

CITY COUNCIL MEETING AGENDA - VERSION 1
CITY COUNCIL CHAMBERS
SEPTEMBER 30, 2019

7:30PM

(Sound Check)

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. LATE FILE ITEMS**
- 5. PUBLIC COMMENT**
- 6. COMMENDATION FOR TIM WAREHAM**
- 7. MAYOR'S COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

8. APPROVAL OF MINUTES

- September 9, 2019

(Approve)

9. TRANSFERS

- NONE

10. COMMUNICATIONS

- COMM190_09_30_19 Ltr from Judy Tymon re: Brown School Overlay District
- COMM191_09_30_19 Block Party - Neptune Street - 10/20/19

(P&D)
(PS)

11. APPOINTMENTS

First Reading

Re-Appointments

- | | | | | |
|--------------------|----------------------|--------------|---------------|------------|
| • APPT127_09_30_19 | Paul Healy | 8 N St | CPA Committee | 10/1/2022 |
| • APPT128_09_30_19 | Adrienne Silversmith | 4 Willow Ave | Cultural Comm | 10/30/2022 |

To be Referred to Planning & Development

- | | | | | |
|--------------------|------------------|--------------|-----------------|-----------|
| • APPT129_09_30_19 | Malcolm Carnwath | 22 Strong St | Historical Comm | 9/30/2022 |
|--------------------|------------------|--------------|-----------------|-----------|

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA:

Budget & Finance

- ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)
Project No. 9 held in committee.
- ORDR136_08_19_19 Fuller Track Phase II Loan Order
- COMM186_09_09_19 FY2019 Year-End Financial Report
- COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations

- ORDR140_09_09_19 FY2020 Supplemental Budget Request #1
- ORDR141_09_09_19 Approval to Pay Prior Year Bills (Human Resources, Parks)

Public Safety

- COMM160_06_10_19 Defibrillators on Plum Island
- COMM188_09_09_19 Newburyport Half Marathon - 10/20/2019
- ORDR139_09_09_19 Two-Hour Resident Parking Zones
- ORDR143_09_09_19 Handicapped Parking Space – St. Paul’s Church

**END OF CONSENT AGENDA
REGULAR AGENDA**

12. MAYOR’S UPDATE

13. APPOINTMENTS

Second Reading

- | | | | | |
|--------------------|---------------------|------------------------------------|---|-----------|
| • APPT117_09_09_19 | Susan Shefte | 36 Woodland St | Library Board of Directors | 10/1/2026 |
| • APPT118_09_09_19 | Gregory A. Downs | 40 Riverview Dr,
Newbury | Asst Harbormaster/Shellfish
Constable/Special Police | 10/1/2022 |
| • APPT119_09_09_19 | Andrew C. Malatesta | 37 Federal St,
Newburyport | Asst Harbormaster/Shellfish
Constable/Special Police | 10/1/2022 |
| • APPT120_09_09_19 | Mike Merriman | 6 Little Pond Rd,
Merrimac | Asst Harbormaster/Shellfish
Constable/Special Police | 10/1/2022 |
| • APPT121_09_09_19 | Tim Wareham | 10 20 th St,
Newbury | Asst Harbormaster/Shellfish
Constable/Special Police | 10/1/2022 |

Re-Appointments

- | | | | | |
|--------------------|---------------------|----------------|-----------------------|------------|
| • APPT123_09_09_19 | Donna Conway | 27 Marlboro St | Emma Andrews Lib Comm | 10/30/2020 |
| • APPT124_09_09_19 | Aine G. Ellrott | 43 Purchase St | Emma Andrews Lib Comm | 10/30/2020 |
| • APPT125_09_09_19 | Elizabeth Valeriani | 29 Oak St | Emma Andrews Lib Comm | 10/30/2020 |
| • APPT126_09_09_19 | Elizabeth L. Watson | 53 Warren St | Emma Andrews Lib Comm | 10/30/2020 |

14. ORDERS

- ORDR144_09_30_19 Tree Care and Plantings Gift Acceptance \$40,732
- ORDR145_09_30_19 Snow Emergency Parking – Greenleaf Street
- ORDR146_09_30_19 Restricted Parking - Merrimac Street at Ashland Street

15. ORDINANCES

- ODNC039_08_19_19 Amendment to Salary of Elected Officials (**2nd Reading**)
- ODNC042_09_30_19 Parking at Public Parks and Playgrounds

16. COMMITTEE ITEMS

NOTE: UNDERLINED COMMITTEE ITEMS WILL BE CONSIDERED AT THIS MEETING

Budget & Finance

In Committee:

- COMM112_02_11_19 Memo re: Fire-Based EMS Cost/Benefit Analysis
- COMM120_03_11_19 Central Congregational Grant Award Letter
- **ORDR119_06_10_19 Bond Order - Streets and Sidewalks \$10M**

- **ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)**
Project No. 9 held in committee.
- **ORDR136_08_19_19 Fuller Track Phase II Loan Order**
- **COMM186_09_09_19 FY2019 Year-End Financial Report**
- **COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations**
- **ORDR140_09_09_19 FY2020 Supplemental Budget Request #1**
- **ORDR141_09_09_19 Approval to Pay Prior Year Bills (Human Resources, Parks)**

Education

In Committee:

-

General Government

In Committee:

- **ODNC037_06_24_19 Ordinance regarding City Solicitor Appointment and Duties**
- **ORDR135_08_19_19 Election Equipment**

License & Permits

In Committee:

- COMM029_04_30_18 Outdoor Seating – West Row Café
- COMM104_01_14_19 Seacoast Taxi - Application by Richard Hewlett for 2019

Neighborhoods and City Services

In Committee:

- ORDR048_06_13_16 Sidewalk Order
- COMM111_10_10_17 Petition for Road Repairs and Repaving – Squires Glen

Planning & Development

In Committee:

- **ODNC008_02_12_18 Disposition of G. W. Brown School**
- ORDR086_01_28_19 CPC FY2019 Amended Recommendation for Affordable Housing Trust Funds
- ODNC029_01_28_19 Zoning Map Amendment – Storey Ave South
- **ODNC032_05_13_19 Zoning – Amend Ag-Con District**
- **ODNC033_05_13_19 Zoning – Amendment to Former George W. Brown School Parcels**
- COMM164_06_24_19 LATE FILE Ltr to Ward 2 Councillor from Eric Goodness
- ODNC038_07_15_19 Zoning Amendment - Waterfront West Overlay District (COTW)
- **COMM176_08_19_19 Memo re: Brown School Zoning**
- ODNC040_08_19_19 Zoning Ordinance re: Kennel/Animal Boarding Use
- COMM185_09_09_19 Memo re: Waterfront West Sustainability
- **ORDR142_09_09_19 Acceptance of NRA Deed (COTW)**
- ODNC041_09_09_19 Zoning Map - Colby Farm Residential Overlay District
- **APPT122_09_09_19 Rachel D. Webb PO Box 742 Zoning Board of Appeals 10/1/2020**

Public Safety

In Committee:

- ODNC009_03_12_18 Floating Homes, Houseboats, and Related Marinas
- COMM087_09_24_18 Ltr re: Coffin Street
- COMM116_02_25_19 Toward Zero Waste Newburyport Initiative (*full text available*) (COTW)
- ORDR094_04_08_19 Traffic Changes - Green, Pleasant, and Titcomb Streets
- ODNC035_05_28_19 Amendment to Health and Sanitation (COTW)

- COMM160 06 10 19 Defibrillators on Plum Island
- COMM188 09 09 19 Newburyport Half Marathon - 10/20/2019
- ORDR139 09 09 19 Two-Hour Resident Parking Zones
- ORDR143 09 09 19 Handicapped Parking Space – St. Paul’s Church

Public Utilities

In Committee:

- COMM122_11_27_17 Mobilitie Application/Small Cell Utility Petition (re-file)
- ODNC022_05_29_18 Addition to Chapter 5, Article 6 - Small Cell Sites

Rules Committee

In Committee:

- ORDR057_08_27_18 Amendment to Council Rule 12A

17. **EXECUTIVE SESSION** to discuss litigation with respect to the High Street Paving

18. **EXECUTIVE SESSION** to discuss litigation with respect to the 193 High Street Zoning Appeal

19. **GOOD OF THE ORDER**

20. **ADJOURNMENT**

CITY OF NEWBURYPORT
CERTIFICATE OF
COMMENDATION


Is Hereby Awarded to

TIM WAREHAM

As Mayor of the City of Newburyport it is my honor to present to you this Commendation for the life-saving effort you performed on August 17, 2019. Five people, including two eight year old children, were aboard the *Jane Marie* when it was struck by the *Capt. George*. The *Janet Marie* capsized leaving the Captain in an air pocket under the boat. It took him 10 minutes to extradiate himself from the capsized boat. Arriving at the scene, Capt. Hogg and his crew threw out a lifeline for him. The Capt. responded that he was entangled in rope and too weak to grab onto the ring. Without thought of his own safety, Tim Wareham jumped into the water, cut the rope that was holding the Captain down and rescued him. On behalf of our City it is with great pride that I present to you this Commendation.



Given under my hand and seal this Thirtieth
Day of September in the Year Two Thousand
and Nineteen,


Donna D. Holaday, Mayor

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS
SEPTEMBER 9, 2019

7:30PM

The City Council President, Barry Connell, called the meeting to order at 7:30pm, followed by the Pledge of Allegiance. The City Council President then instructed the City Clerk to call the roll. The following Councillors answered present: Vogel, Zeid, Devlin, Eigerman, Giunta, Khan, OBrien, Shand, Tontar, Connell. 10 present.

(Sound Check)

1. MOMENT OF SILENCE

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. LATE FILE ITEMS – Amendment to ORDR132_07_15_19, ODNC037_06_24_19, Agenda Version 2 Motion to waive the rules, to allow late files, by Councillor Zeid, seconded by Councillor Tontar. So voted.

5. PUBLIC COMMENT

1. Susan Shefte	36 Woodland St	Library Appt
2. Jim McCauley	27 Storeybrooke Dr	Council Vacancy
3. Linda Lambert	58 Merrimac St	9/19 Meeting
4. Pam Ketchum	15 Washington St	Council Vacancy
5. Jane Snow	9 Coffin St	Council Vacancy
6. Tom Salemi	16 Tyng St	Council Vacancy
7. Ed Cameron	5 Milk St	Council Vacancy
8. Bob Cronin	126 Merrimac St	Council Vacancy
9. Rob Germinara	2 Ashland St	Council Vacancy
10. Bill Harris	56 Lime St	NRA Deed

6. CANDIDATES FOR CITY COUNCIL

1. COMM179_09_09_19 Edward C. Cameron, Jr.
2. COMM180_09_09_19 Robert J. Cronin
3. COMM181_09_09_19 Robert A. Germinara
4. COMM182_09_09_19 Hazem H. Mahmoud
5. COMM183_09_09_19 James J. McCauley
6. COMM184_09_09_19 Thomas L. Salemi

7. ELECTION OF COUNCILLOR-AT-LARGE to fill the open Council seat

The City Council President instructed the Clerk to call a roll call for the election of the open City Council seat.
Round 1 Roll Call Vote – 5 votes for Cronin (Zeid, Devlin, Eigerman, Giunta, OBrien), 3 votes for McCauley (Vogel, Khan, Shand), 2 votes for Cameron (Tontar, Connell).

Round 2 Roll Call Vote – 6 votes for McCauley (Vogel, Eigerman, Khan, Shand, Tontar, Connell), 4 votes for Cronin (Zeid, Devlin, Giunta, OBrien).

The City Council President called for a recess; the Clerk swore in James J. McCauley, who then joined the Council for the remainder of the meeting.

8. MAYOR'S COMMENT

The Chief Administrative Officer, Matt Coogan, gave a report.

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

9. APPROVAL OF MINUTES

- August 19, 2019

(Approve)

10. TRANSFERS

- NONE

11. COMMUNICATIONS

- COMM185_09_09_19 Memo re: Waterfront West Sustainability (P&D)
- COMM186_09_09_19 FY2019 Year-End Financial Report (B&F)
- COMM187_09_09_19 Whittier Vo-Tech Annual Operational Report (R&F)
- COMM188_09_09_19 Newburyport Half Marathon - 10/20/2019 (PS)

12. APPOINTMENTS

		First Reading		
• APPT117_09_09_19	Susan Shefte Councillor Connell recused.	36 Woodland St	Library Board of Directors	10/1/2026
• APPT118_09_09_19	Gregory A. Downs	40 Riverview Dr, Newbury	Asst Harbormaster/Shellfish Constable/Special Police	10/1/2022
• APPT119_09_09_19	Andrew C. Malatesta	37 Federal St, Newburyport	Asst Harbormaster/Shellfish Constable/Special Police	10/1/2022
• APPT120_09_09_19	Mike Merriman	6 Little Pond Rd, Merrimac	Asst Harbormaster/Shellfish Constable/Special Police	10/1/2022
• APPT121_09_09_19	Tim Wareham	10 20 th St, Newbury	Asst Harbormaster/Shellfish Constable/Special Police	10/1/2022

To be Referred to Planning & Development

• APPT122_09_09_19	Rachel D. Webb	PO Box 742	Zoning Board of Appeals	10/1/2020
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Re-Appointments

• APPT123_09_09_19	Donna Conway	27 Marlboro St	Emma Andrews Lib Comm	10/30/2020
• APPT124_09_09_19	Aine G. Ellrott	43 Purchase St	Emma Andrews Lib Comm	10/30/2020
• APPT125_09_09_19	Elizabeth Valeriani	29 Oak St	Emma Andrews Lib Comm	10/30/2020
• APPT126_09_09_19	Elizabeth L. Watson	53 Warren St	Emma Andrews Lib Comm	10/30/2020

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA:

Planning & Development

• APPT115_07_15_19	Mark Moore	67 Curzon Mill Rd	ZBA	8/1/2024
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Public Safety

- COMM174_08_19_19 Block Party - Otis Place - 9/21/2019
- COMM175_08_19_19 Walk for the Poor - 9/28/2019

Public Utilities

- COMM177_08_19_19 Memo and Nexamp Contracts re: Solar Alternative On-Bill Credits

**END OF CONSENT AGENDA
REGULAR AGENDA**

Motion to approve Consent Agenda as amended by Councillor Zeid, seconded by Councillor Tontar. So voted (1 recused, Connell).

13. MAYOR'S UPDATE

Motion to receive and file by Councillor Zeid, seconded by Councillor Tontar. So voted.

14. COMMUNICATIONS

- COMM178EP_09_09_19 Emergency Preamble for Block Party - Bricher St - 9/14/19
Motion to approve by Councillor Eigerman, seconded by Councillor Zeid. So voted.
- COMM178_09_09_19 Block Party - Bricher St - 9/14/19
Motion to approve by Councillor Eigerman, seconded by Councillor Zeid. So voted.
- COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations
Removed from Consent Agenda by Councillor Tontar. Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Zeid. So voted.

15. APPOINTMENTS

Second Reading

Re-Appointments

- APPT116_08_19_19 Barry J. McBride 5 Pine St, Salisbury Asst. Wiring Inspector 5/1/2020

Motion to approve Second Reading Appointments by Councillor Zeid, seconded by Councillor Tontar. Roll call vote, 11 yes. Motion passed.

16. ORDERS

- ORDR139_09_09_19 Two-Hour Resident Parking Zones
Motion to refer to Public Safety by Councillor Eigerman, seconded by Councillor Tontar. So voted.
- ORDR140_09_09_19 FY2020 Supplemental Budget Request #1
Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Khan. So voted.
- ORDR141_09_09_19 Approval to Pay Prior Year Bills (Human Resources, Parks)
Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Khan. So voted.
- ORDR142_09_09_19 Acceptance of NRA Deed
Motion to refer to Planning & Development and Committee of the Whole by Councillor Eigerman, seconded by Councillor Giunta. So voted.
- ORDR143_09_09_19 Handicapped Parking Space – St. Paul's Church
Motion to refer to Public Safety by Councillor Shand, seconded by Councillor Tontar. So voted.

17. ORDINANCES

- ODNC039_08_19_19 Amendment to Salary of Elected Officials (**TABLED**)
Motion to remove from the table by Councillor Zeid, seconded by Councillor Tontar. So voted.
Motion to approve by Councillor Zeid, seconded by Councillor Giunta. Roll call vote, 11 yes.
Motion passed.
- ODNC041_09_09_19 Zoning Map - Colby Farm Residential Overlay District
Motion to refer to Planning & Development by Councillor Giunta, seconded by Councillor Tontar.
So voted.

18. COMMITTEE ITEMS

NOTE: UNDERLINED COMMITTEE ITEMS WILL BE CONSIDERED AT THIS MEETING

Budget & Finance

In Committee:

- COMM112_02_11_19 Memo re: Fire-Based EMS Cost/Benefit Analysis
- COMM120_03_11_19 Central Congregational Grant Award Letter
- ORDR119_06_10_19 Bond Order - Streets and Sidewalks \$10M
- **ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)**
 Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Zeid. So voted. Motion to divide by Councillor Tontar, seconded by Councillor Zeid. So voted. Motion to approve Project No. 1/NHS Exterior Woodwork Restoration Phase 3 by Councillor Tontar, seconded by Councillor Zeid. So voted. Motion to approve Project No. 4/Cushing House Electrical System by Councillor Tontar, seconded by Councillor Zeid. So voted. Motion to amend Project No. 6/Custom House Maritime Museum: Interior Climate Control Systems Upgrade to read as follows: "The applicant shall finalize, execute and record a *new* permanent Preservation Restriction {PR} on the entire exterior facade of the structure. The applicant shall consult and obtain approval from the Newburyport Historical Commission {NHC} regarding the scope and details of said PR, prior to execution and recording. If the applicant believes an existing PR for this structure meets these requirements, it shall obtain a written opinion from the Newburyport Historical Commission {NHC} that the scope and details of said PR are adequate in light of this project and that no amendments or additions to said PR are necessary. ~~If the NHC determines that amendments or additions to the existing PR are necessary;~~ The applicant shall finalize, execute and record an update to said PR accordingly. These requirements shall be met before any funds are distributed to the applicant." by Councillor Tontar, seconded by Councillor Khan. So voted. Motion to approve Project No. 6/Custom House Maritime Museum: Interior Climate Control Systems Upgrade by Councillor Tontar, seconded by Councillor Khan. So voted. Motion to approve Project No. 7/NHS Exterior Woodwork Restoration Phase 4 by Councillor Tontar, seconded by Councillor Zeid. So voted.
Project No. 9 held in committee.
- **ORDR136_08_19_19 Fuller Track Phase II Loan Order**

Education

In Committee:

-

General Government

In Committee:

- **ODNC037_06_24_19 Ordinance regarding City Solicitor Appointment and Duties**
 Motion to remove from General Government by Councillor Vogel, seconded by Councillor Zeid. Withdrawn.
- ORDR135_08_19_19 Election Equipment

License & Permits

In Committee:

- COMM029_04_30_18 Outdoor Seating – West Row Café
- COMM104_01_14_19 Seacoast Taxi - Application by Richard Hewlett for 2019

Neighborhoods and City Services

In Committee:

- ORDR048_06_13_16 Sidewalk Order
- COMM111_10_10_17 Petition for Road Repairs and Repaving – Squires Glen

Planning & Development

In Committee:

- ODNC008_02_12_18 Disposition of G. W. Brown School
- ORDR086_01_28_19 CPC FY2019 Amended Recommendation for Affordable Housing Trust Funds
- ODNC029_01_28_19 Zoning Map Amendment – Storey Ave South

- ODNC032_05_13_19 Zoning – Amend Ag-Con District
- ODNC033_05_13_19 Zoning – Amendment to Former George W. Brown School Parcels
- COMM164_06_24_19 LATE FILE Ltr to Ward 2 Councillor from Eric Goodness
- ODNC038_07_15_19 Zoning Amendment - Waterfront West Overlay District (COTW)
- **APPT115_07_15_19 Mark Moore 67 Curzon Mill Rd ZBA 8/1/2024**
Councillor Devlin recused. Motion to remove from Planning & Development by Councillor Eigerman, seconded by Councillor Tontar. So voted. Motion to approve by Councillor Eigerman, seconded by Councillor Giunta. Roll call vote, 10 yes, 1 recused (Devlin). Motion passed.
- COMM176_08_19_19 Memo re: Brown School Zoning
- ODNC040_08_19_19 Zoning Ordinance re: Kennel/Animal Boarding Use

Public Safety

In Committee:

- ODNC009_03_12_18 Floating Homes, Houseboats, and Related Marinas
- COMM087_09_24_18 Ltr re: Coffin Street
- COMM116_02_25_19 Toward Zero Waste Newburyport Initiative *(full text available)* (COTW)
- ORDR094_04_08_19 Traffic Changes - Green, Pleasant, and Titcomb Streets
- ODNC035_05_28_19 Amendment to Health and Sanitation (COTW)
- COMM160_06_10_19 Defibrillators on Plum Island
- **COMM174_08_19_19 Block Party - Otis Place - 9/21/2019**
Motion to approve by Councillor Devlin, seconded by Councillor Zeid. So voted.
- **COMM175_08_19_19 Walk for the Poor - 9/28/2019**
Motion to approve by Councillor Devlin, seconded by Councillor Tontar. So voted.
- **ORDR134_08_19_19 Employee Parking – Garage**
Motion to remove from Public Safety by Councillor Devlin, seconded by Councillor Tontar. So voted. Motion to strike “and the Titcomb Street Garage” from paragraph E4 by Councillor Zeid, seconded by Councillor OBrien. Roll call vote, 4 yes (Zeid, Devlin, Khan, OBrien), 7 no. Motion failed. Motion to approve by Councillor Devlin, seconded by Councillor Giunta. Roll call vote, 8 yes, 3 no (Zeid, Khan, OBrien). Motion passed.
- **ORDR137_08_19_19 Parking Fees**
Motion to remove from Public Safety by Councillor Devlin, seconded by Councillor Tontar. So voted. Motion to approve by Councillor Devlin, seconded by Councillor Tontar. Motion to amend price of annual resident parking permit to \$15 by Councillor Devlin, seconded by Councillor Khan. So voted. Motion to amend 9/30 to 9/16 by Councillor Eigerman, seconded by Councillor Devlin. Motion to approve by Councillor Devlin, seconded by Councillor Tontar. So voted.

Public Utilities

In Committee:

- COMM122_11_27_17 Mobilite Application/Small Cell Utility Petition (re-file)
- ODNC022_05_29_18 Addition to Chapter 5, Article 6 - Small Cell Sites
- **COMM177_08_19_19 Memo and Nexamp Contracts re: Solar Alternative On-Bill Credits**
Councillor Khan recused. Motion to approve by Councillor Zeid, seconded by Councillor Tontar. So voted.

Rules Committee

In Committee:

- ORDR057_08_27_18 Amendment to Council Rule 12A

19. GOOD OF THE ORDER

Councillor Vogel stated the Link House annual fundraiser will be held on September 26th at Blue Ocean in Salisbury. Councillor Tontar congratulated the Exchange Club for the Field of Honor at the Mall. Councillor Zeid congratulated the appointees to the Emma Andrews Library, as well as James McCauley and the five other candidates.

20. EXECUTIVE SESSION to discuss litigation with respect to the 193 High Street Zoning Appeal
Councillor Devlin recused. Motion to go in to Executive Session by Councillor Zeid, seconded by Councillor Tontar. Roll call vote, 9 yes, 1 absent (OBrien), 1 recused (Devlin). Motion passed. The Council President stated the Council would not return to Open Session. Motion to come out of Executive Session by Councillor Zeid, seconded by Councillor Tontar. Roll call vote, 9 yes, 1 absent (OBrien), 1 recused (Devlin). Motion passed.

21. ADJOURNMENT

Motion to adjourn by Councillor Zeid, seconded by Councillor Tontar. So voted. 10:20pm.

COMMUNICATIONS

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2019 SEP 24 PM 2:40

September 24, 2019

Dear Members of the Newburyport City Council,

The 2018 Newburyport Housing Production Plan provides clear documentation of the City's pressing need for affordable housing for seniors. The redevelopment of the Brown School presents a rare opportunity for the City to step up and address this need.

As stated previously in writing and though testimony at several public hearings, the Newburyport Affordable Housing Trust remains opposed to the proposed Brown School Overlay District as amended on September 11, 2019. Rather, we believe the best approach is to issue an RFP that expresses a preference for affordable rental housing for seniors with a preferred range of number of units and parking spaces, and which does not set a specific limit on the number of units and parking spaces. An RFP would allow for a more informed process that has a better chance of attracting proposals from experienced and qualified affordable housing developers. We believe that the ordinance as drafted is likely to result in a project similar to the Kelly School with only one additional affordable unit than what is already required by the City's Inclusionary Zoning.

	<u>12%</u>	<u>Rounded Up</u>
15 units	1.8	2 units
18 units	2.16	3 units

	<u>20%</u>	<u>Rounded Up</u>
15 units	3	3 units
18 units	3.6	4 units

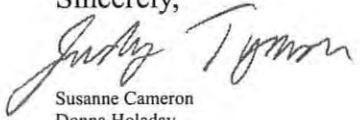
With only a handful of affordable units, the rest of the development under the proposed Overlay District would offer expensive, luxury units like those at the Kelly School. Waterfront West will also bring more high-end housing to Newburyport. Is this the legacy the City wants for the Brown School? Wouldn't we prefer a nice, well-maintained, reasonably-priced residential community that is a benefit to our neighbors, rather than another luxury condominium development?

Furthermore, *if* the proposed Brown School Overlay District is adopted, we request an amendment to the heading on the column "Minimum Senior Affordable Units" to delete the word "Senior" so that it reads simply: "Minimum Affordable Housing." Typically, mixed income housing developments seek to minimize any outward differences between the market rate units and the income-restricted units – with the goal of creating a harmonious residential community where lower income residents feel they are not marked as different from their more affluent neighbors. If the three to four affordable units are restricted to seniors, and the rest of the units are occupied by families, the seniors will easily be identified as different from their neighbors.

Finally, we request that the number of senior affordable units under the column Maximum Residential Density be changed from 20 to 24 units, to allow more flexibility for developers applying for funding for an affordable development project and to better respond to the pressing need for housing that meets the needs of Newburyport seniors.

Thank you for consideration of our concerns.

Sincerely,

A handwritten signature in cursive script that reads "Judy Tymon". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

Susanne Cameron
Donna Holaday
Madeline Nash
Judy Tymon
Karen Weiner

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2019 SEP 13 AM 11:19



CITY OF NEWBURYPORT
60 PLEASANT STREET
NEWBURYPORT, MA 01950

BLOCK PARTY APPLICATION

Please fill out the application below and obtain the approving signatures for the street closure. Mail or drop off the completed signed application at: City Clerk's Office, City Hall, 60 Pleasant Street, Newburyport, MA 01950 **at least eight (8) business days prior** to a City Council meeting. The requested Block Party needs approval by the City Council. For any questions, please contact The City Clerk's Office at (978) 465-4407.

DATE OF REQUEST: Sept 11, 2019

CONTACT INFORMATION

FIRST AND LAST NAMES: John Short sleeve

MAILING ADDRESS: 1 Neptune St.

PHONE NUMBER: 978 884 9446

E-MAIL ADDRESS: JShortsleeve@Baystateconsultants.com

BLOCK PARTY INFORMATION

BLOCK PARTY DATE: October 20, 2019

DESIRED STREET CLOSING LOCATION: Neptune between Purchase + Water
Please indicate cross streets when requesting the closing of street sections

STREET TO BE BARRICADED: Neptune @ Water + Neptune @ Purchase

DESIRED STREET CLOSING TIME: Now to 6 PM
Block Parties should run no later than 10:00 p.m.

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. Further, I agree to comply with all requirements listed below:

I understand that applications for block party permits may take up to four (4) weeks to process.

Block parties will be conducted only on low-volume residential streets, dead-end streets, or cul-de-sacs. No thoroughfares or collector streets may be used.

It is hereby agreed that, by signing and presenting this application, signer(s) represents to the City of Newburyport that the following statements are true and correct, and agrees to and will abide by the following:

1. All residents living on the street or block for which the party is planned request the block party, or have been contacted and do not object to the Block Party.
2. To be responsible for placement, maintenance and removal of barricades.
3. A block party permit does not allow the sale of alcohol or the consumption of alcohol on public property (in city streets, sidewalks, parks, etc.) alcohol is allowed only on private property. All state and city alcohol laws still apply during Block Parties.
4. Amplified music shall be permitted with permission of the City Council.
5. To leave AT LEAST A TWELVE (12) FOOT AISLE in the street to permit passage of emergency vehicles or vehicles of residents. Failure to maintain a ten (10) foot aisle during the entire period of the party will necessitate denial of requests for subsequent block parties. Public safety personnel will monitor the party for strict adherence to this rule.
6. To maintain adult supervision at all times during the party.
7. Applicant(s) shall be responsible for the pick-up of trash and garbage within two (2) hours of the end of the party.
8. Streets may not be barricaded later than 10:00 P.M.
9. No residents of the area designated shall be prohibited from attending the party.
10. No such activity may be conducted within five hundred (500) feet of any school, church, hospital, nursing home or similar operation unless endorsed by the management of such institution.
11. Only approved readily removable Barricades will be permitted such as orange cones and sawhorses with a sign. No vehicles will be permitted to be used as a Barricade.
12. Block parties are permitted 10 A.M. – 10 P.M.

Applicant signature: John Shutsland Date: 9/11/19

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHALL _____
4 Green Street

FIRE CHIEF _____
Greenleaf Street

DEPUTY DIRECTOR _____
1 Perry Way

CITY CLERK _____
60 Pleasant Street

City use only:
Approved _____ Denied _____ Date _____

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. I agree to comply with all requirements listed below:

CITY CLERK'S OFFICE
NEWBURYPORT, MA

I understand that applications for block party permits may take up to four (4) weeks to process.

