

CITY COUNCIL MEETING AGENDA - VERSION 1
REMOTE

September 14, 2020

Link to join Webinar

When: Sep 14, 2020 07:30 PM Eastern Time (US and Canada)

Topic: Newburyport City Council Regular (Remote) Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89564385895>

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Webinar ID: 895 6438 5895

International numbers available:

7:30 PM

Council Meeting

1. **MOMENT OF SILENCE**
2. **CALL TO ORDER**
3. **LATE FILE ITEMS**
4. **PUBLIC COMMENT**
5. **MARSHAL'S COMMENDATION FOR MICHAEL FALITE & CHARLES VORDERIS**
6. **MAYOR'S COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. **APPROVAL OF MINUTES**

- August 31, 2020

(Approve)

8. **COMMUNICATIONS - none**

9. **TRANSFERS - none**

10. **APPOINTMENTS - none**

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA:

Planning & Development

- COMM257_08_20_2020 Ltr re: Harrison Street, J Tymon
- APPT185_08_31_2020 Brendan Banovic 1 Walnut St. ZBA 8/31/2021
- APPT187_08_31_2020 Robert Armstrong 35 Louise Ave. Bldg Commissioner 1/1/2023
- APPT188_08_31_2020 Rachel D. Webb 19 Chapel St ZBA 10/1/2025

END OF CONSENT AGENDA REGULAR AGENDA

11. MAYOR'S UPDATE

12. SECOND READING APPOINTMENTS

- APPT186_08_31_2020 Rosemary Decie 8 Fenders Ave. Council on Aging 5/31/2025
- APPT189_08_31_2020 Karen Sakaniwa 71 Middle St. Comm. on Disabilities 9/30/20

13. COMMUNICATIONS – None

14. ORDERS

- ORDR210_09_14_2020 Resolution Nancy Peace
- ORDR209_09_14_2020 Borrowing Authorization 9/14/20

15. ORDINANCES - None

16. COMMITTEE ITEMS

NOTE: UNDERLINED COMMITTEE ITEMS WILL BE CONSIDERED AT THIS MEETING

Ad Hoc Committee on Economic Development

In Committee:

- COMM262_08_31_2020 Gasbarro Ltr re: Awareness

Ad Hoc Committee on Waterfront and COTW

In Committee:

- COMM261_08_31_2020 Proposed Timeline, Waterfront

Budget & Finance

In Committee:

- ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)
Project No. 9 held in committee.
- ORDR136_08_19_19 Fuller Track Phase II Loan Order
- COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations
- ORDR178_04_27_2020 Acts of 1987 (w/ Education)
- COMM260_08_31_2020 FY2020 Year-End Financial Report

- **TRAN084 08 31 2020 Plum Is Utility Trust Fund \$50K to Res. Terr.Shoreline Protection \$50K**
- **ORDR208 08 31 2020 – Pioneer League Gift**
- ORDR206_08_20_2020 FY 21 Budget Order (Second Submission) & COTW

Education

In Committee:

- COMM235_03_30_2020 Ltr re: SC Appt. of Brett Murphy to Whittier Vo-Tech Cmte
- COMM240_04_27_2020 Memo re: SOI Submission Info
- ORDR178_04_27_2020 Acts of 1987 (w/ B&F)

General Government

In Committee:

- COMM241_05_11_2020 Charter Review Final Report
- COMM242_05_11_2020 Confirmatory Legal Opinion from KP Law re: Charter Changes

License & Permits

In Committee:

- ODNC047_1_27_20 General Ordinance - Short Term Rental Units Rules
- COMM229_02_24_2020 Ltr re: Implementation of Short-Term Rental Ordinance
- COMM230_03_09_2020 Yearly Report, Section 16A of the Liquor Control Act
- APPL014_06_08_2020 Outdoor Seating application from Vera Ristorante LLC
- APPL015_06_08_2020 Ltr with Layout from Ted Epstein re: Outdoor Seating

Neighborhoods & City Services

In Committee:

- COMM197_10_28_19 Ltr re: Phillips Drive Neighborhood Drainage (COTW)
- ODNC050_02_24_2020 Curb Cuts and Notice of Work Involving Sidewalks
- COMM233_03_09_2020 Ltr re: MVRTA State Street Bus Stop Shelter
- COMM234_03_30_2020 Ltr from Newburyport Livable Streets March 11, 2020
- COMM252_07_30_2020 Ltr re: Face Masks in public
- ODNC061_07_30_2020 Amendment to Ch. 11 Parks and Recreation for Covid-19

Planning & Development

In Committee:

- COMM214_01_13_2020 Ltr from Central Cong Church re: CPA Funding, Historic Pres
- COMM215_01_13_2020 Ltr re: Colby Farm Open Space Beautification
- ODNC046_1_27_20 Zoning Amendment - Short Term Rental Units Definition
- COMM231_03_09_2020 Ltr re: Short-Term Rental Ordinance
- ODNC054_03_09_2020 Enforcement of the State Building Code
- ORDR196_07_13_2020 Open Space and Recreation Plan 2020 (COTW)
- **COMM257 08 20 2020 Ltr re: Harrison Street, J Tymon**
- **APPT185 08 31 2020 Brendan Banovic 1 Walnut St. ZBA 8/31/2021**
- **APPT187 08 31 2020 Robert Armstrong 35 Louise Ave. Bldg Commissioner 1/1/2023**
- **APPT188 08 31 2020 Rachel D. Webb 19 Chapel St ZBA 10/1/2025**

Public Safety

In Committee:

- COMM216_01_13_2020 Ltr re: Ban the Use of Glyphosate
- COMM221_01_27_2020 Letter re: Sign at 43 Pine Hill Road
- COMM227_02_10_2020 Update and Request from Waste Stream Task Force
- APPL010_03_09_2020 Witches' Night Out - 10/23/2020
- APPL011_03_09_2020 Downtown Trick or Treat - 10/30/2020
- APPL012_03_09_2020 Invitation Nights - 12/4, 12/11, 12/18 2020
- COMM243_05_11_2020 Ltr from Jane Rascal re: NMMC
- ODNC059_06_29_2020 Truck Routes
- APPT165_04_13_2020 Dr. Robin Blair 18 Market St Board of Health 4/30/2023
- COMM254_08_10_2020 Moseley Ave Ltr re: Sidewalk Safety and Roadway Speeding

Public Utilities

In Committee:

- APPT156_03_09_2020 John Tomasz 38 Storeybrooke Dr Water/Sewer Comm 3/31/2023
- APPT166_04_13_2020 Robert A. Cook 19 Everette Dr Water/Sewer Comm 3/1/2023
- APPT166_04_13_2020 Resume of Robert Cook, Water/Sewer Commission

Rules

In Committee:

- COMM220_01_27_2020 Proposed City Council Rule 9F
- ORDR170_02_24_2020 Amendment Council Rules 2020 (COTW)
- ORDR171_02_24_2020 Amendment to Rule 17B (COTW)

17. GOOD OF THE ORDER

18. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES - VERSION 1
REMOTE

August 31, 2020

Link to join Webinar

<https://us02web.zoom.us/j/83952312802>

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346 248 7799

Webinar ID: 839 5231 2802

International numbers available: <https://us02web.zoom.us/j/83952312802>

7:30 PM
Council Meeting

1. MOMENT OF SILENCE

CALL TO ORDER The City Council President, Jared Eigerman, called the meeting to order at 7:30pm. The City Council President then instructed the City Clerk to call the roll. The following Councillors answered present: Zeid, Khan, Devlin, Lane, McCauley, Connell, Shand, Tontar, Vogel, Wallace, and Eigerman. 11 present using Zoom as a platform.

2.

3. LATE FILE ITEMS – COMM 261_08_31_2020 Proposed Timeline, Waterfront

COMM262_08_31_2020 Gasbarro Ltr re: Awareness M to Waive Rules and Allow Late Files SZ/BC All

4. PUBLIC COMMENT Jane Snow, Coffins Court, Nbpt re: City Hall hours.

5. MAYOR'S COMMENT

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. APPROVAL OF MINUTES

- August 10, 2020 (Approve)
- August 20, 2020 (Approve)

7. COMMUNICATIONS

- COMM259_08_31_2020 Whittier Tech Annual Operational Report (R&F)
- COMM260_08_31_2020 FY2020 Year-End Financial Report (B&F)

8. TRANSFERS

- TRAN084_08_31_2020 Plum Is Utility Trust Fund \$50K to Res. Terr.Shoreline Protection \$50K (B&F)

9. APPOINTMENTS

First Reading

- APPT185_08_31_2020 Brendan Banovic 1 Walnut St. ZBA 8/31/2021 (P&D)
Removed at the request of JE
- APPT186_08_31_2020 Rosemary Decie 8 Fenders Ave. Council on Aging 5/31/2025
- APPT187_08_31_2020 Robert Armstrong 35 Louise Ave. Bldg Commissioner 1/1/2023
- APPT189_08_31_2020 Karen Sakaniwa 71 Middle St. Comm. on Disabilities 9/30/20

Re-Appointments

- APPT188_08_31_2020 Rachel D. Webb 19 Chapel St ZBA 10/1/2025 (P&D)
Removed at the request of JE

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA:

Budget & Finance

- ORDR198_07_13_2020 Intermunicipal K w/ West Newbury for Shared ACO
- ORDR202_08_10_2020 Pioneer League Gift
- ORDR207_08_20_2020 Parker/State St Crossing

Neighborhood & City Service

- ODNC050_02_24_2020 Curb Cuts and Notice of Work Involving Sidewalks - N.B. not removed at the request of BC

Ad Hoc Committee on Remote Participation and COTW

- ORDR205_08_10_2020 Hybrid/In Person Remote Participation Policy

Planning & Development

Public Safety

M to Apr to As Amended, SZ/JM, All

**END OF CONSENT AGENDA
REGULAR AGENDA**

10. MAYOR'S UPDATE

11. FIRST READING APPOINTMENT

- APPT185_08_31_2020 Brendan Banovic 1 Walnut St. ZBA 8/31/2021 (P&D)
- APPT188_08_31_2020 Rachel D. Webb 19 Chapel St ZBA 10/1/2025 (P&D)

M to Apr Collectively First Reading, BV/SZ 10Y 1 Recused (JD)

12. SECOND READING APPOINTMENTS

- APPT184_08_10_2020 Richard J. O'Brien 41 Olive St. Trust Fund Comm, 8/15/2023

M to Apr Second Reading, SZ/AK All

13. COMMUNICATIONS –

- **COMM261_08_31_2020 Proposed Timeline, Waterfront M to Refer to Ad Hoc Cmte on Waterfront SZ/CT All**
- **COMM262_08_31_2020 Gasbarro Ltr re: Awareness M to Refer to Ad Hoc Cmte on Economic Dev, SZ/CT All**

14. ORDERS

- **ORDR204_08_10_2020 Yankee Homecoming Appreciation Resolution**
 - **POSTPONED TO AUGUST 31, 2020 ON MOTION BY COUNCILLOR KHAN SECONDED BY COUNCILLOR MCCAULEY.**
M to Apr AK/JM Roll Call Vote 11Y
- **ORDR208_08_31_2020 Pioneer League Gift**
M to Refer to B&F CT/AK All

15. ORDINANCES

16. COMMITTEE ITEMS

NOTE: UNDERLINED COMMITTEE ITEMS WILL BE CONSIDERED AT THIS MEETING

Ad Hoc Committee on Economic Development

In Committee:

Ad Hoc Committee on Remote Participation and COTW

In Committee:

- **ORDR205_08_10_2020 Hybrid/In Person Remote Participation Policy**
M to Apr As Amended SZ/JM, M to Amend by Allowing Cameras as an Option and Not Required (pg 6) (CW, JD) Roll Call 9Y 2N(AK, BV); M to Apr as Amended, SZ/JM 9Y, 2N (CT, BV) Roll Call vote

Budget & Finance

In Committee:

- **ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)**
Project No. 9 held in committee.
- **ORDR136_08_19_19 Fuller Track Phase II Loan Order**
- **COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations**
- **ORDR178_04_27_2020 Acts of 1987 (w/ Education)**
- **ORDR198_07_13_2020 Intermunicipal K w/ West Newbury for Shared ACO**
M to Apr CT/AK Roll Call 11 Y
- **ORDR202_08_10_2020 Pioneer League Gift**
M to Apr CT/AK All
- **ORDR203_08_10_2020 FY21 Three Month Appropriation Budget 1**
- **ORDR207_08_20_2020 Parker/State St Crossing**
M to Apr CT/AK All

Education

In Committee:

- **COMM235_03_30_2020 Ltr re: SC Appt. of Brett Murphy to Whittier Vo-Tech Cmte**
- **COMM240_04_27_2020 Memo re: SOI Submission Info**

- ORDR178_04_27_2020 Acts of 1987 (w/ **B&F**)

General Government

In Committee:

- COMM241_05_11_2020 Charter Review Final Report
- COMM242_05_11_2020 Confirmatory Legal Opinion from KP Law re: Charter Changes

License & Permits

In Committee:

- ODNC047_1_27_20 General Ordinance - Short Term Rental Units Rules
- COMM229_02_24_2020 Ltr re: Implementation of Short-Term Rental Ordinance
- COMM230_03_09_2020 Yearly Report, Section 16A of the Liquor Control Act
- APPL014_06_08_2020 Outdoor Seating application from Vera Ristorante LLC
- APPL015_06_08_2020 Ltr with Layout from Ted Epstein re: Outdoor Seating

Neighborhoods & City Services

In Committee:

- COMM197_10_28_19 Ltr re: Phillips Drive Neighborhood Drainage (COTW)
- **ODNC050_02_24_2020 Curb Cuts and Notice of Work Involving Sidewalks**
Stayed in Cmte
- COMM233_03_09_2020 Ltr re: MVRTA State Street Bus Stop Shelter
- COMM234_03_30_2020 Ltr from Newburyport Livable Streets March 11, 2020
- COMM252_07_30_2020 Ltr re: Face Masks in public
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Planning & Development

In Committee:

- COMM214_01_13_2020 Ltr from Central Cong Church re: CPA Funding, Historic Pres
- COMM215_01_13_2020 Ltr re: Colby Farm Open Space Beautification
- ODNC046_1_27_20 Zoning Amendment - Short Term Rental Units Definition
- ODNC051_02_24_2020 Fences in Downtown Overlay District
- COMM231_03_09_2020 Ltr re: Short-Term Rental Ordinance
- ODNC054_03_09_2020 Enforcement of the State Building Code
- ORDR196_07_13_2020 Open Space and Recreation Plan 2020 (COTW)
- COMM257_08_20_2020 Ltr re: Harrison Street, J Tymon

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In Committee:

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- COMM243_05_11_2020 Ltr from Jane Rascal re: NMMCD
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- APPT165_04_13_2020 Dr. Robin Blair 18 Market St Board of Health 4/30/2023
- COMM254_08_10_2020 Moseley Ave Ltr with

Public Utilities

In Committee:

- APPT156_03_09_2020 John Tomasz 38 Storeybrooke Dr Water/Sewer Comm 3/31/2023
- APPT166_04_13_2020 Robert A. Cook 19 Everette Dr Water/Sewer Comm 3/1/2023
- APPT166_04_13_2020 Resume of Robert Cook, Water/Sewer Commission

Rules

In Committee:

- COMM220_01_27_2020 Proposed City Council Rule 9F
- ORDR170_02_24_2020 Amendment Council Rules 2020 (COTW)
- ORDR171_02_24_2020 Amendment to Rule 17B (COTW)

17. GOOD OF THE ORDER

18. ADJOURNMENT M to Adj CW/ 9:25 pm

**END OF CONSENT AGENDA
BEGINNING OF REGULAR AGENDA**

**APPOINTMENTS
SECOND READING**

SECOND READING APPOINTMENTS

- APPT186_08_31_2020 Rosemary Decie 8 Fenders Ave. Council on Aging 5/31/2025
- APPT189_08_31_2020 Karen Sakaniwa 71 Middle St. Comm. on Disabilities 9/30/20

In City Council August 31, 2020:

Motion to approve the Consent Agenda as Amended by Councillor Zeid, seconded by Councillor McCauley. So voted.

ORDERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 14, 2020

THAT, The CITY COUNCIL of the City of Newburyport rescinds the following amounts that have been authorized to be borrowed, but which are no longer needed for the purpose(s) for which they were originally approved:

<u>Date Authorized</u>	<u>Purpose</u>	<u>Amount</u>
12/1/2003	Sewer Infrastructure-Low Street	\$700,000
9/3/2004	Water System Improvements	\$46,175
12/16/2005	Land Acquisition-Open Space	\$500,000
4/8/2009	Wastewater Treatment Facility	\$11,520
9/10/2010	Water Treatment Plant and Pump Station	\$1,278,800
1/12/2012	Wastewater Treatment Facility	\$6,270,000
6/5/2012	Bresnahan Elementary School	\$165,433
6/5/2012	Nock Middle/Molin Upper Elementary School	\$399,398

Councillor Charles F. Tontar



CITY OF NEWBURYPORT
FINANCE DEPARTMENT

60 PLEASANT STREET
NEWBURYPORT, MA 01950
PHONE: 978-465-4404

WWW.CITYOFNEWBURYPORT.COM/FINANCE

DONNA D. HOLADAY
MAYOR

ETHAN R. MANNING
FINANCE DIRECTOR/CITY AUDITOR

To: President and Members of the Newburyport City Council

From: Ethan Manning, Finance Director/City Auditor
Julie Languirand, Treasurer/Collector

Date: September 8, 2020

Subject: Borrowing Authorization Recissions

The City is carrying remaining balances from several loan orders that were authorized by the City Council in prior years and are no longer needed. In order to remove these amounts from the City's Statement of Indebtedness as "Authorized and Unissued Debt," the City Council must formally vote to rescind the borrowing authorization.

The largest remaining authorization is \$6,270,000 that was approved in 2012 for the Wastewater Treatment Facility (WWTF) rehabilitation project. This particular authorization was required to complete work that was funded by reimbursable state and federal grants and, as such, did not require borrowing. Similarly, the amounts remaining for the Bresnahan and Nock/Molin school projects were due to reimbursements from the Mass. School Building Authority, which slightly reduced the final local share upon close-out of the projects.

Prior to that, there is \$1,278,800 remaining from the 2010 authorization for the Water Treatment Plant Upgrade and Pump Station project, which came in under budget, as well as, a residual balance from the original 2009 authorization for the WWTF project. In 2005, the City Council authorized, at the recommendation of the CPC, a borrowing of \$1,775,000 for the acquisition of open space of which \$500,000 remains due to other available funding. Lastly, unissued amounts exist from 2003 and 2004 sewer and water infrastructure projects, which have long been completed and should also be rescinded.

We appreciate your assistance in helping us get these old balances off the books.

Thank you.



IN CITY COUNCIL

ORDERED:

RESOLUTION

Whereas, Nancy Peace of Newburyport, Massachusetts is stepping down from her position as Director of the Board of the Friends of the Newburyport Public Library; and

Whereas, said Board desires to honor her for her outstanding work and her years of service to the Library; and

Whereas, Nancy Peace's' untiring work for the Friends of the Newburyport Public Library highlights the fact that our library is a cornerstone of the community, providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present; and

Whereas, Nancy Peace understands the critical importance of well-funded libraries and advocates with intelligence and good humor to ensure that our library gets the resources it needs to provide a wide variety of services to local citizens of all ages; and

Whereas, Nancy Peace's gift of her time and commitment to the library sets a stellar example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

NOW, THEREFORE, BE IT RESOLVED that:

THE CITY COUNCIL OF THE CITY OF NEWBURYPORT hereby offers its best wishes as Nancy Peace steps down from said Board and further proclaims its sincere appreciation of Nancy Peace for her dedicated service and devotion to the Friends of the Newburyport Public Library and more particularly for serving as the President of the Board of the Friends of the Newburyport Public Library from the year 2013 to the year 2020.

Councillor Jared J. Eigerman

COMMITTEE ITEMS

Committee Items-September 14, 2020

Budget & Finance

Budget & Finance

In Committee:

- **ORDR178_04_27_2020 Acts of 1987 (w/ Education)**
- **COMM260_08_31_2020 FY2020 Year-End Financial Report**
- **TRAN084_08_31_2020 Plum Is Utility Trust Fund \$50K to Res. Terr. Shoreline Protection \$50K**
- **ORDR208_08_31_2020 – Pioneer League Gift**

Removal from Committee Form

Instructions: Remit to rjones@cityofnewburyport.com; pbarker@cityofnewburyport.com; cgreen@cityofnewburyport.com by Wednesday, 5 PM preceding Council meeting

Committee Name: Budget and Finance

Committee Chair: Tontar

	Measure Identifier	Measure Title	Amended in Committee? (if yes, attach final version)	Consent Agenda or Regular Agenda?
1.	ORDR178_04_27_2020	Acts of 1987	No	Regular
2.	COMM260_08_31_2020	FY202 Year-End Financial Report	No	Regular
3.	TRAN084_08_31_2020	Plum Is Utility Trust Fund \$50K to Res. Terr.Shoreline Protection \$50K	No	Regular
4.	ORDR208_08_31_2020	. Pioneer League Gift	No	Regular
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

April 27th, 2020

The City Council hereby adopts the entirety of Chapter 329 of the Acts of 1987 including, without limitation, the ability under Section 32 of Chapter 44 of the General Laws to vote by a two-thirds majority to increase the total amount appropriate for the support of the City's schools or the regional district schools on recommendation of the School Committee or the Regional District School Committee, as the case may be, and otherwise consistently with the General Laws.

In City Council April 26, 2020:

Sharif I. Zeid, Ward 1 City Councillor

Joseph H. Devlin, At Large Councillor

In City Council April 27, 2020:

Motion to refer to Education and Budget & Finance by Councillor Zeid, seconded by Councillor Devlin. Roll call vote, 8 yes, 3 no (Connell, Tontar, Vogel). Motion passed



CITY OF NEWBURYPORT
FINANCE DEPARTMENT

60 PLEASANT STREET
NEWBURYPORT, MA 01950
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DONNA D. HOLADAY
MAYOR

ETHAN R. MANNING
FINANCE DIRECTOR/CITY AUDITOR

To: Mayor Donna D. Holaday
President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: August 25, 2020

Subject: FY2020 Year-End Financial Report

The fiscal year 2020 year-end financial report is presented to the Mayor and City Council as a preliminary look at the City of Newburyport's financial performance over the past year prior to the release of the audited financial statements. This report compares original and revised appropriations/estimates to actual expenditures and collections for the General Fund, as well as, Water, Sewer and Harbormaster Enterprise Funds for the year-ending June 30, 2020.

FY2020 Expenditures

Expenditures within the General Fund and Enterprise Funds were made within the budgetary appropriations approved by the City Council. Remaining and unrestricted appropriations from fiscal year 2020, totaling \$2,248,111, will be a positive factor in the Free Cash and Retained Earnings calculations as of July 1, 2020. Below is a summary of the year-end expenditures by fund, which is broken out in greater detail in the reports that follow:

	REVISED BUDGET	FY2020 EXPENDED	FY2020 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND Total	\$70,798,204	\$67,633,951	\$2,043,930	\$1,120,323	98.4%
060 WATER ENTERPRISE FUND Total	\$5,381,089	\$4,857,579	\$52,368	\$471,142	91.2%
061 SEWER ENTERPRISE FUND Total	\$7,596,606	\$6,915,994	\$34,214	\$646,398	91.5%
6520 HARBORMASTER ENTERPRISE FUND Total	\$514,868	\$462,399	\$42,220	\$10,249	98.0%
TOTAL BUDGETARY FUNDS	\$84,290,767	\$79,869,923	\$2,172,733	\$2,248,111	97.3%

FY2020 Revenue

Total revenue for the budgetary funds exceeded estimates for FY2020 with collections at 100.3% of estimated revenue. The General Fund and Harbormaster Enterprise Funds exceeded their estimates, while the Water and Sewer Enterprise Funds fell short. Below is a summary of the year-end revenue by fund, which is broken out in greater detail in the reports that follow:

	FY2020 ESTIMATE	FY2020 ACTUAL	OVER/ (BELOW)	% OF ESTIMATE
001 GENERAL FUND Total	\$70,129,549	\$70,838,184	\$708,635	101.0%
060 WATER ENTERPRISE FUND Total	\$5,381,089	\$5,249,764	(\$131,325)	97.6%
061 SEWER ENTERPRISE FUND Total	\$7,596,606	\$7,215,261	(\$381,346)	95.0%
6520 HARBORMASTER ENTERPRISE FUND Total	\$514,868	\$545,374	\$30,506	105.9%
TOTAL BUDGETARY FUNDS	\$83,622,112	\$83,848,582	\$226,471	100.3%

The revenue for the Water and Sewer Enterprise Funds continues to be impacted by declining water consumption due to higher efficiency appliances, changes in customer behavior and fewer high-usage manufacturers. As such, rates and/or fees will likely need to be adjusted in the future to fund the current level of operations. There was no change made to rates for July 1, 2020; therefore a portion of retained earnings must be used to fund the annual budgets for both Water and Sewer. Despite missing the FY2020 revenue estimates, however, the Administration did implement a freeze on non-essential spending during FY2020, which allowed both the Water and Sewer Enterprise Funds to generate an excess of revenue over expenditures of \$339,817 and \$265,052 respectively.

Once the Massachusetts Department of Revenue verifies and certifies the City's year-end financial results later this fall, funds will be available for any legal expenditure at the recommendation of the Mayor and approval of a majority vote of the City Council. All financial information contained in this report is presented on an unaudited basis and, as such, is subject to further adjustment until finalized. The audited financial statements will be filed with the City Clerk no later than March 1, 2021 in accordance with the City Charter.

Please feel free to contact me if you have any questions.

