

CITY COUNCIL MEETING AGENDA - VERSION 1

REMOTE –

Phone Dial-In Instructions:
Link to join Webinar
<https://zoom.us/j/282611815>

Dial: (312) 626-6799 Webinar ID: 282 611 815

APRIL 13, 2020

7:30PM

(Sound Check)

- 1. MOMENT OF SILENCE**
- 2. CALL TO ORDER**
- 3. LATE FILE ITEMS**
- 4. PUBLIC COMMENT**
- 5. MAYOR’S COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. APPROVAL OF MINUTES

- March 30, 2020 (Approve)
- April 6, 2020 (Approve)
- April 8, 2020 (Approve)

7. COMMUNICATIONS

- COMM238_04_13_2020 FY2021-FY2025 Capital Improvement Program Submission (B&F)

8. TRANSFERS

- TRAN073_04_13_2020 Essex NS Tech \$4,772, Hwy Streetlights \$5,228 to Elections \$10,000 (B&F)

9. FIRST READING APPOINTMENTS

- APPT162_04_13_2020 Lauren Healey 6 Plum Island Tpke Open Space Comm 4/1/2023

Re-Appointments

- APPT163_04_13_2020 Glenn Richards 6 Kent St Historical Comm 5/1/2023
- APPT164_04_13_2020 Matt Ellsworth 38 Plummer Ave Parks Comm (Atkinson) 5/1/2025

To be Referred to Public Safety

- APPT165_04_13_2020 Dr. Robin Blair 18 Market St Board of Health 4/30/2023

To be Referred to Public Utilities

- APPT166_04_13_2020 Robert A. Cook 19 Everette Dr Water/Sewer Comm 3/1/2023

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA:

Planning and Development Committee:

- APPT151 03 09 2020 Joseph Morgan 55 Hill St Historical Comm 3/31/2023
- APPT152 03 09 2020 Walter Chagnon 43 Lime St ZBA 03/31/2021

**END OF CONSENT AGENDA
REGULAR AGENDA**

10. MAYOR'S UPDATE

11. SECOND READING APPOINTMENTS

- APPT157_03_30_2020 Susanne F. Gallagher 3 Garnet St Board of Registrars 3/30/2023
- APPT158_03_30_2020 Kevin Hunt 14 10th St Veterans' Agent 4/1/2021
- APPT159_03_30_2020 Judy Tymon 39 Lime St Aff Housing Trust 4/30/2022
- APPT160_03_30_2020 Andrew Casson 240 Merrimac St Harbor Comm 3/31/2023

12. ORDERS

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13. ORDINANCES

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14. COMMITTEE ITEMS

NOTE: UNDERLINED COMMITTEE ITEMS WILL BE CONSIDERED AT THIS MEETING

Budget & Finance

In Committee:

- ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)
Project No. 9 held in committee.
- ORDR136_08_19_19 Fuller Track Phase II Loan Order
- COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations
- TRAN070_03_09_2020 Free Cash \$25K to LIB Maint-Equipment \$25K
- TRAN072_03_09_2020 Receipts Reserved for Appr Fuel \$22.5K, Water Ret. Earn. \$7,725, Sewer Ret. Earn. \$7,725 to Tank Upgrades \$37,950
- COMM232_03_09_2020 Annual Audit of the City's FY2019 Financial Statements
- ORDR172_03_09_2020 Brislin Scholarship Gift Acceptance \$4,793.86
- ORDR173_03_09_2020 Acceptance of MGL Chapter 40, Section 5B (fourth paragraph)
- ORDR174_03_09_2020 Plum Island Beach Fee Dedication
- ODNC053_03_09_2020 Establishment of Plum Island Beach Stabilization Fund
- COMM236_03_30_2020 DLS Bulletin 2020-01 Emergency Expenditures and Borrowing

Education

In Committee:

- ORDR175_03_09_2020 Newburyport High School Statement of Interest - Roof and Science Labs
- COMM235_03_30_2020 Ltr re: SC Apptmnt of Brett Murphy to Whittier Vo-Tech Cmte

General Government

In Committee:

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License & Permits

In Committee:

- ODNC047_1_27_20 General Ordinance - Short Term Rental Units Rules
- COMM229_02_24_2020 Ltr re: Implementation of Short-Term Rental Ordinance
- COMM230_03_09_2020 Yearly Report, Section 16A of the Liquor Control Act

Neighborhoods & City Services

In Committee:

- COMM194_10_15_19 Ltr from Newburyport Livable Streets
- COMM197_10_28_19 Ltr re: Phillips Drive Neighborhood Drainage (COTW)
- ODNC050_02_24_2020 Curb Cuts and Notice of Work Involving Sidewalks
- COMM233_03_09_2020 Ltr re: MVRTA State Street Bus Stop Shelter
- COMM234_03_30_2020 Ltr from Newburyport Livable Streets March 11, 2020

Planning & Development

In Committee:

- COMM214_01_13_2020 Ltr from Central Cong Church re: CPA Funding, Historic Pres
- COMM215_01_13_2020 Ltr re: Colby Farm Open Space Beautification
- ODNC046_1_27_20 Zoning Amendment - Short Term Rental Units Definition
- ODNC048_02_10_2020 Newburyport Historical Commission
- ODNC051_02_24_2020 Fences in Downtown Overlay District
- COMM231_03_09_2020 Ltr re: Short-Term Rental Ordinance
- ODNC054_03_09_2020 Enforcement of the State Building Code
- APPT151_03_09_2020 Joseph Morgan 55 Hill St Historical Comm 3/31/2023
- APPT152_03_09_2020 Walter Chagnon 43 Lime St ZBA 03/31/2021
- APPT161_03_30_2020 Rick Taintor 10 Dexter St Planning Board 4/15/2025

Public Safety

In Committee:

- COMM216_01_13_2020 Ltr re: Ban the Use of Glyphosate
- COMM221_01_27_2020 Letter re: Sign at 43 Pine Hill Road
- COMM227_02_10_2020 Update and Request from Waste Stream Task Force
- APPL004_03_09_2020 Footsteps for Food - 4/14/2020
- APPL005_03_09_2020 Cultural Survival Bazaar - 7/18-19 2020
- APPL006_03_09_2020 Spring Invitation Night - 5/1/2020
- APPL007_03_09_2020 Newburyport Spring Festival - 5/24-25 2020
- APPL008_03_09_2020 Newburyport Car Show - 8/20/2020
- APPL009_03_09_2020 Newburyport Fall Harvest Festival - 10/11-12 2020
- APPL010_03_09_2020 Witches' Night Out - 10/23/2020
- APPL011_03_09_2020 Downtown Trick or Treat - 10/30/2020
- APPL012_03_09_2020 Invitation Nights - 12/4, 12/11, 12/18 2020
- ODNC055_03_09_2020 Recycling and Yard Waste Disposal by City
- COMM237_03_30_2020 21-23 Walnut St Public Safety Concern

Public Utilities

In Committee:

- APPT156_03_09_2020 John Tomasz 38 Storeybrooke Dr Water/Sewer Comm 3/31/2023

Rules

In Committee:

- COMM220_01_27_2020 Proposed City Council Rule 9F
- ORDR170_02_24_2020 Amendment Council Rules 2020 (COTW)
- ORDR171_02_24_2020 Amendment to Rule 17B (COTW)

15. GOOD OF THE ORDER

16. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES

REMOTE – <https://zoom.us/j/199034085>

Phone Dial-In Instructions:

Dial: (312) 626-6799 Webinar ID: 199 034 085

Meeting Recording:

https://zoom.us/rec/share/7NwoEK_e6kJOEgvk-WDTAqEAPljJaaa80yAc-aANYkeT7MNCdl3fXUJuda_E515C

MARCH 30, 2020

7:30PM

The City Council President, Jared Eigerman, called the meeting to order at 7:30pm. The City Council President then instructed the City Clerk to call the roll. The following Councillors answered present: Vogel, Wallace, Zeid, Devlin, Khan, Lane, McCauley, Connell, Shand, Tontar, Eigerman. 11 present using Zoom as a platform.

(Sound Check)

1. MOMENT OF SILENCE

2. CALL TO ORDER

3. LATE FILE ITEMS - ORDR176_03_30_2020 Reusable Bags, COMM236_03_30_2020 DLS Bulletin 2020-01, COMM237_03_30_2020 21-23 Walnut St, ORDR177_03_30_2020 Parking Clerk Permit Order
Motion to waive the Rules, accept late files, by Councillor Zeid, seconded by Councillor Vogel. So voted.

