

NEWBURYPORT SCHOOL COMMITTEE

NEWBURYPORT, MASSACHUSETTS

**School Committee
Business Meeting**

Tuesday, February 23, 2021

6:30 PM

SC Packet Checklist:

- SC Business Meeting Agenda 2-23-2021**
- SC Meeting Agenda Notes 2-23-2021**
- SC Business Meeting minutes 12-7-2020**
- SC Business Meeting minutes 12-21-2020**
- SC Business Meeting minutes 2-1-2021**
- School Enrollment Residency JBCA (old version)**
- School Enrollment Residency JBCA (new version)**
- FY22 Preliminary Budget PPT**

Newburyport Public Schools
Newburyport, MA
School Committee Business Meeting - **REMOTE**
AGENDA - amended
Tuesday, February 23, 2021

6:30 PM

<https://us02web.zoom.us/j/82405263254?pwd=MkxVVThOc1h1ZHhIbDIVblZncHhWZz09>

Passcode: 505345

The Mission of the Newburyport Public Schools, the port where tradition and innovation converge, is to ensure each student achieves intellectual and personal excellence and is equipped for life experiences through a system distinguished by students, staff, and community who: - practice kindness and perseverance - celebrate each unique individual - value creativity; experiential, rigorous educational opportunities; scholarly pursuits; and life-long learning - provide the nurturing environments for emotional, social, and physical growth - understand and embrace their role as global citizens.

Business Meeting Agenda: The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. **SPECIAL NOTE:** This meeting will be held remotely and will be televised locally live on Comcast Channel 9 or via <https://ncmhub.org/share/channel-9/>.

1. Call to Order & Pledge of Allegiance
2. MA School Nurse Administrator of the Year Award Presentation by Doreen Crowe & Kathy Hassey
Cathy Riccio, Director of Health Services
3. Public Comment – *remote via Zoom*
4. *Consent Agenda (warrants and minutes from 12/7/20, 12/21/2020 and 2-1-2021) – *Possible Vote*
5. NHS Student Representative Report
6. School Committee Representative / Whittier Regional VOTECH
7. *School Enrollment: Residency Policy (JBCA) revision - *First Reading & Vote*
8. COVID: Re-entry Plans & Vaccine Discussion
9. FY22 Preliminary Budget Presentation
10. Superintendent's Report – *Superintendent Sean Gallagher*
InForce 911 Training, Surveillance Testing, Commissioner Riley's Update and Community Read *Just Mercy*
11. New Business

Adjournment

The School Committee reserves the right to call **executive session, as provided under Chapter 30A, Section 21(a)(2), of the General Laws to discuss strategy sessions in preparation for negotiations collective bargaining and/or potential litigation.

**Newburyport School Committee
Meeting Agenda Notes - amended**

Tuesday, February 23, 2021

Time: 6:30 PM

<https://us02web.zoom.us/j/82405263254?pwd=MkxVVThOc1h1ZHhIbDlVblZncHhWZz09>

Passcode: 505345

AGENDA NOTES

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

SPECIAL NOTE: *This meeting will be held REMOTELY and will be televised locally live on Comcast Channel 9 or via*

<https://ncmhub.org/share/channel-9/>.

Agenda:

2. MA School Nurse Administrator of the Year Award Presentation – *Doreen Crowe & Kathy Hassey*
Congratulations to Cathy Riccio, Director of Health Services, for being chosen as the Massachusetts School Nurse Administrator of the Year!! This is a well-deserved honor and will be presented by Doreen Crowe, President, and Kathy Hassey, Award & Scholarship Chair, of the MA School Nurse Organization.
3. Public Comment – *remote via Zoom*
4. *Consent Agenda (warrants and minutes from 12/7/20, 12/21/2020 and 2-1-2021) – *Possible Vote*
5. NHS Student Representative Report – *Sierra Leahy*
6. School Committee Representative Vacancy / Whittier Regional VOTECH - *Brian Callahan*
Newburyport has two representatives on the regional district school committee for Whittier Regional Vocational Technical High School. The current term of SC Representative Ben Fichera will expire on March 31, 2021, and he does not wish to be reappointed.
7. *School Enrollment: Residency Policy (JBCA) revision - *First Reading & Vote - Sheila Spalding*
This policy needs to be revised due to recent updates made to the Homeless Student and Foster Care policies. Specifically, page 5, part “c” of Section V. Exceptions, change to read: Students who are *in foster care of who are* entitled to attend....
8. COVID Re-entry Plans & Vaccine Discussion
9. FY22 Preliminary Budget Presentation - *Superintendent Sean Gallagher*
The Superintendent will present an overview of the FY22 Preliminary budget. The PowerPoint is included in the packet.
10. Superintendent’s Report – *Superintendent Sean Gallagher*
The Superintendent will provide updates for InForce 911 staff training, Surveillance Testing, and Commissioner Riley’s most recent message. In addition, he would like to take this time to recognize the staff and administration involved with organizing the recent community dialogue for *Just Mercy*, which was a wonderful event.
11. New Business

Adjournment

*Possible Vote

FYI: Upcoming Dates:

School Committee Business Meeting, Monday, March 1 at 6:30pm
School Committee Business meeting, Monday, March 15 at 6:30pm

**NEWBURYPORT SCHOOL COMMITTEE
SCHOOL COMMITTEE BUSINESS MEETING
Monday, December 7, 2020
Remote**

Meeting Convened at 6:35 PM

Mayor Donna Holaday / Bruce Menin Presided

**Present: David Hochheiser, Mayor Donna Holaday, Bruce Menin,
Brian Callahan, Sean Reardon, Steve Cole, Sheila Spalding**

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

Mayor Donna Holaday called the Business Meeting of the Newburyport School Committee to order at 6:35 PM. Roll Call found all members present. All those present stood for the pledge of allegiance to the Flag.

At this point Vice-Chairman **Bruce Menin** assumed chairmanship of the Business Meeting.

PUBLIC COMMENT:

Sarah Hall of 8 Arthur Welch Drive: She appreciated the hybrid program. Stay the course - do not go remote - keep hybrid.

Monica Studer of 7 Whites Court: She urged the Committee to keep the hybrid.

CONSENT AGENDA:

Warrants:

On a motion by **Steve Cole** and seconded by **Mayor Holaday** it was

VOTED: To approve, receive and forward to the City Auditor for payment the following warrant.
\$6,069.75

Motion Passed Unanimously

On a motion by **Steve Cole** and seconded by **Mayor Holaday** it was

VOTED: To approve, receive and forward to the City Auditor for payment the following warrant.
\$459,232.32

Motion Passed Unanimously

On a motion by **Steve Cole** and seconded by **Sean Reardon** it was

VOTED: To approve, receive and forward to the City Auditor to make payment and deduct the funds from the school's account.
\$29,496.64

Motion Passed Unanimously

Minutes:

On a motion by **Mayor Holaday** and seconded by **Sheila Spalding** it was

VOTED: To approve, receive and file the School Committee Business Meeting minutes of Monday, October 19, 2020, as amended.

Motion Passed Unanimously

On a motion by **Sheila Spalding** and seconded by **Mayor Holaday** it was

VOTED: To approve, receive and file the School Committee
Business Meeting minutes of Monday, November 16, 2020.

Motion Passed Unanimously

NHS STUDENT REPRESENTATIVE REPORT:

NHS Student Representative Sierra Leahy reported on the following:

- Clipper Block
- Color Week - December 14-18
- Photography 2 Class - Global Contest
- National Art Workshop
- Collection of sporting equipment
- Leo's Club Toy Drive - drop off toys at the High School
- Rotary Parade
- Earn credit for service activities

EXECUTIVE SESSION:

Motion:

On a motion by **Mayor Holaday** and seconded by **David Hochheiser** it was

VOTED: To adjourn to Executive Session for the purpose of discussing possible
contract negotiations and legal matters. Committee will be returning to
Regular session.

TIME - 6:50 PM

Committee returned to Regular Session at 7:21 PM.

SUPERINTENDENT EVALUATION 2019 - 2020:

Bruce Menin gave background for the community:

Documents:

1. Numbers tabulation - Bruce Menin gave the goals numbers of how each member rated.
2. Comments from School Committee members.

He stated each member thought the Superintendent was proficient at his job.

School Committee members commented on their ratings.

Superintendent Gallagher spoke of his appreciation of being the Superintendent of the Newburyport School District. He spoke of the following: Entry Plan, Leaders, Staff, Parents and Collaborative Leadership.

SUPERINTENDENT'S SALARY 2020-2021:

It was the recommendation of the School Committee that **Superintendent Gallagher** receive a 3% salary increase retroactive to July 1, 2020.

Motion:

On a motion by **Mayor Holaday** and seconded by **Sheila Spalding** it was

VOTED: To grant **Superintendent Sean Gallagher** a 3% salary increase retroactive to July 1, 2020.

Motion Passed Unanimously

SUPERINTENDENT CONTRACT RENEWAL 2021 -2024:

Mayor Holaday outlined the changes in **Superintendent Gallagher's** contract:

- Contract will roll over on July 1, 2021 - 2024
- 3% raise each year of contract
- Outside district travel
- In-town travel adjustment of \$200 per month
- Buy back vacation days - increased to 10 days

Motion:

On a motion by **Mayor Holaday** and seconded by **Sean Reardon** it was

VOTED: To approve **Superintendent Sean Gallagher's** contract as recommended by the School Committee.

Motion Passed Unanimously

Sean Reardon commented that we were very fortunate to have him as our Superintendent.

SCHOOL CALENDAR REVIEW:

Bruce Menin led the discussion of the calendar review.

