populations drives me, and I am fully committed to ensuring that everyone has equal access to services and has a voice in these services. As a leader at DTA, I have focused on outreach, and have collaborated with other state agencies, ethnic community-based organizations, health centers, public schools, and many other community organizations. I would like to be able to bring all of my experience at DTA to the Human Rights Commission.

In Newburyport, I have had the opportunity to be a part of several community and school programs and projects, including the Greater Newburyport-Bura Alliance, which links Newburyport with its' sister community in Kenya, from where I originate. Being an immigrant has allowed me to have a different perspective on being part of a community and raising children to appreciate those from all backgrounds. I have three children in the Newburyport School system (all at the high school now) and have been involved through the years in volunteering in their classrooms, participated in fundraising activities either through NEF or various sports teams they have been a part of.

These are very challenging times, and I would like to be involved in working toward a more welcoming, supportive, and equitable community for all the people of Newburyport. I look forward to bringing my unique perspective to the Human Rights Commission and thank you for your consideration.

Sincerely,

Lorraine Ward

Lorraine A. Ward

7 Sullivan Drive
Newburyport MA 01950
(W) (617) 348-5636 | (C) (978) 337-6563
akinyiward@gmail.com

POSITION DESIRED:

Deputy Director of SNAP Outreach and Nutrition Education

GENERAL SKILL SUMMARY:

- Great attention to detail, with strong organizational skills.
- Ability to get along with coworkers and work well as part of a team.
- Ability to support supervisees to understand and perform job duties.
- Comprehension of the various SNAP policies, regulations and guidelines.
- Firm understanding of confidentiality requirements
- Effective communication with clients, vendors, coworkers and other state agencies.
- Extensive customer service experience.

COMPUTER SKILLS:

Proficient in Microsoft Access, Word, Excel, Power Point, and Outlook;

Strong understanding of BEACON 3 system

Familiar with other systems used in the field like FMCS, EPPIC, SAVE, Virtual Gateway.

EDUCATION:

Bachelor of Science: Business Administration with a concentration on IT	2002
Southern New Hampshire University – Manchester NH	
Associates Degree: Computer Systems Management	1999
McIntosh College – Dover NH	

PROFESSIONAL EXPERIENCE:

Mar 2017-To Present: Commonwealth of MA—Department of Transitional Assistance

Assistant Director – SNAP Outreach

- ✓ Manage the Massachusetts SNAP Outreach State plan, operating on a federal funding reimbursement of 2.5 million to various community organizations within the commonwealth working with low income families.
- ✓ Oversee the Department's SNAP Outreach program, comprising of over ninety community organizations working with low income families to help provide access to SNAP benefits
- ✓ Coordinate the recruitment and enrollment of community partners participating in the federal outreach reimbursement project.
- ✓ Provide support to Outreach Providers on Department process and procedures and SNAP regulations
- ✓ Establish performance standards for organizations as part of the performance requirement by USDA/FNS
- ✓ Work in conjunction with UMass on processing Outreach Provider claims, reviewing and ensuring accuracy prior to issuing federal funds.
- ✓ Partnering with local community organizations to increase awareness and access to SNAP benefits to low income families
- ✓ Ensure that there is DTA presence at local community events geared towards services for low income families.

- ✓ Oversee and manage the Department's collaboration with various state agencies working with low income families within and outside of the secretariat including EOE, MH, DESE, DDS, DMH, DCF and DVS
- ✓ Responsible for the ISA contract with Department of Education which allows for data exchange between the two agencies to promote School Breakfast and Summer Lunch programs
- ✓ In charge of the Department's contract with Project Bread on
- ✓ Manage the SNAP Nutrition Education program currently operating under a federal budget of 5.9 Million.
- ✓ Ensure that all implementing agencies under the Nutrition Education complete the annual ISA process and are adhering to the program requirements
- ✓ Evaluate performance for all implementing agencies under Nutrition Education program to ensure federal guidelines are met
- ✓ Conduct professional performance evaluations for all unit staff following EPRS time frames and procedures

Oct 2014- Mar 2017: Commonwealth of MA—Department of Transitional Assistance

Assistant Director – EOHHS Chelsea

- ✓ Ensured overall performance of the Transitional Assistance Unit and ensure that all the unit staff are effectively motivated.
- ✓ Participate in the weekly supervisory meeting.
- ✓ Point of contact between the local and central office.
- ✓ Established goals for the office and provided support for staff to help meet these goals.
- ✓ Evaluated employee performance to ensure that they were on track with the departments mission to assist and support low income families
- ✓ Managed the implementation of LEAD in the office, including Establishing systems in the office to support the development of staff during LEAD implementation.
- ✓ Responsible for the hiring process through MassCareers which included scheduling and conducting interviews, completing the onboarding process.
- ✓ Completed new hire orientations at the local office, ensuring that they had the right clearance for the building
- ✓ Coordinated with the management team of the building to ensure a safe environment for DTA staff and clients who come to the office
Responsible for making sure that any maintenance work required was promptly reported and worked on by the building's maintenance team
- ✓ Setup a building evacuation plan for staff and scheduled semi-annual fire drills with the local fire department
- ✓ Participated in local advisory board meetings.
- ✓ Coordinated with community organizations to ensure that there was DTA representation at local events set up to promote human service agencies
- ✓ Responsible for dispatching staff to assist families whenever there was a disaster in the catchment area we served.