4. PUBLIC COMMENT

1. Lauren Healey 12 Drew St Open Space Comm

5. MAYOR’S COMMENT - None

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. APPROVAL OF MINUTES

- March 9, 2020 (Approve)
- March 16, 2020 (Approve)

7. COMMUNICATIONS

- COMM234_03_30_2020 Ltr from Newburyport Livable Streets March 11, 2020 (NCS)

8. TRANSFERS

- NONE

9. APPOINTMENTS

First Reading

- APPT157_03_30_2020 Susanne F. Gallagher 3 Garnet St Board of Registrars 3/30/2023
- APPT158_03_30_2020 Kevin Hunt 14 10th St Veterans’ Agent 4/1/2021
- APPT159_03_30_2020 Judy Tymon 39 Lime St Aff Housing Trust 4/30/2022
- APPT160_03_30_2020 Andrew Casson 240 Merrimac St Harbor Comm 3/31/2023

To be Referred to Planning & Development

- APPT161_03_30_2020 Rick Taintor 10 Dexter St Planning Board 4/15/2025

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA:

Budget & Finance

- TRAN069_03_09_2020 Free Cash \$13K to EMR Maint-Building \$10.5K, EMR Utilities \$2.5K
- TRAN071_03_09_2020 Receipts Reserved for Appr Fuel \$80K to DPS Highway Fuel & Oil \$80K

Planning & Development

- APPT142_01_27_2020 Matthew D. Pieniazek 39 Marlboro St Waterfront Trust 1/1/2025

END OF CONSENT AGENDA

REGULAR AGENDA

Motion to approve the Consent Agenda as amended by Councillor Zeid, seconded by Councillor Vogel. So voted.

10. MAYOR'S UPDATE - none

11. APPOINTMENTS

Second Reading

- APPT153_03_09_2020 Jane Healey 38 Winter St Comm Pres Comm 3/31/2023
- APPT154_03_09_2020 Paul J. Harrington 251B High St Tree Comm 3/31/2023
- APPT155_03_09_2020 Maurice Southworth 12 Fruit St Fruit St Historic 5/31/2023

Motion to approve Second Reading appointments collectively by Councillor Zeid, seconded by Councillor Connell. Roll call vote, 11 yes, . Motion passed. Note: After a brief audio issue, Councillor McCauley voted yes.

12. COMMUNICATIONS

- COMM235_03_30_2020 Ltr re: SC Apptmnt of Brett Murphy to Whittier Vo-Tech Cmte
Councillor Khan removed from Consent Agenda. Motion to refer to Education by Councillor Khan, seconded by Councillor Connell. So voted.
- COMM236_03_30_2020 LATE FILE DLS Bulletin 2020-01 Emergency Expenditures and Borrowing
Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Connell. So voted.
- COMM237_03_30_2020 LATE FILE 21-23 Walnut St Public Safety Concern
Motion to refer to Public Safety by Councillor Wallace, seconded by Councillor Tontar. So voted.

13. ORDERS

- ORDR176_03_30_2020 LATE FILE Ban on Fabric Reusable Bags in Newburyport During State of Emergency
Motion to receive and file by Councillor Khan, seconded by Councillor Vogel. So voted.
- ORDR177_03_30_2020 LATE FILE Parking Clerk Permit Order During State of Emergency
Motion to waive the rules to declare an emergency under the Charter provision given the current declared state of emergency by Councillor Zeid, seconded by Councillor Khan. Roll call vote, 11 yes. Motion passed.
Motion to approve by Councillor Zeid, seconded by Councillor Khan. Roll call vote, 11 yes. So voted.

14. ORDINANCES

- NONE

15. COMMITTEE ITEMS

NOTE: UNDERLINED COMMITTEE ITEMS WILL BE CONSIDERED AT THIS MEETING

Budget & Finance

In Committee:

- ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)

Project No. 9 held in committee.

- ORDR136_08_19_19 Fuller Track Phase II Loan Order
- COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations
- **TRAN069_03_09_2020 Free Cash \$13K to EMR Maint-Building \$10.5K, EMR Utilities \$2.5K**
- Motion to approve (comm vote 3-0) by Councillor Tontar, seconded by Councillor Khan. Roll call vote, 11 yes. Motion passed.
- TRAN070_03_09_2020 Free Cash \$25K to LIB Maint-Equipment \$25K
- **TRAN071_03_09_2020 Receipts Reserved for Appr Fuel \$80K to DPS Highway Fuel & Oil \$80K**
Motion to approve by Councillor Tontar, seconded by Councillor Khan. Roll call vote, 11 yes. Motion passed.
- TRAN072_03_09_2020 Receipts Reserved for Appr Fuel \$22.5K, Water Ret. Earn. \$7,725, Sewer Ret. Earn. \$7,725 to Tank Upgrades \$37,950
- COMM232_03_09_2020 Annual Audit of the City's FY2019 Financial Statements
- ORDR172_03_09_2020 Brislin Scholarship Gift Acceptance \$4,793.86
- ORDR173_03_09_2020 Acceptance of MGL Chapter 40, Section 5B (fourth paragraph)
- ORDR174_03_09_2020 Plum Island Beach Fee Dedication
- ODNC053_03_09_2020 Establishment of Plum Island Beach Stabilization Fund

Education

Councillor Khan indicated next meeting will be held as scheduled, remotely.

In Committee:

- ORDR175_03_09_2020 Newburyport High School Statement of Interest - Roof and Science Labs

General Government

In Committee:

- **ODNC052_02_24_2020 Designate Members of Planning Board Members as Special Employees**
Motion to remove from General Government by Councillor Shand, seconded by Councillor Zeid. So voted. Motion to receive and file by Councillor Shand, seconded by Councillor Zeid. So voted.

License & Permits

In Committee:

- ODNC047_1_27_20 General Ordinance - Short Term Rental Units Rules
- COMM229_02_24_2020 Ltr re: Implementation of Short-Term Rental Ordinance
- COMM230_03_09_2020 Yearly Report, Section 16A of the Liquor Control Act

Neighborhoods & City Services

In Committee:

- COMM194_10_15_19 Ltr from Newburyport Livable Streets
- COMM197_10_28_19 Ltr re: Phillips Drive Neighborhood Drainage (COTW)
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- COMM233_03_09_2020 Ltr re: MVRTA State Street Bus Stop Shelter

Planning & Development

In Committee:

- COMM214_01_13_2020 Ltr from Central Cong Church re: CPA Funding, Historic Pres
- COMM215_01_13_2020 Ltr re: Colby Farm Open Space Beautification

- ODNC046_1_27_20 Zoning Amendment - Short Term Rental Units Definition

- APPT142 01 27 2020 Matthew D. Pieniazek 39 Marlboro St Waterfront Trust 1/1/2025
 Motion to approve (comm vote 3-0) by Councillor Shand, seconded by Councillor Khan. Roll call vote, 11 yes. Motion passed.
- ODNC048_02_10_2020 Newburyport Historical Commission
- ODNC051_02_24_2020 Fences in Downtown Overlay District
- COMM231_03_09_2020 Ltr re: Short-Term Rental Ordinance
- ODNC054_03_09_2020 Enforcement of the State Building Code
- APPT151_03_09_2020 Joseph Morgan 55 Hill St Historical Comm 3/31/2023
- APPT152_03_09_2020 Walter Chagnon 43 Lime St ZBA 03/31/2021

Public Safety

Councillor McCauley noted dates of some special events may change. He anticipates having a Remote Committee meeting in the near term to address the continuance of some of these time-sensitive events.

In Committee:

- COMM216_01_13_2020 Ltr re: Ban the Use of Glyphosate
- COMM221_01_27_2020 Letter re: Sign at 43 Pine Hill Road
- COMM227_02_10_2020 Update and Request from Waste Stream Task Force
- APPL004_03_09_2020 Footsteps for Food - 4/14/2020
- APPL005_03_09_2020 Cultural Survival Bazaar - 7/18-19 2020
- APPL006_03_09_2020 Spring Invitation Night - 5/1/2020
- APPL007_03_09_2020 Newburyport Spring Festival - 5/24-25 2020
- APPL008_03_09_2020 Newburyport Car Show - 8/20/2020
- APPL009_03_09_2020 Newburyport Fall Harvest Festival - 10/11-12 2020
- APPL010_03_09_2020 Witches' Night Out - 10/23/2020
- APPL011_03_09_2020 Downtown Trick or Treat - 10/30/2020
- APPL012_03_09_2020 Invitation Nights - 12/4, 12/11, 12/18 2020
- ODNC055_03_09_2020 Recycling and Yard Waste Disposal by City

Public Utilities

In Committee:

- APPT156_03_09_2020 John Tomasz 38 Storeybrooke Dr Water/Sewer Comm 3/31/2023

Rules

In Committee:

- COMM220_01_27_2020 Proposed City Council Rule 9F
- ORDR170_02_24_2020 Amendment Council Rules 2020 (COTW)
- ORDR171_02_24_2020 Amendment to Rule 17B (COTW)

16. GOOD OF THE ORDER

Councillor McCauley is asking if it advisable to have a meeting to address a number of events that are currently scheduled to occur during the Governor’s State of Emergency. Councillor Shand states that she feels she will need to schedule a Zoom meeting for the Planning and Development Committee. Councillor Devlin stated that he feels strongly that the Council should refrain from holding meetings as much as possible as the public is not able to participate in a meaningful manner. Councillor Wallace mentioned that she believed Public Safety will need to meet. Likewise, Councillor Tontar will also need to have a B&F Committee meeting.

17. ADJOURNMENT

Motion to adjourn by Councillor Zeid, seconded by Councillor Connell So voted. 8:34pm

**SPECIAL CITY COUNCIL MEETING MINUTES
PURSUANT TO CHARTER SECTION 2-6(c)(ii)
REMOTE – MEETING RECORDING**

[https://zoom.us/rec/share/4-](https://zoom.us/rec/share/4-VrL7jd7F9JZqPX6m7vCpUrM77nX6a8gXNI_PYMzR3fTWrcX45kpb4bD5CghyWF)

[VrL7jd7F9JZqPX6m7vCpUrM77nX6a8gXNI_PYMzR3fTWrcX45kpb4bD5CghyWF](https://zoom.us/rec/share/4-VrL7jd7F9JZqPX6m7vCpUrM77nX6a8gXNI_PYMzR3fTWrcX45kpb4bD5CghyWF)

APRIL 06, 2020

7:30PM

Council President Eigerman called the meeting to order at 7:30pm and instructed the Clerk to call the roll. The following councilors answered present: Wallace, Zeid, Connell, Devlin, Khan, Lane, McCauley, Shand, Tontar, Vogel, Eigerman. 11 present, 0 absent.

1. Call to Order

2. Public Comment

- o Ahmer Ibrahim, 85 Prospect Street
- o Lukas Phipps, 2 Allen Street
- o Brian Callahan, 29 Warren Street
- o Linda & Mike Lambert, 58 Merrimac Street
- o Steve Hines, 54 Ferry Road

3. ODNC056_04_06_2020_EP – Emergency preamble pursuant to Charter Section 2-9(b) to an Ordinance to Prevent Contagion of the Covid 19 Virus.

4. ODNC056_04_06_2020 – An Ordinance to Prevent Contagion of the Covid 19 Virus in Public Places under the Jurisdiction of the City of Newburyport.

Motion to amend, reduce the First Violation from \$125 to \$25 in Section (c) (1), by Councillor Khan, seconded by Councillor Vogel. Roll call vote, 10 yes, 1 no (Devlin). Motion passed. Motion to amend Section (a) (2) as follows: insert the word 'or' between “field” and “court”, strike “or other area”, and add after the word “field” the following: "however, notwithstanding the foregoing, jogging and running do not constitute a violation of this section." by Councillor Eigerman, seconded by Councillor Khan. Roll call vote, 10 yes, 1 no (Devlin). Motion passed. Motion to strike Section A(2), A(3) and modify (c) Violations and Penalties as follows: strike “the Parking Clerk”, and “animal control officers and parking control officers” and the remaining section (c) beginning with the words “by penalizing violators” to the end of section (c) by Councillor Devlin, seconded by Councillor Zeid.

5. Reports by Standing Committees

6. Good of the Order

7. Adjournment

Motion to postpone to Wednesday, April 8, 2020 by Councillor Eigerman, seconded by Councillor Vogel. So voted. 10:56pm. There is an existing motion to approve ODNC056_04_06_2020 as amended by Councillor Eigerman, seconded by Councillor Khan.

SPECIAL CITY COUNCIL MEETING MINUTES (CONTINUED)
PURSUANT TO CHARTER SECTION 2-6(c) (ii)
REMOTE – MEETING DETAILS BELOW
MEETING RECORDING

[https://zoom.us/rec/share/ NVHda_W9UdLGLPcxUrDRL8iMq_GX6a81nAXqalPxE7YezT6BZ0nOANihCKWakFx](https://zoom.us/rec/share/NVHda_W9UdLGLPcxUrDRL8iMq_GX6a81nAXqalPxE7YezT6BZ0nOANihCKWakFx)

APRIL 08, 2020

7:30PM

Council President Eigerman called the meeting to order at 7:30pm and instructed the Clerk to call the roll. The following councilors answered present: Wallace, Zeid, Devlin, Khan, Lane, McCauley, Shand, Tontar, Vogel, Eigerman. Councillor Connell 7:50pm. 11 present.

1. Call to Order

2. Public Comment
 1. Ahmer Ibrahim, 85 Prospect Street
 2. John Spellman, 200 Water Street
 3. Lukas Phipps, 2 Allen Street
 4. Allan Jason, 4 Warren Street
 5. Lisa Matas, 9 Washington Street
 6. Andrew Simpson, 1½ Greenleaf Street
 7. Keith Attenborough, 18 Farrell Street
 8. Amy Roberts, 5 Dexter Street
 9. Sarah Pawlick
 10. Rick Doucette, 69 Marlboro Street
 11. Jack Santos, 10 Spring Street
 12. Bill Harris
 13. Jane Snow, 9 Coffin Street
 14. Payton Garbarino, 34 Storeybrooke Drive
 15. Eric Luck, 7 Tracy Street
 16. Jessica Lasky-Su, 59 Washington Street
 17. Mary Baker Eaton, 3 Foster Court
 18. Stephen Deffley, 6 Woodman Way
 19. Meghan Kinsey, 1 Griffin Court
 20. Brian Belts, 14 67th Street
 21. Nikoletta Tarkan, 1 William Griffin Way
 22. Eliza MacDiarmid, 18 Neptune Street
 23. Elena Russo, 22 Bromfield Street
 24. Elizabeth Valeriani, 29 Oak Street
 25. Valerie Natoli, 19 Otis Place
 26. Pat Fuller, 24 Eagle Street
 27. Dr. Kay Ficht, 12 William Hall Drive
 28. Preston Carey, 59 Jefferson Street
 29. Tiffany Learned, 1 Oakland Street

3. ODNC056_04_06_2020 – An Ordinance to Prevent Contagion of the Covid 19 Virus in Public Places under the Jurisdiction of the City of Newburyport As Amended.

This is a continuance of the Special Council Meeting noticed on Monday, April 6, 2020 at 7:30 pm wherein the current passed Amendments are as follows:

- a) To reduce the First Violation from \$125 to \$25 in Section (c) (1) AK/BV 10 Y/ 1 N (JD) So Voted.
- b) To amend Section (a) (2) as follows: insert the word 'or' between field and court, strike 'or other area', and add after the word field the following, "however, notwithstanding the foregoing, jogging and running do not constitute a violation of this section. JE/AK 10Y/1N (JD) So Voted.
 - a. Currently there is the following Motion to Strike on the floor for discussion:

- c) Motion to Strike Section A(2), A(3) and modify (c) Violations and penalties as follows: strike 'the Parking Clerk', and 'animal control officers and parking control officers' and the remaining section (c) beginning with the words 'by penalizing violators' to the end of the section (c). JD/SZ

Motion to amend the motion to strike, insert new Section A(1): “No Group of more than 10 people shall gather in or upon any public way or upon any way to which the public has a right of access, or any place which members of the public have access as invitees or licensees, in any park, playground, or recreation area, or on school grounds owned by the City of Newburyport. This prohibition does not prevent 10 or more people from being present, but not gatherings, at any time on public land, provided they are more than 6 feet in distance from each other at all times. Emergency personnel, any personnel performing emergency services, and/or employees of the City of Newburyport in the course of their duties are exempt.” By Councillor Zeid, seconded by Councillor Khan. Roll call vote, 11 yes. Motion passed.

Motion to amend the motion to strike, insert new Section A(2): “It shall be unlawful for any person to use for active recreation any playground or play equipment, or any athletic or sports equipment, or field or court, including, without limitation, a tennis court, basketball court, baseball field, or soccer field, however, notwithstanding the foregoing, passive recreation, including, without limitation, walking, hiking, biking, jogging, and running do not constitute a violation of this section.” By Councillor Eigerman, seconded by Councillor Khan. Roll call vote, 10 yes, 1 no (Wallace). Motion passed.

Motion to amend the motion to strike, insert new Section A(3): “It shall be unlawful for any person to gather in a group of any size to be located within six (6) feet of another other person, excepting solely those persons responding to an emergency in an official capacity and in accordance with applicable law, such as personnel of the City’s Fire Department, Police Department or Department of Public Services, physicians, nurses or emergency medical technicians, and repair personal for public utilities” by Councillor Eigerman, seconded by Councillor Connell. Roll call vote, 6 yes, 5 no (Zeid, Devlin, Khan, McCauley, Shand). Motion passed.

Motion to amend the motion to strike, amend Section C; reduce first violation penalty to a warning, second violation to \$25, third violation to \$50, and fourth and subsequent violations to \$100 by Councillor Zeid, seconded by Councillor Connell. Roll call vote, 10 yes, 1 no (Devlin). Motion passed.

- d) Additionally there is an existing Motion to Approve as Amended pending. JE/AK
- e) Motion to amend the end date to May 4' 2020, unless terminated earlier by the Newburyport Board of Health, by Councillor Khan, seconded by Councillor Vogel. Roll call vote, 11 yes. Motion passed.
- f) Motion to strike first paragraph

g) Motion to approve as amended by Councillor Eigerman, seconded by Councillor Khan. Roll call vote, 10 yes, 1 no (McCauley). Motion passed.

4. Good of the Order

5. Adjournment

Motion to adjourn by Councillor Tontar, seconded by Councillor Vogel. So voted. 11:25pm.

MEETING DETAILS:

Zoom Meeting info:

Here is the link:

<https://zoom.us/j/879579894>

Telephone: 1 312 626 6799 Webinar ID: 879 579 894

Motion to amend the end date to May 4th 2020, unless terminated earlier by the Newburyport Board of Health, by Councillor Khan, seconded by Councillor Vogel. Roll call vote, 11 yes. Motion passed.

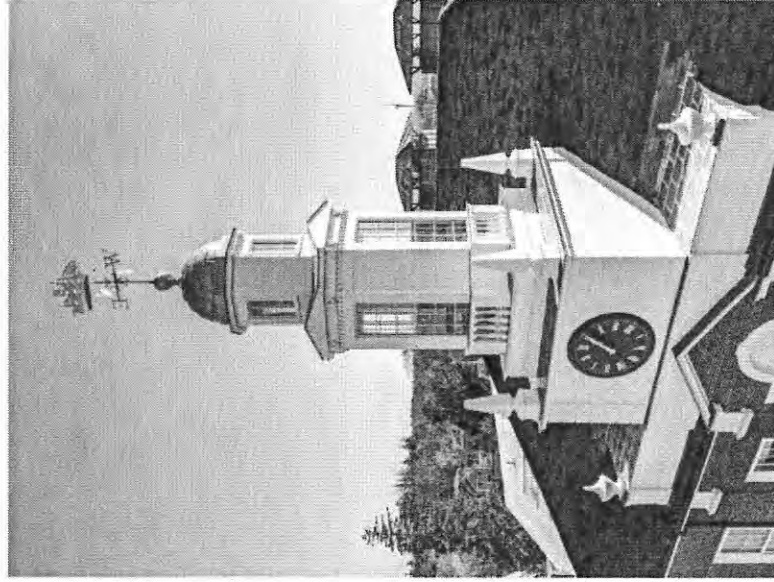
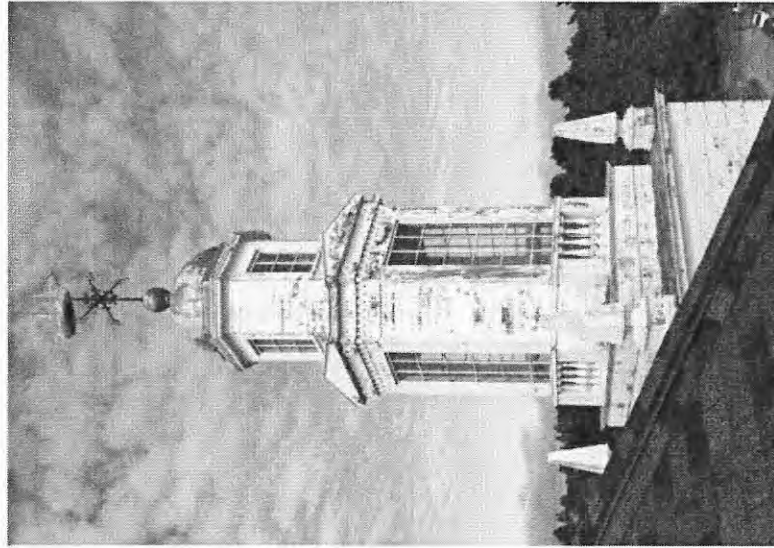
Motion to strike first paragraph

Motion to approve as amended (was still on floor)

COMMUNICATIONS

FISCAL YEARS 2021-2025

CAPITAL IMPROVEMENT PROGRAM



Donna D. Holaday, Mayor

City of Newburyport

I. Executive Summary

Dear President & Members of the City Council:

I am pleased to submit herewith the proposed Fiscal Years 2021-2025 Capital Improvement Program (CIP). All projects listed under FY2021 will be accompanied by a funding request prior to or during the next fiscal year. All projects listed under FY2022 through FY2025 will require funding through a combination of sources as noted on the project detail sheets. As you are aware, I have placed significant emphasis on the importance of developing an organized and coordinated CIP for the City, as required by City Charter. This has proved to be a useful tool for the City and is now embedded in the City's long-range financial planning process.

The format and organization of the CIP is designed to include: 1) a description and justification of each project, 2) the year in which the project or acquisition is planned, and 3) the recommended financing mechanism. The City is very active in seeking grants and alternative funding mechanisms before recommending an appropriation from General Fund or Enterprise Fund revenues. In accordance with City Financial Policies, the City seeks to avoid the issuance of debt for any projects less than \$500,000.

Note: During the submission of this document, the City was in the midst of the COVID-19 virus and pandemic state of emergency; of which the financial impacts were unclear and could substantially alter this plan as presented.

Development of the CIP

Prior to the implementation of the CIP, individual departments maintained their own capital budgets. This practice provided an inventory of capital needs for each department but did not engender a comprehensive and holistic approach to capital planning. Prior to FY2013, the City was not able to offer an adequate long-term funding program to address important City-wide infrastructure improvements, replace deteriorating equipment, and repair and renovate facilities.

Since FY2013, I have prioritized the continued development and refinement of a comprehensive capital improvement plan that incorporates the capital needs of all City Departments with a practical funding plan for each year of the program. Department Heads have worked with the Mayor's Office to identify and/or update their most important capital needs for FY2021 through FY2025. Significant time has been spent on developing a realistic funding schedule within the confines of the City's financial resources and aligned with the City's financial policies.

On the following page is a breakdown of capital funding priorities for the coming fiscal year. My hope is that the City Council will continue to recognize the value and importance of committing to funding planned projects and acquisitions on an annual basis, while also acknowledging that the City is faced with new and unexpected capital challenges every year.

