

CITY COUNCIL “HYBRID”

MEETING AGENDA v2

March 14, 2022

City Council Meeting 7:30 pm

LOCATION: City Council Chambers, City Hall

60 Pleasant Street, Newburyport

Zoom details:

<https://us02web.zoom.us/j/81299990548>

Or One tap mobile:

US: +19292056099,81299990548#

Or Telephone:

US: +1 929 205 6099

Webinar ID: 812 9999 0548

1. **MOMENT OF SILENCE**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **LATE FILE**
 - ORDR00329_03_14_2022 List of Applicants for Parklet Use
5. **PUBLIC COMMENT**
6. **MAYOR'S COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. **APPROVAL OF MINUTES**
 - February 28, 2022 (Approve)
8. **COMMUNICATIONS**
 - COMM00393_03_14_2022 Merrimack Valley Planning Comm. FY23 City Financial Requirements (R&F)
 - COMM00395_03_14_2022 St. & Sidewalk Repair Plan (N&CS)
 - COMM00396_03_14_2022 Ltr. Stephen Comley (PS)
 - COMM00397_03_14_2022 Laura Vlasuk Health Director (R&F)
9. **TRANSFERS**
 - TRAN00122_03_14_2022 General Fund Free Cash \$250,000 to (B&F)
Compensated Absences Reserve Fund \$250,000
10. **APPOINTMENTS**
 - APPT00304_03_14_2022 Heidi Newfell 10 Orange St. Cultural Council 3/31/2025
Re-Appointment
 - APPT00305_03_14_2022 Dan Mello 2 B Fulton St. Waterfront Trust 3/31/2027 (P&D)
 - APPT00306_03_14_2022 Richard Yeager 19 Water St. #2 Planning Board 3/31/2027 (P&D)
 - APPT00307_03_14_2022 Sophie Korpics 26 Dove St. Comm. On Disabilities 3/31/2025

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA

AD HOC COMMITTEE ON ECONOMIC DEVELOPMENT

- ODNC098_10_12_2021 Permanent Parklets Legislation

NEIGHBORHOOD & CITY SERVICES

- ODNC00106_02_14_2022 CH2 COA Ordinance Amendment

PLANNING & DEVELOPMENT

- APPT00301_02_28_2022 Jamie Pennington 8 Buck St. Planning Board 3/1/2027
- APPT00302_02_28_2022 Andrew F. Bernhardt 35 Oakland St. Historical Comm. 3/1/2025

PUBLIC SAFETY

- ODNC00107_02_28_2022 15 Minute Parking Spaces
- ORDR00321_02_28_2022 An Act Authorizing the Continued Employment of Officer Vorderis
- ORDR00323_02_28_2022 Route 1 Speed Limit

RULES

- ORDR00316_01_10_2022 Amended City Council Rules 2022
- ODNC00108_02_28_2022 City Council Meeting Start Time to 7 pm

END OF CONSENT AGENDA

REGULAR AGENDA

9. MAYOR'S UPDATE

10. FIRST READING APPOINTMENTS

11. COMMUNICATIONS

12. TRANSFERS

13. SECOND READING APPOINTMENTS

14. ORDERS

- ORDR00322_02_28_2022 Licensed Contractor Boston North Development Excavation Services LLC (TABLED)
- ORDR00324_03_14_2022 Ad Hoc on Adaptive Reuse of Brown School
- ORDR00326_03_14_2022 To Approve Sasaki Design Progress
- ORDR00327_03_14_2022 Parklet Maintenance Fund
- ORDR00328_03_14_2022 Parklet Maintenance Stabilization Fund Usage

15. ORDINANCES

- ODNC00104_01_31_2022 2nd reading Handicapped Parking Space – Liberty Street

16. COMMITTEE ITEMS

Ad Hoc Committee on Economic Development

In Committee:

- ODNC098 10 12 2021 Permanent Parklets Legislation

Ad Hoc Committee on Market Landing Park and COTW

In Committee:

Budget & Finance

In Committee:

Education

In Committee:

General Government

In Committee:

- ORDR00319_02_14_2022 Kelley School Funds Order

License & Permits

In Committee:

- ODNC047_01_27_2020 General Ordinance - Short Term Rental Units Rules
- COMM00385_01_31_2022 STRU Fire Sprinkler Systems
- COMM00388_01_31_2022 UPDATED STRU Fire Sprinkler Systems

Neighborhoods & City Services

In Committee:

- COMM299_02_08_2021 Phillips Dr. Neighborhood Committee Ltr
- ODNC102_11_08_2021 Late File - Ch. 17 Stormwater Management Revisions
- ODNC00103_01_10_2022 Streets, Sidewalks, and Other Public Places Alterations & Maintenance
- ODNC00106 02 14 2022 CH2 COA Ordinance Amendment

Planning & Development

In Committee:

- ODNC046_01_27_2020 Zoning Amendment Short Term Rental Unit (STRU) (COTW)
- COMM00382_01_31_2022 Update from Global re 107 State Street
- ODNC00105_02_14_2022 Zoning Amendment Business Park Uses
- APPT00301 02 28 2022 Jamie Pennington 8 Buck St. Planning Board 3/1/2027
- APPT00302 02 28 2022 Andrew F. Bernhardt 35 Oakland St. Historical Comm. 3/1/2025

Public Safety

In Committee:

- ODNC00107 02 28 2022 15 Minute Parking Spaces
- ORDR00321 02 28 2022 An Act Authorizing the Continued Employment of Officer Vorderis
- ORDR00323 02 28 2022 Route 1 Speed Limit
- COMM00390_02_28_2022 Gregory Caplan Ltr-Low St./Bright Horizons access to Fuller Field

Public Utilities

In Committee:

Rules

In Committee:

- ORDR239_02_8_2021 Council Rule 7 and 10B
- **ORDR00316 01 10 2022 Amended City Council Rules 2022**
- **ODNC00108 02 28 2022 City Council Meeting Start Time to 7 pm**

17. GOOD OF THE ORDER

18. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL “HYBRID”

MEETING MINUTES

February 28, 2022

City Council Meeting 7:30 pm

LOCATION: City Council Chambers, City Hall

60 Pleasant Street, Newburyport

Zoom details:

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US: +1 929 205 6099

Webinar ID: 812 9999 0548

1. MOMENT OF SILENCE

Remembering Lawrence Twomey, Charles Carroll, and the people of Ukraine.

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

The City Council President Heather Shand called the meeting to order at 7:30 pm and asked the City Clerk, Richard B. Jones, to call the roll. The following City Councillors answered present Khan, Lane, McCauley, Preston, Vogel, Wallace, Wright, Zeid, Donahue, Cameron, and Shand. 11 present (BL remote).

4. SECOND READING APPOINTMENT

APPT00300_02_14_2022 Megan M. Tierney Sergeant, Newburyport Police Department

Motion to move APPT00300 to the beginning of the meeting by Councillor McCauley, seconded by Councillor Preston. Roll call vote. 11 yes. Motion passes. Motion to approve on second reading by Councillor McCauley, seconded by Councillor Preston. Roll call vote. 11 yes. Motion passes.

Pinning Ceremony

City Marshal Mark Murray said a few words of introduction. Sergeant Megan M. Tierney was then sworn in by City Clerk Richard B. Jones, and pinned by Officer Joshua Tierney.

5. LATE FILE

- ORDR00323_02_28_2022 ROUTE 1 SPEED LIMIT

Motion to waive the rules and accept the late file by Councillor Cameron, seconded by Councillor Vogel. Roll call vote. 11 yes. Motion passes

6. PUBLIC COMMENT

Molly Ettenborough, Recycling and Energy Manager City of Newburyport

Rick Taintor, 10 Dexter Street

Gregory Caplan, 17 Mechanics Row, Amesbury

Lindsay York Carter, 129 Merrimac Street

7. MAYOR'S COMMENT

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

8. APPROVAL OF MINUTES

- February 14, 2022

(Approve)

9. COMMUNICATIONS

- COMM00390_02_28_2022 Gregory Caplan Ltr-Low St./Bright Horizons access to Fuller Field (PS)

10. TRANSFERS

11. APPOINTMENTS

**To be referred to Planning and Development*

- *APPT00301_02_28_2022 Jamie Pennington 8 Buck St. Planning Board 3/1/2027
- *APPT00302_02_28_2022 Andrew F. Bernhardt 35 Oakland St. Historical Comm. 3/1/2025

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA

Ad Hoc Committee on Economic Development

- ODNC098_10_12_2021 Permanent Parklets Legislation
City Clerk noted that ODNC098 will not be coming out of Committee.

BUDGET & FINANCE

- TRAN00118_02_14_2022 Gen. Fund \$7,500 to MYR Consulting Services \$7,500
- TRAN00119_02_14_2022 Gen. Fund \$8,394 to Essex Tech Assessment \$8,394
- TRAN00120_02_14_2022 Gen. Fund \$15,000 to CCN Legal Ads \$3,000 CCN Ordinance Recodification \$5,500 BDR Elections \$6,500
- TRAN00121_02_14_2022 Solid Waste Revolving Fund \$35,000 to Pick-Up Truck Purchase \$35,000

PUBLIC SAFETY

- APPL00064_01_31_2022 Newburyport Spring Half Marathon 4/24/2022
- APPL00065_02_14_2022 Town & Country Half Marathon - 6/12/2022
- APPL00066_02_14_2022 IPA 5K Road Races 4/10/22, 7/10/22, 9/11/22
- ODNC00104_01_31_2022 Handicapped Parking Space – Liberty Street
- COMM00383_01_31_2022 NFD/OEM FY2021 Report to City Council

END OF CONSENT AGENDA

Motion to approve Consent Agenda as amended by Councillor Zeid, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.

REGULAR AGENDA

9. MAYOR'S UPDATE

Motion to receive and file by Councillor Zeid, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.

10. FIRST READING APPOINTMENTS

11. COMMUNICATIONS

12. TRANSFERS

13. SECOND READING APPOINTMENTS

- APPT00299_02_14_2022 Marcia Foley 206 Low St. Licensing Board 06/01/2028
Motion to approve on second reading by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 11 yes. Motion passes.

14. ORDERS

- ORDR00321_02_28_2022 An Act Authorizing the Continued Employment of Officer Vorderis
Motion to refer to Public Safety by Councillor Zeid, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.
- ORDR00322_02_28_2022 Licensed Contractor Boston North Development Excavation Services LLC
Motion to table by Councillor Vogel, seconded by Councillor Zeid. Roll call vote. 10 yes, 1 no (JM). Motion passes.
- ORDR00315_01_10_2022 Amended City Council Calendar 2022
Motion to waive the rules and approve by Councillor McCauley, seconded by Councillor Preston. Roll call vote. 11 yes. Motion passes.
- ORDR00316_01_10_2022 Amended City Council Rules 2022
Motion to refer to Rules by Councillor Vogel, seconded by Councillor Khan. Roll call vote. 11 yes. Motion passes.
- ORDR00323_02_28_2022 Late File Route 1 Speed Limit
Motion to refer to Public Safety by Councillor Donahue, seconded by Councillor McCauley . Roll call vote. 11 yes. Motion passes.

15. ORDINANCES

- ODNC00107_02_28_2022 15 Minute Parking Spaces
Motion to refer to Public Safety by Councillor McCauley, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.
- ODNC00108_02_28_2022 City Council Meeting Start Time to 7 pm
Motion to refer to Rules by Councillor Vogel, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.

16. COMMITTEE ITEMS

Ad Hoc Committee on Economic Development

In Committee:

- ODNC098_10_12_2021 Permanent Parklets Legislation

Ad Hoc Committee on Market Landing Park and COTW

In Committee:

Budget & Finance

In Committee:

- **TRAN00118 02 14 2022 Gen. Fund \$7,500 to MYR Consulting Services \$7,500**
Motion to approve by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 11 yes. Motion passes.
- **TRAN00119 02 14 2022 Gen. Fund \$8,394 to Essex Tech Assessment \$8,394**
Motion to approve by Councillor Zeid, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.
- **TRAN00120 02 14 2022 Gen. Fund \$15,000 to CCN Legal Ads \$3,000 CCN Ordinance Recodification \$5,500 BDR Elections \$6,500**
Motion to approve by Councillor Zeid, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.
- **TRAN00121 02 14 2022 Solid Waste Revolving Fund \$35,000 to Pick-Up Truck Purchase \$35,000**
Motion to approve by Councillor Zeid, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.

Education

In Committee:

General Government

In Committee:

- ORDR00319_02_14_2022 Kelley School Funds Order

License & Permits

In Committee:

- ODNC047_01_27_2020 General Ordinance - Short Term Rental Units Rules
- COMM00385_01_31_2022 STRU Fire Sprinkler Systems
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Neighborhoods & City Services

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- COMM00382_01_31_2022 Update from Global re 107 State Street
- ODNC00105_02_14_2022 Zoning Amendment Business Park Uses

Public Safety

In Committee:

- **APPL00064 01 31 2022 Newburyport Spring Half Marathon 4/24/2022**
- **APPL00065 02 14 2022 Town & Country Half Marathon - 6/12/2022**
- **APPL00066 02 14 2022 IPA 5K Road Races 4/10/22, 7/10/22, 9/11/22**

Motion to approve collectively by Councillor McCauley, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.

- **ODNC00104 01 31 2022 Handicapped Parking Space – Liberty Street**

Motion to approve on first reading by Councillor McCauley, seconded by Councillor Donahue. Councillor McCauley accepted the friendly amendment by Councillor Khan to remove the A from M.G.L.A. reference. Motion to approve on first reading as amended by Councillor McCauley, seconded by Councillor Donahue. Roll call vote. 11 yes. Motion passes.

- **COMM00383 01 31 2022 NFD/OEM FY2021 Report to City Council**

Motion to receive and file by Councillor McCauley, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.

Public Utilities

In Committee:

Rules

In Committee:

- ORDR239_02_8_2021 Council Rule 7 and 10B

17. GOOD OF THE ORDER

Council President Shand gave an update on 107 State Street and Global Oil.

Councillor McCauley gave an update that the property has closed for the West End Fire Station.

18. ADJOURNMENT

Motion to adjourn at 8:30 pm by Councillor Zeid, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.

COMMUNICATIONS



Plan • Innovate • Promote

160 Main Street, Haverhill, Massachusetts 01830 | P: 978.374.0519 | F: 978.372.4890 | mvpc.org

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2022 MAR -3 AM 8:20

February 25, 2022

Julie Languirand, Treasurer
City of Newburyport
Pleasant Street
Newburyport, MA 01950

Dear Ms. Languirand:

In accordance with Chapter 40B of the General Statutes and Chapter 849 of the Acts of 1969, the Merrimack Valley Planning Commission has determined the City of Newburyport's share of its Fiscal Year 2023 financial requirements to be \$7,185.02.

This amount is required by law to be paid, under the provisions of Chapter 40B and Chapter 849, on July 1, 2022 or as soon as possible thereafter.

Please send your payment to: Merrimack Valley Planning Commission
160 Main Street
Haverhill, Massachusetts 01830

Very Truly Yours,

A handwritten signature in black ink that reads 'James H. Barnes'.

James H. Barnes
Treasurer

Enclosure

cc: Board of Assessors
City Council

2022 MAR -3 AM 8:20

February 25, 2022

Board of Assessors
City of Newburyport
Pleasant Street
Newburyport, MA 01950

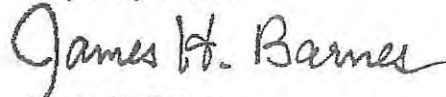
Dear Assessors:

In accordance with Chapter 40B of the General Statutes and Chapter 849 of the Acts of 1969, I hereby certify that the Merrimack Valley Planning Commission has determined the proportion of its expenses for Fiscal Year 2023 to be paid by the City of Newburyport to be \$7,185.02. This figure is based on the following computations:

| Community | 2010 Population | Per Capita Rate | Assessment Amount |
|---------------|--------------------|--------------------|----------------------|
| Amesbury | 16,283 | \$0.41255 | \$6,717.60 |
| Andover | 33,201 | \$0.41255 | \$13,697.17 |
| Boxford | 7,965 | \$0.41255 | \$3,285.98 |
| Georgetown | 8,183 | \$0.41255 | \$3,375.92 |
| Groveland | 6,459 | \$0.41255 | \$2,664.68 |
| Haverhill | 60,879 | \$0.41255 | \$25,115.81 |
| Lawrence | 76,377 | \$0.41255 | \$31,509.56 |
| Merrimac | 6,338 | \$0.41255 | \$2,614.76 |
| Methuen | 47,255 | \$0.41255 | \$19,495.19 |
| Newbury | 6,666 | \$0.41255 | \$2,750.08 |
| Newburyport | 17,416 | \$0.41255 | \$7,185.02 |
| North Andover | 28,352 | \$0.41255 | \$11,696.70 |
| Rowley | 5,856 | \$0.41255 | \$2,415.91 |
| Salisbury | 8,283 | \$0.41255 | \$3,417.18 |
| West Newbury | 4,235 | \$0.41255 | \$1,747.16 |

Please, therefore, include the amount of \$7,185.02 in the Fiscal Year 2023 tax levy of the City of Newburyport as required under Chapter 40B and Chapter 849.

Very Truly Yours,



James H. Barnes
Treasurer

cc: City Council
Finance Committee
Planning Board

Newburyport Street and Sidewalk Repair Plan

Introduction

Street Selection

In 2020, engineering consultant BETA finished an audit of all City streets and sidewalks and evaluated their condition and what paving work is recommended to be completed, including mill and overlay, reclamation, or surface treatment. They also estimated the costs of all these improvement on the various streets and sidewalks. The Newburyport Department of Public Services (DPS) used this information to create a prioritization plan based on a budget of \$2M per/year. The Mayor's office made the decision to work on three wards at a time, beginning with wards 1, 3, and 5, and following up with 2, 4, and 6, to make sure all wards received attention. The plan prioritizes roads in each ward that are classified as being in the worst condition, and groups them by geography and cost. This means DPS and their contractors will be able to complete the work in the different wards for around the same cost amount each year and all wards will have their priority roads addressed.

Street and Sidewalk Repair Process

DPS, with the collaboration of the City Engineer, will create and design plans for all new roads and sidewalks and will seek additional input for any new crosswalks. Most paving and sidewalk work will be Replacement In Kind (RIK) and will follow existing plans and conditions. DPS has awarded a contract to D&R Paving following the process laid out in MA General Law which requires that they then pursue a contract with the lowest qualified bidder. The work done will fit into the following categories:

- Reclamation: Removes all asphalt by grinding and pulverizing in place to create a uniform base material before the road is repaved.
- Mill & Overlay: Removes the top layer of asphalt typically ranging between 2-2.5 inches, and then replaces this layer with a new Hot Melt Asphalt surface.
- Surface treatment: Patching and seal coating of the road, with no removal process. Appropriate for roads that are currently classified as fair or good.

Plan for Including Additional Streets

As the initial study used for this plan was completed in 2020, we understand conditions may have changed in some places and want to be responsive to any streets urgent in need of service. The Mayor's Office and DPS have created a petition process that can be used to request another look at any streets not included in the plan. Residents may submit a petition signed by five residents on a street, or a majority of houses on the street (whichever is smaller). After receiving the petition, a committee will review the street and determine if it can be added to the plan. A public meeting will be held to respond to all received petitions and discuss next steps.

Ward System

Wards 2, 4, and 6 will receive street and sidewalk repairs in the first year following the end of this plan, FY28. While this is a five-year plan, we anticipate repeating this process in the future and prioritizing the next round of repairs in a similar manner. It will make more sense to evaluate the needs of Wards 2, 4, and 6 for FY28 when we are closer to that date.

Communication

The City will have a dedicated page on its website with updates on this project, including maps of the streets scheduled for repair and reminders on when the repairs are underway. We will also use our social media channels to share updates. There will be an annual public meeting discussing the streets and sidewalks scheduled for repair and covering the progress made in the year before.