Superintendent Gallagher gave the following presentation:

Scheduling Made Easy

School cancellation procedure due to inclement weather - snow

Full remote day - will not have to make up days due to cancellation - recommend this model for the remainder of the year.

December Date Options - December 21, 22, 23

Semester II - Professional Day Options

Bruce Menin inquired if there were any contractual obligations?

Sean Reardon asked are you having internal discussions right now?

Superintendent Gallagher will work with all building principals.

Steve Cole asked what would it be like if we had a massive power failure? **Superintendent Gallagher** said it would be like a regular consolation and days would have to be made up.

Motion:

On a motion by **Mayor Holaday** and seconded by **Sean Reardon** it was

VOTED: To allow us to use our snow days as remote learning opportunities for all students as opposed to using it as traditional snow days were school is cancelled.

Motion Passed Unanimously

December Date Options

Superintendent Gallagher explained.

Motion:

On a motion by **Mayor Holaday** and seconded by **Sheila Spalding** it was

VOTED: To approve the recommendation by **Superintendent Gallagher** to go to Cohort A and Cohort B - December 21, 22, 23.

Brian Callahan asked how does that work and so on Monday, the 21st, how are they going to do say Algebra whatever, how is the staff going to be able to handle dealing with twice the amount of kids - is that how it's going to work.

Superintendent Gallagher said it would be similar to their Wednesdays because right now they have both cohorts in on the Wednesday, so we would have both cohorts on those 3 days. It would be their full classes and then what we'll do with the snow days is after tonight's meeting we'll work with the building principals on each school and develop what their schedule is going to look like and then we get that out to parents sooner than later.

Bruce Menin said you have had some conversations with teachers and principal about this and can you characterize their reaction to it.

Superintendent Gallagher said right now the teachers and principals would be in favor of this.

David Hochheiser had a couple of community comments. He thought Cohort B people were actually hoping to get those live days for them being that they lost some live days over Thanksgiving break, so equity is what it is. We wouldn't be the first community to have the discussion of whether our schools are going to be closed extra days, but our town is going to be open. Right now there is more transmission going on in town, restaurants, parks, boardwalk and that sort of thing then there is in our schools.

Brian Callahan said B kids missed out.

Motion Passed Unanimously

Steve Cole said at some point the State may have to mandate.

Vaccine date - keep in mind

David Hochheiser asked what is vaccine date.

Steve Cole said when it becomes available, delivering to as many people as possible.

Motion Passed Unanimously

SCHOOL CALENDAR REVIEW:

Superintendent Gallagher outlined the following:

Current Dates	Professional Changes Dates Moved	Impact
Friday, Jan. 15 Full day PD	Wed. Jan 13 Full day Students Already Remote	No impact on Cohort B Staff PD & Collaboration
Fri, Feb 12 Early Release	Wed., Feb 10 ERD Students Already Remote	No impact on Cohort B Staff PD and Collaboration
Fri., March 19 Early Release	Wed., Mar 17 ERD Students Already Remote	No impact on Cohort B Staff PD and Collaboration

Fri., April 2 Early Release	Wed., April 14 ERD Students Already Remote	No impact on Cohort B Staff PD and Collaboration
Fri., May 14 Early Release	Cancel May 14 PD	State Assessments/Internal Assessment Focus MCAS Exams
Fri., June 4 Early Release	Wed., June 2 ERD Students Already Remote	No impact on Cohort B Staff PD and Collaboration

David Hochheiser said it seems that most of these days are already early release days - Wednesdays are already short days - so we're just looking to make a few Wednesday's a little shorter.

Superintendent Gallagher said we'll work out the details because it's really like a whole new: from moving the early release and what that schedule would look like.

Sheila Spalding asked Sean will these Fridays then become full days. Answer - Yes, full days for the hybrid, and if things change in the reopening plan, the Wednesdays if the cases go down and maybe there's surveillance testing and all these things that are in the process then some of these Wednesday's for Cohort A and B would bring more students in on those days.

Bruce Menin said we made a commitment to the community to revisit this in December. I feel you are coming up with ways to minimize the impact on students particularly on Cohort B creating better equity between the Cohorts.

Motion:

On a motion by **Brian Callahan** and seconded by **Sean Reardon** it was

VOTED: To approve the proposed changes to the second half of the School Year Calendar.

Bruce Menin asked the Superintendent if he would be bringing back the work that he and his staff have done to implement these changes for the meeting of the 21st. Answer - Yes

Superintendent Gallagher said yes we'll take the original schedule we had for this year - we'll utilize those dates once again for the next school year.

Motion Passed Unanimously

SUPERINTENDENT'S REPORT:

Superintendent Gallagher reported on the following:

- COVID update as to cases impacting the school.

DATA since November 16th		COVID - 19 Statistics
Illness Visits	695 (109)	Student Dismissal COVID = 17
Non Encounter	1,139 (296)	Exposure = 69 (30)
Medication Administered	356 (71)	Student COVID = 19
Treatment	632 (117)	Positive Cases = 36 (11)
Absence Days due to		Staff COVID = 19
Illness	646 days (191)	Positive Cases = 6 (3)

(63) Students quarantined
Today (12-7-20)

(13) Staff absence today
COVID -19 Related Event
(12-7-20)

Bruce Menin asked the Superintendent if he had any sense of how those statistics on an average year would look at this point in the year.

Superintendent Gallagher said we probably have more students staying home this year as a precaution than coming into the schools.

Mayor Holaday reported on the following:

We had 17 more cases over the weekend. Our numbers are now almost up to 500 in terms of positive cases. We've hired on an additional 3 nursing staff to help with the contact tracing because this has been really difficult. This has been one of the most important things for us in order to keep the schools open and keeping the model working is being able to identify those who have been in contact and quarantined students. We're trying to tear a bit about some of the CDC changes now - apparently they dropped to 10 days instead of 14, but I'm asking everybody until we have firm information about that that you stick to the 14-day quarantine that was established. There have been clusters in long term care facilities. This past weekend and the weekend before we had 18 cases in a long term care facility - visitation has been restricted and all ancillary services have stopped except for hospice and end-of-life family visits.

We currently have:

2 police officers positive

1 parks staff positive

City Hall - by appointment only - a lot more on-line services

Restaurants - doing good

Health Department - busy as ever

The state keeps changing the criteria - cases are surging - people are seeking medical care sooner and are not getting as sick now as before. We have been accepted into the vaccine distribution system. We're almost out of our CARES money - the money that came to the schools in the State to help support all the COVID activities, PPE's, remote laptops, etc. That money has to be spent by December 31st, and we're hoping that we're going to need to pay teachers to teach remotely, so we're encouraged by the conversations that are happening in Washington and hopefully we'll receive another round of funding to help states and our community in particular over the next couple of weeks.

MCAS - We have received work from the Commissioner for the Juniors. They've postponed that test until the Spring so all planning we did for 3 weeks for the January test for the Junior class is null and void. We have a Superintendent's conference call with the Commissioner on the ninth - this week.

Winter Sports Update – Winter Sport practices were going to start on December 14th. Sports that got moved to Fall season 2 (football & volleyball) and those seasons will begin on the 28th. Winter indoor track was moved to that Fall Season too on February 28th, so there will be no winter track starting on December 14. The sports that will begin or that were approved were both boys and girls basketball, boys and girls ice hockey, boys and girls swimming and the skiing teams. Part of some of the regulations is there are no scrimmages allowed, locker rooms

not to be utilized and all safety and health protocols will be followed - wearing masks at all times in practice and in games.

Cape Ann League - They've only scheduled a 10 game season; just 10 teams within the league so there's no out-of-league games. The first game is scheduled at this time to begin in January and the season will conclude before February vacation. There are no fans/spectators. Many of our games will be live streamed with a camera system that was set up in the gym. This was approved by the state's medical team about a month ago and then MIA approved the winter sports.

Bruce Menin expressed extreme frustration with the state for the way they have provided no guidance.

Brian Callahan said he wished the state would get us the news before we read it in the newspapers.

Superintendent Gallagher said on the ninth the Superintendents will express some of the concerns with the communication that goes out before the Superintendents or districts know.

David Hochheiser - Scheduling - we talked about a remote week for the Juniors to take MCAS exams - and traditionally the high school has a final week in January. Can we assume that's not going to happen this year, and we're going to have the same hybrid schedule throughout.

Superintendent Gallagher said the planning for the High School was to finish that semester. The Juniors were going to come in the week before January 25th. I'm not sure if it's going to be a traditional midterm week that was planned - I can get Mr. Wulf to provide a little more detail on that.

SUBCOMMITTEE REPORTS:

Joint Ed - postponed from tonight until the 21st - a remote meeting before our meeting.

Finance - Steve Cole: We met on November 17 - spoke about food service - meal count is down, loss of a client access, we're down for the year about \$46,000, We had one transfer of \$10,000 from math textbooks to Library software at the High School to acquire software subscription.

Policy - David Hochheiser: Legal team looking at fundraising policy.

Bruce Menin commented on the Finance Report - there are challenges with lunches - it is happening in every district in the Commonwealth.

Mayor Holaday said there will be a joint City Council meeting on January 12.

ADJOURNMENT:

On a motion by **Mayor Holaday** and seconded by **Sean Reardon** it was

VOTED: To adjourn the Business Meeting of the School Committee at 9:05 PM.

Motion Passed Unanimously

**NEWBURYPORT SCHOOL COMMITTEE
SCHOOL COMMITTEE BUSINESS MEETING
Monday, December 21, 2020
Remote**

Meeting Convened at 6:31 PM

Mayor Donna Holaday / Bruce Menin Presided

Present: David Hochheiser, Mayor Donna Holaday, Bruce Menin,
Brian Callahan, Sean Reardon, Sheila Spalding

Absent: Steve Cole

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

Mayor Donna Holaday called the Business Meeting of the Newburyport School Committee to order at 6:31 PM. Roll Call found all members present except Steve Cole. All those present stood for the pledge of allegiance to the Flag.