Attachments:

- Year-End Financial Overview (page 1)
- Expenditure Summary (page 2)
- Expenditures by Budget Category (page 3)
- Revenue Summary (page 8)
- Revenue by Category (page 9)



City of Newburyport
FY2020 Year-End Financial Overview

Expenditures

	FY2018		FY2019		FY2020	
	Remaining Budget	% Used	Remaining Budget	% Used	Remaining Budget	% Used
001 GENERAL FUND	\$495,167	99.2%	\$665,602	99.0%	\$1,120,323	98.4%
060 WATER ENTERPRISE FUND	\$239,665	95.3%	\$443,615	91.9%	\$471,142	91.2%
061 SEWER ENTERPRISE FUND	\$344,177	95.1%	\$408,198	94.5%	\$646,398	91.5%
6520 HARBORMASTER ENTERPRISE FUND	\$18,996	96.0%	\$27,569	94.3%	\$10,249	98.0%
TOTAL BUDGETARY FUNDS	\$1,098,004	98.6%	\$1,544,984	98.1%	\$2,248,111	97.3%

Remaining Budget

(Top Ten Drivers: General Fund)

Remaining Budget	Driver
421 PUBLIC SERVICES DEPARTMENT	\$268,985 Vacancies/overtime/electrical costs
210 POLICE DEPARTMENT	\$171,667 Staff vacancies
914 INSURANCE GROUP	\$146,176 Variability of enrollment
720 ORDINARY DEBT SERVICE	\$140,717 Lower than projected debt service
293 PARKING CLERK DEPARTMENT	\$137,916 Remaining funds from multiple accounts
543 VETERANS' DEPARTMENT	\$39,871 Fewer veterans qualifying for benefits
610 LIBRARY DEPARTMENT	\$32,732 Staff vacancies
510 HEALTH DEPARTMENT	\$32,143 Fewer per diem inspections/staff vacancy
630 PARKS COMMISSION	\$27,347 Staff vacancy
220 FIRE DEPARTMENT	\$24,139 Remaining funds from multiple accounts
Total	\$1,021,693

Revenue

	FY2018 Actual	FY2019 Actual	FY2020 Estimate	FY2020 Actual	\$ Over Estimate	% Of Estimate	% Over Prior Year
001 GENERAL FUND							
412 REAL ESTATE TAX REVENUE	\$53,946,873	\$55,573,460	\$58,434,222	\$58,164,035	-\$270,187	99.5%	4.7%
411 PER PROP TAX REVENUE	\$664,093	\$644,277	\$685,065	\$680,427	-\$4,637	99.3%	5.6%
401 MOTOR VEHICLE EXCISE	\$2,710,467	\$2,747,357	\$2,625,000	\$2,963,027	\$338,027	112.9%	7.9% (1)
402 OTHER EXCISE	\$963,447	\$1,000,525	\$950,000	\$997,635	\$47,635	105.0%	-0.3%
403 PENALTIES/INTEREST	\$370,159	\$343,545	\$315,000	\$310,825	-\$4,175	98.7%	-9.5% (2)
404 PAYMENT IN LIEU TAXES	\$62,612	\$82,083	\$60,000	\$37,089	-\$22,911	61.8%	-54.8% (3)
410 FEES	\$402,086	\$345,552	\$320,000	\$294,754	-\$25,246	92.1%	-14.7% (4)
416 OTHER DEPARTMENT REVENUE	\$61,392	\$66,879	\$60,000	\$56,416	-\$3,584	94.0%	-15.6% (5)
417 LICENSES/PERMITS	\$964,669	\$1,190,151	\$900,000	\$1,055,073	\$155,073	117.2%	-11.3% (6)
419 FINES & FORFEITS	\$13,856	\$12,292	\$12,000	\$7,347	-\$4,653	61.2%	-40.2% (7)
420 INVESTMENT INCOME	\$131,781	\$271,752	\$100,000	\$238,029	\$138,029	238.0%	-12.4% (8)
421 MISCELLANEOUS RECURRING	\$292,500	\$318,040	\$289,500	\$206,812	-\$82,688	71.4%	-35.0% (9)
422 MISCELLANEOUS NON-RECURRING	\$58,343	\$78,116	\$0	\$269,784	\$269,784		245.4% (10)
460 STATE AID	\$4,362,522	\$4,398,935	\$4,583,403	\$4,761,571	\$178,168	103.9%	8.2%
497 INTERFUND TRANSFERS IN	\$0	\$0	\$795,360	\$795,360	\$0	100.0%	
TOTAL GENERAL FUND	\$65,004,800	\$67,072,964	\$70,129,549	\$70,838,184	\$708,635	101.0%	5.6%
WATER ENTERPRISE FUND	\$5,253,640	\$5,405,840	\$5,381,089	\$5,249,764	-\$131,325	97.6%	-2.9%
SEWER ENTERPRISE FUND	\$6,537,286	\$7,110,682	\$7,596,606	\$7,215,261	-\$381,346	95.0%	1.5%
HARBORMASTER ENTERPRISE FUND	\$491,483	\$428,347	\$514,868	\$545,374	\$30,506	105.9%	27.3%
TOTAL BUDGETARY FUNDS	\$77,287,208	\$80,017,835	\$83,622,112	\$83,848,582	\$226,471	100.3%	4.8%

- (1) Increase in vehicle purchases and values.
- (2) Fewer penalties/interest on tax titles.
- (3) MGL 121A:6A agreement for Heritage House expired in FY2019, bringing them onto regular tax collections.
- (4) Fewer tax title collections and off duty (police detail) receipts.
- (5) Decrease in copies, recordings and certificates.
- (6) Decrease in building permits, health permits, passports, and licenses.
- (7) Decrease in court fines.
- (8) Lower returns from reduced cash balances, resulting from close out capital projects.
- (9) Due to delay in filing for Medicaid reimbursement by school district.
- (10) Greater one-time receipts.



**City of Newburyport
FY2020 Year-End Expenditure Summary**

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2020 EXPENDED	FY2020 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND							
111 CITY COUNCIL	\$72,651	\$18	\$72,670	\$70,047	\$0	\$2,623	96.4%
121 MAYOR'S DEPARTMENT	\$316,377	\$0	\$316,377	\$305,824	\$0	\$10,553	96.7%
129 GENERAL ADMINISTRATION	\$491,674	(\$112,197)	\$379,477	\$370,679	\$2,100	\$6,698	98.2%
135 AUDITOR'S DEPARTMENT	\$364,697	\$1,999	\$366,696	\$355,046	\$9,362	\$2,288	99.4%
141 ASSESSORS DEPARTMENT	\$239,318	\$6,046	\$245,365	\$240,101	\$2,770	\$2,494	99.0%
145 TREASURER'S DEPARTMENT	\$310,014	\$1,767	\$311,781	\$308,646	\$1,695	\$1,441	99.5%
151 INFO TECHNOLOGY DEPT	\$321,096	\$0	\$321,096	\$320,688	\$0	\$408	99.9%
152 HUMAN RESOURCES	\$326,125	\$0	\$326,125	\$315,016	\$11,000	\$108	100.0%
161 CITY CLERK'S DEPARTMENT	\$277,680	\$9,679	\$287,359	\$280,835	\$500	\$6,024	97.9%
163 BOARD OF REGISTRARS	\$49,333	\$10,000	\$59,333	\$59,239	\$0	\$94	99.8%
165 LICENSE COMMISSION	\$8,500	\$0	\$8,500	\$8,363	\$0	\$137	98.4%
171 CONSERVATION COMMISSION	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
182 PLANNING & DEVELOPMENT	\$389,874	\$18,736	\$408,610	\$376,527	\$30,000	\$2,083	99.5%
191 LEGAL DEPARTMENT	\$100,000	\$26,500	\$126,500	\$108,854	\$16,000	\$1,646	98.7%
210 POLICE DEPARTMENT	\$4,230,657	\$0	\$4,230,657	\$4,058,990	\$0	\$171,667	95.9%
220 FIRE DEPARTMENT	\$3,795,001	\$282,578	\$4,077,579	\$4,042,922	\$10,518	\$24,139	99.4%
241 BUILDING DEPARTMENT	\$188,558	\$0	\$188,558	\$165,390	\$0	\$23,168	87.7%
291 EMERGENCY MANAGEMENT	\$29,100	\$13,000	\$42,100	\$37,379	\$0	\$4,721	88.8%
292 ANIMAL CONTROL	\$67,234	\$2,253	\$69,488	\$63,516	\$0	\$5,972	91.4%
293 PARKING CLERK DEPARTMENT	\$668,135	\$6,839	\$674,974	\$537,058	\$0	\$137,916	79.6%
300 SCHOOL DEPARTMENT	\$30,875,762	\$59,480	\$30,935,242	\$29,444,419	\$1,490,823	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL	\$92,500	(\$4,772)	\$87,728	\$87,728	\$0	\$0	100.0%
399 WHITTIER VO TECH SCHOOL	\$697,312	\$0	\$697,312	\$697,312	\$0	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT	\$3,273,035	\$112,330	\$3,385,364	\$2,652,094	\$464,285	\$268,985	92.1%
423 SNOW & ICE	\$225,000	\$81,797	\$306,797	\$306,796	\$0	\$0	100.0%
510 HEALTH DEPARTMENT	\$254,154	\$1,470	\$255,624	\$223,443	\$38	\$32,143	87.4%
519 SUSTAINABILITY	\$1,644,824	\$20,245	\$1,665,069	\$1,660,985	\$0	\$4,084	99.8%
541 COUNCIL ON AGING	\$308,742	\$1,307	\$310,049	\$301,379	\$954	\$7,716	97.5%
542 YOUTH SERVICES	\$304,850	\$0	\$304,850	\$284,854	\$3,625	\$16,372	94.6%
543 VETERANS' DEPARTMENT	\$288,279	\$0	\$288,279	\$248,408	\$0	\$39,871	86.2%
610 LIBRARY DEPARTMENT	\$1,416,032	\$0	\$1,416,032	\$1,383,040	\$260	\$32,732	97.7%
630 PARKS COMMISSION	\$371,814	\$0	\$371,814	\$344,467	\$0	\$27,347	92.6%
691 HISTORICAL COMMISSION	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
710 DEBT EXCLUSION	\$3,165,464	\$0	\$3,165,464	\$3,165,464	\$0	\$0	100.0%
720 ORDINARY DEBT SERVICE	\$880,000	\$0	\$880,000	\$739,283	\$0	\$140,717	84.0%
911 RETIREMENT BOARD	\$4,340,558	\$0	\$4,340,558	\$4,340,558	\$0	\$0	100.0%
914 INSURANCE GROUP	\$9,864,940	\$0	\$9,864,940	\$9,718,764	\$0	\$146,176	98.5%
921 COMMISSION ON DISABILITY	\$2,640	\$0	\$2,640	\$2,640	\$0	\$0	100.0%
001 GENERAL FUND Total	\$70,259,128	\$539,076	\$70,798,204	\$67,633,951	\$2,043,930	\$1,120,323	98.4%
060 WATER ENTERPRISE FUND Total	\$5,371,089	\$10,000	\$5,381,089	\$4,857,579	\$52,368	\$471,142	91.2%
061 SEWER ENTERPRISE FUND Total	\$7,586,606	\$10,000	\$7,596,606	\$6,915,994	\$34,214	\$646,398	91.5%
6520 HARBORMASTER ENTERPRISE FUND Total	\$514,868	\$0	\$514,868	\$462,399	\$42,220	\$10,249	98.0%
TOTAL BUDGETARY FUNDS	\$83,731,691	\$559,076	\$84,290,767	\$79,869,923	\$2,172,733	\$2,248,111	97.3%



