

Emma Andrews Library and Community Center, Agenda. July 20, 2023
Meeting is at 5:30 pm, 77 Purchase Street

1. Call to order

2. Roll call

3. Adoption/amendment to agenda

4. Public Comment:

Note: All public comment shall be limited to two minutes per speaker and must be related to an agenda item below.

5. Approval of minutes of June 2023 meeting.

6. Report from the Mayor's Office on the building and equipment (including computer)

7. Correspondence

8. Report from the Association

9. Old Business

- a) Review for approval: Previously submitted event proposals – to be reviewed by two-person committee. Two events have been submitted for work with children. Both have been responded to. **Question:** Who is on the event-approval committee?
- b) Finish the changes to the volunteer handbook and volunteer guidelines – Public room use policy approved by the City?
Also: Book challenge and procedure.
Review of circulation and collection?
- c) Event calendar accessibility and by whom.

10. New Business

Report on current and recent events, issues and successes
Scheduled events for late summer, fall and winter 2023
Who is responsible for the signing for tax write-off?
Volunteer shift assignments
Other new business?

11. Adjournment Public Commentary: