NEWBURYPORT SPECIAL EVENT APPLICATION

Tel. Fax.

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

AME OF EVENT: 2023 Newburyport Gridiron 5K Date: August 12, Time: from 4:30 PM to 5:30 PM Rain Date: None Time: from to to		
Rain Date:	AME OF EVENT: 2023 Newburyport	Gridiron 5K
2. Location:	Date: August 12,	Time: from 4:30 PM 5:30 PM
Riverwalk Brewery Bescription of Propert Newburyport Gridiron Booster Club Riverwalk Brewery Public Private X Riverwalk Brewery Public Private X Riverwalk Brewery Riverwalk Brewery Public Private X Riverwalk Brewery Public Private X Riverwalk Brewery Riverwalk Brewert Riverwal Brewert Rill Brash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of	Rain Date: None	Time: fromto
3. Description of Propert Newburyport Gridiron Booster Club 4. Name of Organizer: _& Joppa Flats Running ClubCity Sponsored Event: Yes NoX	Z. LOCATION.	
4. Name of Organizer: _& Joppa Flats Running Club	3. Description of Propert Newburyport	alk Brewery Gridings Booster Club ————————————————————————————————————
Contact Person Steve Lapham Address: 3 Qual Run Hollow, NBPT Telephone: E-Mail: Newburyportgridiron@gmail.com Cell Phone: 978 360-0055 Day of Event Contact & Phone: Steve Lapham 978 360-0055 or Bob Manning 978 270-7455 5. Number of Attendees Expected: 150 21938749 6. MA Tax Number: Social media 8. What Age Group is the Event Targeted to? 4-88 9. Have You Notified Neighborhood Groups or Abutters? Yes No X, Who? TIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments A. Vending: Food Beverages Alcohol X Goods Total # of Vendors Riverwa B. Entertainment: (Subject to City's Noise Ordinance.) Live Music X DJ Radio/CD Performers Dancing Amplified Sound Stage C. Games /Rides: Adult Rides Kiddie Rides Games Raffle Total # Name of Carnival Operator: Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of		
Address:3 Qual Run Hollow, NBPTTelephone:	_	
E-Mail: Newburyportgridiron@gmail.com Cell Phone: 978 360-0055 Day of Event Contact & Phone: Steve Lapham 978 360- 0055 or Bob Manning 978 270-7455 5. Number of Attendees Expected: 150 21938749 6. MA Tax Number: Social media 7. Is the Event Being Advertised? Yes Where? Social media 8. What Age Group is the Event Targeted to? 4-88 9. Have You Notified Neighborhood Groups or Abutters? Yes No X, Who? FIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments A. Vending: Food Beverages Alcohol X Goods Total # of Vendors Riverwa B. Entertainment: (Subject to City's Noise Ordinance.) Live Music X DJ Radio/CD Performers Dancing Amplified Sound Stage C. Games /Rides: Adult Rides Kiddie Rides Games Raffle Other Total # Name of Carnival Operator: Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of	•	
5. Number of Attendees Expected: 150 21938749 6. MA Tax Number: Social media 7. Is the Event Being Advertised? Yes Where? Social media 8. What Age Group is the Event Targeted to? 4-88 9. Have You Notified Neighborhood Groups or Abutters? Yes No X, Who? FIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments A. Vending: Food Beverages Alcohol Goods Total # of Vendors Riverwa B. Entertainment: (Subject to City's Noise Ordinance.) Live Music Dy Radio/CD Performers Dancing Amplified Sound Stage C. Games /Rides: Adult Rides Kiddie Rides Games Raffle Other Total # Name of Carnival Operator: Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of		
6. MA Tax Number:	Day of Event Contact & Phone:	Steve Lapham 978 360- 0055 or Bob Manning 978 270-7455
6. MA Tax Number:	Number of Attendees Expected:	150
7. Is the Event Being Advertised?		21938749
8. What Age Group is the Event Targeted to?4-88 9. Have You Notified Neighborhood Groups or Abutters? Yes NoX , Who?		
9. Have You Notified Neighborhood Groups or Abutters? Yes Nox_, Who?		vvnere ?
TWITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments A. Vending: FoodBeveragesX_AlcoholX_GoodsTotal # of VendorsRiverwa B. Entertainment: (Subject to City's Noise Ordinance.) Live MusicXDJRadio/CD PerformersDancingAmplified SoundStage C. Games /Rides: Adult RidesKiddle RidesRaffle Other	8. What Age Group is the Event Target	ed to? 4-88
**INITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments A. Vending: FoodBeveragesX_AlcoholX_GoodsTotal # of Vendors	Have You Notified Neighborhood Gro	oups or Abutters? Yes No X . Who?
A. Vending: FoodBeveragesXAlcoholXGoodsTotal # of VendorsRiverwa B. Entertainment: (Subject to City's Noise Ordinance.) Live Music_XDJRadio/CD PerformersDancingAmplified SoundStage C. Games /Rides: Adult RidesKiddie RidesGamesRaffle OtherTotal # Name of Carnival Operator:Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of		
A. Vending: FoodBeveragesXAlcoholXGoodsTotal # of VendorsRiverwa B. Entertainment: (Subject to City's Noise Ordinance.) Live MusicXDJRadio/CD PerformersDancingAmplified SoundStage C. Games /Rides: Adult RidesKiddie RidesGamesRaffle OtherTotal # Name of Carnival Operator:Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of	TIVITIES: (Please check where applicable.) §	Subject to Licenses & Permits from Relevant City Departments
B. Entertainment: (Subject to City's Noise Ordinance.) Live Music_XDJRadio/CD PerformersDancingAmplified SoundStage C. Games /Rides: Adult RidesKiddie RidesGamesRaffle OtherTotal # Name of Carnival Operator: Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of		
Performers Dancing Amplified Sound Stage C. Games /Rides: Adult Rides Kiddie Rides Games Raffle Other Total # Name of Carnival Operator: Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of		
C. Games /Rides: Adult RidesKiddie RidesGamesRaffle OtherTotal # Name of Carnival Operator: Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of		
OtherTotal # Name of Carnival Operator: Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of	PerformersDancing	Amplified SoundStage
Name of Carnival Operator: Address: Telephone: D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of	C. Games /Rides: Adult Rides	_Kiddie RidesRaffle
Address:	Other	Total #
Telephone: Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of		
D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of	Address:	
location immediately at the end of the event unless prior written agreement had been made with the Department of	Telephone:	
	location immediately at the end of the	
Will you be conducting the clean-up for this event? Yes X No	Will you be conducting the clean-up for	this event? Yes X No