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2. To be responsible for placement, maintenance and removal of barricades.
3. A block party permit does not allow the sale of alcohol or the consumption of alcohol on public property (in city streets, sidewalks, parks, etc.) alcohol is allowed only on private property. All state and city alcohol laws still apply during Block Parties.
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11. Only approved readily removable Barricades will be permitted such as orange cones and sawhorses with a sign. No vehicles will be permitted to be used as a Barricade.
12. Block parties are permitted 10 A.M. – 10 P.M.

Applicant signature: John Skyles Date: 9/11/19

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHALL
4 Green Street

[Signature] 9/13/19

FIRE CHIEF
Greenleaf Street

DEPUTY DIRECTOR
1 Perry Way

CITY CLERK
60 Pleasant Street

[Signature]

City use only:

Approved _____ Denied _____ Date _____

**APPOINTMENTS
FIRST READING**



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2019 SEP 23 PM 2:51

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members
of the City Council

From: Donna D. Holaday, Mayor

Date: August 27, 2019

Subject: Re-Appointment

I hereby reappoint, subject to your approval, the following named individual as a member of the Community Preservation Act Committee. This term will expire on October 1, 2022.

Paul Healy
8 N Street
Newburyport, MA 01950



CITY OF NEWBURYPORT RECEIVED
OFFICE OF THE MAYOR CITY CLERK'S OFFICE
DONNA D. HOLADAY, MAYOR NEWBURYPORT, MA
2019 SEP 23 PM 2:51

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: September 27, 2019
Re: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Cultural Commission. This term shall expire on October 30, 2022.

Adrienne Silversmith
4 Willow Avenue
Newburyport, MA 01950

Adrienne Silversmith

4 Willow Ave
NBPT, Ma 01950

adrienne@outlook.com
(603)714-2936
asfineart.net

EDUCATION

-BFA/Painting New Hampshire Institute of Art 2011
-MSN(Master of Science /Nursing)
Critical Care CNS/NP-SUNY/StonyBrook 1989

SELECTED SHOWS

Redux Contemporary Art Show 10/16
Firefly Bistro **Solo** Show 8/16
The Gallery at 100 Market (Juried-Encaustic) 1015
Kimball Jenkins Estate Show(Juried Encaustic &Oil) 4/15
NHIA Alumni Show(Juried) 2013
NHAA Dunfrey Show (Juried) 2012
New Hampshire Institute of Art-Senior Show 2011
NHIA-Minumental Show 2007-11
New Hampshire Institute of Art-Annual Show(Juried) 2011
New Hampshire Institute of Art Biennial (Juried Event) 2010
5th Annual PPSCC, For Pastels Only (Juried National) 2002
Canson Mi-tientes Award
Manchester Artist Association Artist of the Year 2003-04
MAA Art in the Park, 1st Place 2000

PROFESSIONAL AFFILIATIONS

Cambridge Artist Association (Juried). 2013-14
Cambridge Artist Association (Juried) 2001-03
Pastel Society of Cape Cod (Juried) 1999-02
New Hampshire Artist Association (Juried) 2005-15

RELATED PROFESSIONAL EXPERIENCE

Redux Contemporary Art Center 9/16-17
Artist-in-Resident Vermont Studio Center
- awarded a month-long residency 2013
East Colony Fine Art-Member/Sales 2004-07
Redux Contemporary Art Center 9/16-9/17

TEACHING EXPERIENCE

Adrienne Silversmith Fine Art
-various demo and t
- weekly oil painting class @ASFineArt 2014-16
New Hampshire Institute of Art 4/13
Presenter: Professional Artist: Vermont Studio Center
Resident Experience
Nursing Instructor NHTI 1991-93

PROFESSIONAL DEVELOPMENT

Studied with
Alyssa Monks -Figurative 2018
Lisa Pressman -Encaustics 2015
David Shelvino 2015
Randal Sexton (figure painting) 2014
Catherine Kehoe (figure painting)@MassArt 2012
Alex Kanevsky (figure Painting)@ PAFA 2012
Cameron Bennett (portrait and figure painting) 2009-12
Don Stone (landscape/plein air painting) 2005/07
Rob Liberace (figure drawing with red chalk) 2011
Anthony Ryder (portrait drawing) 2011

Self-directed

Plein-air painting on Monhegan Island, Maine
- Summers 2003-present

NURSING EXPERIENCE

Staff Nurse-Med. Montefiore Hospital Bx,NY. 1979-82
Staff Nurse-ICU Montefiore Hosp. Bx,NY 1982-89
Nsg Supervisor CT Step-down LIJ 1990-91
Nsg Instructor NHTI 91-93



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. BOX 529
NEWBURYPORT, MA 01950

2019 SEP 23 PM 2:51

978-465-4413 PHONE

978-465-4402 FAX

To: President and Members of the
City Council

From: Donna D. Holaday, Mayor

Date: August 27, 2019

Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following
named individual as a member of the Historical
Commission. This term will expire on September 30, 2022.

Malcolm Carnwath
22 Strong Street
Newburyport, MA 01950

**END OF CONSENT AGENDA
BEGINNING OF REGULAR AGENDA**

**APPOINTMENTS
SECOND READING**

SECOND READING APPOINTMENTS

- APPT117_09_09_19 Susan Shefte 36 Woodland St Library Board of Directors 10/1/2026
 - APPT118_09_09_19 Gregory A. Downs 40 Riverview Dr, Asst Harbormaster/Shellfish
Newbury Constable/Special Police 10/1/2022
 - APPT119_09_09_19 Andrew C. Malatesta 37 Federal St, Asst Harbormaster/Shellfish
Newburyport Constable/Special Police 10/1/2022
 - APPT120_09_09_19 Mike Merriman 6 Little Pond Rd, Asst Harbormaster/Shellfish
Merrimac Constable/Special Police 10/1/2022
 - APPT121_09_09_19 Tim Wareham 10 20th St, Asst Harbormaster/Shellfish
Newbury Constable/Special Police 10/1/2022
- Re-Appointments**
- APPT123_09_09_19 Donna Conway 27 Marlboro St Emma Andrews Lib Comm 10/30/2020
 - APPT124_09_09_19 Aine G. Ellrott 43 Purchase St Emma Andrews Lib Comm 10/30/2020
 - APPT125_09_09_19 Elizabeth Valeriani 29 Oak St Emma Andrews Lib Comm 10/30/2020
 - APPT126_09_09_19 Elizabeth L. Watson 53 Warren St Emma Andrews Lib Comm 10/30/2020

Motion to approve the Consent Agenda as amended by Councillor Zeid, seconded by Councillor Tontar. So voted.

ORDERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 30, 2019

THAT, The CITY COUNCIL of the City of Newburyport accepts with gratitude a gift from PCI Synthesis in the amount of \$40,732.00 to be used for tree care and plantings throughout the City as described in the attached memorandum from the Newburyport Tree Commission. This gift is accepted in accordance with M.G.L. Chapter 44, Section 53A.

Councillor Charles F. Tontar



Newburyport Tree Commission

The Newburyport Tree Commission is a volunteer group consisting of seven voting members and 2 alternates appointed by the Mayor with the approval of the City Council. The mission of the Commission is to select, plant, protect, maintain, plan for and increase the health, beauty, quantity, diversity and vitality of Newburyport Trees.

The Newburyport Tree Commission was granted funds by the city in fiscal year 2020 (began July 2019) to serve that mission and plant 30 new trees throughout the city.

In June 2019, the Tree Commission was contacted by PCI Synthesis to fund approximately 63 new trees throughout Newburyport as part of a settlement of an enforcement action with the US EPA.

The Newburyport Tree Commission agrees to the following:

- The donation of \$40,732 will allow the planting of 63 additional trees in several Environmental Justice Areas across the city including low income housing projects and wetland areas. These areas may include:
 - Sullivan Building, State controlled for the Elderly and Disabled
 - Horton Terrace, Federal controlled for the Low income
 - Kelleher Park, State controlled for the Low income
 - Individual houses controlled by the State for the Low income and disadvantaged on Milk, Simmons, Storey, Titcomb & Woodland Streets
 - Wetlands at the Newburyport Business Park
 - Plum Island
- The timeline would begin in Spring 2020 through Fall 2021
- The Commission only plants trees in Spring and Fall to ensure success
- The average cost of a tree for our program is \$650 including the cost to purchase and plant the tree.
- All trees would be planted in new planting sites and would not be planted over stumps of previous trees
- The Commission's policy is to plant trees of a minimum DBH (diameter at breast height) of 1.75" leading to a failure rate of less than 5% over the last 5 years
- The Commission only plants trees that are proven to be successful in our USDA planting zone and have shown to be sufficiently salt-tolerant to thrive on our streets. The Commission has a list of acceptable trees which can be found on our website below. All trees selected will be taken from this list.
https://www.cityofnewburyport.com/sites/newburyportma/files/pages/2018_recommended_street_trees.pdf
- These funds will be subject to approval by the Newburyport City Council

Constance Preston Chair, Newburyport Tree Commission

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

Amended as follows, with deletions ~~double-stricken and italicized~~, and additions double-underlined and italicized:

Date: September 30, 2019

THAT pursuant to the CITY OF NEWBURYPORT Code of Ordinances Section 13-180.1 and Section 13-166 the CITY COUNCIL of the CITY OF NEWBURYPORT hereby amends and approves as follows:

Chapter 13	Traffic and Motor Vehicles
Article 2	Administration
Section 13-29	Snow emergencies

Amend existing Section as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:

Upon the declaration of a snow emergency by the superintendent of the department of public works, no parking shall be allowed on any street or way in the city except of the following street(s):

1. Greenleaf Street on the northerly side running from Pond Street to a point 285 feet from Auburn Street

The superintendent, upon such declaration, shall cause notice of the snow emergency to be given by radio broadcast or other suitable media. Upon the declaration of the end of the snow emergency by the superintendent, parking shall be allowed on any street or way in the city. Provided, however, that this section shall not be construed to permit parking where it is specifically prohibited by the provisions of this chapter.

Councillor Heather L. Shand

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 30, 2019

AN ORDER TO RESTRICT PARKING AT DESIGNATED POINT ALONG MERRMAC STREET

Be it ordained by the City Council of the City of Newburyport as follows:

- Chapter 13 Traffic and Motor Vehicles
- Article 4 Specific Street Schedules
- Division 6 Stopping, Standing and Parking
- Section 13-168 Parking restricted on certain streets.

Add the following new row to the table of streets or portions of streets upon which no person shall park any vehicle, as follows, with additions italicized and double-underlined:

<u>Merrimac Street</u>	<u><i>On the southerly side, starting at the intersection of Ashland Street and running in a westerly direction for a distance of 60 ft</i></u>
------------------------	---

Councillor Charles F. Tontar

ORDINANCES

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 19, 2019

AN ORDINANCE TO AMEND THE SALARY OF ELECTED OFFICIALS

Be it ordained by the City Council of the City of Newburyport as follows:

THAT the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended by amending existing Section 2-126, of ARTICLE IV. – OFFICERS AND EMPLOYEES, to read as follows, with deletions ~~double-stricken and italicized~~, and additions double-underlined and italicized:

ARTICLE IV. – OFFICERS AND EMPLOYEES

Sec. 2-126. – Salary of elected officials.

~~Commencing with the inauguration of the mayor in January 2014, and continuing thereafter, the annual salary of the mayor shall be ninety-eight thousand dollars (\$98,000.00), plus three thousand dollars (\$3,000.00) annual expense allowance.~~

- A) Commencing in January 2020, and continuing thereafter, the annual salary of the Mayor shall be one hundred and eighteen thousand, five hundred and five (\$118,505.00) one hundred and two thousand, seven hundred and fifty dollars (\$102,750.00), plus three thousand dollars (\$3,000.00) annual expense allowance. As of January 1, 2021 and each year thereafter, said annual salary shall be adjusted by the Consumer Price Index.
- B) ~~Commencing with the inauguration of the Council in January 2020, and continuing thereafter, the annual salary of each Councillor, except the President of the City Council, shall be six thousand (\$6,000.00). Commencing with the inauguration of the Council President in January 2020 the annual salary of the Council President shall be seven thousand, two hundred (\$7,200.00). As of January 1, 2021 and each year thereafter, said annual salary of the Council and the Council President shall be adjusted by the Consumer Price Index.~~

- C) Commencing on January 1, 2020, and continuing thereafter, the annual salary of each School Committee member, except the Mayor and the Vice-Chair, shall be three thousand (\$3,000.00). Commencing on January 1, 2020 the annual salary of the Vice-Chair shall be three thousand, six hundred (\$3,600.00). As of January 1, 2021 and each year thereafter, said annual salary of each School Committee member and the Vice-Chair shall be adjusted by the Consumer Price Index.

Councillor Barry N. Connell

Councillor Charles F. Tontar

In City Council September 9, 2019

Motion to remove from the table by Councillor Zeid, seconded by Councillor Tontar. So voted. Motion to approve by Councillor Zeid, seconded by Councillor Giunta. Roll call vote, 11 yes. Motion passed.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 30, 2019

AN ORDINANCE TO AMEND THE NEWBURYPORT CODE OF ORDINANCES REGARDING PARKS AND PLAYGROUNDS

Be it ordained by the City Council of the City of Newburyport as follows:

THAT the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended to read as follows,

Chapter 11 – PARKS AND RECREATION

ARTICLE 1. – IN GENERAL

SECTION 11 – 3 LIMITED PARKING AT CERTAIN PUBLIC PARKS AND PLAYGROUNDS

Amend existing Section as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:

(b) No person shall park any vehicle or trailer in the playground area of the Bartlet Mall, located at the corner of Auburn Street and High Street, ~~except upon declaration of a snow emergency. In the case of such declared snow emergency, vehicles, but excepting trailers, may remain for the duration of the snow emergency and for no more than twenty-four (24) hours after the declaration of the end of the snow emergency.~~

Councillor Heather L. Shand

COMMITTEE ITEMS

September 30, 2019

Committee Items Budget & Finance

Committee Items:

CONSENT:

- ORDR132_07_15_19 CPC FY2020 Recommended Appropriations (COTW)
Project No. 9 held in committee.
- ORDR136_08_19_19 Fuller Track Phase II Loan Order
- COMM186_09_09_19 FY2019 Year-End Financial Report
- COMM189_09_09_19 CPC Revised Recommendation for FY2020 Appropriations
- ORDR140_09_09_19 FY2020 Supplemental Budget Request #1
- ORDR141_09_09_19 Approval to Pay Prior Year Bills (Human Resources, Parks

REGULAR:

- ORDR119_06_10_19 Bond Order - Streets and Sidewalks \$10M

*B+F
COTW*

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

That the City Council appropriates from the Community Preservation Act FY 2020 estimated revenues, in accordance with the provisions of M.G.L. Chapter 44B, for the following projects, based upon the Community Preservation Committee's recommendation, the total amount of **\$1,250,803**. The source of funds shall be FY2020 estimated revenues in the amount of \$1,048,493.01 and Community Preservation Fund Balance in the amount of \$304,611. Each project listed below shall be considered a separate appropriation or reservation in the amount indicated for that project. Any conditions or stipulations indicated within the Community Preservation Committee's recommendation, incorporated herein, shall be considered a condition of this appropriation and subsequent grant award.

Project No.	Project Title	Applicant	Request	Recommendation
1	NHS Exterior Woodwork Restoration Phase 3	Newburyport Public Schools	\$110,903	\$110,903
2	Kelleher Gardens Siding Project	Newburyport Housing Authority	\$325,000	\$325,000
3	Gateway Trees 2	Newburyport Tree Commission	\$13,000	\$13,000
4	Cushing House Electrical System	Historic Society of Old Newbury	\$59,430	\$59,430
5	Bartlet Mall Historic Restoration-Walkway Improvements	Newburyport Parks Department and Commission	\$118,925	\$83,000
6	Custom House Maritime Museum: Interior Climate Control Systems Upgrade	Newburyport Maritime Society, Inc.	\$100,000	\$75,000
7	NHS Exterior Woodwork Restoration Phase 4	Newburyport Public Schools	\$84,000	\$84,000
8	Open Space Reserve Fund	Newburyport Open Space	\$170,000	\$100,000
9	Fuller Field Track Renovation Phase 2	Newburyport Parks Department and Commission	\$694,820	Full Bond

*and B+COTW
2/2/20*

10	Riverfront Trail Gap Project/Clipper City Rail Trail Phase 2	Newburyport Planning Office	\$250,000	\$250,000
----	--	-----------------------------	-----------	-----------

Total: \$1,926,078 \$1,100,333

11	NHS Stadium Bond Payment	123,080
12	Cherry Hill Soccer Field Bond Payment	\$12,540
13	Administrative Costs	\$12,000

Total: \$150,470

Councillor Charles F. Tontar

Approve:
Date:

Attest:

**NEWBURYPORT COMMUNITY PRESERVATION COMMITTEE
RECOMMENDATIONS FOR FY20 APPROPRIATIONS**

The Newburyport Community Preservation Committee recommends that the City Council appropriate **\$1,250,803** from Community Preservation Fund Revenues for the projects and bond payments, in the amounts, in the categories, and subject to the conditions hereinafter described.

The following CONDITIONS are common to recommended projects #1 through #11:

- A. Each recipient of funds is required to submit to the CPC a written report on the status of the project by each October 15, January 15, April 15 and July 15 following appropriation and until final completion of the project.
- B. If a project is not completed within twelve (12) months of appropriation, the grantee must submit a written request to the CPC for an extension of the grant. Otherwise, funds may be subject to rescission and returned to Community Preservation Fund Reserves (applicable to appropriations, not to reservations).
- C. Full funding is conditioned upon the receipt of state matching funds, estimated to be 11.5% of local revenue, expected in November 2019.

Attached are:

- 1. A draft Council Order and table summarizing all CPC recommendations.
- 2. Recommendations for appropriation numbers 1-14, with summaries for each.
- 3. Criteria for project evaluation adopted and published by the CPC.

Estimated Community Preservation Fund Revenues available for appropriation or reservation in FY 2020 total **\$1,353,104.01**. This figure includes estimated receipts of the local CPA surcharge through fiscal year end 2019, accumulated interest, the anticipated 11.5% state matching funds expected to be received in November 2019, current uncommitted and unreserved funds, and the returned funds from completed and closed-out projects.

Applications for all projects are available for review in the Office of Planning & Development. Applications received, including those recommended for funding, are also available for viewing on the City website at the following URL:

<https://www.cityofnewburyport.com/community-preservation-committee>

Respectfully submitted by:

Community Preservation Committee Members

Michael Dissette, Chair	Jane Healey, Vice Chair
Mark Rosen	Paul Healy
Daniel Koen	Don Walters
Don Little	Ronald Ziemba
Karen Popken	

**PROJECT NO. 8
OPEN SPACE RESERVE FUND**

The CPC recommends the reservation of \$100,000 from the FY 2020 Estimated Revenues to the Open Space Reserve Fund.

The CPA category for this reservation is Open Space.

Project Summary: Since 2014, through appropriations from the Open Space Reserve Fund, the City successfully protected 10+ acres of land on Curzon Mill Road and a significant portion of the Colby Farm land on Low Street (pending). The existence of the Reserve allowed the City to take the opportunities when they were presented. Recent CPC funding rounds have restored the Reserve to its current balance of \$729,966. The OSC continues to work on conserving open space based on goals and priorities described in the City's Master Plan and Open Space and Recreation Plan. This application is a "placeholder," with the intention of submitting supplementary application(s) about specific projects, as agreements are reached, outside funding and project partners identified, and we are otherwise able to provide the project-specific details for your consideration. No funds will be appropriated from the Open Space Reserve Fund without the CPC's review and recommendation, and City Council's approval of the specific projects.

**PROJECT NO. 9
FULLER FIELD TRACK RENOVATION- PHASE 2**

The CPC recommends to fully bond the continued renovation of the track and field facility at the Bradley Fuller Athletic Field on Low Street in the amount of \$694,820 on the condition that the annual debt service not exceed \$55,000.

The CPA category for this appropriation is Recreation.

Project Summary: Phase 1 of this project saw construction of a new, collegiate level track and multipurpose sports field at the existing track facility on Low Street. Phase 2 got underway with the installation of a new fence that allows gating off the facility in order to charge admissions for events. Continuation of the project includes installation of a 500 to 1,000-person grandstand, completion of electrical connections throughout the facility for the sound and timing systems, installation of a new sound system, and renovation of the interior of the existing field house to include expanded restroom facilities. Future phases include improving the parking and drop off area, and installing new concrete walkways and lighting and upgrade of the turf infield.

**PROJECT NO. 10
RIVERFRONT TRAIL GAP PROJECT/ CLIPPER CITY RAIL TRAIL- PHASE 2**

The CPC recommends the appropriation of \$250,000 from the FY 2020 Estimated Revenues to the City of Newburyport Office of Planning & Development for the construction phase of the Riverfront Trail Gap Project.

The CPA category for this appropriation is Recreation.

Project Summary: The construction phase of the Clipper City Rail Trail's Riverfront Trail Gap Project will establish a crucial trail link along a 1,200' section of the former B&M railroad corridor along the Merrimack River shoreline, and fill a critical gap in this well-used trail network. The project will clean up soil contamination and significantly improve the resilience of this unprotected stretch of shoreline to sea level rise and storm surge events. The riverfront trail section between Joppa Park and the American Yacht Club will connect over three miles of the City's existing Rail Trail/Harborwalk network. The trail will be raised several feet above existing grade in order to be at or above the

301

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 19, 2019

THAT, upon the recommendation of the Community Preservation Committee, \$694,820 is appropriated to pay costs of the continuation of Phase 2 of the Bradley Fuller Athletic Facility renovation project, including the installation of a 500 to 1,000-person grandstand, completion of electrical connections throughout the facility for the sound and timing systems, installation of a new sound system, and renovation of the interior of the existing field house to include expanded restroom facilities, and including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer with the approval of the Mayor, is authorized to borrow \$694,820 under and pursuant to M.G.L. c.44B, of the General Laws (the Community Preservation Act), M.G.L. c.44 or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Any premium received upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Councillor Charles F. Tontar

BoF



CITY OF NEWBURYPORT
 FINANCE DEPARTMENT
 60 PLEASANT STREET • P.O. BOX 550
 NEWBURYPORT, MA 01950
 (978) 465-4404 • (978) 462-3257 (FAX)
 WWW.CITYOFNEWBURYPORT.COM

DONNA D. HOLADAY
 MAYOR

ETHAN R. MANNING
 FINANCE DIRECTOR/CITY AUDITOR

To: Mayor Donna D. Holaday
 President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: September 3, 2019

Subject: FY2019 Year-End Financial Report

The fiscal year 2019 year-end financial report is presented to the Mayor and City Council as a preliminary look at the City of Newburyport's financial performance over the past year prior to the release of the audited financial statements. This report compares original and revised appropriations/estimates to actual expenditures and collections for the General Fund, as well as, Water, Sewer and Harbormaster Enterprise Funds for the year-ending June 30, 2019.

FY2019 Expenditures

Expenditures within the General Fund and Enterprise Funds were made within the budgetary appropriations approved by the City Council. Remaining and unrestricted appropriations from fiscal year 2019, totaling \$1,544,984, will be a positive factor in the Free Cash and Retained Earnings calculations as of July 1, 2019. Below is a summary of the year-end expenditures by fund, which is broken out in greater detail in the reports that follow:

	REVISED BUDGET	FY2019 EXPENDED	FY2019 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND	\$68,036,902	\$65,213,044	\$2,158,257	\$665,602	99.0%
060 WATER ENTERPRISE FUND	\$5,460,014	\$4,930,088	\$86,310	\$443,615	91.9%
061 SEWER ENTERPRISE FUND	\$7,393,893	\$6,887,878	\$97,816	\$408,198	94.5%
6520 HARBORMASTER ENTERPRISE FUND	\$482,829	\$455,260	\$0	\$27,569	94.3%
TOTAL BUDGETARY FUNDS	\$81,373,638	\$77,486,271	\$2,342,383	\$1,544,984	98.1%

FY2019 Revenue

Total revenue for the budgetary funds exceeded estimates for FY2019 with collections at 100.3% of estimated revenue. The General Fund and Water Enterprise Funds exceeded their estimates, while the Sewer and Harbormaster Enterprise Funds fell short. Below is a summary of the year-end revenue by fund, which is broken out in greater detail in the reports that follow:

	ESTIMATE	ACTUAL	OVER/(BELOW)	% OF ESTIMATE
001 GENERAL FUND	\$66,711,206	\$67,057,057	\$345,851	100.5%
060 WATER ENTERPRISE FUND	\$5,360,014	\$5,372,664	\$12,650	100.2%
061 SEWER ENTERPRISE FUND	\$7,018,893	\$6,943,961	(\$74,932)	98.9%
6520 HARBORMASTER ENTERPRISE FUND	\$482,829	\$428,347	(\$54,482)	88.7%
TOTAL BUDGETARY FUNDS	\$79,572,941	\$79,802,029	\$229,088	100.3%

At the start of FY2019, the Water and Sewer Enterprise Funds used a portion of retained earnings (reserves) to build their budget; \$100,000 and \$375,000 respectively. As such, it was expected that both of those funds would miss their estimate as a result of the projected drawdown on fund balance. The fact that the Water Enterprise Fund did not draw down on fund balance and the Sewer Enterprise Fund drew down only \$74,932 of the \$375,000 budgeted is a positive outcome.

The shortfall experienced by the Harbormaster Enterprise Fund is largely driven by poor operating results at the end of the fiscal year caused by higher than average rainfall during the month of June 2019; 1.47" above average, according to the National Weather Service, raining 14 of the 30 days in the month. Fluctuations are expected in this fund due to changes from season to season. The fund currently has a strong fund balance to cover any years where revenues do not cover annual expenditures. The preliminary closing fund balance as of June 30, 2019 was \$501,817.

Once the Massachusetts Department of Revenue verifies and certifies the City's year-end financial results later this fall, funds will be available for any legal expenditure at the recommendation of the Mayor and approval of a majority vote of the City Council. All financial information contained in this report is presented on an unaudited basis and, as such, is subject to further adjustment until finalized. The audited financial statements will be filed with the City Clerk no later than March 1, 2020 in accordance with the City Charter.

Please feel free to contact me if you have any questions.

Attachments:

- Year-End Financial Overview (page 1)
- Expenditure Summary (page 2)
- Expenditures by Budget Category (page 3)
- Revenue Summary (page 8)
- Revenue by Category (page 9)



City of Newburyport
FY2019 Year-End Financial Overview

Expenditures

	<u>FY2017</u>		<u>FY2018</u>		<u>FY2019</u>	
	Remaining Budget	% Used	Remaining Budget	% Used	Remaining Budget	% Used
001 GENERAL FUND	\$571,356	99.1%	\$495,167	99.2%	\$665,602	99.0%
060 WATER ENTERPRISE FUND	\$206,358	96.1%	\$239,665	95.3%	\$443,615	91.9%
061 SEWER ENTERPRISE FUND	\$289,058	95.6%	\$344,177	95.1%	\$408,198	94.5%
6520 HARBORMASTER ENTERPRISE FUND	\$13,902	96.8%	\$18,996	96.0%	\$27,569	94.3%
TOTAL BUDGETARY FUNDS	\$1,080,674	98.5%	\$1,098,004	98.6%	\$1,544,984	98.1%

Remaining Budget

(Top Ten Drivers: General Fund)

	Remaining Budget	Driver
421 PUBLIC SERVICES DEPARTMENT	\$178,337	Vacancies/overtime/electrical costs
914 INSURANCE GROUP	\$156,251	Variability of enrollment
210 POLICE DEPARTMENT	\$103,344	Staff vacancies
543 VETERANS' DEPARTMENT	\$53,715	Fewer veterans qualifying for benefits
152 HUMAN RESOURCES	\$19,478	Staff vacancies/fewer unemployment claims
398 ESSEX NORTH SHORE TECH SCHOOL	\$19,168	Enrollment lower than anticipated
510 HEALTH DEPARTMENT	\$16,809	Fewer per diem inspections/staff vacancy
542 YOUTH SERVICES	\$15,817	Brown School expense line item/NLEC turnover
220 FIRE DEPARTMENT	\$15,268	Remaining funds from multiple accounts
145 TREASURER'S DEPARTMENT	\$14,352	Staff turnover/fewer tax title expenses
Total	\$592,539	

Revenue

	<u>FY2017</u> Actual	<u>FY2018</u> Actual	<u>FY2019</u> Estimate	<u>FY2019</u> Actual	\$ Over Estimate	% Of Estimate	% Over Prior Year
001 GENERAL FUND							
412 REAL ESTATE TAX REVENUE	\$51,563,374	\$53,946,873	\$56,146,562	\$55,573,460	-\$573,102	99.0%	3.0%
411 PER PROP TAX REVENUE	\$662,533	\$664,093	\$657,872	\$644,277	-\$13,595	97.9%	-3.0%
401 MOTOR VEHICLE EXCISE	\$2,707,801	\$2,710,467	\$2,600,000	\$2,747,357	\$147,357	105.7%	1.4%
402 OTHER EXCISE	\$920,895	\$963,447	\$960,000	\$1,000,525	\$40,525	104.2%	3.8%
403 PENALTIES/INTEREST	\$296,694	\$370,159	\$300,000	\$343,545	\$43,545	114.5%	-7.2% (1)
404 PAYMENT IN LIEU TAXES	\$61,351	\$62,612	\$60,000	\$82,083	\$22,083	136.8%	31.1% (2)
410 FEES	\$342,048	\$402,086	\$350,000	\$345,552	-\$4,448	98.7%	-14.1% (3)
416 OTHER DEPARTMENT REVENUE	\$64,393	\$61,392	\$60,000	\$66,879	\$6,879	111.5%	8.9%
417 LICENSES/PERMITS	\$1,011,209	\$964,669	\$900,000	\$1,190,151	\$290,151	132.2%	23.4% (4)
419 FINES & FORFEITS	\$13,994	\$13,856	\$10,000	\$12,292	\$2,292	122.9%	-11.3% (5)
420 INVESTMENT INCOME	\$60,015	\$131,781	\$50,000	\$271,752	\$221,752	543.5%	106.2% (6)
421 MISCELLANEOUS RECURRING	\$301,065	\$291,649	\$275,000	\$265,523	-\$9,477	96.6%	-9.0%
422 MISCELLANEOUS NON-RECURRING	\$174,699	\$59,193	\$0	\$114,726	\$114,726		93.8% (7)
460 STATE AID	\$4,311,955	\$4,362,522	\$4,341,771	\$4,398,935	\$57,164	101.3%	0.8%
TOTAL GENERAL FUND	\$62,492,027	\$65,004,800	\$66,711,206	\$67,057,057	\$345,851	100.5%	3.2%
WATER ENTERPRISE FUND	\$5,485,689	\$5,253,640	\$5,360,014	\$5,372,664	\$12,650	100.2%	2.3%
SEWER ENTERPRISE FUND	\$6,791,900	\$6,537,286	\$7,018,893	\$6,943,961	-\$74,932	98.9%	6.2%
HARBORMASTER ENTERPRISE FUND	\$498,615	\$491,483	\$482,829	\$428,347	-\$54,482	88.7%	-12.8%
TOTAL BUDGETARY FUNDS	\$75,268,230	\$77,287,208	\$79,572,941	\$79,802,029	\$229,088	100.3%	3.3%

- (1) Fewer penalties/interest on tax titles.
- (2) Prior year adjustment-Newburyport Housing Authority.
- (3) Fewer tax title collections.
- (4) Increase in permits for building alternations.
- (5) Decrease in court fines.
- (6) Improved investment returns and higher cash balances from borrowings.
- (7) Greater one-time receipts.