CAPITAL IMPROVEMENT PROGRAM: FY2021-FY2025

FY2021 Proposed Capital Projects

CIP #	Page	Department	Project Description	FY2021	Funding Source
IT001	16	Information Technology	IT Hardware	\$51,500	Free Cash
FD003	19	Fire	Replacement of Fire Station # 2	\$5,000,000	General Fund Debt
FD005	21	Fire	SCBA Replacement	\$400,000	Grant, Free Cash
PD009	32	Police	Cruiser/Vehicle Replacements	\$75,000	Gen. Fund Budget
PL001	34	Planning & Development	Riverfront Critical Gap Trail Project/WWTF Resiliency	\$250,000	CPA, Grants, Sewer Enterprise Fund
PL002	35	Planning & Development	Clipper City Rail Trail Phase III	\$425,000	CPA, Grants
PL004	37	Planning & Development	Central Waterfront Park Expansion and Rail Trail Extension	\$500,000	CPA, Grants, NRA Revenue
PL006	39	Planning & Development	Newburyport Youth Services	\$500,000	General Fund Debt
PK003	42	Parks	Joppa Park Improvement Project	\$300,083	Grant
PK005	43	Parks	Field Improvement - Fuller Complex	\$1,011,006	CPA Debt
PK012	48	Parks	Master Plan for Lower Atkinson Common	\$25,000	CPA
PK013	49	Parks	Bartlet Mall Hist. Restoration – NW Corner Improvements	\$192,915	CPA
PK014	50	Parks	Parks Field Office	\$350,000	Donation, General Fund Debt
LI001	51	Library	HVAC System Repair/Replacement - Archival Center	\$126,000	CPA
HW003	56	DPS - Highway	Drainage Improvement Projects Phase 1	\$172,769	General Fund Debt
HW005	58	DPS - Highway	Roadway Paving Improvement	\$2,561,000	Ch. 90, Grants
HW006	59	DPS - Highway	Sidewalk Replacement/New Construction Program	\$300,000	Meals Tax
HW007	60	DPS - Highway	Downtown Utility Upgrades (Design)	\$500,000	Gen. Fund/Water/Sewer Debt
HW008	61	DPS - Highway	Phillips Drive Roadwork and Drainage	\$200,000	General Fund Debt
HW010	63	DPS - Highway	Purchase of Two 6 Wheel Dump Truck with Plow	\$125,825	Free Cash
HW015	66	DPS - Highway	Tire Machine	\$20,000	RRFA Fuel, Water/Sewer Ret. Earnings
HW016	67	DPS - Highway	Fuel Delivery System	\$20,000	RRFA Fuel, Water/Sewer Ret. Earnings
WA001	69	DPS - Water	Water Main Replacement	\$150,000	Available CIP Funds
WA003	71	DPS - Water	Meter Replacement Project (Water/Sewer)	\$150,000	Available CIP Funds
WA005	73	DPS - Water	Watershed/Public Water Supply Protection	\$175,000	CPA, Grants
WA014	81	DPS - Water	Water Storage Tanks/Cleaning Mixers	\$50,000	Water Enterprise Funds
SW001	82	DPS - Sewer	Purchase of Ten Wheel Dump Truck	\$48,056	Sewer Budget
SW002	83	DPS - Sewer	WWTF and Sewer System Resiliency Plan	\$300,000	Sewer Retained Earnings
SC003	90	Schools	NHS-Exterior Woodwork Project	\$127,000	CPA, Available CIP Funds
SC006	93	Schools	NHS-Bleacher Seat Replacement	\$24,750	Free Cash
SC008	95	Schools	NHS-Energy Reduction Projects	\$237,433	Grants
Total FY2021 Project Costs				\$14,368,339	

Cassandra G. Green

From: Ethan Manning
Sent: Wednesday, April 01, 2020 12:49 PM
To: 'Councillor Connell'; 'Councillor Devlin '; Jared Eigerman; Afroz Khan; 'Councillor Lane'; 'Councillor McCauley'; Heather Shand; 'Councillor Tontar'; 'Councillor Vogel '; 'Councillor Wallace'; Sharif Zeid
Cc: Donna Holaday; Matthew Coogan; Richard Jones; Patricia Barker; Cassandra G. Green
Subject: FY2021-2025 Capital Improvement Program

Council President & Councillors:

In accordance with Section 6-5 of the City Charter, the five-year capital improvement program is hereby submitted to the City Council and posted for viewing on the City website: <https://www.cityofnewburyport.com/fy21-25cip>.

We started developing this plan months ago and, as such, the financial impacts of COVID-19 are not fully reflected in this document. In the immediate term, we will request funding for only mandatory items, such as the final lease payment on the dump trucks that were purchased in 2019. All other capital requests are on hold until we have a better sense of the impact of this global pandemic on City revenue.

As always, if you have any questions, please do not hesitate to reach out to me.

Thank you,

Ethan

Ethan R. Manning
Finance Director
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950
(978) 465-4404
cityofnewburyport.com/finance

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TRANSFERS



**CITY OF NEWBURYPORT
FY 2020**

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

TRANSFER/APPROPRIATION REQUEST

2020 APR -8 AM 11:56

Department: City Clerk

Submitted by: Richard B. Jones, City Clerk

Date Submitted: 4/13/2020

Transfer From:

Account Name:	<u>Essex North Shore Tech.</u>	Balance:	<u>\$ 4,772.00</u>
Account Number:	<u>01398002-53202</u>	Category:	<u>\$ 4,772.00</u>
Amount:	<u>\$4,772.00</u>	Trans I/O:	<u>\$ -</u>

Why Funds Are Available:

Tuition and transportation assessments came in under budget.

Transfer From:

Account Name:	<u>HWY Streetlights</u>	Balance:	<u>\$ 71,407.64</u>
Account Number:	<u>01421002-52103</u>	Category:	<u>\$ 265,736.14</u>
Amount:	<u>\$5,228.00</u>	Trans I/O:	<u>\$ -</u>

Why Funds Are Available:

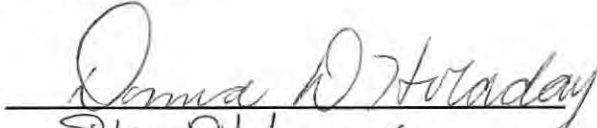
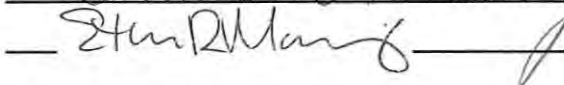
A surplus is anticipated at year-end.

Transfer To:

Account Name:	<u>BDR Elections & Registration</u>	Balance:	<u>\$ -</u>
Account Number:	<u>01163007-57808</u>	Category:	<u>\$ -</u>
Amount:	<u>\$10,000.00</u>	Trans I/O:	<u>\$ -</u>

Why Funds Are Needed:

Election costs came in higher than projected due a greater number of elections this fiscal year, as well as, the pay for poll workers increasing due to the change in minimum wage. There have also been a greater number of mailings this year, including the 2020 census.

Donna D. Holaday, Mayor:  Date: 4/7/20
 Ethan R. Manning, Auditor:  Date: 4/7/2020

Sponsor: Charles F. Tontar, Councillor At-Large

City Council Approval:

**APPOINTMENTS
FIRST READING**

APPT162_04_13_2020



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

CITY CLERK'S OFFICE
NEWBURYPORT, MA
2020 APR -7 AM 7:48

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the
City Council

From: Donna D. Holaday, Mayor

Date: April 7, 2020

Subject: Appointment

Donna D. Holaday

I hereby appoint, subject to your approval, the following named individual as a member of the Open Space Committee. This term will expire on April 1, 2023.

Lauren Healey
6 Plum Island Turnpike
Newburyport, MA 01950

Lauren Healey
6 Plum Island Turnpike
Newburyport, Ma 01950

2/8/2020

Newburyport Mayor's Office
60 Pleasant Street
Newburyport, MA 01950

Mayor Holaday,

I am writing to you today to express interest in becoming a member of the Newburyport Open Space Committee. I was recruited by current member, Elizabeth Marcus. Since returning from college in May I have been excited to rejoin the environmental movement in Newburyport and have always wanted to join either the Open Space or Conservation Commission.

I would be a good fit for the Open Space Committee first because of my deep roots in the community. I have been born and raised in Newburyport and thus have a strong understanding of the needs of the community. Newburyport is currently experiencing an increased need in housing, while at the same time not wanting to sacrifice one of the major components that make this such a great community to live in, open space. During college I took a class focused on strategic land conservation and would like to apply my knowledge to Newburyport.

Second, I have always been an active member of our community. Throughout high-school I advocated for green roofs in the community by building a demonstration green roof, giving public presentations and using resources offered by the Gulf of Maine Institute. I have attended and spoken at city council meetings on affordable housing and the plastic bag ban as well as reached out to my councilors about the flooding issues in the Phillips Drive neighborhood.

During my first meeting with the Open Space Committee I already saw opportunities where I could contribute. With much of the land in the city protected the committee is shifting towards stewardship of acquired open space. I would love to work with the committee to increase awareness of green infrastructure solutions like rain gardens, green roofs and native gardens. Another idea is to create a GIS prioritization of the roofs in Newburyport for either solar or green roofs which I have already done for Springfield, MA.

