

# Finance Sub-Committee

---

**Date:** April 13, 2023  
**From:** Phil Littlehale  
**Type of Meeting:** Monthly Meeting  
**Time:** 9:30 a.m.  
**Place:** **Central Office –  
Business Manager  
Office**

**Members:** Brian Callahan, Sarah Hall, Steve Cole

**Invited Guests:** Sean Gallagher, Phil Littlehale

---

## Agenda Items

---

Topic	Presenter	Time allotted
• Review and approval of February Minutes	Phil Littlehale	5 Minutes
• Transfers	Phil Littlehale	5 Minutes
• Athletics		20 Minutes
○ Fundraising	Brian Callahan	
• FY24 Budget	All	20 Minutes
• Other Business	All	5 Minutes

---

Other Information

R

---

**NEWBURYPORT SCHOOL COMMITTEE  
FINANCE SUB-COMMITTEE MEETING OF THE WHOLE  
Thursday, February 16, 2023**

**Meeting Convened at 9:40 AM**

**Members Present:** Brian Callahan, Sarah Hall, Steve Cole

**Members Absent:**

**Guests Present:** Sean Gallagher, Phil Littlehale

**CALL TO ORDER:**

Meeting called to order at 9:35 AM.

**MINUTES**

Minutes of the January 12, 2022, meeting were approved.

**TRANSFERS**

None.

**ATHLETICS**

**1. Financials**

Several reports were presented and reviewed including overall results FY19-FY23 YTD, Revolving Account Results FY95-FY22 and FY22 P&L by sport. Student participation numbers were also reviewed.

**2. Fundraising**

A Boys Soccer Fundraiser flyer was reviewed. Discussion again ensued over fundraising policies.

**3. Fees**

Continued discussion on the level of the fees.

**BUSES**

**1. Lowering the Mileage requirement from 2 miles to 1.5 Miles for Grades K-6.**

Lowering the mileage requirement for students in grades K-6 would result in an increase of approximately 50 more students who would be eligible for bus transportation and a decrease of fees collected of approximately \$16,000.

**2. Clarifying the section of the current policy that states bus transportation will be provided to "All students who qualify for free and reduced lunch" to include that mileage requirements must also be met.**

**FY24 BUDGET PROCESS UPDATE**

**1. Special Ed Out of District Tuition**

FY24 Out of District Tuition rates were approved by OSD with an across the board 14% increase. Discussion of the impact on the FY24 budget and what the state may do to address this.

**2. School Choice**

There will be a School Choice presentation at the February 28, 2023. School Committee meeting.

**OTHER BUSINESS**

None

**ADJOURNMENT**

Meeting was adjourned at 10:50 AM.

DRAFT



# Newburyport Public Schools

Office of the Superintendent

70 Low Street, Newburyport, Massachusetts 01950-4087

## Memo

**To:** Finance Sub-Committee

**From:** Phil Littlehale, Business Manager

**Subject:** HS Elevator Controller Repair Budget Transfer

**Date:** April 10, 2023

---

I am requesting that the finance sub-committee approve the following transfer. This transfer is to fund the repair of the elevator controller at the high school.

Nock	25214376 800	Equipment Purchase	(44,000)
Bres	21214276 801	Equipment Maintenance	(25,000)
High School	26300426 801	Equipment Maintenance	69,000

Thank You.