Ward 1

| Ward 1 FY 23 | | | | | |
|-------------------|--------------|--------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| WATER STREET | SHANDEL DR | UNION ST | Poor | Mill & Overlay | 0.14 |
| WATER STREET | UNION ST | GOODWINS AVE | Fair | Mill & Overlay | 0.10 |
| WATER STREET | GOODWINS AVE | WOODWELL AVE | Fair | Mill & Overlay | 0.08 |
| WATER STREET | WOODWELL AVE | MARLBORO ST | Poor | Mill & Overlay | 0.05 |
| ALTER COURT | BARTON ST | DEAD END | Poor | Reclamation | 0.03 |
| BARTON COURT | BARTON ST | DEAD END | Poor | Reclamation | 0.04 |
| BARTON STREET | ALTER CT | BARTON CT | Poor | Reclamation | 0.05 |
| | BARTON CT | CHESTNUT ST | Poor | Reclamation | 0.05 |
| | HIGH ST | ALTER CT | Poor | Reclamation | 0.07 |
| F STREET | HIGH ST | DEAD END | Poor | Mill & Overlay | 0.02 |
| GOODWINS AVE | UNION ST | WATER ST | Very Poor | Reclamation | 0.03 |
| KATE STREET | OLD POINT RD | DEAD END | Fair | Mill & Overlay | 0.06 |
| MILK ST | FRANKLIN ST | BROMFIELD ST | Very Poor | Reclamation | 0.05 |
| N ST | OLD POINT RD | DEAD END | Poor | Mill & Overlay | 0.04 |
| | | | | | |
| Ward 1 FY 25 | | | | | |
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| HIGH ST E | BROMFIELD ST | BARTON ST | Poor | Surface Treatment | 0.06 |
| NORTHERN BLVD | 73RD ST | 71ST ST | Poor | Mill & Overlay | 0.03 |
| OAK STREET | BEACON ST | GUILD ST | Poor | Mill & Overlay | 0.05 |
| | GUILD ST | NEWBURY TL | Poor | Mill & Overlay | 0.14 |
| | MARLBORO ST | BEACON ST | Poor | Mill & Overlay | 0.13 |
| GUILD STREET | OAK ST | REILLY AVE | Poor | Mill & Overlay | 0.08 |
| NEPTUNE STREET | PURCHASE ST | WATER ST | Fair | Mill & Overlay | 0.12 |
| LANCASTER ROAD | SHANDEL DR | CUL DE SAC | Poor | Mill & Overlay | 0.05 |
| | | | | | |
| Ward 1 FY 27 | | | | | |
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| SMITH'S STREET | BECK ST | WATER ST | Poor | Reclamation | 0.11 |
| LUNT STREET | PURCHASE ST | HANCOCK ST | Poor | Mill & Overlay | 0.07 |
| LIME STREET | BECK ST | WATER ST | Poor | Mill & Overlay | 0.11 |
| REILLY AVENUE | MARLBORO ST | BEACON ST | Fair | Mill & Overlay | 0.12 |
| | BEACON ST | GUILD ST | Poor | Mill & Overlay | 0.06 |
| | GUILD ST | NEWBURY TL | Poor | Mill & Overlay | 0.01 |
| SHIP STREET | WATER ST | BECK ST | Fair | Mill & Overlay | 0.11 |
| BECK STREET | SHIP ST | SMITH ST | Poor | Reclamation | 0.02 |
| | SMITH ST | LIME ST | Poor | Reclamation | 0.04 |
| SOUTH POND STREET | MARLBORO ST | BEACON AVE | Poor | Mill & Overlay | 0.10 |

Ward 2

| Ward 2 FY 24 | | | | | |
|--------------|----------------|----------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| FAIR ST | CHARTER ST | SPRING ST | Very Poor | Reclamation | 0.03 |
| | ESSEX ST | MIDDLE ST | Poor | Reclamation | 0.03 |
| | LIBERTY ST | WATER ST | Fair | Reclamation | 0.10 |
| | MIDDLE ST | LIBERTY ST | Poor | Reclamation | 0.04 |
| | ORANGE ST | CHARTER ST | Very Poor | Reclamation | 0.01 |
| | PROSPECT ST | TEMPLE ST | Poor | Reclamation | 0.03 |
| | SPRING ST | ESSEX ST | Very Poor | Reclamation | 0.02 |
| | TEMPLE ST | ORANGE ST | Very Poor | Reclamation | 0.03 |
| FRUIT ST | HIGH ST | PROSPECT ST | Poor | Mill & Overlay | 0.11 |
| MIDDLE ST | CENTER ST | FAIR ST | Poor | Reclamation | 0.06 |
| | FAIR ST | INDEPENDENT ST | Very Poor | Reclamation | 0.04 |
| | INDEPENDENT ST | FEDERAL ST | Very Poor | Reclamation | 0.08 |
| MILK ST | FEDERAL ST | LIME ST | Poor | Reclamation | 0.12 |
| | LIME ST | FRANKLIN ST | Very Poor | Reclamation | 0.10 |

| Ward 2 FY 26 | | | | | |
|---------------|-------------|-------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| ALLEN STREET | HIGH ST | PROSPECT ST | Poor | Reclamation | 0.12 |
| SCHOOL STREET | FEDERAL ST | LIME ST | Poor | Mill & Overlay | 0.11 |
| GARDEN STREET | OTIS PL | STATE ST | Poor | Mill & Overlay | 0.06 |

Ward 3

| Ward 3 FY 23 | | | | | |
|-------------------|--------------------|---------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| BOARDMAN ST | ATKINSON ST | MERRIMAC ST | Poor | Mill & Overlay | 0.11 |
| | HIGH ST | WASHINGTON ST | Poor | Mill & Overlay | 0.08 |
| | WASHINGTON ST | ATKINSON ST | Poor | Mill & Overlay | 0.07 |
| CHERRY ST | CHERRY ST EXT | BRICHER PL | Poor | Reclamation | 0.12 |
| DEXTER LN | HIGH ST | DEAD END | Poor | Mill & Overlay | 0.16 |
| NEW PASTURE WY | GRAF RD | CUL DE SAC | Fair | Mill & Overlay | 0.28 |
| QUILL ST | BRICHER PL | DEAD END | Poor | Mill & Overlay | 0.04 |
| STANLEY TUCKER DR | MALCOLM K. HOYT RD | CUL DE SAC | Poor | Mill & Overlay | 0.19 |
| VERNON ST | CAREY AVE | DEAD END | Very Poor | Reclamation | 0.02 |
| BRICHER PL | CHERRY ST | HILL ST | Very Poor | Reclamation | 0.04 |

| Ward 3 FY 25 | | | | | |
|-----------------|-------------|------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| JOHNSON STREET | LOW ST | HIGH ST | Poor | Mill & Overlay | 0.32 |
| CALDWELLS COURT | MERRIMAC ST | DEAD END | Poor | Mill & Overlay | 0.03 |
| BIRCH STREET | MARKET ST | SUMMER ST | Poor | Mill & Overlay | 0.03 |
| BRICHER PLACE | HILL ST | QUILL ST | Poor | Mill & Overlay | 0.04 |
| CURRIERS COURT | KENT ST | DEAD END | Fair | Mill & Overlay | 0.03 |
| CUTTERS COURT | WARREN ST | CARTER ST | Fair | Mill & Overlay | 0.04 |
| PAPANTI COURT | OCEAN ST | DEAD END | Fair | Mill & Overlay | 0.03 |
| PERKINS WAY | PARKER ST | PREBLE RD | Fair | Mill & Overlay | 0.18 |
| | PREBLE RD | CUL DE SAC | Fair | Mill & Overlay | 0.06 |

| Ward 3 FY 27 | | | | | |
|---------------|-------------|------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| SUMMIT PLACE | TOPPAN'S LN | HIGH ST | Poor | Mill & Overlay | 0.32 |
| PREBLE ROAD | PERKINS WY | SPLIT | Fair | Mill & Overlay | 0.09 |
| | SPLIT | CUL DE SAC | Poor | Mill & Overlay | 0.09 |
| COTTAGE COURT | POND ST | DEAD END | Poor | Reclamation | 0.09 |
| EAGLE STREET | KENT ST | WARREN ST | Poor | Mill & Overlay | 0.09 |
| | WARREN ST | CARTER ST | Poor | Mill & Overlay | 0.05 |

Ward 4

| Ward 4 FY 24 | | | | | |
|----------------|--------------|--------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| ARLINGTON ST | HIGHLAND AVE | HIGH ST | Very Poor | Reclamation | 0.17 |
| CHRISTOPHER ST | PLUMMER AVE | JEFFERSON ST | Very Poor | Reclamation | 0.13 |
| MUNROE STREET | TYNG ST | OAKLAND ST | Poor | Mill & Overlay | 0.05 |

| Ward 4 FY 26 | | | | | |
|-------------------|----------------|----------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| ADAMS STREET | JEFFERSON ST | UPLAND RD | Poor | Mill & Overlay | 0.08 |
| ADAMS STREET | UPLAND RD | DEAD END | Poor | Reclamation | 0.02 |
| ASHLAND COURT | ASHLAND ST | DEAD END | Poor | Mill & Overlay | 0.07 |
| BUTLER STREET | MERRIMAC ST | HOWARD ST | Poor | Mill & Overlay | 0.09 |
| CALIFORNIA STREET | | WALNUT ST | Poor | Mill & Overlay | 0.06 |
| DAWES STREET | COOLIDGE ST | ASHLAND ST | Poor | Mill & Overlay | 0.11 |
| FARRELL STREET | RAWSON AVE | MCCLINTOCK AVE | Poor | Mill & Overlay | 0.11 |
| FARRELL STREET | MCCLINTOCK AVE | COLUMBUS AVE | Poor | Mill & Overlay | 0.05 |

Ward 5

| Ward 5 FY 23 | | | | | |
|------------------|-------------------|------------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| DOE RUN DRIVE | HALE ST | QUAIL RUN HOLLOW | Poor | Mill & Overlay | 0.11 |
| DOE RUN DRIVE | QUAIL RUN HOLLOW | CUL DE SAC | Poor | Mill & Overlay | 0.12 |
| HIGHLAWN TER | HIGH ST | DEAD END | Poor | Mill & Overlay | 0.05 |
| HOPE AVE | ALBERTA AVE | IONA AVE | Very Poor | Reclamation | 0.10 |
| QUAIL RUN HOLLOW | DOE RUN DR | FOX RUN RD | Poor | Mill & Overlay | 0.07 |
| | FOX RUN RD | PHEASANT RUN DR | Poor | Mill & Overlay | 0.07 |
| | PHEASANT RUN DR | WILDWOOD DR | Poor | Mill & Overlay | 0.05 |
| RAWSON AVENUE | MARGERIE ST | LOIS ST | Fair | Mill & Overlay | 0.04 |
| | SYLVESTER ST | MARGERIE ST | Poor | Mill & Overlay | 0.04 |
| SIMMONS DRIVE | NORTH ATKINSON ST | GOLDEN DR | Fair | Mill & Overlay | 0.05 |
| | GOLDEN DR | GOLDEN DR | Fair | Mill & Overlay | 0.05 |
| | GOLDEN DR | DEAD END | Poor | Mill & Overlay | 0.04 |
| STICKNEY AVENUE | ALBERTA AVE | LOW ST | Fair | Mill & Overlay | 0.10 |
| TRACY STREET | NORTH ATKINSON ST | COLUMBUS AVE | Poor | Mill & Overlay | 0.10 |

| Ward 5 FY 25 | | | | | |
|------------------|-------------------|------------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| ALBERTA AVENUE | WILLIAMSON AVE | DEAD END | Poor | Mill & Overlay | 0.01 |
| | WILLIAMSON AVE | STICKNEY AVE | Poor | Mill & Overlay | 0.05 |
| | STICKNEY AVE | HOPE AVE | Poor | Mill & Overlay | 0.03 |
| | HOPE AVE | BRISSETTE AVE | Poor | Mill & Overlay | 0.02 |
| | BRISSETTE AVE | MYRTLE AVE | Fair | Mill & Overlay | 0.03 |
| | MYRTLE AVE | AVON ST | Poor | Mill & Overlay | 0.02 |
| | AVON ST | END | Poor | Reclamation | 0.01 |
| CHARMANSKI DRIVE | WILDWOOD DR | DEAD END | Poor | Mill & Overlay | 0.05 |
| CHARRON DRIVE | NORTH ATKINSON ST | CUL DE SAC | Poor | Reclamation | 0.14 |
| FOX RUN ROAD | SQUIRES GLEN | DRIVEWAY #11 | Fair | Mill & Overlay | 0.11 |
| | DRIVEWAY #11 | QUAIL RUN HOLLOW | Poor | Mill & Overlay | 0.11 |
| GOLDEN DRIVE | SIMMONS DR | SIMMONS DR | Fair | Mill & Overlay | 0.12 |

| Ward 5 FY 27 | | | | | |
|-----------------------|-------------|-------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| GOLDSMITHS DRIVE | LAVALEE LN | BRADBURY LN | Poor | Mill & Overlay | 0.060 |
| | BRADBURY LN | ANDERSON LN | Fair | Mill & Overlay | 0.060 |
| | ANDERSON LN | FRANCES DR | Poor | Mill & Overlay | 0.175 |
| | FRANCES DR | DEAD END | Poor | Mill & Overlay | 0.052 |
| NORTH ATKINSON STREET | CHARRON DR | SIMMONS DR | Poor | Mill & Overlay | 0.09 |
| | SIMMONS DR | LOW ST | Fair | Mill & Overlay | 0.06 |
| IONA AVENUE | HOPE AVE | BOWLEN AVE | Poor | Mill & Overlay | 0.02 |
| | BOWLEN AVE | MYRTLE AVE | Poor | Mill & Overlay | 0.02 |

Ward 6

| Ward 6 FY 24 | | | | | |
|--------------|----------------|----------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| BOURBEAU TER | TURKEY HILL RD | TURKEY HILL RD | Poor | Mill & Overlay | 0.38 |
| DREW STREET | PHILLIPS DR | PHILLIPS DR | Fair | Mill & Overlay | 0.19 |
| PETERS ROAD | MARQUAND RD | HAWTHORNE RD | Poor | Mill & Overlay | 0.09 |

| Ward 6 FY 26 | | | | | |
|-----------------|--------------|------------------|-------------------|------------------------|----------------|
| Street Name | From Street | To Street | General Condition | Proposed Repair Method | Length (Miles) |
| ADAMS STREET | JEFFERSON ST | UPLAND RD | Poor | Mill & Overlay | 0.08 |
| BRIGGS AVENUE | FERRY RD | FENDERS AVE | Poor | Mill & Overlay | 0.07 |
| | FENDERS AVE | BROWN AVE | Poor | Mill & Overlay | 0.05 |
| | BROWN AVE | CUL DE SAC | Fair | Mill & Overlay | 0.04 |
| HOYTS LANE | STOREY AVE | DREW ST | Poor | Mill & Overlay | 0.16 |
| | DREW ST | CURZON'S MILL RD | Poor | Mill & Overlay | 0.42 |
| MOSELEY AVENUE | ERIE AVE | HARDING AVE | Poor | Mill & Overlay | 0.06 |
| | HARDING AVE | ELMIRA AVE | Poor | Mill & Overlay | 0.05 |
| SPOFFORD STREET | FERRY RD | BELCHER ST | Poor | Mill & Overlay | 0.21 |
| | BELCHER ST | MERRIMAC ST | Fair | Mill & Overlay | 0.15 |

Surface Treatment (Part One)

| Street Name | From Street | To Street | Year | General Condition | Proposed Repair Method | Length (Miles) |
|---------------------|--------------|------------|------|-------------------|------------------------|----------------|
| OLD POINT ROAD | FLORA ST | G ST | 2026 | Fair | Surface Treatment | 0.03 |
| | G ST | H ST | 2026 | Good | Surface Treatment | 0.03 |
| | H ST | IRIS ST | 2026 | Fair | Surface Treatment | 0.03 |
| | IRIS ST | K ST | 2026 | Good | Surface Treatment | 0.05 |
| | K ST | L ST | 2026 | Fair | Surface Treatment | 0.03 |
| | L ST | M ST | 2026 | Good | Surface Treatment | 0.03 |
| | M ST | N ST | 2026 | Fair | Surface Treatment | 0.03 |
| | N ST | O ST | 2026 | Good | Surface Treatment | 0.03 |
| OVERLOOK STREET | O ST | P ST | 2026 | Good | Surface Treatment | 0.02 |
| | 64TH ST | 66TH ST | 2026 | Good | Surface Treatment | 0.11 |
| P STREET | 76TH ST | DEAD END | 2026 | Good | Surface Treatment | 0.03 |
| | OLD POINT RD | DEAD END | 2026 | Fair | Surface Treatment | 0.05 |
| RESERVATION TERRACE | 57TH ST | 55TH ST | 2026 | Fair | Surface Treatment | 0.03 |
| | 61ST ST | GRANT ST | 2026 | Good | Surface Treatment | 0.01 |
| | 63RD ST | 61ST ST | 2026 | Good | Surface Treatment | 0.03 |
| | 67TH ST | 63RD ST | 2026 | Good | Surface Treatment | 0.06 |
| | 69TH ST | 67TH ST | 2026 | Good | Surface Treatment | 0.03 |
| | 73RD ST | 69TH ST | 2026 | Good | Surface Treatment | 0.06 |
| | 77TH ST | DEAD END | 2026 | Fair | Surface Treatment | 0.16 |
| | GRANT ST | 57TH ST | 2026 | Good | Surface Treatment | 0.05 |
| SHORE DRIVE | 56TH ST | 58TH ST | 2026 | Good | Surface Treatment | 0.03 |
| | 58TH ST | 60TH ST | 2026 | Good | Surface Treatment | 0.03 |
| | 60TH ST | 62ND ST | 2026 | Good | Surface Treatment | 0.03 |
| | 62ND ST | 64TH ST | 2026 | Good | Surface Treatment | 0.03 |
| | 64TH ST | 76TH ST | 2026 | Fair | Surface Treatment | 0.17 |
| NORTHERN BLVD | 76TH ST | 73RD ST | 2025 | Fair | Surface Treatment | 0.02 |
| NORTHERN BLVD | 77TH ST | 76TH ST | 2025 | Fair | Surface Treatment | 0.03 |
| NORTHERN BLVD | 78TH ST | 77TH ST | 2025 | Fair | Surface Treatment | 0.12 |
| NORTHERN BLVD | 80TH ST | 78TH ST | 2025 | Fair | Surface Treatment | 0.09 |
| NORTHERN BLVD | 82NDST | 80TH ST | 2025 | Good | Surface Treatment | 0.04 |
| NANCY STREET | OLD POINT RD | END | 2026 | Fair | Surface Treatment | 0.04 |
| NORTHERN BLVD | 53RD ST | 56TH ST | 2025 | Fair | Surface Treatment | 0.01 |
| NORTHERN BLVD | 55TH ST | 58TH ST | 2025 | Fair | Surface Treatment | 0.01 |
| NORTHERN BLVD | 56TH ST | NEWBURY TL | 2025 | Fair | Surface Treatment | 0.02 |
| NORTHERN BLVD | 57TH ST | 60TH ST | 2025 | Fair | Surface Treatment | 0.01 |
| NORTHERN BLVD | 58TH ST | 53RD ST | 2025 | Fair | Surface Treatment | 0.02 |
| NORTHERN BLVD | 59TH ST | 62ND ST | 2025 | Fair | Surface Treatment | 0.01 |
| NORTHERN BLVD | 60TH ST | 55TH ST | 2025 | Fair | Surface Treatment | 0.02 |
| NORTHERN BLVD | 61ST ST | 59TH ST | 2025 | Fair | Surface Treatment | 0.03 |
| NORTHERN BLVD | 62ND ST | 57TH ST | 2025 | Fair | Surface Treatment | 0.02 |
| NORTHERN BLVD | 65TH ST | 63RD ST | 2025 | Fair | Surface Treatment | 0.03 |
| NORTHERN BLVD | 66TH ST | 61ST ST | 2025 | Fair | Surface Treatment | 0.03 |
| NORTHERN BLVD | 67TH ST | 65TH ST | 2025 | Fair | Surface Treatment | 0.03 |
| NORTHERN BLVD | 69TH ST | 70TH ST | 2025 | Fair | Surface Treatment | 0.01 |
| NORTHERN BLVD | 70TH ST | 67TH ST | 2025 | Fair | Surface Treatment | 0.02 |
| NORTHERN BLVD | 71ST ST | 72ND ST | 2025 | Fair | Surface Treatment | 0.01 |
| NORTHERN BLVD | 72ND ST | 69TH ST | 2025 | Fair | Surface Treatment | 0.02 |
| L ST | OLD POINT RD | DEAD END | 2025 | Fair | Surface Treatment | 0.08 |
| LOUISA STREET | OLD POINT RD | DEAD END | 2026 | Fair | Surface Treatment | 0.03 |
| M ST | OLD POINT RD | DEAD END | 2025 | Fair | Surface Treatment | 0.06 |
| MARTHA STREET | OLD POINT RD | DEAD END | 2026 | Good | Surface Treatment | 0.03 |
| H STREET | OLD POINT RD | DEAD END | 2026 | Good | Surface Treatment | 0.07 |
| HARBOR STREET | 78TH ST | 80TH ST | 2026 | Good | Surface Treatment | 0.08 |
| HELENA STREET | OLD POINT RD | DEAD END | 2026 | Good | Surface Treatment | 0.03 |
| HIGH ST E | BROMFIELD ST | BARTON ST | 2024 | Poor | Surface Treatment | 0.06 |
| I STREET | OLD POINT RD | DEAD END | 2026 | Good | Surface Treatment | 0.07 |
| IRIS STREET | OLD POINT RD | DEAD END | 2026 | Fair | Surface Treatment | 0.05 |
| JULIA STREET | OLD POINT RD | DEAD END | 2026 | Fair | Surface Treatment | 0.06 |
| K ST | OLD POINT RD | DEAD END | 2025 | Fair | Surface Treatment | 0.14 |