**City of Newburyport
FY2019 Year-End Expenditure Summary**

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2019 EXPENDED	FY2019 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND							
111 CITY COUNCIL	\$72,543	\$2,500	\$75,043	\$70,447	\$0	\$4,596	93.9%
121 MAYOR'S DEPARTMENT	\$296,023	\$0	\$296,023	\$287,086	\$0	\$8,937	97.0%
129 GENERAL ADMINISTRATION	\$409,412	(\$33,488)	\$375,924	\$372,281	\$154	\$3,489	99.1%
135 AUDITOR'S DEPARTMENT	\$327,856	\$0	\$327,856	\$320,382	\$7,364	\$109	100.0%
141 ASSESSORS DEPARTMENT	\$234,121	\$1,696	\$235,817	\$234,883	\$0	\$934	99.6%
145 TREASURER'S DEPARTMENT	\$306,181	\$4,961	\$311,142	\$296,790	\$0	\$14,352	95.4%
151 INFO TECHNOLOGY DEPT	\$320,817	\$7,000	\$327,817	\$326,275	\$0	\$1,542	99.5%
152 HUMAN RESOURCES	\$320,267	\$7,320	\$327,587	\$308,109	\$0	\$19,478	94.1%
161 CITY CLERK'S DEPARTMENT	\$258,732	\$5,000	\$263,732	\$263,732	\$0	\$0	100.0%
163 BOARD OF REGISTRARS	\$44,260	(\$5,000)	\$39,260	\$38,833	\$0	\$427	98.9%
165 LICENSE COMMISSION	\$6,340	\$2,160	\$8,500	\$8,500	\$0	\$0	100.0%
171 CONSERVATION COMMISSION	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
182 PLANNING & DEVELOPMENT	\$314,511	\$2,366	\$316,877	\$316,877	\$0	(\$0)	100.0%
191 LEGAL DEPARTMENT	\$100,000	\$0	\$100,000	\$100,000	\$0	\$0	100.0%
210 POLICE DEPARTMENT	\$3,959,748	\$0	\$3,959,748	\$3,856,306	\$98	\$103,344	97.4%
220 FIRE DEPARTMENT	\$3,731,744	\$153,000	\$3,884,744	\$3,868,876	\$600	\$15,268	99.6%
241 BUILDING DEPARTMENT	\$180,313	\$3,204	\$183,516	\$178,003	\$0	\$5,514	97.0%
291 EMERGENCY MANAGEMENT	\$31,100	\$0	\$31,100	\$29,323	\$1,107	\$670	97.8%
32 ANIMAL CONTROL	\$66,052	\$0	\$66,052	\$60,893	\$60	\$5,099	92.3%
293 PARKING CLERK DEPARTMENT	\$409,586	\$157,174	\$566,760	\$553,135	\$9,950	\$3,675	99.4%
300 SCHOOL DEPARTMENT	\$29,850,374	(\$35,000)	\$29,815,374	\$28,037,417	\$1,777,957	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL	\$73,000	\$0	\$73,000	\$53,832	\$0	\$19,168	73.7%
399 WHITTIER VO TECH SCHOOL	\$622,252	\$0	\$622,252	\$622,252	\$0	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT	\$3,054,696	\$106,563	\$3,161,259	\$2,626,539	\$356,383	\$178,337	94.4%
423 SNOW & ICE	\$210,000	\$143,094	\$353,094	\$353,094	\$0	\$0	100.0%
510 HEALTH DEPARTMENT	\$247,909	\$1,519	\$249,428	\$232,578	\$40	\$16,809	93.3%
519 SUSTAINABILITY	\$1,541,906	\$59,932	\$1,601,838	\$1,600,779	\$0	\$1,059	99.9%
541 COUNCIL ON AGING	\$298,226	\$3,149	\$301,374	\$295,988	\$0	\$5,387	98.2%
542 YOUTH SERVICES	\$294,368	\$26,250	\$320,618	\$304,208	\$594	\$15,817	95.1%
543 VETERANS' DEPARTMENT	\$286,761	\$1,401	\$288,161	\$234,446	\$0	\$53,715	81.4%
610 LIBRARY DEPARTMENT	\$1,384,162	\$1,380	\$1,385,542	\$1,369,645	\$3,950	\$11,946	99.1%
630 PARKS COMMISSION	\$238,050	\$28,500	\$266,550	\$254,491	\$0	\$12,059	95.5%
691 HISTORICAL COMMISSION	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
710 DEBT EXCLUSION	\$3,178,737	\$0	\$3,178,737	\$3,178,737	\$0	\$0	100.0%
720 ORDINARY DEBT SERVICE	\$954,098	\$0	\$954,098	\$946,480	\$0	\$7,618	99.2%
911 RETIREMENT BOARD	\$4,132,415	\$0	\$4,132,415	\$4,132,415	\$0	\$0	100.0%
914 INSURANCE GROUP	\$9,719,304	(\$93,480)	\$9,625,824	\$9,469,573	\$0	\$156,251	98.4%
921 COMMISSION ON DISABILITY	\$2,640	\$0	\$2,640	\$2,639	\$0	\$1	100.0%
001 GENERAL FUND Total	\$67,485,702	\$551,200	\$68,036,902	\$65,213,044	\$2,158,257	\$665,602	99.0%
060 WATER ENTERPRISE FUND Total	\$5,460,014	\$0	\$5,460,014	\$4,930,088	\$86,310	\$443,615	91.9%
061 SEWER ENTERPRISE FUND Total	\$7,393,893	\$0	\$7,393,893	\$6,887,878	\$97,816	\$408,198	94.5%
0 HARBORMASTER ENTERPRISE FUND Total	\$482,829	\$0	\$482,829	\$455,260	\$0	\$27,569	94.3%
TOTAL BUDGETARY FUNDS	\$80,822,437	\$551,200	\$81,373,638	\$77,486,271	\$2,342,383	\$1,544,984	98.1%



City of Newburyport
FY2019 Year-End Expenditures by Budget Category

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2019 EXPENDED	FY2019 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND							
111 CITY COUNCIL							
001 PERSONNEL SERVICES	\$61,043	\$0	\$61,043	\$61,019	\$0	\$24	100.0%
002 PURCHASE OF SERVICES	\$11,500	\$2,500	\$14,000	\$9,428	\$0	\$4,572	67.3%
111 CITY COUNCIL Total	\$72,543	\$2,500	\$75,043	\$70,447	\$0	\$4,596	93.9%
121 MAYOR'S DEPARTMENT							
001 PERSONNEL SERVICES	\$240,023	\$0	\$240,023	\$232,316	\$0	\$7,707	96.8%
002 PURCHASE OF SERVICES	\$40,000	\$0	\$40,000	\$40,000	\$0	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$16,000	\$0	\$16,000	\$14,770	\$0	\$1,230	92.3%
121 MAYOR'S DEPARTMENT Total	\$296,023	\$0	\$296,023	\$287,086	\$0	\$8,937	97.0%
129 GENERAL ADMINISTRATION							
001 PERSONNEL SERVICES	\$28,500	\$2,250	\$30,750	\$29,627	\$0	\$1,123	96.3%
002 PURCHASE OF SERVICES	\$154,500	\$0	\$154,500	\$154,470	\$0	\$30	100.0%
004 SUPPLIES	\$9,000	\$0	\$9,000	\$6,546	\$154	\$2,301	74.4%
007 OTHER CHARGES & EXPENSES	\$217,412	(\$35,738)	\$181,674	\$181,638	\$0	\$36	100.0%
129 GENERAL ADMINISTRATION Total	\$409,412	(\$33,488)	\$375,924	\$372,281	\$154	\$3,489	99.1%
135 AUDITOR'S DEPARTMENT							
001 PERSONNEL SERVICES	\$279,401	\$0	\$279,401	\$279,401	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$46,500	\$0	\$46,500	\$39,136	\$7,364	\$0	100.0%
004 SUPPLIES	\$1,500	\$0	\$1,500	\$1,391	\$0	\$109	92.7%
007 OTHER CHARGES & EXPENSES	\$455	\$0	\$455	\$455	\$0	\$0	100.0%
135 AUDITOR'S DEPARTMENT Total	\$327,856	\$0	\$327,856	\$320,382	\$7,364	\$109	100.0%
141 ASSESSORS DEPARTMENT							
001 PERSONNEL SERVICES	\$204,581	\$1,696	\$206,277	\$206,277	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$25,990	\$0	\$25,990	\$25,058	\$0	\$932	96.4%
004 SUPPLIES	\$3,000	\$0	\$3,000	\$2,998	\$0	\$2	99.9%
007 OTHER CHARGES & EXPENSES	\$550	\$0	\$550	\$550	\$0	\$0	100.0%
141 ASSESSORS DEPARTMENT Total	\$234,121	\$1,696	\$235,817	\$234,883	\$0	\$934	99.6%
145 TREASURER'S DEPARTMENT							
001 PERSONNEL SERVICES	\$261,881	\$4,961	\$266,842	\$257,369	\$0	\$9,472	96.5%
002 PURCHASE OF SERVICES	\$38,700	\$0	\$38,700	\$35,103	\$0	\$3,597	90.7%
004 SUPPLIES	\$3,800	\$0	\$3,800	\$2,718	\$0	\$1,082	71.5%
007 OTHER CHARGES & EXPENSES	\$1,800	\$0	\$1,800	\$1,600	\$0	\$200	88.9%
145 TREASURER'S DEPARTMENT Total	\$306,181	\$4,961	\$311,142	\$296,790	\$0	\$14,352	95.4%
151 INFO TECHNOLOGY DEPT							
001 PERSONNEL SERVICES	\$92,928	\$7,000	\$99,928	\$99,927	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$225,890	\$0	\$225,890	\$224,362	\$0	\$1,528	99.3%
004 SUPPLIES	\$2,000	\$0	\$2,000	\$1,985	\$0	\$15	99.3%
151 INFO TECHNOLOGY DEPT Total	\$320,817	\$7,000	\$327,817	\$326,275	\$0	\$1,542	99.5%
152 HUMAN RESOURCES							
001 PERSONNEL SERVICES	\$169,056	(\$2,000)	\$167,056	\$156,639	\$0	\$10,418	93.8%
002 PURCHASE OF SERVICES	\$149,511	\$7,820	\$157,331	\$148,282	\$0	\$9,048	94.2%
004 SUPPLIES	\$1,500	\$1,500	\$3,000	\$2,999	\$0	\$1	100.0%
007 OTHER CHARGES & EXPENSES	\$200	\$0	\$200	\$189	\$0	\$11	94.5%
152 HUMAN RESOURCES Total	\$320,267	\$7,320	\$327,587	\$308,109	\$0	\$19,478	94.1%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2019 EXPENDED	FY2019 ENCUMB.	REMAINING BUDGET	% USED
161 CITY CLERK'S DEPARTMENT							
001 PERSONNEL SERVICES	\$246,632	\$0	\$246,632	\$246,632	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$12,100	\$5,000	\$17,100	\$17,100	\$0	\$0	100.0%
161 CITY CLERK'S DEPARTMENT Total	\$258,732	\$5,000	\$263,732	\$263,732	\$0	\$0	100.0%
163 BOARD OF REGISTRARS							
001 PERSONNEL SERVICES	\$4,260	\$0	\$4,260	\$4,260	\$0	\$1	100.0%
007 OTHER CHARGES & EXPENSES	\$40,000	(\$5,000)	\$35,000	\$34,573	\$0	\$427	98.8%
163 BOARD OF REGISTRARS Total	\$44,260	(\$5,000)	\$39,260	\$38,833	\$0	\$427	98.9%
165 LICENSE COMMISSION							
001 PERSONNEL SERVICES	\$5,340	\$2,160	\$7,500	\$7,500	\$0	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	100.0%
165 LICENSE COMMISSION Total	\$6,340	\$2,160	\$8,500	\$8,500	\$0	\$0	100.0%
171 CONSERVATION COMMISSION							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
171 CONSERVATION COMMISSION Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
182 PLANNING & DEVELOPMENT							
001 PERSONNEL SERVICES	\$297,461	\$2,366	\$299,827	\$299,827	\$0	(\$0)	100.0%
002 PURCHASE OF SERVICES	\$12,000	\$0	\$12,000	\$12,000	\$0	\$0	100.0%
004 SUPPLIES	\$5,050	\$0	\$5,050	\$5,050	\$0	\$0	100.0%
182 PLANNING & DEVELOPMENT Total	\$314,511	\$2,366	\$316,877	\$316,877	\$0	(\$0)	100.0%
191 LEGAL DEPARTMENT							
002 PURCHASE OF SERVICES	\$100,000	\$0	\$100,000	\$100,000	\$0	\$0	100.0%
191 LEGAL DEPARTMENT Total	\$100,000	\$0	\$100,000	\$100,000	\$0	\$0	100.0%
210 POLICE DEPARTMENT							
001 PERSONNEL SERVICES	\$3,616,739	\$0	\$3,616,739	\$3,531,697	\$98	\$84,944	97.7%
002 PURCHASE OF SERVICES	\$167,459	\$11,000	\$178,459	\$169,518	\$0	\$8,941	95.0%
004 SUPPLIES	\$84,100	(\$11,000)	\$73,100	\$67,263	\$0	\$5,837	92.0%
007 OTHER CHARGES & EXPENSES	\$20,450	\$0	\$20,450	\$17,581	\$0	\$2,869	86.0%
008 CAPITAL OUTLAY	\$71,000	\$0	\$71,000	\$70,246	\$0	\$754	98.9%
210 POLICE DEPARTMENT Total	\$3,959,748	\$0	\$3,959,748	\$3,856,306	\$98	\$103,344	97.4%
220 FIRE DEPARTMENT							
001 PERSONNEL SERVICES	\$3,492,294	\$120,000	\$3,612,294	\$3,604,596	\$0	\$7,698	99.8%
002 PURCHASE OF SERVICES	\$177,500	\$0	\$177,500	\$170,786	\$600	\$6,114	96.6%
004 SUPPLIES	\$56,500	\$33,000	\$89,500	\$89,013	\$0	\$487	99.5%
007 OTHER CHARGES & EXPENSES	\$5,450	\$0	\$5,450	\$4,481	\$0	\$969	82.2%
220 FIRE DEPARTMENT Total	\$3,731,744	\$153,000	\$3,884,744	\$3,868,876	\$600	\$15,268	99.6%
241 BUILDING DEPARTMENT							
001 PERSONNEL SERVICES	\$179,313	\$3,204	\$182,516	\$177,053	\$0	\$5,463	97.0%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2019 EXPENDED	FY2019 ENCUMB.	REMAINING BUDGET	% USED
002 PURCHASE OF SERVICES	\$1,000	\$0	\$1,000	\$949	\$0	\$51	94.9%
241 BUILDING DEPARTMENT Total	\$180,313	\$3,204	\$183,516	\$178,003	\$0	\$5,514	97.0%
291 EMERGENCY MANAGEMENT							
001 PERSONNEL SERVICES	\$16,000	\$0	\$16,000	\$16,000	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$12,000	\$0	\$12,000	\$11,832	\$0	\$168	98.6%
004 SUPPLIES	\$1,100	\$0	\$1,100	\$958	\$0	\$142	87.1%
007 OTHER CHARGES & EXPENSES	\$2,000	\$0	\$2,000	\$533	\$1,107	\$360	82.0%
291 EMERGENCY MANAGEMENT Total	\$31,100	\$0	\$31,100	\$29,323	\$1,107	\$670	97.8%
292 ANIMAL CONTROL							
001 PERSONNEL SERVICES	\$57,072	\$0	\$57,072	\$53,941	\$0	\$3,131	94.5%
002 PURCHASE OF SERVICES	\$6,340	\$0	\$6,340	\$4,623	\$60	\$1,657	73.9%
004 SUPPLIES	\$2,290	\$0	\$2,290	\$2,078	\$0	\$212	90.8%
007 OTHER CHARGES & EXPENSES	\$350	\$0	\$350	\$251	\$0	\$99	71.7%
292 ANIMAL CONTROL Total	\$66,052	\$0	\$66,052	\$60,893	\$60	\$5,099	92.3%
293 PARKING CLERK DEPARTMENT							
001 PERSONNEL SERVICES	\$157,886	\$84,174	\$242,060	\$242,060	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$165,900	\$25,000	\$190,900	\$187,639	\$0	\$3,261	98.3%
004 SUPPLIES	\$85,800	\$48,000	\$133,800	\$123,436	\$9,950	\$414	99.7%
293 PARKING CLERK DEPARTMENT Total	\$409,586	\$157,174	\$566,760	\$553,135	\$9,950	\$3,675	99.4%
300 SCHOOL DEPARTMENT							
002 PURCHASE OF SERVICES	\$29,850,374	(\$35,000)	\$29,815,374	\$28,037,417	\$1,777,957	\$0	100.0%
300 SCHOOL DEPARTMENT Total	\$29,850,374	(\$35,000)	\$29,815,374	\$28,037,417	\$1,777,957	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL							
002 PURCHASE OF SERVICES	\$73,000	\$0	\$73,000	\$53,832	\$0	\$19,168	73.7%
398 ESSEX NORTH SHORE TECH SCHOOL Tot	\$73,000	\$0	\$73,000	\$53,832	\$0	\$19,168	73.7%
399 WHITTIER VO TECH SCHOOL							
002 PURCHASE OF SERVICES	\$622,252	\$0	\$622,252	\$622,252	\$0	\$0	100.0%
399 WHITTIER VO TECH SCHOOL Total	\$622,252	\$0	\$622,252	\$622,252	\$0	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT							
001 PERSONNEL SERVICES	\$1,939,338	\$6,813	\$1,946,152	\$1,781,228	\$0	\$164,924	91.5%
002 PURCHASE OF SERVICES	\$561,237	\$19,750	\$580,987	\$483,606	\$83,967	\$13,414	97.7%
004 SUPPLIES	\$258,475	\$80,000	\$338,475	\$334,687	\$3,788	(\$0)	100.0%
008 CAPITAL OUTLAY	\$295,646	\$0	\$295,646	\$27,018	\$268,628	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT Total	\$3,054,696	\$106,563	\$3,161,259	\$2,626,539	\$356,383	\$178,337	94.4%
423 SNOW & ICE							
001 PERSONNEL SERVICES	\$105,000	(\$11,318)	\$93,682	\$93,682	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$105,000	\$154,412	\$259,412	\$259,412	\$0	\$0	100.0%
423 SNOW & ICE Total	\$210,000	\$143,094	\$353,094	\$353,094	\$0	\$0	100.0%
510 HEALTH DEPARTMENT							
001 PERSONNEL SERVICES	\$207,125	\$1,519	\$208,644	\$201,661	\$0	\$6,983	96.7%
002 PURCHASE OF SERVICES	\$35,284	\$0	\$35,284	\$26,786	\$0	\$8,498	75.9%
004 SUPPLIES	\$4,500	\$0	\$4,500	\$3,414	\$40	\$1,046	76.7%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$718	\$0	\$282	71.8%
510 HEALTH DEPARTMENT Total	\$247,909	\$1,519	\$249,428	\$232,578	\$40	\$16,809	93.3%
519 SUSTAINABILITY							

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2019 EXPENDED	FY2019 ENCUMB.	REMAINING BUDGET	% USED
001 PERSONNEL SERVICES	\$100,406	\$0	\$100,406	\$99,816	\$0	\$590	99.4%
002 PURCHASE OF SERVICES	\$1,440,500	\$59,932	\$1,500,432	\$1,499,963	\$0	\$469	100.0%
004 SUPPLIES	\$1,000	\$0	\$1,000	\$1,000	\$0	(\$0)	100.0%
519 SUSTAINABILITY Total	\$1,541,906	\$59,932	\$1,601,838	\$1,600,779	\$0	\$1,059	99.9%
541 COUNCIL ON AGING							
001 PERSONNEL SERVICES	\$259,726	\$3,149	\$262,874	\$257,488	\$0	\$5,387	98.0%
002 PURCHASE OF SERVICES	\$24,500	\$0	\$24,500	\$24,500	\$0	(\$0)	100.0%
004 SUPPLIES	\$14,000	\$0	\$14,000	\$14,000	\$0	\$0	100.0%
541 COUNCIL ON AGING Total	\$298,226	\$3,149	\$301,374	\$295,988	\$0	\$5,387	98.2%
542 YOUTH SERVICES							
001 PERSONNEL SERVICES	\$212,718	\$0	\$212,718	\$212,718	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$25,300	\$0	\$25,300	\$17,547	\$0	\$7,753	69.4%
007 OTHER CHARGES & EXPENSES	\$56,350	\$26,250	\$82,600	\$73,943	\$594	\$8,063	90.2%
542 YOUTH SERVICES Total	\$294,368	\$26,250	\$320,618	\$304,208	\$594	\$15,817	95.1%
543 VETERANS' DEPARTMENT							
001 PERSONNEL SERVICES	\$126,621	\$1,401	\$128,021	\$121,173	\$0	\$6,848	94.7%
002 PURCHASE OF SERVICES	\$5,720	\$0	\$5,720	\$3,233	\$0	\$2,487	56.5%
007 OTHER CHARGES & EXPENSES	\$154,420	\$0	\$154,420	\$110,040	\$0	\$44,380	71.3%
543 VETERANS' DEPARTMENT Total	\$286,761	\$1,401	\$288,161	\$234,446	\$0	\$53,715	81.4%
610 LIBRARY DEPARTMENT							
001 PERSONNEL SERVICES	\$1,041,550	(\$17,320)	\$1,024,230	\$1,012,284	\$0	\$11,946	98.8%
002 PURCHASE OF SERVICES	\$342,612	\$18,700	\$361,312	\$357,362	\$3,950	\$0	100.0%
10 LIBRARY DEPARTMENT Total	\$1,384,162	\$1,380	\$1,385,542	\$1,369,645	\$3,950	\$11,946	99.1%
630 PARKS COMMISSION							
001 PERSONNEL SERVICES	\$192,550	\$28,500	\$221,050	\$208,991	\$0	\$12,059	94.5%
002 PURCHASE OF SERVICES	\$40,500	\$0	\$40,500	\$40,500	\$0	\$0	100.0%
004 SUPPLIES	\$5,000	\$0	\$5,000	\$5,000	\$0	\$0	100.0%
630 PARKS COMMISSION Total	\$238,050	\$28,500	\$266,550	\$254,491	\$0	\$12,059	95.5%
691 HISTORICAL COMMISSION							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
691 HISTORICAL COMMISSION Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
710 DEBT EXCLUSION							
009 DEBT SERVICE	\$3,178,737	\$0	\$3,178,737	\$3,178,737	\$0	\$0	100.0%
710 DEBT EXCLUSION Total	\$3,178,737	\$0	\$3,178,737	\$3,178,737	\$0	\$0	100.0%
720 ORDINARY DEBT SERVICE							
009 DEBT SERVICE	\$954,098	\$0	\$954,098	\$946,480	\$0	\$7,618	99.2%
720 ORDINARY DEBT SERVICE Total	\$954,098	\$0	\$954,098	\$946,480	\$0	\$7,618	99.2%
911 RETIREMENT BOARD							
001 PERSONNEL SERVICES	\$4,132,415	\$0	\$4,132,415	\$4,132,415	\$0	\$0	100.0%
911 RETIREMENT BOARD Total	\$4,132,415	\$0	\$4,132,415	\$4,132,415	\$0	\$0	100.0%
914 INSURANCE GROUP							
001 PERSONNEL SERVICES	\$9,719,304	(\$93,480)	\$9,625,824	\$9,469,573	\$0	\$156,251	98.4%
914 INSURANCE GROUP Total	\$9,719,304	(\$93,480)	\$9,625,824	\$9,469,573	\$0	\$156,251	98.4%
921 COMMISSION ON DISABILITY							

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2019 EXPENDED	FY2019 ENCUMB.	REMAINING BUDGET	% USED
001 PERSONNEL SERVICES	\$2,640	\$0	\$2,640	\$2,639	\$0	\$1	100.0%
921 COMMISSION ON DISABILITY Total	\$2,640	\$0	\$2,640	\$2,639	\$0	\$1	100.0%
001 GENERAL FUND Total	\$67,485,702	\$551,200	\$68,036,902	\$65,213,044	\$2,158,257	\$665,602	99.0%
060 WATER ENTERPRISE FUND							
450 WATER DEPARTMENT							
001 PERSONNEL SERVICES	\$2,175,572	\$0	\$2,175,572	\$2,030,345	\$135	\$145,092	93.3%
002 PURCHASE OF SERVICES	\$898,351	\$0	\$898,351	\$797,026	\$69,131	\$32,194	96.4%
004 SUPPLIES	\$185,845	\$0	\$185,845	\$181,498	\$2,009	\$2,338	98.7%
007 OTHER CHARGES & EXPENSES	\$106,107	\$0	\$106,107	\$92,857	\$0	\$13,250	87.5%
008 CAPITAL OUTLAY	\$240,000	\$0	\$240,000	\$151,340	\$15,035	\$73,625	69.3%
009 DEBT SERVICE	\$1,854,139	\$0	\$1,854,139	\$1,677,022	\$0	\$177,117	90.4%
450 WATER DEPARTMENT Total	\$5,460,014	\$0	\$5,460,014	\$4,930,088	\$86,310	\$443,615	91.9%
060 WATER ENTERPRISE FUND Total	\$5,460,014	\$0	\$5,460,014	\$4,930,088	\$86,310	\$443,615	91.9%
061 SEWER ENTERPRISE FUND							
440 SEWER DEPARTMENT							
001 PERSONNEL SERVICES	\$2,317,272	\$0	\$2,317,272	\$2,224,681	\$0	\$92,592	96.0%
002 PURCHASE OF SERVICES	\$1,277,607	\$0	\$1,277,607	\$1,151,319	\$87,977	\$38,311	97.0%
004 SUPPLIES	\$402,128	\$60,000	\$462,128	\$435,129	\$7,299	\$19,700	95.7%
007 OTHER CHARGES & EXPENSES	\$91,321	\$0	\$91,321	\$91,321	\$0	\$0	100.0%
008 CAPITAL OUTLAY	\$271,000	(\$60,000)	\$211,000	\$149,319	\$2,540	\$59,141	72.0%
009 DEBT SERVICE	\$3,034,564	\$0	\$3,034,564	\$2,836,110	\$0	\$198,454	93.5%
440 SEWER DEPARTMENT Total	\$7,393,893	\$0	\$7,393,893	\$6,887,878	\$97,816	\$408,198	94.5%
061 SEWER ENTERPRISE FUND Total	\$7,393,893	\$0	\$7,393,893	\$6,887,878	\$97,816	\$408,198	94.5%
6520 HARBORMASTER ENTERPRISE FUND							
295 HARBORMASTER DEPARTMENT							
001 PERSONNEL SERVICES	\$279,044	\$0	\$279,044	\$279,044	\$0	(\$0)	100.0%
002 PURCHASE OF SERVICES	\$47,250	\$0	\$47,250	\$46,291	\$0	\$959	98.0%
004 SUPPLIES	\$18,700	\$0	\$18,700	\$18,625	\$0	\$75	99.6%
007 OTHER CHARGES & EXPENSES	\$11,000	\$0	\$11,000	\$8,444	\$0	\$2,556	76.8%
008 CAPITAL OUTLAY	\$50,000	\$0	\$50,000	\$26,021	\$0	\$23,979	52.0%
009 DEBT SERVICE	\$76,835	\$0	\$76,835	\$76,835	\$0	\$0	100.0%
295 HARBORMASTER DEPARTMENT Total	\$482,829	\$0	\$482,829	\$455,260	\$0	\$27,569	94.3%
6520 HARBORMASTER ENTERPRISE FUND Total	\$482,829	\$0	\$482,829	\$455,260	\$0	\$27,569	94.3%
TOTAL BUDGETARY FUNDS	\$80,822,437	\$551,200	\$81,373,638	\$77,486,271	\$2,342,383	\$1,544,984	98.1%