At this point Vice-Chairman **Bruce Menin** assumed chairmanship of the Business Meeting.

PUBLIC COMMENT:

There was no Public Comment at this time.

CONSENT AGENDA:

Warrants:

On a motion by **Bruce Menin** and seconded by **Mayor Holaday** it was

VOTED: To approve, receive and forward to the City Auditor for payment the following warrant.
\$312,594.83

Motion Passed

Steve Cole absent for vote

On a motion by **Bruce Menin** and seconded by **Mayor Holaday** it was

VOTED: To approve, receive and forward to the City Auditor for payment the following warrant.
\$1,765.75

Motion Passed

Steve Cole absent for vote

On a motion by **Steve Cole** and seconded by **Sean Reardon** it was

VOTED: To approve, receive and forward to the City Auditor to make payment and deduct the funds from the school's account.
\$1,186.61

Motion Passed

Steve Cole absent for vote

NHS STUDENT REPRESENTATIVE REPORT:

NHS Student Representative Sierra Leahy reported on the following:

- Cornell University Ornithology Lab recognized NHS senior Niholas for his research
- “Just Mercy” - met last Tuesday
- Spirit Week organized by Class Advisors was held - Seniors won
- Cupola - a screenshot of the cupola was sent to Committee members

GALAPAGOS ISLANDS OVERNIGHT FIELD TRIP:

NHS Principal Wulf explained that this overnight field trip was originally planned for April 16-24, 2020 and was approved by the School Committee on February 3, 2020. The trip was cancelled in March 2020 due to the pandemic. As international travel does not look promising for 2021, Erin Hobbs would like to offer this trip to NHS students for April 2022 pending approval by the School Committee. Students already signed up for the 2020 trip will have the opportunity to transfer their current trip voucher to April 2022 or to a sibling or another NHS student. Otherwise, those students could request a refund from EF Tours (trip cost minus \$565), or try to resell their voucher with Erin’s help. Fifteen current Sophomores will use their graduating seniors voucher, and there are 5 or 6 siblings who will get upperclassmen vouchers.

Motion:

On a motion by **David Hochheiser** and seconded by **Sean Reardon** it was

VOTED: To approve the overnight field trip to the Galapagos Islands for April 2022.

David Hochheiser said it was awesome to get to g.

Mayor Holaday asked if someone purchased the trip and there was no one else to transfer the money to, how much money will they lose. Answer - \$1,000.

David Hochheiser asked how long are the vouchers good for. Answer - 2 years He suggested next year they do a match make.

Motion Passed

Steve Cole absent for vote

NHS Principal Wulf spoke about the Spirit Week video, which he will send the link to. Each grade level put together a video presentation. Seniors used a drone in their video which gave some beautiful shots of the newly repaired Cupola - seniors won.

MEDICAL ADVISORY TEAM UPDATE:

Superintendent Gallagher introduced Medical Advisory Team members Michael Allard, Dr. Jessica Su and Cathy Riccio, who discussed the current COVID-19 data trends and projections impacting the community and schools. Discussion included learning plan options.

Superintendent Gallagher said this team met on a weekly basis on Wednesday mornings, along with the Board of Health.

Dr. Jessica Su explained that the metrics have changed - the rate of people acquiring COVID are climbing. Mike Allard said they are watching surrounding counties as well as Newburyport.

The number of deaths has increased. He explained that the time period between Christmas and New Years is going to be worse.

Brian Callahan thanked the presenters and asked the Superintendent if the second series of testing in the schools was going to happen.

Superintendent Gallagher spoke of pool testing - surveillance testing. If this works, we can keep schools open. He explained the two tests.

Brian Callahan asked if there was a time frame on testing.

Dr. Su spoke of pool testing/surveillance testing - we won't get these until the beginning of the new year.

Brian Callahan said this is a Superintendent call, not a School Committee call. The Superintendent has the authority to make the call.

Sheila Spalding said it is more difficult to do contact testing.

Dr. Su explained unmanageable contact tracing.

Mayor Holaday spoke of the stimulus - we have until the end of the next calendar year to spend this. She explained they have hired 3 additional staff to do contact tracing.

Sean Reardon thanked the presenters and asked if they had more meetings before the 4th.

Superintendent Gallagher said they will still meet - January 4.

Sean Reardon inquired of the Mayor if she saw a bigger strategy getting us back in school.

Mayor Holaday said we have done well with hybrid learning - get hybrid model back in place.

Sean Reardon asked about winter sports.

Superintendent Gallagher said he would look into this.

David Hochheiser spoke about closing schools, but everything else is open.

Superintendent Gallagher said this is a temporary closure.

Bruce Menin spoke about the infection rate 0 - 19 and explained.

Mike Allard spoke re: asymptomatic - people not masked.

Bruce Menin asked the Superintendent re: tipping point - where are we relative to the point of not having teachers to teach.

Superintendent Gallagher explained - more and more teachers are having to quarantine.

Cathy Riccio showed cases by dates which are escalating. Tipping point - 12/10 - cases jumped.

Brian Callahan asked at what point could we go back to the open end remote.

Dr. Su said she sees this as a measure - this will be a very difficult month - close for a bit to stay open longer.

Mike Allard said he echoed that.

Brian Callahan said the vaccine is not for people below 16. Dr. Su explained all studies were done for 16 and over.

Bruce Menin said this is a School Committee decision - the Superintendent needs our support.

Motion:

On a motion by **Mayor Holaday** and seconded by **Sheila Spalding** it was

VOTED: To go remote for the first 2 weeks after the holiday.

Sean Reardon said he did not feel comfortable taking a vote. He supports the information Dr. Su and Mike Allard have given the Committee.

David Hochheiser asked the Superintendent what his recommendation was. He suggested rewording the motion.

Motion:

On a motion by **David Hochheiser** and seconded by **Sheila Spalding** it was

VOTED: To reword the Motion.

Motion Passed

Steve Cole absent for vote

Motion:

On a motion by **David Hochheiser** and seconded by **Sean Reardon** it was

VOTED: To support **Superintendent Gallagher's** plan to go to Remote Education for everybody, except for high needs populations, and to restart our Hybrid program on January 19, the Tuesday after Martin Luther King Day.

Brian Callahan said the community needs to be updated.

Motion Passed

Steve Cole absent for vote

REMOTE LEARNING ACADEMY UPDATE & OVERVIEW:

Superintendent Gallagher provided an overview of the Remote Learning Academy, including total number of students and staff per grade, a breakdown of trimester dates, and enrollment correspondence to parents.

Full remote

K	- 18 Students
1	- 11
2	- 10
3	- 19
4	- 13
5	- 13
6	- 14
7	- 17
8	- 27

K to 8 - 140

2 elementary teams K - 5

Full Team - working on a daily basis 6 - 8

First Trimester September 16 - December 11

2nd Trimester December 1 - March 19

3rd Trimester March 22 - June 16

Academy starts at 8 AM and ends at 3 PM
Built as a school within a school

FUNDRAISING POLICY (KHA) - first reading:

David Hochheiser explained the fundraising policy.

Mayor Holaday said we would normally attach the application to the policy so that it's clear that that's the policy to be included on the form itself.

David Hochheiser said we could do this for this one.

Mayor Holiday suggested someone look at the grammatical framework on this - **Sheila Spalding** volunteered to do this.

Motion:

On a motion by **Mayor Holaday** and seconded by **Sean Reardon** it was

VOTED: To accept the Fundraising Policy (KHA) for a first reading.

Motion Passed

Steve Cole absent for vote

PUBLIC GIFTS TO THE SCHOOLS POLICY (KCD) - first reading:

David Hochheiser explained the Policy. It contains wording that anything over \$5,000 should be brought to the School Committee and anything under that given at the discretion of the Superintendent.

Bruce Menin stated the intention is the School Committee would need to approve / that leaves option that the School Committee can accept that - Answer - correct

Bruce Menin inquired if this has been run by an attorney - Answer - Yes

Bruce Menin questioned money given phrase.

David Hochheiser said that language came from MASC and he explained.

Bruce Menin said he wants this to be as specific as possible.

Mayor Holaday said she had a problem with that - the way it reads.

David Hochheiser said he had no problem clarifying this.

Mayor Holaday said this could be handled as a separate account and approved by the School Committee - that leaves it a little more flexible.

Sheila Spalding said if we could strike that we could end his sentence as handled as a separate account. Just strike and expend it at the discretion of the Committee as provided by law. Strike that and read it as ending after a separate account because the School Committee votes on it.

Bruce Menin said that's a good solution.

Brian Callahan said if this is from MASC and the lawyer looked at it, it was how you handled a separate account and expanded the direction of the Committee as provided by law. Is there a law that supersedes that?

Mayor Holaday said it's talking about how the finance laws work.

Sheila Spalding asked is it supposed to be in a separate account.

Motion:

On a motion by **Mayor Holaday** and seconded by **Sean Reardon** it was

VOTED: To accept the Public Gifts to the Schools Policy (KCD) revised policy as amended for a first reading.

Motion Passed

Steve Cole absent for vote

CROWD FUNDING POLICY (GBEBD) - first reading:

David Hochheiser explained the policy.

Motion:

On a motion by **Mayor Holaday** and seconded by **Sheila Spalding** it was

VOTED: To approve the Crown Funding revised Policy (GBEBD) section G personnel policies site file GBEBD.

Motion Passed

Steve Cole absent for vote

RESPONSE TO LETTER FROM GOVERNOR BAKER:

David Hochheiser explained that this is a follow-up to the MASS and MASC organization's correspondence to the Governor regarding messaging. He asked if everyone has read the drafted response which he had sent to the Committee.