City of Newburyport
FY2020 Year-End Expenditures by Budget Category

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2020 EXPENDED	FY2020 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND							
111 CITY COUNCIL							
001 PERSONNEL SERVICES	\$61,151	\$18	\$61,170	\$61,119	\$0	\$51	99.9%
002 PURCHASE OF SERVICES	\$11,500	\$0	\$11,500	\$8,928	\$0	\$2,572	77.6%
111 CITY COUNCIL Total	\$72,651	\$18	\$72,670	\$70,047	\$0	\$2,623	96.4%
121 MAYOR'S DEPARTMENT							
001 PERSONNEL SERVICES	\$260,377	\$0	\$260,377	\$253,156	\$0	\$7,221	97.2%
002 PURCHASE OF SERVICES	\$40,000	\$0	\$40,000	\$40,000	\$0	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$16,000	\$0	\$16,000	\$12,668	\$0	\$3,332	79.2%
121 MAYOR'S DEPARTMENT Total	\$316,377	\$0	\$316,377	\$305,824	\$0	\$10,553	96.7%
129 GENERAL ADMINISTRATION							
001 PERSONNEL SERVICES	\$13,250	\$0	\$13,250	\$9,845	\$0	\$3,405	74.3%
002 PURCHASE OF SERVICES	\$129,500	\$25,500	\$155,000	\$152,900	\$2,100	(\$0)	100.0%
004 SUPPLIES	\$8,000	\$0	\$8,000	\$4,706	\$0	\$3,294	58.8%
007 OTHER CHARGES & EXPENSES	\$340,924	(\$137,697)	\$203,227	\$203,227	\$0	(\$0)	100.0%
129 GENERAL ADMINISTRATION Total	\$491,674	(\$112,197)	\$379,477	\$370,679	\$2,100	\$6,698	98.2%
135 AUDITOR'S DEPARTMENT							
001 PERSONNEL SERVICES	\$316,242	\$1,999	\$318,241	\$316,164	\$0	\$2,077	99.3%
002 PURCHASE OF SERVICES	\$46,500	\$0	\$46,500	\$37,136	\$9,362	\$2	100.0%
004 SUPPLIES	\$1,500	\$0	\$1,500	\$1,291	\$0	\$209	86.1%
007 OTHER CHARGES & EXPENSES	\$455	\$0	\$455	\$455	\$0	\$0	100.0%
135 AUDITOR'S DEPARTMENT Total	\$364,697	\$1,999	\$366,696	\$355,046	\$9,362	\$2,288	99.4%
141 ASSESSORS DEPARTMENT							
001 PERSONNEL SERVICES	\$209,556	\$6,046	\$215,603	\$214,714	\$0	\$889	99.6%
002 PURCHASE OF SERVICES	\$26,257	\$0	\$26,257	\$22,886	\$2,770	\$601	97.7%
004 SUPPLIES	\$3,000	\$0	\$3,000	\$1,996	\$0	\$1,004	66.5%
007 OTHER CHARGES & EXPENSES	\$505	\$0	\$505	\$505	\$0	\$0	100.0%
141 ASSESSORS DEPARTMENT Total	\$239,318	\$6,046	\$245,365	\$240,101	\$2,770	\$2,494	99.0%
145 TREASURER'S DEPARTMENT							
001 PERSONNEL SERVICES	\$265,414	\$1,767	\$267,181	\$267,181	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$39,000	\$0	\$39,000	\$37,817	\$0	\$1,183	97.0%
004 SUPPLIES	\$3,800	\$0	\$3,800	\$2,047	\$1,695	\$58	98.5%
007 OTHER CHARGES & EXPENSES	\$1,800	\$0	\$1,800	\$1,600	\$0	\$200	88.9%
145 TREASURER'S DEPARTMENT Total	\$310,014	\$1,767	\$311,781	\$308,646	\$1,695	\$1,441	99.5%
151 INFO TECHNOLOGY DEPT							
001 PERSONNEL SERVICES	\$104,418	\$0	\$104,418	\$104,418	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$214,677	\$0	\$214,677	\$214,274	\$0	\$403	99.8%
004 SUPPLIES	\$2,000	\$0	\$2,000	\$1,995	\$0	\$5	99.8%
151 INFO TECHNOLOGY DEPT Total	\$321,096	\$0	\$321,096	\$320,688	\$0	\$408	99.9%
152 HUMAN RESOURCES							
001 PERSONNEL SERVICES	\$177,156	\$0	\$177,156	\$177,156	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$147,269	\$0	\$147,269	\$136,223	\$11,000	\$46	100.0%
004 SUPPLIES	\$1,500	\$0	\$1,500	\$1,438	\$0	\$62	95.9%
007 OTHER CHARGES & EXPENSES	\$200	\$0	\$200	\$200	\$0	\$0	100.0%
152 HUMAN RESOURCES Total	\$326,125	\$0	\$326,125	\$315,016	\$11,000	\$108	100.0%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2020 EXPENDED	FY2020 ENCUMB.	REMAINING BUDGET	% USED
161 CITY CLERK'S DEPARTMENT							
001 PERSONNEL SERVICES	\$264,180	\$9,679	\$273,859	\$268,145	\$0	\$5,714	97.9%
002 PURCHASE OF SERVICES	\$13,500	\$0	\$13,500	\$12,690	\$500	\$310	97.7%
161 CITY CLERK'S DEPARTMENT Total	\$277,680	\$9,679	\$287,359	\$280,835	\$500	\$6,024	97.9%
163 BOARD OF REGISTRARS							
001 PERSONNEL SERVICES	\$4,333	\$0	\$4,333	\$4,307	\$0	\$25	99.4%
007 OTHER CHARGES & EXPENSES	\$45,000	\$10,000	\$55,000	\$54,931	\$0	\$69	99.9%
163 BOARD OF REGISTRARS Total	\$49,333	\$10,000	\$59,333	\$59,239	\$0	\$94	99.8%
165 LICENSE COMMISSION							
001 PERSONNEL SERVICES	\$7,500	\$0	\$7,500	\$7,500	\$0	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$863	\$0	\$137	86.3%
165 LICENSE COMMISSION Total	\$8,500	\$0	\$8,500	\$8,363	\$0	\$137	98.4%
171 CONSERVATION COMMISSION							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
171 CONSERVATION COMMISSION Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
182 PLANNING & DEVELOPMENT							
001 PERSONNEL SERVICES	\$342,824	\$18,736	\$361,560	\$361,560	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$42,000	\$0	\$42,000	\$9,939	\$30,000	\$2,061	95.1%
004 SUPPLIES	\$5,050	\$0	\$5,050	\$5,028	\$0	\$22	99.6%
182 PLANNING & DEVELOPMENT Total	\$389,874	\$18,736	\$408,610	\$376,527	\$30,000	\$2,083	99.5%
191 LEGAL DEPARTMENT							
002 PURCHASE OF SERVICES	\$100,000	\$26,500	\$126,500	\$108,854	\$16,000	\$1,646	98.7%
191 LEGAL DEPARTMENT Total	\$100,000	\$26,500	\$126,500	\$108,854	\$16,000	\$1,646	98.7%
210 POLICE DEPARTMENT							
001 PERSONNEL SERVICES	\$3,885,993	\$0	\$3,885,993	\$3,773,552	\$0	\$112,441	97.1%
002 PURCHASE OF SERVICES	\$172,609	\$0	\$172,609	\$145,380	\$0	\$27,229	84.2%
004 SUPPLIES	\$80,100	\$0	\$80,100	\$62,897	\$0	\$17,203	78.5%
007 OTHER CHARGES & EXPENSES	\$20,955	\$0	\$20,955	\$20,552	\$0	\$403	98.1%
008 CAPITAL OUTLAY	\$71,000	\$0	\$71,000	\$56,609	\$0	\$14,391	79.7%
210 POLICE DEPARTMENT Total	\$4,230,657	\$0	\$4,230,657	\$4,058,990	\$0	\$171,667	95.9%
220 FIRE DEPARTMENT							
001 PERSONNEL SERVICES	\$3,555,551	\$269,778	\$3,825,329	\$3,817,318	\$0	\$8,011	99.8%
002 PURCHASE OF SERVICES	\$176,000	\$0	\$176,000	\$158,777	\$1,500	\$15,723	91.1%
004 SUPPLIES	\$58,000	\$12,800	\$70,800	\$61,782	\$9,018	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$5,450	\$0	\$5,450	\$5,045	\$0	\$405	92.6%
220 FIRE DEPARTMENT Total	\$3,795,001	\$282,578	\$4,077,579	\$4,042,922	\$10,518	\$24,139	99.4%
241 BUILDING DEPARTMENT							
001 PERSONNEL SERVICES	\$187,558	\$0	\$187,558	\$164,401	\$0	\$23,157	87.7%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2020 EXPENDED	FY2020 ENCUMB.	REMAINING BUDGET	% USED
002 PURCHASE OF SERVICES	\$1,000	\$0	\$1,000	\$989	\$0	\$11	98.9%
241 BUILDING DEPARTMENT Total	\$188,558	\$0	\$188,558	\$165,390	\$0	\$23,168	87.7%
291 EMERGENCY MANAGEMENT							
001 PERSONNEL SERVICES	\$16,000	\$0	\$16,000	\$13,500	\$0	\$2,500	84.4%
002 PURCHASE OF SERVICES	\$10,000	\$13,000	\$23,000	\$22,693	\$0	\$307	98.7%
004 SUPPLIES	\$1,100	\$0	\$1,100	\$1,101	\$0	(\$1)	100.1%
007 OTHER CHARGES & EXPENSES	\$2,000	\$0	\$2,000	\$85	\$0	\$1,915	4.3%
291 EMERGENCY MANAGEMENT Total	\$29,100	\$13,000	\$42,100	\$37,379	\$0	\$4,721	88.8%
292 ANIMAL CONTROL							
001 PERSONNEL SERVICES	\$58,254	\$2,253	\$60,508	\$55,973	\$0	\$4,535	92.5%
002 PURCHASE OF SERVICES	\$6,340	\$0	\$6,340	\$5,384	\$0	\$956	84.9%
004 SUPPLIES	\$2,290	\$0	\$2,290	\$1,809	\$0	\$481	79.0%
007 OTHER CHARGES & EXPENSES	\$350	\$0	\$350	\$350	\$0	\$0	100.0%
292 ANIMAL CONTROL Total	\$67,234	\$2,253	\$69,488	\$63,516	\$0	\$5,972	91.4%
293 PARKING CLERK DEPARTMENT							
001 PERSONNEL SERVICES	\$253,435	\$6,839	\$260,274	\$244,818	\$0	\$15,456	94.1%
002 PURCHASE OF SERVICES	\$318,900	\$0	\$318,900	\$207,339	\$0	\$111,561	65.0%
004 SUPPLIES	\$95,800	\$0	\$95,800	\$84,902	\$0	\$10,898	88.6%
293 PARKING CLERK DEPARTMENT Total	\$668,135	\$6,839	\$674,974	\$537,058	\$0	\$137,916	79.6%
300 SCHOOL DEPARTMENT							
002 PURCHASE OF SERVICES	\$30,875,762	\$59,480	\$30,935,242	\$29,444,419	\$1,490,823	\$0	100.0%
300 SCHOOL DEPARTMENT Total	\$30,875,762	\$59,480	\$30,935,242	\$29,444,419	\$1,490,823	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL							
002 PURCHASE OF SERVICES	\$92,500	(\$4,772)	\$87,728	\$87,728	\$0	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL Tot:	\$92,500	(\$4,772)	\$87,728	\$87,728	\$0	\$0	100.0%
399 WHITTIER VO TECH SCHOOL							
002 PURCHASE OF SERVICES	\$697,312	\$0	\$697,312	\$697,312	\$0	\$0	100.0%
399 WHITTIER VO TECH SCHOOL Total	\$697,312	\$0	\$697,312	\$697,312	\$0	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT							
001 PERSONNEL SERVICES	\$2,112,809	\$14,018	\$2,126,826	\$1,935,554	\$0	\$191,273	91.0%
002 PURCHASE OF SERVICES	\$584,487	(\$46,688)	\$537,799	\$401,932	\$77,359	\$58,509	89.1%
004 SUPPLIES	\$254,475	\$85,000	\$339,475	\$300,013	\$20,248	\$19,214	94.3%
008 CAPITAL OUTLAY	\$321,264	\$60,000	\$381,264	\$14,596	\$366,678	(\$10)	100.0%
421 PUBLIC SERVICES DEPARTMENT Total	\$3,273,035	\$112,330	\$3,385,364	\$2,652,094	\$464,285	\$268,985	92.1%
423 SNOW & ICE							
001 PERSONNEL SERVICES	\$105,000	\$331	\$105,331	\$105,331	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$120,000	\$81,465	\$201,465	\$201,465	\$0	\$0	100.0%
423 SNOW & ICE Total	\$225,000	\$81,797	\$306,797	\$306,796	\$0	\$0	100.0%
510 HEALTH DEPARTMENT							
001 PERSONNEL SERVICES	\$213,340	\$1,470	\$214,810	\$200,195	\$0	\$14,615	93.2%
002 PURCHASE OF SERVICES	\$35,314	\$0	\$35,314	\$18,496	\$0	\$16,818	52.4%
004 SUPPLIES	\$4,500	\$0	\$4,500	\$4,201	\$38	\$261	94.2%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$551	\$0	\$449	55.1%
510 HEALTH DEPARTMENT Total	\$254,154	\$1,470	\$255,624	\$223,443	\$38	\$32,143	87.4%
519 SUSTAINABILITY							