City of Newburyport
FY2019 Year-End Revenue Summary

	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ESTIMATE	FY2019 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
001 GENERAL FUND							
412 REAL ESTATE TAX REVENUE	\$51,563,374	\$53,946,873	\$56,146,562	\$55,573,460	(\$573,102)	99.0%	3.0%
411 PER PROP TAX REVENUE	\$662,533	\$664,093	\$657,872	\$644,277	(\$13,595)	97.9%	-3.0%
401 MOTOR VEHICLE EXCISE	\$2,707,801	\$2,710,467	\$2,600,000	\$2,747,357	\$147,357	105.7%	1.4%
402 OTHER EXCISE	\$920,895	\$963,447	\$960,000	\$1,000,525	\$40,525	104.2%	3.8%
403 PENALTIES/INTEREST	\$296,694	\$370,159	\$300,000	\$343,545	\$43,545	114.5%	-7.2%
404 PAYMENT IN LIEU TAXES	\$61,351	\$62,612	\$60,000	\$82,083	\$22,083	136.8%	31.1%
409 OTHER CHARGES FOR SVCS	\$0	\$0	\$0	\$0	\$0		
410 FEES	\$342,048	\$402,086	\$350,000	\$345,552	(\$4,448)	98.7%	-14.1%
416 OTHER DEPARTMENT REVENUE	\$64,393	\$61,392	\$60,000	\$66,879	\$6,879	111.5%	8.9%
417 LICENSES/PERMITS	\$1,011,209	\$964,669	\$900,000	\$1,190,151	\$290,151	132.2%	23.4%
419 FINES & FORFEITS	\$13,994	\$13,856	\$10,000	\$12,292	\$2,292	122.9%	-11.3%
420 INVESTMENT INCOME	\$60,015	\$131,781	\$50,000	\$271,752	\$221,752	543.5%	106.2%
421 MISCELLANEOUS RECURRING	\$301,065	\$291,649	\$275,000	\$265,523	(\$9,477)	96.6%	-9.0%
422 MISCELLANEOUS NON-RECURRING	\$174,699	\$59,193	\$0	\$114,726	\$114,726		93.8%
460 STATE AID	\$4,311,955	\$4,362,522	\$4,341,771	\$4,398,935	\$57,164	101.3%	0.8%
493 OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0		
001 GENERAL FUND Total	\$62,492,027	\$65,004,800	\$66,711,206	\$67,057,057	\$345,851	100.5%	3.2%
060 WATER ENTERPRISE FUND Total	\$5,485,689	\$5,253,640	\$5,360,014	\$5,372,664	\$12,650	100.2%	2.3%
SEWER ENTERPRISE FUND Total	\$6,791,900	\$6,537,286	\$7,018,893	\$6,943,961	(\$74,932)	98.9%	6.2%
6520 HARBORMASTER ENTERPRISE FUND Total	\$498,615	\$491,483	\$482,829	\$428,347	(\$54,482)	88.7%	-12.8%
TOTAL BUDGETARY FUNDS	\$75,268,230	\$77,287,208	\$79,572,941	\$79,802,029	\$229,088	100.3%	3.3%



City of Newburyport
FY2019 Year-End Revenue by Category

	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ESTIMATE	FY2019 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
001 GENERAL FUND							
412 REAL ESTATE TAX REVENUE	\$51,563,374	\$53,946,873	\$56,146,562	\$55,573,460	(\$573,102)	99.0%	3.0%
411 PER PROP TAX REVENUE	\$662,533	\$664,093	\$657,872	\$644,277	(\$13,595)	97.9%	-3.0%
401 MOTOR VEHICLE EXCISE	\$2,707,801	\$2,710,467	\$2,600,000	\$2,747,357	\$147,357	105.7%	1.4%
402 OTHER EXCISE							
MEALS EXCISE	\$591,292	\$627,528	\$625,000	\$657,825	\$32,825	105.3%	4.8%
CO MA ROOM OCCUPANCY	\$220,859	\$223,725	\$225,000	\$226,301	\$1,301	100.6%	1.2%
CO MA URBAN REDEVELOPMENT	\$108,744	\$112,141	\$110,000	\$116,346	\$6,346	105.8%	3.8%
BOAT REVENUE	\$0	\$53	\$0	\$53	\$53		0.0%
402 OTHER EXCISE Total	\$920,895	\$963,447	\$960,000	\$1,000,525	\$40,525	104.2%	3.8%
403 PENALTIES/INTEREST							
INT/PEN PP/RE TAX REV	\$140,518	\$155,454	\$145,000	\$166,681	\$21,681	115.0%	7.2%
INT/PEN MV/BT EXCISE	\$71,783	\$65,909	\$65,000	\$80,010	\$15,010	123.1%	21.4%
CO MA REG MOTOR VEHICLES	\$45,893	\$64,856	\$40,000	\$51,955	\$11,955	129.9%	-19.9%
INT ON TAX TITLES	\$37,024	\$82,435	\$50,000	\$42,599	(\$7,401)	85.2%	-48.3%
INT/PEN SA PI - SWR	\$778	\$783	\$0	\$1,186	\$1,186		51.4%
INT/PEN SA PI - WTR	\$620	\$624	\$0	\$953	\$953		52.8%
INT/PEN SA LOW ST	\$79	\$98	\$0	\$161	\$161		64.8%
403 PENALTIES/INTEREST Total	\$296,694	\$370,159	\$300,000	\$343,545	\$43,545	114.5%	-7.2%
404 PAYMENT IN LIEU TAXES	\$61,351	\$62,612	\$60,000	\$82,083	\$22,083	136.8%	31.1%
410 FEES							
TAX TITLE REVENUE	\$196,109	\$250,357	\$209,000	\$171,997	(\$37,003)	82.3%	-31.3%
FIRE MASTER BOX CONNECTION FEE	\$83,100	\$85,527	\$85,000	\$82,200	(\$2,800)	96.7%	-3.9%
OFF DUTY FEES	\$33,327	\$38,793	\$30,000	\$63,395	\$33,395	211.3%	63.4%
MUNICIPAL LIENS	\$23,900	\$20,450	\$20,000	\$21,475	\$1,475	107.4%	5.0%
REGISTRY FEES	\$5,577	\$6,960	\$6,000	\$6,700	\$700	111.7%	-3.7%
410 FEES Total	\$342,048	\$402,086	\$350,000	\$345,552	(\$4,448)	98.7%	-14.1%
416 OTHER DEPARTMENT REVENUE							
COPIES/RECORDINGS	\$50,738	\$49,522	\$49,000	\$56,234	\$7,234	114.8%	13.6%
BUSINESS CERTIFICATES	\$8,610	\$8,885	\$8,000	\$8,135	\$135	101.7%	-8.4%
ZONING/ORDINANCES	\$5,045	\$2,985	\$3,000	\$1,810	(\$1,190)	60.3%	-39.4%
416 OTHER DEPARTMENT REVENUE Total	\$64,393	\$61,392	\$60,000	\$66,879	\$6,879	111.5%	8.9%
417 LICENSES/PERMITS							
BLDG DEPT ALTERATION PERMITS	\$510,239	\$293,935	\$272,800	\$567,657	\$294,857	208.1%	93.1%
LICENSE FEES	\$210,913	\$227,200	\$225,000	\$219,738	(\$5,263)	97.7%	-3.3%
BUILDING PERMITS	\$74,597	\$164,110	\$150,000	\$130,477	(\$19,523)	87.0%	-20.5%
OTHER PERMITS	\$58,140	\$116,443	\$115,000	\$79,280	(\$35,720)	68.9%	-31.9%
CLK PASSPORT	\$47,735	\$52,893	\$45,000	\$62,237	\$17,237	138.3%	17.7%
ROAD OPENING PERMIT DPW	\$28,672	\$25,812	\$20,000	\$35,342	\$15,342	176.7%	36.9%
BLDG DEPT OTHER PERMITS	\$25,513	\$26,672	\$25,500	\$35,205	\$9,705	138.1%	32.0%
FIRE PERMITS	\$16,840	\$17,134	\$15,000	\$26,037	\$11,037	173.6%	52.0%
DOG LICENSES	\$12,565	\$12,525	\$11,500	\$12,935	\$1,435	112.5%	3.3%

	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ESTIMATE	FY2019 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
UTILITY CONTRACTORS LIC DPW	\$10,200	\$12,776	\$10,000	\$9,500	(\$500)	95.0%	-25.6%
MARRIAGE LICENSES	\$5,040	\$4,910	\$3,000	\$4,410	\$1,410	147.0%	-10.2%
LICENSES/PERMITS DPW	\$4,405	\$3,078	\$2,000	\$3,500	\$1,500	175.0%	13.7%
UTILITY PERMITS	\$5,380	\$4,175	\$2,500	\$2,100	(\$400)	84.0%	-49.7%
STORM WATER PERMIT FEES	\$544	\$2,857	\$2,500	\$1,107	(\$1,393)	44.3%	-61.3%
RAFFLE PERMITS	\$375	\$0	\$100	\$650	\$550	650.0%	
AUCTION LIC/PERMITS	\$85	\$150	\$50	\$0	(\$50)	0.0%	-100.0%
417 LICENSES/PERMITS Total	\$1,011,209	\$964,669	\$900,000	\$1,190,151	\$290,151	132.2%	23.4%
419 FINES & FORFEITS							
COURT FINES	\$12,529	\$12,911	\$9,500	\$11,612	\$2,112	122.2%	-10.1%
PARKING FINES	\$1,465	\$895	\$500	\$680	\$180	136.1%	-24.0%
419 FINES & FORFEITS Total	\$13,994	\$13,856	\$10,000	\$12,292	\$2,292	122.9%	-11.3%
420 INVESTMENT INCOME	\$60,015	\$131,781	\$50,000	\$271,752	\$221,752	543.5%	106.2%
421 MISCELLANEOUS RECURRING							
MISC RECURRING	\$159,827	\$178,431	\$175,000	\$165,498	(\$9,502)	94.6%	-7.2%
CO MA DIV MEDICAL ASSISTANCE	\$139,110	\$107,460	\$100,000	\$94,345	(\$5,655)	94.3%	-12.2%
MISC REVENUE	\$0	\$3,631	\$0	\$4,085	\$4,085		12.5%
POL INCIDENT/ACCIDENTS	\$2,128	\$2,128	\$0	\$1,595	\$1,595		-25.0%
421 MISCELLANEOUS RECURRING Total	\$301,065	\$291,649	\$275,000	\$265,523	(\$9,477)	96.6%	-9.0%
422 MISCELLANEOUS NON-RECURRING	\$174,699	\$59,193	\$0	\$114,726	\$114,726		93.8%
460 STATE AID	\$4,311,955	\$4,362,522	\$4,341,771	\$4,398,935	\$57,164	101.3%	0.8%
001 GENERAL FUND Total	\$62,492,027	\$65,004,800	\$66,711,206	\$67,057,057	\$345,851	100.5%	3.2%
060 WATER ENTERPRISE FUND							
UTILITY BILLING/METERS	\$4,949,972	\$4,665,206	\$4,777,514	\$4,829,654	\$52,140	101.1%	3.5%
MISC FEES	\$246,335	\$281,989	\$330,000	\$232,450	(\$97,550)	70.4%	-17.6%
REVENUE SPEC ASSES PI	\$165,027	\$175,691	\$160,000	\$162,310	\$2,310	101.4%	-7.6%
WATER LIENS	\$83,525	\$86,489	\$60,000	\$84,213	\$24,213	140.4%	-2.6%
PENALTIES/INTEREST	\$25,806	\$26,734	\$30,000	\$30,205	\$205	100.7%	13.0%
MISC NON-RECURRING	\$15,023	\$14,916	\$0	\$19,203	\$19,203		28.7%
INTEREST ON INVESTMENT	\$0	\$2,616	\$2,500	\$14,630	\$12,130	585.2%	459.3%
060 WATER ENTERPRISE FUND Total	\$5,485,689	\$5,253,640	\$5,360,014	\$5,372,664	\$12,650	100.2%	2.3%

	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ESTIMATE	FY2019 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
061 SEWER ENTERPRISE FUND							
UTILITY BILLING/METERS	\$6,190,820	\$5,835,310	\$6,408,893	\$6,380,565	(\$28,328)	99.6%	9.3%
REVENUE SPEC ASSES PI	\$208,298	\$232,344	\$200,000	\$202,354	\$2,354	101.2%	-12.9%
MISC FEES	\$134,454	\$241,925	\$270,000	\$168,768	(\$101,232)	62.5%	-30.2%
SEWER LIENS	\$112,961	\$119,138	\$80,000	\$114,795	\$34,795	143.5%	-3.6%
PENALTIES/INTEREST	\$34,143	\$34,402	\$40,000	\$39,093	(\$907)	97.7%	13.6%
INTEREST ON INVESTMENT	\$0	\$44,635	\$10,000	\$14,630	\$4,630	146.3%	-67.2%
INDUSTRIAL PRETREATMNT	\$13,007	\$15,180	\$10,000	\$14,100	\$4,100	141.0%	-7.1%
MISC NON-RECURRING	\$98,217	\$12,938	\$0	\$8,653	\$8,653		-33.1%
REVENUE SEWER RATE RELIEF FUND	\$0	\$0	\$0	\$958	\$958		
MISCELLANEOUS NON-RECURRING	\$0	\$0	\$0	\$45	\$45		
TAX TITLE REVENUE	\$0	\$1,414	\$0	\$0	\$0		-100.0%
061 SEWER ENTERPRISE FUND Total	<u>\$6,791,900</u>	<u>\$6,537,286</u>	<u>\$7,018,893</u>	<u>\$6,943,961</u>	<u>(\$74,932)</u>	<u>98.9%</u>	<u>6.2%</u>
6520 HARBORMASTER ENTERPRISE FUND							
HBR MOORING & SLIP	\$164,803	\$166,582	\$168,000	\$144,544	(\$23,456)	86.0%	-13.2%
HBR PLUM ISLAND PRK	\$93,104	\$95,747	\$100,000	\$91,150	(\$8,850)	91.1%	-4.8%
HBR BOAT EXCISE	\$73,589	\$69,156	\$74,329	\$73,698	(\$632)	99.2%	6.6%
HBR WATERFRONT DOCKS	\$81,205	\$81,140	\$85,000	\$71,571	(\$13,429)	84.2%	-11.8%
HBR CASHMAN PARK	\$42,776	\$42,144	\$45,000	\$31,562	(\$13,438)	70.1%	-25.1%
HBR FISH PIER	\$5,200	\$5,800	\$5,500	\$6,050	\$550	110.0%	4.3%
HBR VIOLATIONS	\$200	\$350	\$500	\$5,175	\$4,675	1035.0%	1378.6%
HBR PENALTIES/INTEREST	\$4,131	\$3,019	\$4,000	\$4,429	\$429	110.7%	46.7%
HBR SHELLFISH PERMITS	\$700	\$345	\$500	\$300	(\$200)	60.0%	-13.0%
HBR VESSEL CHARGES	\$32,907	\$27,199	\$0	\$0	\$0		-100.0%
6520 HARBORMASTER ENTERPRISE FUND Total	<u>\$498,615</u>	<u>\$491,483</u>	<u>\$482,829</u>	<u>\$428,347</u>	<u>(\$54,482)</u>	<u>88.7%</u>	<u>-12.8%</u>
TOTAL BUDGETARY FUNDS	<u>\$75,268,230</u>	<u>\$77,287,208</u>	<u>\$79,572,941</u>	<u>\$79,802,029</u>	<u>\$229,088</u>	<u>100.3%</u>	<u>3.3%</u>

* 421 Miscellaneous Recurring Revenue: Medicaid Reimbursements (\$94,345), Veterans Services (\$89,208), Cell tower lease payments (\$27,600), Animal Control (\$21,500), Property Lease (\$15,000), Deferred Revenue Adjustment (\$6,430), FWS Refuge Revenue Sharing (\$5,723), TNC (Uber) Surcharge (\$4,085), Police Incident/Accident (\$1,595).

** 422 Miscellaneous Non-Recurring Revenue: National Grid Rebate (\$26,223), Tower Grant Reimbursement (\$19,200), Sale of School Equipment/Laptops (\$18,000), Prior Year Training Reimbursements (\$17,170), FSA Forfeitures (\$12,350), Insurance Reimbursements (\$12,276.12), Other Small One-Time Receipts (\$9,508).

NEWBURYPORT COMMUNITY PRESERVATION COMMITTEE
REVISED RECOMMENDATION FOR FY20 APPROPRIATIONS

PROJECT NO. 9
FULLER FIELD TRACK RENOVATION- PHASE 2

The CPC recommends to fully bond the continued renovation of the track and field facility at the Bradley Fuller Athletic Field on Low Street in the amount of \$694,820.

The CPA category for this appropriation is Recreation.

Project Summary: Project Summary: Phase 1 of this project saw construction of a new, collegiate level track and multipurpose sports field at the existing track facility on Low Street. Phase 2 got underway with the installation of a new fence that allows gating off the facility in order to charge admissions for events. Continuation of the project includes installation of a 500 to 1,000-person grandstand, completion of electrical connections throughout the facility for the sound and timing systems, installation of a new sound system, and renovation of the interior of the existing field house to include expanded restroom facilities. Future phases include improving the parking and drop off area, and installing new concrete walkways and lighting and upgrade of the turf infield.



September 3, 2019

Dear Newburyport City Councilors,

The Historical Society of Old Newbury (HSON) is pleased to offer its support for Phases 3 and 4 of Newburyport High School's (NHS) project to restore its historic woodwork and cupola.

The HSON has reviewed a draft preservation restriction for NHS, and has found its guidelines sufficient to ensure preservation of the building's historic integrity. The preservation restriction stipulates that the building's historic, cultural, and architectural features will not be significantly altered during restoration or routine maintenance. Repair work will be undertaken with sensitivity to the building's historic nature and in accordance with *The Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Building*.

Phases 3 and 4 of the NHS's current restoration project fall within the guidelines of the preservation restriction. Based on plans provided by NHS, the work will not compromise any historic elements in the building's façade or cupola. Rather, the work will address deterioration issues that threaten to irreparably damage the building's exterior and that would alter its appearance significantly if allowed to happen. The work includes restoration of existing elements where appropriate, and replacement with comparable materials when necessary.

With these considerations in mind, the HSON offers its support for the NHS restoration project and its request for funding from the Newburyport Community Preservation Committee.

Sincerely,

A handwritten signature in cursive script that reads "Susan Edwards".

Susan Edwards

Executive Director



CITY OF NEWBURYPORT
HISTORICAL COMMISSION
60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4400
WWW.CITYOFNEWBURYPORT.COM

To: Newburyport Planning Department, Newburyport Community Preservation Committee, etc.

Re: Funding for the Cushing House Museum Electrical Upgrade Project

The Newburyport Historical Commission (NHC) wishes to convey its strong support for the proposal made by the Historical Society of Old Newbury (HSON), to undertake a major upgrade to the electrical system for the Cushing House Museum, and their request for FY 2020 CPA funding.

The Cushing House Museum (CHM) is currently under a Preservation Restriction (PR) between the Massachusetts Historic Commission (MHC) and the Historical Society of Old Newbury (HSON), owner of the property. This PR is for a period of ten years, starting in 2017, and includes the standard language stating that major work must be reviewed and approved by the MHC. We explained to HSON staff that a new PR will be drawn up which will be substantially similar to the existing PR except it will be between the HSON and the NHC, and will remain in effect in perpetuity.

NHC staff met with representatives of the HSON to tour the property and discuss the planned work. NHC staff were favorably impressed by the knowledge of the HSON staff and their sensitivity to the need to ensure that all work that is done has minimal adverse affect on the historical attributes of the structure, including the interior, which is key to the historic value of this property. We discussed the requirement that the NHC review the project in detail, and approve alterations prior to the start of work. The urgent need for the proposed electrical work was amply confirmed during this inspection. The staff shared their plans as to how they will execute the work with minimal adverse affect on the historical attributes of the structure.

The Cushing House is a unique cultural asset, being such a well preserved example of 19th century life in Newburyport. In addition, the museum has an extensive collection of artifacts representing local history and items from the extensive maritime trade to and from Newburyport. So not only the structure itself, but also these many artifacts are are risk from danger of fire the inadequate wiring currently in place. The museum also cannot supply effective lighting for many of the displays, nor adequately power office equipment used for museum administration.

Therefore, the NHC strongly supports this project and the request for FY2020 CPA funds required to accomplish it. We will review the final plans before work commences and continue to monitor the project.

Sincerely,

Glenn Richards, Chair
Newburyport Historical Commission

BPF



CITY OF NEWBURYPORT
HISTORICAL COMMISSION
60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4400
WWW.CITYOFNEWBURYPORT.COM

To: Newburyport Planning Department, Newburyport Community Preservation Committee, etc.

Re: Funding for the Newburyport Custom House Maritime Museum HVAC Project

The Newburyport Historical Commission (NHC) wishes to convey its strong support for the proposal made by the Newburyport Maritime Society, Inc., to install air conditioning (HVAC) equipment in the Newburyport Customs House, and request for FY 2020 CPA funding.

There is no question as to the historic value of this structure, given its age, architectural significance and its role in Newburyport's maritime trading history. Beyond these, the Newburyport Maritime Society has acquired an extensive collection of valuable, one-of-a-kind artifacts, many of local origin and many from 19th century trade voyages that came and went from Newburyport. At present, these artifacts are suffering deterioration due to the lack of adequate temperature and humidity control within the building. These factors also make it difficult, if not impossible, for the museum to borrow items from other collections whose owners fear they will also suffer from this environment. Further, the museum is often forced to close, or limit admission to visitors, due to excessive temperature within the building, especially on the upper floor.

The Newburyport Maritime Society has shared with the commission its plans to accomplish the needed improvements with minimal adverse impact on the structure and consistent with the terms of the existing Preservation Restriction. The NHC will continue to review the detailed plans as they develop to enforce the terms of the existing PR and any new, revised or updated PR. We hope that this project will go forward so that this Custom House's unique characteristics are preserved while its operation as a publicly accessible Maritime Museum are enhanced and expanded by this improvement.

Sincerely,

Glenn Richards, Chair
Newburyport Historical Commission

BT

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 9, 2019

THAT the City Council of the City of Newburyport approves the Mayor's **Fiscal Year 2020 Supplemental Budget Request** in the total amount of \$179,101.00, to be appropriated as follows:

Org	Object	Account Description	Amount
01129002	53004	GEN TRAINING/TRAVEL	\$10,000.00
01292001	51301	ANC OVERTIME	\$1,000.00
01293001	51106	OPD ZONING ADMIN/ENFORCEMENT OFF.	\$13,621.00
01300002	53201	SCH SCHOOL EXPENSES	\$59,480.00
01421001	51158	HWY OVERTIME	\$10,000.00
01421008	58901	HWY SIDEWALKS	\$60,000.00
TOTAL GENERAL FUND			\$159,101.00
60450002	53020	WAT LEGAL EXPENSES	\$10,000.00
TOTAL WATER ENTERPRISE FUND			\$10,000.00
61440002	53020	SEW LEGAL EXPENSES	\$10,000.00
TOTAL SEWER ENTERPRISE FUND			\$10,000.00

Councillor Charles F. Tontar



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY

60 PLEASANT STREET • P.O. Box 550
NEWBURYPORT, MA 01950
(978) 465-4413 • (978) 465-4402 (FAX)
WWW.CITYOFNEWBURYPORT.COM

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2019 AUG 30 AM 11:57

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: September 3, 2019
Subject: FY2020 Supplemental Budget Request

I hereby submit a FY2020 supplemental budget request totaling \$179,101 in proposed expenditures. This request is funded by available revenue following the passage of the FY2020 budget, as well as, an increase in estimated state aid based on the final FY2020 budget signed by Governor Baker earlier this month. The supplemental budget request is as follows:

- Travel/Training (General Administration)
Amount: \$10,000
Rationale: This account is used to fund professional development for all City staff, except for training required to maintain specific licenses (e.g. OSHA, CDL, water/sewer operators). Travel/training was consolidated into one line item back in FY2007 to allow for better oversight by the Mayor's Office. The original budget back in FY2007 was \$28,075. This request will bring the FY2020 appropriation to \$30,000.
- Overtime (Animal Control)
Amount: \$1,000
Rationale: Funding is needed so that an Animal Control Officer can respond to after-hours calls.
- Zoning Administration/Enforcement Officer (Planning & Development)
Amount: \$13,621
Rationale: Funds 25% of the annual salary for the Zoning Administration/Enforcement Officer. This position was previously fully funded by the electrical, gas and plumbing revolving funds; those funds will now cover 75% of the salary for this position. This change is needed to preserve enough revenue in those revolving funds to pay for the inspections and related costs.
- School Budget (School Department)
Amount: \$59,480
Rationale: The Superintendent and School Committee recommend staffing increases totaling \$38,980 to include a 0.1 increase to High School English from 0.9 to 1.0 FTE (\$5,480), a student activities coordinator to assist with events (\$3,000), an increase to the art teaching section at

the Bresnahan School (\$9,000) and a 0.3 FTE increase to Nock/Middle School Reading Intervention to assist with special education accommodations (\$21,500). In addition to staffing, the district proposes rolling out "A World of Difference" programming based on the model developed by the Anti-Defamation League in order to address bullying, discrimination and harassment. The estimated cost of this program is \$20,500.

- Overtime (DPS-Highway)
Amount: \$10,000
Rationale: The public restrooms budget request totaling \$15,000 was cut during the FY2020 budget approval process. We recommend reallocating these funds to the DPS Highway Division in order to maintain the City's public restrooms.
- Facilities Maintenance Supplies (DPS-Highway)
Amount: \$5,000
Rationale: The public restrooms budget request totaling \$15,000 was cut during the FY2020 budget approval process. We recommend reallocating these funds to the DPS Highway Division in order to maintain the City's public restrooms.
- Sidewalk Repairs (DPS-Highway)
Amount: \$60,000
Rationale: The sidewalk at the corner of Titcomb Street and Merrimac Street, at the gateway to the City's downtown district, is in poor condition and represents a safety hazard for pedestrians. The estimated reconstruction cost is \$60,000 to be completed in the spring.
- Legal Expenses (DPS-Water)
Amount: \$10,000
Rationale: The legal expense line item was eliminated during the FY2020 budget approval process. This line item funds the Water Enterprise Fund's share of KP Law's services as City Solicitor. Legal expenses for the water division include contract review, assistance with collections matters, consultation on federal/state regulatory matters, permitting, etc.
- Legal Expenses (DPS-Sewer)
Amount: \$10,000
Rationale: The legal expense line item was eliminated during the FY2020 budget approval process. This line item funds the Sewer Enterprise Fund's share of KP Law's services as City Solicitor. Legal expenses for the sewer division include contract review, assistance with collections matters, consultation on federal/state regulatory matters, permitting, etc. The City's NPDES permit will be renewed during FY2020, which may require further legal funding beyond this request.

I look forward to discussing these funding needs in further detail when this request has been referred to the Budget and Finance Committee for their review. Thank you for your consideration.

BT

ORDR141_09_09_19

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 9, 2019

THAT the City Council of the City of Newburyport authorizes the payment of the following prior year bills in accordance with M.G.L. Chapter 44, Section 64:

Department	Vendor	Amount
Human Resources	PayData Payroll Services	\$30.00
Human Resources	MacPhee Design	\$1,843.73
Parks	Dog Waste Depot	\$314.67
	Total:	\$2,188.40

Councillor Charles F. Tontar

PayData Payroll Services Inc

PayData Workforce Solutions
PO Box 706
Essex Jct, VT 05453

INVOICE

INVOICE DATE: 6/20/2019
INVOICE NUMBER: 961735
INVOICE AMOUNT: \$30.00
CHECK DATE:
TERMS: Due upon receipt

BILL TO:
City Of Newburyport 60 Pleasant Street Newburyport, MA. 01950

For: City Of Newburyport
3468

Service	Cost	Taxes	Total
Time Clock Service	30.00	0.00	30.00
Total	\$30.00	\$0.00	\$30.00

Thank you for choosing PayData, a local company working for you!

PayData strives to assure each of our clients that they will start with and continue to receive reasonable and competitive prices for our payroll, HR, and time clock services.

If you have any questions about our fees and the many value added features that we provide you, please feel free to contact our Finance Department at (802) 655-6160 Sherri Boissoneault, ext 123 or Heather Thompson, ext 114, fax (802) 338-5514, or email finance@paydata.com.

Monthly Service Fee TimeWorks Plus May 2019

VENDOR #: 10410 PO #: 961735
ACCT #: 01152002-53010
AMOUNT: \$ 30.00
SIGNATURE: *Clara*
DATE: 7-1-2019 HUMAN RESOURCES



HR website section reorganization and ongoing development

FROM

Susan MacPhee
 MacPhee Design Group
 14 Atkinson Street
 Newburyport, Massachusetts, 01950
 United States
 susan@macpheedesign.com

TO

lbunyan@cityofnewburyport.com
 lbunyan@cityofnewburyport.com
 60 Pleasant St
 Newburyport, Massachusetts, 01950
 United States
 lbunyan@cityofnewburyport.com

ISSUED ON

Jul 23, 2019

DUE ON

Aug 23, 2019

ITEM NAME	UNITS	RATE	TOTAL
Project Hours Worked	24.583	\$75.00	\$1,843.72
Subtotal			\$1,843.72
Total			\$1,843.73 (USD)

TJ01234567

Project Hours (October 24, 2018 to July 23, 2019)

PAYMENT

The client can pay via credit/debit card.

The client will pay the processing fees for an online payment.