Aug 2010- Oct 2014: Commonwealth of MA—Department of Transitional Assistance

BERS C Supervisor

- ✓ Monitored staff performance to make sure compliance with agency policy and procedures are met
- ✓ Ensured that all the unit staff are effectively motivated
- ✓ Conducted weekly unit meetings to update staff within my unit on the various policy updates communicated to the office through Operations Memos
- ✓ Developed techniques for the improvement of unit's overall performance as necessary.
- ✓ Conducted professional performance evaluations for all unit staff following EPRS time frames and procedures

- ✓ Established harmonious relations among the diverse populations of workers, clients, vendors and employers.
- ✓ Represented the department during appeal hearings on cases handled both by the office and centralized SSI unit.
- ✓ Served as the Beacon 3 liaison for the Chelsea office, reviewed all issues presented by staff to determine if a referral to systems support in Boston was required. Also communicated with the policy team on issues regarding Beacon functionality
- ✓ Office contact for issues involving the VOIP phone system, in addition to training new hires on the operating the new switchboard.
- ✓ Ran daily Actuate Reports for the office on pending and closed cases
- ✓ Served as the backup mentor for the interns who come to the office through the “DTA Works” program
- ✓ Conducted interagency training for staff of other agencies with EOHHS (DMH & ORI) and community organizations (ROCA) on DTA eligibility guidelines, policy, programs and accessibility

May 2008 – Aug 2010: Commonwealth of MA – Department of Transitional Assistance

BERS A/B

- ✓ Determined client eligibility for the ‘SNAP’ assistance program, process initial applications, and maintain on-going cases.
- ✓ Set up and conducted interviews, verified information provided by clients and applied the information to accurately calculate benefits.
- ✓ Performed all tasks related to case management, including referrals to other state agencies, and other community resources.
- ✓ Coordinated duty schedule for the Revere SNAP unit for more than a year.
- ✓ Participated in the pilot UAT testing for BEACON 3.
- ✓ Served as the Revere DTA office liaison for BEACON 3. Provided technical assistance for the office, participated in BEACON 3 conference calls, and communicated issues to the systems help desk.

1999 – 2004: Aetna Health Insurance

Customer Service Representative:

- ✓ Served as a liaison between physician offices and patients regarding medical bills.
- ✓ Explained insurance policies to human resource professionals, physicians and patients.
- ✓ Processed medical billing.
- ✓ Referred customers to appropriate problem resolution sites.
- ✓ Participated in weekly team meetings.
- ✓ Processed medical claims.

RELATED EXPERIENCE

1997 – 2010: Amesbury for Africa Organization

Volunteer and member of the non-profit community development and exchange organization:

- Participated in meetings, fundraising activities, and educational events in the community.
- Assisted in packing medical equipment being sent to Africa and other developing countries through IMEC to be used in local clinics.
- Contributed a developing world perspective to organization’s projects and programs.

References available upon request



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

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NEWBURYPORT, MA

2021 JAN -4 PM 1:52

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: January 5, 2021
Subject: Appointment

I hereby appoint, subject to your approval the following named individual as a member of the Waterfront Trust. This term will expire on January 1, 2025.

Michael Sullivan
41 Summit Place
Newburyport, MA 01950

Michael Sullivan
41 Summit Place
Newburyport, MA 01950

Ms. Donna Musumeci
Mayor's Office
Newburyport City Hall
60 Pleasant Street
Newburyport, MA 01950

Dear Ms. Musumeci:

I am writing to apply for your request for volunteers to the waterfront trust. After discussions with existing board member, Wilbur Shenk and Matthew Pieniazek, I feel that my experience along with the solid appreciation for our waterfront park makes me a qualified person to fill your opening.

After raising a family in Newburyport, my life is still busy, but I find myself looking forward to providing a positive impact in my community. The waterfront trust has a charter which aligns with my love of this city and its history. We have a worthy property that deserves proper management. This why I feel it deserves my commitment of time to support the management as the city builds the next chapter of our waterfront.

I have enclosed my resume for your review. I look forward to further discussing opportunities with the Waterfront Trust. . If you have any questions or would like to meet, I am available for discussions by phone, web or in person.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Sullivan', with a large, sweeping flourish at the end.

Michael Sullivan

MICHAEL SULLIVAN

41 Summit Place | Newburyport, MA 01950 | 978-807-4411 | michael.sullivan@daldrop.com

OBJECTIVE

To apply for recent opening at the Newburyport Waterfront Trust as a Trustee

PERSONAL HISTORY

- Resident of Newburyport since 1995, married to Tara Sullivan
- Grew up as the seventh of 9 children in North Reading, MA
- Raised two children locally which they both graduated from the Newburyport School System (class of 2019 & 2020)

RECENT WORK EXPERIENCE

President, Daldrop SBB LLC

Jan. 2018 – Present

Newburyport, MA

- Manage the US operations for the Global Leader of modular cleanrooms for GMP Pharmaceutical sterile production facilities. Clients include Merck, Pfizer, Genentech, Kite/Gilead and others. Built division to \$50M in revenue

President, SBB Daldrop LLC.

Feb. 2012 – Jan.2018

Ipswich, MA

- Formed and managed a joint venture company between SBB Inc and Daldrop + Dr. Ing. Huber GmbH to introducing a new product to the US market.

Founder/President, SBB Inc.

Feb. 2000 – Jan.2018

Syracuse, NY

- Started and grew a specialty manufacturing company of cleanrooms and custom HVAC systems for critical process environments. Company had extensive skills in engineering, mechanical, electrical and construction with in-house UL (508A) certified electrical shop, stainless & aluminum fabrication and welding, full refrigeration skills along with installation and commissioning teams.

