

CITY COUNCIL MEETING AGENDA - VERSION 1
CITY COUNCIL CHAMBERS
SEPTEMBER 11, 2017

7:30PM

(Sound Check)

1. **MOMENT OF SILENCE**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **LATE FILE ITEMS Mayor's Update**
5. **PUBLIC COMMENT**
6. **MAYOR'S COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. **APPROVAL OF MINUTES**

August 28, 2017

(Approve)

8. **TRANSFERS**

- **NONE**

9. **COMMUNICATIONS**

- **COMM108_09_11_17** Appointment of Ben Fichera on Whittier School Committee (R&F)
- **COMM109_09_11_17** A-Frames - Ivy Lane (L&P)

10. **APPOINTMENTS**

- | | | | | |
|---------------------------|----------------------|----------------|------------------|------------|
| • APPT054_09_11_17 | Cynthia Kowal | 76 Prospect St | Cultural Council | 10/1/2020 |
| • APPT055_09_11_17 | Susan Williamson | 39 Temple St | Cultural Council | 6/1/2020 |
| • APPT056_09_11_17 | Matthew D. Pieniazek | 36 Marlboro St | Waterfront Trust | 12/31/2019 |

Re-Appointments

- | | | | | |
|---------------------------|----------------|---------------------|------------------|-----------|
| • APPT057_09_11_17 | Janice Kelley | 24 Dorothy Lucey Dr | Council/Aging | 5/31/2022 |
| • APPT058_09_11_17 | Jo Ann Kincaid | 17 Otis Pl #2 | Council/Aging | 5/31/2022 |
| • APPT059_09_11_17 | Fran Munroe | 7 Christopher St | Council/Aging | 5/31/2022 |
| • APPT060_09_11_17 | Judy Avery | 54 Milk St | Cultural Council | 6/1/2020 |

END OF CONSENT AGENDA
REGULAR AGENDA

11. **MAYOR'S UPDATE**

12. **APPOINTMENTS**

Second Reading

- APPT053_08_28_17 Charles C. Kennedy 167 Water St Water/Sewer Comm (Alt) 8/1/2019

13. ORDERS

- ORDR051_09_11_17 Handicapped Parking Space - 29 Tyng St
- ORDR052_09_11_17 Handicapped Parking Space - 53 Washington St
- ORDR053_09_11_17 No Parking - Malcolm Hoyt Drive

14. ORDINANCES

- ODNC009_06_26_17 Zoning Amendment – Ag/Con District, Lot Area/Lot Cov (**2nd READING**)
- ODNC012_09_11_17 Zoning Amendment – Off-Street Parking Regulations
- ODNC013_09_11_17 Zoning – High Street Residential Districts

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

- ORDR002_01_25_16 Accept Gift of \$25,000 Repairing Brown's Wharf Culvert (**COTW**)
- ORDR009_02_08_16 Increase Fees for Fire Dept.
- ORDR010_02_08_16 Increase Fines Parking Violations
- ORDR039_05_31_16 Increase Hourly Parking Rate to \$1.50
- ORDR079_09_26_16 Movie Location Order (**L&P**)
- ORDR032_06_12_17 Nock Parking Lot Order
- TRAN041_08_28_17 \$40K Solid Waste Fee to \$20K Hshld Haz Waste, \$20K Chipper
- COMM100_08_28_17 FY2017 Year-End Financial Report

General Government

In Committee:

Joint Education

In Committee:

License & Permits

In Committee:

- COMM010_01_25_16 Licensing Commission Acoustic & Amplified Entertainment
- ORDR079_09_26_16 Movie Location Order (**B&F**)
- ODNC001_01_30_17 BYOB Ordinance
- COMM091_08_14_17 A-Frames - Star Nails

Neighborhoods and City Services

In Committee:

- ODNC001_01_11_16 Amend Ch11 Parks and Recreation (**COTW**)
- ORDR048_06_13_16 Sidewalk Order
- COMM048_04_24_17 Ltr from Merchants re: Downtown Events (**PS**)
- COMM080_06_26_17 Ltr re: Dedication of Public Space to Recognize Citizens
- COMM090_08_14_17 Ltr re: Parking Garage

Planning & Development

In Committee:

- **COMM023_02_27_17** Zoning Changes to Waterfront West (**COTW**)
- **COMM024_03_13_17** Newburyport's Master Plan - Final Document (**COTW**)
- **COMM030_03_28_17** Pres. Trust Ltr to City Council re: 1690 House
- **COMM038_03_28_17** Lower Custom House Way
- **ORDR015_04_10_17** Complete Streets Policy (**PU**)
- **COMM069_06_12_17** Air Quality Analysis of Intermodal Facility
- **ODNC007_06_12_17** Zoning Amendment - I2 Zone Change
- **ODNC008_06_26_17** Zoning Amendment – Bed & Breakfast Use (V-D, V-E) (**COTW**)
- **ODNC010_06_26_17** Zoning Amendment – Zoning Map, R-2, Dimensional Controls (**COTW**)
- **ODNC011_06_26_17** Zoning Amendment – Inclusionary Affordable Housing (**COTW**)
- **ORDR047_08_14_17** Pilot Program for Wayfinding Signage (**PU, COTW**)

Public Safety

In Committee:

- **ORDR077_09_12_16** Parking Restricted on Daniel Lucy Way
- **COMM048_04_24_17** Ltr from Merchants re: Downtown Events (**N&CS**)
- **COMM092_08_14_17** Ltr re: Suprin's Driving School Road Test
- **COMM093_08_14_17** Bartlet Mall Day - 10/7/17
- **COMM096_08_14_17** Friends of the Poor - 9/30/17
- **COMM095_08_14_17** Newburyport River Run - 5/6/18
- **ORDR046_08_14_17** 88 State Street Loading Zone
- **COMM098_08_28_17** Ltr from Marshal Murray re: Parking Spaces for Police
- **COMM099_08_28_17** Petition re: Hales Court Parking Lot
- **ORDR049_08_28_17** 143A State Street Setback Driveway
- **COMM102_08_28_17** Ltr re: Request for Public Hearing on Evacuation Plan

Public Utilities

In Committee:

- **COMM060_05_31_16** Mobilitie, LLC Highway Access Permit
- **ORDR015_04_10_17** Complete Streets Policy (**P&D**)
- **ORDR048_08_14_17** Scott Blood Excavation, LLC, Lic Contractor
- **ORDR047_08_14_17** Pilot Program for Wayfinding Signage (**P&D, COTW**)

Rules Committee

In Committee:

- **ORDR013_02_27_17** Amend City Council Rules Relating to Bonding Funds (**COTW**)

16. GOOD OF THE ORDER

17. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS
AUGUST 28, 2017

7:30PM

The City Council President called the meeting to order at 7:30pm. A moment of silence was held for those affected by Hurricane Harvey. The Council President led the Council in the Pledge of Allegiance. The City Council President then instructed the City Clerk to call the roll. The following Councillors answered present: Tontar, Vogel, Zeid, Cameron, Connell, Cronin, Devlin, Earls, Eigerman, Giunta, OBrien. 11 present.

(Sound Check)

1. MOMENT OF SILENCE

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. LATE FILE ITEMS COMM104_08_28_17, COMM105_08_28_17, COMM106_08_28_17, COMM107_08_28_17, ORDR050EP_08_28_17, ORDR050_08_28_17, ORDR043_07_10_17

Motion to waive the rules, to allow late files, by Councillor Cameron, seconded by Councillor Vogel. So voted.

5. PUBLIC COMMENT

1. Andrew Sidford	42 Washington St	Parking Garage
2. Andrew Port	61 Water St #5	Parking Garage
3. Hazem Mahmoud	52A Ferry Rd	Parking Garage
4. Shawn Flaherty	3 Summit Pl	Parking Garage
5. Robert Puffer	58 Merrimac St	Parking Garage
6. Connie Preston	18 Atwood St	Parking Garage
7. Tami O'Brien	483B Merrimac St	Parking Garage
8. Zachary Elias	78 Federal St	Parking Garage
9. Byron Lane	14 Hart Rd	Parking Garage
10. Ginny Eramo	28R Toppans Ln	Parking Garage
11. Jennie Donahue	18 Cherry St	Parking Garage
12. Jeanne Deffley	6 Woodman Way	Parking Garage
13. Laurel Allgrove	22 Beacon Ave	Parking Garage
14. Donn Pollard	7 Fruit St	Parking Garage
15. Pat Daniels	234 Low St	Parking Garage
16. Bob Uhlig	174 Merrimac St	Parking Garage
17. Tom Salemi	16 Tyng St	Parking Garage
18. Ali Santarlasci	39 Forrester St	Parking Garage
19. Elizabeth Heath	25 Oak St	Parking Garage
20. Lyndi Lanphear	347 High St	Parking Garage
21. Marian Levy	323 Merrimac St	Parking Garage
22. Barbara Roche	5 E Boylston St	Parking Garage
23. Ray Clements	117 State St	Parking Garage
24. Camille Garro	4B Greenleaf St	Parking Garage
25. Michael Sales	6 Fruit St	Parking Garage
26. Ethan Manning	31 Howard St	Parking Garage
27. Steve Hines	54 Ferry Rd	Parking Garage
28. Jaime Ferris	58 Merrimac St	Parking Garage
29. Susan Crawford	52 Temple St	Parking Garage
30. Gregory Chaisson	138 State St	Parking Garage
31. Wilbur Shenk	1 Beck St	Parking Garage

32. Brett Lefebvre	58 Merrimac St	Parking Garage
33. Trudy Lefebvre	58 Merrimac St	Parking Garage
34. Ed Brennan	23 Alberta Ave	Parking Garage
35. Bill Bixby	33 State St	Parking Garage
36. Bonnie Sontag	10 Upland Rd	Parking Garage
37. Laura Wolfe	87 High St	Parking Garage
38. Rob Matthews	40 Storeybrooke Dr	Parking Garage
39. John Moynihan	Firehouse Center	Parking Garage
40. Michael Strauss	56 Federal St	Parking Garage
41. David Strand	Chamber of Commerce	Parking Garage
42. Sally Owen	60 High Rd, Nwby	Parking Garage
43. Jeanette Isabella	1 Lime St	Parking Garage
44. Jacalyn Bennett	45 Water St	Parking Garage
45. Jack Miller	3 Peters Rd	Parking Garage
46. Ed Anderson	8 Norman Ave	Parking Garage
47. John Budzyna	11 Cushing Ave	Parking Garage
48. James Brugger	4 Savory St	Parking Garage
49. Jim Roy	4 Fruit St	Parking Garage
50. Jen Collins	Custom House	Parking Garage
51. John Green	12 Finnegan Way	Parking Garage
52. Jeff Cutter	26 N Atkinson St	Parking Garage
53. Leah McGavern	21 Marlboro St	Parking Garage
54. Dana Hooper	25 Marlboro St	Parking Garage
55. Juliet Alsina	42 High St	Parking Garage
56. Heather Shand	43 Warren St	Parking Garage
57. Paul Acquaviva	62 Bromfield St	Parking Garage
58. Pam Ketchum	15 Washington St	Parking Garage
59. Ken Ketchum	15 Washington St	Parking Garage
60. Ahmer Ibrahim	85 Prospect St	Parking Garage
61. Boyd Hancock	4 Tilton St	Parking Garage
62. Rob Germinara	2 Ashland St	Parking Garage

6. MAYOR'S COMMENT

The mayor made brief remarks regarding the proposed intermodal parking facility.