TAX ID NUMBER

27-1012358

01630004 55801

DOG WASTE DEPOT
 12316 World Trade Drive #102
 San Diego, CA 92128
 TEL:800-678-1612
 FAX:800-583-2169
 www.DogWasteDepot.com

INVOICE

Date	Invoice #
6/10/2019	282748

Bill To
 The City of Newburyport
 City Auditor
 60 Pleasant St.
 Newburyport, MA 01950

Ship To
 Parks Dept./ Planning Office
 Planning Office/ Lisa Reid
 60 Pleasant St.
 Newburyport, MA 01950

PLEASE MAKE ALL CHECKS PAYABLE TO "Dog Waste Depot"

P.O. Number	Terms	Rep	Ship Date	Via	Notes
BDEPOT-118878	Net 30	DWD	6/10/2019	UPS	

Quantity	Item Code	Description	Price Each	Amount
3	DEPOT-021 Tariff Mitigation ... Shipping	CASE of **3200** ONEpul® dog waste bags Tariff Mitigation Allowance Fee 4.9% Shipping: 6/10/2019 Tracking 1ZV4W9480359956898, 1ZV4W9480358124501, 1ZV4W9480359195488 Out of State No Sales Tax	99.99 4.90% 0.00 0.00%	299.97T 14.70 0.00 0.00
VENDOR #: <u>20668</u> PO #: _____ ACCT #: <u>01630004-55801</u> AMOUNT: \$ <u>314.67</u> SIGNATURE: <u>[Signature]</u> DATE: <u>8/19/19</u> PARKS				
Due to the 25% China Tariff, a temporary Tariff Mitigation Allowance Fee of 4.9% has been applied to your invoice. We and our suppliers have absorbed all the rest of the tariff to avoid the need for a price increase. When the Tariff is removed, the Fee will be discontinued. We are evaluating our supply chain to continue to provide the best value for our customers. Thank you for your business and support.				

FED ID# 27-4523962	Total	\$314.67
	Balance Due	<u>\$314.67</u>

b7

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

June 10, 2019

THAT the sum of ten million dollars and no cents (\$10,000,000.00) is appropriated to pay the costs to maintain and/or repair public streets, ways, walkways, and sidewalks throughout the city, to be expended in five, equal increments of two million dollars and no cents (\$2,000,000.00) each fiscal year beginning in Fiscal Year 2020, consistent with Item Numbers HW009 and HW010 of the Capital Improvement Plan for Fiscal Years 2020-2024, including the payment of all costs incidental and related thereto, which amount shall be expended in addition to those amounts otherwise appropriated to pay the costs of such maintenance and repairs, and that to meet this appropriation the Treasurer is authorized to borrow said amount under and pursuant to Section 7(1) of Chapter 44 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore, and that the Mayor and the Treasurer are authorized to take any other action necessary or convenient to carry out this vote. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Section 20 of Chapter 44 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Councillor Jared J. Eigerman, Ward 2

Councillor Joseph H. Devlin, At Large

Councillor Sharif I. Zeid, Ward 1

**Committee Items
General Government
September 30, 2019**

- ODNC037_06_24_19 Ordinance regarding City Solicitor Appointment and Duties
- ORDR135_08_19_19 Election Equipment

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

June 24, 2019

ORDINANCE REGARDING APPOINTMENT AND DUTIES OF CITY SOLICITOR

Be it ordained by the City Council of the City of Newburyport as follows:

WHEREAS, Section 1-7 of the Newburyport Charter further provides that the term “City officer,” when used without further qualification or description, is defined to mean “a person having charge of an office or department of the City who in the exercise of the powers or duties of that position exercises some independent statutory authority;”

WHEREAS, Section 2-10 of the Newburyport Charter provides that the Mayor must submit to the City Council the name of each person the Mayor desires to appoint “to any city office as a department head or as a member of a multiple-member body,” but not including any position which is subject to the civil service law.

WHEREAS, the position of City Solicitor is neither a “multiple member body,” nor a “department,” nor a “division” of the City, but instead constitutes a “city office;”

WHEREAS, the position of City Solicitor is not subject to the civil service law;

NOW, THEREFORE, Section 2-246 of Division 7 of Article IV of the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended to read as follows, with deletions in ~~bold and double-strickenthrough~~, and additions in bold and double-underlined:

Sec. 2-246. – Appointment; qualifications; term; removal.

Annually in the month of January, the Mayor shall appoint ~~a City solicitor who shall be~~ an attorney and counselor-at-law of the courts of the commonwealth to serve in the office of City Solicitor, the legal department of the City, which appointment shall be confirmed by the City Council pursuant to Section 2-10 of the Newburyport Charter. ~~He~~Once so appointed and confirmed, such attorney and counselor-at law shall hold office until his or her successor is appointed and ~~qualified~~confirmed, and he or she may be removed at any time by the Mayor pursuant to subsection (a) of Section 3-4 of the Newburyport Charter.

AND FURTHER, THEREFORE, subsection (6) of Section 2-249 of Division 7 of Article IV of the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended to read as follows, with deletions in ~~bold and double-strickentrough~~, and additions in **bold and double-underlined**:

Sec. 2-249. – General duties.

...

- (6) Settle any suit against the city solely upon approval of the terms of such settlement by order of the City Council, after receiving the recommendation regarding such terms by its committee on general government, and subject to veto by the Mayor under Section 3-7 of the Newburyport Charter.

...

Jared J. Eigerman, City Council, Ward 2

607 6012

ORDR135_08_19_19

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 19, 2019

Pursuant to G.L. c. 54 s. 34 the City Council of the City of Newburyport hereby authorizes the Board of Registrars by and through the City Clerk to commence using up to nine (9) ImageCast voting machines on or before the local final election to be held on November 5, 2019. The use of these voting machines includes any period of testing prior to said election. Furthermore, the use of the current AccuVote voting machines (including any hand counting) shall terminate after the scheduled Preliminary Election scheduled on September 17, 2019 provided however that in the event there is any recount following this Preliminary Election, said AccuVote machines may continue to be used until any recount is concluded.

The City Clerk is hereby instructed to send a certified notice of this order to the Elections Division of the Secretary of State within five (5) days of any vote hereon.

Councillor Barry N. Connell

IMAGE CAST PRECINCT

THE WORLD'S MOST RELIABLE OPTICAL SCAN TABULATOR

Dominion's ImageCast® Precinct is the most tried and proven tabulation equipment in the industry, backed by our dedicated service team.



ImageCast® Precinct Optical Scan Tabulator: Reliable & Versatile

- Over 100,000 units deployed worldwide
- Lightweight, easy to store, carry & set-up
- Optional integrated ADA compliant configuration
- Can scan ballots up to 30 inches



STATE-OF-THE-ART TECHNOLOGY, EXPERTISE & EXPERIENCE.
DEDICATED TO MAKING YOUR ELECTION A SUCCESS.

ImageCast® Precinct's Global Footprint

- Nearly 12,000 units in 52 of 58 jurisdictions in *New York State*
- 2,500 units used nationally in *Mongolia*
- Over 80,000 units deployed in the *Philippines*
- Thousands of units used in municipal and provincial elections in *Canada*



SECURE

STATE-OF-THE-ART SECURITY TO SATISFY THE NEEDS AND EXPECTATIONS OF VOTERS, AND FOR YOUR ADDED PEACE OF MIND

EAC VVSG 2005 certified, featuring the highest security standards - with symmetric and asymmetric encryption - while preserving transparency through end-to-end system auditability.

Integrated ballot security features.

Encryption and security protocols are designed to meet the drafted Next Iteration requirements of the VVSG.

Extensive internal security monitoring to ensure data integrity and maintain public confidence.



EFFICIENT

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www.lhsassociates.com
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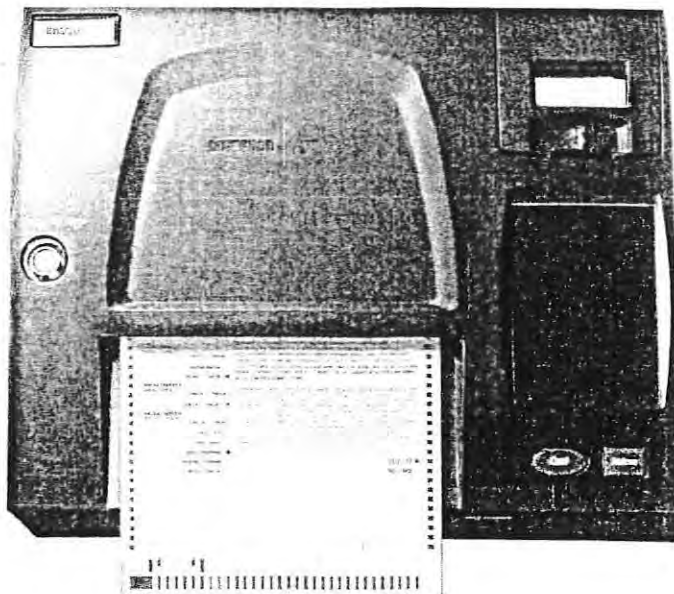
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ImageCast Precinct is a breakthrough in voting systems technology.

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September 30, 2019
Committee Items-
Planning & Development

Committee Items:

- ODNC008 02 12 18 Disposition of G. W. Brown School
- ODNC032 05 13 19 Zoning – Amend Ag-Con District
- ODNC033 05 13 19 Zoning – Amendment to Former George W. Brown School
Parcels
- COMM176 08 19 19 Memo re: Brown School Zoning
- ORDR142 09 09 19 Acceptance of NRA Deed (COTW)
- APPT122 09 09 19 Rachel D. Webb PO Box 742 ZBA
10/01/2020

P&D
JE
SV

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

DATE: February 12, 2018

ORDINANCE REGARDING MANAGEMENT, AND AUTHORIZING LEASE, OR CONVEYANCE BY DEED, OF THE FORMER G. W. BROWN SCHOOL PROPERTY

Be it ordained by the City Council of the City of Newburyport as follows:

WHEREAS, in 1922, the Newburyport City Council voted to acquire by eminent domain certain real property with the current street address of 42 Milk Street (Assessor's Map 21, Parcel 26), and including a ten- (10-) foot wide strip leading to Prospect Street, for municipal purposes (the "1922 Eminent Domain Order," Southern Essex Registry of Deeds, Bk 2525, Pg 171); and

WHEREAS, subsequently, the City acquired and cleared the property of its improvements, and constructed there a three-story, masonry schoolhouse, and schoolyard, named in honor of George W. Brown, which schoolhouse building was altered over time, including through multi-story additions constructed in 1970 and 1975; and

WHEREAS, in 1974, the Newburyport City Council voted to acquire by eminent domain a certain parcel of land adjacent to the G. W. Brown School, with the current address of 99-101 Prospect Street (Assessor's Map 21, Parcel 3), for municipal purposes (the "1974 Eminent Domain Order," Southern Essex Registry of Deeds, Bk 6107, Pg 582), which parcel subsequently was added to the schoolyard (altogether, the "Brown School Site"); and

WHEREAS, in 2013, the Newburyport City Council ordered that upon the removal from service as a public school of any portion of the Brown School Site, the City shall dedicate and hold permanently for public park and playground uses under the meaning of General Laws Chapter 45

an area of such site at least equal in size to the schoolyard then located on the southeasterly portion of the Brown School Site, including the mulched area for play equipment, the basketball court, and the so-called amphitheater (the "2013 Playground Order"); and

WHEREAS, in 2014, the Newburyport Office of Planning and Development issued a request for qualifications for architectural services regarding the adaptive reuse of the Brown School Site, accounting for the 2013 Playground Order (the "2014 RFQ"), which resulted in the Brown School Feasibility Study (the "2014 Feasibility Study"); and

WHEREAS, also in 2014, the Newburyport Youth Services ("NYS") department relocated to the Brown School Site from the former Elbridge G. Kelley School, located at 151 High Street, and since that time NYS has operated there continuously within the gymnasium and the ground floor of the schoolhouse building, together, as the "Newburyport Rec Center;" and

WHEREAS, in 2015, the Brown School Educational Reuse Sub-Committee submitted its report to the Newburyport School Committee recommending that the school district retain the Brown School Site while allowing compatible, non-educational uses (the "2015 Reuse Report"); and

WHEREAS, in 2016, pursuant to General Laws Chapter 40, Section 3, and Newburyport Charter Section 4-5, the Newburyport School Committee voted to designate the Brown School Site as surplus property, no longer required by the School Department, with express reference to the 2013 Playground Order (the "2016 School Committee Order"); and

WHEREAS, in 2017, informed by the 2013 Playground Order, the 2014 Feasibility Study, the 2015 Reuse Report, and the 2016 School Committee Order, the Newburyport Office of Planning and Development solicited proposals from developers to adapt the schoolhouse building to residential (including affordable housing) and/or artist studio uses, retain the public gymnasium, comply with the 2013 Playground Order, and contribute significantly toward construction of new space on site for use by NYS (the "2017 RFP"); and

WHEREAS, upon reviewing the responses to the 2017 RFP, and with the advice of an appointed selection committee, the Mayor rejected all such responses on behalf of the City; and

WHEREAS, according to the Newburyport Tax Assessor, the appraised value of the Brown School Site for Fiscal Year 2018 is approximately 5.5 million dollars (\$5,500,000), of which approximately six-hundred and three thousand dollars (\$603,000) is attributed to the land, and the remainder to the existing improvements at the property; and

WHEREAS, the City Council has evaluated all of the foregoing information, taken testimony from City officials and the public, and determined the terms upon which to authorize interim use and future lease, or conveyance by deed, of the Brown School Site, or portions thereof, all in furtherance of the following goals to serve the inhabitants of the City of Newburyport:

1. Enable the Newburyport Youth Services department to serve City residents, consistent with its departmental mission;
2. Authorize the lease, or conveyance by deed, of the Brown School Site, or portions thereof, as surplus to the needs of the City, at such time as NYS has no further use of it;
3. Satisfy the statutory obligation of the City Council to set the minimum amount to be paid for any conveyance;
4. Ensure compliance with the 2013 Playground Order;
5. Protect the historic exterior features of the schoolhouse building;
6. Mitigate negative impacts upon the neighborhood from changes in use of the Brown School Site, with particular concern for quality of design, traffic, and parking;
7. Provide for a diverse, balanced, and inclusive community, with housing for people of all income levels as a matter of basic fairness and social responsibility, and to promote economic stability within the community; and
8. Identify public monies to improve those public uses to remain at the Brown School Site, and to enable NYS to continue to serve Newburyport residents after it relocates from the Brown School Site;

THEREFORE, IT IS ORDERED THAT, pursuant to General Laws Chapter 40, Section 15A, and Newburyport Charter Section 2-5, the care, custody, management, and control of the entirety of the Brown School Site is hereby transferred to the Mayor for specific municipal uses by the Newburyport Youth Services department of the gymnasium, the first floor of the schoolhouse building, and the schoolyard; and

IT IS FURTHER ORDERED THAT, pursuant to General Laws Chapter 40, Section 15, General Laws Chapter 30B, Section 16, and Newburyport Charter Sections 2-5 and 2-9(b), the Brown School Site is hereby deemed as surplus to the needs of the City, and the Mayor is hereby authorized to lease, or convey by deed, such property, or portions thereof, to a qualified bidder, upon the following required terms, and such additional terms that consistent with this order as the Mayor considers necessary and proper:

- (a) The minimum amounts to be paid for a conveyance by deed shall be no less than:
- i. _____ dollars (\$_____) for the schoolhouse building improvements, which exclude the gymnasium improvements;
 - ii. _____ dollars (\$_____) for the gymnasium improvements (if conveyed); and
 - iii. Six-hundred and three thousand dollars (\$603,000) for the approximately 1.2 acres of land comprising the Brown School Site, which minimum amount shall be prorated based upon the proportion of such land area conveyed.
- (b) On behalf of the inhabitants of Newburyport, the City shall retain a perpetual easement over the Brown School Site to preserve public park and playground uses as they may be reconfigured consistent with the 2013 Playground Order.
- (c) On behalf of the inhabitants of Newburyport, the City shall retain a perpetual easement to preserve from demolition or substantial alteration the historic facades of the schoolhouse building, excluding the 1970 and 1975 additions.
- (d) As a condition of any lease, or conveyance by deed, residential uses at the Brown School Site shall be limited to no more than 20 units per acre in the aggregate (*i.e.* no more than

24 units), with no fewer than one (1) parking space provided on site for each such dwelling unit exclusively occupied by persons 62 years of age or older, and no fewer than one and one-half (1.5) parking spaces provided on site for every other dwelling unit.

- (e) As a condition of any lease, or conveyance by deed, no less than forty percent (40%) and no more than sixty percent (60%) of the total number of dwelling units at the Brown School Site shall be dwelling units that meet the requirements of a subsidized housing unit for purposes of listing in the subsidized housing inventory (SHI) under General Laws Chapter 40B.
- (f) The net proceeds (which shall exclude transaction costs) to the City from any lease, or conveyance by deed, of the Brown School Site, or portions thereof, shall be dedicated to the following specific municipal purposes: (i) reconfiguration and improvement of the public park and playground uses at the Brown School Site; (ii) renovations to the gymnasium at the Brown School Site; and/or (iii) securing a new location and constructing facilities for use by NYS, consistent with its departmental mission.

Councillor Jared J. Eigerman, Ward 2

pyD

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

May 13, 2019

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF NEWBURYPORT, MASSACHUSETTS

Be it ordained by the City Council of the City of Newburyport as follows:

APPENDIX A: ZONING ORDINANCE OF THE CITY OF NEWBURYPORT

Section III-C -- Zoning map.

THAT the Zoning Map of said Zoning Ordinance entitled "Zoning Map of the City of Newburyport" be amended pursuant to Section III-D "Changes to Zoning Map" such that all parcels listed in EXHIBIT A, attached, are designated as within the Agricultural and/or Conservation ("Ag/Con") District.

Councillor Jared Eigerman, Ward 2

Councillor Larry G. Giunta, Jr., Ward 5

EXHIBIT A

Parcels Proposed
for
"Ag/Con" District
Designation

(inserted behind)

Exhibit A (Revised Date: 9/11/2019) ODNC032 05 13 19

Parcels Proposed for "Ag/Con" Zoning District Designation

Parcel ID	Ward	Current Zoning	Description
77-25-A	1	R3	Plum Island Lighthouse.
75-173	1	R3	City Owned. Old Point Road Resource Area.
75-177	1	R3	City Owned. Queen Street Resource Area.
32-1	1	R2	Soc. for Preservation / Plum Island Airport.
32-2	1	R2	Federal / Parker River Wildlife Refuge.
31-11	1	R2	Federal / Parker River Wildlife Refuge.
31-29-B	1	R2	Mass Electric, Perkins Park
31-29	1	R2	Mass Electric, Perkins Park
31-30	1	R2	City Owned. Perkins Park.
27-14	1	R2	Private Park. Hale Park.
None	1	R2	Rail Trail, Water to Harrison
None	1	R2	Rail Trail, Purchase to Chestnut
24-71-M	1	R2	Mass Elect, Rail Trail
24-71-L	1	R2	Mass Elect, Rail Trail
24-71-K	1	R2	Mass Elect, Rail Trail
24-71-J	1	R2	Mass Elect, Rail Trail
24-71-I	1	R2	Mass Elect, Rail Trail
24-71-G	1	R2	Mass Elect, Rail Trail
24-71-D	1	R2	Mass Elect, Rail Trail
24-71-C	1	R2	Mass Elect, Rail Trail
24-71-A	1	R2	Mass Elect, Rail Trail
24-71-B	1	R2	Mass Elect, Rail Trail
24-71-E	1	R2	Mass Elect, Rail Trail
24-71-F	1	R2	Mass Elect, Rail Trail
21-71-H	1	R2	Mass Elect, Rail Trail
23-22-A	1	WMD	Mass Elect, Rail Trail
23-22-B	1	WMD	Mass Elect, Rail Trail
23-22-C	1	WMD	Mass Elect, Rail Trail
23-23	1	WMD	City Owned. Rail Trail.
23-24	1	WMD	Mass Elect, Rail Trail
23-11	1	WMD	City Owned. Wastewater Treatment Plant (WWTP).
35-79	2	R3	City Owned. Fulton's Gravel Pit
33-32-A	2	R2	Open Space parcel within Brown Street Ext. Development
33-32-F	2	R2	Open Space parcel within Brown Street Ext. Development
33-7	2	HSRA	City Owned, Parks, March's Hill
33-6	2	HSRA	City Owned, Parks, March's Hill
34-20-A	2	R2	Mass Elect, Rail Trail
None	2	R2	Rail Trail High St to Newbury
34-20	2	R2	City Owned. DPS Water Division.
34-19	2	R2	City Owned Water Tower
34-8	2	R2	Oak Hill Cemetery
19-30	2	R2	City Owned, Parks, Atwood
11-1-B	2	WMU	Waterfront Trust
11-1-D	2	WMU	NRA East Lot
11-1-F	2	WMU	NRA East Lot
11-1-C	2	WMU	NRA East Lot
11-1-E	2	WMU	NRA East Lot
11-1-A	2	WMU	NRA West Lot
1-22-	2	B2	City Owned. Tracy Place Pocket Park.
4-30 ††	2	B2	Inn Street Mall. NOT including the old Inn Street Right-of-Way (R.O.W.)
4-2	2	B2	Inn Street Playground
47-4	2	B3	City Owned, Parks, Brown Square
50-3	3	WMD	Rail trail West of Roue 1
50-64	3	WMD	Rail trail West of Roue 1
52-83	3	WMD	Cashman Park
52-68	3	WMD	Cashman Park
None	3	WMD/12	Cashman Park (Right-of-Way Strip)

37-1	3	R2	Parks, Fuller Field
None	3	R2	Rail Trail Rt 113 to Low St
35-143	3	R3	Cemetery, Old Hill
35-160	3	R3	Parks, Bartlett Mall
None	3	R3	George Washington Statue
None	3	R3	Rail Trail Rt 113 to Washington
51-42	3	R2	Parks, Cushing
80-1-A	3	I1	Essex Greenbelt. Common Pasture.
78-1-E	3	I1B	Wetlands parcels on Boston Way
78-1-F	3	I1B	Wetlands parcels on Boston Way
78-1-G	3	I1B	Wetlands parcels on Boston Way
None	3	I1B	Rail Trail, MBTA station to Low St
35-105	3	R3	Cemetery, Highland
69-28	4	R2	Parks, Pioneer/Atkinson
97-14	5	R2	City Owned, Colby Farm Lot 8
100-1	5	R1	Woodman Park, Crow Lane
92-11	6	R1	City Owned / Plummer Springs Water Supply Protection
92-10	6	R1	City Owned / Plummer Springs Water Supply Protection
92-9	6	R1	City Owned / Plummer Springs Water Supply Protection
92-8	6	R1	City Owned / Plummer Springs Water Supply Protection
92-7	6	R1	City Owned / Plummer Springs Water Supply Protection
92-6	6	R1	City Owned / Plummer Springs Water Supply Protection
92-5	6	R1	City Owned / Plummer Springs Water Supply Protection
92-4	6	R1	City Owned / Plummer Springs Water Supply Protection
92-3	6	R1	City Owned / Plummer Springs Water Supply Protection
92-2	6	R1	City Owned / Plummer Springs Water Supply Protection
92-1	6	R1	City Owned / Plummer Springs Water Supply Protection
102-2	6	R1	City Owned / Artichoke Reservoir Water Supply Protection
102-3	6	R1	City Owned / Artichoke Reservoir Water Supply Protection
103-85	6	R1	City Owned / Artichoke Reservoir Water Supply Protection
107-1-A	6	R1	Parks, Soccer Fields (Cherry Hill)
107-1	6	R1	Cherry Hill Open Space (Homeowner's Association)
106-31	6	R1	Sawyer Hill Cemetery
106-3	6	R1	City Owned. Undeveloped lot on Hoyts Lane
106- 2	6	R1 partial	Maudslay State Park, Parking Lot.
111-50	6	R2	City Owned
112-3	6	R2	Parks, Moseley
72-14	6	R2	Parks, Moseley
110-24	6	R1	City Owned, Well # 2
70-86	6	R2	Parks, Three Roads
70-12	6	R2	Parks, Three Roads
70-3	6	R2	Cemetery, Belleville
110-1	6	R2	Cemetery, St. Mary's
110-20-39	6	R1	Evergreen Subdivision Open Space
110-20-40	6	R1	Evergreen Subdivision Open Space
110-20-41	6	R1	Evergreen Subdivision Open Space
110-20-42	6	R1	Evergreen Subdivision Open Space

Notes & Limitations

†† Zoning change for Parcel 4-30 above (Inn Street Mall) does NOT include the old/excluded Inn Street Right-of-Way (currently zoned B2)

Introduced May 7, 2019

As amended in Committee September 11, 2019

ORDERED:

**AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF NEWBURYPORT,
MASSACHUSETTS RELATIVE TO THE FORMER G.W. BROWN SCHOOL PARCELS**

Be it ordained by the City Council of the City of Newburyport that the following be inserted into the Newburyport Zoning Code (NZO):

SECTION XXXII. – BROWN SCHOOL OVERLAY DISTRICT (BSOD)

XXXII-A - Purpose.

Due to the distinct features of land use, architecture, history and property area of the Brown School Property located at 40 Milk Street the Newburyport City Council finds it necessary to enact the Brown School Overlay District (BSOD) under M.G.L c. 40A § 5 for the following purposes:

1. To preserve and enhance the former George W. Brown School, which was completed in 1925, and added onto in 1954, 1970 and 1975, on land that was had been acquired by eminent domain for municipal purposes;
2. To protect the heritage of the city through preservation and adaptive reuse of this Beaux Arts historic structure, which is listed as contributory to the federal and state Newburyport Historic District, which was listed on the National Register of Historic Places and the State Register of Historic Places on August 2, 1984;
3. To prevent adverse influences to this purpose;
4. To foster appropriate use, scale, setbacks, height, design and density of this property and structures that is consistent and complementary to the overall neighborhood character;
6. To encourage attractive and viable development project;
7. To encourage affordable housing within an overall density that is generally consistent with the zoning ordinances, including the rezoning of this area from R-3 to R-2 in 2017, and the immediate neighborhood; and
8. To protect the public park and playground uses to which the property was partially dedicated by order of the Newburyport City Council dated September 30, 2013, and signed by the Mayor on October 16, 2013. For reference, a copy is shown in Appendix A.

XXXII-B - Establishment.

The BSOD is hereby established as an overlay district. The BSOD shall include the buildings and property situated on approximately 54,090 S.F. of land comprising Assessor's Parcel ID Nos. 21-26 (49,135 S.F.) and 21-3 (4,955 S.F.), and commonly known as 42 Milk Street and 99-101 Prospect Street, as shown on the plan on file with the City Clerk. These parcels are extraordinary and distinct due to its size, historic use pattern, and existing structures and merit an overlay district to handle these special considerations. Within the BSOD, the provisions of the underlying R-2 district shall remain in full force and effect except where a special permit is issued under X-H.7.

XXXII-C - Multifamily senior living residential uses.

In addition to uses permitted in the underlying zoning district, multifamily residential use is permitted within the BOSD by special permit, as provided in the following table:

Scenario	Maximum Residential Density	Minimum Senior Affordable Units	Required Off-Street, On-Site Parking
Newburyport Youth Services On-Site			
Gymnasium Retained	15 dwelling units	20% of all dwelling units	<p>No fewer than two (2) off-street, on-site spaces per dwelling unit of any size shall be provided for project residents, except that for senior affordable units the required off-street, on-site parking shall be 1.5 spaces for the first two (2) such units and one (1) space for all subsequent senior affordable units.</p> <p>1 per peak-shift Youth Services employee plus 1 per every 50 people of permitted Youth Services occupancy, including within the gymnasium</p>
Newburyport Youth Services Off-Site			
Gymnasium Retained	18 dwelling units or 20 senior affordable units	20% of all dwelling units	<p>No fewer than two (2) off-street, on-site spaces per dwelling unit of any size shall be provided for project residents, except that for senior affordable units the required off-street, on-site parking shall be 1.5 spaces for the first two (2) such units and one (1) space for all subsequent senior affordable units.</p> <p>3 spaces for the gymnasium use</p>
Gymnasium Razed	20 dwelling units	20% of all dwelling units	<p>No fewer than two (2) off-street, on-site spaces per dwelling unit of any size, whether market-rate or affordable, shall be provided for project residents, except that for senior affordable units the required off-street, on-site parking shall be 1.5 spaces for the first two (2) such units and one (1) space for all subsequent senior affordable units.</p>

1. For purposes of this section, "senior affordable unit" shall mean an affordable unit that both: (a) meets all of the requirements of Section XXX (Inclusionary Affordable Housing) of this ordinance; and (b) that is deed-restricted for occupancy solely by people aged 65 and older.
2. In addition to the parking required shown above, one (1) off-street, on-site common space per each five (5) dwelling units, of any type of size, must be provided for the purposes of guest and/or service parking.
3. For the purposes of clarity, the necessity of off-street, on-site parking is the chief determinant of the appropriate intensity of development at the Brown School Property. Therefore, parking requirements are not waivable or alterable under any circumstances, such as by variance under section X-H.6, nor may proponents provide mitigation (financial or otherwise) instead of adhering to the provisions on required parking prescribed by this overlay district.
4. Except in the case of catastrophe or fire, the original 1920s schoolhouse structure shall be not be demolished or razed.
5. Demolition of accessory structures or additions, such as the those added to the schoolhouse in 1954, 1970 and 1975 may be permitted through the special permit granted by the planning board.
6. A specified area of the Brown School Property shall be reserved for public park and playground uses under the meaning of General Laws Chapter 45, with such area being at least equal in size to the schoolyard located on the southeasterly portion of the Brown School Site, including the mulched area for play equipment, the basketball court, and the so-called amphitheater, as it existed on September 30, 2013.

XXXII-D - Dimensional regulations.