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2020 EXPENDED	FY2020 ENCUMB.	REMAINING BUDGET	% USED
001 PERSONNEL SERVICES	\$118,074	\$245	\$118,319	\$114,187	\$0	\$4,132	96.5%
002 PURCHASE OF SERVICES	\$1,525,500	\$20,000	\$1,545,500	\$1,545,500	\$0	(\$0)	100.0%
004 SUPPLIES	\$1,250	\$0	\$1,250	\$1,298	\$0	(\$48)	103.8%
519 SUSTAINABILITY Total	\$1,644,824	\$20,245	\$1,665,069	\$1,660,985	\$0	\$4,084	99.8%
541 COUNCIL ON AGING							
001 PERSONNEL SERVICES	\$269,242	\$1,307	\$270,549	\$270,516	\$0	\$32	100.0%
002 PURCHASE OF SERVICES	\$25,500	\$0	\$25,500	\$20,432	\$954	\$4,114	83.9%
004 SUPPLIES	\$14,000	\$0	\$14,000	\$10,431	\$0	\$3,569	74.5%
541 COUNCIL ON AGING Total	\$308,742	\$1,307	\$310,049	\$301,379	\$954	\$7,716	97.5%
542 YOUTH SERVICES							
001 PERSONNEL SERVICES	\$223,050	\$0	\$223,050	\$219,270	\$260	\$3,521	98.4%
002 PURCHASE OF SERVICES	\$25,300	\$0	\$25,300	\$12,398	\$2,633	\$10,270	59.4%
007 OTHER CHARGES & EXPENSES	\$56,500	\$0	\$56,500	\$53,186	\$732	\$2,581	95.4%
542 YOUTH SERVICES Total	\$304,850	\$0	\$304,850	\$284,854	\$3,625	\$16,372	94.6%
543 VETERANS' DEPARTMENT							
001 PERSONNEL SERVICES	\$131,139	\$0	\$131,139	\$131,139	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$6,720	\$0	\$6,720	\$2,920	\$0	\$3,800	43.4%
007 OTHER CHARGES & EXPENSES	\$150,420	\$0	\$150,420	\$114,350	\$0	\$36,071	76.0%
543 VETERANS' DEPARTMENT Total	\$288,279	\$0	\$288,279	\$248,408	\$0	\$39,871	86.2%
610 LIBRARY DEPARTMENT							
001 PERSONNEL SERVICES	\$1,070,050	(\$12,000)	\$1,058,050	\$1,048,731	\$0	\$9,319	99.1%
002 PURCHASE OF SERVICES	\$345,982	\$12,000	\$357,982	\$334,310	\$260	\$23,412	93.5%
610 LIBRARY DEPARTMENT Total	\$1,416,032	\$0	\$1,416,032	\$1,383,040	\$260	\$32,732	97.7%
630 PARKS COMMISSION							
001 PERSONNEL SERVICES	\$288,664	\$0	\$288,664	\$262,323	\$0	\$26,341	90.9%
002 PURCHASE OF SERVICES	\$14,400	\$0	\$14,400	\$13,780	\$0	\$620	95.7%
004 SUPPLIES	\$44,300	\$0	\$44,300	\$43,961	\$0	\$339	99.2%
007 OTHER CHARGES & EXPENSES	\$450	\$0	\$450	\$403	\$0	\$47	89.6%
008 CAPITAL OUTLAY	\$24,000	\$0	\$24,000	\$24,000	\$0	\$0	100.0%
630 PARKS COMMISSION Total	\$371,814	\$0	\$371,814	\$344,467	\$0	\$27,347	92.6%
691 HISTORICAL COMMISSION							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
691 HISTORICAL COMMISSION Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
710 DEBT EXCLUSION							
009 DEBT SERVICE	\$3,165,464	\$0	\$3,165,464	\$3,165,464	\$0	\$0	100.0%
710 DEBT EXCLUSION Total	\$3,165,464	\$0	\$3,165,464	\$3,165,464	\$0	\$0	100.0%
720 ORDINARY DEBT SERVICE							
009 DEBT SERVICE	\$880,000	\$0	\$880,000	\$739,283	\$0	\$140,717	84.0%
720 ORDINARY DEBT SERVICE Total	\$880,000	\$0	\$880,000	\$739,283	\$0	\$140,717	84.0%
911 RETIREMENT BOARD							
001 PERSONNEL SERVICES	\$4,340,558	\$0	\$4,340,558	\$4,340,558	\$0	\$0	100.0%
911 RETIREMENT BOARD Total	\$4,340,558	\$0	\$4,340,558	\$4,340,558	\$0	\$0	100.0%
914 INSURANCE GROUP							
001 PERSONNEL SERVICES	\$9,864,940	\$0	\$9,864,940	\$9,718,764	\$0	\$146,176	98.5%
914 INSURANCE GROUP Total	\$9,864,940	\$0	\$9,864,940	\$9,718,764	\$0	\$146,176	98.5%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2020 EXPENDED	FY2020 ENCUMB.	REMAINING BUDGET	% USED
921 COMMISSION ON DISABILITY							
001 PERSONNEL SERVICES	\$2,640	\$0	\$2,640	\$2,640	\$0	\$0	100.0%
921 COMMISSION ON DISABILITY Total	\$2,640	\$0	\$2,640	\$2,640	\$0	\$0	100.0%
001 GENERAL FUND Total	\$70,259,128	\$539,076	\$70,798,204	\$67,633,951	\$2,043,930	\$1,120,323	98.4%
060 WATER ENTERPRISE FUND							
450 WATER DEPARTMENT							
001 PERSONNEL SERVICES	\$2,228,325	\$0	\$2,228,325	\$1,990,168	\$100	\$238,057	89.3%
002 PURCHASE OF SERVICES	\$913,090	\$10,000	\$923,090	\$780,261	\$50,975	\$91,853	90.0%
004 SUPPLIES	\$187,220	\$0	\$187,220	\$158,570	\$990	\$27,660	85.2%
007 OTHER CHARGES & EXPENSES	\$109,344	\$0	\$109,344	\$95,977	\$303	\$13,065	88.1%
008 CAPITAL OUTLAY	\$115,000	\$0	\$115,000	\$14,494	\$0	\$100,506	12.6%
009 DEBT SERVICE	\$1,818,110	\$0	\$1,818,110	\$1,818,110	\$0	\$0	100.0%
450 WATER DEPARTMENT Total	\$5,371,089	\$10,000	\$5,381,089	\$4,857,579	\$52,368	\$471,142	91.2%
060 WATER ENTERPRISE FUND Total	\$5,371,089	\$10,000	\$5,381,089	\$4,857,579	\$52,368	\$471,142	91.2%
061 SEWER ENTERPRISE FUND							
440 SEWER DEPARTMENT							
001 PERSONNEL SERVICES	\$2,436,193	\$0	\$2,436,193	\$2,237,471	\$0	\$198,722	91.8%
002 PURCHASE OF SERVICES	\$1,280,648	\$10,000	\$1,290,648	\$984,721	\$33,316	\$272,610	78.9%
004 SUPPLIES	\$473,198	\$0	\$473,198	\$471,152	\$828	\$1,218	99.7%
007 OTHER CHARGES & EXPENSES	\$94,929	\$0	\$94,929	\$80,245	\$70	\$14,615	84.6%
008 CAPITAL OUTLAY	\$271,000	\$0	\$271,000	\$111,767	\$0	\$159,233	41.2%
009 DEBT SERVICE	\$3,030,638	\$0	\$3,030,638	\$3,030,638	\$0	(\$0)	100.0%
440 SEWER DEPARTMENT Total	\$7,586,606	\$10,000	\$7,596,606	\$6,915,994	\$34,214	\$646,398	91.5%
061 SEWER ENTERPRISE FUND Total	\$7,586,606	\$10,000	\$7,596,606	\$6,915,994	\$34,214	\$646,398	91.5%
6520 HARBORMASTER ENTERPRISE FUND							
295 HARBORMASTER DEPARTMENT							
001 PERSONNEL SERVICES	\$303,845	\$0	\$303,845	\$303,845	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$50,250	\$0	\$50,250	\$44,795	\$220	\$5,235	89.6%
004 SUPPLIES	\$18,700	\$0	\$18,700	\$16,405	\$0	\$2,295	87.7%
007 OTHER CHARGES & EXPENSES	\$11,500	\$0	\$11,500	\$9,264	\$0	\$2,236	80.6%
008 CAPITAL OUTLAY	\$50,000	\$0	\$50,000	\$7,517	\$42,000	\$483	99.0%
009 DEBT SERVICE	\$80,573	\$0	\$80,573	\$80,573	\$0	\$0	100.0%
295 HARBORMASTER DEPARTMENT Total	\$514,868	\$0	\$514,868	\$462,399	\$42,220	\$10,249	98.0%
6520 HARBORMASTER ENTERPRISE FUND Tot:	\$514,868	\$0	\$514,868	\$462,399	\$42,220	\$10,249	98.0%
TOTAL BUDGETARY FUNDS	\$83,731,691	\$559,076	\$84,290,767	\$79,869,923	\$2,172,733	\$2,248,111	97.3%



City of Newburyport
FY2020 Year-End Revenue Summary

	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATE	FY2020 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
001 GENERAL FUND							
412 REAL ESTATE TAX REVENUE	\$53,946,873	\$55,573,460	\$58,434,222	\$58,164,035	(\$270,187)	99.5%	4.7%
411 PER PROP TAX REVENUE	\$664,093	\$644,277	\$685,065	\$680,427	(\$4,637)	99.3%	5.6%
401 MOTOR VEHICLE EXCISE	\$2,710,467	\$2,747,357	\$2,625,000	\$2,963,027	\$338,027	112.9%	7.9%
402 OTHER EXCISE	\$963,447	\$1,000,525	\$950,000	\$997,635	\$47,635	105.0%	-0.3%
403 PENALTIES/INTEREST	\$370,159	\$343,545	\$315,000	\$310,825	(\$4,175)	98.7%	-9.5%
404 PAYMENT IN LIEU TAXES	\$62,612	\$82,083	\$60,000	\$37,089	(\$22,911)	61.8%	-54.8%
410 FEES	\$402,086	\$345,552	\$320,000	\$294,754	(\$25,246)	92.1%	-14.7%
416 OTHER DEPARTMENT REVENUE	\$61,392	\$66,879	\$60,000	\$56,416	(\$3,584)	94.0%	-15.6%
417 LICENSES/PERMITS	\$964,669	\$1,190,151	\$900,000	\$1,055,073	\$155,073	117.2%	-11.3%
419 FINES & FORFEITS	\$13,856	\$12,292	\$12,000	\$7,347	(\$4,653)	61.2%	-40.2%
420 INVESTMENT INCOME	\$131,781	\$271,752	\$100,000	\$238,029	\$138,029	238.0%	-12.4%
421 MISCELLANEOUS RECURRING	\$292,500	\$318,040	\$289,500	\$206,812	(\$82,688)	71.4%	-35.0%
422 MISCELLANEOUS NON-RECURRING	\$58,343	\$78,116	\$0	\$269,784	\$269,784		245.4%
460 STATE AID	\$4,362,522	\$4,398,935	\$4,583,403	\$4,761,571	\$178,168	103.9%	8.2%
497 INTERFUND TRANSFERS IN	\$0	\$0	\$795,360	\$795,360	\$0	100.0%	
001 GENERAL FUND Total	\$65,004,800	\$67,072,964	\$70,129,549	\$70,838,184	\$708,635	101.0%	5.6%
060 WATER ENTERPRISE FUND Total	\$5,253,640	\$5,405,840	\$5,381,089	\$5,249,764	(\$131,325)	97.6%	-2.9%
061 SEWER ENTERPRISE FUND Total	\$6,537,286	\$7,110,682	\$7,596,606	\$7,215,261	(\$381,346)	95.0%	1.5%
6520 HARBORMASTER ENTERPRISE FUND Tot:	\$491,483	\$428,347	\$514,768	\$545,374	\$30,606	105.9%	27.3%
TOTAL BUDGETARY FUNDS	\$77,287,208	\$80,017,835	\$83,622,012	\$83,848,582	\$226,571	100.3%	4.8%



**City of Newburyport
FY2020 Year-End Revenue by Category**

	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATE	FY2020 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
001 GENERAL FUND							
412 REAL ESTATE TAX REVENUE	\$53,946,873	\$55,573,460	\$58,434,222	\$58,164,035	(\$270,187)	99.5%	4.7%
411 PER PROP TAX REVENUE	\$664,093	\$644,277	\$685,065	\$680,427	(\$4,637)	99.3%	5.6%
401 MOTOR VEHICLE EXCISE	\$2,710,467	\$2,747,357	\$2,625,000	\$2,963,027	\$338,027	112.9%	7.9%
402 OTHER EXCISE							
MEALS EXCISE	\$627,528	\$657,825	\$620,000	\$600,503	(\$19,497)	96.9%	-8.7%
CO MA ROOM OCCUPANCY	\$223,725	\$226,301	\$220,000	\$272,723	\$52,723	124.0%	20.5%
CO MA URBAN REDEVELOPMENT	\$112,141	\$116,346	\$110,000	\$124,410	\$14,410	113.1%	6.9%
402 OTHER EXCISE Total	\$963,447	\$1,000,525	\$950,000	\$997,635	\$47,635	105.0%	-0.3%
403 PENALTIES/INTEREST							
INT/PEN PP/RE TAX REV	\$155,454	\$166,681	\$165,000	\$164,306	(\$694)	99.6%	-1.4%
INT/PEN MV/BT EXCISE	\$65,909	\$80,010	\$70,000	\$78,853	\$8,853	112.6%	-1.4%
CO MA REG MOTOR VEHICLES	\$64,856	\$51,955	\$50,000	\$47,801	(\$2,199)	95.6%	-8.0%
INT ON TAX TITLES	\$82,435	\$42,599	\$30,000	\$18,440	(\$11,560)	61.5%	-56.7%
INT/PEN SA PI - SWR	\$783	\$1,186	\$0	\$715	\$715		-39.7%
INT/PEN SA PI - WTR	\$624	\$953	\$0	\$583	\$583		-38.8%
INT/PEN SA LOW ST	\$98	\$161	\$0	\$128	\$128		-20.7%
403 PENALTIES/INTEREST Total	\$370,159	\$343,545	\$315,000	\$310,825	(\$4,175)	98.7%	-9.5%
404 PAYMENT IN LIEU TAXES	\$62,612	\$82,083	\$60,000	\$37,089	(\$22,911)	61.8%	-54.8%
410 FEES							
TAX TITLE REVENUE	\$250,357	\$171,997	\$150,000	\$137,188	(\$12,812)	91.5%	-20.2%
FIRE MASTER BOX CONNECTION FEE	\$85,527	\$82,200	\$80,000	\$82,550	\$2,550	103.2%	0.4%
OFF DUTY FEES	\$38,793	\$63,395	\$63,000	\$42,899	(\$20,101)	68.1%	-32.3%
MUNICIPAL LIENS	\$20,450	\$21,475	\$21,000	\$29,400	\$8,400	140.0%	36.9%
REGISTRY FEES	\$6,960	\$6,700	\$6,000	\$2,700	(\$3,300)	45.0%	-59.7%
OTHER FEES	\$0	\$0	\$0	\$17	\$17		
PUBLIC RECORD REQUESTS FEES	\$0	(\$215)	\$0	\$0	\$0		-100.0%
410 FEES Total	\$402,086	\$345,552	\$320,000	\$294,754	(\$25,246)	92.1%	-14.7%
416 OTHER DEPARTMENT REVENUE							
COPIES/RECORDINGS	\$49,522	\$56,234	\$49,000	\$49,426	\$426	100.9%	-12.1%
BUSINESS CERTIFICATES	\$8,885	\$8,135	\$8,000	\$6,045	(\$1,955)	75.6%	-25.7%
ZONING/ORDINANCES	\$2,985	\$1,810	\$3,000	\$955	(\$2,045)	31.8%	-47.2%
POLICE DEPT RECEIPTS	\$0	\$700	\$0	\$0	\$0		-100.0%
VITAL STATISTICS	\$0	\$0	\$0	(\$10)	(\$10)		
416 OTHER DEPARTMENT REVENUE Total	\$61,392	\$66,879	\$60,000	\$56,416	(\$3,584)	94.0%	-15.6%
417 LICENSES/PERMITS							
BLDG DEPT ALTERATION PERMITS	\$293,935	\$567,657	\$316,000	\$426,687	\$110,687	135.0%	-24.8%
BUILDING PERMITS	\$164,110	\$130,477	\$125,000	\$221,658	\$96,658	177.3%	69.9%
LICENSE FEES	\$227,200	\$219,738	\$220,000	\$194,920	(\$25,080)	88.6%	-11.3%
OTHER PERMITS	\$116,443	\$79,280	\$70,000	\$40,497	(\$29,503)	57.9%	-48.9%
CLK PASSPORT	\$52,893	\$62,237	\$60,000	\$39,160	(\$20,840)	65.3%	-37.1%
BLDG DEPT OTHER PERMITS	\$26,672	\$35,205	\$25,500	\$35,725	\$10,225	140.1%	1.5%
FIRE PERMITS	\$17,134	\$26,037	\$30,000	\$32,583	\$2,583	108.6%	25.1%