RELEVANT SKILLS

- Manufacturing – cost controls, process, quality control etc.
- Construction- Contracts, insurances, conflicts, crisis management
- Engineering- Understanding dynamic systems, life cycle economics
- Business Owner- Staffing, payroll, organization
- Entrepreneur – team building, market disruption and establishment

EDUCATION

University of Lowell – Lowell, MA – BS. Mechanical Engineering 1985



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

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NEWBURYPORT, MA
2021 JAN -5 PM 1:09

60 PLEASANT STREET - P.O. BOX 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

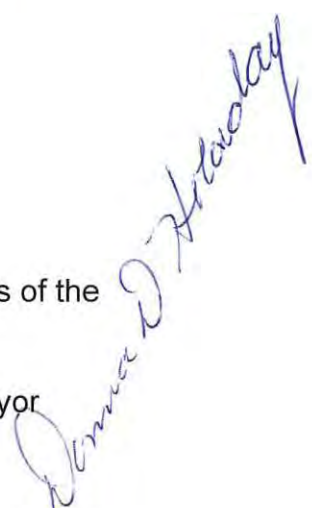
978-465-4402 FAX

To: President and Members of the
City Council

From: Donna D. Holaday, Mayor

Date: January 5, 2021

Subject: Appointment



I hereby appoint, subject to your approval, the following
named individual as a member of the Conservation
Commission. This term will expire on January 31, 2023.

Carole Wagan
9 Olive Street
Newburyport, MA 01950

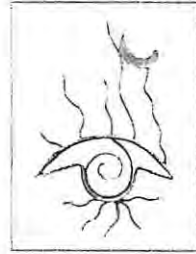
C. W. Consulting Co.

Moving Concept to Reality

9 Olive Street, Newburyport, MA

617.875.5297

carolewagan@me.com



December 2, 2020

Dear Mayor Holiday,

I am interested in the volunteer position with the Conservation Commission. I have had an interest in conservation and environmental issues for a long time, even though I have never actually held a job in this area. I nevertheless believe that my skills and experience will positively impact the Commission. I have participated on many boards of directors and I am aware of the dynamics that can exist among commissions and Robert's Rules of order for running meetings. In addition, I expect that my experience as a mediator could also be helpful.

I believe that the myriad of environmental issues impacting every level of government are critical and demand our attention. I am enthusiastic about an opportunity to contribute to Newburyport's work and give back to my community. I have lived in Newburyport and the area since 1979 and am dedicated to helping improve the management of our natural resources.

I look forward to an opportunity to discuss this position further.

Sincerely,
Carole Wagan

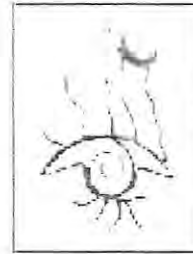
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carolewagan@me.com



Conference/Program Planning * Professional Development * Event Management Non-Profit Entity Creation and Board Operations * Strategic Planning

My mission is to provide high quality professional education to my colleagues in the legal profession and to other professionals. Will analyze and create strategic solutions to assist non-profits to develop and operate more effectively.

CONSULTING CAPABILITIES

- Conference and program creation aligned with learning objectives and strategic needs
- Manage planning and execution of tasks within deadlines and budget
- Non-profit board operations, strategic development and planning
- Leadership and planning from ideas to execution
- Designing high quality learning opportunities
- Identifying and managing contract resources to deliver quality results quickly

PROFESSIONAL DEVELOPMENT

34 years of developing curriculum, creating and managing national, state and local conferences

Produced 40+ programs per year within timelines and budget

Facilitated 150+ planning meetings yearly

Created new Bar Association and recruited 90+ members in first two years

Manage webinar series

Certified Mediator

NON-PROFIT ORGANIZATIONS

Founder and Secretary/Clerk, Greater Newburyport Bar Association

Leadership positions on national, state and local boards

Past President, Association for Continuing Legal Education (ACLEA)

EMPLOYMENT HISTORY

Lawyers for Affordable Justice, Executive Director

Honorable Nancy Gertner (ret.), Assistant

Suffolk University Law School, Director of Center for Advanced Legal Studies

Massachusetts Continuing Legal Education, Program Attorney

EDUCATION

New England School of Law, J.D., cum laude

Ohio State University, B.A., Phi Beta Kappa



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2021 JAN -5 PM 1:09

60 PLEASANT STREET - P.O. Box 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

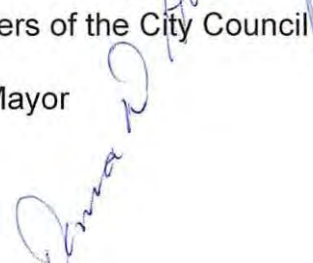
978-465-4402 FAX

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: January 5, 2021

Subject: Appointment



I hereby appoint, subject to your approval, the following named individual as a member of the Conservation Commission. This term will expire on January 31, 2023.

Cornelia D. Walsh
102 Water Street
Newburyport, MA 01950

617-909-
2720

Cornelia D Walsh
102 Water Street
Newburyport, MA 01950
piratecdw@gmail.com

December 2, 2020

Dear Mayor Holaday,

I would be interested in becoming a volunteer for the Conservation Commission.

I am an avid supporter of preserving natural resources and keeping open land as much as possible.