1. Vertical additions to the original 1920s schoolhouse structure shall not be permitted.
2. New or replacement structures shall not exceed 35 feet in height measured pursuant to this ordinance, and shall be set back from all exterior lot lines by a distance of at least ten (10) feet.
3. Screening and space buffers shall be required for any parking areas from abutting lots and public ways.
 - a. Such buffers shall contain a screen of plantings of vertical habit not less than three (3) feet in width and six (6) feet in height at the time of occupancy of such lot. Individual shrubs or trees shall be planted not more than twenty (20) feet on center, and shall thereafter be maintained by the owner or occupants so as to maintain a dense screen year-round.
 - b. At least fifty (50) percent of the planting shall consist of evergreens and they shall be evenly spaced. A solid wall or fence, five (5) to six (6) feet in height, complemented by suitable plantings, may be substituted for such landscaped buffer strip.
 - c. No screen shall be closer than ten (10) feet to a public way.

XXXII-E - Special permit procedure and criteria.

1. Using the review procedures listed in section X-H.8., an applicant may request a special permit from the planning board pursuant to this Section XXXII, including by submitting the following materials:

- a. A site plan, scale 1" = 20 feet, of the existing conditions, including a dimensional footprint of all existing buildings, parking areas and driveways shall be shown;
 - b. A plot plan, scale 1" = 20 feet of all proposed construction, parking and driveways, fence lines, landscaping, lighting, sidewalks, pathways and park areas;
 - c. Exterior building elevations, including building and roof materials, cupolas, roof decks, height, colors and fenestration;
 - d. A traffic impacts study, which shall consider the surrounding system of public streets adjoining the Brown School Property, the existing and projected future vehicular trip volumes, the number and location of proposed access points to public streets, and existing traffic controls and management measures.
2. The planning board may approve such special permit application provided that all of the requirements of section X-H.5. and, also, the following criteria are met:
- a. The project complies with all provisions of this Section XXXII;
 - b. A deeded, perpetual preservation restriction approved by the city council and mayor, to be held by the city, acting by and through its historical commission, to ensure that any changes to the entire exterior of the original 1920s schoolhouse structure, conform to the United States 'Secretary of the Interior's Standards for the Treatment of Properties With Guidelines for Preserving, Rehabilitating, Restoring & Reconstructing Historic Buildings,' as they may be amended from time to time, including all related guidelines, bulletins and other official guidance promulgated by the National Park Service (Secretary's Standards)
 - c. The city council and mayor have approved as to form a proposed, perpetual use restriction to be held by the city acting by and through its parks commission to reserve for public park and playground uses under the meaning of General Laws Chapter 45 an area of the BROWN SCHOOL PROPERTY at least equal in size to the schoolyard located on its southeasterly portion of the Brown School Site, including the mulched area for play equipment, the basketball court, and the so-called amphitheater, as it existed on September 30, 2013.
 - d. The project is consistent in design, style, height, materials, scale, massing, setbacks and general character with the neighborhood and abutting properties.

XXXII-F - Severability.

The provisions of this section are severable and, in the event that any provision of this section is determined to be invalid for any reason, the remaining provisions shall remain in full force and effect.

Respectfully Submitted,

Sharif I Zeid, Ward 1 City Councillor

Appendix A: 2013 Order protecting the playground

CITY OF NEWBURYPORT



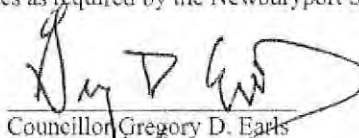
IN CITY COUNCIL

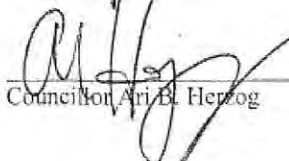
ORDERED:

DATE: September 30, 2013

THAT upon the sale, lease, or removal from service as a public school of any portion of the buildings and grounds of the G. W. Brown Early Elementary School (Map 21 – Parcels 3 and 26), the City of Newburyport shall dedicate and hold permanently for public park and playground uses under the meaning of Chapter 45 of the Massachusetts General Laws an area of such site that is at least equal in size to the school yard currently located on the southeasterly portion of the site, including the mulched area for play equipment, the basketball court, and the so-called amphitheater.

AND THAT this Order is subject to any and all votes as required by the Newburyport School Committee.

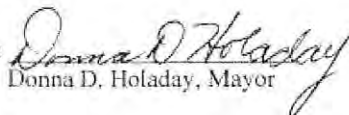

Councillor Gregory D. Earls


Councillor Ari B. Herzog

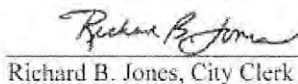
In City Council September 30, 2013

Motion to approve by Councillor Earls, seconded by Councillor Cameron. So voted.

Approve:


Donna D. Holaday, Mayor

Attest:


Richard B. Jones, City Clerk

Date:

OCT 16 2013

Appendix B: Map



XXXII-B - Establishment.

The BSOD is hereby established as an overlay district. The BSOD shall include the buildings and property situated on approximately 54,090 S.F. of land comprising Assessor's Parcel ID Nos. 21-26 (49,135 S.F.) and 21-3 (4,955 S.F.), and commonly known as 42 Milk Street and 99-101 Prospect Street, as shown on the plan on file with the City Clerk. These parcels are extraordinary and distinct due to its size, historic use pattern, and existing structures and merit an overlay district to handle these special considerations. Within the BSOD, the provisions of the underlying R-2 district shall remain in full force and effect except where a special permit is issued under X-H.7.

XXXII-C - Multifamily senior living residential uses.

In addition to uses permitted in the underlying zoning district, multifamily residential use is permitted within the BOSD by special permit, as provided in the following table:

Scenario	Maximum Residential Density	Minimum Senior Affordable Units	Required Off-Street, On-Site Parking
Newburyport Youth Services On-Site			
Gymnasium Retained	15 dwelling units	20% of all dwelling units	No fewer than two (2) off-street, on-site spaces per dwelling unit of any size shall be provided for project residents, except that for senior affordable units the required off-street, on-site parking shall be 1.5 spaces for the first two (2) such units and one (1) space for all subsequent senior affordable units. 1 per peak-shift Youth Services employee plus 1 per every 50 people of permitted Youth Services occupancy, including within the gymnasium
Newburyport Youth Services Off-Site			
Gymnasium Retained	18 dwelling units or 20 senior affordable units	20% of all dwelling units	No fewer than two (2) off-street, on-site spaces per dwelling unit of any size shall be provided for project residents, except that for senior affordable units the required off-street, on-site parking shall be 1.5 spaces for the first two (2) such units and one (1) space for all subsequent senior affordable units. 3 spaces for the gymnasium use
Gymnasium Razed	20 dwelling units	20% of all dwelling units	No fewer than two (2) off-street, on-site spaces per dwelling unit of any size, whether market-rate or affordable, shall be provided for project residents, except that for senior affordable units the required off-street, on-site parking shall be 1.5 spaces for the first two (2) such units and one (1) space for all subsequent senior affordable units.

- a. A site plan, scale 1" = 20 feet, of the existing conditions, including a dimensional footprint of all existing buildings, parking areas and driveways shall be shown;
 - b. A plot plan, scale 1" = 20 feet of all proposed construction, parking and driveways, fence lines, landscaping, lighting, sidewalks, pathways and park areas;
 - c. Exterior building elevations, including building and roof materials, cupolas, roof decks, height, colors and fenestration;
 - d. A traffic impacts study, which shall consider the surrounding system of public streets adjoining the Brown School Property, the existing and projected future vehicular trip volumes, the number and location of proposed access points to public streets, and existing traffic controls and management measures.
2. The planning board may approve such special permit application provided that all of the requirements of section X-H.5. and, also, the following criteria are met:
- a. The project complies with all provisions of this Section XXXII;
 - b. A deeded, perpetual preservation restriction approved by the city council and mayor, to be held by the city, acting by and through its historical commission, to ensure that any changes to the entire exterior of the original 1920s schoolhouse structure, conform to the United States 'Secretary of the Interior's Standards for the Treatment of Properties With Guidelines for Preserving, Rehabilitating, Restoring & Reconstructing Historic Buildings,' as they may be amended from time to time, including all related guidelines, bulletins and other official guidance promulgated by the National Park Service (Secretary's Standards)
 - c. The city council and mayor have approved as to form a proposed, perpetual use restriction to be held by the city acting by and through its parks commission to reserve for public park and playground uses under the meaning of General Laws Chapter 45 an area of the BROWN SCHOOL PROPERTY at least equal in size to the schoolyard located on its southeasterly portion of the Brown School Site, including the mulched area for play equipment, the basketball court, and the so-called amphitheater, as it existed on September 30, 2013.
 - d. The project is consistent in design, style, height, materials, scale, massing, setbacks and general character with the neighborhood and abutting properties.

XXXII-F - Severability.

The provisions of this section are severable and, in the event that any provision of this section is determined to be invalid for any reason, the remaining provisions shall remain in full force and effect.

Respectfully Submitted,

Sharif I Zeid, Ward 1 City Councillor

Appendix B: Map



pal

MEMO
August 13, 2019

TO: MEMBERS OF THE NEWBURYPORT CITY COUNCIL
FROM: SHARIF ZEID, WARD 1 CITY COUNCILLOR
SUBJECT: BROWN SCHOOL ZONING

Honorable Members of the Newburyport City Council,

I am writing to you today with regards to Ordinance #33 (Dated May 13, 2019), which proposes to create a zoning overlay district for the Brown School. As sponsor and with due respect to the members and Chair of the Committee on Planning Development, I want to let you know that it is my intention for this Ordinance to be brought to the Council floor for discussion and a vote on September 30th, 2019.

The Brown School has been the subject of much debate over many years. Here is a timeline to remind you of those efforts:

2013	<ul style="list-style-type: none"> The City Council and Mayor adopt an Order protecting the area that holds the playground, basketball court, and so-called amphitheater as a public park and playground under state law
2014	<ul style="list-style-type: none"> School closes its doors to its last class, after 90 years After public meetings, Office of Planning and Development issues RFQ in summer 2014 for feasibility study of Youth Services at ground level with housing/artist studios above Winter Street Architects submits Feasibility Study in fall 2014 at a cost of ~\$40,000
2014-2015	<ul style="list-style-type: none"> School Committee's Brown School Educational Reuse Subcommittee studies and reports on possible non-classroom uses of the property.
2016	<ul style="list-style-type: none"> School Committee votes in March 2016 to decommission the Brown School and surrender custody and control, while expressly including, by reference, the City Council's 2013 order protecting the playground
2017	<ul style="list-style-type: none"> After further public meetings, an RFP is issued (without a proper disposition by the City Council) for redevelopment of the site Over six months spent by selection committee including the Mayor, Planning staff, Youth Services Director, and Ward 1 and 2 City Councillors, resulting in the unanimous selection in October 2017 of Stone Ridge Partners for further negotiations, over Diamond Sinacori and YWCA of Greater Newburyport At the end 2017, Mayor unilaterally withdraws selection and scraps the RFP
2018	<ul style="list-style-type: none"> Ward 2 Councillor Jared Eigerman proposes Order #8, seeking to dispose/surplus the Brown School under certain conditions After public hearings, including testimony by Youth Services and the Affordable Housing Trust, Committee on Planning & Development votes in March 2018 to hold the order pending analysis of six scenarios by City staff

The work has continued into the current year with meetings being held as recently a week ago from the date of this memo to discuss this endeavor and the current proposal:

Present (2019)
<ul style="list-style-type: none"> City Council funds a ~\$65k feasibility study to purchase National Guard property leased for Emergency Services at which to relocate Newburyport Youth Services from the Brown School Pursuant to the study above, wetlands have apparently been discovered on the site, though no update has been provided to the Council Office of the Mayor issues a preliminary budget of \$4.5 million for Youth Services relocation, funded in part by sale of Brown School property for \$3.0 million City Council passes an order assuming custody and control of Brown School property, given its release by School Committee

- Ordinance #33 – Brown School Overlay District introduced in May of 2019
 - Council's Committee on Planning and Development met on June 6th to discuss the proposal
 - A joint hearing with the Planning Board/Committee on Planning & Dev took place on July 17th
 - Council's Committee on Planning and Development met on August 6th to discuss the proposal and take further public testimony regarding amendments by the sponsor
 - Additional meetings may be held at the discretion of the Committee and its Chair

I have left out of this timeline the multitude of public meetings held at the Brown School over the past five and one-half years to engage with stakeholders.

The residents of the South End, all other city residents, affordable housing advocates, and Newburyport Youth Services advocates all deserve answers. I hope this memo will serve to eliminate any surprises when this matter comes to the floor.

Respectfully Submitted,



Sharif I. Zeid
Ward 1 City Councillor

psd

ORDR142_09_09_19

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 9, 2019

Be it ordained by the City Council of the City of Newburyport as follows:

THAT the City Council of the City of Newburyport hereby approve and authorize the acceptance of a deed from the Newburyport Redevelopment Authority (NRA) to the City of Newburyport, in substantially the form attached hereto, for a parcel of land referred to therein as "Lot C". Further, that the Mayor of the City of Newburyport is hereby authorized to act on behalf of the City and enter into any and all instruments, including acceptance of said deed, and to take any other actions necessary to execute this acceptance accordingly.

Councillor Jared J. Eigerman

(SEAL)

COMMONWEALTH OF MASSACHUSETTS
LAND COURT
DEPARTMENT OF THE TRIAL COURT

REGISTER
THIS
COPY

CASE NO. 19 SBQ 04588 03 001

Upon the petition of Newburyport Redevelopment Authority alleging that:

1. Certificate of Title No. 42289 issued from the Essex South Registry District of the Land Court stands in the name of Loretta Graf and Fred W. Graf (also known as F. William Graf), Trustees of the Graf Trust under a Declaration of Trust dated February 15, 1968 and filed as Document No. 1425961.
2. The City of Newburyport took in fee simple title by eminent domain all of the land described in the certificate, as set forth in Document No. 142652 noted on the certificate.
3. All the requirements of Massachusetts General Laws Chapter 79 relative to the taking were complied with.
4. Loretta Graf and Fred W. Graf, Trustees conveyed the land taken by deed registered as Document No. 145107 to the Newburyport Redevelopment Authority.
5. The premises described in said taking are all of the premises shown on Lot C on Land Court Plan No. 4588^B dated June 16, 1914, approved by the Court and filed with Certificate of Title No. 1581 in the Essex South Registry District of the Land Court.

Wherefore, Petitioner prays for the issuance of a new Certificate of Title based on the taking;

After due proceedings, it is **ORDERED**: that pursuant to Deed Document No. 145107, Certificate of Title No. 42289 be cancelled and a new certificate be issued for the land described therein to the Newburyport Redevelopment Authority. A deed from said Authority to the city will be registered to correct the discrepancy between said taking and the aforementioned deed.

By the Court.(Rubin, J.)

Attest:

Deborah J. Patterson
Recorder

Dated: June 5, 2019

A TRUE COPY
ATTEST:

Deborah J. Patterson
RECORDER

EAW/clg

DEED

The **Newburyport Redevelopment Authority**, a public body, corporate and politic, duly organized and existing pursuant to M.G.L. c. 121B (hereinafter the "NRA") having its usual place of business at City of Newburyport, City Hall, 60 Pleasant Street, Newburyport, MA 01950

For consideration of One Dollar (\$1.00) paid hereby grants to the City of Newburyport, a municipal corporation, acting by and through its Conservation Commission, having its place of business at City Hall, 60 Pleasant Street, Newburyport, MA 01950, for open space and passive recreational purposes pursuant to G.L. c. 40 Section 8C

With QUITCLAIM COVENANTS

All that certain parcel of land located off Merrimac Street, Newburyport, Essex County, Massachusetts bounded and described as follows:

- | | |
|---------------|--|
| SOUTHWESTERLY | by lot B, as shown on plan hereinafter mentioned, fifty-two and 20/100 (52.20) feet; |
| NORTHWESTERLY | by the southeasterly line of a Public Way, as shown on said plan, eighty seven and 39/100 (87.39) feet; |
| NORTHEASTERLY | by the Merrimac River fifty three and 98/100 (53.98) feet; and |
| SOUTHEASTERLY | by the northwesterly line of another Public Way, as shown on said plan, seventy three and 54/100 (73.54) feet. |

All of said boundaries are determined by the Court to be located as shown upon plan numbered 4588-B drawn by C. B. Humphrey, Surveyor for the Court, dated June 16, 1914, approved by the Court, filed with Certificate of Title No. 1581 in said Registry, and the above described land is shown thereon as lot C.

There is appurtenant to said lot C a right to pass and repass over and across said lot B, by means of a private crossing not exceeding fifteen feet in width, as mentioned in deed from William E. Chase et al to the Boston & Maine Railroad filed as Document No. 3116 in said Registry.

The above described land has the benefit of and is subject to all rights of way and easements appurtenant thereto.

Subject to an easement for access and maintenance to and from the lawn area on said lot C for the benefit of lot B as shown on said Land Court Plan No. 4588-B as described in Deed from Newburyport Redevelopment Authority to the Newburyport Maritime Society, Inc. dated December 13, 2018 and filed with said Registry District as Document No. 598271 and

Together with the right to maintain, repair and replace the existing encroachments on said lot B as described in the above referenced Deed.

Said lot C shall be kept free of permanent structures and open to the public as permanent open space.

These restrictions and conditions are appurtenant to and benefit the abutting land owned by the Newburyport Redevelopment Authority and the Newburyport Maritime Society, Inc..

For grantor's title see Deed filed as Document No. 45107 and Petition for New Certificate of Title in Land Court Case No. 19 SBQ 04588 03 001 filed herewith.

In Witness Whereof, the said Newburyport Redevelopment Authority has caused these presents to be signed in its name and behalf on this ____th day of _____, 2019 by Andrew M. Sidford, its Chairman duly authorized, attested by Richard Person, its Secretary, and under seal.

Newburyport Redevelopment Authority

By _____
Andrew M. Sidford, Chairman

Attest:

Richard Person, Secretary

COMMONWEALTH OF MASSACHUSETTS

Essex County, ss.

On this _____ day of _____, 2019 before me, the undersigned notary public, personally appeared Andrew M. Sidford, Chairman of Newburyport Redevelopment Authority, duly authorized, who proved to me through satisfactory evidence of identification which was personal knowledge, to be the person(s) whose name(s) is/are signed on the preceding or attached document and acknowledged to me that he signed the document as Chairman voluntarily for its stated purpose.

Name: _____

Notary Public

My commission expires: _____

NEWBURYPORT REDEVELOPMENT AUTHORITY
CERTIFICATE OF SECRETARY
ACTION BY MAJORITY VOTE OF AUTHORITY MEMBERS
RE: DEED TO NEWBURYPORT WATERFRONT TRUST

The undersigned, being Secretary of the Newburyport Redevelopment Authority, an authority duly established under M. G.L. c. 121B (the "NRA") certifies that the following resolutions were adopted by majority consent of the membership of the NRA, and that each of the following resolutions presently is in full force and effect without change:

Whereas, a Home Rule Petition has been filed with the General Court to dissolve the NRA and to convey all of its lands and assets to the City of Newburyport;

Whereas, title to a registered land parcel described as lot C on Land Court Plan 4588-B remains in the name of the former owners, Loretta Graf and Fred W. Graf, Trustees and the NRA filed a Petition for New Certificate of Title as Land Court Case No. 19 SBQ 04588 03 001;

Whereas, the Order for new Certificate of Title requires the registration of a deed from the NRA to the City of Newburyport;

Whereas, the NRA has voted to make such conveyance as part of the wind down of its activities in anticipation of the passage of the Home Rule Petition;

VOTED: To execute and deliver a Deed to the City of Newburyport. for nominal consideration transferring the land described in Certificate of Title No. 42289; and

VOTED: To authorize the Chairman of the NRA to execute and deliver in the name of and on behalf of the NRA, all deeds, instruments and documents as he shall deem necessary in order to effectuate the transfer of said lot C subject to easements and restrictions;

The undersigned further certifies that the following person is duly elected and qualified officer of the NRA, holding the office opposite his name, and that the signature appearing opposite his office is the genuine signature of such person:

Name: Andrew M. Sidford, Chairman Signature: _____

Executed this _____ day of _____, 2019

Name: Richard Person
Secretary of Newburyport Redevelopment Authority

COMMONWEALTH OF MASSACHUSETTS

Essex County, ss.

On this _____ day of _____, 2019 before me, the undersigned notary public, personally appeared Richard Person, Secretary of Newburyport Redevelopment Authority, duly authorized, who proved to me through satisfactory evidence of identification which was personal knowledge, to be the person(s) whose name(s) is/are signed on the preceding or attached document and acknowledged to me that he signed the document as Secretary voluntarily for its stated purpose.

Name: _____

Notary Public

My commission expires: _____



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2019 AUG 28 PM 3:39

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Subject: Appointment
Date: August 28, 2019

Donna D. Holaday

I hereby appoint, subject to your confirmation, the following named individual as an alternate member of the Zoning Board of Appeals. This term will expire on October 1, 2020.

Rachel D. Webb
PO Box 742
Newburyport, MA 01950

Rachel Webb
19 Chapel St / Mail: PO Box 742
Newburyport, MA 01950

Donna Holaday, Mayor
City of Newburyport
City Hall, 55 Pleasant Street
Newburyport, MA 01950

August 28, 2019

Dear Mayor Holaday:

Thank you for meeting with me last week regarding the vacant, volunteer position on the Newburyport ZBA, Zoning Board of Appeals, as an Alternate. Attached please find my resume for you to submit to the City Council for their consideration of my appointment. I understand that it is a two-step process, with two readings of the City Council, and the potential of a Planning and Development Committee in between the two Council meetings.

My background in city and regional planning, in addition to real estate sales and transaction coordination uniquely qualify me for the appointment to the ZBA. I worked for the City of Nashua NH as Long-Range Planner for six-years before purchasing real estate in Newburyport. That work with the Community Development Division in Nashua was primarily: Master Plan updates, Capital Improvement Plans, Historic District Commission applications and administration, in addition to numerous additional constituent committees and task forces such as Heritage Trail Committee, Sign Task Force, and Nashua Farmers Market, to name a few. It goes without saying that I would educate myself regarding the Massachusetts General Laws to do with the ZBA, and their criteria for review of applications, in addition to availing myself of the MVPC's training for ZBA members when offered.

In addition to my planning skill sets, I feel as though I have familiarity with most every street in the City. I have cycled around the city with my family, over the years; and, when I was working for Carlson Real Estate, I have been inside hundreds of buildings in Newburyport from listing, showing and selling residential real estate for eight years.

I have been a homeowner in Newburyport since 1990, for 29 years. In terms of municipal service, I have formerly served as Chair of the Newburyport Historic Commission, from 1993-1995, soon after we first moved here. I understand the unique challenges of owning a home in the community facing the odd shaped properties and older homes in densely developed historic neighborhoods. As a former Planner, I can relate to the more complex issues of commercial development and the challenges zoning presents. I have been looking for a way to give-back to the community, in a way to engage my skills. The timing of the Zoning Board of Appeals', Alternate position seems to be the right choice.

Looking forward to this opportunity to serve on the City of Newburyport Zoning Board of Appeals.
Sincerely,
Rachel Webb

Rachel D. Webb

P.O. Box 742; Newburyport, MA 01950-0942 978-518-0354 (cell); 978-465-0845 (H); rd-w-biz@msn.com

Profile: Dedicated professional with strong oral and written communication skills from careers in real estate administration, real estate sales, city and regional planning, library services, and educational volunteerism. Worked in both Massachusetts and New Hampshire. Motivated and effective self-starter who is resourceful, conscientious, personable, and flexible. Administratively precise.

Computer knowledge: Microsoft Word, Outlook, Excel, Access; Databases: appFiles real estate transactions; MLS (Multiple Listing Service) real estate; MVLC (Merrimack Valley Library Consortium) library system & Community Information system; GIS (geographic information systems) and Arc GIS (ArcMap) conceptual familiarity.

Employment History:

- **Real Estate Transaction Coordinator:** for max of 8 Realtors at Re/MAX On The River; Newburyport, MA. 2016-present
- **Research Associate:** *Taintor & Assoc.*; Community planning, policy & development; Newburyport, MA. 2008
- **Library Technician:** *Newburyport Public Library (NPL)*; Newburyport, MA. 2001-2003
- **Real Estate Administrative Assistant to Top Producers:** *Carlson Real Estate*; Newburyport, MA. 1997
- **Real Estate Sales:** *Carlson Real Estate*; Newburyport, MA. 1993-2001
- **Long-Range Planner:** *Community Development Division; City of Nashua, NH.* 1987-1993
- **Graduate Research Assistant:** *Center for Economic Development; Univ. of Massachusetts; Amherst, MA.* 1984-1986
- **Graduate Student:** Master's program in Regional Planning; *University of Massachusetts; Amherst, MA.* 1982-1986
- **Municipal Research Assistant:** *Vermont League of Cities and Towns; Montpelier, VT.* 1981-1982

Career Highlights:

Real Estate:

- 12-months of 2018: Coordinated 104 sides of \$49,063,176 residential real estate sales transactions. (Re/MAX On The River)
- Listed and sold residential real estate in greater Newburyport: contracts, disclosures, to closing. (Carlson GMAC Real Estate)
- Facilitated real estate transaction details for Top Producers, including hosting Open Houses (Carlson and RE/MAX)

Project Management, Coordination, & Implementation:

- Updated City Master Plan via gaining consensus and approval of City Planning Board. (City of Nashua, NH)
- Managed annual municipal Capital Improvements Program (CIP) from proposals through committee prioritization, to production of the annual report/plan. (City of Nashua, NH)
- Helped launch and implement Mayoral Office's special project planning and implementation initiatives: Downtown 2000 Plan, community cornerstones project, Heritage Trail and rail-to-trails planning, Heritage Trail LWCF grant, Facilities Planning Committee, rewrite of municipal sign ordinance, and Downtown Farmers' Market. (City of Nashua, NH)
- Demographic profile statistics compiled to bonding companies to establish municipal bond rating. (City of Nashua, NH)
- Housing Units summary submitted annually to the NH Office of State Planning. (City of Nashua, NH)
- Staff to: Planning Board, Capital Improvements Committee, Historic District Commission, Sign Task Force, and Facilities Planning Committee. (City of Nashua, NH)
- Created and updated information for the Community Information database at the Newburyport Public Library. (NPL)

Research & Writing:

- Analyzed and assessed land ownership and capability to determine parameters of a Corridor Management Plan for NJ Southern Pinelands Natural Heritage Trail Scenic Byway (Taintor and Associates)
- Created & updated information for a Community Information database (NPL via Merrimack Valley Library Consortium)
- Rewrote municipal sign ordinance (City of Nashua, NH)
- Researched and wrote economic development reports regarding industrial development, real estate market research, and downtown revitalization (Center for Economic Development, UMass Amherst, MA)
- Researched and wrote a Handbook for Vermont Municipal Clerks (Vermont League of Cities and Towns)

Volunteer History:

- **BPC Berwick Parent Community, Board of Directors;** Middle School Coordinator (Appointed) 2016-2017
- **City of Newburyport, City Clerk's Office;** City Hall, Newburyport, MA. (Volunteer – 6 months) 2015-2016
- **Parent Representative, to High, Middle, & Elementary School Principals** on School Improvement Plans, (Appointed); Newburyport High School, Newburyport Brown Elem School, Berwick Academy Middle School. 2009 - 2017
- **Greater Newburyport Chamber of Commerce and Industry;** Newburyport, MA. (Volunteer) Sept 2015 – Feb 2016
- **Leader; Treasurer: Girl Scout Troop #62131** of 12-16 girls and 3 adults, for 4 years (Volunteer) 2009 - 2013
- **Chaired Newburyport Elementary School Science Fair,** coordinated 197 students who produced **110 projects,** and managed 35 adult volunteers for the event (PTO Volunteer) Jan – June 2010
- **Chaired Newburyport Historical Commission;** Newburyport, MA. (Appointed Volunteer) 1993 – 1995

Education:

- **Masters of Regional Planning** (all but thesis) University of Massachusetts; Amherst, MA.
- **BA in Liberal Arts,** Sarah Lawrence College; Bronxville, NY.
- **College Preparatory;** Northfield Mount Hermon School; Mount Hermon, MA.

Licenses:

- **MA Licensed Real Estate Salesman;** license # 129473. 1993 - 2002
- **AICP: American Institute of Certified Planners,** 1992 – 2001

Committee Items-Public Safety

September 30, 2019

In Committee:

- COMM160_06_10_19 Defibrillators on Plum Island
- COMM188_09_09_19 Newburyport Half Marathon - 10/20/2019
- ORDR139_09_09_19 Two-Hour Resident Parking Zones
- ORDR143_09_09_19 Handicapped Parking Space – St. Paul’s Church



June 2019

To the City Council, City of Newburyport, Massachusetts

Over the last year a group of concerned residents on Plum Island has worked on a public/private initiative to install public access Automatic External Defibrillators (AED's) on the Island. We believe these life-saving devices are a critical supplement to the public safety efforts of the city of Newburyport. The proposal called for two AEDs – one at the Center in Newbury and another at Plum Island Point in Newburyport.

All funds for the purchase, installation and initial maintenance of the proposed AEDs were raised privately and are on hand; once installed, the equipment will be gifted to the city. However, the City of Newburyport, while initially supportive, has now refused to install and maintain the unit which was acquired for them. In contrast, the town of Newbury has installed and launched the unit acquired on their behalf by the group. Additionally, Newbury police have conducted three CPR/AED training sessions, teaching close to 30 residents as well as PI restaurant personnel how to use the equipment. Ongoing training and community education is planned.

We request that the City of Newburyport honor the original promise made by the Mayor in July 2018 to install and maintain the device. We ask that the City of Newburyport recognize the importance of this safety device to residents and visitors alike.

To demonstrate citizen support for our initiative, we present to the City Council a petition signed by over 200 people. Of those signing, nearly 80% are residents of Plum Island and 90% are residents of Newburyport. Gathering this evidence of support was an easy task; citizens were happy to sign and puzzled as to why the city would not happily accept this essential equipment at no cost to the budget.