Thank you for your consideration,
Lauren Healey

Lauren Healey

12 Drew Street Newburyport, MA 01950

978-518-7122

Healeylauren96@gmail.com

EDUCATION

Bachelor of Science in Natural Resource Conservation

May 2019

University of Massachusetts Amherst

GPA: 3.97

Relevant Coursework: Public Speaking, Land Protection Tools and Techniques, Introduction to Geographic Information Systems

RELEVANT EXPERIENCE

Biological Technician with the United States Fish and Wildlife Service (USFWS)

May 2019-Present

- Track, synthesize and analyze data for over 15 biological surveys
- Coordinate up to 40 volunteers and 4 interns daily
- Create, edit and publish Arc GIS Online and Arc Pro maps and layers
- Wrote 57-page Annual Work Plan detailing the past and future actions of the Refuge
- Created novel outreach event engaging average crowds of 50 people
- Wrote \$16,000 grant proposal for the Essex County Community Foundation (ECCF)

Land Protection Tools and Techniques Class Member

Sept 2018 – Dec 2018

- Surveyed eroding ravines in collaboration with Trustees of Reservation using GPS units
- Built a strong background in land protection tools such as conservation easements, bargain sales, and partial development
- Learned about the advantages and disadvantages of land protection for communities including impacts on tax revenue, stormwater management and business opportunities

Green Roof Install and Maintenance Team Member at Apex Green Roofs

May 2017-October 2017

- Enlivened wasted rooftop space into interactive gardens
- Performed maintenance visits for over 40 green roof accounts
- Designed and installed 4 diverse green roofs, differing by size, plant selection and use
- Collaborated with 5-person install and maintenance team

Umass Green Building Council Officer

September 2017- Dec 2018

- Recruited and organized 26 student volunteers to attend the Green Build Conference
- Chair weekly group creating a proposal for vegetated bus-stop canopies on campus
- Lead interpretive tours of a 15,000 sf green roof on campus
- Ran successful fundraiser at the Umass Earth day festival
- Taught semester long, college level seminar on green roofs for 24 students



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Open Space Committee

[View Contact Info](#)

The Newburyport Open Space Committee (OSC) was established in April 2001 as an advisory committee to the Mayor pursuant to the Master Plan. The OSC is charged generally with advocating for the protection of open space and specifically to monitor opportunities for open space acquisition. Open space is defined broadly to include natural resources and wildlife habitats, scenic landscapes, agricultural lands and working landscapes, recreation resources, public access water resources, and supplies and buffers to existing protected lands.

Tasks involved in carrying out this charge include identifying and evaluating parcels, gaining knowledge about available tools and strategies for open space acquisition and protection, researching funding options, cultivating relationships with landowners, and crafting public education and outreach all in an effort to make timely and informed recommendations to the Mayor and organize campaigns for the protection of open spaces.

Board Members

Name	Title
Mike Dissette	Chair
Elizabeth Marcus	Member
Erin Moon LaRosa	Member

[Board Vacancy](#)

[Board Vacancy](#)

[Board Vacancy](#)

APPT163_04_13_2020



CITY OF NEWBURYPORT RECEIVED
OFFICE OF THE MAYOR CITY CLERK'S OFFICE
DONNA D. HOLADAY, MAYOR NEWBURYPORT, MA

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950

978-465-4413 PHONE
978-465-4402 FAX

2020 APR -7 AM 7:48

To: President and Members of the
City Council

From: Donna D. Holaday, Mayor

Date: April 7, 2020

Subject: Re-Appointment

I hereby re-appoint, subject to your approval the following named individual as a member of the Historical Commission. This term will expire on 5/1/23.

Glenn Richards
6 Kent Street
Newburyport, MA 01950

6 Kent Street
Newburyport, MA 01950
24 March 2020

Donna D. Holaday, Mayor
Newburyport City Council
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

Greetings,

Accompanying this letter is a brief resume which summarizes my background and experience with an emphasis on the areas relevant to the Newburyport Historical Commission. This is the same document I submitted in April of 2018, when first nominated.

Why I'm interested: I moved to Newburyport in 1980, charmed by its location and its 'vibe.' I firmly believe that Newburyport's stock of early and Federal period houses create a unique streetscape experience that is a rare asset and must be preserved for future generations. Our environment not only promotes tourism and enhances the value of local real estate: it provides visitors an opportunity to learn about and experience history directly.

Background: My wife and I love old houses. We bought a circa 1786 house here in 1981, and over the years I've learned a lot about old houses. A lot of this was born out of necessity, like having to find suitable ways to improve energy efficiency while minimizing the impact on historic features and fabric. I also undertook an extensive study of period design and craftsmanship in order to correctly and respectfully restore and maintain the house. As a result, I was able to successfully restore some Federal period features that had been damaged or lost during late 19th Century renovations.

My attitude and approach: I think it's unfortunate and completely unnecessary that any historical commission should acquire a bad reputation, being thought of as elites who care nothing for the practical concerns of homeowners. I believe the commission can, and should, play a vital role in the community by proactively educating homeowners (and potential homeowners) on the value of antique real estate. We can help them find ways to live happily and comfortably in an old home while preserving irreplaceable features and conserving its contribution to our historic neighborhoods. Based on my experience, I believe one can be both pragmatic and passionately dedicated to historic preservation.

Looking forward: I am very proud to be a current member of the Newburyport Historical Commission, and was honored to have been elected to serve as chair barely a year into my tenure. There's no question that the process of becoming an effective chair has been challenging, but over the past year I have learned much about the role that the NHC can – and must – play in helping to preserve the cultural richness of our city, and how to navigate the complex relationship between the NHC and other city boards involved in the permitting process.

I hope you will allow me to continue to serve the city I've called home these past forty years, and help it remain as wonderful in the future as it is today.

Thank you and sincerely yours,

Glenn Richards

Objective

Volunteer, Newburyport Historical Commission

General

Strong analytical and problem solving skills.
Able to communicate effectively with both "technical" types and "creative" types and 'translate' between the two.
Exceptional written communication skills, including extensive newsletter production and editing.
Outstanding ability to build, repair and maintain positive customer relationships
Can work effectively independently and as a member of a team.
Highly creative and imaginative.

Management & Project Management

As Business Analyst, translated business requirements into technical specifications for web-based applications.
Managed an extensive intranet site, working with product development and marketing teams on product taxonomy and special content to support new product launches.
Led a Field Communications team to develop and deliver advanced communications to support field sales.
Developed and produced interactive multimedia training programs, audio programs
Created content for and edited newsletters, both paper-based and web-based
Developed and delivered classroom and multimedia based training programs for Lotus field sales and support.
As Manager of Video Operations, was responsible for production staff and facilities with a \$2 million budget.

Technical & Engineering

Extensive background in analog, digital and computer electronics and telecommunications, including both hardware and software diagnostics and correction.
Participated in the design and execution of web applications.
Designed, engineered, installed and maintained a corporate video facility.
Author of five technical training manuals and several technical training workbooks.

Creative

Designed and executed custom Federal-period woodwork for ca. 1786 home.
Designed the format for internal newsletters which became a company standard.
Designed & created graphic art and computer graphic images to communicate abstract or technical subject matter.
Developed and produced content for audio-based education and informational series.
Scriptwriter/Producer/Director/Editor for corporate videotape & broadcast production.
Created original MIDI-based electronic music composition for public performance.

Work History

2016- Retired. Studied Federal period design using source materials such as *The American Builder's Companion* (1787, Asher Benjamin); works by Wendell Garrett, John Mead Howells, etc.
Collaborated with restoration mason Richard Irons to rebuild a 18th century fireplace and "beehive" oven.
Collaborated with builder John Jednak to restore original period fenestration to circa 1786 home, including custom moulding design, fabrication and installation.
Studied Newburyport history with Currier's history, Newburyport Public Library Archival Center, etc.
Studied "Preservation Briefs" from the U.S. National Park Service, especially with regard to historic mortars and plasters, repair and preservation of original windows, and improvement of energy efficiency of antique properties.
Conducted historical research at the Essex Registry of Deeds to trace a home's 'genealogy.'
Attended workshops and lectures on maintenance of historic property, cooking with fireplaces and brick ovens, etc.

