

# Budget and Finance Committee

**4/17/24 6:30 PM**

**Meeting Post:** <https://www.cityofnewburyport.com/budget-finance/events/347536>

**Roll:**

**B/F:** Zeid, Harman

**Additional:** Shand, McCauley, Wright, Donahue

**Staff:** Turner, Manning, Port, Vining

**Agenda:** Existing Committee, Exiting Committee Amended, Staying in Committee

**• ORDR00557\_04\_08\_2024 FY25 CPC Recommendations (COTW)**

- If date isn't shown was discussed on 4/16 (rolling minutes)

#	Title	Recommended (CPC)	Council Action	Notes
1	YWCA Market St., Apartments	\$15,750		<ul style="list-style-type: none"><li>• <b>4/16</b></li><li>• David Webster</li><li>• Old buildings that need to be protected</li><li>• 10 units of affordable house</li><li>• 8 for previously homeless</li><li>• 2 for disability or nursing home care</li><li>• These units are very low income, income at or below 50% of low median income, or possibly 30%</li><li>• It was formerly an antique home</li><li>• Trying to seal it up</li><li>• And protect integrity</li></ul>

				<ul style="list-style-type: none"> <li>• Have contractor lined up that has provided as estimate</li> <li>• Withing 30 days to get this going</li> <li>• JM – Explain how is building is being maintained now</li> <li>• JM – Don't get more units</li> <li>• JM – Keep a set of affordable housing</li> <li>• JM – How will program work to maintain going forward</li> <li>• Extremely low income housing. Rents are between \$550-\$750.</li> <li>• Y is feeling inflation, cost of insurance</li> <li>• Rents are fixed</li> <li>• Operating budget for maintenance</li> <li>• Not a regular maintenance event, 10-15 year maintenance event</li> <li>• Given restricted level income</li> <li>• SZ – any funds towards this</li> <li>• Mike Disette – new units on the back side</li> <li>• John Feehan – would want John to answer that</li> <li>• BH – Multiple letters from support as well as from AHT</li> <li>• Motion to approve, BH/SZ, 2-0</li> </ul>
2	Custom House Masonry Restoration Supplemental	\$20,000		<ul style="list-style-type: none"> <li>• <b>4/16</b></li> <li>• James Russell</li> <li>• New resident of Newburyport</li> </ul>

				<ul style="list-style-type: none"><li>• Half a million dollars has been given towards this purpose</li><li>• We had a nor-easter recently and it was necessary it was proven by this storm</li><li>• Water infiltration, north and east faces on the building</li><li>• One of the windows had a quart of water</li><li>• Hope to get going to get going on this in September</li><li>• Substantially completed portico now</li><li>• Further examination, patching to do a full cut</li><li>• Mike Dissette – less than the ask, we had more asks than money available. It was moving dollars amount where they would do the most could</li><li>• Fill the difference</li><li>• James – will need to fill the gap here, project will need to stay the same</li><li>• Not going to hear about grants until August/September. Want this project done early September. Would prefer to start as soon as possible</li><li>• Not during Summer due to summer</li><li>• Amelia Peabody perhaps but haven't been successful in the past.</li></ul>
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				<ul style="list-style-type: none"> <li>• BH – A number of grant proposals declined in the past years. Any thing that would encourage you</li> <li>• 4 months into the game here, not sure (James)</li> <li>• Specificity may appeal of this need. It's not a broad campaign. Scraping mortar isn't the most exciting granting authority.</li> <li>• Need more work</li> <li>• Damage, etc</li> <li>• Ability to attract donations</li> <li>• Would like to seal building</li> <li>• May be an expansion of project may need to do more flashing windows, etc. 6 had leaks, etc.</li> <li>• BH – Is this part of a phased approach</li> <li>• There was a full report that looked at strategically. There was a lead architect who lead that. Looks at everything from electrical to climate control, museum for artifacts</li> <li>• ADA access, can we solve for it</li> <li>• Motion to approve, BH/SZ 1-1</li> </ul>
3	Meeting House Emergency Room Replacement	\$64,000		<ul style="list-style-type: none"> <li>• <b>4/16</b></li> <li>• Rebecca Bryan, Doug</li> <li>• Douglas Latham, member of facilities</li> <li>• Last replaced roof in 1997</li> </ul>