	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATE	FY2020 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
ROAD OPENING PERMIT DPW	\$25,812	\$35,342	\$25,000	\$30,220	\$5,220	120.9%	-14.5%
LICENSES/PERMITS DPW	\$3,078	\$3,500	\$2,000	\$12,652	\$10,652	632.6%	261.5%
DOG LICENSES	\$12,525	\$12,935	\$11,500	\$10,900	(\$600)	94.8%	-15.7%
UTILITY CONTRACTORS LIC DPW	\$12,776	\$9,500	\$7,500	\$5,092	(\$2,408)	67.9%	-46.4%
MARRIAGE LICENSES	\$4,910	\$4,410	\$4,000	\$2,388	(\$1,612)	59.7%	-45.9%
UTILITY PERMITS	\$4,175	\$2,100	\$2,000	\$1,550	(\$450)	77.5%	-26.2%
RAFFLE PERMITS	\$0	\$650	\$400	\$625	\$225	156.3%	-3.8%
STORM WATER PERMIT FEES	\$2,857	\$1,107	\$1,000	\$317	(\$683)	31.7%	-71.3%
OTHER LICENSES	\$0	(\$24)	\$50	\$99	\$49	198.0%	-512.5%
AUCTION LIC/PERMITS	\$150	\$0	\$50	\$0	(\$50)	0.0%	
417 LICENSES/PERMITS Total	\$964,669	\$1,190,151	\$900,000	\$1,055,073	\$155,073	117.2%	-11.3%
419 FINES & FORFEITS							
COURT FINES	\$12,911	\$11,612	\$11,500	\$7,327	(\$4,173)	63.7%	-36.9%
PARKING FINES	\$895	\$680	\$500	\$20	(\$480)	4.0%	-97.1%
419 FINES & FORFEITS Total	\$13,856	\$12,292	\$12,000	\$7,347	(\$4,653)	61.2%	-40.2%
420 INVESTMENT INCOME							
INT ON INVESTMENTS	\$131,781	\$271,752	\$100,000	\$238,029	\$138,029	238.0%	-12.4%
420 INVESTMENT INCOME Total	\$131,781	\$271,752	\$100,000	\$238,029	\$138,029	238.0%	-12.4%
421 MISCELLANEOUS RECURRING							
MISC RECURRING	\$178,431	\$186,930	\$179,500	\$162,622	(\$16,878)	90.6%	-13.0%
CO MA DIV MEDICAL ASSISTANCE	\$107,460	\$94,345	\$110,000	\$33,985	(\$76,015)	30.9%	-64.0%
CO MA EMERGENCY MANAGEMENT	\$0	\$17,170	\$0	\$8,975	\$8,975		-47.7%
POL INCIDENT/ACCIDENTS	\$2,128	\$1,595	\$0	\$1,070	\$1,070		-32.9%
MISC REVENUE	\$3,631	\$0	\$0	\$160	\$160		
SALE OF MUNICIPAL PROPERTY	\$851	\$18,000	\$0	\$0	\$0		-100.0%
421 MISCELLANEOUS RECURRING Total	\$292,500	\$318,040	\$289,500	\$206,812	(\$82,688)	71.4%	-35.0% *
422 MISCELLANEOUS NON-RECURRING	\$58,343	\$78,116	\$0	\$269,784	\$269,784		245.4% **
460 STATE AID	\$4,362,522	\$4,398,935	\$4,583,403	\$4,761,571	\$178,168	103.9%	8.2%
497 INTERFUND TRANSFERS IN	\$0	\$0	\$795,360	\$795,360	\$0	100.0%	
001 GENERAL FUND Total	\$65,004,800	\$67,072,964	\$70,129,549	\$70,838,184	\$708,635	101.0%	5.6%
060 WATER ENTERPRISE FUND							
UTILITY BILLING/METERS	\$4,665,206	\$4,829,654	\$4,956,089	\$4,809,726	(\$146,363)	97.0%	-0.4%
MISC FEES	\$281,989	\$232,450	\$185,000	\$185,433	\$433	100.2%	-20.2%
REVENUE SPEC ASSES PI	\$175,691	\$195,486	\$150,000	\$156,846	\$6,846	104.6%	-19.8%
WATER LIENS	\$86,489	\$84,213	\$60,000	\$68,371	\$8,371	114.0%	-18.8%
PENALTIES/INTEREST	\$29,349	\$44,835	\$30,000	\$29,350	(\$650)	97.8%	-34.5%
MISC NON-RECURRING	\$14,916	\$19,203	\$0	\$38	\$38		-99.8%
060 WATER ENTERPRISE FUND Total	\$5,253,640	\$5,405,840	\$5,381,089	\$5,249,764	(\$131,325)	97.6%	-2.9%
061 SEWER ENTERPRISE FUND							
UTILITY BILLING/METERS	\$5,835,310	\$6,380,565	\$7,051,606	\$6,655,115	(\$396,491)	94.4%	4.3%
REVENUE SPEC ASSES PI	\$232,344	\$275,430	\$190,000	\$194,523	\$4,523	102.4%	-29.4%
MISC FEES	\$241,925	\$262,413	\$230,000	\$174,829	(\$55,171)	76.0%	-33.4%
SEWER LIENS	\$119,138	\$114,795	\$80,000	\$99,721	\$19,721	124.7%	-13.1%
PENALTIES/INTEREST	\$79,036	\$53,724	\$35,000	\$41,913	\$6,913	119.8%	-22.0%
MISC NON-RECURRING	\$12,938	\$8,698	\$0	\$35,127	\$35,127		303.9%

	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ESTIMATE	FY2020 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
INDUSTRIAL PRETREATMNT TAX TITLE REVENUE	\$15,180	\$14,100	\$10,000	\$14,033	\$4,033	140.3%	-0.5%
	\$1,414	\$0	\$0	\$0	\$0		
061 SEWER ENTERPRISE FUND Total	\$6,537,286	\$7,110,682	\$7,596,606	\$7,215,261	(\$381,346)	95.0%	1.5%
6520 HARBORMASTER ENTERPRISE FUND							
HBR MOORING & SLIP	\$166,582	\$144,544	\$170,000	\$176,213	\$6,213	103.7%	21.9%
HBR PLUM ISLAND PRK	\$95,747	\$91,150	\$140,000	\$144,732	\$4,732	103.4%	58.8%
HBR WATERFRONT DOCKS	\$81,140	\$71,571	\$80,000	\$88,868	\$8,868	111.1%	24.2%
HBR BOAT EXCISE	\$69,156	\$73,698	\$71,268	\$66,675	(\$4,592)	93.6%	-9.5%
HBR CASHMAN PARK	\$42,144	\$31,562	\$40,000	\$58,514	\$18,514	146.3%	85.4%
HBR VIOLATIONS	\$350	\$5,175	\$5,000	\$3,687	(\$1,313)	73.7%	-28.8%
HBR PENALTIES/INTEREST	\$3,019	\$4,429	\$2,000	\$2,570	\$570	128.5%	-42.0%
HBR FISH PIER	\$5,800	\$6,050	\$5,000	\$2,500	(\$2,500)	50.0%	-58.7%
HBR SHELLFISH PERMITS	\$345	\$300	\$1,500	\$1,543	\$43	102.9%	414.3%
OTHER FINANCING SOURCES	\$0	(\$131)	\$0	\$72	\$72		-154.8%
HBR VESSEL CHARGES	\$27,199	\$0	\$0	\$0	\$0		
6520 HARBORMASTER ENTERPRISE FUND Tot:	\$491,483	\$428,347	\$514,768	\$545,374	\$30,606	105.9%	27.3%
TOTAL BUDGETARY FUNDS	\$77,287,208	\$80,017,835	\$83,622,012	\$83,848,582	\$226,571	100.3%	4.8%

* 421 Miscellaneous Recurring Revenue: Veterans Services (\$98,746), Medicaid Reimbursements (\$33,985), Cell tower lease payments (\$27,600), Animal Control (\$24,050), Emergency Management Funds (\$8,975), FWS Refuge Revenue Sharing (\$4,962), Property Lease (\$4,286), Police Incident/Accident (\$1,070) and Other Small Recurring Receipts (\$3,138).

** 422 Miscellaneous Non-Recurring Revenue: Prior Year FEMA Reimbursements (\$161,920), Prior Year Reimbursable Grants (\$57,577), FSA Forfeitures (\$24,976), E-Rate Reimbursement (\$19,228), Other Small One-Time Receipts (\$6,083).



TRAN084_08_31_2020

bdf

CITY OF NEWBURYPORT FY 2021 TRANSFER/APPROPRIATION REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2020 AUG 25 PM 2:45

Department: Mayor's Office
Submitted by: Donna D. Holaday, Mayor **Date Submitted:** 8/31/2020

Transfer From:

Account Name:	<u>Plum Island Utility Trust Fund</u>	Balance:	<u>\$ 1,809,915.04</u>
Account Number:	<u>8287-59600</u>	Category:	<u>\$ -</u>
Amount:	<u>\$50,000.00</u>	Trans I/O:	<u>\$ -</u>

Why Funds Are Available:

Proceeds from CDM Smith Inc. Settlement Agreement. Must be approved by a two-thirds vote of the City Council in accordance with M.G.L. c. 40, sec. 5B.

Transfer To:

Account Name:	<u>Reservation Ter. Shoreline Protection</u>	Balance:	<u>\$ -</u>
Account Number:	<u>New Account</u>	Category:	<u>\$ -</u>
Amount:	<u>\$50,000.00</u>	Trans I/O:	<u>\$ -</u>

Why Funds Are Needed:

To provide shoreline protection along Reservation Terrace on Plum Island. Estimated project cost is \$50,000. See attached explanatory memo and report from GZA GeoEnvironmental.

Donna D. Holaday, Mayor: *Donna D. Holaday*
Ethan R. Manning, Auditor: *Ethan R. Manning*

Date: _____
Date: 8/25/2020

Sponsors: Charles F. Tontar, Councillor At-Large; Sharif I. Zeid, Ward 1 Councillor

City Council Approval:

Plum Island Utility Trust Fund
Transaction History as of 8/25/2020

Date	Amount	Description
09/20/2016	\$4,550,000	Settlement Pmt 1 of 2
10/13/2016	\$14	Interest Posted
01/17/2017	\$1,590	Interest Posted
04/26/2017	\$12,112	Interest Posted
06/30/2017	(\$130,765)	Insurance Claims Paid
06/30/2017	\$2,388	Interest Posted
07/31/2017	(\$3,377,460)	CIP Hydrant Replacements (Remaining Balance: \$492,003)
10/18/2017	\$634	Interest Posted
10/27/2017	\$8,075	Interest Posted
01/16/2018	\$8,676	Interest Posted
04/12/2018	\$9,862	Interest Posted
06/30/2018	\$750,000	Settlement Pmt 2 of 2
06/30/2018	\$8,796	Interest Posted
10/23/2018	\$8,179	Interest Posted
11/28/2018	(\$99,197)	CIP Olga Way Pump Replacements (Project Complete)
01/11/2019	\$6,319	Interest Posted
04/25/2019	\$9,245	Interest Posted
06/30/2019	\$11,711	Interest Posted
10/17/2019	\$9,706	Interest Posted
01/28/2020	\$5,896	Interest Posted
05/06/2020	\$8,727	Interest Posted
06/30/2020	\$5,407	Interest Posted
Current Balance	\$1,809,915	



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2020 AUG 25 PM 2:45

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

Dear Councilors:

I have been working diligently for the past four years with the state and our legislators on the critical situation on Reservation Terrace not only to protect homes but our water and sewer infrastructure. This began four years ago in the dead of winter with DCR and our legislators on site to observe first-hand the erosion of the primary dune. We have followed every path and jumped through every hoop requested and followed through on two dune nourishments on state property at great cost and time to the city. We have seen these efforts wash away as sacrificial sand. Consequently I reached out to the Lt. Gov Polito in the fall requesting we declare a state of emergency here, instead she requested I speak with Samantha Phillips, the new Director of MEMA. MEMA staff, including Director Phillips attended several meetings with our legislators and appeared to understand the seriousness of the situation and agreed to work with us on securing more sand. Unfortunately, that did not occur and as in the past, I have no faith in this approach. However, MEMA may still be able to help with sand.

Then we worked with DPS on trying to add another layer of cement blocks, worked out the placement, costs and forwarded to Secretary Theoharides. The plan was rejected as non-permittable (once again). Through further conversations with Sec. Theoharides, we discussed flood gates that could be permitted as temporary structures. We have found the 'muscle wall' and sent info back to Sec. Theoharides and were told we need coastal engineering. I reached out to GZA as we have built a good relationship and Anders Bjarngard and respect this group's deep knowledge of the area. GZA evaluated several options including the muscle wall, concrete blocks and oversized sand bags- super sacks. Super sacks are the most feasible solution and their use was unanimously approved by the Conservation Commission last week.

Our legislative team has been briefed on this preferred option and is sending a letter of support to Gov. Baker, Lt. Gov. Polito, Sec. Theoharides and DCR Commissioner. I was with Sec. Theoharides a few weeks ago on PI and she understands the critical status we now face. We are out of options and must have something in place before hurricane season. The Secretary also mentioned that there may be some DCR projects that did not go forward due to pandemic and there may be some cost share. Our legislators are also requesting a cost share. We are estimating the cost to purchase and deploy these super sacks at \$50,000. The goal is to move quickly in September to protect this area as a temporary measure until the Merrimac River is dredged and materials placed on Reservation Ter.