While I have no formal education in conservation, I would be honored to have a voice at the table and learn from others on the Commission.

I have lived in Newburyport since 1982, and must say I feel so fortunate to live in such a beautiful place.

I am a Registered Nurse, and work full time from home. I have some flexibility in my schedule and believe I could be available for meetings.

Attached is my resume.

I look forward to hearing from your office.

Best Regards



Cornelia Walsh

Cornelia D. Walsh
102 Water Street
Newburyport, MA 01950
piratecdw@gmail.com
617-909-2720

Education

2004 - 2006	Touro University International Master of Science in Health Sciences, International Health	Cypress, CA
1999 – 2003	Emmanuel College Bachelor of Science in Nursing ▪ Distinction in the Field of Nursing	Boston, MA
1977 – 1979	Newton-Wellesley Hosp. Sch. of Nursing Graduate Nurse	Newton, MA

Professional Experience

March 2017 to Present	Tufts Health Plan RN UR Clinician Responsible for caseload of 12-25 members, reviewing clinical presentation for various levels of care, including inpatient, Partial Hospital Programs, Community Based Assessment programs, IOP, CSS. Attending rounds to discuss cases in order to provide optimal discharge planning and aftercare services; collaborating with medical director on difficult or unusual cases; work with team of 12 UR clinicians, two psychiatrists and the THP medical team to provide holistic care for members.	Watertown, MA
February 2016 to March 2017	Serenity at Summit NE Director of Nursing Responsible for compliance with Regulatory agencies Joint Commission, Department of Public Health, and Bureau of Substance Abuse Services; provide administrative oversight for facility's nursing services.	Haverhill, MA
April 2015 to February 2016	Holy Family Hospital at Merrimack Valley Patient Care Director Responsible for 80+ nursing and ancillary staff; budgets, Regulatory agency compliance (DMH, Joint Commission); Program Development for two inpatient units: a 12 bed adult behavioral health unit and a 17 bed geriatric behavioral health unit. Supervisor of Access Staff: two licensed social workers responsible for behavioral health patient assessment in the Emergency Department.	Haverhill, MA

June 2012 – April 2015 **Holy Family Hospital** Methuen, MA
Patient Care Director
Responsible for 100+ nursing and ancillary staff; budgets, compliance with DMH, DPH and Joint Commission regulatory requirements; admissions; Director of two inpatient adult locked psychiatric units, total 47 beds
Chair of Psychiatric Enterprise Group;
Supervisor of Access Staff
Oversight of 4 staff responsible for behavioral health assessment for patients presenting in the Emergency Department.

June 2011 – June 2012 **Arbour Hospital** Boston, MA
Staff Education; Infection Preventionist
Responsible for in service education to all nursing and ancillary staff; management of infectious disease, monitoring trends; reporting to state agencies as required.

March 09 – May 2011 **Melrose-Wakefield Hosp** Melrose, MA
Director of Psychiatric Services
Responsibilities include budgets, staffing, and supervision of 55 staff, admissions to unit, Co - chair Diversity Committee; Emergency Management Committee, Nursing Leadership, Policies, and management of inpatient locked adult unit.
Manager of Psychiatric Triage Team
Oversight of 10 staff who are responsible for psychiatric evaluations for clients presenting in the Emergency Department, as well as scheduling, policies and procedures, evaluations, and hiring.

Professional Organizations

Case Management Society of America (CSMA)

Certifications

Certified Case Manager – Commission for Case Management

References

Upon request



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DONNA D. HOLADAY, MAYOR

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NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: January 5, 2021
Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Affordable Housing Trust. This term will expire on January 1, 2023.

Susanne Marzi Cameron
5 Milk Street
Newburyport, MA 01950

SUSANNE MARZI CAMERON

5 Milk Street, Newburyport | Massachusetts 01950
(617) 921-0576 | Susannemcameron@gmail.com

Financial Services | Business Management | Nonprofit Organization Development

- An adaptable, determined and results oriented Housing and Community Development Executive with experience across a range of financial services, community development, and business development, building nonprofit partnerships, strategic planning, and program development.
- A motivated individual with a solid record of accomplishment formulating strategy, managing change, delivering sustainable growth and leading teams.
- A hands-on leader who delivers high performance through a combination of personal drive, setting clear direction, empowerment and coaching.
- A versatile individual with experience operating across large corporate organizations and independent owner managed businesses.

PROFESSIONAL EXPERIENCE

JP Morgan Chase, New England

Community Reinvestment and Community Partnerships

2018 -

Responsible for implementation of community development service initiatives in new expansion markets of Greater Boston, Providence, RI, and Southern New Hampshire, as well as the Connecticut market, including building collaborative partnerships both internally and with nonprofit and community partners. Work closely with JPMC business heads and corporate responsibility partners on direction and strategy in the areas of neighborhood revitalization, workforce, small business development, and financial health, with a focus on low-and moderate-income populations and communities throughout the region, in accordance with the Community Reinvestment Act (CRA).

CITI, Massachusetts

Senior Vice President & Massachusetts State Director, Citi Community Development

2006 - 2016

Director of the National Community Development Service Initiative

Accountable for enthusiastic community development efforts in the Massachusetts market, including compliance with the Community Reinvestment Act (CRA), CRA business development, building non-profit partnerships, engaging Citi in financial education efforts, and volunteerism. Expertly improve community development strategy for Massachusetts in the areas of financial capability and asset building, neighborhood revitalization, microfinance, microenterprise, and college success, all with a focus on low and moderate-income populations and geographies.

Key Accomplishments

- Accomplished Citi's local charitable giving strategy included local Citi Foundation budget in conjunction with business contribution budgets, reviewed proposals, and provided technical assistance to grantees.
- Competently functioned closely with Government and Public Affairs on issues and legislation related to community impact, acting as liaison to community groups and their constituents.
- Managed national community development services across Citi markets and multiple businesses, taking initiatives to scale, and driving performance by increasing quality CRA-eligible services to meet market goals.
- Led Citi's Leadership Council in Massachusetts and advised and influenced senior leadership to promote best practices nationally based on Massachusetts performance.

TD BANK MASSACHUSETTS, Massachusetts

2004 - 2006

Vice President, Community Development Officer

Professionally collaborated with state business lines and other support departments to develop, implement, and monitor corporate and action plans in support of the bank's community reinvestment mission, including goals, initiatives, and activities designed to support performance on CRA lending, investment, and service tests. Accountable for convening and leading the Massachusetts CRA Committee, an oversight committee comprised of the State President, State CRA Officer, Deputy CRA Officers representing all regions of Massachusetts and various business lines, and members of the TD Bank North Massachusetts Board of Directors.

Key Accomplishments

- Built, maintained, and strengthened relationships and to identify CRA eligible opportunities across all business lines.
- Expertly provided technical assistance and managerial support to ensure compliance of the Community Reinvestment Act (CRA) in Massachusetts.

FANNIE MAE, Hartford, CT / Manchester, NH / Boston, MA
Senior Housing & Community Development Business Manager
Deputy Director, Connecticut Partnership Office

1995 - 2004

Adeptly functioned with various nonprofits and community development corporations to enhance programmatic, education, and funding needs. Accountable for meeting Fannie Mae's Native American, Rural, and Reverse Mortgage product goals in the Northeast Region.

Key Accomplishments

- Successfully implemented new affordable loan products, investment opportunities, and CRA portfolio purchases.
- Adroitly operated with various nonprofits and community development corporations to enhance programmatic, education, and funding needs.

CAREER NOTE

PEOPLES SAVINGS BANK & TRUST, New Britain, CT
Assistant Treasurer & Manager, Mortgage Department

1987 - 1995

Managed all aspects of mortgage origination, processing, underwriting, closing, and secondary market sales.

EDUCATION & CREDENTIALS

Master of Public Policy, Housing Policy and Community & Economic Development, Tufts University, Medford, MA
Bachelor of Arts, Psychology & Biology, Connecticut State University, New Britain, CT
Licensed Real Estate Sales Person, Commonwealth of Massachusetts, Division of Professional Licensure, MREB
Owner, There or Back Again, LLC, a new micro business providing safe rides for children in the Greater Newburyport area

COMMUNITY & BOARD SERVICE

Metropolitan Boston Housing Partnership (MBHP)
 Board of Directors
 Chaired Strategic Planning Committee

The Mel King Institute for Community Building
 Advisory Committee

Newburyport Affordable Housing Trust
 Trustee

ROOF Overhead Collaborative
 Board of Directors & Producer-Port Bury Follies

The Midas Collaborative
 Past Board Chair
 Chaired Development and Communications Committee

Massachusetts Financial Education Collaborative, (MassSaves)
 Founder and Steering Committee

Massachusetts Community and Banking Council
 Past Board of Directors | Past Board Chair
 Chaired Strategic Planning Committee

Massachusetts Asset Development Commission
 Governor Patrick Appointee



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: January 5, 2021
Subject: Re-Appointment

Donna D. Holaday

I hereby re-appoint, subject to your approval, the following
named individual as Assessor. This term will expire on
January 1, 2024.

Jill Brennan
24 Webster Street #7
Haverhill, MA 01830

JILL M. BRENNAN, MAA
24 Webster Street
Haverhill, MA 01830

CITY OF NEWBURYPORT 1997 – PRESENT

City Assessor – December 2016 – Present

- Oversee a 4.8 billion dollar database portfolio consisting of 8,920 real estate and personal property tax accounts for the purpose of establishing equitable assessments.
- Responsible for meeting all DOR reporting deadlines for certification in assessments, new growth, tax levy and classification when producing a tax rate each fiscal year.
- Reviews and determines a finding on all abatement and statutory exemption applications, and represents the city at Appellate Tax Board court hearings.
- Oversees daily operation of the department, serving as a Department Head.
- Prepares departmental budget each fiscal year.

Assistant Assessor – August 1997 – December 2016

- Process all deeds and property transfers. Properly code all sales transactions in the Vision cama database to be used for analyzing sales ratios. Program and run comparable sales reports for the counter.
- Produce real and personal property tax commitments and tax billing files. This includes bridging the Vision database with the Munis tax billing programs. Balance and verify the tax billing file, create an accounts receivable file on Munis software and extract the two computer generated files to be sent to the tax billing vendor.
- Produce and bridge the Motor Vehicle excise tax billing file on Munis. Balance and verify the bridged data, and create an accounts receivable file.
- Process accounts payable warrant for the department.
- Process payroll submission for the department.
- Responsible for maintaining the Assessors data layers in the GIS system. Produce GIS assisted maps when applicable.
- Program and process all public information requests.
- Create new subdivisions, condominium conversions, and lot splits. Producing new parcels on the cama database for each lot, valuing each parcel, and making sure all applicable changes to the Assessors maps are recorded.

