

PUBLIC NOTICE

Public Meeting of the Newburyport Retirement Board

Agenda

Date: Thursday, November 30, 2017

Time: 9:00 a.m.

Place: Retirement Board Office, 16 Unicorn Street, Newburyport, MA

1. Call to Order
2. Public Comment
3. Regular Business
 - A. Chairman's Comment
 - B. Approval of regular October 26, 2017 meeting minutes
 - C. Approval and signing of November 30, 2017 Administrative and Payroll Warrant
 - D. PERAC 3(8)(c) letter for Maureen Hardin, MTRB, \$13,580.51
 - E. PERAC letter re-calculated 3(8)(c) liability of \$48,508.57 for Harrison Whitney

F. New Members:

<u>Name</u>	<u>Department</u>	<u>Date</u>
1. Frazier Arets	Library	10/23/2017
2. Lisa Brennan	School	09/18/2017
3. Paige Clarke	School	11/08/2017

G. Buyback requests:

<u>Name</u>	<u>Department</u>	<u>Amount</u>	<u>Service</u>
1. Gail Derrivan	School	\$1,892.80	11 months

- H. Review and Signing of August and September 2017 Bank Statements, Adjustment and Trial Balance Reports
 - I. PRIM Third Quarter Update and October 31, 2017 and PRIT general allocation account \$79,113,632.82 and cash statement \$100,523.01
 - J. Draft Melanson & Heath Audit of the NRS Financial Statement year end Dec. 31, 2016
 - K. MAPFRE Commercial Insurance policy
 - L. PERAC Schedule 7 Report
 - M. PERAC Memo #33/2017 – Fraud Prevention Poster
 - N. PERAC Memo #34/2017 – Administrator's Training location change
4. Executive Director's report
 5. Next Monthly Board Meeting – December 28, 2017