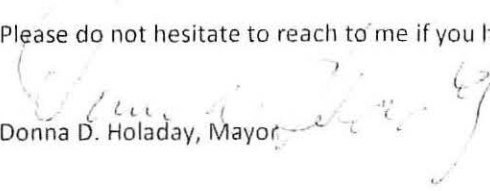
Outside of the above effort, I traveled to DC to Army Corps HQ with PI Foundation members and our some of legislators to push for the Merrimack River dredge and placement of sand on Reservation Ter. Several Army Corps studies have been progressing to determine the beneficial use of sand. We also have met in Concord with ACOE on several occasions and with Sen. Markey.

The Water/Sewer settlement fund was established to address this system; there is a direct nexus to the protection of this system. We are in a serious time crunch and should the State come through with

funding, we would replenish this settlement fund. Neighbors also working on another contribution between \$5,000 - \$10,000 (contributed about \$40,000 to past dune nourishments)

Attached is the GZA report with a change (separate doc) from using some cement blocks that were recently placed in self-help by a resident to compiling with Con Com approval for super sacks with removal of these new blocks.

Please do not hesitate to reach to me if you have questions.


Donna D. Holaday, Mayor

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 31, 2020

THAT, The CITY COUNCIL of the City of Newburyport accepts with gratitude the following gift:

Donor: Newburyport Pioneer League
Amount: \$2,050.00
Purpose: Infield maintenance, including labor, materials and equipment, at Lower Atkinson Common ball fields

This gift is accepted in accordance with M.G.L. Chapter 44, Section 53A.

Councillor Charles F. Tontar

In City Council August 31, 2020:

Motion to Refer to B&F Councillor Tontar, seconded by Councillor Khan. So voted.

**Committee Items-
Planning & Development
September 14, 2020**

- APPT 185, Brendan Banovic, ZBA
- APPT 187, Bob Armstrong, Building Commissioner
- APPT 188, Rachel Webb, reappointment ZBA
- COMM257_08_20_2020 Letter: re Harrison Street, J Tymon



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members
of the City Council
From: Donna D. Holaday, Mayor
Date: August 25, 2020
Subject: Appointment

Handwritten initials "D.H." in a circle

I hereby appoint, subject to your confirmation, the following named individual as an alternate member of the Zoning Board of Appeals. This term will expire on August 31, 2021.

Brendan Banovic
1 Walnut Street
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2020 AUG 24 PM 2:07

Brendan Banovic

1 Walnut Street
Newburyport, MA 01950
Banovic@hotmail.com

July 20th 2020

The Honorable Donna D. Holaday (Mayor)
City of Newburyport
<https://newburyportmayor.org/>
60 Pleasant Street
P.O. Box 550
Newburyport, MA 01950

RE: Zoning Board of Appeals Vacancy

Dear Mayor Holaday,

I'm writing you to express my interest in applying for the Newburyport Zoning Board of Appeals vacancy I recently saw in the Newburyport Daily News.

Currently, I am employed at New Balance Athletic Shoe as their Advanced Analytics Senior manager. I manage a small team of highly talented specialists conducting important analytics across New Balance's business engine. I also have an Engineering Degree from Rensselaer Polytechnic Institute coupled with a problem-solving mindset which I think would be an asset to the Zoning Board of Appeals

I have lived in Newburyport for the past 7 years and prior to that I have lived across the globe (Japan, China, Oregon). Having lived so many places, I have developed a true appreciation of the qualities which make our town so great. When I was flown in to interview and later when I was given a house hunting trip, I stayed at the Essex Street Inn which provided me the opportunity to see Newburyport up close and personal. It is my desire to be part of the collective team to help shape Newburyport's future.

I would be happy to discuss my application further if there is interest.

Sincerely,



Brendan Banovic
617-817-3519

Brendan Banovic

1 Walnut Street
Newburyport, MA 01950
Banovic@hotmail.com

Education:


B.S. Chemical Engineering, May 1997
Minor: Philosophy
Rensselaer Polytechnic Institute (RPI), Troy, New York
GPA: 3.6 graduated cum laude



Professional Experience:

New Balance Athletic Shoe


April 2016 – Present

Advanced Analytics Senior Manager
Lawrence, MA USA 

Responsible for New Balance's R&D analytics and data management. Accountable for delivering actionable R&D insights to improve and streamline the product creation process, quality, performance, environmental impacts, materials usage, costing, finance, merchandise, and system monitoring. Also responsible for maintaining a robust and flexible data environment while continuously evaluating and improving data sources, structures, and tools. Along with performing the analytics, must also develop and implement a long term roadmap in conjunction with executive leadership to generate data driven decisions, dashboards, & KPIs for business optimization.

New Balance Athletic Shoe


April 2013 – April 2016

Advanced Analytics Senior Manager, Head of Product Sustainability
Lawrence, MA USA 

Responsible for New Balance's R&D analytics and data management for the Footwear Product organization along with the Product Sustainability department. Accountable for delivering actionable R&D insights to improve and streamline the product creation process, quality, performance, environmental impacts, and system monitoring. Also responsible for maintaining a robust and flexible data environment while continuously evaluating and improving data sources, structures, and tools.

Nike Inc.


July 2010 – October 2012

Senior Index, Analytics, and Innovation Manager
Beaverton, OR USA 

Responsible for the development of Nike's second generation footwear sustainability Index. Developed new metrics, provided statistical analysis, and project management for creation of the new Footwear Sustainability Index. Also responsible for reporting and monitoring of Nike's first generation Index to the footwear business and key leadership stakeholders. This also includes using SQL queries to tie different data sets together to better understand how sustainability is being integrated into key business practices. Accountable for providing sustainability consulting to other functions within Nike including product creation, Innovation/Kitchen team, and engineering. Assisted the Strategic planning team with business case justification of sustainability and index creation.

Nike Inc.


February 2006 – July 2010

Lead Tooling Engineer, Product Manager Basketball and Innovator
Guangzhou, China 

Responsible for the global implementation of tooling related initiatives within the Guangzhou (GZ) factory base. Assisted or led the following initiatives in the GZ NLO: Digital Product Creation, Road to Beijing, Mold Lifecycle, Adobe Acrobat Professional/3D, and FLIRTI (Tooling transfer protocol). Led several projects targeted on cost reduction, lead time minimization, and improved mold capabilities & tolerances. Also responsible for the successful commercialization of key innovation platforms from a tooling perspective. Accountable for tooling and software training within the NLO.

Nike Inc.



November 2004 - February 2006

Quality Assurance Engineer
Beaverton, OR USA 

Responsible for the quality of the Max360/Max180 running air bags. Primary responsibilities included the establishment and maintenance of quality systems at IHM, the development of Max360/Max180 specifications, and the data analysis for sample orders/trials/production data. Conducted several extensive growth/shipping trials for the Max360/Max180 air bags. Traveled to China and Korea to assist with the commercialization of the Max360/Max180 shoe. Responsible for communication with running category, Asia factory, IHM production, and techlab to troubleshoot any potential air bag issues.

Brendan Banovic

Banovic@hotmail.com

Siltronic Corporation 
Process Engineer & Assistant Manager
Portland, OR USA 



2000 – November 2004

Assistant manager for the Chemical Wafering team. Responsible for several essential end of the line processes including particle measurement, OCR verification, recipe management, and visual inspection criteria. Needed to work with approximately 30 operators regarding any process or hardware changes. Since operators did not report directly to me, I needed to build and develop strong relationships. Also led projects correlating customer specifications to various measurement gauges and equipment. Directed and assisted in purchasing and implementing new OCR technology into Wacker Siltronic. Also responsible for the documentation, tracking, SPC, monitoring, and development of the above processes. Assistant manager duties included leading meetings, reports, and any other essential responsibilities that my supervisor needed completed.

Mitsubishi Silicon America 
Quality Assurance Engineer
Salem, OR USA 

1999 - 2000

Responsible for external quality issues for entire customer base. Directed process engineers through investigations and reporting for customer complaints and quality issues using the 8D Process. Assisted Field Engineering and customer contacts in gaining visibility for permanent corrective action implementation throughout the company. Also developed and expanded Quality systems, policies and procedures within Mitsubishi Silicon America. Responsible for the effectiveness and legitimacy of the CofC system and its current updates and revisions.

Fuji Silysia Chemical 
Technical Sales Representative
Nagoya, Japan & Portland, OR USA 

1997 - 1999

Completed rigorous 7 month training in Nagoya, Japan focusing on language skills, Japanese sales and marketing techniques, technical training, and fundamental research and development. Gained valuable insight in international business and production schemes. Also improved and expanded interpersonal and cross-cultural skills. Responsible for technical support, sales, and marketing for entire west coast.

Technical Skill Set:

Computer Skills:

SQL, R, Python, Tableau, Spotfire, Visual Studio, ArcGIS, Adobe Acrobat 3D/Professional, Adobe PhotoShop, 3D CAD, SSMS, (ProEngineer/Solidview/Rhino), Infinity SPC, Oracle, SAP, C, OS9, UNIX, Microsoft-Excel / Word / Access / Powerpoint / Sharepoint / Visio, Matlab, Statgraphics, Minitab, SCIO (FMEA)

Quality & Problem Solving:

Six Sigma black belt

Athletics:

Avid Hiker, Mtn biker, Swimmer, and lover of the Outdoors:

- 3rd Place in Tour of Sanya China December 2009
- 107th overall 2008 TransAlp Mountain Bike Race (Germany, Austria, Switzerland, and Italy)
- 2nd in 2006 Great Wall Marathon, Huangyaguan, China
- Ranked 11th in nation for Duathlon in 25-29 division 2002
- 15th/42 in 25-29 age division of the 2002 Duathlon World Championships
- 2001, 2002, 2003, 2004, and 2005 Oregon Road Runner Club 25-29 Age Group Champion
- 227th/1545 in 1999 Ironman Florida triathlon
- Appointed to the RPI athletics board (1 of 4 athletes in entire school)
- RPI Cycling Team 1995-1997
- RPI Tennis Most Valuable Player (MVP), 1994-1995 season
- RPI Varsity Men's Tennis, 1993 - 1997 (Captain, 1995 – 1997)

References: References are provided upon request.



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

2020 AUG 25 PM 3:39

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: August 25, 2020
Subject: Appointment

DRH

I hereby appoint, subject to your approval, the following named individual as Building Commissioner. This term will expire on January 1, 2023.

Robert Armstrong
25 Louise Avenue
Methuen, MA 01844

Robert Armstrong

35 Louise Avenue
Methuen, MA 01844
978-208-0771 Home
781-858-3599 Mobile

bob.armstrong@comcast.net

Education & Skills

- ◆ Medford Vocational High School, Diploma 1989. Architectural & Mechanical Drafting
- ◆ Builders Association of Greater Boston Supervisor License Course- Certificate
- ◆ IEE Lead Safe Renovator Training
- ◆ IEE Moderate to Low Risk Deleading Training
- ◆ Building Inspector Continuing Education- 2 hours or more monthly
- ◆ Email, Internet, Excel, Word, Typing, Read construction documents
- ◆ Online permitting and training

Licenses & Certifications:

- ◆ Massachusetts Certified Local Inspector #: BO 1904 Acquired 2014
- ◆ Massachusetts Construction Supervisor License- CS 075608 Acquired 1999 – Unrestricted
- ◆ ICC Certified: Residential Building Inspector B1, Commercial B2 Inspector, F3 Fire Plans Examiner
- ◆ Massachusetts Home Improvement Contractor- License # 146855
- ◆ Massachusetts Lead Safe Renovator Supervisor
- ◆ Massachusetts moderate risk de-leading / owner agent
- ◆ Massachusetts Class D driver license

Memberships:

- ◆ ICC- International Code Council
- ◆ ASHI- American Society of Home Inspectors
- ◆ MBCIA- Massachusetts Building Commissioners & Inspectors Association
- ◆ Metro West Building Officials

Professional Experience:

March 16th, 2020 – Present

Interim Building Commissioner/ Department Head / ADA Coordinator- Full Time and on call, as needed.

City of Newburyport, MA – Supervisor: Mayor Donna Holaday

- ◆ During Covid-19 situation created policy and procedures for receiving applications and issuing permits that is safe for applicants and employees. Managed Inspectors and inspections to be done in a safe manner for construction to continue as per Governor Baker guidelines. Construction, inspections and applications did not shut down and building permits increased compared to same time in 2019.
- ◆ Employee scheduling and management
- ◆ Budgeting and expense payments
- ◆ Payroll
- ◆ Assisted with the selection of the online permit system. Anticipate in helping with the setup and implementation.

- ◆ Review permit applications, plot plans, variance approvals, construction plans.
- ◆ Approve or deny permit applications based upon submitted materials.
- ◆ Consult with applicants, residents, and contractors regarding building projects, violations and building code questions.
- ◆ Daily field inspections for construction projects, report daily log with findings.
- ◆ Consult with field supervisors with remedies to building code errors at projects.
- ◆ Issue stop work orders for unpermitted work.
- ◆ Business inspections for Certificates of Inspections per 780 CMR section 110.
- ◆ On call nights and weekends as needed for damaged structures.
- ◆ Review permit applications with other departments for compliance to issue permits.

January 2019 – March 2020

Local Inspector/ ADA Coordinator- Full Time and on call, as needed.

City of Newburyport, MA – Supervisor Peter Binette, Building Commissioner

- ◆ Review permit applications, plot plans, variance approvals, construction plans.
- ◆ Approve or deny permit applications based upon submitted materials.
- ◆ Consult with applicants, residents, and contractors regarding building projects, violations and building code questions.
- ◆ Daily field inspections for construction projects, report daily log with findings.
- ◆ Consult with field supervisors with remedies to building code errors at projects.
- ◆ Issue stop work orders for unpermitted work.
- ◆ Business inspections for Certificates of Inspections per 780 CMR section 110.
- ◆ On call nights and weekends as needed for damaged structures.
- ◆ Review permit applications with other departments for compliance to issue permits.