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. APPROVAL OF MINUTES

August 14, 2017

(Approve)

8. TRANSFERS

- **TRAN041_08_28_17** \$40K Solid Waste Fee to \$20K Hshld Haz Waste, \$20K Chipper (B&F)

9. COMMUNICATIONS

- **COMM098_08_28_17** Ltr from Marshal Murray re: Parking Spaces for Police (PS)

- **COMM099_08_28_17** Petition re: Hales Court Parking Lot (PS)
- **COMM100_08_28_17** FY2017 Year-End Financial Report (B&F)

10. APPOINTMENTS

- **APPT053_08_28_17** Charles C. Kennedy 167 Water St Water/Sewer Comm (Alt) 8/1/2019

END OF CONSENT AGENDA REGULAR AGENDA

Motion to approve the Consent Agenda by Councillor Zeid, seconded by Councillor Cameron. So voted. A five-minute recess was taken at 8:50pm.

11. MAYOR'S UPDATE

12. TRANSFERS

- **TRAN042EP_08_28_17** Hydraulic Oil Leak \$78,223 Emergency Preamble
Motion to approve by Councillor Vogel, seconded by Councillor Tontar. Roll call vote, 11 yes. Motion passed.
- **TRAN042_08_28_17** Hydraulic Oil Leak \$78,223
Motion to approve by Councillor Vogel, seconded by Councillor Tontar. So voted.

13. COMMUNICATIONS

- **COMM101_08_28_17** Memorandum of Agreement - Parking Garage
Motion to receive and file by Councillor Cameron, seconded by Councillor Tontar. Roll call vote, 10 yes, 1 no (Zeid). Motion passed.
- **COMM102_08_28_17** Ltr re: Request for Public Hearing on Evacuation Plan
Motion to refer to Public Safety by Councillor Connell, seconded by Councillor Earls. So voted.
- **COMM103_08_28_17** Table for Bake Sale Fundraiser
Motion to approve emergency preamble by Councillor Eigerman, seconded by Councillor Tontar. So voted. Motion to approve by Councillor Cameron, seconded by Councillor Tontar. So voted.
- **COMM104_08_28_17 LATE FILE** Ltr from Chamber of Commerce re: Parking Garage
Motion to receive and file by Councillor Connell, seconded by Councillor Cameron. So voted.
- **COMM105_08_28_17 LATE FILE** Ltr of Explanation re: Ember Plinko Event
Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Cameron. So voted.
- **COMM106_08_28_17 LATE FILE** Parking Garage Financials
Motion to receive and file by Councillor Vogel, seconded by Councillor Cameron. Roll call vote, 9 yes, 2 no (Zeid, OBrien). Motion passed.
- **COMM107_08_28_17 LATE FILE** Block Party - Warren Street - 9/16
Motion to refer to Public Safety by Councillor Tontar, seconded by Councillor Zeid. Withdrawn.
Motion to approve emergency preamble by Councillor Cameron, seconded by Councillor Tontar. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Zeid. So voted.

14. APPOINTMENTS

Second Reading

- **APPT050_08_14_17** Kathryn L. Haried 100 High St Tree Comm (Alt) 5/1/2018
- **APPT051_08_14_17** Christopher Zaremba 52 Longfellow Dr ZBA 8/1/2019
- **APPT052_08_14_17** Maureen Louise Pomeroy 62 Boardman St ZBA 8/1/2021

Motion to approve, collectively, by Councillor Zeid, seconded by Councillor Tontar. Roll call vote, 11 yes. Motion passed.

15. ORDERS

- **ORDR049_08_28_17** 143A State Street Setback Driveway
Motion to refer to Public Safety by Councillor Tontar, seconded by Councillor Eigerman. So voted.
- **ORDR050EP_08_28_17 LATE FILE** Height Restriction Parking Garage Emergency Preamble
- **ORDR050_08_28_17 LATE FILE** Height Restriction Parking Garage
Motion to table ORDR050EP_08_28_17 and ORDR050_08_28_17 collectively by Councillor Tontar, seconded by Councillor Cameron. So voted. Motion to remove from the table by Councillor Tontar, seconded by Councillor Cameron. So voted. Motion to receive and file by Councillor Tontar, seconded by Councillor Cameron. So voted.

16. ORDINANCES

- NONE

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

- **ORDR002_01_25_16** Accept Gift of \$25,000 Repairing Brown's Wharf Culvert (COTW)
- **ORDR009_02_08_16** Increase Fees for Fire Dept.
- **ORDR010_02_08_16** Increase Fines Parking Violations
- **ORDR039_05_31_16** Increase Hourly Parking Rate to \$1.50
- **ORDR079_09_26_16** Movie Location Order (L&P)
- **ORDR032_06_12_17** Nock Parking Lot Order
- **ORDR045_07_13_17** Bond Order - Parking Garage, 3.7M (COTW)
Motion to remove from Budget & Finance and Committee of the Whole by Councillor Tontar, seconded by Councillor Devlin. Motion to amend by Councillor Devlin, seconded by Councillor Tontar. Roll call vote, 10 yes, 1 no (OBrien). Motion passed. Motion to waive the rules, to continue the meeting past 11pm, by Councillor Devlin, seconded by Councillor Zeid. Roll call vote, 11 yes. Motion passed. Motion to allow debate by Councillor Eigerman, seconded by Councillor Devlin. Roll call vote, 6 yes, 5 no (Tontar, Zeid, Connell, Devlin, Earls). Motion fails. Motion to approve as amended by Councillor Cameron, seconded by Councillor Devlin. Roll call vote, 8 yes, 3 no (Zeid, Cronin, OBrien). Motion passed.