	If yes:						
		a)	How many trash receptacles will you be providing?				
	b) How many recycling receptacles will you be pro		How many recycling receptacles will you be providing? 3 provided by Riverwalk Brewery				
		c)	Will you be contracting for disposal of : Trash Yes NoX Recycling Yes No _X				
			i. If yes, size of dumpster(s): Trash Recycling				
			ii. Name of disposal company: Trash Recycling				
			iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes No				
			iv. If no, where will the trash & recycling be disposed?				
		lf n	o:				
		a)	# of trash container(s) to be provided by DPS				
		b)	# of recycling container(s) to be provided by Recycling Office				
		c)	\$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.				
		All	fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.				
E.	Portab	le T	oilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)				
	#	0	Standard #ADA accessible				
	Name	of c	company providing the portable toilets: Toilets Provided by Riverwalk Brewery				

FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY

	PARADE	ROAI	RACE		WALKA	THON_	
1 .	Name of the Group	o or Person Sponsoring t Newburyp		-	Valkathon: b & Joppa Flats Ru	unning Clut)
2.	St	Daytime Phone Number eve Laphams , 3 Qual F bb Manning, 1 Lorum S	Run Hollow,	NBPT 978 3			
3.	Steve	24/7 Telephone Number e Laphams , 3 Qual Rur Manning, 1 Lorum St. N	Hollow, NE	3PT 978 360			
4.	Date of Event	August 12, 2023	Exped	ted Number	of Participants:	150	
5.	Start Time:	4:30 pm	Expe	cted End Tin	ne:	5:30 pm	<u>1</u>
_		yport Rail Trail From P Map attached as last pa			•		
7.	Locations of Water	Stops (if any):	none				
8.	Will Detours for Mo	otor Vehicles Be Require	no no	_If so, when	2		
9.	Formation Location	n & Time for Participants	Riverwalk	Brewery, 4	0 Parker St , NB	PT	_
10.	. Dismissal Location	& Time for Participants:	Riverwal	k Brewery ,	40 Parker St, NE	3PT	
	Locations of V Are Weapons Are Marshalls	ats: nor iewing Stations: Being Carried: Being Assigned to Keep	Parade Movi	ng: Yes_			
		OUIRED FOR STREET CLOSURE 4 Gree			<u>v.</u>		O Greenleaf St.
		16A Perr					

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required		Date:	Signature	
	1.	Special Even	ts:	
	2.	Police:		
		Is Police	Detail Required:	# of Details Assigned:
	3.	Traffic, Parki	ng & Transportation:	
	5.	Recycling:		
	6.	ISD/Building:		
	7.	Electrical:		
	8.	Fire:		
				# of Details Assigned:
	9.			S employee for trash handling/staging etc. may apply No Fee for Special Events applies
	10	Recreation D	lenariment:	
_	11.	License Com	mission	
	part	ments listed	above have their own application	process. Applicants are responsible for applying s from the various individual Departments.