Surface Treatment (Part Two)

| Street Name | From Street | To Street | Year | General Condition | Proposed Repair Method | Length (Miles) |
|-----------------|-----------------|-----------------|------|-------------------|------------------------|----------------|
| FLORA ST | OLD POINT RD | DEAD END | 2023 | Fair | Surface Treatment | 0.07 |
| G STREET | OLD POINT RD | DEAD END | 2026 | Good | Surface Treatment | 0.04 |
| GLORIA ST | OLD POINT RD | DEAD END | 2023 | Fair | Surface Treatment | 0.08 |
| 74TH STREET | NORTHERN BLVD | DEAD END | 2026 | Fair | Surface Treatment | 0.03 |
| 75TH STREET | NORTHERN BLVD | DEAD END | 2026 | Fair | Surface Treatment | 0.06 |
| 76TH STREET | BARKER ST | OVERLOOK ST | 2026 | Fair | Surface Treatment | 0.03 |
| | NORTHERN BLVD | BARKER ST | 2026 | Fair | Surface Treatment | 0.04 |
| | OVERLOOK ST | BASIN ST | 2026 | Good | Surface Treatment | 0.02 |
| 77TH STREET | NORTHERN BLVD | RESERVATION TER | 2026 | Fair | Surface Treatment | 0.05 |
| 78TH STREET | NORTHERN BLVD | HARBOR ST | 2026 | Fair | Surface Treatment | 0.05 |
| 69TH STREET | NORTHERN BLVD | RESERVATION TER | 2026 | Fair | Surface Treatment | 0.08 |
| 70TH STREET | NORTHERN BLVD | DEAD END | 2026 | Fair | Surface Treatment | 0.06 |
| 71ST STREET | NORTHERN BLVD | DEAD END | 2026 | Fair | Surface Treatment | 0.05 |
| 72ND STREET | NORTHERN BLVD | DEAD END | 2026 | Fair | Surface Treatment | 0.04 |
| 66TH STREET | NORTHERN BLVD | OVERLOOK ST | 2026 | Fair | Surface Treatment | 0.05 |
| 67TH STREET | NORTHERN BLVD | RESERVATION TER | 2026 | Fair | Surface Treatment | 0.09 |
| 64TH STREET | NORTHERN BLVD | OVERLOOK ST | 2026 | Fair | Surface Treatment | 0.07 |
| 64TH STREET | OVERLOOK ST | SHORE DR | 2026 | Fair | Surface Treatment | 0.02 |
| 64TH STREET | SHORE DR | SHORE DR | 2026 | Good | Surface Treatment | 0.02 |
| 62ND STREET | SHORE DR | NORTHERN BLVD | 2026 | Fair | Surface Treatment | 0.09 |
| 58TH STREET | NORTHERN BLVD | SHORE DR | 2026 | Fair | Surface Treatment | 0.09 |
| HIGH ST E | ALLEN ST | BROMFIELD ST | 2024 | Fair | Surface Treatment | 0.05 |
| | BARTON ST | MARLBORO ST | 2024 | Fair | Surface Treatment | 0.05 |
| | EPPA WY | POND ST | 2024 | Fair | Surface Treatment | 0.03 |
| | FEDERAL ST | LIME ST | 2024 | Poor | Surface Treatment | 0.12 |
| | FRUIT ST | TREMONT ST | 2024 | Poor | Surface Treatment | 0.07 |
| | LIME ST | PARSONS ST | 2024 | Fair | Surface Treatment | 0.06 |
| | PARK ST | EPPA WY | 2024 | Fair | Surface Treatment | 0.01 |
| | PARSONS ST | ALLEN ST | 2024 | Fair | Surface Treatment | 0.05 |
| | POND ST | STATE ST | 2024 | Fair | Surface Treatment | 0.03 |
| | STATE ST | FRUIT ST | 2024 | Poor | Surface Treatment | 0.10 |
| HIGH ST E | TREMONT ST | FEDERAL ST | 2024 | Fair | Surface Treatment | 0.07 |
| | AUBURN ST | COURT ST | 2024 | Fair | Surface Treatment | 0.04 |
| | COURT ST | GREEN ST | 2024 | Fair | Surface Treatment | 0.07 |
| | GREEN ST | PARK ST | 2024 | Fair | Surface Treatment | 0.05 |
| | MARKET ST | AUBURN ST | 2024 | Fair | Surface Treatment | 0.02 |
| SUMMER ST | MARKET ST | 2024 | Fair | Surface Treatment | 0.04 | |
| ELM ST | PLUM ST | MERRIMAC ST | 2024 | Fair | Surface Treatment | 0.07 |
| GRIFFINS CT | WARREN ST | CARTER ST | 2024 | Fair | Surface Treatment | 0.04 |
| DALTON ST | HILL ST | GREEN LEAF | 2023 | Fair | Surface Treatment | 0.09 |
| PAYSON ST | BEACON ST | WOODLAND ST | 2024 | Fair | Surface Treatment | 0.08 |
| | CHAPEL ST | BEACON ST | 2024 | Fair | Surface Treatment | 0.05 |
| MYRTLE AVENUE | BOWLEN AVE | IONA AVE | 2026 | Fair | Surface Treatment | 0.09 |
| | HIGH ST | BOWLEN AVE | 2026 | Fair | Surface Treatment | 0.13 |
| | IONA AVE | ALBERTA AVE | 2026 | Fair | Surface Treatment | 0.09 |
| COFFIN ST | MERRIMAC ST | DEAD END | 2023 | Fair | Surface Treatment | 0.07 |
| CUTTERS CT | WARREN ST | CARTER ST | 2024 | Fair | Surface Treatment | 0.04 |
| VIRGINIA LN | VIRGINIA LN-01 | STOREY BROOK RD | 2022 | Fair | Surface Treatment | 0.07 |
| ARTHUR WELCH | DANIEL LUCY WY | CUL DE SAC | 2023 | Fair | Surface Treatment | 0.10 |
| ARTICHOKE TER | STOREY AVE | DEAD END | 2023 | Fair | Surface Treatment | 0.07 |
| COOMBS CIR | NOBLE ST | CUL DE SAC | 2022 | Fair | Surface Treatment | 0.12 |
| DREW ST | PHILLIPS DR | HOYTS LN | 2023 | Poor | Surface Treatment | 0.07 |
| | PHILLIPS DR | PHILLIPS DR | 2023 | Fair | Surface Treatment | 0.19 |
| DANIEL LUCY WAY | PINE HILL RD | | 2023 | Fair | Surface Treatment | 0.08 |
| HOYTS LN | DANIEL LUCY WAY | | 2023 | Fair | Surface Treatment | 0.20 |
| EPPA WY | HIGH ST | POND ST | 2024 | Fair | Surface Treatment | 0.03 |
| BASIN STREET | 76TH ST | 78TH ST | 2023 | Good | Surface Treatment | 0.12 |
| EPPA WY | HIGH ST | POND ST | 2024 | Fair | Surface Treatment | 0.03 |
| ELMIRA AVE | MOSELEY AVE | FERRY RD | 2024 | Fair | Surface Treatment | 0.25 |

From: Stephen Comley
Sent: Wednesday, March 2, 2022 4:16 PM
To: Richard Jones <rjones@cityofnewburyport.com>
Cc: Mayor Gove <govek@amesburyma.gov>; agreco@townofnewbury.org
<agreco@townofnewbury.org>
Subject: Letter to NRC Inspector General, Robert J Feitel.

City of Newburyport
City Clerk
Richard B. Jones
P. B. BOX 550
60 Pleasant Street
Newburyport MA 01950
Mr. Jones,

March 2, 2022

Is there a reason why the Newburyport City Council has not written a letter to the **NEW** NRC Inspector General, Robert J. Feitel since I asked for before August 27, 2021? **Please reply.**

Could the reason be because the last letter the Council wrote but never got replied to by the former NRC Chairwoman, Kristine L. Svinicki? Svinicki typically did not reply or act on safety concerns from any of the other letters sent to her from 9 other Towns and Cities in MA and NH. I assure the council Mr. Feitel and his Staff will act on the Council 's letter if and when it is sent This is because unlike Svinicki and other irresponsible NRC High Officials WTP have dealt with, Mr. Feitel and his staff will not only investigate cover-ups by Seabrook Station and other U.S. plants, but OIG will probe corruption committed by the NRC agency itself.

As you know I dropped of many articles and important documents for the members of the Council to review in order justify a letter from the Council to Mr. Feitel. As you know recently this included the two-page letter (**attached**) to We The People of February 10, 2022, from Mr. Feitel stating, "My staff investigated (OIG Case No. C20-022) your allegations that CFSI are present in most, if not all, U.S. nuclear power plants, that the NRC has lowered the oversight standards for CFSI, failed to address CFSI allegations".

This investigation and 6 others can be reviewed on WTP's web site: stephencomleysr.net It is WTP's informants and my hope all of the council members will take the time to review our web site.

Please take note of the second page of Mr. Feitel's letter to WTP which states his office was not given **purview authority by Congress to investigate wrongdoing by the following, "You also alleged misconduct by current and former U.S. presidents, U.S. senators, state governors, state attorneys general, the media, and former NRC inspectors General, for not investigating your**

concerns. These allegations are outside the OIG's purview, but we did refer your allegations regarding federal and state officials to the Federal Bureau of Investigation. We did not require or request a response from the FBI as to whether it chooses to investigate those issues".

(WTP'S INFORMANTS AND I BELIEVE THIS WAS INTENTIONAL SO, OIG WOULD NOT BE ABLE TO COMPLETE FULL OR PROPER INVESTIGATIONS AS CONGRESS ONLY GAVE OIG SUBPENIA POWER FOR RECORDS NOT THE RIGHT FOR OIG TO SUMMON INDIVIDUALS TO TESTIFY LIKE PRESIDENTS)

We The People and I have had experiences with both the FBI and the DOJ which did not lead to any investigations from letters (attached) in behalf of of WTP sent to both officers.

Mr. Feitel has been In-touch with Joseph R. Bonavolonta who was named by FBI Director Christopher Way to become Special Agent in Charge of the Boston/Chelsea Field Office. Address: 201 Maple Street, Chelsea MA 0215, Phone: 857-386-2000. Mr. Bonavolota reported to the Boston Field Office on January 22, 2019. I hope to be contacted by Agent Bonavolota soon.

Please let We The People know if the Newburyport Council members will approve sending a letter to Mr. Feitel of the Council's safety concerns regarding of Seabrook Station. I also wish the council will consider thanking Mr. Feitel and his staff for showing the extreme courage they have exhibited in not being brought or intimidated of fully investigating which WTP's brave informants and I believe is the most powerful industry and Government agency in America.

I am enclosing two letters (attached) already written to Mr. Feitel from the Mayor of Amesbury, Kassandra Gove and from the Newbury Select Board Chair, Alicia Greco. Other attachment are issues in the Council's letter 's could include the special needs issue the former Executive Director of the NRC, Victor Stello suggested I leave paralyzed residents behind at our health care facility in the event of a nuclear disaster at Seabrook Station. This is still unbelievable in effect at all U.S. Nuclear Plants

If the council members and you need further clarification or comment from me concerning any of the issues above, please contact us.

Respectfully submitted,

Stephen B. Comley Sr.,
Founder of We The People a National Whistleblower Protection Non-Profit Organization
oec



Amesbury

Mayor **Kassandra Gove**

Office of the Mayor
City Hall, 62 Friend Street
Amesbury, MA 01913-2884

(978) 388-8121
Fax: (978) 388-6727
govek@amesburyma.gov

August 27, 2021

Robert J. Feitel, Inspector General, U.S. Nuclear Regulatory Commission
c/o Malion Bartley, Assistant Inspector General for Investigations
Mail Stop 06E13
11555 Rockville Pike
Rockville, MD 20852

Dear Inspector General Feitel:

As Mayor of the City of Amesbury, Massachusetts, I am requesting that the Nuclear Regulatory Commission (NRC) investigate and address any of the valid concerns raised by Stephen B. Comley, Sr. and his organization, We The People, regarding the safety of the Seabrook Station in Seabrook, New Hampshire.

As you may know, Amesbury is one of the communities within a ten (10) mile radius of Seabrook Station, and the City has previously asked (in 2017) for a public hearing by the NRC on the public safety and evacuation plan for Seabrook Station.

I am aware, after a long discussion with Mr. Comley, of his decades of interest in, and his passion for, this issue. I won't recount all of his efforts here, but I am aware that he has been advocating for his concerns to be addressed properly since the Reagan Administration.

As a lifelong resident of Amesbury myself, I have my own concerns about the health and safety issues raised by this facility being in such close proximity. The NRC should seek to ensure both the safety of the station, including the parts being used within the facility itself, as well as the evacuation plans in the case of a catastrophic event.

Thank you for your attention to the concerns raised by Mr. Comley and We The People.

Sincerely,

Kassandra Gove

Mayor

City of Amesbury

cc: Stephen B. Comley, Sr., Founder, We The People



Town of Newbury
Select Board
12 Kent Way, Suite 101
Byfield, MA 01922
Phone: 978-465-0862 X301
Fax: 978-572-1228

November 9, 2021

Robert J. Fettel, Inspector General, U.S. Nuclear Regulatory Commission
c/o Mallon Bartley, Assistant Inspector General for Investigations
Mall Stop 06E13
11555 Rockville Pike
Rockville, MD 20852

Dear Inspector General Fettel:

We are writing in response to public safety concerns raised by Mr. Stephen B. Comley, Sr., a resident from Rowley, MA, and founder of "We the People", a national whistleblower/nonprofit organization. Among other concerns, Mr. Comley alleges that the evacuation plan in question is ineffective within the required 10-mile radius during the summer months.

In the interest of public safety, we respectfully request that you hold a public hearing at a location within the 10-mile radius. Given the importance of an effective evacuation plan, we believe a public hearing on the issue will provide your commission the opportunity to not only address the issues Mr. Comley has raised, but also to explain in more detail how the approved plan is designed to work, thus preventing any misinformation from creating concern or alarm with residents within the 10-mile radius.

Thank you for your consideration of our request. Please feel free to contact us should you have any questions.

On behalf of the Select Board,

Alicia Greco, Chair



MEMORANDUM

DATE: February 10, 2022

TO: Stephen B. Comley, Sr.
We The People, a National Whistleblower
Protection Non-Profit Organization
P.O. Box 646
Rowley, MA 01969

FROM: Robert J. Feitel
Inspector General

SUBJECT: SPECIAL INQUIRY INTO COUNTERFEIT, FRAUDULENT, AND
SUSPECT ITEMS IN OPERATING NUCLEAR POWER PLANTS
(OIG Case No. C20-022)

Robert J. Feitel Details: Signed by Robert J. Feitel
Date: 2022.02.10 08:54:17 -0500

Dear Mr. Comley:

Thank you for taking considerable time to bring your concerns to the Office of the Inspector General (OIG). I am pleased to inform you that my staff has completed its investigations into those of your concerns that fall under the OIG's purview.

My staff investigated (OIG Case No. C20-022) your allegations that CFSI are present in most, if not all, U.S. nuclear power plants, that the NRC has lowered the oversight standards for CFSI, and that the NRC failed to address CFSI allegations. Additionally, the OIG performed an audit (OIG-22-A-06) on the NRC's oversight of counterfeit reactor components. Both the investigation and audit reports have identified findings, will be made public, and are expected to be issued shortly.

The OIG also investigated your allegation that Seabrook Station's evacuation plan is inadequate (OIG Case No. C21-019). That investigation is complete; however, the NRC's response is pending. After we receive the agency's response, you can request a copy of the report via the Freedom of Information Act (FOIA) process.

During these investigations, OIG investigators interviewed several individuals you identified. We considered their testimony in our investigations and referred any safety concerns they had to the NRC.



MEMORANDUM

You also alleged misconduct by current and former U.S. presidents, U.S. senators, state governors, state attorneys general, the media, and former NRC inspectors general, for not investigating your concerns. These allegations are outside the OIG's purview, but we did refer your allegations regarding federal and state officials to the Federal Bureau of Investigation. We did not require or request a response from the FBI as to whether it chooses to investigate those issues.

Finally, you reported to us that you received threats of violence or other harm to your family as a direct result of your work for We The People. Recognizing the seriousness of your reports, the OIG immediately referred your concerns to the Rowley Police Department, Rowley, Massachusetts. Likewise, we did not require or request a response from the Rowley Police Department regarding any subsequent action taken by them.

Thank you for submitting your concerns to the OIG. I am confident that each of them has been carefully, thoroughly, and thoughtfully addressed. Further, I have determined that the investigative steps and actions taken by our OIG are in the best interests of the public, the NRC, and internal and external stakeholders. If you have a new allegation that you have not previously submitted, please use our online OIG Hotline process.

SHELTERED- PROVIDE DOCUMENT
WTP' – DVD – SEE FILM – GO TO WEB
SITE" STEPHENCOMLEYSR.NET

DIRECT STATEMENT: SAW FILM NO WAY TO
EVACUATE SEACOAST SAFELY OR TIMELY
THIS APPLIES WHETHER YOUR OUTSIDE OR
INSIDE 10-MILE RADIUS.

COUNTERFEIT SUBSTANDARD PARTS.

NEED FIRST RESPONDERS' HEARINGS
GAG ORDERS ON MA STATE POLICE & NH
NATIONAL GUARD BACK UP STATE POLICE.

THE WHITE HOUSE
WASHINGTON

October 22, 1996

Mr. Stephen B. Comley
Executive Director
We the People, Inc. of the United States
Post Office Box 277
Rowley, Massachusetts 01969

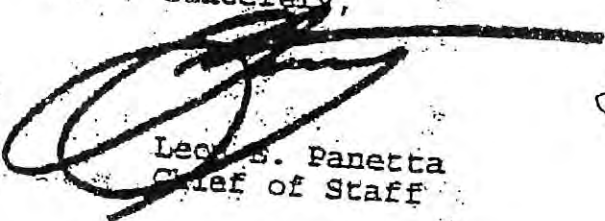
Dear Mr. Comley:

Thank you for your fax of October 10, 1996. I am sorry to hear that you have not yet received a letter from the Department of Justice regarding your concerns with the Nuclear Regulatory Commission (NRC).

Once again, I have forwarded your fax to the Department of Justice (DOJ) and asked that they respond to you directly. DOJ is the appropriate agency to assist you in dealing with your complaints with the NRC.

Again, thank you for writing.

Sincerely,


Leo S. Panetta
Chief of Staff

No Reply

cc: The Department of Justice

LSP/tab



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555

May 31, 1991

OFFICE OF THE
INSPECTOR GENERAL

Mr. Stephen B. Comley
Mansion Drive
Rowley, MA 01960

Dear Mr. Comley:

This correspondence is provided in response to your request of Special Agent Kent E. Walker concerning the status of an allegation you forwarded to the Inspector General concerning former President Ronald Reagan. You alleged that in October 1987 you provided President Reagan with information regarding the use of counterfeit and substandard parts throughout the nuclear industry and that the former President subsequently refused to acknowledge receipt of that information. Your concerns were provided to the Federal Bureau of Investigation, Silver Spring, MD, on December 13, 1990.

Sincerely,

A handwritten signature in cursive script, reading "Leo J. Norton".

Leo J. Norton, Assistant Inspector
General for Investigations



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
MAYOR@CITYOFNEWBURYPORT.COM

March 7, 2022

Dear Councillors,

I am writing to inform you that the Newburyport Board of Health voted on March 2nd to appoint Laura Vlasuk as the City's new Health Director. She will begin her work with the City on March 21st, and was selected from a field of three qualified finalists. She will be the first woman selected to lead the Health Department.

Vlasuk most recently worked for the Town of Andover. She was contracted to oversee the Healthy Communities Tobacco Control Program, which serves the Towns of Billerica, Dracut, North Reading, Newbury, Salisbury, and the City of Newburyport. She also recently served as consultant to Boards of Health in the Towns of Saugus and North Andover.

Vlasuk began her career as a Health Inspector for the City of Everett. She later served in positions of increasing responsibility in the City of Malden and the Town of Reading.

Vlasuk obtained a Bachelor of Science degree in Business Administration from Suffolk University. She also holds numerous license and certifications, in areas including food preparation inspection, building and housing inspection, workplace safety, and critical incident response.

I believe she will be a great fit for the City and will bring a wide set of skills to the Health Department, as well as knowledge of the City through her work with the Healthy Communities Tobacco Control Program. I look forward to seeing what new initiatives she will develop to address the needs of our residents.

Please be in touch with my office with any questions, and I hope you will join me in welcoming Laura to the City.

Respectfully,

Sean R. Reardon
Mayor

LAURA VLASUK, CPO, CS, CP-FS
69 East Street Middleton, Ma 01949 | 617-823-5933 | lvasuk812@yahoo.com

Objective

To effectively enforce the rules and regulations surrounding Public Health in the Commonwealth of Massachusetts and to educate the general public on the principles and practices of Public Health.

Experience

Saugus Board of Health | 298 Central Street, Saugus MA

Health Consultant April 2020 – Present

- Enforce all applicable health codes within Board of Health jurisdiction including food establishments, Housing cases and nuisance complaints
- Prepare activity reports for the Health Director

North Andover Board of Health | 120 Main Street, No. Andover MA

Health Consultant May 2021 – Present

- Developing Health Department Ordinances and Regulations
- Drafting public advisories
- Enforce all applicable health codes within Board of Health jurisdiction including food establishments, housing cases, pools, and nuisance complaint
- Drafting regulations for Board of Health review

Andover Board of Health | 36 Bartlet Street, Andover MA

Healthy Communities Tobacco Control Program Contractor August 18, 2021 – Present

- Conducting inspections to facilitate compliance with 105 CMR 665.010 (E)
- Covering tobacco establishments in Billerica, Dracut, North Reading, Newbury, Newburyport and Salisbury

Reading Board of Health | 16 Lowell Street, Reading MA

Health Agent, May 2017 - March 2021

- Lead a team of 5 public health professionals on public health initiatives including: emergency preparedness, compliance with State Sanitary Code, State Environmental Code, local bylaw regulations, and state laws/statutes as required, including food, housing, lead, nuisance, solid waste, hazardous waste, swimming pools and subdivision regulations
- Prepared, managed and presented annual budget
- Develop public health goals and implement strategies to improve the health of the community
- Plan, promote, and coordinate vaccine clinics, disease prevention programs and multi-community projects
- Oversee all licensing and permitting of all establishments pertaining to public health
- Implement and develop new health department policies and regulations for the Board of Health

Enforce all Local, State of Massachusetts State Sanitary Code, M.G.L. Chapter 111 Public Health laws and Federal Laws as it pertains to Public Health
Prepare minutes and monthly activity reports for a 3-member Board, and report to all Town Boards and Commissions on matters pertaining to Public Health
Attend meetings and training regarding Emergency Preparedness (Region 3B) on a monthly basis and prepare all necessary State deliverables as required by MDPH

Malden Board of Health | 110 Pleasant Street, Malden MA

Senior Inspector, August 2015 - May 2017

Supervised a Health Department Staff of 3

Inspected and determined if a property should be classified as "Abandoned". Issued Abandoned Property Order letters, arranged to have "board up" companies secure abandoned properties, notify necessary city departments of properties that were deemed "Abandoned".

Implemented a Certificate of Habitability program and inspected all units prior to rental to ensure units met necessary safety standards in accordance with the state sanitary code prior to occupancy

Enforced all applicable health codes within Board of Health jurisdiction including food establishments, housing cases, summer camps and tanning facilities

Everett Board of Health | 484 Broadway, Everett MA

Health Inspector December 2008 – August 2015

Enforced all applicable health codes within Board of Health jurisdiction including food establishments, housing cases, summer camps, nuisance complaint and tanning facilities

Was an active member of the task force that inspected illegal rooming houses, illegal massage parlors and illegal liposuction at night in conjunction with the fire department and the building department
Education

Suffolk University – Bachelor of Science Business Administration

Licenses/Certifications/Skills

- Food Manager License (10752)
- Plan Review for Food Establishment License (FD207)
- Licenced Temporary Food Establishments (FD108)
- Massachusetts Allergen Awareness License
- Licensed Housing Inspector
- Licensed Housing Inspector Trainer
- Certified FDA Voluntary Retail Food Program Standards
- Massachusetts Lead Determinator (4078)
- Certified Pool Operator (3m5taxc)
- Tips Certification
- Certified Stop the Bleed administrator
- Massachusetts Dept. of Public Safety Boards of Builders Regulations and Standards Construction Supervisors License (CS-107084)
- Home Improvement Contractors License (173120)
- OSHA certified (11-004053764)
- Adult/Child CPR and Choking Certified
- National Incident Command System 100, 200, 300, 400, 700 and 800 certified
- Constable
- HIPPA: Protected Health Information for Public Entities (GNSC128)
- HACCP Manager Certified
- Fluent in Italian

TRANSFERS



CITY OF NEWBURYPORT FY 2022

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

TRANSFER/APPROPRIATION REQUEST

PM 3:45

Department: Finance Department

Submitted by: Ethan R. Manning, Finance Director

Date Submitted: 3/14/2022

Transfer From:

| | | | |
|-----------------|--------------------------|------------|-----------------|
| Account Name: | General Fund - Free Cash | Balance: | \$ 2,143,174.00 |
| Account Number: | 01-35910 | Category: | \$ - |
| Amount: | \$250,000.00 | Trans I/O: | \$ (540,894.00) |

Why Funds Are Available:

The Massachusetts Department of Revenue certified Free Cash for FY2022 at \$2,684,068. These funds are available for any legal expenditure with the approval of the Mayor and a vote of the City Council.

Transfer To:

| | | | |
|-----------------|-----------------------------------|------------|-------------|
| Account Name: | Compensated Absences Reserve Fund | Balance: | \$ 7,432.17 |
| Account Number: | 8270-49700 | Category: | \$ - |
| Amount: | \$250,000.00 | Trans I/O: | \$ - |

Why Funds Are Needed:

To replenish the fund used for the payment of accrued liabilities for compensated absences, such as sick leave and vacation time, that are contractually obligated to be paid upon separation for certain eligible employees. An appropriation of \$250,000 was made in November 2021, however was quickly exhausted due to retiring employees. Retirements of public safety officers, in particular, have been higher than normal this fiscal year with leave buybacks totaling \$341,758 for four members of the Fire Department and one member of the Police Department. For perspective, total buybacks in FY21 and FY20 totaled \$74,417 and \$115,430 respectively.

Sean R. Reardon, Mayor:



Date: 3/7/2022

Ethan R. Manning, Auditor:



Date: 3/7/22

City Council Action:

**APPOINTMENTS
FIRST READING**



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2022 MAR -8 AM 11:40

CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN REARDON, MAYOR
60 PLEASANT STREET – P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX
WWW.CITYOFNEWBURYPORT.COM

To: President and Members of the City Council
From: Sean Reardon, Mayor
Date: March 8, 2022
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Cultural Council. This term will expire on March 31, 2025.

Heidi Newfell
10 Orange Street
Newburyport, MA 01950

BRIDGETTE HEIDI NEWFELL

February 7 2022

Dear Mayor Reardon

I am submitting this letter of intent to express my desire to volunteer for the Newburyport Cultural Council.

As a local artist and Newburyport resident of 25 years, I have seen just how important the arts are for our city's vitality, health and growth. We are fortunate to be home to so many talented visionary individuals who consistently enhance our local quality of life, uplift our spirits and expand our cultural experiences here at home.

I am reminded of one such event last year during a personally bleak time in the COVID crisis. I was alone in my house yet again when I heard the local Chamber music group performing on the street behind my home. As I listened, I noticed the presence of something stronger than my fears. In their gift of shared artistry I discovered a new pathway to imagining hope, connection and resilience instead of isolation. That impromptu concert reminded me that I was indeed a part of a community that supports each other, sometimes in unexpectedly, joyful ways.

I would love to put my art experience to use helping other artists realize their visions. I have personally found it healing and rewarding to combine my abilities with other artists and movements to create public art projects. I have created art work for children's health facilities in San Francisco and Kobe, Japan. I have worked in collaboration with Paula Estey on three projects during the last year and a half. I have also been a member of Art jurying committees in the past. I would be very excited to join this Council.

Thank you for your consideration,

Sincerely,

Heidi Newfell

978-270 -3760

BRIDGETTE HEIDI NEWFELL

Bhnewfell@gmail.com ♦ 10 Orange Street, Newburyport MA 01950 ♦ 978-270-3760

RELEVANT SKILLS

Sculpture (clay, plaster) casting, mold-making, patching, finishing, metal leaf
Carpentry (wood refurbishing, finish-matching, veneer repair, structural furniture repairs)
Advanced painting skills in oil, acrylic, gouache, watercolor, tempura, and inks. Exceptional color-matching.
Paper/textile experience (printmaking, silk screening, lithography, woodblock, airbrush, and papermaking)
Working knowledge of tile mosaics, slab ceramic and finishes, weaving, upholstery, sewing.

EXPERIENCE

Paula Estes Contemporary Art Gallery ♦ Newburyport, MA Part-time Gallerist 2015 – Present

Sales of gallery art, including paintings, photography, and sculpture
Initiate salon series (artist talks and musical events)
Supervision of events and openings (onsite and popups)
Cataloging of incoming and outgoing art pieces
Shipping/delivery details.

Newfell Design ♦ Newburyport, MA

Artist/Textile Designer/Vintage Furniture Dealer 1997 – Present

Custom furnishing developer with a particular interest in antique and vintage mid-century furniture and textiles

Customized, repaired, and restored furniture – Antique through mid-century pieces
Designed and created sculptures – Wire, metal wood, fiber, ceramic, plaster
Developed and made custom lighting
Designed and developed custom silk scarves, stationary, and kids' furnishings for Boston MFA gift catalog
Exhibited my paintings and textiles at numerous shows, including:
De Cordova Museum Outdoor Art Festival (Lincoln, MA)
The Isabella Stewart Gardner Museum "Living Room" project (Boston, MA)
Allentown Art Festival (Buffalo, NY)
Artists in the Open and The Newburyport Art Association (Newburyport, MA)
Redesigned interior of the Newburyport Lighthouse (Interview on WCVB TV "Chronicle")

Red Door Design ♦ Newbury, MA

Interior Design Associate 2008 – 2012

Assistant to owner/lead designer in all aspects of residential interior design projects

Created interior design project proposals which included: budget, timeline, product specs, site outline, subcontractor list, product list, installation and delivery information, among other details
Sourced fabrics, paints, finishes, products (e.g., furniture, flooring, tiles, textiles, accessories, lighting)
Designed and developed custom furnishings and products.



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2022 MAR -8 AM 11:40

CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN REARDON, MAYOR
60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX
WWW.CITYOFNEWBURYPORT.COM

To: President and Members of the
City Council

From: Sean Reardon, Mayor

Date: March 8, 2022

Subject: Re-Appointment

I hereby reappoint, subject to your approval the following named individual as a member of the Waterfront Trust. This term will expire on March 31, 2027.

Dan Mello
2B Fulton Street
Newburyport, MA 01950

Dan Mello

SUMMARY OF RELATED EXPERIENCE

Dan Mello helps states and districts transform their data systems to promote systematic and high-quality data collection, management, and use for the improvement of outcomes to meet and exceed federal requirements. He leads with expert technical and adaptive skills to bring collaborators together to address the most pressing issues of the day with an eye toward systemic change. In his technical assistance work Dan identifies needs in fiscal and program IDEA data systems, aligns resources, plans technical assistance and delivers center resources to meet states' technical and adaptive needs.

For the past 8 years, Dan has focused on the improvement of IDEA data systems. Currently he co-leads a subcontract for the IDEA Data Center (IDC), where he provides expertise on the IDEA Part B Data System Framework, IDEA Section 618 data processes, IDEA Section 618 and Section 616 public reporting, and data visualization. Similarly Dan leads the subcontract for the Center for Integration of IDEA Data (CIID) and leads the team's targeted and universal technical assistance efforts to build capacity for data systems integration.

In addition to his IDEA data work, through the Regional Education Laboratories, Dan has also supported state and district leadership to plan and implement systemic improvements to address emerging data quality challenges, such as English learner, social-emotional ("soft") skills, and project-based learning data. Further, Dan has a rich history of providing evaluation and monitoring services. Currently, he serves as a lead monitor for the Department of Education's Charter School Program (CSP) Monitoring grant, where he ensures programmatic and fiscal accountability among CSP grantees.

EDUCATION

2008 BS, Mathematics, Northeastern University

PROFESSIONAL EXPERIENCE

2008–Present

Senior Research Associate, Special Education Policy & Practice
WestEd, San Francisco, CA

Dan's work to lead/co-lead the subcontracts for CIID and IDC has ensured effective collaboration among staff to deliver high quality support to state offices of special education

across the country. Dan has managed resources to ensure quality support to states that are improving opportunities for students with disabilities using IDEA data.

As the lead of the CIID targeted and universal TA efforts Dan has brought together experts to prepare states for major data system integration efforts. In his role as a technical assistance provider for IDC, Dan has collaborated with his colleagues to develop and implement the Part B Data Systems Framework. Further, in his work, Dan has facilitated intensive technical assistance services – helping states identify needs, aligning center resources, and building teams to deliver high quality support.

In his work as a TA Facilitator on the Center for IDEA Fiscal Reporting, Dan builds state technical capacity to address federal fiscal reporting requirements and challenges that have arisen due to pandemic conditions. Dan’s most recent work addresses the need for standardization and integration of IDEA fiscal and programmatic data.

2017-Present

**Lead Monitor, Charter School Monitoring Program
WestEd, San Francisco, CA**

As Lead Monitor, Dan has worked for 4 years under project management to plan, implement, and report on monitoring for innovating and expanding charter schools, charter management organizations, and SEAs supporting the development and expansion of charters in their states. Dan works with organizations to understand grant program and fiscal implementation through document review and extensive interviewing and analysis. Dan leads teams to develop reports for the U.S. Department of Education.

2008-2018

**Technical Assistance Provider, Regional Education Laboratory, REL-Northeast and Islands and REL-Mid Atlantic, funded by U.S. Department of Education, National Center for Education Evaluation and Regional Assistance
WestEd, San Francisco, CA**

In this work, Dan engaged educators to bridge education research and practice. Dan successfully facilitated collaborative partnerships to develop and deliver onsite and virtual technical assistance to improve data in emergent education fields such as equity for English Learners, social emotional (soft-) skills, early learners, and proficiency based learning portfolios. To accomplish this, Dan developed expertise and led using the Common Education Data Standards to promote data alignment and data quality.

SELECTED PUBLICATIONS AND PRESENTATIONS

Edora, F., Mello, D., Johnson, L. (2018) Part B Indicator Data Display Wizard (for of Special Education Programs, U.S. Department of Education). Rockville, MD: IDEA Data Center.

Mello, D., Long, T. (2018) Local APR Public Reporting Infographic (for of Special Education Programs, U.S. Department of Education). Rockville, MD: IDEA Data Center

Mello, D., Wise, L. (2016), IDEA Section 618 Public Reporting Checklist (for of Special Education Programs, U.S. Department of Education). Rockville, MD: IDEA Data Center

Mello, D., Watson, M., Lysy, C. (2015) IDEA Section 618 Public Reporting Requirements (for of Special Education Programs, U.S. Department of Education). Rockville, MD: IDEA Data Center

Henry, S. F., Mello, D., Avery, M.-P., Parker, C., & Stafford, E. (2017). Home Language Survey Data Quality Self-Assessment (REL 2017–198). Washington, DC: U.S. Department of Education, Institute of Education Sciences, National Center for Education Evaluation and Regional Assistance, Regional Educational Laboratory Northeast & Islands. Retrieved from <http://ies.ed.gov/ncee/edlabs>.

Petrosino, A., and Mello, D. (2014). "Institutional Review Boards" Encyclopedia of Criminal Justice Ethics (as edited by Bruce A. Arrigo, University of North Carolina, Charlotte)

Bocala, C., Morgan, C., Mundry, S., and Mello, D. (2010). Do states have certification requirements for preparing general education teachers to teach students with disabilities? Experience in the Northeast and Islands Region (Issues & Answers Report, REL 2010 – No. 090). Washington, DC: US Department of Education, Institute of Education Sciences, National Center for Education Evaluation and Regional Assistance, Regional Educational Laboratory Northeast and Islands. Retrieved from <http://ies.ed.gov/ncee/edlabs>

Bocala, C., Mello, D., Reedy, K., and Lacireno-Paquet, N. (2009). Features of state response to intervention initiatives in Northeast and Islands Region states (Issues & Answers Report, REL 2009 – No. 083). Washington, DC: US Department of Education, Institute of Education Sciences, National Center for Education Evaluation and Regional Assistance, Regional Educational Laboratory Northeast and Islands. Retrieved from <http://ies.ed.gov/ncee/edlabs>

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2022 MAR -8 PM 3:08



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN REARDON, MAYOR
60 PLEASANT STREET – P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX
WWW.CITYOFNEWBURYPORT.COM

To: President and Members of the City Council
From: Sean R. Reardon, Mayor
Date: March 8, 2022
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Planning Board. This term will expire on March 31, 2027.

Richard Yeager
19 Water Street, Apt. 2
Newburyport, MA 01950

February 1, 2022

Mayor Sean Reardon
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

Mayor Reardon:

I'm writing to express my interest in being considered for the open position on the Newburyport Planning Board. I'm a resident of Newburyport, having moved to the city in August of 2020.

I believe I have the right credentials and qualifications that meet the expectations needed of serving on the Board. Although I'm a licensed architect, I've been on the "Owner's side" since 2005, working in Facility Management, first at Boston College, and now at the University of Massachusetts Amherst. My current responsibilities include that of being the chief planner for the University and leading the department responsible for the land use, real estate acquisitions, zoning, code assessment and all project planning. This also includes our current Public Private Partnership for an 800 bed undergraduate housing project with an outside developer. I'm trained as a project manager and have had experience in a number of different sectors and project types when I worked in the private sector. I also have served for twelve years, until I stepped down in 2019 as Vice-Chair of the Boston Landmarks Commission.

Thank you for your consideration. I've included my CV and Biography for your review. Please let me know if you require any additional material. I look forward to hearing from you and welcome the opportunity to be interviewed for the opening. It would be an honor to serve of the Planning Board.

Sincerely,



Richard Yeager

Director for Campus Planning and University Architect, University of Massachusetts Amherst

cc. Bonnie Sontag, Chair – Newburyport Planning Board
Rick Taintor, Vice-Chair – Newburyport Planning Board

Richard A. Yeager 19 Water Street Apt. 2, Newburyport, MA 01950 770.331.3862 ryeager@umass.edu

Richard A. Yeager, AIA – Professional Background

Richard Yeager has over 30 years of professional experience working as an architect and administrator for university campuses. He has contributed to and managed an extensive number of academic projects, providing a wide array of support; including design, renovation and restoration, master planning, scheduling, and budget development as well as project and construction management. He has a strong background in preservation and extensive experience in the renovation of numerous historic buildings throughout his career.

He is the University of Massachusetts, Amherst's Director for Campus Planning and University Architect in their Facilities & Campus Services Division, and oversees a campus of over 1,450 acres, and 13.4 million gross square feet of space. Yeager leads a Department of architects, designers, programmers, planners and landscape architects. He is responsible for all Master Planning, Studies, Assessments, Space Management, GIS, Real Estate and Project Initiation (both in Planning and Project Implementation).

Previously, he was the Assistant Director of Planning and Design at Boston College and led a design staff that oversaw Boston College's physical campus of over 150 buildings. He was responsible for the design and management of the Annual Capital projects on campus as well as played a critical role in BC's major projects, including architect selection and design oversight. He also had an integral role with the development of Boston College's Comprehensive Master Plan and the development of their Brighton Campus.

In 2007, Yeager was appointed a Commissioner with the Boston Landmarks Commission for the City of Boston; the official agency responsible for the stewardship of Boston's historic buildings, places and neighborhoods. In 2017, he was elected Vice-Chair of the Commission. He also served on its Design Committee as well as its Executive Committee, and numerous other sub-committees. With his departure from Boston, he stepped down from the Commission in 2019.

In 2017, he served on the Boston Society of Architects Harleston Parker Medal Annual Awards Jury, a ten member panel reviewing and determining Boston's Most Beautiful Building.

He has been a member of the Society for College and University Planning (SCUP) for over twenty years as well as a member of the Association of University Architects (AUA), and has presented at numerous conferences. He has served as Chair of the Heritage Preservation Committee for the AUA; focused on historic academic buildings, and he co-hosted their National Conference in 2013.

Yeager majored in architecture and received his Bachelor's Degree at the University of Virginia and received his Masters of Architecture degree at Yale University. He is also an adjunct faculty member of the Boston Architectural College, where he has been teaching an advanced design studio class for the past ten years.

He also is a father of two adult children who are living in Boston – both are graduates of Boston College.