1996-2015 IBM Corp. Communications Team Lead; Intranet Managing Editor; Information Architect.

1989-1995 Lotus Development Corp. Sales Education Project Manager; Solution Selling trainer/coach; Instructional Media Designer and producer.

1979-1989 Wang Laboratories, Inc.; Customer Engineer; Video Producer; Video Production Manager; Computer-Based Training Developer.

1974-1979 IBM Corp., New York City; Field Customer Engineer; received "IBM Means Service" award; assigned to train and evaluate new hires.

Education

MS Media Management program; Fitchburg State College.
Instructional Media Design Certificate program participant; Worcester State College
BA Music with Honors (Electronic Music/Composition), Brooklyn College (CUNY), 1978.
Training and/or certifications in Solution Selling, Graphic Design, Instructional Media Design.



CITY OF NEWBURY APPT164_04_13_2020

OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECORDS OFFICE
NEWBURYPORT, MA

2020 APR -7 AM 7:48

60 PLEASANT STREET - P.O. BOX 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

Donna D. Holaday

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: April 7, 2020
Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Parks Commission, Atkinson Common representative for a five-year term. This term will expire on May 1, 2025.

Matt Ellsworth
38 Plummer Avenue
Newburyport, MA 01950



Matthew Ellsworth

ASSOCIATE VICE PRESIDENT

Matt has over 30 years of experience with projects of diverse size and complexity for colleges and universities. He enjoys becoming involved early in the design process, developing a strong relationship with clients, and seeing a project through construction. Matt is also the Technical Document and Quality Control Liaison for the Boston office.

SELECTED EXPERIENCE

Boston University | Engineering Product Innovation Center (EPIC)

Boston, MA

Dartmouth College | Center for Engineering & Computer Science

Hanover, NH

Eastern Maine Medical Center | Program for the Institute for Human Genetics and Health

Bangor, ME

Hult International Business School | Hult Point

Cambridge, MA

Southern New Hampshire University | College of Engineering, Technology & Aeronautics

Manchester, NH

University of Chicago | Searle Chemistry Laboratory

Chicago, IL

University of Massachusetts | Physical Sciences Building · Life Science Laboratories

Amherst, MA

University of Massachusetts Medical Center | Department Renovation Projects · Exterior Pedestrian Walkway Canopy

Worcester, MA

University of North Carolina at Chapel Hill | Venable & Murray Halls · Brooks Computer Science Building · Kenan Laboratories · Caudill Laboratories · Chapman Hall · Institute for Advanced Materials · Physical Science Complex Master Plan

Chapel Hill, NC

University of Pittsburgh | Chevron Chemistry Annex · Graduate School of Public Health, Parran & Crabtree Halls Renovation / Addition

Pittsburgh, PA

University of Rhode Island | Center for Chemical & Forensic Sciences · Rodent Behavioral Analysis Laboratory

Kingston, RI

Vanderbilt University | Engineering & Science Building · 21st Avenue Pedestrian Bridge · BioSciences/ Medical Research Building III · School of Engineering, Featheringill and Jacobs Halls · Chemistry Building: Level 9 Shell Fit-Outs · Freshman Chemistry Renovations

Nashville, TN

Alfred University | Miller Performing Arts Center*

Alfred, NY

Brookside School at Cranbrook Educational Community | New Elementary School and Renovations to the Brookside Campus*

Bloomfield Hills, MI

City Place | 70-Acre Mixed-Use Urban Development*

West Palm Beach, FL

Emerson College | 216 Tremont Street Building*

Boston, MA

Groton School | Main Schoolhouse Expansion and Renovation*

Groton, MA

Hynes Convention Center | Expansion & Renovation*

Boston, MA

University of Washington | Electrical Engineering and Computer Science Building*

Seattle, WA

Washington University | McDonnell Hall, Natural Sciences Laboratory*

St. Louis, MO

* indicates work prior to Wilson HGA

EDUCATION | AFFILIATIONS

Bachelor of Architecture
Boston Architectural Center

Registered Architect
Massachusetts, New Hampshire, New Jersey

LEED Accredited Professional
American Institute of Architects
Boston Society of Architects
Newburyport Bellville Improvement Society
Newburyport Parks Commission

PUBLISHED WORKS

"Getting What You Pay For: The Value of Lab Mockups",
Lab Design Conference, April 2017

REFERENCES

John Scherding
VP, Plg, Des + Const.
Dartmouth College
(603) 646-3351
john.l.scherding@dartmouth.edu

Keith Loiseau
University Architect
Vanderbilt University
(615) 322-2715
keith.loiseau@vanderbilt.edu



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR
60 PLEASANT STREET – P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX
WWW.CITYOFNEWBURYPORT.COM

APPT165_04_13_2020

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2020 APR -9 AM 11:42

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: April 7, 2020
Subject: Re-Appointment

I hereby reappoint, subject to your approval, the following named individual as a member of the Board of Health. This term will expire on April 30, 2023.

Dr. Robin Blair
18 Market Street
Newburyport, MA 01950

BIO

April 7 2020

DR. ROBN BLAIR

Member of the Newburyport Board of Health for the past 20 years

Current Chairperson – Newburyport Board of Health

Con Com 15 years

Retired Optometrist 2017- Present

Anna Jaques Hospital Volunteer 2020

Optometrist 1974-2017

Boards of various philanthropic organizations



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

APPT166_04_13_2020

NEWBURYPORT, MA

2020 APR -7 AM 7:48

60 PLEASANT STREET - P.O. BOX 550

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: April 6, 2020
Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Water/Sewer Commission. This term will expire March 1, 2023.

Robert A. Cook
19 Everett Drive
Newburyport, MA 01950

**END OF CONSENT AGENDA
BEGINNING OF REGULAR AGENDA**

**APPOINTMENTS
SECOND READING**

SECOND READING APPOINTMENTS

- APPT157_03_30_2020 Susanne F. Gallagher 3 Garnet St Board of Registrars 3/30/2023
- APPT158_03_30_2020 Kevin Hunt 14 10th St Veterans' Agent 4/1/2021
- APPT159_03_30_2020 Judy Tymon 39 Lime St Aff Housing Trust 4/30/2022
- APPT160_03_30_2020 Andrew Casson 240 Merrimac St Harbor Comm 3/31/2023

Motion to approve the Consent Agenda as amended by Councillor Zeid, seconded by Councillor Vogel. So voted.

ORDERS

ORDINANCES

COMMITTEE ITEMS

**Committee Items-
Planning & Development
April 13, 2020**

- APPT151_03_09_2020 Joseph Morgan 55 Hill St Historical Comm 3/31/2023
- APPT152_03_09_2020 Walter Chagnon 43 Lime St ZBA 03/31/2021

pd

APPT151_03_09_2020



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2020 MAR -3 PM 3:12

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the
City Council
From: Donna D. Holaday, Mayor
Date: March 2, 2020
Subject: Appointment

I hereby appoint, subject to your approval the following named individual as a member of the Historical Commission. This term will expire on 3/31/23.

Joseph Morgan
55 Hill Street
Newburyport, MA 01950

Joseph Morgan
55 Hill Street
Newburyport, MA 01950

Mayor's Office
60 Pleasant Street
Newburyport, MA 01950

February 18, 2020

Dear Mayor Holaday:

I would like to express my interest in serving on the Newburyport Historical Commission. I understand that there are vacancies and feel that my background in architecture and planning may be of service to the community. I have practiced architecture in the Boston area close to 40 years and have recently retired in Newburyport. The opportunity to serve as board member on the Historical Commission will allow me to stay connected with my professional interests as well as contribute to the City's efforts to preserve valuable historical and cultural assets while accommodating change and growth that will benefit the entire citizenry.

Please see the enclosed résumé for my work experience and qualifications. I look forward to serving on the commission and am happy to provide further personal information as needed by your office.

Sincerely,



Joseph Morgan

Joseph M. Morgan
55 Hill Street
Newburyport, MA 01950
Telephone (857) 829-7088

Education: Massachusetts Institute of Technology
Bachelor of Science in Art and Design, 1979

L'Institut de L'Administration des Entreprises
Sorbonne, Paris, 1985

Professional Registration: Massachusetts Board of Architects Lic. No. 7902

Experience :

Wilson Architects (now HGA)
Boston, MA
1999 - 2019

Project manager and/or project architect and planner on diverse academic and/or research laboratories. Responsibilities include: client meetings, program, schedule, budget, basis of design documentation, code analysis and consultant coordination and contracts. Projects at WA include:

University of Delaware: Physics Building Renovation feasibility study and basis of design; New Science Building programming; masterplan for Engineering Campus.

