

**Emma Andrews Library and Community Center, Agenda. March 21, 2024**  
**Meeting is at 5:00pm, 77 Purchase Street**

**1. Call to order**

**2. Roll call**

**3. Adoption/amendment to agenda**

**4. Public Comment:**

**Note: All public comment shall be limited to two minutes per speaker and must be related to an agenda item below.**

**5. Approval of minutes of February 2024 meeting.**

**6. Report from the Mayor's Office on the building and equipment**

See attached list of items. Are computer and WiFi issues resolved?

**7. Correspondence**

**8. Report from the Association**

**9. Old Business**

Scheduled events for spring and summer 2024 – any updates?

**10. New Business**

- Volunteer handbook announcement/rollout, meetings and signoffs. Need two dates.
- Strategic plan for next year – start listing priorities
- Volunteer workplace etiquette, communications, representation of the Emma
- LCC grant for the memoir project – latest information

**11. Adjournment Public Commentary:**