VISION APPRAISAL TECHNOLOGY INC.

Assistant Manager of Customer Support 1993-1997 – Responsibilities included the onsite training of over 75 assessing clients on the latest cama database releases, and supervising staff employees on daily work assignments.

Senior Technical Support Representative 1990-1993 – Responsibilities included telephone technical support for all clients.

Data entry operator/Residential field appraiser 1984-1990 – Responsible for inspecting and measuring residential property and the data entry of field card changes into a cama based computer system.

ACCOMPLISHMENTS

Massachusetts Accredited Assessor (#928)

Member of the Massachusetts Association of Assessing Officers (MAAO) 2001 to present

Member of the Essex County Assessors Association 2001 to present

President of the Essex County Assessors Association 2007.

Elected member of the Essex County Assessors Association Executive Board in 2001 and served for nine years.

Member of the International Association of Assessing Officers (IAAO) 2007 to present



CITY OF NEWBURYPORT

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DONNA D. HOLADAY, MAYOR

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NEWBURYPORT, MA

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

2021 JAN -4 PM 1:52

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: January 5, 2021

Subject: Re-Appointment

Donna D. Holaday

I hereby re-appoint, subject to your approval, the following named individual as Assistant Harbormaster/Shellfish Constable and Special Police Officer for the purposes of local, State and Federal laws and regulations with respect to waterways, marine activities and boating. This term will expire on December 31, 2023.

Joseph A. Sederquist
2 Wightman Road
Wilmington, MA 01887

12-12-20

Mayor Donna Holaday,

My name is Joe Sederquist I have been employed by city of Newburyport for the past three years
As Assistant Harbormaster Shellfish Constable and Special Police Officer.

My background is as follows,

Held One hundred ton Master Captain license for approximately thirty five years without intendent

I have boating out of the Merrimack River for forty years

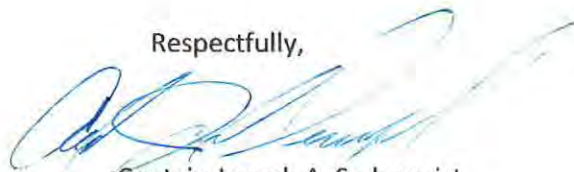
Certified in CPR and First Aid

Experience in management retired service director service manager and technician

I request consideration in reappointment for the Assistant Harbormaster Shellfish Constable and
Special Police Officer.

Thank you for considering my request should you require and other information please do not hesitate
To contact me.

Respectfully,



Captain Joseph A. Sederquist

2 Wightman Road

Wilmington, Ma. 01887

508-574-4742

Joecapt466@gmail.com



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: January 5, 2021
Subject: Re-Appointment

Donna D. Holaday

I hereby re-appoint, subject to your approval, the following named individual as Human Resources Director. This term will expire on January 1, 2024.

Lori Bunyan
96 Lime Street
Newburyport, MA 01950

Lori Bunyan
96 Lime Street, Newburyport, MA. 01950
(978)758-0523 (cell)
mlbunyan@verizon.net

Career Summary

- Strategic HR leader with significant hands on experience across a wide variety of HR disciplines.
- Expertise in developing HR organizations and infrastructure that support business and cultural objectives.
- Skilled in HR program development and communication.

Career Experience

Head of Human Resources (2008-May 2018)

Pelham Plastics, Inc., Pelham, N.H. – Medical Device Industry

- Successfully developed the company's first Human Resources function.
- Directed, managed and administered all areas of human resources: talent acquisition & retention, performance management, employee relations, compensation, benefits, training, vendor management and compliance. Accomplishments include:
 - Attracting high level talent into the Company by implementing new hiring strategies and procedures.
 - Improving employee development, engagement and retention by introducing new tools and processes.
 - Effectively transitioning new hires into their roles through creation of new employee orientation/onboarding.
 - Advised on benefit design based on best practices and determination of employee needs.
 - Improved effectiveness of compensation plan as it related to market competitiveness to attract and retain employees.
 - Positively influenced workplace relationships through collaboration and teamwork.
- Advised and coached management on HR and employee issues and organizational development strategies.
- Ongoing member of the Safety Committee. The Company achieved OSHA SHARP certification.
- Proficient in Microsoft Office Suite.

Human Resources Manager (2001-2007)

Sipex Corporation, Billerica, MA. – Electronics/Semiconductor Industry

- Managed all aspects of compensation and benefits at the corporate level including policy, program design and administration.
- Oversight of human resources department for east coast operations. Led team of 2.
- Presented program results and prepared recommendations for executive review.
- Participated in strategic planning and development of HR objectives.

Compensation Manager (1999-2001)

ABT Associates, Inc., Cambridge, MA. – Public Research

- Designed and managed compensation programs. Provided direction to management and staff members in executing pay policy, salary planning/review and compliance documentation.
- Successfully resolved prior federal violations of company compensation practices. Represented the company in follow up investigation.

Additional Experience

Senior HR Programs Specialist – BlueCross BlueShield of New Hampshire, Manchester N.H.

Senior Compensation Representative, Lockheed Martin, Nashua, N.H.

Human Resources Representative – Boston University, Boston, MA

Education

B.A. Psychology, Business Minor – Westfield State University, Westfield, MA.

Member of Psi Chi National Honor Society



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DONNA D. HOLADAY, MAYOR

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60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Subject: Re-Appointment
Date: January 5, 2021

Donna D. Holaday

I hereby re-appoint, subject to your confirmation, the following
named individual as a member of the Zoning Board of Appeals.
This term will expire on February 1, 2026.