July 2015 - December 2018

Local Inspector – Full Time and on call, as needed.

Town of Dracut, MA- Supervisor Dan McLaughlin, Building Commissioner

- ◆ Review permit applications, plot plans, variance approvals, construction plans
- ◆ Approve or deny permit applications based upon submitted materials
- ◆ Consult with applicants, residents, and contractors regarding building projects, zoning requirements, violations and building code questions.
- ◆ Daily field inspections for construction projects, report daily log with findings.
- ◆ Consult with field supervisors with remedies to building code errors at projects.
- ◆ Code enforcement as daily routine. Issue stop work orders for unpermitted work.
- ◆ Detect zoning violations, log a report of violations with pictures, discuss & issue letters to residents or businesses with violations. Discuss violations with Building Commissioner / Zoning Officer
- ◆ Business inspections for Certificates of Inspections per 780 CMR section 110.
- ◆ On call nights and weekends as needed for damaged structures

2014- 2018

Town of Stoneham, MA – Cheryl Noble, CBO

Building Inspector as needed when the Commissioner is sick or on vacation.

August 2014 – July 2015

Code Enforcement Inspector – Permanent part-time 8 hours per week

Town of Reading, MA – Supervisor Ms. Jean Delios

Inspect for compliance of local Town zoning and bylaws.

Inspect for compliance of local, state and International building codes.

Building Inspector when the Commissioner was on vacation.

November 2012- July 2015

Local Building Inspector – Permanent part-time 15 hours per week.

Town of Tewksbury, MA – Supervisor: Edward Johnson, CBO (978) 640-4435

- ◆ Review permit applications, plot plans, variance approvals, construction plans
- ◆ Approve or deny permit applications based upon submitted materials
- ◆ Consult with applicants, residents, and contractors regarding building projects, zoning requirements, violations and building code questions.
- ◆ Daily field inspections for construction projects, report daily log with findings.
- ◆ Consult with field supervisors with remedies to building code errors at projects.
- ◆ Code enforcement as daily routine. Issue stop work orders for unpermitted work.
- ◆ Detect zoning violations, log a report of violations with pictures, discuss & issue letters to residents or businesses with violations. Discuss violations with Building Commissioner / Zoning Officer
- ◆ Business inspections for Certificates of Inspections per 780 CMR section 110.
- ◆ On call nights and weekends as needed for damaged structures

1998- 2017

President/ Owner- Self Employed (Business is closed)

MCD Inc.

General Contracting & Remodeling Company

Methuen, MA

- ◆ New construction & remodeling projects- Residential & Commercial
- ◆ Architectural & Structural plan review
- ◆ Permitting / Zoning review / Variance applications and approvals
- ◆ Design & draft construction documents for customers projects
- ◆ Work with structural engineers for customer plans to meet or exceed building code
- ◆ Project management
- ◆ Contractor hiring and scheduling
- ◆ Control of day to day operations
- ◆ Estimating & Job takeoffs
- ◆ Employee hiring & training ,Record keeping/ payroll, budgeting
- ◆ Acquiring and purchasing necessary insurance policies. Updating policies annually.
- ◆ Obtaining sub-contractor insurances, verifying insurances
- ◆ Numerous residential customers
- ◆ Commercial customers including: Macys, H&R Block, Filenes, Belk

p-d

APPT188_08_31_2020



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

2020 AUG 25 PM 3:39

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Subject: Re-Appointment
Date: August 25, 2020

I hereby re-appoint, subject to your confirmation, the following named individual as a member of the Zoning Board of Appeals. This term will expire on October 1, 2025.

Rachel D. Webb
PO Box 742
Newburyport, MA 01950

Donna Musumeci

From: Rob Ciampitti <rob@libertylawma.com>
Sent: Monday, August 24, 2020 1:17 PM
To: Donna Musumeci
Subject: [Ext]RE: [Ext]RE: Hello - Candidate for the Zoning Board of Appeals

external e-mail use caution opening
Thanks very much. That sounds great!

Also, Rachel Webb said she would be happy to be re-appointed to the Board.

Thanks
Rob

Robert Ciampitti, Jr. Esq.
Co-Founder
LIBERTY LAW & TITLE, LLC.
Visit us at: LibertyLawMA.com

LIBERTY LAW COVID-19 ADVISORY - Please be advised that the COVID-19 (Coronavirus) pandemic continues to have impacts on real estate closings. Though thankfully much has evolved over these past few months in how the business of real estate closings is conducted, if you have a closing coming up, we ask that you remain flexible as recordings, mortgage payoffs, tax payments and other disbursements may be delayed. In addition, we ask that only essential personnel attend. If possible, please send us your documents ahead of time and we will mail/email you copies and checks. We will try our best to keep everyone updated in this rapidly changing environment. Thank you.

NEWBURYPORT OFFICE:

11A Liberty Street
Newburyport, MA 01950
T: 978-462-8488 Ext. 4 / e-Fax: 800-706-2393
C: 978-609-0181

BOSTON OFFICE:

Independence Wharf
470 Atlantic Avenue, 4th Floor
Boston, MA 02210
T: 617-936-3020 Ext. 4

PORTSMOUTH OFFICE:

170 Commerce Way, Suite 200
Portsmouth, NH 03801
T: 603-294-1923

WARNING – FRAUDULENT FUNDING INSTRUCTIONS

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Rachel D. Webb

P.O. Box 742, Newburyport, MA 01950-0942 978-518-0354 (cell); 978-465-0845 (H), rd-w-biz@msn.com

Profile: Dedicated professional with strong oral and written communication skills from careers in real estate administration, real estate sales, city and regional planning, library services, and educational volunteerism. Worked in both Massachusetts and New Hampshire. Motivated and effective self-starter who is resourceful, conscientious, personable, and flexible. Administratively precise.

Computer knowledge: Microsoft Word, Outlook, Excel, Access, Databases: appFiles real estate transactions; MLS (Multiple Listing Service) real estate; MVLC (Merrimack Valley Library Consortium) library system & Community Information system. GIS (geographic information systems) and Arc GIS (ArcMap) conceptual familiarity

Employment History:

- **Real Estate Transaction Coordinator:** for max of 8 Realtors at Re/MAX On The River, Newburyport, MA. 2016-present
- **Research Associate:** *Taintor & Assoc.*; Community planning, policy & development, Newburyport, MA. 2008
- **Library Technician:** *Newburyport Public Library (NPL)*; Newburyport, MA. 2001-2003
- **Real Estate Administrative Assistant to Top Producers:** *Carlson Real Estate*, Newburyport, MA. 1997
- **Real Estate Sales:** *Carlson Real Estate*, Newburyport, MA. 1993-2001
- **Long-Range Planner:** *Community Development Division, City of Nashua, NH.* 1987-1993
- **Graduate Research Assistant:** *Center for Economic Development*; Univ. of Massachusetts, Amherst, MA. 1984-1986
- **Graduate Student:** Master's program in Regional Planning; *University of Massachusetts: Amherst, MA.* 1982-1986
- **Municipal Research Assistant:** *Vermont League of Cities and Towns*; Montpelier, VT. 1981-1982

Career Highlights:

Real Estate:

- 12-months of 2018: Coordinated 104 sides of \$49,063,176 residential real estate sales transactions. (Re/MAX On The River)
- Listed and sold residential real estate in greater Newburyport: contracts, disclosures, to closing (Carlson GMAC Real Estate)
- Facilitated real estate transaction details for Top Producers, including hosting Open Houses (Carlson and RE/MAX)

Project Management, Coordination, & Implementation:

- Updated City Master Plan via gaining consensus and approval of City Planning Board. (City of Nashua, NH)
- Managed annual municipal Capital Improvements Program (CIP) from proposals through committee prioritization, to production of the annual report/plan. (City of Nashua, NH)
- Helped launch and implement Mayoral Office's special project planning and implementation initiatives: Downtown 2000 Plan, community cornerstones project, Heritage Trail and rail-to-trails planning, Heritage Trail LWCF grant, Facilities Planning Committee, rewrite of municipal sign ordinance, and Downtown Farmers' Market. (City of Nashua, NH)
- Demographic profile statistics compiled to bonding companies to establish municipal bond rating. (City of Nashua, NH)
- Housing Units summary submitted annually to the NH Office of State Planning. (City of Nashua, NH)
- Staff to: Planning Board, Capital Improvements Committee, Historic District Commission, Sign Task Force, and Facilities Planning Committee. (City of Nashua, NH)
- Created and updated information for the Community Information database at the Newburyport Public Library. (NPL)

Research & Writing:

- Analyzed and assessed land ownership and capability to determine parameters of a Corridor Management Plan for NJ Southern Pinelands Natural Heritage Trail Scenic Byway (Taintor and Associates)
- Created & updated information for a Community Information database (NPL via Merrimack Valley Library Consortium)
- Rewrote municipal sign ordinance (City of Nashua, NH)
- Researched and wrote economic development reports regarding industrial development, real estate market research, and downtown revitalization (Center for Economic Development, UMass Amherst, MA)
- Researched and wrote a Handbook for Vermont Municipal Clerks (Vermont League of Cities and Towns)

Volunteer History:

- **BPC Berwick Parent Community, Board of Directors;** Middle School Coordinator (Appointed) 2016-2017
- **City of Newburyport, City Clerk's Office;** City Hall, Newburyport, MA. (Volunteer – 6 months) 2015-2016
- **Parent Representative,** to High, Middle, & Elementary **School Principals** on School Improvement Plans. (Appointed); Newburyport High School, Newburyport Brown Elem School, Berwick Academy Middle School. 2009 - 2017
- **Greater Newburyport Chamber of Commerce and Industry,** Newburyport, MA. (Volunteer) Sept 2015 – Feb 2016
- **Leader; Treasurer:** Girl Scout Troop #62131 of 12-16 girls and 3 adults, for 4 years (Volunteer) 2009 - 2013
- **Chaired Newburyport Elementary School Science Fair,** coordinated 197 students who produced 110 projects, and managed 35 adult volunteers for the event (PTO Volunteer) Jan – June 2010
- **Chaired Newburyport Historical Commission;** Newburyport, MA. (Appointed Volunteer) 1993 – 1995

Education:

- **Masters of Regional Planning** (all but thesis) University of Massachusetts, Amherst, MA
- **BA in Liberal Arts,** Sarah Lawrence College, Bronxville, NY
- **College Preparatory;** Northfield Mount Hermon School; Mount Hermon, MA

Licenses:

- **MA Licensed Real Estate Salesman;** license # 129473. 1993 - 2002
- **AICP:** American Institute of Certified Planners. 1992 – 2001

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Judy Tymon

August 15, 2020

39 Lime Street

Newburyport,
MA 01950

978-462-2892

Jmtconsult@comcast.net

To: Mayor Donna Holaday
Members of Newburyport City Council
Members of Newburyport Zoning Board of Appeals
Members of Newburyport Historic Commission
Andrew Port, Director of Planning

I have lived in Newburyport for over 30 years and have seen more than my share of destruction of historic structures. The latest fatality is 12 - 14 Harrison St. I am sure that I am not the only Newburyport resident who is dismayed and disheartened by the constant lack of respect for the historic character of the city's structures. The guardrails that the city has put in place - demolition overlay district, additional staff - are not enough. Further action needs to be taken and the following are my suggestions:

- Special Permit decisions allow for conditions, and in light of history that Newburyport has of allowing developers to demolish and deface our historic structures, the conditions should be stated in as much detail as possible. Notations on the plans PLUS a list of detailed conditions are essential. The ZBA should ask the Historic Commission for a complete and detailed list of recommendations, as to what should be allowed and what should be required to insure that the "improvements are not more detrimental to the neighborhood...", as required by our zoning bylaw.
- Building sites must be monitored. We all know that our city staff is stretched thin and that the residential housing market in Newburyport remains strong, resulting in many projects that are in process with many more to come. The ZBA can require that a monitor be hired by the applicant to review the project on a regular basis and provide reports to the Planning Department in order to catch violations before they become a problem. The Board can require such monitors under MGL Chapter 44 (Municipal Finance), Section 53G (Outside Consultants). Consultants are routinely required, in other communities, as a condition for a special permit to monitor storm water structure construction, wetlands mitigation and many other aspects of residential construction. It is time to make use of them in Newburyport to monitor historic renovations.
- If the ZBA is still writing their own decisions, that practice needs to stop now. Over the course of 15 years as a staff planner in the state of MA, I have never encountered a community that routinely allows ZBA members to write decisions, unless the community is so small that they do not have a planning staff. Our staff is well equipped to write decisions, and as dedicated and knowledgeable as ZBA members may be, they should not be writing the decision. Use the professional Planning Staff for this task.

And finally, no more fines for violations. This applicant must be required to re-apply for the appropriate Special Permits, to restore features that were destroyed and to implement the

conditions of the permit, regardless of cost. The usual complaint that 'permitting costs are too high' simply defies belief. When was the last time an applicant provided a pro forma showing that permitting costs were so prohibitive as to make the project untenable?

The Planning Staff was able to catch this violation so that the project has been shut down and the applicant is now required to re-apply for the appropriate permits. It is time for the ZBA and the Historic Commission to put some teeth into their decisions so there is appropriate documentation to support city staff. The destruction of historic structures must be stopped. Newburyport has lost too many beautiful, historic homes and much of the character of the city has been destroyed. Let's keep what we still have.

Sincerely,

JudyTymon

cc. Tom Kolterjahn, Newburyport Preservation Trust