General Government

In Committee:

- **ORDR044_07_13_17** Ballot Question - Parking Garage (N&CS)
Motion to remove from General Government and Neighborhood & City Services by Councillor Devlin, seconded by Councillor Cameron. Roll call vote, 10 yes, 1 no (Earls). Motion passed. Motion to approve by Councillor Cronin, seconded by Councillor Devlin. Roll call vote, 9 yes, 2 no (Connell, Eigerman). Motion passed.

Joint Education

In Committee:

Councillor Giunta announced a Joint Education Sub-Committee of the Whole School Committee and City Council to be held on Sept 5th at 5:30pm at Newburyport High School in Room 118.

License & Permits

In Committee:

- **COMM010_01_25_16** Licensing Commission Acoustic & Amplified Entertainment
- **ORDR079_09_26_16** Movie Location Order (**B&F**)
- **ODNC001_01_30_17** BYOB Ordinance
- **COMM091_08_14_17** A-Frames - Star Nails
- **COMM097_08_14_17** **LATE FILE** Inn Street Artisans' Market Show
Motion to remove from License & Permit by Councillor Vogel, seconded by Councillor Eigerman.
Motion to approve, on the condition that he provide proof of insurance, by Councillor Vogel, seconded by Councillor Eigerman. So voted.

Neighborhoods and City Services

In Committee:

- **ODNC001_01_11_16** Amend Ch11 Parks and Recreation (**COTW**)
- **ORDR048_06_13_16** Sidewalk Order
- **COMM048_04_24_17** Ltr from Merchants re: Downtown Events (**PS**)
- **COMM080_06_26_17** Ltr re: Dedication of Public Space to Recognize Citizens
- **ORDR044_07_13_17** Ballot Question - Parking Garage (**GG**)
Taken up with General Government committee items.
- **COMM090_08_14_17** Ltr re: Parking Garage

Planning & Development

In Committee:

- **COMM023_02_27_17** Zoning Changes to Waterfront West (**COTW**)
- **COMM024_03_13_17** Newburyport's Master Plan - Final Document (**COTW**)
- **COMM030_03_28_17** Pres. Trust Ltr to City Council re: 1690 House
- **COMM038_03_28_17** Lower Custom House Way
- **ORDR015_04_10_17** Complete Streets Policy (**PU**)
- **COMM069_06_12_17** Air Quality Analysis of Intermodal Facility
- **ODNC007_06_12_17** Zoning Amendment - I2 Zone Change
- **ODNC008_06_26_17** Zoning Amendment – Bed & Breakfast Use (V-D, V-E) (**COTW**)
- **ODNC009_06_26_17** Zoning Amendment – Ag/Con District, Lot Area/Lot Cov (**COTW**)
Motion to remove from Planning & Development by Councillor Cameron, seconded by Councillor Connell. Motion to amend, to increase the % Lot Cov. From 1% to 3%, by Councillor Eigerman, seconded by Councillor Zeid. So voted. Motion to approve as amended by Councillor Eigerman, seconded by Councillor Cameron. Roll call vote, 11 yes. Motion passed.
- **ODNC010_06_26_17** Zoning Amendment – Zoning Map, R-2, Dimensional Controls (**COTW**)
- **ODNC011_06_26_17** Zoning Amendment – Inclusionary Affordable Housing (**COTW**)
- **ORDR043_07_10_17** Order of Taking - West End Sewer Access Road Project (**PU**)
Motion to remove from Planning & Development and Public Utilities by Councillor Eigerman, seconded by Councillor Zeid. So voted. Motion to waive the rules, as a copy of the order was not included in the packet, by Councillor Eigerman, seconded by Councillor Vogel. So voted. Motion to approve by Councillor Eigerman, seconded by Councillor Zeid. Roll call vote, 11 yes. Motion passed.
- **ORDR047_08_14_17** Pilot Program for Wayfinding Signage (**PU, COTW**)

Public Safety

In Committee:

- **ORDR077_09_12_16** Parking Restricted on Daniel Lucy Way
- **COMM048_04_24_17** Ltr from Merchants re: Downtown Events (**N&CS**)
- **COMM088_07_10_17** Newburyport Half Marathon - 10/22/17

Motion to remove from Public Safety by Councillor Cronin, seconded by Councillor Tontar. Motion to approve, on two conditions: 1. No amplification before 9am, and 2. Police detail at Park Lunch. Motion to approve as amended by Councillor Cronin, seconded by Councillor Zeid. Roll call vote, 10 yes, 1 no (OBrien). Motion passed.