Bruce Menin suggested, as everyone has not had the opportunity to read the response, that they hold off on this.

DISCUSSION OF SCHOOL COMMITTEE RETREAT:

The School Committee Retreat is currently scheduled for 6:30 PM on Tuesday, January 19, 2020.

Bruce Menin stated he would like to have Dorothy Presser from MASC come and talk with the Committee about roles and David's request that we look at the Chair and Vice-Chair positions. She is available on January 13 - also having Michelle go over legal issues with us. This would mean changing the date of the retreat. He said he has a tentative draft of the code of ethics.

David Hochheiser said it sounds like we're planning on spending a lot of time talking about things that are a result of claims that were found invalid.

Bruce Menin said the meeting with Dorothy Presser was postponed twice - it makes sense to have her.

Sheila Spalding is this is where we set our goals for the year. Answer - no

David Hochheiser said it could be whether or not we're paying attention to the goals that we've written and agreed upon for the year.

Sean Reardon said he wouldn't mind revisiting the concept of working meetings. He asked are we going to try to have some of those this year whether they're topic based or just open dialogue meetings on some questions.

Bruce Menin asked if Committee members were available on the 13th.

Sheila Spalding asked if this was in the evening. Answer - yes

Sean Reardon outlined a Joint meeting on the 12th - then meet on the 13th - our regular meeting on the 4th - and would that be the meeting where we vote on the Chair and the Vice-Chair.

Bruce Menin said usually this is the first meeting of the year.

David Hochheiser asked are we going to meet on the 19th. Answer - Yes

Bruce Menin said he will put together a draft and circulate it.

SUPERINTENDENT'S REPORT:

Superintendent Gallagher reported on the following:

- Commissioner Riley's call - Stimulus package
- Vaccinations
- MCAS - standardized testing - may be relief throughout country
- Access testing for our ELS will continue but the window will be all the way to the end of school working with ELS for that testing.
- High School Seniors - May and June if they are in good standing
- New criteria - student learning time - looking at synchronous and asynchronous throughout the commonwealth so all districts had to submit their plans - He stated we're in good standing for our student learning time.

David Hochheiser said they had spoken about bringing Michael Eatman to the Retreat in January - is that still possible.

Mayor Holaday suggested bringing him to a February meeting as they had a full Retreat meeting already.

Bruce Menin said Mr. Eatman could come in one of the next two meetings.

David Hochheiser said he felt the discussion that Mr. Eatman would have with them was much more retreat based.

Mayor Holaday asked **Bruce Menin** to look at the agenda.

Sean Reardon suggested getting dates from Mr. Eatman.

SUB-COMMITTEE REPORTS:

Joint Ed - Sean Reardon - They met today. The representative from Whittier was there. They had a discussion on the acts of 1987, the Superintendent's Strategic Plan and the timeline of things going forward.

Finance - not met

Policy - David Hochheiser - delivered report tonight

Superintendent's Evaluation - on back burner for a couple of months

ADJOURNMENT:

Motion:

On a motion by **Mayor Holaday** and seconded by **Sean Reardon** it was

VOTED: To adjourn the Business Meeting of the Newburyport School Committee at 8:32 PM

Motion Passed

Steve Cole absent for vote

**NEWBURYPORT SCHOOL COMMITTEE
SCHOOL COMMITTEE BUSINESS MEETING
Monday, February 1, 2021
REMOTE**

Meeting Convened at 6:36 PM

Mayor Donna Holaday / Brian Callahan Presided

Present: Mayor Donna Holaday, Brian Callahan, Steve Cole, Sheila Spalding, Bruce Menin, David Hochheiser and Sean Reardon

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

Mayor Donna Holaday called the Business Meeting of the Newburyport School Committee to order at 6:36 PM. Roll Call found all members present. All those present stood for the pledge of allegiance to the Flag.

At this point Vice-Chairman **Brian Callahan** assumed chairmanship of the Business Meeting.

GOOD NEWS:

Superintendent Sean Gallagher announced the district will contract with Cataldo Ambulance to vaccinate the NPS faculty and support staff at the end of February, as part of Phase II protocols. He is very proud of all the hard work done by Cathy Riccio, Mayor Holaday, and the community to make this happen. Mayor Holaday stated she is pleased with Cataldo and is excited about the plan.

PUBLIC COMMENT

Amy LeBlanc of 18 Woodman Way, Apt. 1: I am a parent of a kindergartener in Cohort C. Recently there was three weeks of remote learning, which started on December 21 through January 15. I first want to start off by saying how wonderful the teachers and staff have been, and how low the numbers have been, especially my son's teaching team. They have been amazing. I also work in a school, and I understand how these unprecedented times that it's hard to get all the kids in. But during this remote time my son is on an extensive IP. He's in Cohort C for a reason. He is supposed to be full day school and receive in class time plus his services. He was remote the whole time. He had a lot of difficulty with keeping focused. He has vision issues where he has to have a larger screen; he was focusing not on the screen. I understand that there's approximately 150 kids across the district that are in Cohort C and with the schools empty, for the most part, except for those sub separate classrooms, I don't see why we can't spread the kids out amongst the schools and have those instructional assistants helping those kids that are in Cohort C. My son has developmental issues; he may not have behavior problems or other severe medical problems that caused him to have a hard time with education, but he does have a vision issue

and focus issues. So I have one question: Why is it okay for a student who has vision concerns and focus issues and is in Cohort C allowed to be out of school and do remote learning? Thank you for your time, and I hope that in the future we have remote learning again, that's not snow day related, that we can have all Cohort C kids in the buildings.

CONSENT AGENDA

Warrants:

On a motion by **Steve Cole** and seconded by **Donna Holaday** it was

VOTED: To approve, receive and forward to the City Auditor for payment the following warrant:
\$1,663.85

Motion Passed Unanimously

On a motion by **Steve Cole** and seconded by **Sean Reardon** it was

VOTED: To approve, receive and forward to the City Auditor for payment the
\$17,595.38

Motion Passed Unanimously

On a motion by **Steve Cole** and seconded by **Donna Holaday** it was

VOTED: To approve, receive and forward to the City Auditor for payment the following warrant:
\$291,686.22

Motion Passed Unanimously

Minutes

Motion

On a motion by **Sean Reardon** and seconded by **Sheila Spalding** it was

VOTED: To approve, receive and file the School Committee Business Meeting minutes of Monday, January 4, 2021.

Motion Passed Unanimously

On a motion by **Bruce Menin** and seconded by **Sean Reardon** it was

VOTED: To approve, receive and file the School Committee Retreat minutes of Wednesday, January 13, 2021.

Motion Passed Unanimously

NHS Student Representative Report – Sierra Leahy

Congratulations to the NHS Real World Design Challenge team for winning the state competition: Emma Keith, Caroline Doyle, John Donovan, Oliver Pons, Tyler Cowles, Zach Wilson and Coach Sarah Leadbeater. This year's challenge was to design an unmanned aircraft system, otherwise known as a drone, to include creating a theory of operation and a business plan for the commercial operations for safe package delivery in an urban setting. Winning the state challenge distinguishes the students as being

among the nation's best and brightest and the new report team will now compete against national and international challengers in a virtual format for the top award.

High school students continue to engage in its dialogue around Just Mercy. Several community groups have been reading the book alongside the students and will participate in a community dialogue on February 10. Teachers who have been trained by Essential Partners will facilitate the conversation.

Winter sports teams continue to do well. Boys and girls basketball and boys hockey are undefeated. Girls hockey is 2-2-1 and are coming off a great win against Masco. Girls swim 3-1 and Boys Ski is 1-2 and Girls Ski is 2-2.

International Trip – Greece

Principal Wulf explained that the trip is not going to be as viable. Ms. Maconi met with all the families involved with the trip, and many are going to be taking the voucher. They wish to seek a postponement of the Greece trip from this school year to 2022.

Motion

On a motion by **Donna Holaday** and seconded by **Sean Reardon** it was

VOTED: To postpone the high school's Greece trip from this school year to April 2022.

Motion Passed Unanimously

Finance Report

Steve Cole reported that the Finance Subcommittee met on January 19th. Meeting minutes were distributed. The meeting included a review of current fundraising and the financial loss update for Food Service. In addition, transfers were made to meet increased software costs and also to support school lunch/food services.

David Hochheiser asked about the fundraiser for \$6K. Answer: Golf tournament to benefit boys' soccer for new uniforms, practice shirts, jackets and awards. **Steve Cole** will find out if there was any revenue and will discuss at the next Finance meeting.

David Hochheiser asked about the deficit in Food Service. **Steve Cole** explained if we have full participation, then we generate more refunds from the Federal Government for school lunch program.

Nancy Lysik explained we get reimbursed for every meal we sell, but with fewer students in, fewer lunches are issued, so reimbursements are down. Food Service is doing all they can to make the revenue up in other ways.

Donna Holaday asked if furloughed staff in December was impacting the bottom line. **Nancy Lysik** stated some café staff has been furloughed and hours cut. However, unemployment related costs must be paid, as well as longevity. The amount we're saving is just not making up for the amount of lost lunches.

Superintendent Gallagher commented that many superintendents in the Commonwealth are talking about problems with reimbursements with the lunch program from the Federal Government.

Nancy Lysik said the State just issued today that the food service contract will be extended for one more year through June of 2022.

David Hochheiser asked if a system has been worked out for kids to eat breakfast in the morning.

Answer: Yes.