Robert Ciampitti
552 Merrimac Street
Newburyport, MA 01950

ROBERT CIAMPITTI, JR. ESQ.

552 Merrimac Street, Newburyport, MA

T: 978-462-8488 x4 / F: 800-706-2393

Rob@LibertyLawMA.com

As an attorney and dynamic lecturer on topics such as real estate, development, permitting, business law, and entrepreneurship, Mr. Ciampitti has earned the loyalty and confidence of a diverse client base of lenders, real estate investors, developers, and real estate buyers and sellers, through a highlight innovative approach to providing strategic legal services and deal-strategy.

Areas of Practice/Expertise

Entrepreneurship	Real Estate	Development	Deal-Strategy	Permitting
Business Law	Private Equity	Business start-up	Mass-Market Licensing	Condominium

Professional Experience

Co-Founding Attorney

LIBERTY LAW & TITLE, LLC.

www.LibertyLawMA.com

Newburyport, Massachusetts

2015 –Present

Following the merger of his successful Beacon Hill real estate firm started in 1997, attorney Rob Ciampitti launched in 2015 **LIBERTY LAW & TITLE LLC**, a concierge boutique real estate law firm based in Newburyport, MA and servicing coastal Massachusetts, the Cape & Islands, as well as the New Hampshire and Maine seacoasts. From its 3 offices located in Boston's Seaport District, historic Newburyport and Portsmouth, NH, Liberty Law has further evolved the practice of deal strategy and real estate law into a dynamic and innovative real estate law firm.

Through this 2015 merger and relaunch, attorney Rob Ciampitti has earned the loyalty and confidence of a dynamic & diverse client base including lenders, investors, developers as well as buyers & sellers of real estate, spanning a variety of land-use & real estate matters. Attorney Ciampitti continues to represent clients from commercial & residential real estate to private financing, development and permitting, including general corporate structure and innovative deal-strategy.

As a developer in his own right, attorney Ciampitti has himself cultivated, permitted, planned, developed and constructed several residential and mixed use projects, including his most recent permitting and planned redevelopment of a beleaguered parcel poised in a marque community center, called "Salisbury Square" (Salisbury, MA). Attorney Ciampitti worked over a period of 18 months to assemble a disparate but talented team of joint-venture partners and professionals in order to plan, engineer, and permit (in the hopes of transforming) this abandoned former gas station site into a dynamic mixed-use redevelopment consisting of 13 new townhomes interwoven into a new 10,000 square foot commercial and retail building called "Sail Lofts." Upon completion of this project's construction, Mr. Ciampitti hopes this redevelopment will serve as supporting momentum for this Town Center, activating a dynamic and vibrant residential & commercial use (coupled with pedestrian and Coastal Rail Trail access), which he and his partners hope will inspire further investment and redevelopment within this community square.

From 2013 to 2014, attorney Ciampitti also served as a visiting professor of business law at Salem State University (Salem, MA) and is a frequent author and lecturer on a variety of topics in business, zoning, environmental law and litigation (having co-authored contributions to Massachusetts Continuing Legal Education publications) as well as himself published in the nationally-circulated Environmental Law Journal on the topics of toxicology and expert testimony in proving environmental damages. Atty. Ciampitti has also guest lectured on Environmental Law at Boston's Newbury College.

ROBERT CIAMPITTI, JR. ESQ.

Additionally, through his experience in 2012-13 in product invention and mass market licensing, attorney Ciampitti has provided valuable and strategic "from the trenches" legal counsel to his start-up clients across numerous categories of products and businesses.

An active licensed pilot since 1989, Mr. Ciampitti holds a Private Pilot's License with an Instrument Rating and shares his passion for aviation with his wife and two sons, flying for pleasure as well as for business – and is currently completing FAA training toward his Commercial Pilot's License. Rob also enjoys scouting with his two sons and serves as a Scout Leader and Merit Badge counselor for Scout Troop 21 (Newburyport, MA) - and is himself an Eagle Scout.

Mr. Ciampitti has served 18 years as a member of the Newburyport Zoning Board of Appeals (since 2002) and is currently the Board's Chairman.

Founding Attorney

1997 – 2015

LAW OFFICES OF

ROBERT CIAMPITTI, JR. P.C.

6 Beacon Street, Boston, Massachusetts

Following a short tenure as a Special Prosecutor with the Essex County District Attorney's Office, attorney Ciampitti launched his own law practice (in what was initially a shared office space) on Boston's historic and storied Beacon Hill. During the nearly 20 years of private practice that followed, attorney Ciampitti was able to cultivate and grow his small real estate and environmental law practice into a robust law firm of 6+ lawyers and paralegals, proudly servicing an ever growing array of local, regional and even national real estate and financial clients – bringing a life-long passion (and family heritage) in real estate, development, zoning, environmental law & policy and deal-strategy to bear on behalf of his clients. Further growing in this momentum and trajectory, attorney Ciampitti merged his practice in 2015 with another similar real estate centric firm on the North Shore, and in doing so launched the combined legal brand he named **LIBERTY LAW**, a concierge boutique real estate law firm based in Newburyport, MA servicing coastal Massachusetts, the Cape & Islands, as well as the New Hampshire and Maine seacoasts from its offices located in Boston's seaport, Newburyport and Portsmouth, NH.