- **COMM089_07_10_17** Merrimack River Feline Rescue Society 25th Anniversary - 9/23/17
Motion to remove from Public Safety by Councillor Cronin, seconded by Councillor Tontar. Motion to receive and file by Councillor Cronin, seconded by Councillor Tontar. So voted.
- **COMM092_08_14_17** Ltr re: Suprin's Driving School Road Test
- **COMM093_08_14_17** Bartlet Mall Day - 10/7/17
- **COMM096_08_14_17** Friends of the Poor - 9/30/17
- **COMM094_08_14_17** Ember Plinko Event - 8/26/17
Motion to remove from Public Safety by Councillor Cronin, seconded by Councillor Tontar. Motion to approve for 9/9/17, on the condition that the Building Commissioner inspect for safety. Motion to approve as amended by Councillor Cronin, seconded by Councillor Tontar. Roll call vote, 10 yes, 1 no (Connell). Motion passed.
- **COMM095_08_14_17** Newburyport River Run - 5/6/18
- **ORDR046_08_14_17** 88 State Street Loading Zone

Public Utilities

In Committee:

- **COMM060_05_31_16** Mobilitie, LLC Highway Access Permit
- **ORDR015_04_10_17** Complete Streets Policy (**P&D**)
- **ORDR043_07_10_17** Order of Taking - West End Sewer Access Road Project (**P&D**)
Taken up with Planning & Development committee items.
- **ORDR048_08_14_17** Scott Blood Excavation, LLC, Lic Contractor
- **ORDR047_08_14_17** Pilot Program for Wayfinding Signage (**P&D, COTW**)

Rules Committee

In Committee:

- **ORDR013_02_27_17** Amend City Council Rules Relating to Bonding Funds (**COTW**)

16. GOOD OF THE ORDER

17. ADJOURNMENT

Motion to adjourn by Councillor Cronin, seconded by Councillor Eigerman. So voted. 11:23pm.

COMMUNICATIONS



NEWBURYPORT PUBLIC SCHOOLS

RECEIVED
70 LOW STREET
CITY CLERK'S OFFICE
NEWBURYPORT, MASSACHUSETTS 01950-4086
NEWBURYPORT, MA

OFFICE OF THE SUPERINTENDENT
SUSAN L. VICCARO, SUPERINTENDENT

2017 AUG 31 AM 10:23

TELEPHONE 978.465.4456
FAX 978.462.3495

August 25, 2017

Mr. Ben Fichera
46 Bromfield St.
Newburyport, MA 01950

Dear Mr. Fichera:

I wish to inform you that the Newburyport School Committee voted to appoint you to serve as one of two Newburyport representatives on the Whittier Regional Vo-Tech School Committee. Your term is from Monday, August 21, 2017 through March 30, 2018. This term is serving out the seat vacated by a resignation earlier this year.

Thank you for serving the students and community of Newburyport. Please do not hesitate to contact me at any time, sviccaro@newburyport.k12.ma.us; or 978-465-4456.

Sincerely,

Susan L. Viccaro
Superintendent of Schools

- cc. Mayor Donna Holaday
- Thomas O'Brien, City Council President
- Richard Jones, City Clerk ✓
- Charles Labella, Whittier School Committee Chair
- Brett Murphy, Whittier Vic-Chair (also Newburyport rep)

APPLICATION FOR MOVABLE SIGNAGE ON PUBLIC PROPERTY

Application Fee **\$100.00**

Date: 7-1-2017

FOR CITY CLERK'S OFFICE ONLY	
Date Recorded	_____
Amount Paid	_____

To the City Council of the City of Newburyport:

The undersigned requests that he/she may be granted permission to place one (1) movable sign on public property. This permission will only be effective for the listed location, and will be subject to all of the terms, conditions, and limitations set forth in the Newburyport Code of Ordinances, and any applicable State and Federal laws and any condition prescribed by the City Council and/or City Departments, including, not limited to, those conditions appearing below.

Name of Applicant Ivy Lane

Street Address of Applicant 31 Pleasant Street

City, State, Zip of Applicant Newburyport MA 01950

Telephone Number of Applicant 978 462-2650

Name of Business Ivy Lane

Address of Business 31 Pleasant Street

Telephone Number of Business 978-462-2650

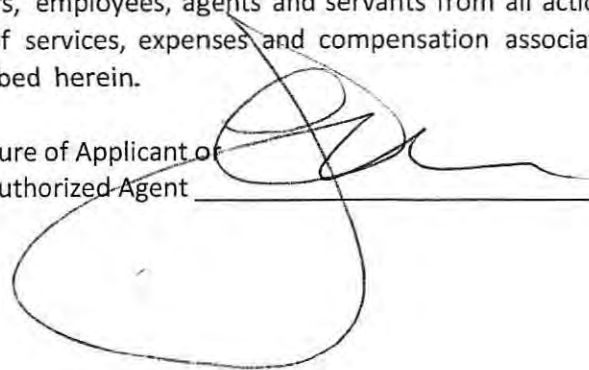
RECEIVED
 CITY CLERK'S OFFICE
 NEWBURYPORT, MA
 2017 JUL 29 AM 9:53
 updated date
 RECEIVED
 CITY CLERK'S OFFICE
 NEWBURYPORT, MA
 2017 JUL 24 AM 10:00

Approved location and description of moveable sign to be placed on Public Way

Sign is placed at opening of Tracy Park outside Ivy Lane

RELEASE AND INDEMNITY AGREEMENT TO ENCUMBER A PUBLIC WAY

I, the undersigned Applicant or Duly Authorized Agent, hereby agree to RELEASE, discharge and hold harmless, the City of Newburyport, a municipal corporation of the Commonwealth of Massachusetts, and its officers, employees, agents and servants from all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation associated with the undersigned's use of the public way as described herein.