Updated April 1, 2022

- Sec. 13-97. Road races, walkathons, bicycle and other multidisciplined events.
 - (a) Short title. This section may be cited as the "road races, walkathons and bicycle events."
 - (b) Purpose and intent. The use of city streets and sidewalks for the purpose of road races, walkathons or bicycle tours are positive events that promote exercise, general good health and Newburyport as a destination. These events do from time to time create hardships, impacting neighborhoods and traffic. To create a balance between conflicting interests, by safeguarding participants, residents, visitors and the City of Newburyport, this section will define and codify the procedure for the benefit of all.

(c) Definitions.

- (1) Road race. A competitive or non-competitive running event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.
- (2) Walkathon. A competitive or non-competitive walk event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.
- (3) Bicycle race. A competitive or non-competitive bicycling event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.
- (4) Multidisciplined event. A competitive or non-competitive event requiring or offering running, walking, biking, swimming or any combination thereof in which an entry fee is required or a charitable donation is solicited or suggested.
- (5) Event. Any road race, walkathon, bicycle race, multi-disciplined event as defined above.

(d) Limitations.

- (1) Procedure. All events shall, through that event's organizer, board of directors, charity foundation or designee ("organizer") apply for city council authorization to hold the event through the office of the city clerk no later than sixty (60) days before the event's proposed date. There shall be a grace period through December 31, 2017, during which applications will be accepted beyond the prescribed due date. Prior to application with the city council, the event shall file and receive approval from all applicable city departments, boards, and commissions. Copies of such approved applications, including along with documentation of any fees, donations, in-kind donations paid as part of said application(s), shall be included as part of the city council application.
- The date of application is the date a completed application is submitted to the city clerk's office and stamped by the same. The city clerk, upon review of the completed form, will place the application on the next regular city council agenda, even if such submission is a late file. Upon following the procedures of the council, as deemed appropriated in the sole judgment of the council, the application will be considered approved if the council votes favorably by majority. The application shall name one (1) person responsible on the application and shall provide contact information to include name, address, email address, and telephone number.
- (2) Exemptions. Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (3) Course map. All applications shall be accompanied by a legible, precise course map showing the event route, water stops, refreshment stops, and so-called "port-a-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by police, fire, department of public services, parks commission and harbornasters departments prior to submission to the city clerk.
- (4) Electronic amplifier. Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 a.m., except for Sundays when electronic amplifiers, loud speakers or bullhorns will not be used for public address announcements or music before 9:00 a.m.
- (5) Road closure. No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents fourteen (14) days in advance that neighborhood roads will be closed if no alternate route is available to those residents. Notification shall be made by race organizers by informational packet drop-off at all residences that may be impacted, including, but not limited to, road closures, restricted driveway access, parking restrictions, or noise. In the case of multi-family residences with so-called security doors, notification will be sufficient at said security door. A copy of the notification shall be provided to the city clerk and, when possible, posted on the city website and distributed via email. Further,

- a list of all streets notified shall be provided to the city clerk to be date stamped and appended to the application record. Press releases and other media type notifications are encouraged.
- (6) Insurance. All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an additional insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (7) Event termination. If in the judgment of the city marshal, fire chief or department of public services (DPS) director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (8) Event and traffic security. The city marshal, fire chief, DPS director or in the case of a triathlon, the harbormaster can require special duty personnel to assist in the organizing and coordinating the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (9) Clean-up. The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.
- 10) Parking. The event organizers shall be responsible for including parking instructions in materials disseminated to event participants. If the event is happening within one-half mile of municipal parking, then participants shall be asked to park at such parking facilities.
- (11) Notification of previous event organizers. To the extent reasonably possible, the city clerk shall notify all event organizers from events held from 2014—2016, inclusive, by a one-time phone, email, or letter of the new application timeline and other requirements.
- (12) Simplification. Departments are encouraged to unify their respective applications into a singular application, managed and distributed by the city clerk's office.
- (13) Americans with Disabilities Act. Event organizers are reminded of the importance of and expectation of adherence to the Americans with Disabilities Act of 1990 (42 U.S.C § 12101) and subsequent applicable amendments.