				<ul style="list-style-type: none"> <li>• Most recently have had several leaks in November of last year</li> <li>• Structural issues, ceiling joists</li> <li>• Had structural engineer and provided report</li> <li>• All of that came to \$100k</li> <li>• Congregation will raise funds and also raised funds</li> <li>• Solutions in place to try and raise additional funds</li> <li>• Final Stages of working out contract</li> <li>• Start next or in June</li> <li>• Family foundation awaiting this approval for half</li> <li>• Restriction is in place</li> <li>• JM – Preservation Restriction for church itself</li> <li>• Meeting house and church are the same building</li> <li>• Completion within a couple of weeks unless significant issues</li> <li>• Motion to approve BH/SZ, 2-0</li> </ul>
4	The Perkins Art and Research Center Phase II	\$68,000		<ul style="list-style-type: none"> <li>• <b>4/16</b></li> <li>• BEthany Groff Dorau</li> <li>• This is to move research information to a stable environment</li> <li>• This is for storage and racks and coursels and things along those lines</li> <li>• Electrical project was in the cushing house</li> </ul>

				<ul style="list-style-type: none"> <li>• This is for another building on the campus</li> <li>• Next CPC project is for landscape restoration. That has been completed.</li> <li>• Provide access to fruit st.</li> <li>• Phase I was installation for art storage, work to stabilize</li> <li>• They will be installed in 6-8 weeks</li> <li>• Building envelope is secured</li> <li>• Last 2 floors will go for shelving</li> <li>• Cost savings possible from phase I and phase II, same company</li> <li>• Residents can attend museum free</li> <li>• BH – you have a lot stored in Cushing house library, will relocate</li> <li>• BH – do you have plans for space that is created</li> <li>• Applicant – we will do space plan</li> <li>• BH – This completes everything for storage projects</li> <li>• Applicant – always something else</li> <li>• SZ – Can you raise gap funds</li> <li>• Motion to approve – BH/SZ, 2-0</li> </ul>
5	Atkinson Common Rock Tower Restoration	\$100,000		<ul style="list-style-type: none"> <li>• <b>4/16</b></li> <li>• Phase II of this project</li> <li>• Phase I of this project was to coat the floor and ceilings.</li> <li>• Stone tower</li> </ul>

				<ul style="list-style-type: none"><li>• Water is erode the materials (there is no roof)</li><li>• 5-6 years ago, Belville funded initial phase to replace stair</li><li>• Present water destruction, cleaned up scuppers</li><li>• This year is to work on the exterior stones, base of exterior has been repointed</li><li>• Scaffolding and start repoint</li><li>• Phase II of Phase V which is large project</li><li>• Local historian to get this on historic register to get grants</li><li>• Contractor to this, quote was used to inform the amount</li><li>• Work last year took about 2.5 months, roughly the same</li><li>• Phase III is to do the walls and some kind of roof</li><li>• Phase IV new stair (temp now) made of pressure</li><li>• Phase V rebuilding access to basement</li><li>• BH – speak to the vision, long-term</li><li>• BH – What is the value</li><li>• BH – architectural feature</li><li>• SPM – The parks commission and parks alliance would like to see</li></ul>
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				<p>people be able to access this at some point</p> <ul style="list-style-type: none"><li>• Surprisingly large</li><li>• HS – Mentioned trying to get on register</li><li>• HS – do you think you can and what kind of grants</li><li>• SPM – We think this will be listed. Once you file you can ask for grants</li><li>• SPM – there are some hefty grants</li><li>• CP – Bought a brick to put in there with name</li><li>• SPM – think there may be a plaza near plumber ave</li><li>• JM – of 3 remaining phases, plan for after restoring. Maintaing it?</li><li>• SPM – Imagine once there is something on top. It'll be a lot less maintenance</li><li>• JM – Don't want to come back to doing this again</li><li>• SPM – divert water away to avoid this</li><li>• CP – Why not do the roof the first</li><li>• CP – we think it's about \$200k</li><li>• SZ – harder to change once listed</li><li>• SPM – shouldn't be the case</li><li>• SZ – what about gap</li><li>• SPM – added 10% contingency</li><li>• JD – Happy to hear there is still fundraising</li></ul>
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				<ul style="list-style-type: none"> <li>• JD – might be something open to the public</li> <li>• Jane Snow, 9 Coffin St. – This was a playground used as a child. Hope that we continue to finish because has a lot of historic value</li> <li>• Motion to approve BH/SZ, 2-0</li> </ul>
6	Rehabilitation of the Firefighters Memorial	\$65,000		<ul style="list-style-type: none"> <li>• Held for Monday 4/22</li> </ul>
7	Braunhardt Bike Trail Master Plan	\$25,000		<ul style="list-style-type: none"> <li>• <b>4/16</b></li> <li>• Recommendation of the \$25k</li> <li>• Reduce it to that of \$75k based on mass trails application that the City has in that required a match</li> <li>• \$75k was about the amount requested to the grant program</li> <li>• This would provide the 25% match</li> <li>• The old I95 corridor</li> <li>• It is informally used by some of the public</li> <li>• The infrastructure is decaying</li> <li>• Some volunteer work over the year</li> <li>• It needs a vision, what does City want this to be</li> <li>• Planning effort to a consultant to figure it out</li> <li>• Design and permitting</li> <li>• Corridor is so wide, divided way with a bike path and ped walkway because it is so wide</li> </ul>