Amend Request to Repair Tennis Courts

Rosemary Turgeon and Greg Lynch explained that the original project was to upgrade the two existing tennis courts. They discussed that plan, as well as their grant writing activities. Currently, there has been interest to possibly expand the project to include creating three additional courts. If they are able to secure funding for three more courts down the road, could they have permission to put three more tennis courts on that piece. They are working with the Parks Dept. to write a CPA grant.

Committee discussion included possible locations for three new tennis courts, if there was opportunity to do so.

Donna Holaday asked if the courts had to be contiguous. Answer: no.

David Hochheiser is a little concerned switching to a vote for five courts without really seeing a plan for it. He is also concerned about funding.

Bruce Menin is concerned with losing the field. He wouldn't want to see two courts, then three new ones later in the same spot.

Bruce Menin feels a multi-tiered, multi-year plan is the way to go and suggests meeting with the Superintendent to walk the land.

Motion

On a motion by **Bruce Menin** and seconded by **Brian Callahan** it was

VOTED: To give the Friends of Newburyport Nock Tennis Courts permission to restore the two tennis courts adjacent to the softball field and to explore building three additional tennis courts on the Low Street / Toppans Lane piece of land.

Motion Passed Unanimously

Fundraising Policies

Sheila Spalding read the three policies. She also stated that the Fundraising Permission form should be distributed to all organizations.

Brian Callahan asked if the form will be publicly posted. Answer: Yes.

Motion

On a motion by **Bruce Menin** and seconded by **Donna Holaday** it was

VOTED: To adopt the Crowdfunding Policy (GBEBD) as written.

Motion Passed Unanimously

On a motion by **Donna Holaday** and seconded by **Sean Reardon** it was
VOTED: To adopt the Public Gifts to Schools Policy (KCD) as written.

Motion Passed: 6 in favor; Bruce Menin abstained

On a motion by **Bruce Menin** and seconded by **Donna Holaday** it was
VOTED: To adopt the Student Fund-Raising Policy (JJE) as written.

Motion Passed Unanimously

Response to letter from MASC & MASS to Governor Baker

Steve Cole would like to modify the ending of the first sentence in paragraph three to include:
teachers, and the state are all working together, on behalf of the children and students.

After a group discussion, it was decided to modify the sentence to say:

“teachers, staff and the state are all working together for the benefit of our children.”

Superintendent’s office will prepare four copies of the final letter on School Committee letterhead. All SC members will sign the letter.

Motion

On a motion by **Donna Holaday** and seconded by **David Hochheiser** it was
VOTED: To accept the letter with the minor modification.

Motion Passed Unanimously

School Committee Retreat Recap

Bruce Menin provided a brief summary of the workshop that was facilitated by Dorothy Presser of the Massachusetts Association of School Committees. The workshop was very helpful and helped to clarify the roles and responsibilities of the committee, as well as the job of the superintendent.

Bruce asked Superintendent Gallagher to post Dorothy Presser’s workshop materials, along with the minutes, on the website.

Renaming Rupert A. Nock Middle School discussion

Sean Reardon opened the conversation by stating he feels it is important to talk about Frank Cousin Jr.’s MLK speech at the Unitarian Church on January 17 and Charlie Collin’s letter to the Daily News regarding the Cousin family’s experience in 1941.

After much discussion and sharing of ideas, the Committee feels a conversation is needed, preferably in a public forum to include guest speakers. **Donna Holaday** and **Superintendent Gallagher** could speak with Michael Eatman as a possible facilitator as he is an independent person, and has been doing work with the school and city.

Superintendent Gallagher stated he could also contact Essential Partners who are skilled in facilitating community dialogue.

Student Opportunity Act Plan (SOA)

Superintendent Gallagher explained the plan basically is for additional funding that will be used to enhance two positions, a full-time reading coach working with the Faculty and a full-time reading interventionist working with the students. He also suggested that the Literacy Coordinators can do an in-depth presentation regarding the plan at a future school committee meeting.

Motion

On a motion by **Donna Holaday** and seconded by **Bruce Menin** it was

VOTED: To approve the Student Opportunity Act plan.

Motion Passed Unanimously

Superintendents Report

COVID Update

- Surveillance testing was completed on staff.
- NPS faculty and support staff will be vaccinated at the end of February.
- Cathy Riccio and the Medical Team are reviewing options for Pool testing for student groups which would provide important data to aid in decision making.
- The Medical Advisory Team continues to meet each Wednesday to review trends and discuss options available for surveillance testing and COVID vaccinations.

Professional Development

- Michael Eatman continues to do cultural competency work on a regular basis with the Leadership team and building administrators.

NEF

- The NEF continues to be a very strong supporter of our school system and community, donating over \$200K for various projects and enhancements. Superintendent Gallagher is extremely thankful for them.

Budget

- Budget meetings were held last week and more will be held this coming week. A preliminary budget is being developed and will be presented at the February 23rd meeting.

Enrollments

- Five students were homeschooled last year. This year 47 students being homeschooled, which is COVID related.
- Last year 234 students district-wide attended private schools. This year we have 211. More and more families are staying in Newburyport Public Schools, which Superintendent Gallagher thinks is a testament of the hard work of Faculty and support staff and the education that we're offering.

School Choice

- Data from last year as well as this year will be looked at, and then grades will be looked at to see if anything can be opened for school choice.

David Hochheiser asked for clarification for the COVID vaccination dates. **Superintendent Gallagher** explained that if we are able to, we will use Moderna, and they are looking at the last week of February for the 1st dose (estimate Feb. 24th) and the 2nd dose would be one month later.

Sean Reardon asked if there was any kind of early guidance from the Commissioner's Office as there must be other schools looking for ways to vaccinate their staff. Answer: Nothing specific known at this point, but at the last meeting with the Commissioner, he was hinting towards taking a look at those guidelines.

Donna Holaday gave a brief COVID update for the city. The Senior Community Center will start vaccines on February 12 and will run through April 16, Monday through Friday. The biggest concern for everybody is whether or not we can get vaccines, and that's what will impact whether or not we can get teachers vaccinated or, at least as many as possible, even if we have to break it up into different groups until we can get the vaccine.

New Business

Sean Reardon and **Bruce Menin** suggested future meeting agenda items could be topics to tackle in public forums or working meetings we'd like to try to schedule this year, and looking at Mike Lukens calendar.

Sean Reardon suggested a future topic could be a public forum around diversity equity inclusion.

Brian Callahan would like to try Trello, a project management tool. It would not be an AOL violation to have it. Everyone will be able to log in, add things, and at a glance see where things are at. He will start set up this week.

ADJOURNMENT

On a motion by **Donna Holaday** and seconded by **Brian Callahan** it was

VOTED To adjourn the Organizational Meeting of the Newburyport School Committee
at 8:29PM.

Motion Passed Unanimously

SCHOOL ENROLLMENT: RESIDENCY

Section J: Students	File: JBCA
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The Newburyport School Committee adopts the following policy regarding the residency and admissions of students. The staff is directed to ensure that all forms and regulations are fully executed and conform to this policy.

I. RESIDENCY

In order to attend the Newburyport Public Schools, a student must actually reside in the City of Newburyport, unless one of the exceptions (set forth in Part V below) applies. The residence of a minor child is ordinarily presumed to be the legal residence of the child's parent or legal guardian having physical custody of the child. A student's actual residence is considered to be the place where he or she lives permanently. In determining residency, the Newburyport Public Schools retain the right to require the production of a variety of records and documentation and to investigate where a student actually resides.

A determination that a student does not actually reside in the City of Newburyport renders the student ineligible to enroll in the Newburyport Public Schools or, if the student is already enrolled in the Newburyport Public Schools, shall result in the termination of such enrollment. A parent, legal guardian, or student who has reached the age of majority (18), who is aggrieved by a determination of residency, may appeal the determination to the Superintendent of Schools, whose decision shall be final.

II. VERIFICATION OF RESIDENCY

Before any student is enrolled in the Newburyport Public Schools, his or her parent or legal guardian must provide:

1. A signed Affidavit of Residency; and
2. Proof of residency in the City of Newburyport (3 documents)

All applicants for enrollment must submit at least one document each from Column A, B, and C and any other documents that may be requested, including but not limited to those from Column A, B, or C (noted below). A parent, guardian, or student who is unable to produce the required documents should contact the Superintendent of Schools.

Column A Evidence of Residency	Column B Evidence of Occupancy	Column C Evidence of Identification
Record of Recent mortgage payment and/or property tax bill	Recent bill dated within the past 60 days showing Newburyport Address	Valid driver's license
Copy of Lease <i>and</i> record of recent rental payment	Gas bill	Valid Massachusetts Photo ID card
Landlord Affidavit <i>and</i> recent rental payment	Oil bill	Valid Passport
Section 8 Agreement	Electric bill	
	Home telephone bill (not cell phone)	
	Cable bill	
	Excise tax bill	

The Principal, or his/her designee, shall verify the home address and home telephone number of each student at least once during the school year. Any irregularities shall be reported promptly to the Superintendent of Schools. Parents are required to notify the school of any changes of their address or the address of the student within five days of the change.

III. ENFORCEMENT

Should a question arise concerning any student's residency in the City of Newburyport while attending the Newburyport Public Schools, the student's residency will be subject to further inquiry and/or investigation. Such questions concerning residency may arise on the basis of incomplete, suspicious, or contradictory proofs of address; anonymous tips; correspondence that is returned to the Newburyport Public Schools because of an invalid or unknown address, or other grounds.

The Superintendent may request additional documentation, and may obtain the services of police or investigative agency personnel to conduct investigations into student residence. The residency investigator(s) will report his or her findings to the Superintendent of Schools, who shall make final determination of residency.

Upon an initial determination by the Superintendent of Schools that a student is actually residing in a city or town other than the City of Newburyport, the student's enrollment in the Newburyport Public Schools shall be terminated immediately.

