

## Budget and Finance Committee

**5/25/23 6:00 PM**

**Meeting Post:** <https://www.cityofnewburyport.com/budget-finance/events/331436>

### **Roll:**

**B/F:** Khan, Zeid, Wright

**Other Members:**

**Staff:** Manning

**Agenda:** (green = coming out of cmtc, pink = coming out of cmtc amended, yellow = staying in cmtc)

### **• TRAN00154 05 22 2023 DPS: General Fund-Free Cash \$253,294.14 & Snow & Ice-Labor \$17,840.72 to Snow & Ice-Expenses \$271,134.86**

- EM - Costs were very higher than ever
- EM – Cost of contractors, materials
- SZ – do we commit to contractors?
- EM – City offers fixed contract for set price, no promised hours
- SZ – any better next year?
- EM – don't see it getting any better for contractors, maybe chemicals
- SZ – any change for snow and ice for next year? Budget
- EM – no but some reoccurring costs that probably should go to another line so there is a reclassification of those into highway budget. 2 snow plows in highway budget and also some stipends that are paid out to help with snow.
- EM provided updated free cash sheet
- AK – what was transfer last year
- EM – 222k or so
- EM – memo shows history
- **Motion to recommend approval AK/MW, 3-0**

### **• TRAN00155 05 22 2023 Health Insurance: General Fund-Free Cash \$61,195 to Health Insurance Premiums \$61,195**

- Underbudgeted coming up short for June, need to pay
- No change in rates for FY24 but came up short so budget reflects
- **Motion to recommend approval, AK/MW, 3-0**

**• TRAN00156 05 22 2023 Fire Dept: FIR Dues & Memberships \$1,291.54 to Emergency Mgmt. Coordinator \$922.58 & Emergency Mgmt. Deputy Coordinator \$368.96**

- This is to cover as a result of acting
- **Motion to recommend approval, MW/AK, 3-0**

**• TRAN00157 05 22 2023 Police: POL Fuel/Oil Vehicle \$8K, POL Misc. Supplies \$2K, & POL MIS/Comm. \$2K to POL Maint-Equipment \$12K**

- EM - Generator and oil tank failed, that chewed into budget
- EM – This is a transfer from within dept.
- EM – Gen/tank have been replaced
- AK – this also serves Data Center
- EM – Yes
- EM – Too much contingency on fuel
- AK – Is the contingency still there in budget
- EM – they did decrease a bit
- **Motion to recommend approval, AK/MW 3-0**

**• TRAN00158 05 22 2023 Library: LIB Salary Librarian \$7K & LIB Salaries Staff \$13K to LIB Purchase Books \$3K, LIB Heat/Electricity \$12K, & LIB Maint-Equipment \$5K**

- EM – they were getting credits from net metering
- EM – they then weren't getting the credits so it had to come back
- EM – lower salary for librarian, vacancies lead to having the funds available
- SZ – generating same number of credits but allocation problem
- EM – yes, NGrid makes this all very hard
- EM – they allow you to make a certain number of changes per year and then it takes a while to take place anyways
- AK – all building municipality for electricity and heat costs
- AK – would be interested because there are so many programs
- EM – yes, understand
- SZ – what happened why keep buying, friends, why no gift?
- EM – they charged less to A/V, they shifted more to books
- SZ – still not understanding
- EM – director could explain better, they got to aggressive
- EM – they got to aggressive
- EM – they overshot the target

- **Motion to recommend approval, AK/MW, 3-0**

### • **ORDR00457\_05\_22\_2023\_FY24\_Revolving\_Funds\_Spending\_Limits (COTW)**

- Setting limits for 2024
- EM – 3 increased May8th and staying the higher limit. Disabilities, Health, and Senior Comm Center Maint were recently increased and stay at increased
- AK – Senior center revolve fund – where does money come from
- EM – rentals of the space
- EM – lease payments from NCM hub also go in there. \$1200/month or so
- AK – how long is the lease for
- EM – we can find out
- SZ – likely not to support, think this is too big for revolve
- EM – can you setup an enterprise fund for golf course or pool
- EM – so few options for pure rec programs
- AK – would a building justify a fund
- AK – spending limits, best practices, is there a threshold
- EM – no it used to be 1% of the tax levy was the maximum but municipal modern act they got rid of that.
- Motion to recommend approval, AK/MW
- Public comment Stephanie Niketic, 93 High St. Revolving fund. \$600k seems very high. Tennis club \$74k. Things could be budgeted.
- **Motion to amend to \$550k, AK/MW, 3-0**
- MW – the next largest one is \$110k so it's 5x the next largest
- AK – by next year can you look more at line-items being incorporated
- AK – How would look if there was a new center, can we look at it next year. What can we do for those costs.
- **Motion to recommend approval as amended, AK/MW, 3-0**

### • **ORDR00451\_05\_08\_2023\_PEG\_Center\_Gift\_Acceptance**

- Parks Department
- SZ – includes purchase, install, etc.
- SZ – worried taking away time even though generous
- AK – how do they know about this need
- EM – believe this group identified the need
- AK – did Parks Commission talk about this

- AK – is there a process
- AK – can we get a letter support
- EM – yes we can try
- EM – think the request for specificity is from parks mgr.
- MW – this is done yesterday from website
- **Motion to recommend approval, AK/MW, 3-0**

**• ODNC00129 11 01 2022 Defining Conflict Rule for Dept. Heads (COTW)**

- Chair provided redlined version for future discussion after budget.

**Public Comment:**

See above, if any

**Adjourn:**

6:43 PM, MW/AK, 3-0

**Recording:**

[https://us02web.zoom.us/rec/share/1EFdWm9\\_g1qVBaHBQDw6rDjcishfR7FOaK4bTb0Zw3OV8CMSq\\_aKxXyi1vXgmYZ-.5AHunu1AoGpiAeap](https://us02web.zoom.us/rec/share/1EFdWm9_g1qVBaHBQDw6rDjcishfR7FOaK4bTb0Zw3OV8CMSq_aKxXyi1vXgmYZ-.5AHunu1AoGpiAeap)