We hope that this cross section of broad support will be taken seriously into account and that the City of Newburyport will reconsider its stated position to oppose installation and maintenance of this important safety equipment on Plum Island. Please work with us to find an optimal solution for the city to add this equipment to its public safety arsenal.

Newburyport already owns and maintains at least 28 AEDs, but none is located year round on Plum Island. We ask that the city accept this gift of a 29th AED and install and maintain it at Plum Island Point for the health and safety of all who live and visit there

Help Us Make Plum Island a Heart Safe Community!

Respectfully,

Megan St. John
14 Basin Street
Newburyport

Margaret Poppe
12 14th Street
Newbury

Lynn Mather
21 Basin Front Drive
Newbury

Position Statement

Why Should We Have an AED at Plum Island Point?

Newburyport is designated a Heart Safe Community¹ and already owns at least 28 AEDs, but none is located on Plum Island year round. While nothing would make us happier than to have emergency services arrive at the side of a victim of cardiac arrest before the public access AED, the evidence is clear: AEDs have been shown to save lives. Every minute counts. For every minute that passes without CPR and defibrillation with an AED, chances of survival drop 5-7%.

- Residents and visitors on Plum Island – especially Plum Island Point -- are at the furthest point from emergency services in the city.
- Plum Island Point is 5.2 miles from Newburyport EMS. The proposed new Fire Station will be approximately 7 miles from Plum Island Point.
- Victims of cardiac arrest on the Newburyport part of Plum Island may face delays in getting the immediate help they need.
- Cell phone coverage is often spotty, delaying calls to Emergency Services.
- During the summer months, winter weather, active emergencies (fires) and special celebrations (Plumfest), traffic delays may slow down emergency services.
- AED and CPR use while waiting for EMS has been shown to save lives.

A Few Comments Shared By Those Signing The Petition

- ❖ One of our neighbors, a cardiac physician, is so supportive he said AEDs should be as common as “fire hydrants” in our communities.
- ❖ Other medical professionals concur: no reason not to have this equipment available.
- ❖ Teachers who have been trained in CPR and the use of AEDs strongly supported the project, saying that they are easy to use and important to have nearby.
- ❖ “What a great idea! Newburyport High School trains students in CPR/AED and my son really appreciated that.”
- ❖ “It takes too long for emergency services to get to PI. Two years ago, during the fire on 59th St it took 18 minutes for EMS to arrive.”
- ❖ “Last fall when we needed an ambulance for my husband, it took over 15 minutes and three different dispatchers before we were connected to the correct person who could send us help.”
- ❖ “My mother suffered a life threatening illness and it took 20 minutes for EMS to arrive”

¹ Heart Safe Communities: <https://citizencpr.org/benchmarking/heart-safe-communities/?fbclid=IwAR1pEqPrTFW6ZGulkULvp0iMpgvF13fTXV7ApPHnH7NDMnlaqEBrc3r4jqA>

What Other Communities Are Doing

Evidence from the National Institute of Health

National Institute of Health (NIH) research shows bystander use of AEDs save lives every year. The data reviewed in this report found that annually over 1700 lives are saved when bystanders use AEDs.

<https://www.nih.gov/news-events/nih-research-matters/bystanders-save-lives-using-defibrillator-cardiac-arrest>

A few examples of the many towns installing AED's in parks, trailheads, and beaches:

Charlestown, RI

This beach town in RI is installing public access AEDs in their largest public park and two beaches.

https://www.thewesterlysun.com/news/charlestown/charlestown-strives-to-build-on-heartsafe-designation-by-making-aeds/article_79ccc4bc-57d2-11e9-9212-3f3671268078.html

Belmont, MA

A recent tragedy in Belmont inspired the town to purchase and install public access AEDs in their public fields and playgrounds.

<http://belmontonian.com/news/tragedy-promoting-belmont-to-be-first-in-state-with-defibrillators-at-fields-playgrounds/>

Huntsville, NC

An AED in a Huntsville park was used by a good Samaritan to save the life of someone who suffered a sudden cardiac arrest before EMS arrived.

<http://www.fox46charlotte.com/news/local-news/aed-donation-saves-life-at-huntersville-park>

Hempstead, NY

This beach community on Long Island is installing 50 AEDs at the town's beaches and parks.

<https://www.newsday.com/long-island/nassau/hempstead-to-place-aed-devices-at-town-parks-beaches-1.12249490>

Park City, Utah

Public Access AEDs have been installed at five trailheads and parks in Park City

<https://www.pcfid.org/8-new-aeds-parks-trailheads/>

Proposed Installation: Components and Configuration

Our recommendation for Newburyport closely mirrors the set up at Center Island in Newbury, but we recognize that there may be special circumstances at Plum Island Point that would necessitate some adjustments. Therefore, we look forward to working with the city to examine and resolve any special needs presented at the Point.

In brief, we recommend placing an AED in a locked, climate-controlled box to protect the unit from the elements and vandalism and installing it on the side of the Lifeguard Shed in the parking lot at Plum Island Point. Next to the lock box would be a call box connecting directly to emergency services who would provide the code to unlock the case and start the process of emergency services dispatch, if not already underway.

All installation costs and the equipment itself would be gifted to the City. The specific components of the proposal include:

- Zoll AED Unit
- Pediatric Pads
- Key Lock Case (customized)
- Tracking Device
- Push-button Emergency Call Box
- Analog Line for the Call Box -- installation plus one year monthly fees
- Zoll Maintenance Package (5 years)

The proposal also includes continued public education on CPR techniques and operation of the AED equipment. As noted, three such sessions have already been completed, training some 30 people, conducted by Sergeant Jenkins of the Newbury Police Department. In addition, future sessions may be conducted by certified volunteers that we have identified. We would welcome Newburyport Emergency Services participation in these events.

Estimated Value of the Proposed Gift: \$4000

Timeline of the Initiative

Below find a brief overview of the initiative – why it was initiated, initial conversations with municipal officers, steps taken to secure government and citizen support, and where we stand today.

Summer 2017. An individual on 14th St in Newbury was found unresponsive in his home. Attempts to reach emergency services on cell phones proved difficult. The idea that access to an AED on Plum Island might prove beneficial to residents and visitors was born.

Early 2018. Citizen Committee of residents with experience in public health, safety, and law began meeting to discuss the idea of public access AEDs. Researched what other communities have done, evidence of value, considered locations both private/public, and explored costs and types of equipment. Developed proposal for Newbury and Newburyport.

June - July 2018. Discussions were held with municipal representatives in both Newbury and Newburyport to outline the idea of a public/private initiative to place two AEDs on Plum Island. Response was positive. Newbury Board of Selectmen unanimously approved the proposal in late June. Discussions in Newburyport included Mayor Donna Holaday, City Marshall Mark Murray and others.

July – October 2018. Based on the positive feedback and assurances from officials² in both Newbury and Newburyport, fundraising was undertaken to purchase the equipment, with the Plum Island Foundation acting as fiscal sponsor. This effort included three grant applications to local foundations, personal appeals, and six fundraiser events sponsored by local businesses and restaurants. Results of the fundraising exceeded expectations and the committee quickly garnered funds in excess of the targeted amount.

November 2018 - January 2019. With funds on hand, the AED equipment was ordered and delivered. Final specs and plans moved forward apace in Newbury. But in early November 2018, when we approached Newburyport to finalize the configuration and equipment needed, problems emerged and support appeared to wane.

January – February 2019. Primary efforts in this period focused on a successful installation of the AED and call box at Center Island in Newbury. All was in place in time for a celebratory AED Kick-off on February 28 at PITA Hall, which was attended by some 35 people, including Newbury Fire Chief Doug Janvrin, Sergeant Steve Jenkins, Tracy Blais, Town Administrator, and Damon Jespersen from the Board of Selectman. Although invited to the event, Newburyport's Mayor and EMS officials did not attend. Mayor Holaday and Marshall Murray explained to the *Daily News* that, although they applauded the AED effort for Plum Island, they had concerns about maintenance and liability.³

Spring 2019. Disappointed that we were unable to fulfill the initial promise to supporters and donors to install two AEDs on Plum Island, we decided to approach Newburyport City Council with a petition showing broad citizen support for the initiative. We hope that the Council will work with City officials to reassess their withdrawal of support and accept this gift of life-saving equipment for the residents and visitors on Plum Island.

² See attached letter from Mayor Holaday endorsing the project.

³ See *Daily News* of Newburyport, March 2, 2019: <https://newburyportnews-cnhi.newsmemory.com/?publink=4aecd397>



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To Whom It May Concern,

The City of Newburyport is pleased to support the grass roots Health and Safety Committee of Plum Island residents and their sponsor, the Plum Island Foundation. The aim of this group is to install Automatic External Defibrillators (AED's) at each end of the Island for public access emergency use.

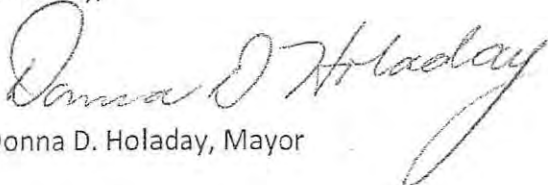
The Plum Island residents have researched the need and met with police and fire officials to identify cases and emergency call boxes that best meet the requirements of residents and police personnel. The residents have written a proposal which defines their role as well as that of the City's.

When the AED devices, weather proof cases, and emergency call box or antenna are purchased, the City will install the equipment on the Life Guard shack at the 78th Street parking lot. The City will be responsible for checking the boxes during routine police rounds and will assume the responsibility of maintaining these boxes after the 5-year maintenance warranty expires. The Public Health Nurse for Newburyport will conduct two CPR and AED usage classes for the residents of Plum Island.

Along with the work already completed, the Plum Island residents will seek additional funding and assist in community outreach and education.

The City believes this safety enhancement will benefit both residents and visitors and very much appreciates your consideration in this matter.

Sincerely,


Donna D. Holaday, Mayor

Petition to the City of Newburyport re: AED Installation at Plum Island Point

We the undersigned strongly support the private/public initiative for the City of Newburyport to install, monitor and maintain a public automatic external defibrillator (AED) in the parking lot at Plum Island Point.

We ask that the city of Newburyport recognize the importance of this safety device to Plum Island (residents & visitors) and honor the original promise made to install and maintain the device. All funds for the AED unit, all-weather storage case and an initial maintenance agreement have been raised privately and are on hand; all will be gifted to the City of Newburyport.

Signature	Name (Print)	Address	City	Med Prof
	John Hickey	1 Basin STREET	Newburyport	
	Katie Mardin	75 Shore St	Newburyport	
	Peter Keady	24 Basin St	Newburyport	
	Steven Krudoy	21 Basin St	Newburyport	
	Sherry Duchesneau	2 Harbor ST	Nbpt	
	Edward Duchesneau	2 Harbor ST	Nbpt	
	John Marchetare	10 Harbor ST	Nbpt	
	Barbara Dubois	5 Harbor St	Nbpt	
	Steven Ash	5 Harbor St	NBP	
	Leo G. Gaucher	25 HARBOR ST	NBP	

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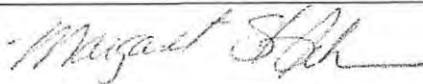







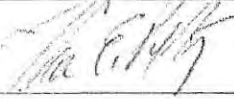
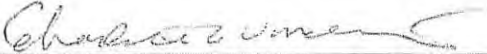
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Signature	Name (Print)	Address	City	Med Prof
<i>William T. Paletta</i>	W.T. PALETTA	2 Barker St	NBPT	
<i>M.W. Williams</i>	M.W. WILLIAMS	1 BARKER ST	NBPT	
<i>Anne Hawkes</i>	ANNE HAWKES	S Taylor St	NBPT	
<i>Steve Hawkes</i>	STEVE HAWKES	S Taylor St	NBPT	
<i>Tom Casey</i>	TOM CASEY	225 Northern Blvd	NBPT	
<i>Monique Casey</i>	Monique Casey	225 Northern Blvd	NBPT	✓
<i>Lauren Casey</i>	Lauren Casey	225 Northern Blvd	NBPT	✓
<i>Elaine K. Nickerson</i>	Elaine K. Nickerson	11 78th St NBPT	NBPT	
<i>Ann E. Port</i>	ANN E. PORT	2 Basin St	NBPT	
<i>George E. Port</i>	GEORGE E. PORT	2 Basin	NBPT	

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Signature	Name (Print)	Address	City	Med Prof
	Margaret St. John	14 Basin St	Newburyport, MA	
	Brenda Gooding	20 BASIN ST	Newburyport	
	Cheryl Wadsworth	29 Basin St	Newburyport	
	Alexis Cough	32 BASIN ST	NBPT	
	John Ferreira	31 Basin St	NBPT	
	Don McCoy	33 Basin	NSPT	
	Andrew Athanas	65th St	NBPT	
	Kincaid Webb	15 Basin St	Nbpt.	
	Thomas Petty	11 Basin St.	Nbpt.	
	CHARLOTTE VINCENT	4 BASIN ST	NBPT	

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Signature	Name (Print)	Address	City	Med Prof
<i>Alex Hasapis</i>	ALEX HASAPIS	4 BASIN STREET	NEWBURYPORT	NO
<i>Frederic B. St. John, III</i>	FREDERIC B. ST. JOHN, III	14 BASIN ST.	NEWBURYPORT	NO
<i>Peter Davis</i>	PETER DAVIS	9 OVERLOOK RD	NEWBURYPORT	—
<i>Dorothy Siders Davis</i>	Dorothy Siders Davis	9 Overlook Rd	Newburyport	—
<i>William Klumachi</i>	William Klumachi	18 Beechtree Circle	WBPT ^{Also PE owner}	—
<i>Lynne Petty</i>	LYNNE PETTY	11 Basin St	NBPT	NO
<i>Margaret Piro</i>	Margaret Piro	18 Basin St	NBPT	NO
<i>Candace Hrovat</i>	Candace Hrovat	15 76 th St	71 BPT	yes
<i>Kelly Freery</i>	Kelly Freery	10 76 th St	43T	NO
<i>Mark Freery</i>	Mark Freery	10 76 th ST	Nbpt	NO

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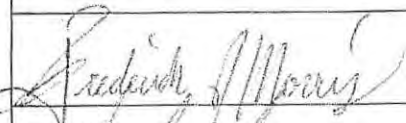
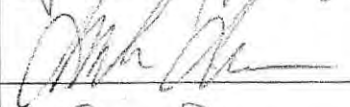





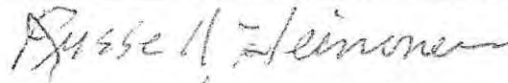
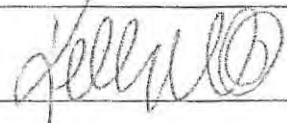

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Signature	Name (Print)	Address	City	Med Prof
<i>Elizabeth Paige Bair</i>	Elizabeth Paige Bair Bairman	21 Shore St, NBPT	NBPT	
<i>Sandra M. Mitchell</i>	Sandra M. Mitchell	13 62nd St.	NBPT	
<i>G.P. Suar</i>	G.P. Suar	10 62nd	NBPT	
<i>Linda Juncosa RN</i>	Linda Juncosa	10 62nd St	NBPT	✓
<i>Joseph J. Flanagan</i>	Joseph J. Flanagan	5 62nd St.	NBPT	
<i>Andrew Macduff</i>	Andrew Macduff	4 62nd St.	NBPT	
<i>Barbara Harrington</i>	Barbara Harrington	8 Sixty-fourth	NBPT	
<i>Dan Harrington</i>	Dan Harrington	8 64th	NBPT	
<i>Daryl Crampton</i>	Daryl Crampton	85 Storey Ave 11229	NBPT	
<i>Paris N. Brown</i>	Paris N. Brown	20 Overlook St	NBPT	

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Signature	Name (Print)	Address	City	Med Prof
	Frederick J. Morris	11 5 th St	Newburyport	
	AMANDA AMBROSE	3 58 th St	NBPT	
	Elizabeth Poirier	159 Northern Blvd. Nbpt.	Nbpt	
	Ronald J. Poirier	159 Northern Blvd NBPT	NBPT	
	Emily Smith	167 Northern Blvd	NBPT	
	Andrew Sherman	9 60 th Street	NBPT	
	KRISTIN STERN	"	"	
	Russ Hein	10 60 th St	NBPT	
	Kelly Prescott	10B Independent St	NBPT	
	Susanna Matte	49 Prospect St.	NBPT	

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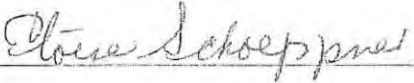


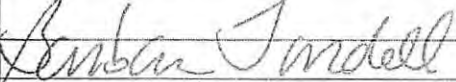
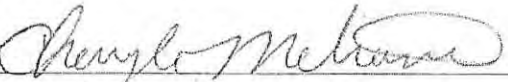


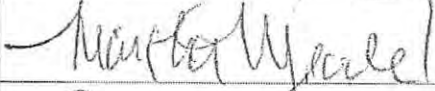


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Signature	Name (Print)	Address	City	Med Prof
<i>Christine McGill</i>	CHRISTINE MCGILL	13 Newhall Ln	Newburyport	
<i>Kevin McGill</i>	KEVIN MCGILL	12 Newhall W	Newburyport	
<i>Brenda L Marshall</i>	Brenda L Marshall	1 Summit Pl	Newburyport	
<i>Susan Gaylord</i>	SUSAN GAYLORD	311 High St	Nbport	
<i>Helen G Pinsky</i>	Helen G Pinsky	52 Fair St	Nbpt	
<i>Brenda P. Reclerc</i>	BARENDA P. RECLERC	2 Prince Place #503	Newburyport	
<i>Laurel Seneca</i>	LAUREL SENECA	7 Prince Pl #503	NBPT	
<i>Maria J Fortune</i>	Maria J Fortune	8 Vernon ct	Newburyport	
<i>Marguerite Churchill</i>	Churchill MARGUERITE	P.O. Box 771	IPSWICH, MA	
<i>Annalee Johnson</i>	Annalee Johnson	50 Marlboro	NBPT	

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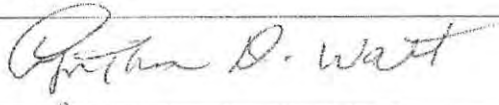
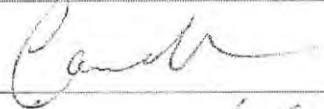






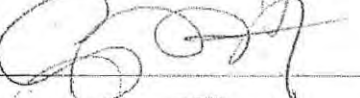

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Signature	Name (Print)	Address	City	Med Prof
	ELDISE SCHOEPNER	7 MANOVER DR	NBY	
	Susan Johnson	50 Cottage RD	Nby	
	Roz Clau	309c Highl	NBPT	CDA.
	Barbara Tindall	33 Federal St	NBPT	
	CHERYLE METRANO	14 SOUTH ST	NBPT	
	Danielle Gannone	7 53 rd St	NBPT	
	Colleen Flaherty	8. 53 rd St	NBPT	
	MARSHA MERANDE	147 Northern Blvd	Newbury	
	Pam DeWitt	147 Northern Rd	Newbury	
	Michele Kates	133 B No. Blvd	Newbury	

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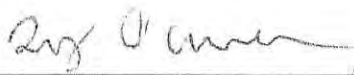
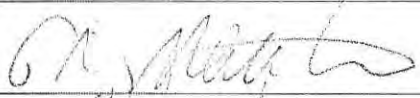

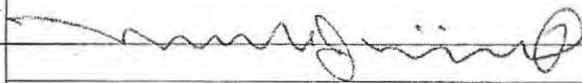

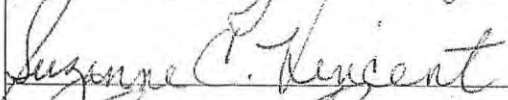


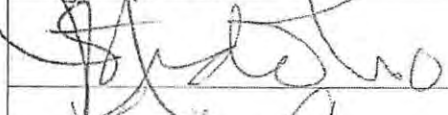

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Signature	Name (Print)	Address	City	Med Prof
	Cynthia Watt	9-5th ST.	MtT	
	Camille Rodier	9 1/2 St	MTT Newbury	
	Sean Hennessy	158 Northern Blvd	Newburyport	
	Sandy Herbert	4 5th St	Newburyport	
	Emily Nicholson	11 65th St	Newburyport	
	DAVID JANCO	18-55th ST	NEWBURYPORT	
	ROSEMARY	18-55 ST	NEWBURYPORT	
	Kathleen Cutting	10 55th St	Newburyport	
	Christy de Heer	11	11	
	Diane Regan	10 Lincoln St	Newburyport	

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Signature	Name (Print)	Address	City	Med Prof
	Rory O'Connor	1166 northern blvd	Newburyport	
	G.R. Matheson	11 57th St	Newburyport	
	Elaine Fiorilla	19 57th St	Newburyport	
	Michael J. Fiorilla	19 57th street	Newburyport	
	DONALD BELCOURT	16 57th St.	NEWBURYPORT	
	SUZANNE VINCENT	16 57th ST.	Newburyport	
	Eric R. McFarland	17 55th St	Newburyport	
	Kenneth J. Lepourneau	27 55TH ST.	Newburyport	
	Janice Adalino	2 Reservation Terrace	Newburyport	
	Linda Amar	16 Reservation Terrace	Newburyport	

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Signature	Name (Print)	Address	City	Med Prof
	Joe Carr	16 Res. Terri	NBPT 01850	
	Sheena Farmer	11 51st St. (2 lots)	Newbury + Nbpt	
	Zachary Lewis	11 51st St. (2 lots)	Newbury + Nbpt	
	Edward Andrews	86 Prospect #2	Newburyport	
	Lynn Mather	21 Basin Front	Newbury	
	Karen Majahal	6-54th Street	Newburyport	
	JOSEPH A MATHARNE	8 59TH ST.	NEWBURYPORT	
	Shirley Whittel	8-59th St	Nbpt. Ma. 01850	
	CAROLINE O'BRIEN	20-61st Plum Island	Nbport MA	
	WILLIAM BEAUBIEN	20 61st St	NEWBURYPORT	

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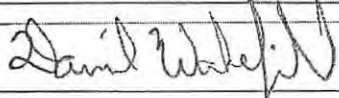
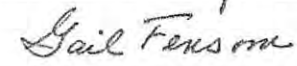
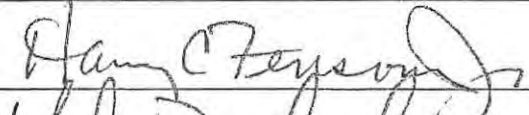
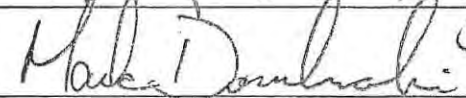
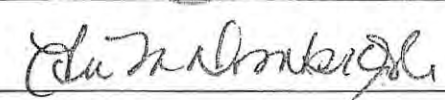
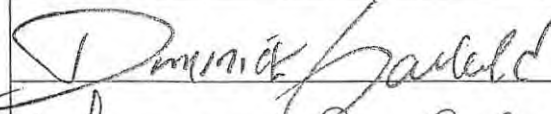

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Signature	Name (Print)	Address	City	Med Prof
	DEB SILKE	12 LINCOLN ST	NBPT	
	Kevin Magowan	166 State Street	NBPT	
	PETER KIMBALL	22 Beacon Av.	N.B.P.T.	
	MICHAEL REGAN	10 Emerald St	NBPT	
	RICHARD SHINN	11 LINCOLN ST	NBPT	
	JEFFREY KENNEDY	1 AZALEA RD	NBPT	
	ANNETTE KEANE	13 BECK ST, NBPT, 01950	NBPT	
	MARY OLSON	58 LIME ST. #2 NBPT	NBPT 01950	
	JOSEPH CASBY	21 BROAD ST,	NBPT	
	Allyson Lawless	18 Walnut St-	NBPT 01950	

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Signature	Name (Print)	Address	City	Me d Prof
	David I. CHENEY	13 67th STREET	Newburyport, MA. 01950	
	Marcy Freedman	13 67 th St	Newburyport MA 01950	
	Brian Bell	14A 67 th	Newburyport	
	Daniel Wakefield	10 67 th	Newburyport, MA	
	Gail Fensom	7 67th. St.	Newburyport, MA	
	Harry Fensom	"	"	
	Mark Dombroski	11 67th st.	"	
	Trina Dombroski	11 67 th St	Newburyport MA.	
	Dominick Grubaldi	14 th 67 th St	Newburyport MA	
	Laurie A. MacDonald	14 - 67 th St	Newburyport MA	

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Signature	Name (Print)	Address	City	Med Prof
Linda R Buddenhagen	LINDA BUDDENHAGEN	92 Bromfield St.	NBPT	
Jane Baird	Jane Baird	11 Lincoln Street	NBPT	
Eleanor F. Lyons	Eleanor F. Lyons	8 Oak St	NBPT	
Kathleen C. Carr	Kathleen C. Carr	7 Bede St	NBPT	
M Nelson	MONICA NELSON	181 Water St	NBPT	
Kathy Kilmartin	Kathy Kilmartin	9 Basin St	NBPT	
CINDI SINGER ↔	CINDI SINGER	5 BASIN ST.	NEWBURYPORT, MA	
Linda Leavis-Colson	Linda Leavis-Colson	2 Lincoln St.	NBPT	
Regina Correia-Branco	REGINA CORREIA-BRANCO	15 Parsons St	NBPT	
Wendy Hendrickson	Wendy Hendrickson	104 Windy Ridge	VT	

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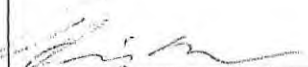



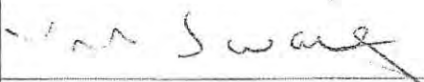


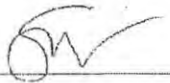
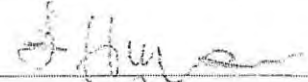

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Signature	Name (Print)	Address	City	Med Prof
<i>Pat E. Man</i>	Rebecca Macknight	13 Farnell St temporarily renting on PE	NBPT	No
<i>Rebecca Macknight</i>	Rebecca Macknight	15 Farnell St NBPT	NBPT	Yes
<i>Lee McLaughlin</i>	Lee McLaughlin	9 75th St, NBPT	NBPT	
<i>George E. Bossi</i>	George E. Bossi	8 73rd St. NBPT	NBPT	No
<i>Gloria Mintz</i>	Gloria Mintz	9 73rd St NBPT	NBPT	NO
<i>Leda Ch. Wegert</i>	Leda Ch. Wegert	55 Reservation	Wobpt	
<i>Hale Lyon</i>	Hale Lyon	15 69th St.	NBPT.	NO
<i>Anne Mapouran</i>	Anne Mapouran	16 69th St.	Newburyport	Yes
<i>Joanne Reitel</i>	Joanne Reitel	4-69th St.	NBPT, Mass	NO
<i>Peggy Poppe</i>	Peggy Poppe	12 14th St.	Newbury, MA	Yes

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Signature	Name (Print)	Address	City	Med Prof
	Francis Holleran	258 Northern Blvd	Newburyport, MA	
	Margaret M. Ciocca	877th St.	Newburyport, MA	
	Verna Ellis	1077th St.	" "	
	Susan Stone	1077th St.	" "	
	Manna Swartz	69 N. Reservation Terr NB	Newburyport MA	
	Mark G. Swartz	" "	" "	
	Liza Dagher	99 N. Res Terrace	" "	
	Scott Harrington	101 N. Res. Terra	" "	
	Lori Harrington	101 N Res Terr	Newburyport, Mass	
	Rick Harvey	266 Northern	Newburyport	

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Signature	Name (Print)	Address	City	Med Prof
<i>Richard P. McCoy</i>	RICHARD McCoy	20 OVERLOOK ST	NEWBURYPORT	
<i>Cheri McCoy</i>	Cheri McCoy	20 Overlook St	Newburyport	
<i>Edward O'Bara</i>	EDWARD O'BARA	26 SHORE ST.	NEWBURYPORT	
<i>Patricia Dryver</i>	PATRICIA DRYVER	21 56th St.	Newburyport	
<i>Michael A. Dryver</i>	MIKE DRYVER	21 56 th St	NEWBURYPORT	
<i>Elliot R. Dowman</i>	Elliot R. Dowman	5 shore st	Newburyport	
<i>Kelly Fredette</i>	Kelly Fredette	22 shore st	Newburyport	
<i>Belinda Youngs</i>	Belinda Youngs	14 62nd st	Newburyport	
<i>Cathy McCoy</i>	Cathy McCoy	14 Overlook	Newburyport	
<i>Paul J. McCoy</i>	PAUL J. McCoy	14 overlook	Newburyport	

[Handwritten signature]
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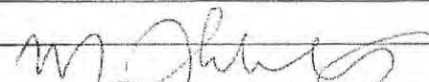






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Signature	Name (Print)	Address	City	Med Prof
<i>[Handwritten signature]</i>	AJ Drivas	20 Harbor St.	Newburyport MA	
Jeanette Cattan	Jeanette Cattan	30 Harbor St	Newburyport MA PI	
<i>[Handwritten signature]</i>	SUE ATHERTON	35 ATHERTON HARBOR	Newburyport MA	
Jill Atherton	Jill Atherton	35 Harbor	'.	
<i>[Handwritten signature]</i>	Bill BARTLEY	47 HARBOR ST.	NEWBURYPORT	
Judith M. Pickett	Judith Pickett	4 Taylor St.	Newburyport	
<i>[Handwritten signature]</i>	Elaine Cohen	9 59th St	Newburyport	
<i>[Handwritten signature]</i>	Donald Milotte	9-59th St	Newburyport	
<i>[Handwritten signature]</i>	Andy Ray	155 Northern	Newburyport	
<i>[Handwritten signature]</i>	Eli Abboll	5 56th	MA	

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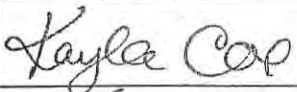
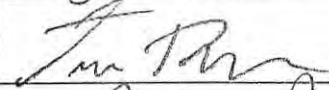
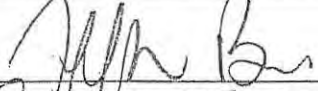


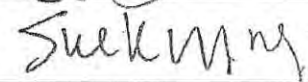
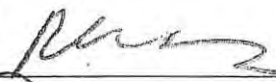

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Signature	Name (Print)	Address	City	Med Prof
	KIM-500 DELIBRED	17 50th Street	Newburyport	
	Stephen Chen	2A Shore St	Newburyport	
	THOMAS COSTELLO	1 S HORE ST	Newburyport	
	Matthew Tibbels	14 58th St	Newburyport	
	John Liss	# 8 58 ^R ST	Newburyport	
	Pauline Liss	8 58th St	Nbpt	
	GREG RAPOSA	9 Shore St	NBPT	
	ALVIN CAPUTO	B 15 ST	NBPT	
	Wayne Cormier	11 58th Street	NBPT	
	Rajon Cormier	11 58th St	NBPT	

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Signature	Name (Print)	Address	City	Me d Prof
	Kayla Cox	51B Reservation Terrace	Newburyport.	
	Timothy Ryan	79 Industrial Ave	NBPT Saco	
	Jeff Bossi	8 73rd street	Newburyport	
	Annette Trivette	39 Reservation Terrace	NBPT	
ESH	SHANE LEWIS	"	"	
	Stephen DiParlo	12 67 th st	NBPT	
	Sue Kibney	8 67 th st	NBPT	
	BOB BEAN	8 67 th ST	NBPT	
	Jennifer Twesdale	18 69 th St	NBPT	

NEWBURYPORT SPECIAL EVENT APPLICATION

PS

Tel.