Richard A. Yeager II, AIA

CURRICULUM VITAE

| | | | |
|---------------------|---|---|-------------|
| <i>Registration</i> | Registered Architect in Massachusetts since 1994 (license number 9287) Member of the AIA | | |
| <i>Education</i> | Yale University | Master of Architecture | 1988-1991 |
| | University of Virginia | Bachelor of Science in Architecture Minor in Architectural History | 1983-1987 |
| <i>Distinction</i> | UMass BRUT: Symposium on Brutalism and the Public University 2019 – 2022 | | Amherst, MA |
| | Lead in creating a Think Tank that has led into a yearlong advocacy and awareness campaign recognizing UMass' Concrete Brutalist Buildings. | | |
| | October 22-23, 2021 - Kick-off Event was a two day Symposium between UMass Amherst and UMass Dartmouth's two campuses, with outside consultant speakers and experts in their field related to Concrete Conservation. Goal was to build advocacy for the preservation of these buildings on both campuses. | | |
| | Served on BSA Harleston Parker Medal Annual Awards Jury – June 2017 thru February 2018 <i>Elected 10 member panel reviewing and determining Boston's Most Beautiful Building</i> | | |
| | Association of University Architects 2007 – Present | | |
| | Served as the Co-Host along with MIT in 2013 for the national annual conference of the AUA. Responsibilities included all logistical planning, on-site needs, coordinating work responsibilities among core committee members, production of maps, program book and numerous hand-outs. | | |
| | Served on Programming Committee for 2010 national annual conference of the AUA, held at Johns Hopkins University. Served on Programming Committee for 2018 national annual conference held in Philadelphia at the University of Pennsylvania. Chaired the Heritage Preservation Committee of the AUA from 2014 - 2018. A 26 member committee focusing on preservation of academic buildings and have presented at the national conferences. | | |
| | Currently serve as the AIA – CEU Reporter; I manage the Continuing Education Credits and other professional requirements to support members' ongoing education, certificates and licensure requirements. | | |
| <i>Recognition</i> | Boston Landmarks Commission | | Boston, MA |
| | 2007 – 2019 | | |
| | Elected to the Boston Landmarks Commission (BLC) for the City of Boston in 2007 as an alternate, elevated to full status in 2015, and elected to Vice-Chair in September 2017 - 9 member panel <i>The BLC serves as the stewards of Boston's historic buildings, places and neighborhoods.</i> | | |
| | Elected in 2011 to serve on the Design Review committee for the Boston Landmarks Commission – 3 member panel to review design proposals for protected buildings | | |
| | Served on Sub-Committees for Christian Science Monitor Landmark Designation, CITGO Sign Preservation, and Wolbach Building Study with Children's Hospital. Elected in 2015 to the Executive Work Plan Committee. Nominated and successfully landmarked Winthrop-Carter Building in 2016. | | |
| | Served as a Commissioner on the Bay Village Architectural Commission and the Bay State Road / Back Bay West Architectural Conservation District Commission | | |

Richard A. Yeager II, AIA

CURRICULUM VITAE

*Experience
Continued*

- Architect Selection for Annual and Majors projects
- Waterworks – High Service Building Study
- Development of BC's Capital History of its Chestnut Hill Campus (*mapped its history*)

Ayers/Saint/Gross Architects + Planners

Baltimore, MD

2004 – 2005

Split my time as the Business Development officer for the firm, as well as a Project Manager for a number of projects in the Student Life Architectural Studio. Coordinated the firm's objectives for a number of conferences, including SCUP and ALA. Project Management Experience includes:

- Mount Saint Mary's University, Emmitsberg, Maryland
The Terrace Residence Halls (\$14 million renovation)
- Case Western Reserve University, Cleveland, Ohio
North Residential Village and Greek Housing Master Plan Study
- University of Maryland Baltimore County, Baltimore, Maryland
University Center Student Services Feasibility Study

Shepley Bulfinch Richardson and Abbott

Boston, MA

1996 – 2004

Directly involved in the Education Practice Group as a Project Manager and Business Development Officer. Responsibilities include client contact and research, proposal presentations, construction administration and project architecture with a focus on the planning and programming of Student Life buildings in Higher Education institutions. Proficient at Microsoft Office, Adobe Photoshop and Illustrator, Pagemaker, and Microstation (CADD). Project Management Experience includes:

- The Lovett School, Atlanta, Georgia
*Athletic Feasibility Study, Campus Master Plan, New Middle School Study
New Upper School and Loudermilk Student Activities Center (\$55 million in new construction)*
- Keene State College, Keene, New Hampshire
New Campus Dining Commons (\$15 million in new construction)
- Rollins College, Winter Park, Florida
*Cornell Campus Center and Rice Family Bookstore and Café
Campus Master Plan*
- The Westminster Schools, Atlanta, Georgia
Campus Master Plan
- Agnes Scott College, Atlanta, Georgia
Master Plan for Building Roofs
- Christopher Newport University, Newport News, Virginia
Library and Student Center Programming
- Macalester College, St. Paul, Minnesota
Student Recreation Center Study in association with Brailsford & Dunlavey
- Dana Hall School, Wellesley, Massachusetts
Bardwell Hall Feasibility Study
- Colby College, Waterville, Maine
Campus Master Plan

William Rawn Associates

Boston, MA

1992 – 1996

Worked primarily on buildings in the Higher Education market as well as Concert and Performance Halls. Responsibilities included proposal writing, project coordination, construction administration, and presentations. Project Experience includes:



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN REARDON, MAYOR
60 PLEASANT STREET – P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX
WWW.CITYOFNEWBURYPORT.COM

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2022 MAR -8 PM 3:08

To: President and Members of the City Council
From: Sean R. Reardon, Mayor
Date: March 8, 2022
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of Commission on Disabilities. This term will expire on March 31, 2025.

Sophie Korpics
26 Dove Street
Newburyport, MA 01950

Sophie Korpics
korpicssophie@gmail.com
26 Dove Street
Newburyport, MA
(m) 978-908-9658

February 28,2022

Mayor Sean Reardon
Newburyport City Hall
60 Pleasant St.
Newburyport MA 01950

Dear Mayor Reardon,

As a person who's dedicated to enhancing the lives of individuals with disabilities, I'm very excited to become a member of The Newburyport Commission on Disabilities. I'm also excited to offer my unique perspective to the Commission and to gain more professional experience as an advocate. As a member, I will work with Kristen Farrell to try to make Newburyport's playgrounds more accessible. I look forward to being a reliable and effective team member helping to improve life for all citizens.

Sincerely,
Sophie Korpics

SOPHIE M. KORPICS

26 Dove Street, Newburyport, MA 01950 - korpicssophie@gmail.com - 978.908.9658

SELECTED SKILLS AND EXPERIENCE

- Creating short surveys in Qualtrics and working in Google Forms
- Conducting semi-structured qualitative interviews
- Quantitative and qualitative data analysis and reporting
- Redrafting and editing policy
- Effective public speaker with strong interest in Special Education

Intern – Massachusetts State House, Boston, MA

Summer 2019

- Under the guidance of State Representative James Kelcourse, conducted research on current accessibility concerns of public transport systems including the MBTA and MBCR (Keolis) in Massachusetts
- Met with multiple stakeholders including the elderly on the Northshore and the Director of the Department of Veterans Affairs Office Administration to obtain perspectives on opportunities for improvement
- Created written log, PowerPoint presentation and video, documenting personal experiences commuting to and from the State House over a 7-week period
- Presented findings to State Governor Charlie Baker's staff

<https://m.youtube.com/watch?v=0mZKfGrZzKc>

https://www.newburyportnews.com/news/local_news/local-woman-fights-for-better-mbta-access/article_698687db-cf57-5168-86ad-327de2a8e428.html

Intern – Massachusetts State Representative James Kelcourse
Newburyport, MA

Summer 2018

- Analyzed amendments to state bill affecting individuals with disabilities
- Researched state policy regarding installment of sidewalk curb cuts
- Advocated for a meeting with representatives of the Massachusetts Department of Transportation at the Massachusetts State House, presenting my case for an accessible curb cut in front of the Arc office in Newburyport
- Successfully convinced a Representative of the Office for Civil Rights to follow through on the completion of my request

https://www.newburyportnews.com/news/local_news/newburyport-woman-pushes-for-improved-accessibility/article_6f45a3d9-ecd5-507d-bc9d-c873b132705e.html

Intern – The Arc of Greater Haverhill
Newburyport, MA

Summer 2018

- Researched and documented personal experience utilizing several types of public transportation
- Collaborated with agency manager and State Representative James Kelcourse in identifying accessible transportation options offered on the Northshore
- Documented challenges regarding sidewalk accessibility via video
- Created blog for utilization as a resource for self-advocacy and independent living

Intern – The Arc of Greater Haverhill
Newburyport, MA

Summer 2017

- Researched and advocated for better office accessibility and transportation options by reaching out to local and state representatives
- Provided input about high school to college experiences for people with disabilities
- Offered ideas for the development of recreation and enrichment programs for adults with developmental disabilities

Speaking Engagement and City Council Involvement
Newburyport, MA

2015-2016

Attended and participated in several Newburyport City Council meetings. Acted as a strong advocate for the residents of my street by speaking up about the need for replacement and accessibility of our sidewalks. Shadowed day to day work of City Councilor Robert Cronin. Observed Chamber of Commerce meetings to gain understanding of local political processes.

EDUCATION

- Master of Public Policy- University of Massachusetts, Amherst MA
- Bachelor of Science in Political Science- University of Massachusetts, Amherst MA
- Newburyport High School Honor Student 2013, 2014, 2015 and 2016

ACTIVITIES

- Volunteer Dramaturg Firehouse Center For The Arts Newburyport, MA
- Member of the UMass Theatre Guild 2017-2021
- Supervised daily work of 5+ Personal Care Attendants 2016-2021

END OF CONSENT AGENDA

BEGINNING OF REGULAR AGENDA

**APPOINTMENTS
SECOND READING**

ORDERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

February 28, 2022

THAT the City Council of the City of Newburyport approves the following Licensed Contractor application for the 2022 construction year for Water, Sewer, Drain Layer, Roadway, and Sidewalk work:

Boston North Development Excavation Services LLC
3 Graf Road
Unit 14
Newburyport, MA 01950

Councillor L. Vogel



CITY OF NEWBURYPORT
RECORDED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2022 FEB 15 AM 11:44

DEPARTMENT
OF
PUBLIC SERVICES

MEMORANDUM

ANTHONY J. FURNARI
DIRECTOR

TO: Richard Jones, City Clerk
FROM: Anthony Furnari, DPS Director *af*
DATE: 2/9/22
RE: Licensed Contractor Application

JAMIE TUCCOLO
DEPUTY DIRECTOR /
DIRECTOR OF OPERATIONS

Enclosed is a copy of a new Licensed Contractor application with bond and references to be forwarded to the city council for approval for;

16A PERRY WAY
NEWBURYPORT, MA 01950

Boston North Development Excavation Services LLC

TEL: 978-465-4464

FAX: 978-465-1623

WWW.CITYOFNEWBURYPORT.COM

For the following work;

Water Service
Sewer Service
Drain Laying
Roadway
Sidewalk

Thank you for your attention to this matter.



CITY OF NEWBURYPORT
DEPARTMENT OF PUBLIC SERVICES
 16A PERRY WAY
 NEWBURYPORT, MA 01950

\$ 500.00

ANTHONY J. FURNARI, DIRECTOR
 JAMIE TUCCOLO, DEPUTY DIRECTOR

PHONE: 978-465-4464
 FAX: 978-465-1623

**Application to become a
 Licensed Contractor**

Submit **completed** application to the above address

Today's Date: 11/24/2022

Name of Company: Boston North Development Excavation Services LLC

Name of Owner: Ben Perez

Contact Person: Ben Perez

Street Address: 3 Golf Rd Unit 14 City: Newburyport State: MA Zip Code: 01950

Phone #: 603 944 0516 Cell #: _____ Fax #: _____

Insurance Certificate #: _____ Policy Expiration Date: _____

Name and Contact Information of Insurer: Eastern insurance - Richard Campbell

Bond # _____ Bond Expiration Date: _____

Type of Work Qualified for: (check all that apply)

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Water Service/Main | <input checked="" type="checkbox"/> Sewer Service/Main | <input checked="" type="checkbox"/> Drain Laying |
| <input checked="" type="checkbox"/> Roadway (incl. curb cuts) | <input checked="" type="checkbox"/> Sidewalk | |
| <input type="checkbox"/> Gas | <input type="checkbox"/> Electric | <input type="checkbox"/> Communications |

Submit the Following with this completed Application:

- **Certificate of Insurance incl. Worker's Compensation Insurance Affidavit** (per M.G.L. .c152)
- **\$5000 Bond ORIGINAL ONLY** (\$10,000 Bond for laying Wire or Conduit)
- **\$500 Check non-refundable payable to City of Newburyport** (not required for ROW Occupancy)
- **Minimum 3 Municipal References within the last 5 years** (Renewals do not require references)



Dept. of Public Works

Highway, TPC (Tires/Park/Cemeteries), Water, Sewer,
Engineering, Refuse, Recycling & Snow/Ice Divisions

Robert L. Desmarais, P.E., Director

39 South Hunt Road
Amesbury, MA 01913

City of Amesbury
Sewer Department
39 S Hunt Road
Amesbury, MA 01913

December 15, 2021

To whom it may concern:

Dana Chouinard previously worked in the City of Amesbury for Boston North under former licensed and bonded drain layer Ted Norton. Relative to that, we found Mr. Chouinard to competently perform his construction activities in full compliance with City requirements.

He performed projects at the following locations:

2" Water service @ 140-142 Main Street

Sewer service @ Warren Ave

Water and sewer service @ Stovers Court

Sincerely,

Robert Desmarais
Director

Office Hours:
Monday - Friday:
7:00 a.m. - 3:00 p.m.
Fax: (978) 388-1763

Denise Toleos Administrative Assistant
(978) 388-8116
Mary Mainville Administrative Assistant
(978) 388-8119



City of Methuen, Massachusetts

Department of Public Works

The Searles Building, 41 Pleasant Streets, Suite 205

Methuen, Massachusetts 01844

Telephone: 978-983-8867

To whom it may concern,

December 15, 2021

My name is Jim Burgess, City of Methuen City Collection System Superintendent. I have been employed by the city for 53 years, in this department.

Dana Chouinard of Boston North Development Co., previously of T.L. Norton Co. Inc., I would recommend this firm with no issues of workmanship and professionalism of the firm and employees.

If you need any further information from me, please contact me.

Jim Burgess
508-509-2179



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 6, 2021

To whom it may concern,

Dana Chouinard previously worked in the City of Haverhill for Boston North under former licensed and bonded drain layer Ted Norton. Relative to that, we found Mr. Chouinard to competently perform his construction activities in full compliance with City requirements.

Sincerely,

John H. Pettis III, P.E.
City Engineer

LICENSE OR PERMIT BOND

KNOW ALL BY THESE PRESENTS, That we, Boston North Development Excavation Services LLC
as Principal, of 3 Henry Graf Jr. Road, Unit 14
(Street and Number)

Newburyport Massachusetts and the
(City) (State)

Hartford Fire Insurance Company, a Connecticut corporation, as Surety, are held and firmly bound unto
Town of Newburyport

16 C Perry Way, Newburyport, MA 01950, as Obligee, in the sum of
Five Thousand AND 00/100 Dollars (\$ 5,000)

for which sum, well and truly to be paid, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Sealed with our seals, and dated this 25th day of January, 2022

THE CONDITION OF THIS OBLIGATION IS SUCH, That WHEREAS, the Principal has been or is about to be granted a license or permit to do business as Drainlayer Permit Bond
by the Obligee.

NOW, THEREFORE, if the Principal well and truly comply with applicable local ordinances, and conduct business in conformity therewith, then this obligation to be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER:

1. This bond shall continue in force:
 Until January, 25th, 2023, or until the date of expiration of any Continuation Certificate executed by the Surety

OR

Until canceled as herein provided.
2. This bond may be canceled by the Surety by the sending of notice in writing to the Obligee, stating when, not less than thirty days thereafter, liability hereunder shall terminate as to subsequent acts or omissions of the Principal.

Boston North Development Excavation Services LLC
Principal

Hartford Fire Insurance Company

By 
Ellen J. Young, Attorney-in-Fact

POWER OF ATTORNEY

Direct Inquiries/Claims to:
THE HARTFORD
BOND, T-11
One Hartford Plaza
Hartford, Connecticut 06155
Bond.Claims@thehartford.com
call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: EASTERN INSURANCE GROUP LLC/PHS
Agency Code: 08-080624

- Hartford Fire Insurance Company**, a corporation duly organized under the laws of the State of Connecticut
- Hartford Casualty Insurance Company**, a corporation duly organized under the laws of the State of Indiana
- Hartford Accident and Indemnity Company**, a corporation duly organized under the laws of the State of Connecticut
- Hartford Underwriters Insurance Company**, a corporation duly organized under the laws of the State of Connecticut
- Twin City Fire Insurance Company**, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of Illinois**, a corporation duly organized under the laws of the State of Illinois
- Hartford Insurance Company of the Midwest**, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of the Southeast**, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint Ellen J. Young

its true and lawful Attorney-in-Fact, to sign its name as surety(ies) only as delineated above by , and to execute, seal and acknowledge the following bond, undertaking, contract or written instrument:

Bond No. 08BSBIU7309

Naming Boston North Development Excavation Services LLC as Principal,
and Town of Newburyport as Obligee,

in the amount of See Bond Form(s) on behalf of Company in its business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 23, 2016 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



Shelby Wiggins

Shelby Wiggins, Assistant Secretary

Joelle L. LaPierre

Joelle L. LaPierre, Assistant Vice President

STATE OF FLORIDA

COUNTY OF SEMINOLE

ss. Lake Mary

On this 20th day of May, 2021, before me personally came Joelle LaPierre, to me known, who being by me duly sworn, did depose and say: that (s)he resides in Seminole County, State of Florida; that (s)he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that (s)he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that (s)he signed his/her name thereto by like authority.



Jessica Ciccone

Jessica Ciccone
My Commission HH 122280
Expires June 20, 2025

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of January 25, 2022.

Signed and sealed in Lake Mary, Florida.



Keith D. Dozois

Keith D. Dozois, Assistant Vice President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/2/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|--|---|
| PRODUCER Eastern Insurance Group LLC 233 West Central St Natick MA 01760 | CONTACT NAME: PHONE (A/C, No, Ext): 800-333-7234 FAX (A/C, No): 781-586-8244 E-MAIL ADDRESS: CSR24CL@easterninsurance.com |
| INSURER(S) AFFORDING COVERAGE | |
| INSURER A : Central Mutual Insurance Co | NAIC # 20230 |
| INSURER B : Safety Indemnity Insurance Company | 33618 |
| INSURER C : Associated Employers Insurance Company | 11104 |
| INSURER D : | |
| INSURER E : | |
| INSURER F : | |

COVERAGES **CERTIFICATE NUMBER:** 1490281368 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|--------------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | CLP 8679243 | 1/25/2022 | 1/25/2023 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | 6266499 | 4/18/2021 | 4/18/2022 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0 | | | CXS 8679244 | 1/25/2022 | 1/25/2023 | EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$ |
| C | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A | | | WCC50050213882022A | 1/29/2022 | 1/29/2023 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate holder is hereby included as additional insured with regards to the general liability when required by written contract or agreement

CERTIFICATE HOLDER

City of Newburyport
16 A Perry Way
Newburyport MA 01950

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 Lafayette City Center
 2 Avenue de Lafayette, Boston, MA 02111-1750
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: Builders/Contractors/Electricians/Plumbers

Applicant Information

Please Print Legibly

Name (Business/Organization/Individual): Boston North Development Excavation Services LLC

Address: 3 Graf Rd unit 14

City/State/Zip: Newburyport MA 01950 Phone #:

Are you an employer? Check the appropriate box:

- | | |
|---|--|
| 1. <input checked="" type="checkbox"/> I am an employer with <u>5</u> employees (full and/or part-time).* | 4. <input type="checkbox"/> I am a general contractor and I have hired the sub-contractors listed on the attached sheet. These sub-contractors have employees and have workers' comp. insurance.† |
| 2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required.] | 5. <input type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per MGL c. 152, §1(4), and we have no employees. [No workers' comp. insurance required.] |
| 3. <input type="checkbox"/> I am a homeowner doing all work myself. [No workers' comp. insurance required.] † | |

Type of project (required):

- | |
|---|
| 6. <input type="checkbox"/> New construction |
| 7. <input type="checkbox"/> Remodeling |
| 8. <input type="checkbox"/> Demolition |
| 9. <input type="checkbox"/> Building addition |
| 10. <input type="checkbox"/> Electrical repairs or additions |
| 11. <input type="checkbox"/> Plumbing repairs or additions |
| 12. <input type="checkbox"/> Roof repairs |
| 13. <input checked="" type="checkbox"/> Other <u>Excavation</u> |

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

† Homeowners who submit this affidavit indicating they are doing all work and then hire outside contractors must submit a new affidavit indicating such.

‡ Contractors that check this box must attached an additional sheet showing the name of the sub-contractors and state whether or not those entities have employees. If the sub-contractors have employees, they must provide their workers' comp. policy number.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy and job site information.

Insurance Company Name: Eastern Insurance

Policy # or Self-ins. Lic. #: WCC 5005021388202A Expiration Date: 1/29/2023

Job Site Address: _____ City/State/Zip: Newburyport MA 01950

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date). Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 2/8/2022

Phone #: 603 944 0516

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (check one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Electrical Inspector 5. Plumbing Inspector 6. Other _____

Contact Person: _____ Phone #: _____

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

Ad Hoc Committee on Adaptive Reuse of Brown School Property

Pursuant to Council Rule 7, the Ad Hoc Committee on Adaptive Reuse of the Brown School Property is hereby established for this two-year legislative session upon the following terms and conditions.

Purpose & Goal

The Committee will be charged with reaching consensus for a viable “highest and best” future use(s) of the Brown School building and property. The deliverables include a written report and recommendation to the full Council and Mayor. The Ad Hoc Committee will review prior studies, Council actions, community and neighborhood input, and guidance from key stakeholders with expertise and familiarity with the existing facility and any proposed future use(s).