Signature of Applicant or Duly Authorized Agent  Date 7-1-2017



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/26/17

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lindmark Insurance Agency, Inc 607 North Ave Door 12 Wakefield, MA 01880	CONTACT NAME: Jake Lindmark PHONE (A/C No. Ext): (781) 245-0100 FAX (A/C No.): (781) 246-5553 E-MAIL ADDRESS: Jake@LindmarkInsuranceAgency.com <hr/> INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: SAFETY INSURANCE INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED JC DESIGN, LLC DEB IVY LANE 31R PLEASANT ST NEWBURYPORT, MA 01905	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-ECT <input type="checkbox"/> LOC	Y		BMA0018213	9/26/16	9/26/17	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY ANY AUTO SCHEDULED AUTOS ALL OWNED AUTOS NON-OWNED AUTOS HIRED AUTOS AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CITY OF NEWBURYPORT LISTED AS ADDITIONAL INSURED

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2017 AUG 29 AM 9:55

CERTIFICATE HOLDER CITY OF NEWBURYPORT 60 PLEASANT ST NEWBURYPORT, MA 01950	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

**APPOINTMENTS
FIRST READING**



CITY OF NEWBURYPORT RECEIVED
OFFICE OF THE MAYOR CITY CLERK'S OFFICE
DONNA D. HOLADAY, MAYOR NEWBURYPORT, MA
2017 SEP -5 AM 10: 08

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: August 30, 2017
Subject: Appointment

I hereby appoint, subject to your approval, the following
named individual as a member of the Cultural Council.
This term will expire on October 1, 2020.

Cynthia Kowal
76 Prospect Street
Newburyport, MA 01950

August 25, 2017

Ms. Lois Honegger
Mayor's Office
Office of Arts, Tourism & Cultural Affairs
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

Dear Ms. Honegger:

I am pleased to submit this statement of interest to serve on the Cultural Council. I have been a resident of Newburyport since 1985. A research administrator by profession, I have pursued interests in art and culture over many years. A brief summary of my professional experience is provided as an attachment.

Thank you for your consideration.

Sincerely,


Cynthia Kowal

Cynthia Kowal
76 Prospect Street
Newburyport, MA 01950
cynthkowal@gmail.com
Mobile: 978-500-6855

Positions

Senior Proposal Development Administrator, Photonics Center, Boston University, April 2016 to present
Senior Research Administrator, Sponsored Programs, Boston University, June 1990-March 2017
Administrative Officer, Biology Department, MIT, May 1980-May 1990
Business Manager, American Institutes for Research, March 1977 – May 1980

Talents

- High-level technical and management skills to entire life cycle of sponsored programs
- Strategic proposal advisor adds value to collaborations with scientists, mathematicians, and engineers
- Budget developer provides expertise and rapid iterations for science, training, and institutional programs
- Analyst for complex solicitations and projects, compliance, sponsor and institutional policies
- Team coordinator for activities with multiple institutions and sectors, cross-disciplinary and international programs
- Trainer and mentor informs about context and details for administration and troubleshooting
- Many accomplishments - list available upon request

Specialties

- Project knowledge: federal and non-federal sponsors, policies, logistics, WBS, cost-accounting, e-platforms for research administration
- Excel workbooks: flexible models, cost analysis, complex reports
- Identify and solve problems: leader towards resolution
- Communications: editor, writer, presenter
- Mentor: faculty, staff, predocs and postdocs

Personal

Award: Boston University Faculty Council John S. Perkins Distinguished Service Award (2002)

Education: Antioch College, B.A., History/Communications

Interests: Painting, textiles, natural history, mycology, walking, acoustic music

Groups and Associations: Boston Mycological Club, Essex County Greenbelt Association, Alan Bull Studio



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2017 SEP -5 PM 2:41

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: September 5, 2017
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Cultural Council. This term will expire on June 1, 2020.

Susan Williamson
39 Temple Street
Newburyport, MA 01950

May 3, 2017

Donna D. Holaday, Mayor
Office of the Mayor
60 Pleasant Street
Newburyport, MA 01950

Dear Mayor Holaday,

I am interested in serving on the Newburyport Cultural Council. I have been a painter for the past 15 years in Pennsylvania and have attached my most recent bio.

One of my first acts as a new resident of Newburyport was joining and becoming involved with the Newburyport Art Association. I have a great appreciation for the Arts and Community and would like to have an opportunity to serve on the Newburyport Cultural Council. I hope you will consider me for one of the open positions.

Sincerely,

Susan Williamson
39 Temple Street
Newburyport, MA 01950

978-572-1925

artwoman50@yahoo.com

Susan Williamson, PWCS, IAPS/MC

Working in pastel and oil, Susan paints in her home studio or outdoors. She has studied at the Wayne Art Center and Scottsdale Art School on full scholarships. She is a signature member of the Philadelphia Water Color Society, awarded Master Circle status from the International Association of Pastel Societies and is a member of the Newburyport Art Association.

Susan's paintings are in collections across the United States and Europe and have been accepted into shows such as the Pastel Society of America, International Association of Pastel Societies, Bennington Museum, and the Essex County Greenbelt art show. The Journal of the American Veterinary Medical Association featured her painting on the May 2016 cover.

Many of the landscapes are painted on site where fleeting but subtle value and color relationships can be observed. Susan is attracted to untended, wild places with little chance of seeing people.

The domestic farm animals are painted in the studio after many visits and on site sketches. Susan believes there is no substitute for working from the intimate experience of life regardless the subject.



<https://1-susan-williamson.pixels.com>
artwoman50@yahoo.com

Susan Williamson, PWCS, IAPS/MC

Working in pastel and oil, Susan paints in her home studio or outdoors. She has studied at the Wayne Art Center and Scottsdale Art School on full scholarships. She is a signature member of the Philadelphia Water Color Society, awarded Master Circle status from the International Association of Pastel Societies and is a member of the Newburyport Art Association.