(e) Enforcement.

- (1) Regulations. Consistent with this section, the city shall promulgate regulations to enforce and otherwise implement the provisions of this section upon passage by the city council. Any event previously approved by city council shall be deemed permitted.
- (2) Warning. In the circumstance that this section is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the city clerk and city council and may be used as a factor in future application approvals and denials.
- (3) Noncriminal disposition. If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in section 1-17 of chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in subsection (e)(4) below.
- (4) Violation. The non-criminal violation shall be one hundred dollars (\$100.00) for the first offense and two hundred fifty dollars (\$250.00) for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the city clerk and city council and shall be used as a factor in future application approvals and denials.
- (5) Failure to notify. If the event fails to notify residents and provide documentation to the city clerk, pursuant to subsection (d)(5) above, shall render that organization ineligible to receive an event permit for a period of twelve (12) months unless special leave is granted by two-thirds supervote of the city council.

I fully understand and agree to all the terms set fo	rth in this application.	The information	that I have provided
is truthful and accurate. I accept all responsibility	related to this event.		

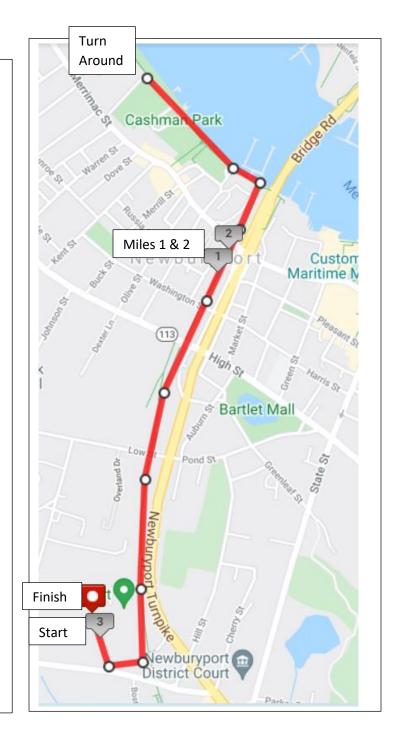
	Charles and and area	/ 2023
Signed:	Stephen Laphams	Date:

Gridiron 5k Course Map

- Course starts in Riverwalk Parking Lot (close to Parker St)
- Run on Mark Richie's property,
 Parker St to rail trail via Parker St
- Left / North on rail trail to the Merrimac River
- Turn Left at the River Junction towards Cashman Park
- Turn around point is in Cashman Park (1.5 mile point)
- Return to the Riverwalk Brewery returning via the Rail Trail
- Turn Right on Parker St
- Turn right into Riverwalk parking lot
- Finish-line is at Tap Room ramp

Note: The only street crossing is Washington St which will be manned with crossing guards

Note: Mile markers 1 & 2 are at the same location



NEWBURYPORT SPECIAL EVENT APPLICATION

Tel 978-350-0055

Fax

(For Street Closure or Any Use of a Public Way Please complete page 3 of this application)