Duke University: Campus masterplan to study phased densification and pedestrian/vehicular improvements (in conjunction with landscape concepts).

MIT MIT.nano: Project architect and planner for 40,000 sf semiconductor cleanroom and electron microscope suite and support spaces. Coordinated liaisons with engineering disciplines and MIT office of environmental health and safety.

University College Dublin, Ireland: Science Centre masterplan; renovation and additions to existing 120,000 sf chemistry building; new 135,000 sf computational and teaching labs. Contract includes basis of design and laboratory fitout construction documents.

University of Chicago: Enrico Fermi and James Franck Institute renovation studies; renovation of Jones Chemistry building to enable Searle Chemistry Lab renovation; Searle Lab Cleanroom basis of design.

Harvard University LISE (Laboratory for Interdisciplinary Science and Engineering). Project contract administration and closeout including commissioning and validation of high-performance microscopy and cleanroom suite.

Harvard University Hau Lab: 8,000 sf high performance laser lab for Department of Engineering and Applied Physics (now School of Engineering and Applied Physics).

CIC nanoGUNE, San Sebastián, Spain: laboratory planning and design for 80,000 sf nanoscience and technology building. Included construction documents for lab fitout portion of building. Separate contract for design and construction documents for 3,000 sf clean room.

Boston University Marine Program: teaching lab and synthetic seawater lab for relocation of Woods Hole scientists to BU campus.

Princeton University Yazdani Lab: 10,000 sf high-performance STM laboratory from planning through construction. Included five STM rooms of which three were vibration-isolated and one RF-shielded.

Trinity College Dublin, Ireland: 70,000 sf nano science and technology building. WA provided the basis of design and laboratory fitout construction documents.

University of North Carolina, Chapel Hill Sciences Master Plan: 500,000 sf of new space for chemistry, physics, marine sciences, materials science, computer science and math.

University of North Carolina, Chapel Hill Phase I: 140,000 sf new chemistry building and 120,000 sf new physics/marine sciences building including the Institute for Advanced Materials fitout. I served as project manager for three years during which time I coordinated all IBC code reviews with the Department of Insurance and led the site enabling, utility and site decontamination design.

University of North Carolina Chapel Hill Phase II: site enabling, phasing and utility design scope.

Duke University: phased science master plan for renovation and new construction.

Vanderbilt University School of Engineering: building envelope job captain on Featheringill and Jacobs Halls. Included new construction and renovation work.

Vanderbilt University Biosciences/Medical Research Building III: detailed laboratory fitouts.

Warner + Associates
Boston, MA
1995 - 1999

Project Manager on healthcare projects in the Boston area.

Cambridge Health Alliance Maternity Suite and Psychiatric Emergency Room

Cambridge Health Alliance Satellite Health Centers, Cambridge and Somerville

Hoskins Scott and Partners
Boston, MA
1991 - 1995

Sturdy Memorial Hospital, Attleboro, MA: project architect and job captain for clinical diagnostic lab and intensive care unit.

Cape Cod Hospital: designer for new emergency room addition and maternity and oncology addition studies. Project architect for surgeon's lounge.

Ellenzweig Associates
Cambridge, MA
1988 - 1991

University of Virginia, Charlottesville: lab designer for new chemistry building.

John Hopkins University: lab designer and envelope designer for Remson Hall renovations and additions.

Post Office Square Park, Boston: designer and detailer for park pergola and café structures.

Massachusetts College of Art: designer and detailer for renovations to jewelry, foundry, kiln and paper studios.

Harvard University Schreiber Lab: lab designer and detailer for 30-person synthetic chemistry lab in Conant and Converse chemistry buildings.

Hammer Kiefer and Todd
Cambridge, MA
1986 - 1988

West Roxbury High School, West Roxbury, MA: designer and detailer for façade renovation.

Prospect Hill Congregational Church Condominium, Somerville, MA: designer for historic renovation and adaptive reuse.

Zodiac S.A.
Paris, France 1985 - 1986

Technical manual writer for civil and defense aviation gear; industrial design of mechanical components.

Guy Naizot Associés
Paris, France 1983 - 1984

French Embassy, Riyadh, Saudi Arabia: designer

Sumner Schein
Boston, MA 1982

Arsenal Market, Watertown, MA: designer and detailer

Frank L. Hope
San Francisco, CA 1980 - 1981

Prison prototype for the State of California

Professional Organizations:

AIA/BSA, UGIM (University Government Industry Micronano)

pa

APPT152_03_09_2020



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2020 MAR -3 PM 3:24

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members
of the City Council

From: Donna D. Holaday, Mayor

Date: March 2, 2020

Subject: Appointment

I hereby appoint, subject to your confirmation, the following named individual as an alternate member of the Zoning Board of Appeals. This term will expire on March 31, 2021.

Walter Chagnon
43 Lime Street
Newburyport, MA 01950

Mayor Donna Holaday
City of Newburyport
60 Pleasant St.
Newburyport, MA. 01950

Mayor Holaday,

I am writing to you as I understand that there may be an opening on the Zoning Board of Appeals. I have lived in Newburyport for the past two years, moving here from Chelmsford, MA. While living in Chelmsford, I served on their Board of Appeals for over six years. During my tenure, I sat in on many applications for variances and special permits, as well as several 40B applications. My interests include historical preservation and affordable housing, and would like to volunteer my time by serving on a city board. I would appreciate your consideration for this open position, and look forward to meeting with you and the ZBOA members in the near future. My resume is attached.

Regards,

A handwritten signature in cursive script that reads "Bud Chagnon".

Bud Chagnon
43 Lime St.
Newburyport, MA. 01950
781 248 3505

Walter J "Bud" Chagnon
43 LIME STREET, NEWBURYPORT, MA 01950
E-MAIL: BUDCHAGNON@GMAIL.COM
PHONE 781-248-3505

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2020 MAR -3 PM 3:11

OBJECTIVE

Part to full time position local to Newburyport, MA.

SKILL HIGHLIGHTS

- More than 30 years of experience in the Power Industry
- Developed and led new organizations within GE to capture expanding markets.
- Successfully integrated a controls services business following the acquisition of Woodward Controls.
- Successfully managed and grew the service business in New England across gas, steam and hydro segments.
- Successfully managed a major sales territory for an expanding market segment which grew more than 250% in four years.
- Strong customer centric mindset.

CORE ACCOMPLISHMENTS

Individual sales responsibility for all GE Services in New England. Business segment was in excess of \$100MM annually. Grew assigned business unit by more than 13%, two years in a row. Last annual orders awarded exceeded \$250 MM including long term services contracts.

Sales responsibility for New England Power Controls business. Met or exceeded assigned annual budget for seven consecutive years, 2006 through 2013. Captured 75% of all GE installed power generating equipment in New England with new advanced digital controls.

Success as Business Development Manager for Hydro Services Market. Increased Annual sales 80% in first four years. Developed business plans and market strategy to concentrate on new organization's strengths.

Project Manager for large short-cycle power generation installation project. Managed all engineering, labor, and installation contractors to install 160MW of gas turbine utility units at a greenfield site. The short cycle project was from award of contract, to all contractual MWs operating in 60 days.

AWARDS RECEIVED

GE Energy Sales, Regional Excellence Award, 2010, 2011, 2012, and 2016
GE Energy Services, Regional Managerial Awards, 1988, 1992, 1998
GE Energy Services, General Manager's Excellence Award, 1997
GE Energy, CEO GE Energy, Engineering Award, 1997

PROFESSIONAL EXPERIENCE

Various positions within GE-
Field Engineer, Project Engineer Project Manager, Service Manager, Business Development Manager, Global Site Services Leader, Sales Manager and Account Manager.

COMMUNITY SERVICE

Chelmsford Youth Soccer, Little League Baseball, and girl's basketball coach. Boy Scout Troop Committee Chairman. All Saint's Episcopal Church, Vestry member, Finance Committee Chairman, and Treasurer
Chelmsford Zoning Board of Appeals, 2011 through 2017.
Kayla Estates Condominium Organization, Chelmsford, MA., Committee Chairman, 1996 through 2010

EDUCATION

University of Massachusetts, Amherst, MA. BS Mechanical Engineering

REFERENCES AVAILBLE UPON REQUEST