Members:

1. Councillor Cameron, At-Large, Chair of Planning and Development Committee (Ad Hoc Chair)
2. Councillor Donahue, Ward 2
3. Councillor Preston, At-Large, Member of Planning and Development Committee
4. Councillor Wallace, Ward 4, Member of Planning and Development Committee
5. Councillor Zeid, Ward 1

Ex Officio (Non-Voting) Members:

1. Mayor Sean Reardon
2. Planning Director Andy Port
3. Designee of Mayor Reardon
4. Madeline Nash, Co-Chair, Newburyport Affordable Housing Trust
5. Karen Wiener, Member of Newburyport Affordable Housing Trust

Proposed Timeline:

1. **Facility Walkthrough & Review of Prior Reports** (feasibility studies, environmental assessments, etc.) **[March]**
2. **Committee Meetings with key stakeholders** (e.g. AHT, NYS, Facilities Manager, Office of Planning & Development, etc.) **[March]**
3. **Public Meeting(s) with Brown School neighborhood and other interested stakeholders** (e.g. AHT, NYS, Ward Councilors, Facilities Manager, Office of Planning & Development, etc.) **[April]**
4. **Committee Meetings to discuss scope and basic terms for adaptive reuse(s):** **[April]**
 - a. Preservation of the Main Building and Playground Area
 - b. Adaptive Reuse for Housing (type, feasible and appropriate unit/parking count, target population, %/level of affordability/affordability mix)
 - c. Renovation/Reuse vs. Demolition of the Existing Gym Space

- d. Mitigation of potential neighborhood impacts such as parking, snow parking, traffic.
- e. Additional terms for any partner (non-profit or developer) to be included in a Request for Proposals (RFP)
5. **Submit Written Report and Recommendations to City Council and Mayor [May]**
6. **Draft Request for Proposals (RFP) and any appropriate/required zoning amendments [May]**
 - a. Assistance from Office of Planning & Development, based on parameters outlined by the Committee.
7. **Issue Request for Proposals (RFP) and sponsor any appropriate/required zoning amendments if necessary [June]**
8. **Review RFP Responses and Select Highest Ranked Responsive Proposal [July-August]**
9. **Ad Hoc Disbands with further activities managed by Administration and as needed City Council**
10. **Draft/sponsor Council action for disposition (by sale or lease) (defined portions as applicable) [September]**
11. **Disposition Process (e.g. lease/deed execution, closing) [October-November]**
12. **Permitting (non-profit/developer partner) [December – February 2023]**
13. **Construction Start [March-April 2023]**

Council President Heather L. Shand

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

AN ORDER APPROVING CONTINUED DESIGN WORK FOR THE MARKET LANDING PARK EXPANSION PROJECT VISITOR CENTER/BATHROOM FACILITY

WHEREAS, Order 296 (*ORDR296_10_25_2021*) included the appropriation of funds for final design of a Visitor Center/Bathroom Facility as part of the Market Landing Park Expansion project; and

WHEREAS, said Order requires that the designer (Sasaki) return to the City Council for authorization to proceed beyond 25% schematic design deliverables to the remaining seventy-five percent (75%) and one hundred percent (100%) design submissions, in accordance with Sasaki's existing contract (Scope of Work Task 7); and

WHEREAS, Sasaki has provided the Council (*and its Ad Hoc Committee on Market Landing Park Expansion*), an update regarding the progress of said 25% schematic design, and the Council has in turn provided guidance relative to several key design factors integral to the design of this facility; and

WHEREAS, Sasaki has received this guidance from the Council (*and its Ad Hoc Committee on Market Landing Park Expansion*), with a directive to make applicable changes to the project plans; and

WHEREAS, continued delay to the progress of facility design, and associated park design in relation to this facility, may result in increased cost to the City, and adverse impact to the schedule for deliverable of "shovel ready" construction plans later this year;

NOW, THEREFORE, the City Council hereby authorizes Sasaki to proceed to the remaining seventy-five percent (75%) and one hundred percent (100%) design submissions (Sasaki Contract Task 7), pursuant to said Order 296.

Councillor Heather L. Shand

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

AN ORDER APPROPRIATING ARCHITECTURAL DESIGN FUNDS FOR MARKET LANDING PARK EXPANSION & VISITOR CENTER/BATHROOM FACILITY

WHEREAS, Order 284 included the appropriation of funds for final design of Market Landing Park Expansion (*Sasaki Contract Task 7*) using former Newburyport Redevelopment Authority (NRA) revenues transferred to the City on dissolution; and

WHEREAS, due to limited remaining NRA revenues transferred to the City, said Order 284 does not include appropriation of funds for final design of the proposed Visitor Center/Bathroom Facility; and

WHEREAS, there is value in the City proceeding on parallel track with final design for said Facility in conjunction with final design for Market Landing Park Expansion; and

WHEREAS, it is crucial that formal consensus be reached on the final architectural design of said Facility;

NOW, THEREFORE, the City Council hereby orders the following:

1. The City appropriates the sum of \$206,800 (quoted design fee plus 10% contingency) from Downtown Paid Parking Revenues for the final architectural design of such facility (*Sasaki Contract Task 7*); and
2. Authorizes Sasaki Associates to proceed to initial twenty-five (25%) schematic design of such facility in coordination with plans for the surrounding Market Landing Park Expansion, and then to return to the City Council for authorization to proceed to the remaining seventy-five percent (75%) and one hundred percent (100%) design submissions (*Sasaki Contract Task 7*).


 Councillor Sharif I. Zeid

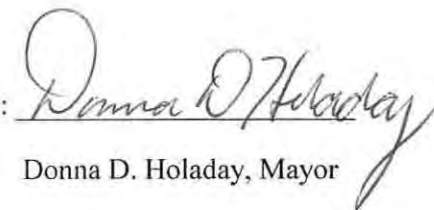
 Councillor Jared J. Eigerman


In City Council October 25, 2021:

Motion to refer to Ad Hoc Committee on Market Landing Park by Councillor Zeid, seconded by Councillor Tontar. Roll call vote. 10 yes, 1 absent. Motion passes.

In City Council December 13, 2021:

Motion to approve by Councillor Tontar, seconded by Councillor Vogel. Motion to amend to strike \$187,825 and replace with \$206,800 by Councillor Tontar, seconded by Councillor Vogel. Roll call vote. 8 yes, 3 no (BL, SZ, JD). Motion passes. Roll call vote on motion to approve as amended. 8 yes, 3 no (BL, SZ, JD). Motion passes.

Approve: 
 Donna D. Holaday, Mayor

Attest: 
 Richard B. Jones, City Clerk

Date: 12/21/21

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

March 14, 2022

THAT the City Council of the City of Newburyport hereby establishes, by a two-thirds vote, a Parklet Maintenance Stabilization Fund in accordance with Massachusetts General Laws Chapter 40, Section 5B. Said fund shall be utilized for ongoing maintenance and operations of city parklets, as well as, future replacement of said parklets. Appropriations into the Fund are done by a majority vote of the City Council, while appropriations out of the Fund require a two-thirds vote of the City Council.

Councillor Sharif I. Zeid

Councillor James J. McCauley

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

March 14, 2022

THAT the City Council of the City of Newburyport, by a two-thirds vote, hereby dedicates all or a percentage, which may not be less than 25 percent, of the Parklet Permit Fee to the Parklet Maintenance Stabilization Fund established under Massachusetts General Laws Chapter 40, Section 5B, effective for fiscal year 2023 beginning on July 1, 2022 or take any other action relative thereto.

FURTHER THAT 100% of the Use of the Public Way – All Except Sidewalks Fee is dedicated to the Parklet Maintenance Stabilization Fund established under Massachusetts General Laws Chapter 40, Section 5B, effective for the fiscal year 2023 beginning on July 1, 2022.

Councillor Sharif I. Zeid

Councillor James J. McCauley

ORDINANCES

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

January 31, 2022

AN AMENDMENT TO AN ORDINANCE TO ADD A NEW HANDICAPPED PARKING SPACE PURUSANT TO SECTION 179 OF CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

| | |
|----------------|--------------------------------|
| Chapter 13 | Traffic and Motor Vehicles |
| Article 4 | Specific Street Schedules |
| Division 6 | Stopping, Standing and Parking |
| Section 13-179 | Handicapped Zones |

Amend Section 13-179 by inserting a new line, as follows, with deletions ~~double-stricken through~~, and additions double-underlined:

No person, without a duly authorized handicapped vehicle registration or placard, as described in M.G.L.A. c. 90, § 2 shall park a vehicle in any of the following described parking spaces as designated by signs and symbols:

Liberty Street

One (1) space on the northerly side east of the driveway at 23 Liberty Street.

Councillor James J. McCauley

In City Council January 31, 2022:

Motion to refer to Public Safety by Councillor Zeid, seconded by Councillor Vogel. Roll call vote. 11 yes. Motion passes.

In City Council February 28, 2022:

Motion to approve on first reading by Councillor McCauley, seconded by Councillor Donahue. Councillor McCauley accepted the friendly amendment by Councillor Khan to remove the A from M.G.L.A. reference. Motion to approve on first reading as amended by Councillor McCauley, seconded by Councillor Donahue. Roll call vote. 11 yes. Motion passes.

COMMITTEE ITEMS

Ad Hoc Committee on Economic Development

March 14, 2022

In Committee:

- ODNC098_10_12_2021 Permanent Parklets Legislation

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 12, 2021

Sec. 12-1. Obstructing streets, sidewalks, parks generally.

- a. *Generally.* No person shall occupy, encumber or obstruct any public way (including but not limited to streets, sidewalks) or park by means of boxes, crates, advertising signs, barrels, or other things, or in any other way hinder or obstruct the convenient use of the streets or sidewalks and other ways by any vehicles or pedestrians.

Sec. 12-1.8 Use of the Public Way - Sidewalk

(a) *Food service establishments utilizing the sidewalk*

- (1) Section 12-1 shall not apply to any restaurant or food service establishment located on a sidewalk and which is restricted to pedestrian traffic only and which has a sidewalk of no less than five (5) feet in width. Any such restaurant or food service establishment seeking to place tables/chairs on a sidewalk shall apply for a license from the city council.
 - a. *Initial License* . May be issued for a period of one (1) year subject to city council approval by majority vote.
 - b. *Renewal licenses.*
 1. No material changes - may be issued for a period of two (2) years subject to administrative approval by the city clerk.
 2. Material changes - may be issued for a period of one (1) year subject to city council approval by a majority vote.
 - c. Said license shall be valid during any calendar year for which a valid license has been issued. The city clerk shall notify in writing any business with an expiring license of such expiration no later than sixty (60) days prior to the expiration date.
 - d. Any condition of approval and submitted plan shall be in force for the entire duration of any validly issued license. Any validly issued license can be revoked at any time by super majority vote of the city council.
- (2) The area occupied by said tables shall not exceed in width the frontage of said restaurant or food service on the sidewalk. Said tables shall be solely for the exclusive use of customers of said restaurant or food service establishment.
- (3) Evidence of liability insurance with minimum coverage in the amount of one million dollars (\$1,000,000), naming the city of Newburyport as co-insured, and in force for the duration of the approved period of occupancy shall be required with all applications.

- (4) Evidence that such license would not create a condition wherein the sidewalk narrowed below 5' in any position and attestation that continued internal monitoring will be done regarding maintaining the width of the sidewalk.
- (5) A signed Release and Indemnity Agreement as provided by the City Clerk shall be required with all applications.
- (b) Fees are hereby established for this subsection and are inserted accordingly into the Municipal Fee Schedule.

Sec 12-1.9 – Use of the Public Way – ~~Streets~~All Except Sidewalks (“Parklets”)

- a) 12-1 shall not apply to any business or other organization (hereinafter the “Applicant”) that occupies ground-level space (hereinafter the “Business Premises”) on a public street.

Such applicant may submit a written application to the city clerk on a timeline set by the city clerk to obtain a license to place and maintain tables, chairs on the public street, including, without limitation, portions of public street.

The area of a public street to be occupied by such tables, chairs, and/or merchandising displays shall not exceed in width the frontage of the Applicant’s Business Premises upon such public street.

Generally, a “parklet” is a sidewalk extension that provides more space and amenities for people using the street. Usually, parklets are installed on parking lanes and uses one or more parking spaces. Parklets typically extend out from the sidewalk at the level of the sidewalk to the width of the adjacent parking space.

~~a)~~b) License Parameters

- a. License area. The area of a public street to be occupied by such tables, chairs, and/or merchandising displays shall not exceed in width the frontage of the Applicant’s Business Premises upon such public street.
- b. Licenses may be requested annually for a period not to start before May 1st or to end after October 31st. Licensees may be required to remove materials in the event of a significant weather event.

~~b)~~c) Application Process

- a. For the use of City Land shall be made to the city clerk, on forms prepared in conformance with this section. Such application may be submitted to the Clerk in a form the Clerk so prescribed (email, paper, digital, etc).
- b. The initial deadline for the application shall be set by the City Clerk for each calendar year.
- c. Completed Applications shall be placed on the next available agenda of the City Council for referral to its Committee on License and Permits per Council Rules and procedure.
- d. After hearing by the Committee on Licenses and Permits and recommendation for approval, and upon approval by the City Council for the use of the City Land, the city clerk shall transmit such approval to the Newburyport License Commission (the “License Commission”), which shall hold a public hearing to approve, disapprove, or approve the application with conditions.
- e. The License Commission shall hold a public hearing regarding all applications wherein the City Council has approved the use of the City Land under this subsection 12-1, and may consider multiple applications at one hearing. After such hearing, the board shall render its written decision regarding each such application, which shall be to approve, to disapprove, or to approve with conditions. The License Commission shall conduct any hearing in compliance with any other governing law, regulation or ordinance.

- f. Approval of the application for use shall be at the sole discretion of the City Council, and, without limiting or defining the sole discretion of the City Council in making its decision, the City Council may but is not required to the input of neighbors, other residents and nearby business owners, the degree to which the proposed use accommodates its shared use with members of the public, and any frustration of the City Land's primary use by the public.

~~d~~) Application Requirements

- a. Application shall include the following, at minimum:
- i. Written authorization signed by the Applicant's landlord acknowledging and agreeing to the use of the adjacent portion of any ~~Public~~public streetway;
 - ii. Evidence of liability insurance with minimum coverage in the amount of one million dollars (\$1,000,000), naming the city of Newburyport as co-insured, and in force for the duration of the approved period of occupancy; and
 - iii. A clear, legible diagram of the proposed area of occupancy, no smaller than 8½-inches by 11-inches, detailing the following, which shall be in addition to any other requirements of law, regulation or ordinance, including state alcohol law. Such diagram shall demonstrate compliance with MAAB CMR 521 and all other Americans with Disabilities Act ("ADA") requirements.
 - iv. The perimeter of such area, with relevant linear dimensions;
 - v. If such area includes portions of a public street traveled by vehicles, then the public, vehicular path of travel, no less than eleven (11) feet in width, or wider as may be required by the City Engineer;
 - vi. All relevant obstacles such as streetlights, signs, trees, etc.; and
 - vii. All tables, chairs, seats, total seating count and total occupancy,
 - viii. The area of occupancy must be enclosed by a fence, rope or other means to control access and demarcate the area proposed for the service of food and alcohol or the sale of retail goods;
 - ix. Proof, in the form of registered mail receipts and written attestation, as to compliance, of notice of the application sent via registered mail, return receipt requested within seven (7) days of the filing of the completed application with the city clerk, to each of the persons appearing upon the assessors' most recent valuation list as the owners of the property immediately adjacent to the Applicant's Business Premises, and to the address of any businesses within 100 feet of the Applicant's Business Premises. The notice shall set forth the name of the applicant in full, a description of the space on the Public street and area covered in the application, the use of the same, and the street and number.
 - x. Where the City Land is under the jurisdiction of another city body, commission or entity, approval of such use by the relevant city body, commission or entity.
 - xi. Whether such Applicant has applied or intends to also apply for a Sidewalk permit under 12-1.8.
 - ~~xii.~~ A signed Release and Indemnity Agreement as provided by the City Clerk.

~~e~~) Fees

- a. Fees are hereby established and are inserted accordingly into the Municipal Fee Schedule. Any fees collected under this subsection shall be directed to a Parklet Receipts Reserved for Appropriation Fund.

~~Sec 12-1.9 Outdoor Dining in Public Parks~~

- ~~a) Ongoing outdoor dining (this excludes dining that may occur in the context of an event) in a public park shall not be permitted with the exceptions of 1) Inn St (until such exception is eliminated by amending this ordinance) and 2) Brown Square (through 12/31/2024).~~

- ~~b) The manner of use of a public park for ongoing outdoor dining is to be prescribed by the Parks Commission and such use shall be approved by the Commission and by the City Council in accordance with the process laid out in 12-1.8.~~
- ~~c) The fee for utilization of a public park for ongoing outdoor dining is hereby established and inserted into the Municipal Fee Schedule accordingly. Any fees collected under this subsection shall be directed into the Parks Revolving Fund.~~

Sec 12-1.10 – General License Terms, Fines, and Enforcement

- a. Bare license. The City Council, License Commission and any other boards, commissions or city entities with jurisdiction of public street shall have no obligation whatsoever to approve any application submitted under Section 12, each of which shall be processed, reviewed, and a determination thereon made by the relevant city officers, boards, and commissions in their sole discretion.
- b. Any condition of an approved license under Section 12 shall be in force for the entire duration of any validly issued license.
- c. Any license issued under Section 12 may be revoked at any time by supermajority vote of the city council, after a public hearing, for any reason, or no reason.
- d. Prosecution of violations of this section 12-1 shall be non-criminal disposition as provided in M.G.L., c. 40, § 21D, as may be amended from time to time, the provisions of which are incorporated herein by reference. Any condition found to violate this section shall be deemed to constitute a separate offense on each day during which it exists after the giving of notice to the violator.
- ~~e. Fines may also be levied under other applicable laws and ordinances such as Americans with Disabilities Act.~~

Finally, the following is inserted in to the Municipal Fee Schedule at the end:

XXX. Cost of utilization of the Public Way

| | |
|---|--|
| Use of the Public Way – Sidewalk | \$0 |
| Use of the Public Way – All Except Sidewalks Public Way – Street (“Parklet”) | <p>For application: \$0 through 12/31/2031 then \$100 per application thereafter. (waived through 12/31/2023)</p> <p>For use: \$5/square foot through 12/31/2023 then \$8/square foot thereafter (\$5/square foot through 12/31/2023)</p> |
| Outdoor Dining in a Park | 150% of the Public Way – Street (“Parklet”) rate shown above |

Councillor James J. McCauley

Councillor Byron J. Lane

In City Council October 12, 2021:

Motion to refer to Ad Hoc Committee on Economic Development by Councillor Vogel, seconded by Councillor McCauley. Roll call vote. 9 yes, 2 absent (JD, CW). Motion passes,

In City Council December 13, 2021:

Motion to invoke Rule 7H to move to next City Council Session by Councillor Zeid, seconded by Councillor Lane. Roll call vote. 11 yes. Motion passes.

Committee Item March 14, 2022
Neighborhood & City Services

ODNC00106_02_14_2022

CH2 COA Ordinance Amendment

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

Introduced February 14, 2022

ORDERED:

AN ORDINANCE OF THE CITY COUNCIL TO UPDATE MEMBERSHIP REQUIREMENTS AND TERM DURATION FOR THE NEWBURYPORT COUNCIL ON AGING

Be it ordained by the City Council of the City of Newburyport as follows:

THAT the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended for Chapter 2 – Administration, Article III – Boards, Committees and Commissions, Division 2. Council on Aging as follows for the specific sections noted here; 2-81 – Establishment; membership, Section 2-82 – Terms of appointees, and Section 2-85 – Coordinating, Carrying Out Programs. These amendments are to read as follows, with deletions double-stricken-through and italicized, and additions double-underlined and italicized:

CHAPTER 2 - ADMINISTRATION

ARTICLE III. - BOARDS, COMMITTEES, COMMISSIONS

DIVISION 2. - COUNCIL ON AGING

Sec. 2-81. Establishment; membership.

There is hereby established a council on aging consisting of an eleven (11) member board, a majority of which must be a least sixty (60) years of age. Members must be residents ~~and registered voters~~ of the city. Members shall be appointed by the mayor, subject to ~~the consent approval of~~ by the city council. All members currently serving on the board shall remain, subject to terms designated by the mayor in section 2-82.

Sec. 2-82. Terms of appointees.

~~Initially, members shall be appointed to terms in the following manner:~~

~~Two (2) members shall be appointed for a one-year term.~~

~~Two (2) members shall be appointed for two-year terms.~~

~~Two (2) members shall be appointed for three-year terms.~~

~~Two (2) members shall be appointed for four-year terms.~~

~~Three (3) members shall be appointed for five-year terms.~~

~~As the term of each member expires, Members shall be appointed their successor shall be appointed for a term of five ~~three~~ (35) years. Terms shall expire on the last day of May. No member may serve for more than three (3) consecutive terms. A member may be reappointed for successive terms.~~

Sec. 2-85. Coordinating, carrying out programs.

It shall be the duty of the council on aging to coordinate or carry out programs designed to meet problems of the aging in coordination with programs of the council on aging established under M.G.L. c. 406, ~~§ 8B73~~.

Councillor Afroz K. Khan

In City Council February 14, 2022:

Motion to refer to Neighborhood and City Services by Councillor Zeid, seconded by Councillor Lane.
So voted

Planning & Development

March 14, 2022

In Committee:

- APPT00301_02_28_2022 Jamie Pennington 8 Buck St. Planning Board 3/1/2027
- APPT00302_02_28_2022 Andrew F. Bernhardt 35 Oakland St. Historical Comm. 3/1/2025



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2022 FEB 15 PM 1:19

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
MAYOR@CITYOFNEWBURYPORT.COM

To: President and Members of the City Council

From: Sean R. Reardon, Mayor

Date: February 22, 2022

Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Planning Board. This term will expire on March 1, 2027.

Jamie Pennington
8 Buck Street
Newburyport, MA 01950

Jamie Pennington
8 Buck St, Newburyport, MA
617-733-1833
jpenn@alum.mit.edu

January 14, 2021

Mayor Sean Reardon
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

Via email to: dmusumeci@cityofnewburyport.com

Dear Mayor Reardon,

Following Chair Sontag's guidance and after a break from my tenure on the Newburyport ZBA, I am writing to express my interest in joining the Newburyport Planning Board. I recently met with Chair Sontag and Rick Taintor and they support my pursuit of this position.