	August 1	12, 2023	www.income	4.30		5:30
-	kan Date	none	SCHOOL SHOWN SHOWN AND ADDRESS AND ASSESSMENT	Office and the second s		attryneth ration of the bedrift were too been based burylorication (proper
2 L	ocalsa"	Riverwalk Brew	ery , 40 Parker St. Ne	wburyport, Ma		
			lic park or the rail trail,			
3 0	lescription of Pr		walk Tap Room		Publik	Private
	lame of Organis ontact Person	Newburypor Steve Lapham	t Gridiron Booster Clu	b & Joppa Flats Cay Spon	Running Club scred Event Yes	No
٨	adress: 3 Qual	Run Hollow News	erreport. Ma			
6	email: Newbury	/portgrid/ronclub(ngmanil com	Cell Phone	978 360 0055	7,55
	lay of Event Cor	ntact & Phone: —	Steve Lapham, 978-	300-0000, B00 M	anning 978-270-	(400
5. N	umber of Atten	dees Expected	150			etrologica (Area Const.) (Communicative Communicative A.C.) (Anomaly)
6. M	IA Tax Number	2193	38749			
I ls	the Event Bein	ig Advertised?	yes Where?	social medi	3	
8 V	itai Age Group	is the Event Targ	eted to 7 8-80			
Chi her	sure Your Notifier	et Nas-labouterus (C	Stoups or Abutters? Y	w No X	V.3	
A VO	ending" Food hecked, signatu ntertainment (S	Beverages are from Health Di Subject to City's N	Subject to Licenses (X Alcohol rector required (Page oise Ordinance) Live	X Goods Musin X [Total # of N	/endors
A VO	ending" Food hecked, signatu ntertainment (S	Beverages are from Health Di Subject to City's N	X Alcoholi rector required i Page	X Goods Musin X [Total # of N	/endors
A V(ending". Food hecked, signation ntertainment (S arformers	Beverages are from Health Di Subject to City's N Dancing	X Alcohol rector required (Page loise Ordinance) Live	X Goods 3) Music X [Stage	Total # of N	/endors
A V/	ending* Food hecked, signatu ntertainment (S arformers	Beverages ure from Health Di Subject to City's N Dancing Adult Rides	X Alcohol rector required (Page olse Ordinance) Live Amplified Sound	X Goods 3) Music X [Stage Games	Total # of \ DRadi	/endors
A VI	ending* Food hecked, signatu ntertainment (S arformers, ames (Rides: A	Beverages ure from Health Di Subject to City's N Dancing Adult Rides	X Alcoholi rector required (Page loise Ordinance) Live Amplified Sound Kiddle Rides	X Goods 3) Music X [Stage Games Total #	Total # of N	/endors
A VI	ending* Food hecked, signatu ntertainment (S arformers ames (Rides: A liber ame of Camival	Beverages ure from Health Di Subject to City's N Dancing Adult Rides	X Alcoholi rector required (Page loiss Ordinance) Live Amplified Sound Kiddle Rides	X Goods 3) Music X [Stage Games Total #	Total # of N	/endors
A VI	ending* Food hecked, signatu ntertainment (S arformers ames (Rides: A liber ame of Camival	Beverages ure from Health Di Subject to City's N Dancing Adult Rides	X Alcoholi rector required (Page loise Ordinance) Live Amplified Sound Kiddle Rides	X Goods 3) MusicX[Stage Cames Total #	Total # of N	/endors

	a) How many trash receptacias will you be providing?	8 provided by Riverwal Brewen
	b) How many recycling receptacles will you be providing?	2 provided by Pivenus Prevent
	c) Will you be contracting for disposal of : Trash Yes	
	i If yes are of cumpater(s) Trash	Recycling
	II. Name of disposal company. Tresh Riverwalk B	Srewery Recycling Riverwalk Brewery
	in. If no, will you remove trash & recycling, with organizes. If no, where will the trash & recycling be disposed?	
	If no:	
	a) # of trash contamer(s) to be provided by DPS	
	b) # of recycling container(s) to be provided by Recycling (Office
	c) \$45 00/hr/DPS employee charge must be paid by the org event (Fee for Special Events). The hours required for the e	
	All fees must be paid prior to the event. Check or money ord	er is payable to the City
	uryport E. Portable Toilets: (Each cluster of portable toilets)	must include at least
Nawh	A accemulate scales)	

FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY

	PARADE ROAD RACE^ WAI KATHON
1	Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon; Newburyport Gndiron Boosters Club and Joppa Flats Running Club
2	Name, Address & Daytime Phone Number of Organizer.
	Steve Lapham , 3 Quail Run Hollow ,NBPT , 978-380-0055
	Bob Manning, 1 Jorum St. NBPT, 978-270-7455
, inch	Name: Address & 24/7 Telephone Number of Person Responsible for Clean Up Steve Lapham , 3 Quail Run Hollow ,NBPT , 978-360-0055
Production of the last of the	Bob Manning, 1 Jorum St., NBPT, 978-270-7455
*	Date of Event August 12,2023 Expected Number of Participants 150
5	Start Time: 4:30 PM Expected End Time 5:30 PM
	Newburyport Rail Trail from Parker St to Cashman park. (map attached)
	ocations of Water Steps (d any) None
#	Vil Detours for Motor Vehicles Be Required?
9	ormation Location & Time for Participants. Rivervall Brewery Parking Lot, 40 Parker st. Nopt
10	hismissal Location & Time for Participants - Riverwall Brewery Parking Lot, 40 Parker st. Nbpt
11.	dditional Parada Information;
	Number of Floats none
	Locations of Viewing Stations none
	Are Weapons Being Carned Yes No X
	Are Marshalls Being Assigned to Keep Parade Moving Yes No X
SPU SAL	SOFT STORY S
	J