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The domestic farm animals are painted in the studio after many visits and on site sketches. Susan believes there is no substitute for working from the intimate experience of life regardless the subject.

<https://1-susan-williamson.pixels.com>
artwoman50@yahoo.com



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2017 SEP -5 PM 1:53

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the
City Council
From: Donna D. Holaday, Mayor
Date: September 5, 2017
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Waterfront Trust to fulfill the unexpired of George Ellison. This term will expire on December 31, 2019.

Matthew D. Pieniazek
36 Marlboro Street
Newburyport, MA 01950

September 5, 2017

Honorable Donna D. Holaday
Mayor of Newburyport
Newburyport City Hall
60 Peasant St.
Newburyport, MA 01950

Dear Donna:

I am writing in regards to the open seat on the Newburyport Waterfront Trust's Board, and my interest in being considered for that vacant position.

I had a very enjoyable conversation with Steve Hines last week regarding the Newburyport Waterfront Trust, its very notable positive momentum, and the significant pending changes concerning its relationship with the NRA (Newburyport Redevelopment Authority). It all sounds wonderful in terms of ensuring that our city's beautiful downtown waterfront is appropriately preserved and maintained.

Steve and I also talked specifically about the open seat on the Trust's Board, and the expectations and responsibilities of Board members. I believe it is fair to say that we both came to the conclusion that I would work well with the existing/prospective team and that I would contribute meaningfully to the future success of the Newburyport Waterfront Trust if selected.

He suggested that I contact you regarding my interest and also include "a resume". The attached is a high level summary of the key elements of my professional and educational background with the explicit intent to keep it on one page.

Donna, I hope you find me to be the right person for the next member of the Newburyport Waterfront Trust Board; and if so, that the City Council concurs. I am passionate about everything this very special city represents, including the preservation of our historical waterfront in a manner that enables our residents and visitors to enjoy the very best of what the waterfront has to offer...for now, and for generations to come.

If appointed, I assure you that you and the citizens of Newburyport will not be disappointed.

Sincerely and with my best regards,



Matthew D. Pieniazek

Matthew D. Pieniazek

36 Marlboro St. Newburyport, MA 01950
mpieniazek@darlingconsulting.com
617.413.5986 (cell)

PROFESSIONAL EXPERIENCE

Darling Consulting Group - Newburyport, MA
Bank Consulting Firm

1990 – Present

President

A founding principal of Darling Consulting Group (DCG), a recognized leader in providing balance sheet risk management analyses, strategies and solutions to the U.S. banking industry. DCG employs 110 professionals who annually serve over 600 banking institutions nationwide, including many of the country's 100 largest banks, in various consulting capacities. DCG is highly regarded for its thought leadership as reflected in its many speaking engagements, webinars, published articles and quoted commentary on important industry topics.

While continuing to manage a book of banking clients, my primary roles include establishing the overall strategic direction of the organization, providing the appropriate resources and infrastructure to ensure success, mentoring colleagues throughout the organization, maintaining our unique culture and work environment, and upholding DCG's formal values of integrity, quality, teamwork and success.

KPMG Peat Marwick / Peat Marwick Mitchel & Company - Boston, MA/Hartford, CT
Management Consultants & Certified Public Accountants

Management Consultant

1985-1988

Worked under the head of global bank consulting to develop a balance sheet risk management consulting service, as well as designed and delivered related training programs for the firm's bank audit practice. Worked extensively in Europe to train the firm's bank consultants and work with clients to implement this new service.

Various Positions through Audit Manager

1979-1983

Engaged in broad array of audit related work and corresponding engagement planning/management for a variety of industries, including manufacturing, power companies, insurance and banks.

EDUCATION:

University of Chicago

1983-1985

MBA (Finance & Marketing concentrations)

University of Notre Dame

1975-1979

Bachelor's in Business Administration - Accounting

MISCELLANEOUS:

Anna Jaques Hospital: Vice Chairman of the Investment Committee

McCarthy Bush Corporation: Board of Director for \$300 Million development, construction & mining company

Active supporter of numerous Newburyport area charitable organizations



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, Mayor

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
AUG 28 AM 9:43

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: August 28, 2017
Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Council on Aging. This term will expire on May 31, 2022.

Janice Kelley
24 Dorothy Lucey Drive
Newburyport, MA 01950



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2017 SEP -5 PM 1:53

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: August 28, 2017
Re: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Council on Aging. This term shall expire on May 31, 2022.

Jo Ann Kincaid
17 Otis Place #2
Newburyport, MA 01950



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2017 AUG 28 AM 9:43

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: August 28, 2017
Re: Re-Appointment

I hereby reappoint, subject to your approval, the following named individual as a member of the Council on Aging. This appointment will expire on May 31, 2022.

Fran Munroe
7 Christopher Street
Newburyport, MA 01950



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2017 SEP -5 AM 10:08

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: August 30, 2017
Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Cultural Council. This appointment will expire on June 1, 2020.

Judy Avery
54 Milk Street
Newburyport, MA 01950

**END OF CONSENT AGENDA
BEGINNING OF REGULAR AGENDA**

**APPOINTMENTS
SECOND READING**

SECOND READING APPOINTMENTS

- **APPT053_08_28_17** Charles C. Kennedy 167 Water St Water/Sewer Comm (Alt) 8/1/2019

Motion to approve the Consent Agenda by Councillor Zeid, seconded by Councillor Cameron. So voted.

ORDERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 11, 2017

AN ORDER TO ADD A NEW HANDICAPPED PARKING SPACE PURUSANT TO SECTION 166 (AMENDMENT, ADDITION AND DELETION BY ORDER) OF CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-179	Handicapped zones.