				<ul style="list-style-type: none"><li>• Lot of opportunities has invested next to nothing</li><li>• Some feeling is that the time is right to try and help this out.</li><li>• About a year to put something together in terms of a plan (maybe 9 months)</li><li>• Really depends on funding</li><li>• BH – 25% match?</li><li>• Is that grant dependent on this</li><li>• We may get those funds but we can't accept if we don't provide the 25%</li><li>• BH – what about the other parts</li><li>• There is a neighborhood there</li><li>• There are some parking areas</li><li>• JD – This is a blighted old spot</li><li>• JM – Parks Commission did study for a pump track</li><li>• JM – do we have any of their feedback of their feedback.</li><li>• SPM – Coming later</li><li>• JM – Is the \$25k sufficient</li><li>• JM – What would be deliverables</li><li>• There would be public meetings, consultant would be doing inventory and conditions assessment</li><li>• You would get a report</li><li>• SZ – Sounds like a huge project</li><li>• Part of an attempt to figure out there is a consensus here</li></ul>
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				<ul style="list-style-type: none"><li>• One of the end of the spectrum, minimal work, make it a bit safer</li><li>• The other end, would be a full scale project</li><li>• Alternatives analysis</li><li>• Fair bit of spread of this a more major project, longer term thing</li><li>• Fair amount of grant money out there. This would be a diff project than Clipper City Rail Trail, not through populated. Has some drainage</li><li>• Different space here never focused, trickle of use</li><li>• SZ – What happens if you don't get the \$100k grant</li><li>• Scaled back approach</li><li>• CP – Strikes me that this trail is little trail use. Parking. Can you expand</li><li>• Physically there is an ability</li><li>• BH – Birth large scale, inventory, constraints, what is there</li><li>• BH – Larger scale project, let them begin that understanding the situation.</li><li>• BH – Level of decay</li><li>• Jane Snow – 9 Coffin St. – Look at all the projects. Embark on something new, rather see money finish something</li><li>• Motion to approve, SZ/BH – 1-1</li></ul>
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8	William Lloyd Garrison Interpretive Sign Panel Replacement	\$2,265		<p><b>4/17</b></p> <ul style="list-style-type: none"> <li>• Sign installed 11 years ago</li> <li>• Outside of warranty period</li> <li>• Most high pressure laminate signs held up fine. For some reason this one is delaminating for a little while</li> <li>• Just needs to be replaced.</li> <li>• Increasing focus on Garrison</li> <li>• Trying to replace with new material than prior</li> <li>• Will update the picture compared to existing panel. Relatively small fee to update that.</li> <li>• AK – This is under recreation category</li> <li>• Part of rec amenities</li> <li>• AK – We have public arts committee. Do we have policy sign</li> <li>• Sign has had standard since Brown Sq project, followed on rail trail and in other spots downtown and private developers has picked up at Towle Building</li> <li>• Motion to approve AK/BH, 3-0</li> </ul>
9	Central Waterfront Boardwalk Recon. Feasibility Study	\$75,000		<p><b>4/17</b></p> <ul style="list-style-type: none"> <li>• Geordie Vining for application</li> <li>• Installed in 2002</li> <li>• Ipe timbers 3"x8" timbers. Most have done fine</li> <li>• Increasing number are problematic</li> </ul>