Please find my resume attached for your consideration.

I would be happy to meet or call to discuss.

Thank you,



Jamie Pennington

Cc: Bonnie Sontag
Rick Taintor
Andy Port

Jamie Pennington

8 Buck St, Newburyport, MA
617-733-1833, jpenn@alum.mit.edu

| | | |
|------------|--|--------------------------------------|
| summary | Multi-disciplined real estate professional, trained as an architect and with a focus on housing and portfolio management | |
| experience | Director of Portfolio Strategy Director of Acquisitions and Development <i>Beacon Communities, Boston, MA</i> | since 2019 2015-2019 |
| | Owner <i>Boston Apartment Advisors</i> | since 2009 |
| | Managing Director <i>R.J. Finlay & Co., Nashua, NH</i> | 2009-2014 |
| | Development Manager <i>Criterion Development Partners, Dallas, TX/Waltham, MA</i> | 2005-2009 |
| | Project Manager <i>Raymond Property Company, Boston, MA</i> | 2002-2005 |
| | Early Development Work and Architectural Practice <ul style="list-style-type: none"><i>Childs Bertman Tseckares (CBT) Architects, Boston, MA</i><i>Carpenter & MacNeille Architects and Builders, Beverly Farms, MA</i><i>Clark Borins/Oxbow Development, Boston, MA</i><i>DiMella Shaffer Architects, Boston, MA</i> | 1996-2001 |
| teaching | <ul style="list-style-type: none">Massachusetts Institute of Technology <i>Instructor 2003-2009, Adjunct Professor 2006</i>Wentworth Institute of Technology <i>Adjunct Professor</i> | 2003-2009 2001 |
| education | <ul style="list-style-type: none">Massachusetts Institute of Technology <i>Master of Science, Real Estate Development (MSRED)</i>Montana State University <i>Bachelor and Master of Architecture (BArch and MArch)</i> | 2002 1996 |
| other | <ul style="list-style-type: none">Mentor, Mel King Institute & Project DestinedCo-Chair, MIT Real Disruption Conference SeriesMember, Newburyport Zoning Board of Appeals | since 2018 2015-2017 2006-2017 |

- Registered Architect, NCARB/Massachusetts since 1999



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2022 FEB 16 AM 8:43

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
MAYOR@CITYOFNEWBURYPORT.COM

To: President and Members of the
City Council

From: Sean R. Reardon, Mayor

Date: February, 2022

Subject: Appointment

I hereby appoint, subject to your approval the following named individual as a member of the Historical Commission. This term will expire on March 1, 2025.

Andrew F. Bernhardt
35 Oakland Street
Newburyport, MA 01950

ANDREW F. BERNHARDT

35 Oakland Street Unit 2

Newburyport MA 01950

Cell 508-254-2543

Leanbernhardt@gmail.com

QUALIFICATIONS SUMMARY

Past Director of the Toyota Production System, with extensive knowledge and experience in leadership, including the Toyota Production System, Theory of Constraints, and Six Sigma Black Belt, with a demonstrated record of increasing productivity, quality and profitability.

Experienced multi dimensional business executive who grew and maintained an innovative plastic manufacturing business, which was profitably sold to the Reynolds Metals Company an Alcoa Business. Business acumen includes in depth knowledge of advanced systemic process of Lean Black Belt Six Sigma and advanced change management skills that have enabled continuous improvement cultures that also led to a Shingo Medallion at an aerospace manufacture.

2005-Present, General and Interim Lean Management Senior Consultant, Major Clients Include: Dept of Environmental Quality Arizonian, Tinker Air Force Base, Barnes Aerospace, Barnes Industrial, Textron Bell Helicopter, Textron Systems, Tecomet, Sabert, Sealaska, Endo Pharmaceuticals, Mallinckrodt, Carpenter Steel, Q Holdings

Consulting major companies worldwide, including aerospace, steel, medical, pharmaceutical, government, contract assembly, oil and gas and complex discrete OEM manufactures on Lean Transformation.

“Government doesn’t have to be broken” — Governor Ducey

ADEQ’s transformation over the past decade has reduced waste in the agency and helped improve services to their customers, furthering the mission to protect and enhance public health and the environment of Arizona. Please note Metrics: <https://www.azdeq.gov/ams>

Increased throughput by 28% with no additional capital or labor spending at an aerospace manufacture. Top line revenue grew by eighteen million dollars and improved delivery performance from a meager fifty percent to above ninety percent (within one year). Was recognized by a major customer (GE Aviation) for the rapid improvement and cultural lean transformation. Thereafter the client continued in the improvement process and is the winner of The Shingo Medallion.

25% reduction in labor through attrition with increased output resulting in equaled production prior to reduction. Reduced 1.2 million dollars of yearly payroll at oil and gas manufacture

Implementation of make to order production cells at a contract manufacturer, producing to customer demand. Fifty percent reduction in cycle time, and work cell redesign. All resulting in improved customer service and reduction of cost, and inventory.

As interim plant manager hired and developed local mechanical engineer to act as plant operations manager. It was an easier transition and eliminated risk of destroying new culture and at least 200K of savings. Reduced upper level management team from 8 to 3. Costly salaries and non-value-added work eliminated

Developed risk assessment tool for major pharmaceutical company using the Toyota Production System as the foundation. The supply chain was measured, and action plans were developed to reduce risk and improve performance. Expertise in packaging as well as tablet compression. Implemented a risk reduction process in packaging, but also set up visual factory as well as a daily Gemba walk (real time problem solving). Significant

reduction of non-conformances and no recalls. Introduced an hourly measure for visual OEE in compression. Improved OEE by 16%. This included standard work for change over, reducing set up time by 50%.

2003-2005, Director of Manufacture (turnaround), Novacel, Inc-A Chargeurs Company, Newton, MA

Created a culture of performance and utilized tools of the Toyota Production System, including A3's (project management or Hoshin Kanri) to set management direction and metrics to improve the business.

Established a "visual plant" scorecard. With fewer employees, improved coating productivity by 16% and blow film extrusion productivity by 44%, leading to break even with less revenue, in one year.

Increased coating speeds by 35%, reduced waste 13%, and more than doubled revenue generated. Achieved \$7M improved output per year. Reduced labor dollar to unit of performance by 17%

1999-2003, Director of Alcoa Business System and Quality (Toyota Production System), and Director of Plastics, Reynolds Food Packaging an Alcoa Business, Richmond, VA

Direct and implement Alcoa Business System, (Toyota Production System), at 11 newly acquired and existing plastic, aluminum and paper manufacturing plants in Canada and the US, (\$550M in annual revenue). Introduced the Toyota Production System to newly merged business within three months time. Initiated seven pilot flow paths with defined targets. The fastest in Alcoa history.

Designed initial training materials, standard learning's, and expectations for eleven sites. This included the use of A3's management, problem statement, current and future state, activities and metrics to achieve those goals

Led the turnaround of a Reynolds food packaging operation, which had lost money for five consecutive years. Standardized operations including standard work and improved quality. Implemented seasonal buffer plan that reduced inventory by 25% and improves ROI to 16%. Achieved a \$2M profit turnaround on a \$50M business without revenue growth.

Prevented the loss of a market share valued at \$50M annually by re-engineering the manufacturing processes. Performed market and lead operations analyses including negotiations and due diligence in support of the \$800M acquisition of Ivex Corporation by Alcoa Corporation

1978-1999, Owner, Qualitad Plastics, Rutland, VT Sold Business to Reynolds Food Packaging an Alcoa Business

Directed all phases of three plant and equipment expansions enabling company to remain competitive and profitable

Created a new, innovative product line to replace a mature product offering by launching Quali-Dine®, microwave packaging, increasing revenue 100%. Competed against large conglomerates. Nimble enough to find points of product quality and service to maintain most of these accounts throughout the years.

Significantly increased return on investment from 8% to 33% over a 5-year period. Negotiated the profitable transaction after increasing sales volume within three years of Qualitad to Reynolds Food Packaging an Alcoa Business.

EDUCATION

B. S. - Business, University of New Hampshire – Durham, NH
Black Belt Six Sigma, Villanova University

Mayor Reardon
City of Newburyport
60 Pleasant St.
PO Box 550
Newburyport, MA 01950

2/7/22

Mayor Reardon:

I am interested in volunteering for a role in the Historical Commission. I have recently moved to Newburyport and retired from being a full-time process improvement senior consultant. I have consulted in many industries but also included a three-year government transformation for the Arizona Department of Environmental Quality. The agency is recognized for its lean transformation as well as significant environmental good, within a state that does not always align with progressive actions.

My wife and I moved to Newburyport for its community, beauty, and nature. Surely, I am hopeful that this is maintained. I also appreciate the history of our town, and this includes the abolition movement, as well as maritime history. I like to learn more, and this comprises local government process.

I have been on both sides of the development issues. This includes green field manufacture plants for Alcoa and my own business. I have also seen failures in my past residences (Rutland Vermont) that did not assure proper growth.

I hope you consider me for this role, and I expect that I will add value. I have also included my resume and you will see my accomplishments.

Regards
Andrew Bernhardt
35 Oakland Street
Newburyport, MA 01950
508-254-2543

Committee Items- Public Safety March 14, 2022

In Committee:

- ODNC00107_02_28_2022 15 Minute Parking Spaces
- ORDR00321_02_28_2022 An Act Authorizing the Continued Employment of Officer Vorderis
- ORDR00323_02_28_2022 Route 1 Speed Limit

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

February 28, 2022

AN ORDINANCE TO ADD 15 MINUTE PARKING SPACES IN DOWNTOWN

Be it ordained by the City Council of the City of Newburyport as follows:

THAT Chapter 13 Article IV of the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended to read as follows, with ~~deletions double-stricken and italicized~~, and additions double-underlined and italicized:

Sec. 13-176.2 – Same – Fifteen minutes.

No person shall park any vehicle for longer than fifteen minutes on the following described streets or parts thereof:

| <i>Street</i> | <i>Extent</i> |
|-------------------------------|--|
| <u><i>Liberty Street</i></u> | <u><i>Two spaces on the westerly side immediately before State Street.</i></u> |
| <u><i>State Street</i></u> | <u><i>One space on the easterly side opposite Pleasant Street after the crosswalk and before the nubbin.</i></u> |
| <u><i>State Street</i></u> | <u><i>One space on the westerly side after Prince Place and the fire hydrant</i></u> |
| <u><i>Pleasant Street</i></u> | <u><i>One space on the southerly side immediately before Hale's Ct.</i></u> |

Councillor James McCauley

In City Council February 28, 2022:

Motion to refer to Public Safety by Councillor McCauley, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

February 28, 2022

AN ACT AUTHORIZING THE CITY OF NEWBURYPORT TO CONTINUE THE EMPLOYMENT OF POLICE OFFICER CHARLES VORDERIS

SECTION 1. Notwithstanding any general or special law to the contrary, Charles Vorderis, Police Officer of the City of Newburyport, may continue to serve in that position until reaching age 70, the date of his retirement, or the date he is relieved of his duties by the Mayor of the City of Newburyport at his discretion, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The Mayor may, at the City's own expense, require that Charles Vorderis be examined annually by a physician designated by the Mayor, to determine such physical and mental capability to perform the duties of his office.

SECTION 2. This act shall take effect upon its passage.

Councillor James J. McCauley

In City Council February 28, 2022:

Motion to refer to Public Safety by Councillor Zeid, seconded by Councillor Cameron. Roll call vote. 11 yes. Motion passes.



CITY OF NEWBURYPORT

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2022 FEB 18 AM 10:47

POLICE DEPARTMENT

MARK R. MURRAY
CITY MARSHAL

4 GREEN STREET
NEWBURYPORT, MA 01950

TEL: 978-462-4411

FAX: 978-462-0396


February 18th, 2022

To: City Council
From: City Marshal Mark Murray
Re: Officer Charles Vorderis

Dear Council Members,

I write to you on behalf of Officer Charles Vorderis. Officer Vorderis is requesting a home rule petition which would allow him to continue his employment with the Newburyport Police Department after he reaches his age of 65. Officer Vorderis is one of the most respected Officers within the department and also in the community. Hiring police officers has become more difficult with fewer applicants. I know Officer Vorderis will continue to represent the Newburyport Police Department with professionalism and enthusiasm, I fully support officer Vorderis.

Respectfully,


Mark Murray
City Marshal

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

February 28, 2022

Resolution Calling for the Posting of Reduced Speed Limits Along Route One through Newburyport

Be it ordained by the City Council of the City of Newburyport as follows:

WHEREAS, the City of Newburyport has adopted a so-called “Smart Growth” zoning district around the MBTA Commuter Rail Station, Route One Traffic Circle and transportation corridor, consistent with state goals for more densely populated transit-oriented residential and mixed-use development in close proximity to said Commuter Rail Station;

WHEREAS, the stated purposes of said “Smart Growth” District include:

1. Providing an alternative to automobile-oriented development patterns with a focus on *“pedestrian-oriented design and connectivity”*; and
2. The establishment of a *“walkable and vibrant new transit-oriented neighborhood with decreased dependence on the automobile;”* and

WHEREAS, two substantial residential and mixed-use development projects have already been permitted or built within said “Smart Growth” District, with another in permitting at this time, directly fronting on the Route One corridor, increasing vehicular and pedestrian activity in this area associated with approximately 253 new residential units; and

WHEREAS, a full buildout of Newburyport’s 40R “Smart Growth” District would result in 539 new units of housing pursuant to M.G.L. Chapter 40R, with associated vehicular turning movements and pedestrian crossings increasing throughout the District and Route One corridor accordingly; and

WHEREAS, the recent 2021 Massachusetts “Housing Choice” legislation, and related Department of Housing and Community Development (DHCD) guidelines, call for additional local zoning measures in the next few years to increase permissible housing density in this area in order to remain eligible for certain state grant funds; and

WHEREAS, the compact and otherwise walkable Hillside Center for Sustainable Development neighborhood has direct vehicular connection to the Route One corridor just south of downtown Newburyport and north of the “Smart Growth” District; and

WHEREAS, it is well evidenced that high speed vehicular traffic contributes adversely to the both number and severity of traffic accidents, including injury and death; and

WHEREAS, the narrow proximity between vehicular travel lanes and adjacent concrete abutment and retaining walls effectively preclude the safe movement of vehicles at high speed through narrow passages and under bridges in the area of High Street, Washington Street and Merrimac Street; and

WHEREAS, the Massachusetts Department of Transportation (MassDOT) already plans to merge travel lanes for a safer rotary design within the City’s “Smart Growth” District during the next few years, effectively reducing speed limits for all practical purposes; and

WHEREAS, MassDOT’s Route One Rotary redesign includes a prominent proposed new Shared Use Path crossing of the Route One traffic corridor; and

WHEREAS, it is the intention of the City of Newburyport to encourage truly walkable, pedestrian-oriented neighborhoods both throughout the City and specifically abutting the Route One corridor;

THEREFORE, BE IT RESOLVED that the Council hereby:

1. Requests that MassDOT update applicable regulations, speed restrictions and signage as necessary to facilitate a reduction of speed limits to 35 m.p.h. continuous along the length of Route One through Newburyport; and
2. Requests that the Mayor and Director of Planning & Development forward a copy of this Resolution, upon its passage, to the MassDOT Highway Division and District 4 Administration, along with any other related documentation relevant to and in support of this request; and
3. Requests that the Mayor and Director of Planning & Development report back to the Council regarding the status of this request, MassDOT’s response thereto, and any additional actions recommended in relation thereto, no later than June 30, 2022.

Councilor Jennie L. Donahue

Councilor James J. McCauley

In City Council February 28, 2022:

Motion to refer to Public Safety by Councilor Donahue, seconded by Councilor McCauley . Roll call vote. 11 yes. Motion passes.

March 14, 2022
Committee Items Rules Committee

ODNC00108_02_28_2022 City Council Meeting Start Time to 7 pm

ORDR00316_01_10_2022 Amended City Council Rules 2022

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

February 28, 2022

AN ORDINANCE TO AMEND THE MUNICIPAL CODE WITH RESPECT THE START TIME OF THE CITY COUNCIL MEETINGS

Be it ordained by the City Council of the City of Newburyport as follows:

Amend Section 2-27 – Time and Place of Meetings as follows, with deletions ~~double-stricken~~ through in bold, and additions double-underlined and in bold:

Sec. 2-27. – Time and place of meetings

- (a) All meetings of the city council shall be held at the council chamber in city hall in the city 7:00 ~~7:30~~ p.m., except as hereinafter provided.

Councillor Heather Shand

In City Council February 28, 2022:

Motion to refer to Rules by Councillor Vogel, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

NEWBURYPORT CITY COUNCIL RULES (2022)

Proposed Amendments as follows, with deletions ~~double-stricken-through-in-bold~~, and additions double-underlined and in bold:

PURPOSE

Pursuant to the City of Newburyport Home Rule Charter (Charter), except as otherwise provided by the General Laws of the Commonwealth of Massachusetts (General Laws) or by the Charter, the legislative powers of the City Council of the City of Newburyport (Council) may be exercised in a manner determined by it. The purpose of these rules of the Council (Rules) is to establish in writing the manner in which the Council shall exercise its legislative powers.

ORGANIZATION

Rule 1. No later than December 31 after each regular municipal election, the City Clerk (Clerk) shall provide ~~written~~ notice to each member of the Council for the coming two-year legislative session of the date, time, and place of the first meeting of the Council in the next calendar year, to be known as the Inaugural Meeting.

Rule 1A. At the Inaugural Meeting, the Council shall, by majority vote of all its 11 members, notwithstanding any vacancies (Full Council), elect a President from within its membership. The City Clerk (Clerk) shall preside at the Inaugural Meeting until such time as a President is elected. The Full Council shall vote to set the date of its next regular meeting before it may vote to adjourn the Inaugural Meeting.

Rule 1B. No later than at its next meeting after the Inaugural Meeting, the Council shall, by majority vote of the Full Council, adopt its Rules for such calendar year.

Rule 1C. No later than at its next meeting after the Inaugural Meeting, the Council shall, by majority vote of the Full Council, adopt a schedule of regular meetings of the Council for the remainder of such calendar year.

Rule 1D. In the second year of each two-year legislative session, no Inaugural Meeting shall occur. Instead, at its first meeting of such calendar year, the Council shall, by majority vote of the Full Council: (1) elect a President from within its membership; (2) adopt its Rules for such calendar year; and (3) adopt a schedule of regular meetings of the Council for the remainder of such calendar year.

MEETINGS

Rule 2. Council meetings shall be held in the Council Chamber of City Hall or as a hybrid meeting, unless the President, or a majority of the Full Council, determine by any means reasonable and practicable, and give written notice to all members, that such meeting will be held in an alternate location or as a remote meeting.

Rule 2A. Special meetings of the Council shall be held at the call of the President, or any six (6) or more members, for any lawful purpose, by causing a notice of such special meeting to be delivered in hand or by email to ~~the place of business or~~ residence of each member. This notice shall, except in an emergency of which the President shall be the sole judge, be delivered at least forty-eight (48) hours in advance of the time set, and shall specify the purpose or purposes for which the special meeting is to be held. The Clerk shall cause a copy of each such notice to be posted immediately, including on the City's Website, in accordance with applicable laws.

Rule 2B. If any meeting of the Council is in session at 10:30 ~~11:00~~ pm, said meeting shall be adjourned until 7:30pm of the following evening, unless another date and time is voted by a majority of the Full Council. The regular Council meeting shall start at 7:00 pm.

HOLIDAYS

Rule 3. Except as otherwise provided in the Charter, whenever the day set by these Rules for any meeting of the Council, regular or special, shall fall upon a holiday, then such meeting shall be canceled or postponed to a date certain by majority vote of the Full Council.

PRESIDING OFFICER

Rule 4. The President, if present, shall preside at all meetings. In the absence of the President, the senior-most member in terms of consecutive, uninterrupted service on the Council shall serve during the absence of the President. If more than one member has served the same length of time, the Council shall elect a President Pro Tem by majority vote from the most senior Councillors in terms of consecutive, uninterrupted service on the Council.

DUTIES AND POWERS OF THE PRESIDING OFFICER

Rule 5. The presiding officer shall: preserve decorum and order; speak to points of order in preference to other members; decide all questions of order, subject to appeal to a super-majority of the Full Council; declare all votes, or permit the Clerk to do so; and perform any other duties consistent with the office that may be provided by charter, ordinance, or by other vote of the Council.

Rule 5A. If any member doubts a vote as declared, the presiding officer, without further debate on the question, shall require that a count be taken by roll call of the membership.

Rule 5B. During any meeting, whether regular or special, the presiding officer may, at any time, call for a five-minute recess.

RELINQUISHING THE CHAIR

Rule 6. When the presiding officer desires to relinquish the Chair, ~~he or she~~ they may call upon any Councillor to take the Chair, but such call to the Chair shall not continue beyond the will of the presiding officer so relinquishing the Chair, or beyond an adjournment of the Council, except as hereafter provided. If the presiding officer wishes to express an opinion on any subject under debate, they shall relinquish the Chair as above provided, and shall not resume the Chair until they are ~~he or she is~~ through speaking, and all points of order arising therefrom have been decided by the Councillor presiding in their ~~his or her~~ place. Notwithstanding the foregoing, the presiding officer may, however, state facts and give opinions upon questions of order without relinquishing the Chair.