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approvat		Date:	Signature	
Required	1	Special Events		
10 000 000 000 000	3	Police		
				# of Details Assigned:
Semidal/January	3	Traffic Parking 8	Transportation:	
monals (con es.	4	ISD/Heath.		
Victorial	4	Recycling.		
Management	6.	ISD/Building:	AND INTERPOYMENTAL SAND AND AND AND AND AND AND AND AND AND	
at his house of the last of th	7			
grant below to a	8			
				# of Details Assigned:
.01 000000 \$1.0000 \$1.	9		e for Special Evente \$45/m/DPS e due on	mplayee for frash handling/staging etc. may apply No Fee for Special Events applies
		Other requiremen	tsinstructions per DPS	
	19.	Parks Departmen		
processing of the second secon		Letonse Commiss		

The departments listed above have their own application process.

Applicants are responsible for applying for and obtaining all required permits 8 certificates from the various individual departments

- Sec. 13-97. Road races, walkathons, bicycle and other multidisciplined events.
 - (a) Short title. This section may be cited as the "road races, walkathons and bicycle events."
 - (b) Purpose and intent. The use of city streets and sidewalks for the purpose of road races, walkathons or beycle tours are positive events that promote exercise, general good health and Newburyport as a destination. These events do from time to time create hardships, impacting neighborhoods and traffic. To create a balance between conflicting interests, by safeguarding participants, residents, waiters and the City of Newburyport, this section will define and codify the procedure for the benefit of all.

(c) Definitions

- (1) Road race. A competitive or non-competitive running event that utilizes the streets is sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.
- (2) Walkethor: A competitive or non-competitive walk event that utilizes the streets, adewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.
- (3) Boycle race. A competitive or non-competitive bioycling event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable denation is solicited or suggested.
- (4) Multidisciplined event. A competitive or non-competitive event requiring or offering running, walking, biking, swimming or any combination thereof in which an entry fee is required or a charitable donation is solicited or suggested.
- (6) Event Any road race, walkathon, bicycle race, multi-disciplined event as defined above.

(d) Limitations.

- (1) Procedure. All events shall, through that event's organizer, board of directors, charity foundation or designee ("organizer") apply for city council authorization to hold the event through the office of the city clerk no later than sorty (60) days before the event's proposed date. There shall be a grace period through December 31, 2017, during which applications will be accepted beyond the prescribed due date. Prior to application with the city council, the event shall file and receive approval from all applicable city departments, boards, and commissions. Copies of such approved applications, including along with documentation of any fees, donations, in-kind donations paid as part of said application(s), shall be included as part of the city council application.
- The date of application is the date a completed application is submitted to the city cleric's office and stamped by the same. The city cleric, upon review of the completed form, will place the application on the next regular city council agenda, even if such submission is a late file. Upon following the procedures of the council, as deemed appropriated in the sole judgment of the council, the application will be considered approved if the council votes favorably by majority. The application shall name one (1) person responsible on the application and shall provide contact information to include name, address, email address, and telephone number.
- (2) Exemptions. Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (3) Course map. All applications shall be accompanied by a legible precise course map showing the event route, water stops, refreshment stops, and so-called "port-a-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by police, fire, department of public services, parks commission and harbormasters departments proc to submission to the city clark.
- (4) Electronic amplifier. Electronic amplifiers, budspeakers and builhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 3.00 a.m., except for Sundays when electronic amplifiers, loud speakers or builhorns will not be used for public address announcements or music before 9.00 a.m.
- (5) Road obsure. No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents fourteen (14) days in advance that neighborhood roads will be closed if no alternate route is available to those residents. Notification shall be made by race organizers by informational packet drop-off at all residences that may be impacted, including, but not limited to road closures restricted driveway access, parking restrictions, or noise, in the case of multi-family residences with so-called security doors, notification will be sufficient at said security door. A copy of the notification shall be provided to the city clerk and, when possible, posted on the city website and distributed via email. Further,

a list of all streets notified shall be provided to the city clerk to be date stamped and appended to the application record. Press releases and other media type notifications are encouraged.