IV. PENALTIES

In addition to termination of enrollment and the imposition of other penalties permitted by law, the Newburyport Public Schools reserve the right to recover restitution based upon the costs of educational services provided during the period of non-residency.

V. EXCEPTIONS

I. The Residency Requirements Shall Not Apply to the Following:

- a. Students enrolled in the High School under special programs approved by the School Committee, such as educational exchange programs;
- b. Tuition paying students, as permitted by law;
- c. Students who are ^{in foster care or who are} entitled to attend the Newburyport Public Schools under the McKinney-Vento Homeless Assistance Act. ~~are~~

VI. POTENTIAL WAIVER WHEN RESIDENCY IS IN TRANSITION

For students whose residency is in transition, the following exceptions to the general policy may apply, with prior written approval from the Superintendent of Schools:

1. Pending Purchase of Dwelling
The children of families who have a signed and accepted Purchase and Sale Agreement to purchase and reside in a dwelling in the City of Newburyport may be enrolled up to 30 calendar days in advance of the time actual physical residence occurs. If actual residence occurs later than 30 days after enrollment, students may be asked to leave the Schools until actual residence occurs.
2. Residence in Rental Properties
Children of families who plan to rent a primary residence in Newburyport may enroll in the Newburyport Public Schools 30 days prior to taking possession of the rental property, as evidenced by a signed lease and evidence of financial commitment.
3. Brief Residence Outside the Town
Newburyport Schools students whose families must briefly live outside the City because they are (a) moving from one Newburyport residence to another, or (b) renovating a current Newburyport residence, may continue to attend the Newburyport Public Schools. Evidence of the intention and ability to resume residency in Newburyport within 90 days may be required.

VII. NOTIFICATION

The Newburyport Public Schools residency requirements, verification procedures, and consequences of falsifying or misrepresenting residency will be published in the District Policy Manual.

References:

LEGAL REFS.: MGL 76:5

Version Control

Action	Date
First Reading	6/5/2017
Second Reading	6/19/2017
Adopted	6/19/2017

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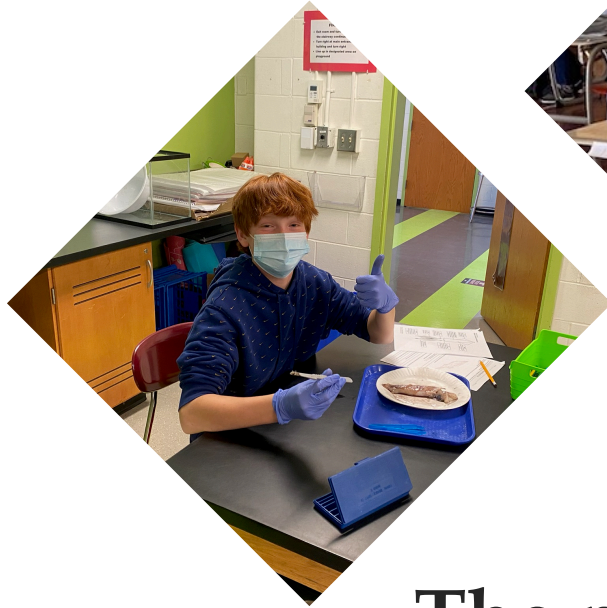
Version Control

Action	Date
First Reading	6/5/2017
Second Reading	6/19/2017
Adopted	6/19/2017
Revised	



Newburyport Public Schools

2021-2022 Preliminary
Budget Overview



The port where **tradition**
and **innovation** converge.

NPS STRATEGIC VISION

The 2021-22 budget moves NPS onward and forward

Seven strategies guide our decision making...

1. Re-imagine teaching and learning
2. Offer an array of opportunities for self-discovery and personal achievement
3. Maximize all internal and external resources
4. Optimize our organizational design and operations
5. Create a dynamic community among all stakeholders
6. Create a culture that cultivates the best of everyone
7. Provide support so all students are ready and able to learn



TRENDS AND DATA

Pursuit of our strategic vision is based on state requirements and local trends and data.

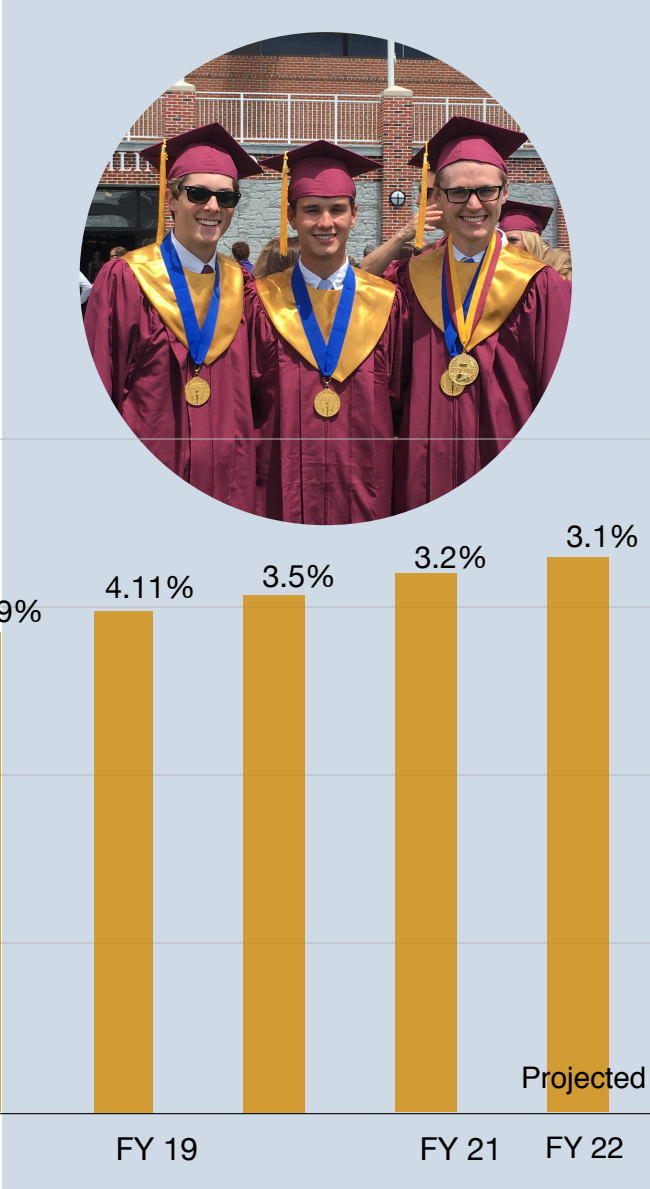
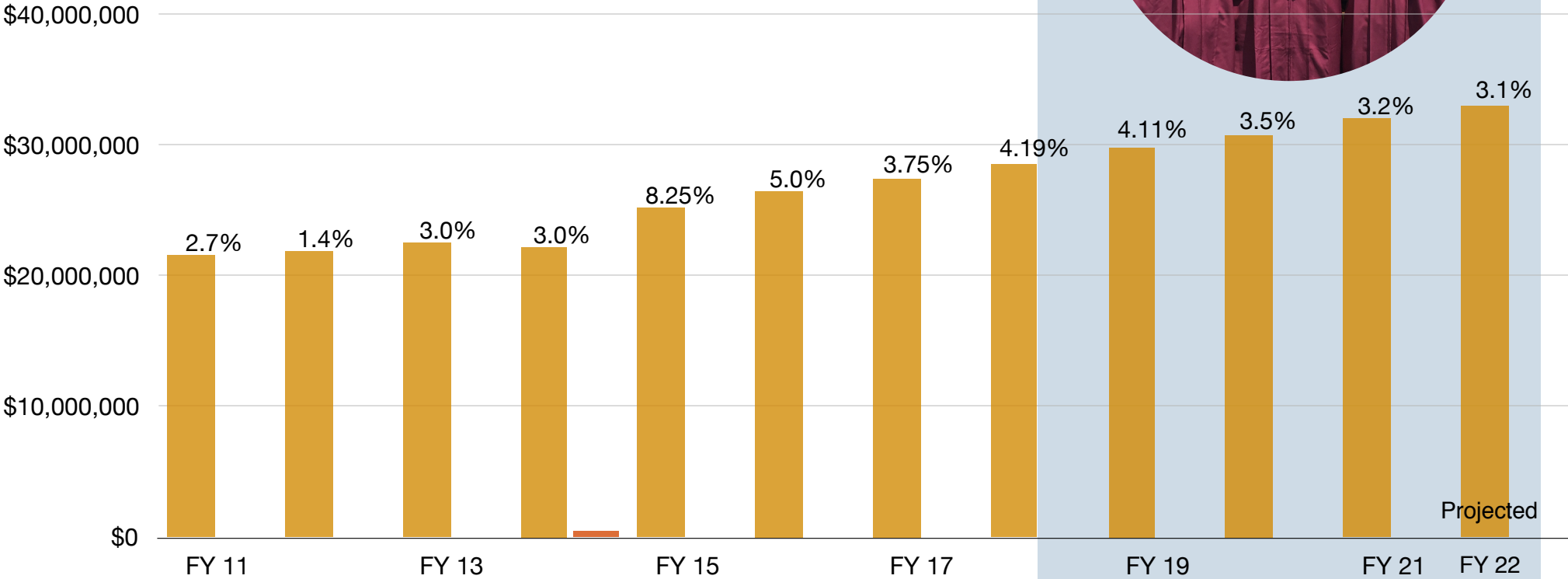
School Appropriation Figures
Enrollment Trends
School Choice Revenue
Special Education Costs
District Priorities