				<ul style="list-style-type: none"><li>• Rotting or flaking</li><li>• Increased trip hazards from those boards</li><li>• Replacement of a couple of boards some concrete.</li><li>• Have not been able to keep up with issue.</li><li>• Could go from maintenance enhanced all the way to replacement</li><li>• Then there is a resiliency question of raising the boardwalk, etc</li><li>• Flooding that we have seen</li><li>• Full reconstruction problem is tie ins with multiple points, all the pathways, etc. Everything would be affected if we raise the boardwalk</li><li>• Need to come to public consensus critical facility</li><li>• With this 75k need to do an RFP, cost proposals from different firms</li><li>• Main idea is that these firms would do existing conditions. We don't have that right now and underneath, etc</li><li>• Stringers need to be replaced all of them or just some of them</li><li>• Materials analysis</li><li>• Plastic lumber or going back to pressure treating</li><li>• Approximately 1 year to complete to the study</li></ul>
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				<ul style="list-style-type: none"><li>• This is something that is looked at is more immediate, reaching a tipping point</li><li>• Invested quite a bit in new park</li><li>• People are asking when are you going to work on the boardwalk</li><li>• It's not just a handful anymore, would hope to roll into something</li><li>• Hope that it is structurally ok and then just repair the top part. Safety and user experience that is the issue</li><li>• Boardwalks are made to be flooded. Does take them out of commission as stormwater recede but it's OK</li><li>• Need to consider that but anticipate doing in the future</li><li>• JD – Clarify stringers are looked at</li><li>• GV – yes, clearly part of problem</li><li>• JD – When was last time stringers were replaced</li><li>• Stringers are 40 years old</li><li>• JD – really a year</li><li>• Hopefully less but haven't gone out to a contractor yet</li><li>• JD – How will the explore yes</li><li>• They will look and everything but have to define this.</li><li>• AK – Waterfront Trust – know they are supportive. Own a majority part of it. We do the maintenance.</li></ul>
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				<p>Depending on how much that will cost.</p> <ul style="list-style-type: none"><li>• AK – With bulkhead and park, is there anything to leverage</li><li>• AK – Is the bulkhead work done?</li><li>• We were talking about this quite a bit with marine engineers (seawall)</li><li>• No issue with raising bulkhead does not preclude anything.</li><li>• Park project is a big project would have been a much larger project with bulkhead. We didn't include boardwalk in project. Would add a couple million dollars to that project, that was nixed.</li><li>• Don't have cost estimates to retrofit, that's a serious issue.</li><li>• Need to have that as part of conversation</li><li>• SZ – any conversation with Trust about sharing in this cost</li><li>• They did have a conversation on and off. 50k towards bulkhead. They felt they had done their part</li><li>• That's going to be an ongoing question in terms of applying to boardwalk. Coordinate with the trust. Seeking some level of funding to help with this along the way.</li></ul>
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				<ul style="list-style-type: none"> <li>• SZ – Raising the boardwalk seems highly unlikely</li> <li>• Community doesn't necessarily agree with the public. Arrive with more people on that.</li> <li>• At least have a fiscal grip on it</li> <li>• SZ – Can we make things better now</li> <li>• WFT and City via DPS have been doing some work along those lines</li> <li>• It clearly hasn't been enough.</li> <li>• Ongoing needs at worst areas but does seem clear way has been approached to date hasn't worked or in some case has just made it worse. Concrete patches held moisture which harmed wood</li> <li>• BH – Commit to raising boardwalk</li> <li>• <b>Motion to approve AK/SZ, 3-0</b></li> </ul>
10	Inn St. and Patrick Stracy Sq Restoration	\$56,250		<ul style="list-style-type: none"> <li>• <b>4/17</b></li> <li>• Kim Turner</li> <li>• Originally applied for Byron Matthew Plaza and Patrick Tracy Square</li> <li>• Were put in during urban renewal</li> <li>• Haven't gotten a lot of attention</li> <li>• Starting to heave bricks, etc</li> <li>• Last year, approved lights and those are in process</li> <li>• And this is try and improve these parks</li> <li>• Provided cost breakdown by the area</li> </ul>