- (6) insurance. All events shall have an insurance policy or oder in effect for the event naming the "City of Newburyport" as an additional insured. The policy shall be no less than two million dollars (\$2,000,000,00).
- (7) Event termination, if in the judgment of the city marshal, fire chief or department of public services (DPS) director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathion, the harbornaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (8) Event and traffic security. The city marshal, fire chief, DPS director or in the case of a triathlon, the harbornaster can require special duty personnel to assist in the organizing and coordinating the safety and securit of the event. All special duty assignments will be paid by the event organizers.
- (9) Clean-up. The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.
- 10) Parking. The event organizers shall be responsible for including parking instructions in materials disseminated to event participants. If the event is happening within one-half mile of municipal parking, then participants shall be asked to park at such parking facilities.
- (11) Nobleation of previous event organizers. To the extent reasonably possible, the city clerk shall notify all event organizers from events held from 2014—2016, inclusive, by a one-time phone, email, or letter of the new application timeline and other requirements.
- (12) Surptification. Departments are encouraged to unify their respective applications into a singular application managed and distributed by the city clerk's office.
- (13) Americans with Disabilities Act. Event organizers are reminded of the importance of and expectation of adherence to the Americans with Disabilities Act of 1990 (42 U.S.C.§ 12101) and subsequent applicable amendments.

) Enforcement.

- (ii) Régulations. Consistent with this section, the city shall promulgate regulations to enforce and otherwise imprargent the provisions of this section upon passage by the city council. Any event previously approved by city council shall be deemed permitted.
- (2) Warring In the circumstance that this section is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the city clerk and city council and may be used as a factor in future application approvals and denials.
- (3) Noncriminal disposition if the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts. General Law as adopted by the City of Newburyport as a general ordinance in section 1-17 of chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in subsection (e)(4) below.
- (4) Wolebon. The non-criminal violation shall be one hundred dollars (\$100.00) for the first offense and two hundrefifty dollars (\$250.00) for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the city clerk and city council and shall be used as a factor in future application approvals and demals.
- (5) Failure to notify. If the event fails to notify residents and provide documentation to the city clerk, pursuant to subsection (d)(5) above, shall render that organization ineligible to receive an event permit for a period of twelve (12) months unless special leave is granted by two-thirds supervote of the city council.

I fully understand and agree to all the terms set forth in this application.	The information that I have provided
is truthful and accurate. I accept all responsibility related to this event.	
are to LAP hear	

Signed:			Date:					
300 manning	F	Nurs	PAR	6/19/23				

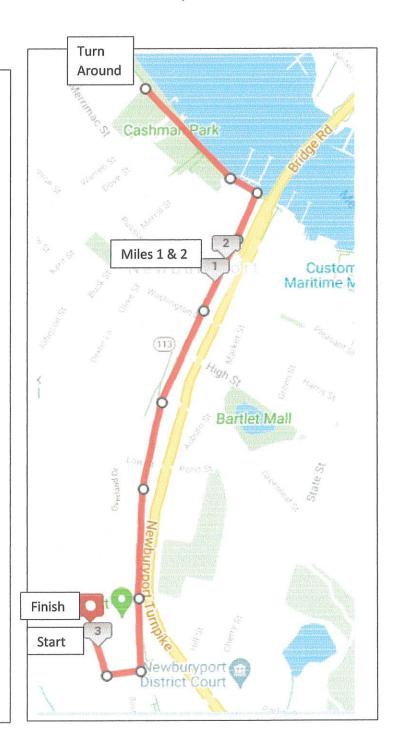
Gridiron 5K Course Map

Frigid Fiver 5K Course Map

- Course starts in Riverwalk Parking Lot (close to Parker St)
- Run on Parker St to rail trail via Parker St
- Left / North on rail trail to the Merrimac River
- Turn Left at the River Junction towards Cashman Park
- Turn around point is in Cashman Park (1.5 mile point)
- Return to the Riverwalk Brewery returning via the Rail Trail
- Turn Right on Parker St
- Turn right into Riverwalk parking lot
- Finish-line is at Tap Room ramp

Note: The only street crossing is Washington St which will be manned with crossing guards