TRENDS

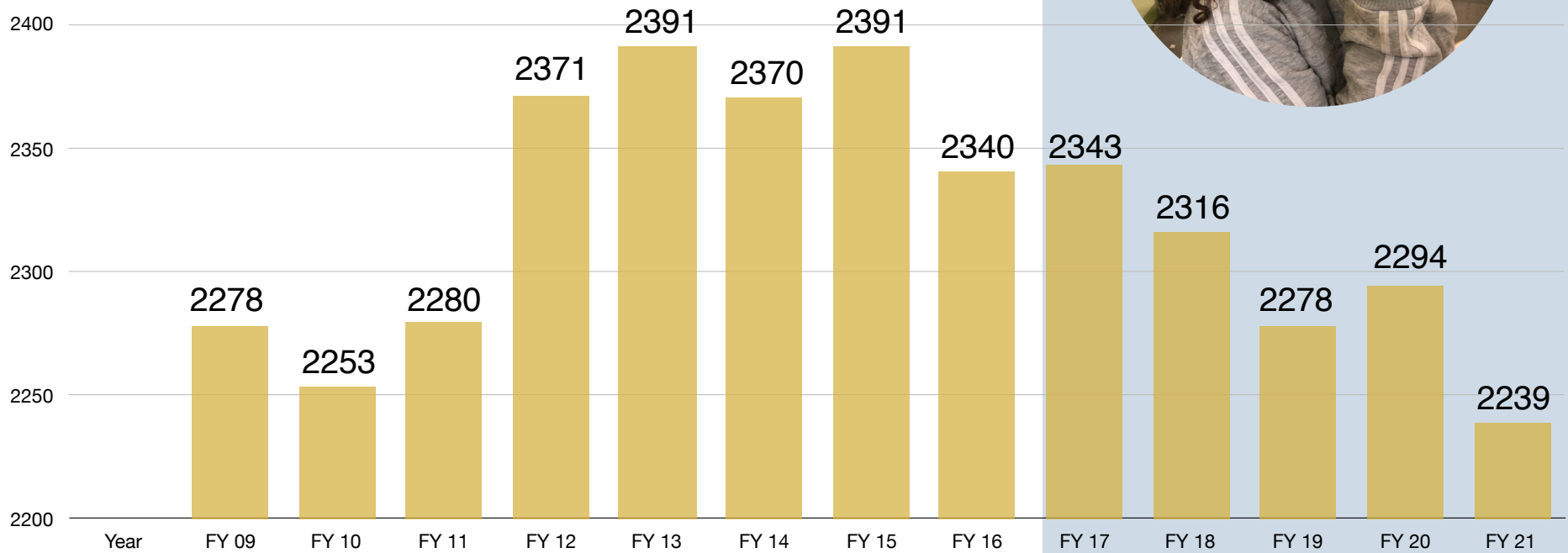
Appropriation

■ Appropriation ■ Supplemental



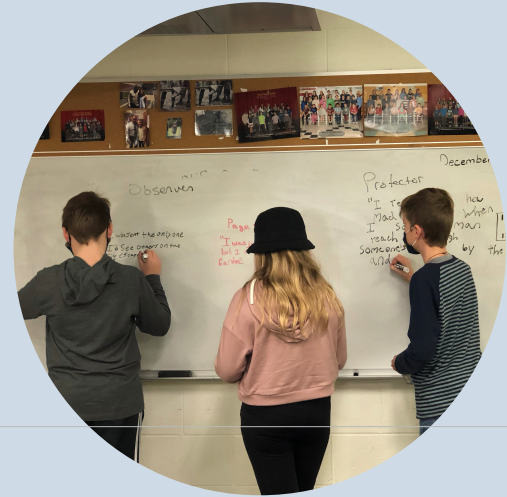
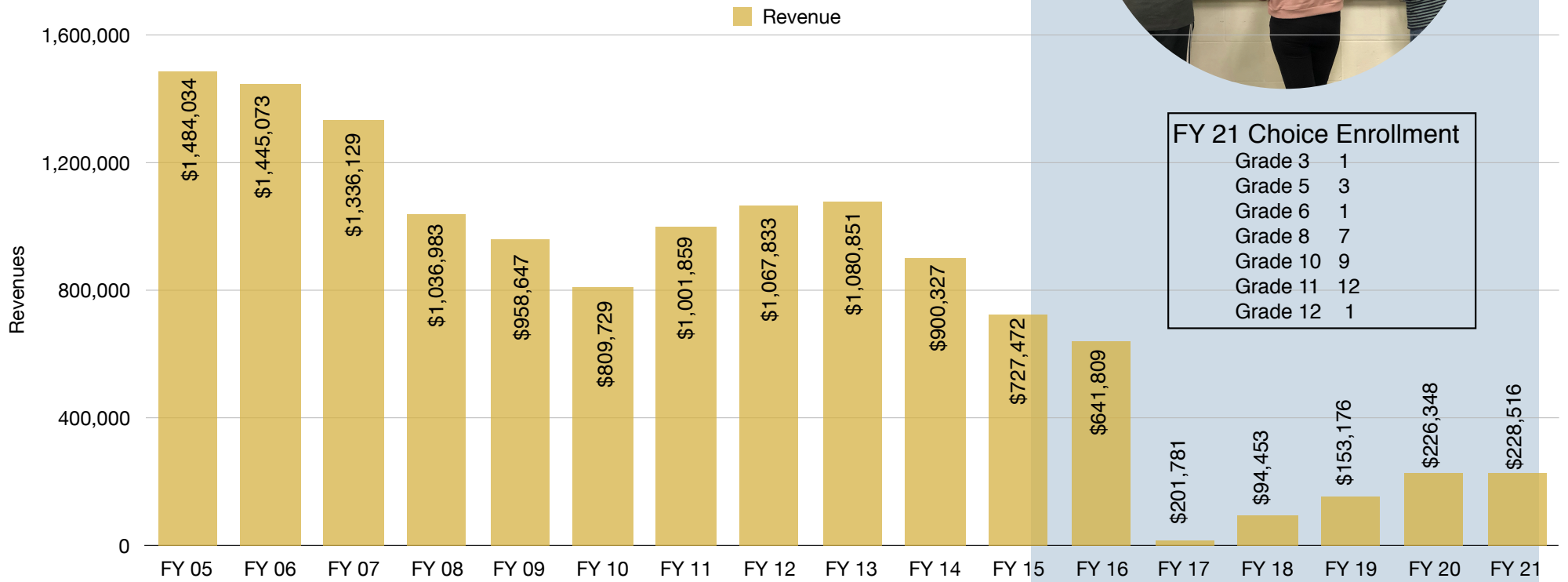
TRENDS