				<ul style="list-style-type: none"> <li>• In process of deliberation, tackle one of the 3 areas and that was Patrick Tracy Square</li> <li>• Leveling out the bricks</li> <li>• From behind sidewalks to the rear line</li> <li>• Contractor</li> <li>• These are half bricks</li> <li>• Quote from Allied</li> <li>• BH – do you have a sense of timing</li> <li>• We're thinking probably sometime to fall</li> <li>• Jane Snow 9 Coffin Snow – agree</li> <li>• JD – Think heard half bricks, what does that look like for half bricks</li> <li>• Half size means half depth</li> <li>• May have been laid on hard surface</li> <li>• <b>Motion to approve AK/BH, 3-0</b></li> </ul>
11	Woodman Park Basketball	\$98,563		<ul style="list-style-type: none"> <li>• <b>4/17</b></li> <li>• Similar theme</li> <li>• Project was approved last year for phase I</li> <li>• This is one of the few rec assets in west end</li> <li>• Last year approve \$57,570 project to improve accessibility, railroad tie stairs.</li> <li>• Switchback installed</li> <li>• Things in construction</li> </ul>

				<ul style="list-style-type: none"> <li>• Phase II looks at the court which hasn't been touched in 15 years</li> <li>• No longer candidate for resurfacing</li> <li>• Needs to be reinstalled and update some of the benches and stuff</li> <li>• AK – Great to see attention on this park. Next phase. Is there a plan</li> <li>• AK – What is plan. Lots of conversation on this.</li> <li>• Next plan is probably to work on parking</li> <li>• Parks division has some thoughts on the trees</li> <li>• Some pruning, etc</li> <li>• Open to it</li> <li>• Timeline this year</li> <li>• May be some left over funding from last year and put into next year</li> <li>• Motion to approve AK/BH, 3-0</li> </ul>
12	Nock Tennis Courts Phase II	\$474,560		<ul style="list-style-type: none"> <li>• <b>4/17</b></li> <li>• 2 courts were built 2 years ago on Johnson</li> <li>• Well received, get a lot of use</li> <li>• Friends of Tennis approached, need more.</li> <li>• Want to do tournaments</li> <li>• Think they can fit 3 more courts. Think may be 2 more courts</li> <li>• There is some space</li> <li>• That way they could host</li> </ul>

				<ul style="list-style-type: none"> <li>• And donation 20k</li> <li>• 4 is minimum for a tournament</li> <li>• AK – Do they have lighting</li> <li>• Not now</li> <li>• JM – Is this plan to do 2 or 3</li> <li>• Plan is to go to schematic to figure out whether 3 can fit</li> <li>• Amount requested is for 3 but will they fit</li> <li>• JM – specifying vendor</li> <li>• Not anymore, now they will go to bid</li> <li>• Request would go down if 2</li> <li>• AK – For Tournaments, do they need lighting</li> <li>• Not part of this scope</li> <li>• BH – Packing them in. Encroachment on skate park or everything together</li> <li>• They feel that they would have enough additional room but they don't want to get into the field</li> <li>• <b>Motion to approve, AK/BH, 3-0</b></li> </ul>
13	Hill St. Gardens	\$35,000		<ul style="list-style-type: none"> <li>• <b>4/16</b></li> <li>• Karen Blustein, Back Bay Association</li> <li>• Replace old fence along Hill St.</li> <li>• Replace the fence with a nicer fence</li> <li>• Move it back a little</li> <li>• Talked to DPS, agree to project. More green space for neighborhood</li> <li>• Phase I replace the fence</li> </ul>

				<ul style="list-style-type: none"> <li>• Next year maybe add some plantings and add some art</li> <li>• CP – Is this City property</li> <li>• Yes</li> <li>• Same maintenance that they are doing now</li> <li>• They can just blow the leaves through it yet</li> <li>• JM – Not transferring any land</li> <li>• Correct</li> <li>• JM – Just a new fence</li> <li>• Correct</li> <li>• Neighborhood</li> <li>• BH – Back Bay Neighborhood Association</li> <li>• Put together by a resident, have gone to cemetery, block parties, collect food for local pantries, tries to help</li> <li>• HS – Can attest that they are active. They are doing a good job</li> <li>• JD – Wanted to speak to this</li> <li>• JD – Concur with at large, block party is fun</li> <li>• JD - Blighted fence</li> <li>• Motion to approve BH/SZ – 2-0</li> </ul>
14	Lower Atkinson Common Improvement	\$231,589		<ul style="list-style-type: none"> <li>• <b>4/17</b></li> <li>• Heavy used</li> <li>• Clubhouse</li> </ul>