Note: Mile markers 1 & 2 are at the same location





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 06/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

t	this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).												
PRO	DDUCER				CONTACT Ashley Rayn								
Insurance Management Group						PHONE (A/C, No, Ext): (765) 382-3034 FAX (A/C, No): (765) 382-3034							
127	730 Coldwater Rd Ste 103			1	E-MAIL ADDRESS: arayn@insmgt.com								
				1	INSURER(S) AFFORDING COVERAGE NAIC #						NAIC#		
For	t Wayne			IN 46845	INSURE	INSURER A : National Casualty Company							
INSI	JRED				INSURER B: Nationwide Life Insurance Company						11991 66869		
Str Street.	Road Runners Club of America/	2023	and It	ts Member Clubs	MODILER B.						-		
	Space in the country of the state of the sta	Positive Statement Co.	JOSEP Charles	AT A A A TO A MICE OF A THE TOTAL PROPERTY AND A STATE OF A STATE	INSURER C:								
	1501 Langston Boulevard, Suite	140			INSURER D:								
	Arlington	No.		VA 22209	INSURER E :								
CO	Section Secti	TIEIC	ATE	NUMBER: 2023 \$1M A.I.	INSURER F :								
				TO INDEIG.	ISSIJET	TO THE INSUIT		REVISION NUMI		100			
C E	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.												
INSR LTR		ADDL	DDL SUBR ISD WVD POLICY NUMBER			POLICY EFF POLICY EXP (MM/DD/YYYY) (MM/DD/YYYY)			LIMITS	s			
	COMMERCIAL GENERAL LIABILITY		****	\$10.70 Per 1990 1700 1700 1700 1700 1700 1700 1700		, III	(Minimodi,	EACH OCCURRENC		22	0,000		
	CLAIMS-MADE OCCUR							DAMAGE TO RENTE PREMISES (Ea occur	ED	s 500,	000		
	Legal Liability to							MED EXP (Any one p		\$ 5,00			
Α	Participant \$1,000,000		KRO	KRO0000009332900		12/31/2022	12/31/2023	PERSONAL & ADV IN		Ψ	0,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGA		Ψ	0,000		
	POLICY PRO- JECT LOC							PRODUCTS - COMP		s 1,00	2		
	OTHER: For Event Basis							Abuse and Moles		\$ 500,			
	AUTOMOBILE LIABILITY		\vdash					COMBINED SINGLE		\$ 1,00			
	ANY AUTO							(Ea accident) BODILY INJURY (Per		\$	0,000		
Α	OWNED SCHEDULED			KRO0000009332900		12/31/2022	12/31/2023	BODILY INJURY (Per	52 02	\$			
- Files	AUTOS ONLY AUTOS NON-OWNED			111000000000000000000000000000000000000		12/01/2022	12/01/2020	PROPERTY DAMAGE	-	\$			
	AUTOS ONLY AUTOS ONLY							(Per accident)		\$			
	UMBRELLA LIAB OCCUP		\vdash										
	H EVOESSIVAD H OCCOR							EACH OCCURRENC		\$			
	CLAIMS-MADE							AGGREGATE		\$			
	DED RETENTION \$ WORKERS COMPENSATION		\vdash					PER	OTH-	\$			
	AND EMPLOYERS' LIABILITY Y/N							STATUTE	ER				
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?		N/A						E.L. EACH ACCIDEN		\$			
	(Mandatory in NH) If yes, describe under							E.L. DISEASE - EA EI		\$			
	DÉSCRIPTION OF OPERATIONS below	-						E.L. DISEASE - POLI	CYLIMIT	\$ 040.4	222		
В	Excess Medical & Accident			BAY0000034001400		40/04/0000	10/04/0000	Excess Medical	DMSX04gy	\$10,0			
Ь	(\$250 Deductible/Claim)			BAX0000031991400		12/31/2022	12/31/2023	AD & Specific Los	SS	\$2,50	30		
DESC	CRIPTION OF OPERATIONS / LOCATIONS / VEHICLE	S (AC	ORD 10	01, Additional Remarks Schedule, r	may be at	tached if more sp	ace is required)						
INS	RTIFICATE HOLDER IS NAMED AS AN ADD URED. DATE OF EVENT(S): 08/12/23 Gric Ining, PO Box 502 Newburyport Massachuse	diron 8	5k run	NSURED AS RESPECTS TO 1/walk INSURED RRCA CLU	THEIR I JB/EVEI	NTEREST IN 1 NT MEMBER: .	ΓΗΕ OPERATI Joppa Flats Rι	ONS OF THE NAM unning Club ATTI	MED N: Bob				
	cessed by RMV												
CER	TIFICATE HOLDER				CANCELLATION								
08/12/23 City of Newburyport						SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
6o Pleasant St						AUTHORIZED REPRESENTATIVE							
SNL 5						28 1002 2411							
	Newburyport		MA 01950			Jerry R. Dilley							