Co-Inventor / Co-Founder

2010 – 2013

SEATPETS

Newburyport, Massachusetts

Developed and patented national award-winning plush animal travel pillows with a seat belt attachment that provides comfort and support to a child's neck and head. Grew production and marketing to become the #1 Toy in the Direct Response category per IMS in 2012-13 (the Nielsen rating system for the "As Seen On TV" industry). Licensed SeatPets to *Jay & Play, Ltd.*, an international distributor of plush and ASOTV products, for domestic and international distribution. In 2013, SeatPets launched seven new designs into world-wide distribution within major mass-market retailers across multiple retail channels including Walmart, Toys R Us, Bed Bath & Beyond, Target and numerous others domestically and abroad.

Special Assistant Attorney General

2001 – 2015

Massachusetts Office of the Attorney General

Essex County Sheriff's Department - Civil Process Division

Essex County, Massachusetts

Upon special appointment, attorney Ciampitti served as a Special Assistant Attorney General representing the Essex County Sheriff's Department - Civil Process Division.

ROBERT CIAMPITTI, JR. ESQ.

Special Assistant District Attorney

1996

*Essex County District Attorney - Massachusetts
Newburyport, Massachusetts*

Served as a District Court Special Prosecutor on behalf of the Commonwealth of Massachusetts, handling every facet of criminal prosecutions from arraignment to jury trial.

Summer Associate

1994

*Defender of Property Rights Legal Foundation (DPLF) - Washington DC
Washington D.C.*

Selected as one of three law students from a national pool of candidates to serve as a paid Associate for DPLF. Participated in drafting Amicus briefs filed in several cases then pending before the Supreme Court of the United States turning on 5th Amendment "private property rights" issues. Worked extensively with members of the United States Senate and their legislative staff on new property rights policy. Interacted daily with leading think-tanks in and around Capitol Hill and the District

Admissions, Appointments, & Professional Licenses

Courts and Admissions

Supreme Court of the United States June 2011
United States

1st Circuit Court of Appeals June 1999
United States - 1st Circuit

Federal District Court June 1998
District of Massachusetts

Massachusetts Supreme Judicial Court June 1996
Commonwealth of Massachusetts

Civic & Community Appointments

Zoning Board of Appeals - City of Newburyport, Massachusetts 2002 – Present
Chairman

Merrohawke Nature School – Newburyport, MA 2018 – Present
www.merrowhawke.org
Member - Board of Directors

Newburyport Bank – Newburyport, MA 2016 - Present
www.newburyportbank.com/about
Member – Board of Corporators

Additional Professional Licenses

Real Estate Broker's License 2000 - Present
Commonwealth of Massachusetts

ROBERT CIAMPITTI, JR. ESQ.

University Teaching Position / Speaking Engagements

- Visiting Professor of Business Law / *Salem State University* (Salem, MA) 2013-2014
- Zoning and Land Use Law / *Greater Newburyport Association of Realtors (GNAR)*. Newburyport.
- Real Estate Continuing Education Training / *Nantucket Association of Realtors* – 2019 & 2020
- Environmental Law (Guest Lecturer) / *Newbury College* (Boston, MA)
- Legal and Continuing Education topics.
- Subject Matter Expert Speaker at Various Realtor Trainings, Meetings & Conferences

Education

Harvard University – Graduate School of Design Class of 2021
Admitted Graduate Student (AMDP Graduate Program)
AMDP Program – Advanced Management and Real Estate Development

Massachusetts School of Law 1992 – 1995
Juris Doctor (J.D.), Law
Elected - President of the Law School Student Bar Association (1993-94 / Re-Elected 1994-95).

Vermont Law School 1992 – 1994
Graduate Work - Masters Study of Environmental Law & Public Policy

Plymouth State College 1988 – 1991
B.S. – Business Economics (Minor in French)

Publications

Use of Experts: Proving the New Generation of Environmental Damages

Journal of Environmental Law & Practice

September 1, 1995

ISSN 170-0757

Published by: Warren, Gorham & Lamont, One Penn Plaza, New York, NY 10119

Additional Contributions:

- Environmental Law Journal (on toxicology and expert testimony in proving environmental damages)
- Massachusetts Continuing Legal Education publications (as co-author)
- Variety of environmental law and litigation topics

Patents

Huggable Plush Seatbelt Cover (United States 20120264349), (Co-Inventor)
(Filed: April 15, 2011)

General Description: *A child's plush seatbelt cover with pockets and zippered compartments to hold a child's items during travel. Attachable shoulder strap for easy carrying by the child outside the vehicle. May include additional ornamentations to create different characters. Potential affinity membership program for special discounts on related products, as well as customizable website including special offers at affiliate destinations.*

ROBERT CIAMPITTI, JR. ESQ.

Interests

Aviation: An active licensed pilot since 1989, Mr. Ciampitti holds a Private Pilot's License Certificate with an Instrument Rating. He shares his passion for aviation with his wife and two sons, flying for pleasure as well as for business and is currently completing FAA training toward his Commercial Pilot's License.

National Eagle Scout Association: Mr. Ciampitti earned the rank of Eagle Scout in 1987 and is the father of two Boy Scouts (his oldest a fellow Eagle and his youngest well on his way). Mr. Ciampitti currently serves as an adult Scout Leader within Scout Troop 21 (Newburyport, MA) and instructs Boy Scouts as a *BSA Certified Merit Badge Councillor* in the subject matter areas of Law, Business, Aviation, Boating and Citizenship.

Languages

- English (Native)
- French (Advanced / Conversant)