				<ul style="list-style-type: none"><li>• 33 angled parking spaces to back out into Merrimac</li><li>• Parking is challenging</li><li>• Presentation given</li><li>• Phase 1 525k for playground, done</li><li>• Phase 2 is another 500k</li><li>• Drainage problems</li><li>• Bring parking into the park and adding a sidewalk on frontage from Moulton to Plumber</li><li>• Handicapped parking and drop off</li><li>• Queuing for 7 cars and 1 bus</li><li>• Some trees</li><li>• Final phase is renovate court and turn it into multi use, not considered right now</li><li>• 72 parking space parking</li><li>• BH – Support safety aspect and removing parking from street</li><li>• BH – At least 3<sup>rd</sup> Ward 4 Councillor working on that</li><li>• BH – Thank you to admin</li><li>• BH – Creative and thoughtful funding sources</li><li>• AK – Want to see this get this done. Don't know if I like the use of ARPA on this would like to see used last elsewhere</li></ul>
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				<ul style="list-style-type: none"><li>• AK – A lot of money on this park, unfortunate we have to use ARPA this week</li><li>• Mike Disette – Sidewalks specifically excluded from CPC. Bright line</li><li>• Ditto – in terms of stormwater, that could be eligible use of CPC funds. The City’s ask point of view was trying to ease burden on CPC funding</li><li>• SZ – Just want confidence that abutters are happy</li><li>• BH – Did site walks, had conversations, read comments headlights</li><li>• BH – With a lot of doors is that we’ve litigated this and safety concern is paramount and has full support. Traffic safety is really</li><li>• SZ – And Pioneer League</li><li>• KT – They are happy yes, they are funding a portion of netting</li><li>• SZ – Will we be done with this</li><li>• DPS Director thinks this will help and will make things safer.</li><li>• Perhaps little things</li><li>• BH – This completes a section in ped safety and maybe a flashing beacon</li><li>• JM – Yes, this completes safety zone. Had to be done incremental part but testing</li></ul>
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				<ul style="list-style-type: none"> <li>• JM – Public feedback, etc. Sidewalks both sides. No parking on side during game times. Won't reduce speeds but will increase visibility</li> <li>• Jane Snow – 9 Coffin St. Was basketball covered by Morrill Foundation. Concern over sidewalk. Jump the curb</li> <li>• Motion to approve BH/AK, 3-0</li> </ul>
15	Min. Additional to meeting housing 10%	\$118,306		<ul style="list-style-type: none"> <li>• <b>4/17</b></li> <li>• Minimum to get up to 10%</li> <li>• 2 options – one is to community housing reserve similar to open space reserve and then sits in CPC</li> <li>• Or go to AHT</li> <li>• More efficient</li> <li>• AK – Letter to CPC they do identify programs which would benefit. Rental benefit, feel that it is great and keep them relevant</li> <li>• AK – What else could be funds be used for</li> <li>• SZ – Hope that we consider option 2 in the future</li> <li>• JD – What other uses could be. Can there be some use for emergency repairs for people in trouble</li> <li>• CDBG – Community Development Block Grant in the past did have a</li> </ul>

				Housing Rehab Program in the 2000's <ul style="list-style-type: none"> <li>• Balance in the fund \$20k leftover</li> <li>• Funded from liens that had that project</li> <li>• Kind of orphaned</li> <li>• Motion fo approve AK/BH, 3-0</li> </ul>
<b>Obligations</b>				
NHS Stadium Bond Payment	\$122,880			<ul style="list-style-type: none"> <li>• 4/17</li> <li>• These are obligations</li> <li>• This is the estimated full debt service, will be issued next month</li> <li>• Conservative estimate</li> <li>• Motion to approve collectively, AK/BH 3-0</li> </ul>
Cherry Hill Soccer Bond	\$11,540			
Fuller Field Bond Payment	\$48,750			
Market Landing Bond Payment	\$280,000			
Administrative Costs	\$14,000			

**Public Comment:**

See above

**Motion to adjourn:**

Motion to adjourn 3-0, 8:19pm

**Recording:**

[https://us02web.zoom.us/rec/share/5RNWgNhg\\_mS8Hjlt2pTbPjmKW2y0zXSOOnQmxqEELlclNmWbHvdFikZSo0zJf-Sc1.gDnfwa2SRqKPaoiT](https://us02web.zoom.us/rec/share/5RNWgNhg_mS8Hjlt2pTbPjmKW2y0zXSOOnQmxqEELlclNmWbHvdFikZSo0zJf-Sc1.gDnfwa2SRqKPaoiT)