Enrollments



TRENDS

School Choice Revenue

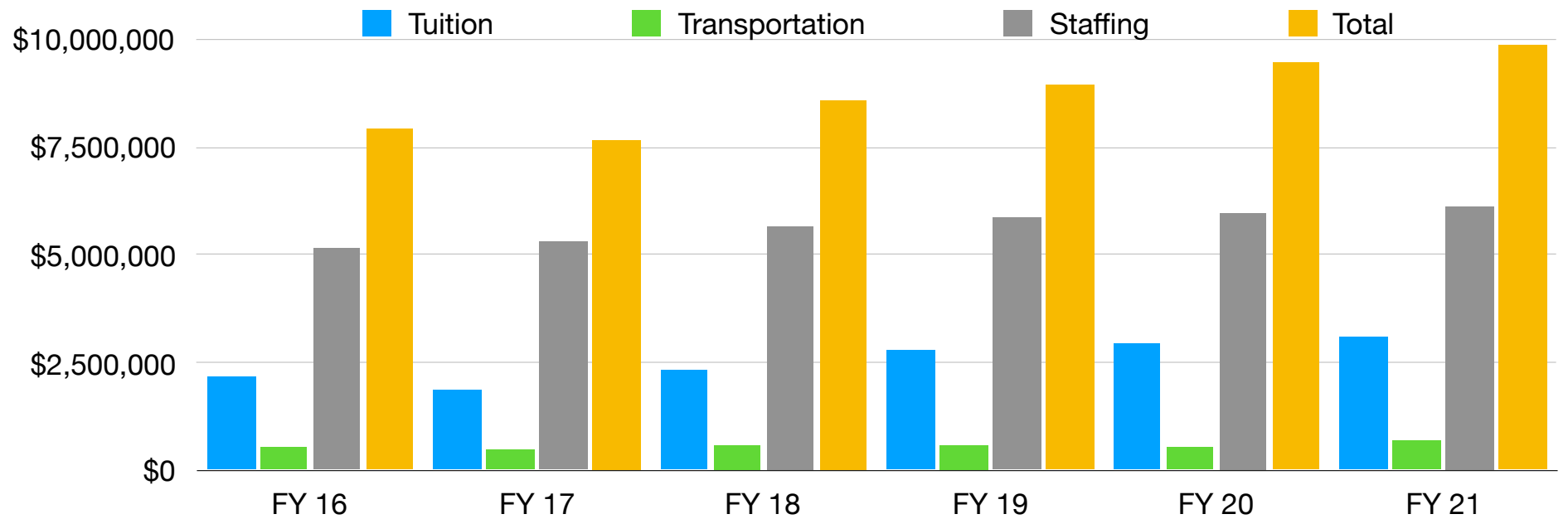


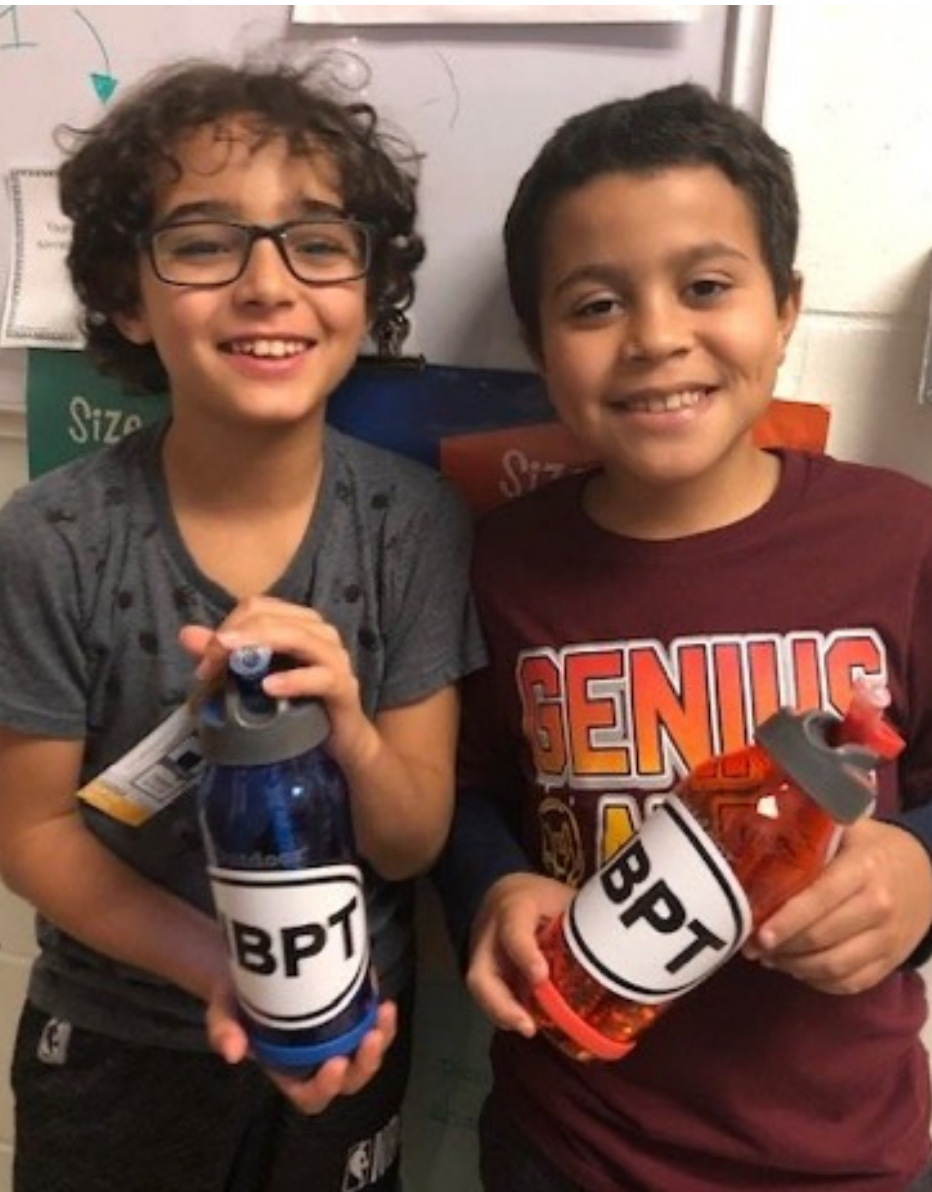
Grade 3	1
Grade 5	3
Grade 6	1
Grade 8	7
Grade 10	9
Grade 11	12
Grade 12	1

TRENDS

Special Education

Year	Tuition	Transportation	Staffing	Total
FY 16	\$2,189,468	\$548,495	\$5,169,047	\$7,907,010
FY 17	\$1,847,968	\$474,319	\$5,323,502	\$7,645,789
FY 18	\$2,327,569	\$585,643	\$5,668,839	\$8,582,051
FY 19	\$2,768,498	\$590,978	\$5,889,735	\$8,949,211
FY 20	\$2,922,137	\$547,949	\$5,967,134	\$9,437,220
FY 21	\$3,101,477	\$662,000	\$6,105,386	\$9,868,863





BUDGET OVERVIEW

ESSER II Grant

Central Office Reorganization

School-Based Staffing Recommendations

FY 22 Working Budget Summary

FY 22 Revenue Projections

FY 22 Preliminary Expense Projections

Budget Process / Next Steps

ESSER II - Allocation: \$988,743 **Two Year Grant: FY 22 and FY 23**

Stipends / Staffing

Summer School Programming (1yr)	\$40,300
FTB Math Instructional Coach (2yr)	\$65,000
Behavioral Health Coordinator (2yr)	\$50,000
NHS / Nock Essential Partners (2yr)	\$10,000
Molin School Interventionist (1yr)	\$65,000

Total = \$230,300



Instructional Technology

Lease for Chromebooks (2yr)	\$50,626
6th Grade Chromebooks (2yr)	\$60,000
Bresnahan Chromebooks (1yr)	\$48,814
Middle School Tech Software (1yr)	\$14,992
Google Meets Lease (1yr)	\$10,000
Zoom (1yr)	\$6,000
NHS Lic Enrichment Program (1yr)	\$7,000
NHS Lic PSAT Grade 10 (1yr)	\$5,000

Total = \$202,432



ESSER II - Grant Summary Continued

Supplies / Materials

School Supplies (1yr) (Dividers/PPE/Dividers/Awnings etc)	\$150,000
Assessment Testing / Development (1yr)	\$14,600
Storage Containers (Furniture) (1yr)	\$13,650
Total = \$178,250	

ESSER II Summary

Stipends / Salaries	\$230,300
Instructional Technology	\$187,440
Supplies Materials	\$178, 250
Total = \$595,990	
ESSER II Remaining Funds (Yr. 2)	<u>\$214,503</u>



Optimizing **Organizational Design and Operations** (*Central Office Reorganization*)

Stipends / Staffing

Director of Communications & Instructional Technology (Restructured Existing District Position)	\$20,000
Literacy Coordinator Grades (6-12) (Secondary Literacy Focus)	\$70,000
Behavioral Health Coordinator (Additional Funding from ESSR II Grant - SEL Program Focus)	\$50,000
.5 Payroll Clerk (Human Resource Administrative Assistant Focus)	\$20,000

Total = \$160,000



Optimizing **Organizational Design and Operations** (*School-Based Staffing Recommendations*)

Bresnahan Preliminary Budget Requests

Additional Grade 2 Teacher (Enrollment Numbers)	\$65,000
Technology Integrator (Instructional Technology Focus)	\$69,526
Language Based IA (Special Education Program Support)	\$31,425
Total = \$165,951	

Edward G. Molin Preliminary Budget Requests

Interventionist (Student Support Regression)	\$65,000
Language Based Teacher (Special Education Program Development)	\$65,000
Instructional Assistant (Special Education Program Development)	\$29,330
Total = \$159,330	



Optimizing **Organizational Design and Operations**

(School-Based Staffing Recommendations)

Rupert A. Nock Preliminary Budget Requests

2 World Language Teachers (Added to Grade 6 Teams)	\$130,000
.6 Reading Teacher (Instructional Technology Focus)	\$38,585
Language Based IA's (Special Education Program Support)	\$31,425
Total = \$200,010	

Newburyport High School Preliminary Budget Requests

TLC Teacher (Student Support Therapeutic Program)	\$65,000
College & Career Counselor (Special Education Program Development)	\$65,000
.5 Out of District & Grade 8 Caseload (Special Education Program Development)	\$32,500
.2 Math Teacher (Intervention Support)	\$13,000
.1 Reading Teacher (Intervention Support)	\$7,300
Total = \$182,800	



FY22 Summary of Working Budget

	Preliminary FY22	Percentage (Increase/Decrease)
FY22 Preliminary Budget	\$38,224,392	7.02%
FY22 Preliminary Revenue	\$36,740,221	2.98%
Estimated Shortfall	\$1,484,170	(3.9%)
ESSER II Grant	\$595,990	
Total Preliminary Budget	\$38,820,382	

REVENUE **FY21** AND **FY22**

Revenue Source	FY21	FY22	Change	Percentage
City Appropriation	31,962,563	32,953,403	990,839	3.1%
Medicaid	110,000	110,000	0	0
Choice Tuition	228,516	251,000	22,484	9.84%
Fund Balance	798,439	500,000	(298,439)	-37.38%
Circuit Breaker	1,124,900	1,109,318	(15,582)	-1.39%
ABLE Grant	500,000	500,000	0	0
Title 1	200,000	200,000	0	0
Athletic Revolving	296,500	296,500	0	0
Transportation	105,000	180,000	75,000	71.43%
Swasey	140,000	140,000	0	0
Kindergarten Revolving	50,000	300,000	250,000	500%
Pre-School Rev.	200,000	200,000	0	0
Total Revenue	35,715,919	36,740,221	1,024,302	2.98%

PRELIMINARY EXPENSES FY22

Cost Center	FY21	FY22	Change	Percentage
Bresnahan	7,432,159	8,007,734	575,576	7.74%
Molin	3,423,821	3,682,195	258,375	7.55%
Middle	5,374,717	5,789,237	414,520	7.71%
High	9,017,881	9,659,345	641,465	7.11%
System-Wide	10,467,342	11,085,880	618,538	6.39%
Total	35,715,919	38,224,392	2,508,473	7.02%

Next Steps / Budget Process

- | | |
|------------|---|
| Oct - Dec: | Principals meet with School Councils Budget Input |
| November: | Budget materials sent to Leadership Team |
| January: | Budget documents due at Central Office |
| Jan - Feb: | Central Office meets with budget managers |
| February: | Preliminary Budget Overview |
| March: | Ongoing Budget Deliberations with Leadership Team Priority List |
| April: | Public presentation on School Budget |
| April/May: | Budget presentations with School Committee / full budget to School Committee May 2021 |
| May: | Budget to City |