COMMITTEES AND COMMITTEE BUSINESS

Rule 7. The President shall appoint all members to all City Council Committees, both standing and ad hoc, designate the Chair of each such Committee, who shall serve as its presiding officer, and fill any vacancies thereon as they arise. Likewise, the President may establish, dissolve, and/or reconfigure ad hoc Committees in ~~his~~ her discretion, provided that such ad hoc Committees shall be re-established each two-year legislative session. Ad hoc committees may include members other than members of the Council for purposes of deliberation, but they may not vote. Except as otherwise provided in Rule 12, the Council shall, by a majority vote, refer each matter newly introduced through the Council agenda (Agenda) to a single Committee, either standing or ad hoc, for review at a public meeting of such Committee, before such matter may be acted upon again by the Council. Notwithstanding the foregoing, a Councillor may make all parliamentary motions, including a motion to receive and file the newly introduced matter.

Rule 7A. Pursuant to the Newburyport Code (Code), there shall be nine (9) standing committees of the Council, as follows, each consisting of three (3) members of the Council, and concerned with the matters specified for it in the Code:

- Committee on Budget & Finance
- Committee on Education
- Committee on General Government
- Committee on Licenses & Permits
- Committee on Neighborhoods & City Service;
- Committee on Planning & Development
- Committee on Public Safety
- Committee on Public Utilities
- Committee on Rules

Rule 7B. Except as provided expressly otherwise in these Rules, a matter shall not be referred to more than one Committee, either separately or jointly, nor may a matter be referred to the Full Council sitting as the Committee-of-the-Whole except by super-majority vote.

Rule 7C. Committees may meet at any time, in open and/or executive session, at any place within the City of Newburyport, subject to the Massachusetts General Laws, the City Charter, and the Newburyport Code.

Rule 7D. Committees shall meet and review each matter referred to them by the Council no later than thirty (30) ~~fifteen (15)~~ calendar days after such referral.

Rule 7E. Committee meetings ~~shall~~ may be cancelled when scheduled during any time when a declared snow emergency is in effect.

Rule 7F. During a meeting of the Council, the Chair of a Committee, whether regular or ad hoc, may remove any matter from such Committee to bring it to the floor for discussion by the Council, upon making a motion to do so, receiving a second from any other Councillor, regardless of Committee membership, and upon affirmative vote of the Full Council. Once such matter is before the Council (on the floor), any Councillor may then make a motion regarding such matter to approve it, not approve it, or refer it back to the original or to another Committee, and all parliamentary rules, including motions to amend, to table, and so on, shall be available, subject to these Rules.

Rule 7G. In the event that either: (a) the Committee has failed to meet and review a matter within the required 30 ~~45~~ days under Rule 7D; or (b) the Chair of a Committee has failed to remove any matter from such Committee after (6) weeks of its original referral to such Committee, such matter may be removed from such Committee to bring it to the floor for discussion by the Council, provided that a petition signed by no fewer than two Councillors has been filed with the City Clerk- with copies to both the President and the relevant Committee Chair -- in accordance with Rule 16.

Rule 7H. Any matter that remains in Committee at the end of the Council's two-year legislative session shall die, unless a majority of the Full Council votes at its last meeting of such session to carry such item into the succeeding session. Any item that remains on the table at the end of the Council's two-year legislative term shall die, and may not be carried on.

Rule 7I. For any Committee item relating to the disposition of any real property, including, without limitation, purchase or sale, an appraisal of the fair market value of said real property, performed by a duly licensed professional based upon the requirements and guidelines of the current Uniform Standards of Professional Appraisal Practice (USPAP), shall be presented to the Council no fewer than seven (7) calendar days before such Committee item can be brought to the floor. The appraisal must be dated within twelve (12) calendar months of the date the relevant item is removed from Committee. The appraisal may be presented in Executive Session and/or may otherwise remain confidential in accordance with the City's Charter, and applicable law.

Rule 7J. Any Measure to authorize the issuance of a bond in an amount over \$500,000 shall not be removed from the committee to which it is first referred until the greater of thirty (30) calendar days or one (1) regular meeting of the City Council has elapsed since such referral.

SUFFICIENCY OF VOTE

Rule 8. The affirmative vote of a majority of the members present shall be sufficient to adjourn any meeting of the Council or its Committees.

Rule 8A. Except as expressly provided in these Rules, the affirmative vote of a majority or super-majority, as may be required by law, of the Full Council, rather than of the quorum present, shall be required to adopt any ordinance, order, or other vote or proceeding adopted, or which might be adopted

(Measure). Consistent with the Charter, Measures include, without limitation, all transfers, expenditures, and acceptance of funds, which shall be put into effect by an order of the Full Council.

MANNER OF VOTING

Rule 9. The Council and each of its Committees, standing and ad hoc, shall vote at a duly noticed public meeting, unless otherwise permitted under the Open Meeting Law.

Rule 9A. A vote to confirm Mayoral Appointments on a second reading shall be by roll call of the Full Council.

Rule 9B. Approval of any ordinance shall require two (2) readings and two (2) roll-call votes to be held at separate City Council meetings, while approval of any other Measure requires one (1) reading and one (1) vote, which, except in the case of bond order, may be by voice vote. Amendments to any motion to approve, not approve, or to refer back to Committee may be recorded by voice vote, including such parliamentary motions in regard to an ordinance. Following its passage on first reading, such ordinance shall be timely posted to the City's Website, as defined in the Charter, in a manner prescribed by the City Clerk. Notwithstanding the foregoing, pursuant to the Charter, votes regarding Mayoral Appointments shall be treated specially under Rule 20.

Rule 9C. At the Inaugural Meeting, the Clerk shall begin the order of roll-call voting throughout such meeting with that Councillor whose last name is first in alphabetical order. At each successive meeting that requires a roll call vote or votes, the Clerk shall begin roll calls throughout such meeting with the Councillor whose last name follows the previous Councillor in alphabetical order until the last meeting of the two-year legislative term. Notwithstanding the foregoing, the Clerk shall, for all votes at all meetings, call the President to vote last.

Rule 9D. In the event that a member of the Council or one of its Committees wishes to have his or her vote recorded differently after announcement of the results of a roll call vote by the Clerk or presiding officer, the member must receive unanimous consent from every other present member of the Council or the Committee, as the case may be.

Rule 9E. A motion to table once seconded is not debatable, but clarifying points of information shall be allowed for the purpose of understanding the effects of such proposed tabling.

GAINING THE FLOOR

Rule 10. All Councillors, when desiring to speak on a matter, shall raise their hands and respectfully address the President, and wait until recognized by the presiding officer.

Rule 10A. Once recognized by the President, the Councillor shall stand to speak on the matter. A Councillor shall remain standing while speaking, and shall sit down to indicate to the President the conclusion of the Councillor's speech.

Rule 10B. No Councillor shall speak a second time on any motion until each Councillor has the opportunity to speak once, however the President may permit a Councillor to speak out of turn to respond to questions directed to ~~them~~ him or her by another Councillor.

Rule 10C. In speaking, members shall at all times confine themselves to the motion in order, shall use parliamentary language and appropriate demeanor, and shall strive to refer to all other members by their ward or as an At-Large Councillor, or as the Chair or a member of a particular Committee, etc., rather than by their first or last names.

Rule 10D. No member shall leave a Council or Committee meeting while it is in session to seek or accept counsel, nor may such member while away from such meeting exchange information pertaining to an item on the meeting agenda, nor to conduct any other city business.

Rule 10E. The Council President and Committee Chairs, as the case may be, shall have the responsibility and discretion for recognizing speakers other than Council or Committee members. Any member of the Council or a Committee may request of the presiding officer recognition of a speaker other than a member, but the presiding officer's determination whether to grant such recognition shall not be appealed.

SPONSORSHIP OF MATTERS

Rule 11. With the sole exception of a Mayoral Appointment, as described in Rule 20, no Measure or other matter beside a Communication, of any kind, shall be placed on the Agenda by any City official or other person, including, without limitation, the Mayor, nor may it be acted upon by the Council, unless it is sponsored by a member of the Council. Each such matter carried over from a previous, two-year legislative term must be sponsored by a current member of the Council.

Rule 12. Except in the case of an Emergency Measure, as regulated under the Charter, the Council shall not pass or otherwise adopt any Measure until it has first been reviewed at a public meeting of a Committee in accordance with Rule 7.

Rule 12A. Failure of by any person, including, without limitation, an applicant or a city official, to meet a deadline, specified by law, regulation, or rule shall not constitute an Emergency. For example, and without limitation, the Council shall not approve a license or permit, or otherwise authorize, any person to use public property for a road race or other event by Emergency Measure solely because such event is scheduled to occur before the Council's next meeting.

Rule 12B. Pursuant to the Charter, no Measure making a grant, renewal, or extension, whatever its kind or nature, or a franchise or special privilege, shall be passed as an emergency measure, and, except as provided by the laws of the Commonwealth, no such grant, renewal, or extension shall be made otherwise than by ordinance.

Rule 12C. Pursuant to the Charter, an Emergency Measure shall become effective immediately upon its adoption without signature by the Mayor, or at such later time as the emergency measure expressly provides.

Rule 12D. In the event that a sponsor of any Measure or other matter is not present physically or telephonically at a meeting of the Council when the Clerk reads such Measure or other matter, then the Council shall not consider such Measure or other matter, unless all sponsors of such measure have presented a written statement requesting the Council to proceed in the absence of such sponsor.

WITHDRAWING ITEMS FROM THE AGENDA

Rule 13. After a Measure or other matter is reached on the Agenda and read aloud by the Clerk, it shall be deemed to be in possession of the Council, and shall be disposed of in some matter by vote. At any time prior to a Measure or other matter being brought before the Council through such reading, it may be withdrawn provided all sponsors so notify the President or the Clerk.

RECONSIDERATION

Rule 14. Notwithstanding Rule 9D, after a vote has been taken on a Measure or other matter, it shall be in order for any member voting with the prevailing side to move reconsideration thereof at the same meeting at which the vote was taken, and such motion shall be disposed of accordingly. Alternatively, such member may file with the Clerk, not later than noon of the next business day following such meeting, written notice of a motion to reconsider such vote. After receiving such written notification from a member, the Clerk shall place the motion for reconsideration on the Agenda for the next regular meeting of the Council, and the Clerk shall forthwith, either verbally or in writing, notify the Full Council of such filing.

DUTIES OF THE CLERK

Rule 15. The Clerk shall attend and keep all records of all meetings of the Council, shall record the names of the members present, shall record the vote of members on roll calls, and shall have the care and custody of the City records, and all documents, plans, and papers pertaining to the business of the Council. The Clerk shall also, at the request of a member, assist in the drafting of items to be presented at the meetings of the Council. The Clerk shall cause notice to be made to each Councillor of each meeting of the Council, regular and special, and of Committee meetings, and shall also post notice on the City Website at least 48 hours prior to commencement.

DEADLINE FOR AGENDA ITEMS

Rule 16. Printed materials regarding any matter, including, without limitation, the full text of new Measures, to be considered by the Council at its next regular meeting shall be presented in complete form to the Clerk not later than 9:00 am on the Wednesday ~~4:00pm on the Tuesday~~ preceding such regular meeting. Notwithstanding the preceding sentence, not later than 4:00pm on the Wednesday preceding a regular meeting, Committee Chairs shall submit to the Clerk the text of any Measures they intend to remove from Committee and put into the possession of the full Council. Except as otherwise provided under Rule 18A, papers presented after these times shall be considered Late-Filed Items, which shall not be taken up without a suspension of these Rules, which requires a super-majority vote of the Council. The provisions of this Rule 16 apply to all persons, and in all cases, without exception, including to all members and other City officials, such as the Mayor and Department heads, as well as the public.

AGENDA AND PACKET

Rule 17. For each meeting of the Council, the Clerk in consultation with the President shall compile the Agenda of all matters to come before the Council at such meeting, in accordance with the order of business listed below, and shall make available to the public such Agenda and all supporting documents (together, Packet) to be considered by the Council by 5:00 pm of the fourth (4th) calendar day prior to such meeting; provided, however, that in the case of a special meeting the Agenda shall be made available as otherwise provided by law

and these Rules, and no Packet shall be required. The Clerk shall cause a printed copy of the Packet to be delivered to each Councillor by their individually preferred means, and to be posted on the City Website at least 48 hours prior to commencement.

Items that are to be added to the Agenda as Late-Filed Items must be submitted for approval to be placed on the Agenda immediately following the Call to Order.

The order of business for the Agenda shall be as follows:

1. Moment of Silence
2. Pledge of Allegiance
3. Call to Order
4. Late-Filed Items
5. Public Comment
6. Proclamations
7. Mayors Comment
8. Consent Agenda
 - a) Approval of Minutes
 - b) Communications (including Applications)
 - c) Orders (including Transfers/Appropriation Orders) and Resolutions
 - d) First Reading of Mayoral Appointments
7. Second Reading of Mayor's Appointments
8. Communications
9. Orders (including Transfers/Appropriation Orders) and Resolutions
10. Ordinances
11. Committee Reports (including all Measures with any amendments or revisions for the Council to consider)
12. Good of the Order
13. Adjournment

Rule 17A. The Consent Agenda shall be reserved for routine and non-controversial matters that may be considered apart from the rest of the Agenda and approved collectively and without debate.

The President has the sole discretion to place matters on the Consent Agenda excepting Committee Measures. Pursuant to the deadlines set in Rule 16, Committee Chairs may ask the Clerk to place Committee Measures on the Consent Agenda. This rule shall not be construed to limit or alter other rules relating to removing measures from Committee including, without limitation, Rules 7F and 7G. The retention thereon of any measure in the Consent Agenda is subject to the unanimous consent of the members present when the Council reaches the Consent Agenda during its meeting. Committee items removed from the Consent Agenda shall be handled during the regular agenda under the measure's respective Committee report, under Rule 7F.

The Clerk shall read matters on the Consent Agenda by title only. At any time before the Council acts upon the Consent Agenda, any member of the Council may cause any matter or matters listed upon the Consent Agenda to be removed and then placed into the appropriate portion of the regular Agenda, either by providing written notice to the President and/or the Clerk, or, alternatively, by rising and so requesting by motion. The Council shall then, without debate permitted, vote collectively on all matters remaining on the Consent Agenda, by simple majority of the Full Council. Such vote may be conducted by voice vote at the discretion of the presiding officer.

Rule 17B. Supporting copied (paper copy) documents for Council agenda items shall be placed in the packet and provided to Council members only the first time the item is introduced to the Council. Subsequently, as items are taken up for debate, whether in committee or during regular meetings, it shall be the responsibility of each Councillor to have retained the documents for reference. Notwithstanding the foregoing, the electronic version of the packet, posted on the website, shall be complete.

PUBLIC COMMENT

Rule 18. There shall be designated a Public Comment time during each meeting of the City Council. The procedure for this comment time is listed below:

1. Individuals who wish to speak before the Council, whether on their own behalf or on behalf of a group, must sign in on the door of the Council Chamber prior to the start of the Public Comment segment of the meeting. Each speaker must provide his or her name and the address where ~~they he or she~~ ~~he~~ resides permanently (i.e. legal domicile), and indicate which Agenda item ~~they he or she~~ will be speaking on. The President will advise attendees of their right to speak and responsibility to sign-up.
2. Two minutes allotted to each speaker.
3. One opportunity per individual to speak.
4. Comment must be related to an Agenda item.
5. Speakers who are attorneys shall disclose the identity of all clients whose interests are materially affected by the Agenda item upon which they speak.

Rule 18A. There shall be designated a Mayor's Comment time during each regular meeting of the City Council. The procedure for this comment time is listed below:

1. To address the Council during the Mayor's Comment period, the Mayor may provide notice to the President at any time prior to the Call to Order.
2. The Mayor will be allowed to speak for a total of seven (7) minutes.
3. The Mayor will be offered reserved seating on the front bench of the Council Chambers
4. Notwithstanding the normal deadline for written materials to be submitted to the City Clerk under Rule 16, the Mayor may submit a written report to the Full City Council not later than 11:00am on the day of the Council meeting, and such report shall not be deemed a Late-Filed item.
5. Nothing in this rule prohibits the Mayor from speaking otherwise in compliance with the Charter and these Rules.

PRESENTATIONS

Rule 19. To be included on the Council Agenda, presentations by individuals or groups must be sponsored by a Councillor ~~in~~ writing pursuant to Rule 16, and approved by the President, in which case such presentation shall be placed in the Communications segment of the Agenda, for a period not longer than twenty (20) minutes.

MAYORAL APPOINTMENTS

Rule 20. Mayoral Appointments do not require sponsorship by a member of the Council, but shall require two (2) readings and two (2) votes by the Council, the second such vote by roll call. For its first reading, each such appointment, including reappointments, shall be accompanied by submittal to the Clerk of the appointee's resume in accordance with Rule 16. The first reading shall be placed in the Consent segment of the Council's Agenda for referral to the Council's next meeting, sitting as the Committee of the Whole.

Rule 20A. As with any Consent Agenda item, a single member of the Council may move such item to the regular Agenda. As provided in the Charter, the Council may elect to refer any proposed Mayoral Appointment to a standing or ad hoc Committee, which shall review such appointment and may make a recommendation to the Full Council not fewer than seven (7) nor more than 45 days after such referral. Such Committee may require any person whose name has been referred to it to appear before such Committee, or before the Full Council, to give any information relevant to the appointment that the Committee of the Full Council may require. Notwithstanding the optional referral of proposed appointments provided for in this Rule 20A, appointments and reappointments of the following officers shall always be referred through the Consent Agenda to the standing committee with oversight over such board or commission:

- Members of the Board of Health ~~and Health Director;~~
- Building Commissioner;
- Building Inspector;
- City Auditor/Director of Finance;
- City Librarian;
- City Treasurer;
- Director of the Department of Public Services;
- Members of the Conservation Commission and Conservation Agent;
- Harbormaster;
- Members of the License Commission;
- ~~Members of the Newburyport Redevelopment Authority board;~~
- Members of the Newburyport Waterfront Trust board;
- Members of the Planning Board, Planning Director, and Zoning Administrator;
- Members of the Water and Sewer Commission; and
- Members of the Zoning Board of Appeal.

MID-YEAR BUDGET REVIEW

Rule 21. Each calendar year, the Committee on Budget & Finance shall schedule and hold a public meeting to conduct a Mid-Year Budget Review as soon as practical after six (6) months of actual expenditures are available in written form, but no later than February 28. The Chair of the Committee shall cause the Finance Director to attend, pursuant to the Charter, the Chair shall invite all members of the Council, as well. Pursuant to the Charter, the Chair shall ask the Finance Director to distribute to the Full Council documentation in support of the Mid-Year Budget Review no less than two (2) weeks before such meeting, including a year-to-date actual budget summary. Further pursuant to the Charter, any member of the Council may request that a Department Head be present at the Mid-Year Budget Review meeting, by making a request through the Chair of Budget & Finance.

ELECTRONIC COMMUNICATION DEVICES

Rule 22. The audible use of mobile phones, radios, and other electronic communication devices by any person, including members of the Council, but excepting on-duty public safety officers, is strictly prohibited within the Council Chamber while the Council is in session, and all such devices shall be turned off or otherwise made to be silent.

Rule 22A. Members of the Council may read from or listen to or otherwise obtain information from a computer, tablet, or other electronic device within the Council Chamber while the Council is in session, such as by conducting computer searches online.

Rule 22B. Except as otherwise permitted under the Open Meeting Law, no member of the Council shall, at any time while the Council is in session, be permitted to communicate with other people, either located within or without the Chamber, using such any electronic device, whether verbally or otherwise, audibly or inaudibly.

PARLIAMENTARY PRACTICE

Rule 23. In all matters of parliamentary practice not provided for in these rules, the Council shall use Robert's Rules of Order as a guide.

RECUSAL

Rule 24. Upon his or her recusal regarding a matter, a member of the Council or a Committee shall leave the room where the meeting is being conducted, and such member shall not be counted as part of the quorum on that matter. Notwithstanding the foregoing, a recused member may, if permitted under applicable law, remain in the room solely if they ~~he and she~~ wishes to give testimony on the matter.

Rule 24A. If the matter is to be addressed in open session, then the recusal shall be made orally and shall be included as part of the official public record. The recused member may obtain and review any records of such public discussions and/or action by the Council or Committee on the matter.

Rule 24B. If the matter is to be addressed in executive session, then the recusal must be made orally during the open session before the Council or Committee goes into such executive session and shall be included as part of the official public record. A member so recused shall not knowingly obtain or review a recording, minutes, or any other non-public information regarding such matter, other than the fact of his or her own recusal.

AMENDING THE RULES

Rule 25. Any amendment of these Rules shall require successful passage of an order by the Full Council, by simple majority, as provided in these Rules.

SUSPENDING THE RULES

Rule 26. Except as otherwise, expressly provided in these Rules, a motion to suspend the rules shall require a two-thirds super-majority vote of the Full Council.

Councillor Heather L. Shand

In City Council January 10, 2022:

Motion to approve by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 11 yes.
Motion passes

In City Council January 10, 2022:

Motion to approve as amended to move the meeting date 9/26/2022 to 9/27/2022 due to Rosh Hashanah by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 11 yes. Motion passes

Date: _____

Attest: _____
Richard B. Jones, City Clerk