Fax.

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

NAME OF EVENT: Newburyport Half Marathon

Date: 10/20/19 Time: from 8:00am to 1:00pm

Rain Date: 10/27/19 Time: from 8:00am to 1:00pm

2. Location: Cushman Parking Area

3. Description of Property: Parking lot near boat ramp Public Private

4. Name of Organizer: Eli Bailin City Sponsored Event: Yes No

Contact Person

Address: 55 Prospect St Amesbury Telephone: 978 270 2026

E-Mail: Elibailin@hotmail.com Cell Phone: same

Day of Event Contact & Phone: 978 270 2026 Eli Bailin

5. Number of Attendees Expected: 2,000

6. MA Tax Number: _____

7. Is the Event Being Advertised? yes Where? online, direct to runners network

8. What Age Group is the Event Targeted to? A25-64

9. Have You Notified Neighborhood Groups or Abutters? Yes No Who? neighbors within close proximity to course

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food Beverages Alcohol Goods _____ Total # of Vendors 1

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music DJ _____ Radio/CD _____
Performers _____ Dancing _____ Amplified Sound Stage

C. Games /Rides: Adult Rides _____ Kiddie Rides _____ Games _____ Raffle _____
Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____

Telephone: _____

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes No

If yes:

- a) How many trash receptacles will you be providing? 10
- b) How many recycling receptacles will you be providing? 10
- c) Will you be contracting for disposal of : Trash Yes No Recycling Yes No
- i. If yes, size of dumpster(s): Trash 15 yard Recycling 10 yard
- ii. Name of disposal company: Trash G Mello Recycling G Mello
- iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes No
- iv. If no, where will the trash & recycling be disposed ? _____

If no:

- a) # of trash container(s) to be provided by DPS _____
- b) # of recycling container(s) to be provided by Recycling Office _____
- c) \$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

40 Standard # 1-2 ADA accessible

Name of company providing the portable toilets: D.A. Wilkinjan

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE _____

ROAD RACE

WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

Green Stride / Stack Sports

2. Name, Address & Daytime Phone Number of Organizer:

Eli Bailin 978 270 2026

55 Prospect St
Amesbury, MA 01913

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up

Same

4. Date of Event:

10/20/19

Expected Number of Participants:

2,000

5. Start Time:

~~9:15 am~~ 9:15 am

Expected End Time:

1:00 pm

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route):

See Attached

7. Locations of Water Stops (if any):

See attached

8. Will Detours for Motor Vehicles Be Required? _____

If so, where?

See PD notes

9. Formation Location & Time for Participants:

8:00 am

10. Dismissal Location & Time for Participants:

1:00 pm

11. Additional Parade Information:

• Number of Floats:

N/A

• Locations of Viewing Stations:

N/A

• Are Weapons Being Carried:

Yes _____ No

• Are Marshalls Being Assigned to Keep Parade Moving:

Yes _____ No

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL

[Signature]

4 Green St.

FIRE CHIEF

[Signature]
[Signature]

0 Greenleaf St.

DEPUTY DIRECTOR

[Signature]

16A Perry Way

CITY CLERK

60 Pleasant St.

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required	Date: _____	Signature _____
___	1. Special Events:	_____
___	2. Police:	_____
	Is Police Detail Required:	_____ # of Details Assigned: _____
___	3. Traffic, Parking & Transportation:	_____
___	4. ISD/Health:	_____
___	5. Recycling:	_____
___	6. ISD/Building:	_____
___	7. Electrical:	_____
___	8. Fire:	_____
	Is Fire Detail Required:	_____ # of Details Assigned: _____
___	9. Public Works: <i>Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply</i>	
	<input type="checkbox"/> Yes: \$_____ due on _____	<input type="checkbox"/> No Fee for Special Events applies
	Other requirements/instructions per DPS _____	
___	10. Recreation Department:	_____
___	11. License Commission	_____

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

Limitations

- (a) *"Procedure"* All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) *"Exemptions"* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) *"Course map"*, All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) *"Electronic Amplifier"* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.

COURSE DESCRIPTION

START: Merrimac & Kent St intersection
Continue Merrimac St- 1 mile Jefferson St before Atkinson Common
Left on Spofford St- 2 miles
Right on Ferry Rd
Across bridge over Route 95
Continue to Pine Hill Rd- 3miles
Bear right onto Curzon Mill Rd
Left on Hoyts Ln
Left on Storey Ave, Route 113- 4 miles
Right on Dennette DR
Left on Everett DR
Right on Turkey Hill Rd
Right on Plummer Spring Rd- 5 miles
Continues to Middle St
Left on Garden St- 6 miles
Left on Rogers St- 7 miles
Left on Turkey Hill Rd- 8 miles
Right on Hale St- 8.34 miles; 9 miles after RT 95 overpass
Right on Malcolm K Hoyt Rd- 10 miles
Left on Milliken Way to reverse direction at turn around point
Left on Malcolm K Hoyt Rd -10.84 miles; 11 miles before Parker St turn
Left on Parker St
Continue right on Parker St
Left on Clipper City Rail Trail- 11.8 miles; 12 miles on Trail
Continue Trail to before boat ramp & left to
Finish: adjacent to Cashman Park parking lot

GREEN STRIDE NEWBURYPORT HALF MARATHON

NEWBURYPORT, MASSACHUSETTS

- 1 - ON MERRIMAC ST. @ 50 YD. AFTER JEFFERSON ST., AT BEGINNING OF DRIVEWAY #420 (R), 16 FT. AFTER POLE 91 (R)
- 2 - 3 FT. AFTER END OF DRIVEWAY #52 SPOFFORD ST. (R) - EVEN WITH GRANITE LAMPPOST IN YARD, 33 FT. BEFORE BEGINNING OF BRIDGE LN. (L)
- 3 - AT BEGINNING OF 2ND DIRT DRIVEWAY #37 PINE HILL RD. (L), 27 FT. BEFORE POLE 23
- 4 - IN WESTBOUND LANE OF STOREY AVE., 13 FT. AFTER ROAD COVER IN DIRECT LINE OF RUNNERS' PATH.

*CONE ON CENTER LINE OPPOSITE BEGINNING OF STORM DRAIN AT NORTH SIDE OF STOREY AVE. RUNNERS RESTRICTED TO RIGHT SIDE OF STOREY AVE.

5 - AT CORNER OF TURKEY HILL RD. / MIDDLE ST.
6 FT. AFTER STOP LINE

6 - IN DRIVEWAY #406 MIDDLE RD. (R) EVEN WITH END OF DOORS, 5.5 FT. BEFORE END OF CURBED DRIVEWAY

7 - AT END OF DRIVEWAY #38 ROGERS ST. (L), AT BEGINNING OF STONE WALL

8 - 69 FT. AFTER POLE 53 (L), 54 FT. BEFORE BEGINNING OF BIGGEST BOULDER (L) AT 'CUT OUT' (R)

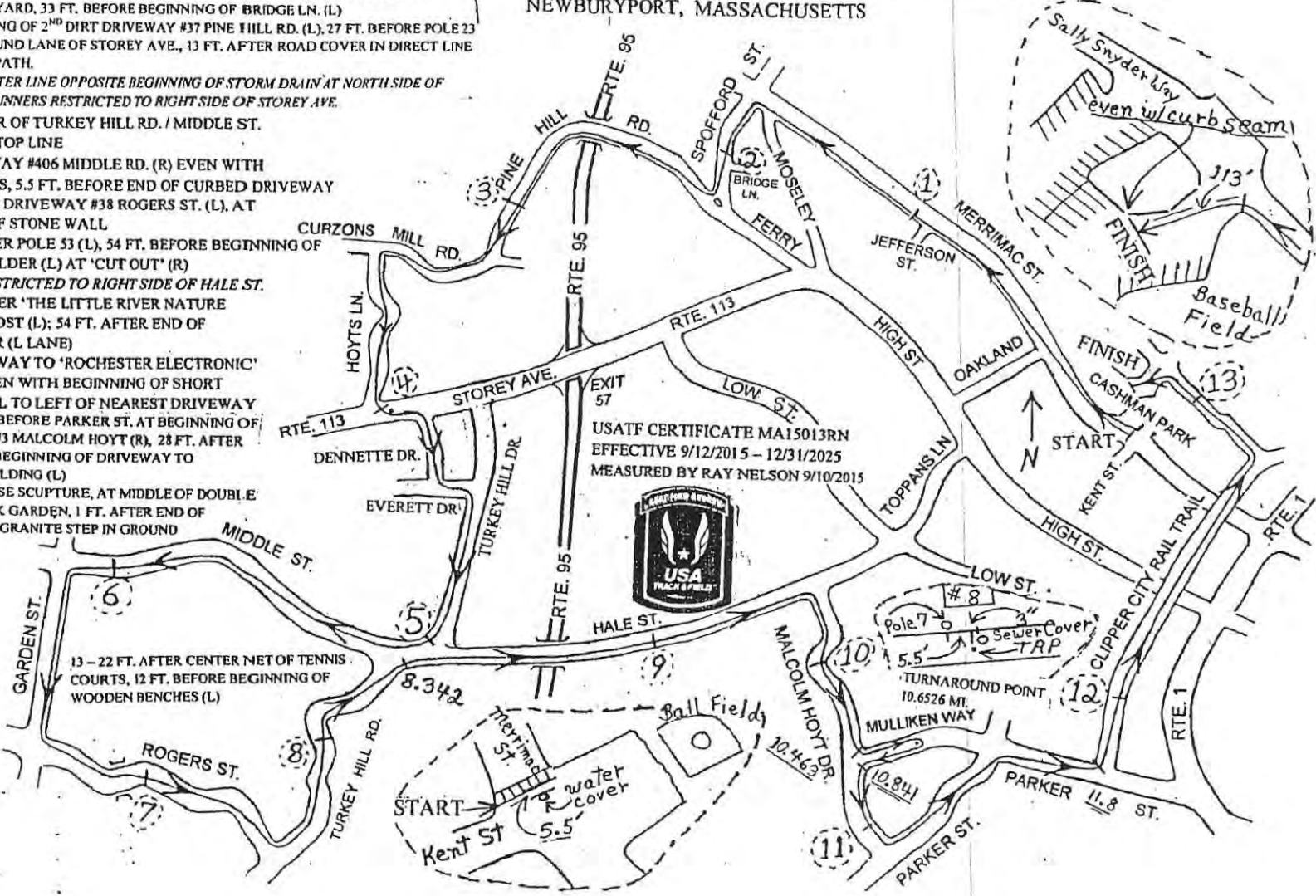
*RUNNERS RESTRICTED TO RIGHT SIDE OF HALE ST.

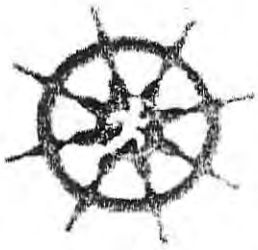
9 - 86 YD. AFTER 'THE LITTLE RIVER NATURE TRAIL' SIGNPOST (L); 54 FT. AFTER END OF SEWER COVER (L LANE)

10 - IN DRIVEWAY TO 'ROCHESTER ELECTRONIC' BLDG. (L); EVEN WITH BEGINNING OF SHORT CEMENT WALL TO LEFT OF NEAREST DRIVEWAY

11 - @ 0.1 MILE BEFORE PARKER ST. AT BEGINNING OF DRIVEWAY TO #3 MALCOLM HOYT (R), 28 FT. AFTER POLE 4 (R); AT BEGINNING OF DRIVEWAY TO BLUE/GRAY BUILDING (L)

12 - AFTER HORSE SCULPTURE, AT MIDDLE OF DOUBLE CIRCULAR ROCK GARDEN, 1 FT. AFTER END OF RECTANGULAR GRANITE STEP IN GROUND





Newburyport Half Marathon

Sunday, October ~~25th, 2015~~

COURSE MAP 20th, 2019

Prepared by:
DMSE
DAVE MCGILLIVRAY SPORTS ENTERPRISES
SPORTS

START: ON MERRIMAC ST @ KENT ST
FINISH: IN PARKING LOT AT CASHMAN PARK

v. 10/13/2015



POLICE ASSIGNMENTS

1. OIC
2. Lead vehicle
3. Merrimac and Carter
4. Merrimac and Kent
5. Merrimac and Oakland
6. Merrimac & Route 1
7. Merrimac & Route 1
8. Merrimac and Ashland (beer tent)
9. Merrimac and Jefferson (beer tent)
10. Merrimac and Spofford
11. Merrimac and Spofford
12. 113 & Hoyts Lane
13. Dennett & 113
14. Turkey Hill & 113
15. Turkey Hill & Crow
16. Turkey Hill & Hale
17. Turkey Hill & Hale
18. High & Mosely
19. High & Ferry
20. Low & Hale
21. Hale and Malcolm Hoyt
22. Mullikan & Parker
23. Malcolm Hoyt and Parker
24. Malcolm Hoyt & Parker
25. Parker and Parker
26. Rail Trail Parker
27. Rail Trail Washington

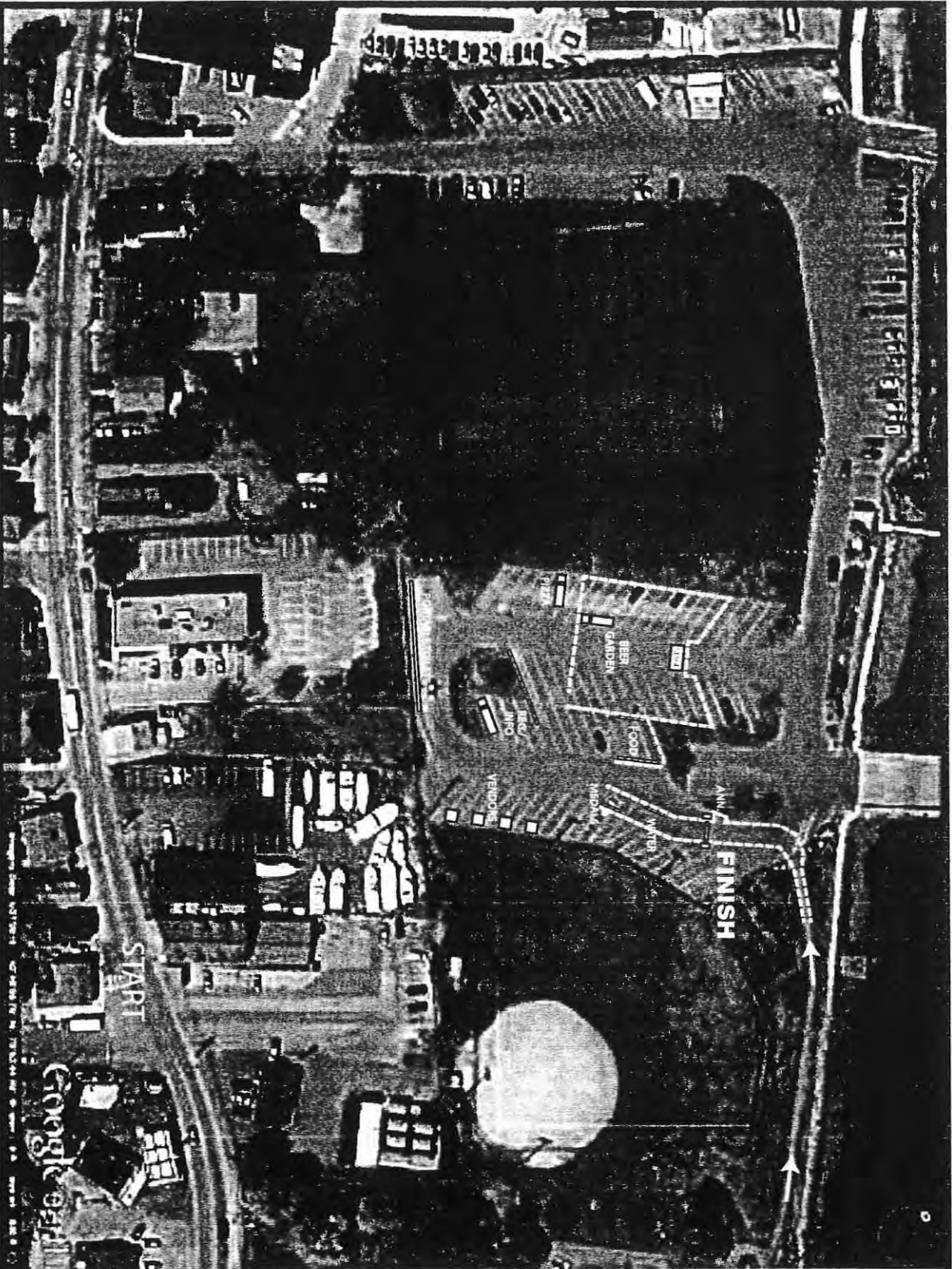
COURSE MONITOR PLAN

LOCATION	RACE MONITORS	NEWBURYPORT POLICE	
Merrimac & Route 1		2	
Merrimac & Kent [Race start]	2	1	
Merrimac & Carter	1	1	
Merrimac & Oakland	1	1	
Merrimac & Ashland	1	1	Beer Tent
Merrimac & Jefferson	1	1	Beer Tent
Merrimac & Spofford	1	2	
Spofford & Ferry	1		
High & Mosely		1	
High & Ferry		1	
Ferry & Briggs	1		
Ferry & Laurel	1		
Pine Hill & Whitcomb Ln	1		
Pine Hill & Curzon Mill	1		
Curzon Mill & Daniel Lucy Way	1		
Curzon Mill & Hoyts Ln	1		
Hoyts Ln & Drew	1		
113 & Hoyts Ln	1	1	
113 & Dennett Dr	1	1	
113 & Turkey Hill		1	
Dennett & Everett	1		
Turkey Hill & Everett Dr	2		
Turkey Hill & Bourbeau Terrace	2		
Turkey Hill & Windward Dr	2		
Turkey Hill & Longfellow Dr	2		
Turkey Hill & Newhall Ln	2		
Turkey Hill & Marquard Ln	2		
Turkey Hill & Longfellow Dr	2		
Turkey Hill & Crow		1	
Turkey Hill & Hale		2	
Low & Hale		1	
Middle & Garden	1		
Garden & Browns Ln	2		
Garden & Rogers	1		
Garden & Turkey Hill	1		
Hale & Malcolm Hoyt	1	1	
Malcolm Hoyt & Parker		2	
Mulliken & Parker		1	
Parker & Parker		1	
Parker & Rail Trail	2	1	
Rail Trail & Washington	1	1	
	41	25	

Barricades Locations List for ½ Marathon Sunday 1000 hrs

1. Pine Hill & Hallisey
2. Pine Hill & Daniel Lucey
3. Hale & Toppans
4. Hale & Turkey Hill
5. Hale & Lavalley
6. Parker & Malcolm Hoyt
7. Graf & Parker
8. Rt1 & Parker by Haley's

	RUNNER PACE TIMELINE	PACE: 4:59/MILE	PACE: 10:00/MILE	PACE: 16:02/MILE
		Cross start line:	Plus 1 min	Plus 3 min.
MILE	LOCATION	LEAD	MIDDLE PACK	LAST
START	MERRIMAC ST & KENT ST INTERSECTION	9:15:00	9:16:00	9:18:00
1	MERRIMAC ST AFTER JEFFERSON ST	9:19:59	9:26:00	9:34:01
1.8	MERRIMAC ST & SPOFFORD ST INTERSECTION	9:24:00	9:34:00	9:46:50
2	#32 SPOFFORD ST	9:25:00	9:36:00	9:50:02
2.2	SPOFFORD ST & FERRY RD	9:27:00	9:38:00	9:53:15
3	#37 PINE HILL RD	9:29:57	9:46:00	10:06:04
3.4	CURZONS MILL RD & HOYTS LN	9:31:00	9:50:00	10:12:28
4	ON STOREY AVE/RTE 113 JUST AFTER HOYTS LN TURN	9:34:56	9:56:00	10:22:05
4.1	STOREY AVE & DENNETTE DR	9:35:26	9:57:00	10:23:41
4.3	DENNETTE DR & EVERETT DR	9:36:26	9:59:00	10:26:53
4.5	EVERETT DR & TURKEY HILL RD	9:38:56	10:01:00	10:30:05
4.6	EVERETT DR & TURKEY HILL RD	9:39:26	10:02:00	10:31:42
5	TURKEY HILL RD & MIDDLE ST	9:39:55	10:06:00	10:38:06
6	3406 MIDDLE ST BEFORE GARDEN ST TURN	9:44:54	10:16:00	10:54:07
7	#38 ROGERS ST	9:49:53	10:26:00	11:10:08
8	ON TURKEY HILL RD BEFORE HALE ST	9:54:52	10:36:00	11:26:10
8.34	TURKEY HILL & HALE ST INTERESECTION	9:55:30	10:39:24	11:31:36
9	ON HALE ST AFTER "LITTLE RIVER NATURE CENTER	9:59:51	10:46:00	11:42:11
9.8	HALE ST & MALCOLM HOYT DR INTERSECTION	10:03:51	10:54:00	11:55:00
10	AFTER CURVE ADJACENT TO ROCHESTER ELECTRONIC	10:04:50	10:56:00	11:58:12
10.5	MALCOML HOYT DR & MULLIKEN WAY	10:07:20	11:01:00	12:06:13
10.84	TURNAROUND ON MULLIKEN WAY	10:08:20	11:04:24	12:11:39
11	0.1 BEFORE LEFT TURN ON PARKER ST	10:09:49	11:06:00	12:14:13
11.5	RIGHT TURN ON PARKER ST	10:11:30	11:11:00	12:22:14
11.8	PARKER ST & ENTRANCE TO CLIPPER CITY RAIL TRAIL	10:13:50	11:14:00	12:27:02
12	ON CLIPPER CITY RAIL TRAIL AFTER HORSE SCULPTURE	10:14:48	11:16:00	12:30:14
13	AFTER LEFT TURN ON TRAIL ALONG THE MERRIMAC	10:19:57	11:26:00	12:46:16
13.1	PARKING LOT BEFORE THE BOAT RAMP	10:20:20	11:27:00	12:47:52



 newburyport
half marathon
FINISH MAP

DIVISE
DAVE MCGILLIVRAY SPORTS ENTERPRISES
SPORTS

Revised 10/02/17



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roach, Howard, Smith and Barton 8750 N. Central Expressway, #500 Dallas TX 75231	CONTACT NAME: Jo Watson PHONE (A/C, No, Ext): (972) 231-1300 E-MAIL ADDRESS: jwatson@rhsb.com	FAX (A/C, No): (972) 231-1368
	INSURER(S) AFFORDING COVERAGE	
INSURED Blue Star Sports Holdings, Inc.; RaceWire, LLC 5360 Legacy Drive, Suite 150 Plano TX 75024	(469) 850-0390	
	INSURER A: Great Northern NAIC # 20303	
	INSURER B: Federal Ins Co 20281	
	INSURER C: Chubb Indemnity Co 12777	
	INSURER D: Indian Harbor Ins Co 36940	
	INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** Cert ID 44257 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			36043639	03/31/2019	03/31/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			73597395	03/31/2019	03/31/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			78184790	03/31/2019	03/31/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	71754023	03/31/2019	03/31/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	E&O/Cyber/Media Liability Claims Made			MTP9034908	03/31/2019	03/31/2020	Each Claim & Aggregate \$ 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
General and auto liability policies include a blanket automatic additional insured endorsement or provision that provides additional insured status to the certificate holder only when there is a written contract between named insured and certificate holder that requires such status. General liability policy contains a special endorsement or provision with "primary additional insured" wording. General and auto liability, and workers compensation policies include a blanket automatic waiver of subrogation endorsement or provision that provides this feature only when there is a written contract between named insured and certificate holder that requires it.

CERTIFICATE HOLDER ty of Newburyport 60 Pleasant Street Newburyport MA 01950	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Bob Tucker</i>

ps

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

Amended as follows, with deletions ~~double-stricken and italicized~~, and additions double-underlined and italicized:

Date: September 9, 2019

THAT pursuant to the CITY OF NEWBURYPORT Code of Ordinances Section 13-180.1 and Section 13-166 the CITY COUNCIL of the CITY OF NEWBURYPORT hereby amends and approves as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-180(g)	Resident Parking Zones

Amend existing Section as follows, with deletions ~~double-stricken through~~, and additions double-underlined:

(g) Designation of two-hour residential parking permit zones.

(1) *Zone 1*: Includes the following streets between High Street, State Street, the Merrimack River, and Federal Street:

<u>Street</u>	<u>Extent</u>
Center	From Liberty Street to Middle Street, easterly side
Charter	From State Street to Fair Street, southerly side
Essex	From State Street to Fair Street, both sides
Fair	From Water Street to Liberty Street, easterly side, and westerly side until the southerly edge of the driveway at 2 Fair Street
Fair	From Liberty Street to Prospect Street, both sides <u>easterly side</u>
Fruit	From High Street to Prospect Street, both sides
Garden	From State Street to Otis Place, both sides
Independent	From Water Street to Liberty Street, northwesterly side
Liberty	From State Street to Independent Street, both sides
Liberty	From Independent Street to Federal Street, southeasterly side
Middle	From State Street to Federal Street, southerly side
Orange	From Fair Street to Federal Street, both sides
Otis Place	<u>All, b</u> Both sides

Pike	From Liberty Street to Water Street, westerly side
Prospect	From State Street to Federal Street, southerly side
Spring	From Fair Street to Federal Street, both sides
Temple	From State Street to Federal Street, southerly side

(2) Zone 2: Includes the following streets between High Street, State Street, the Merrimack River, and Winter Street.:

<u>Street</u>	<u>Extent</u>
Birch	From Market Street to Summer Street, northerly side
Court	From High Street to Washington Street, southeasterly side
Green	From Harris Street to Merrimac Street
Green	From High Street to Merrimac Street, both sides From Washington Street, except westerly side to Loading Zone in front of 26 Green Street
Harris	From Green Street to State Street, both sides
Market	From High Washington Street to Merrimac Street, both sides
Pleasant	From property at 66 Pleasant Street to Summer Street, both sides
Summer	From property at 31 Summer Street to Merrimac Street, easterly side
Summer	From High Street to property at 31 Summer Street, easterly side
Titcomb	From Merrimac Street to Washington Street, both sides
Washington	From Green Street to Winter Market Street, both sides northwesterly side
Washington	From Court Street to Market Street, southeasterly side
Winter	From Washington Street to High Street, westerly side

(3) Zone 3: Includes the following streets located in areas other than between High Street, Winter Street, the Merrimack River, and Federal Street:

<u>Street</u>	<u>Extent</u>
Arlington	From Highland Avenue, both sides to northerly end of those properties known as #23 and #24 on each side of street respectively
Ashland	Beginning at the lower end of Ashland Court and proceeding northerly on the westerly side of Ashland Street to a point of six (6) feet north of the property line between 2 Ashland Street and 345 Merrimac Street
Ashland	Beginning at the lower corner of Ashland Court and proceeding northerly on the easterly side of Ashland Street and Merrimac Street
Bricher	All
Cherry	All
Ferry	In front of property known as 1 Ferry Road, southerly side
Hill	All
Lafayette	From Highland Avenue, both sides in a northerly direction from Washington Street for a distance of one hundred (100) feet

State

Beginning at 184 State Street and proceeding southerly to the end of said State Street on the westerly side

Councillor Heather L. Shand

Councillor Jared J. Eigerman

5

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 9, 2019

AN ORDER TO ADD A NEW HANDICAPPED PARKING SPACE PURUSANT TO SECTION 166 (AMENDMENT, ADDITION AND DELETION BY ORDER) OF CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-179	Handicapped Zones

Amend Section 13-179 by inserting a new line, as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:

No person, without a duly authorized handicapped vehicle registration or placard, as described in M.G.L.A. c. 90, § 2 shall park a vehicle in any of the following described parking spaces as designated by signs and symbols:

High Street

One (1) spaces on northerly side of High Street starting at a distance of sixty (60) feet from the easterly corner of Summer Street and running westerly for a distance of twenty (20) feet.

Councillor Heather L. Shand