Amend Section 13-179 by inserting a new line, as follows, with deletions ~~double-stricken through~~, and additions double-underlined:

Tyng Street

One (1) space at 29 Tyng Street through June 30, 2019.

Councillor Charles F. Tontar

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 11, 2017

AN ORDER TO ADD A NEW HANDICAPPED PARKING SPACE PURUSANT TO SECTION 166 (AMENDMENT, ADDITION AND DELETION BY ORDER) OF CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-179	Handicapped zones.

Amend Section 13-179 by inserting a new line, as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:

Washington Street

One (1) space at 53 Washington Street through June 30, 2019.

Councillor Robert J. Cronin



CITY OF NEWBURYPORT

CITY COUNCIL

60 PLEASANT STREET -- P.O. BOX 550
NEWBURYPORT, MASSACHUSETTS 01950
978 465 4407

IN CITY COUNCIL:

ORDERED:

Date: September 11, 2017

THAT the CITY COUNCIL of the CITY OF NEWBURYPORT amends the established list of parking restrictions per the Newburyport City Council to include:

No Parking: Malcom Hoyt Drive both sides, from Hale Street for a distance of 700 feet south of Hale Street

AND that the City Clerk and Department of Public Services maintain this list, available to the public

AND further post this list on the city website.

Submitted,

Councillor Robert J. Cronin, Public Safety Chair

Councillor Larry Giunta, Ward 5

ORDINANCES

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

June 26, 2017

A ZONING ORDINANCE REGARDING AGRICULTURAL AND/OR CONSERVATION DISTRICTS

Be it ordained by the City Council of the City of Newburyport as follows:

APPENDIX A: ZONING ORDINANCE OF THE CITY OF NEWBURYPORT

SECTION VI. – DIMENSIONAL CONTROLS

Section VI-A – General regulations.

THAT the Table of Dimensional Requirements of Section VI-A be amended as to Use Number 101 as follows, with deletions ~~double stricken through~~, and additions double-underlined:

Use	Num.	District	Lot Area	Street Frontage	Height	% Lot Cov.	Open Space	Yard Requirements		
								Front	Side	Rear
Single-family	101	Ag/Con	430,000 <u>400,000</u>	300	30	40 <u>3</u>	NA	50	50	50

Councillor Jared J. Eigerman

In City Council June 26, 2017:

Motion to waive the rules, as the sponsoring councillor was not present, by Councillor Zeid, seconded by Councillor Tontar. Motion to refer to Planning & Development and Committee of the Whole by Councillor Zeid, seconded by Councillor Tontar. Roll call vote, 9 yes, 2 absent (Eigerman, Connell). Motion passed.

In City Council August 28, 2017:

Motion to remove from Planning & Development by Councillor Cameron, seconded by Councillor Connell. Motion to amend, to increase the % Lot Cov. From 1% to 3%, by Councillor Eigerman, seconded by Councillor Zeid. So voted. Motion to approve as amended by Councillor Eigerman, seconded by Councillor Cameron. Roll call vote, 11 yes. Motion passed.

CITY OF NEWBURYPORT



 IN CITY COUNCIL

ORDERED:

SEPTEMBER 11, 2017

A ZONING ORDINANCE TO AMEND NEWBURYPORT'S OFF-STREET PARKING REGULATIONS

Be it ordained by the City Council of the City of Newburyport as follows:

Amend existing Section VII-A – Off-Street Parking Regulations as follows, with deletions ~~double-stricken and italicized~~, and additions double-underlined and italicized:

VII-A. - Off-street parking regulations.

New uses or development: No use of any premises shall be authorized or extended and no building or structure shall be erected or enlarged, unless on-site or off-site parking is provided for such extension, erection, or enlargement, as provided herein. Any outdoor parking spaces shall be treated with a surface binder, gravel or crushed stone surface. Except as otherwise provided under section XXIV or, alternatively, through a special permit from the city council as set forth below, all parking spaces shall be provided as follows:

- (1) For non-residential uses parking spaces may be (i) on site; (ii) off-site within a private parking lot or a private parking structure within ~~300~~600 feet of the principal building, structure or use on the premises, by right with evidence of lease or easement of the minimum duration, as provided below; or (iii) off-site within a municipal parking lot within ~~three hundred (300)~~600 feet of the principal building, structure or use on the premises by special permit from the planning board with payment into the intermodal transportation improvement fund (ITIF), as provided below; or (iv) by special permit from the city council, off-site within a municipal parking structure within five hundred (500) feet of the principal building, structure or use on the premises.
- 2) For residential uses parking spaces may be (i) on-site; (ii) off-site within a private parking lot or a private parking structure within ~~three hundred (300)~~six hundred (600) feet of the principal building, structure or use on the premises, by right with

evidence of lease or easement of the minimum duration, as provided below; or
 (iii) ~~by special permit from the city council~~ within a municipal parking lot within ~~three hundred (300)~~ six hundred (600) feet of the principal building, structure or use on the premises by special permit from the planning board with payment into the ITIF, as provided below.

When a private lot or parking structure is proposed to satisfy the parking requirements, a recordable lease or easement ~~of adequate~~ with a term of least five (5) years in duration must be provided to the permit granting authority.

The foregoing provisions regarding off-site parking are summarized in the following table:

	Private Parking Lot	Private Parking Structure	Municipal Parking Lot	Municipal Parking Structure
Residential use (principal building, structure or use within three hundred (300) <u>six hundred (600)</u> feet)	By right, with evidence of lease or easement <u>of minimum duration</u>	By right, with evidence of lease or easement <u>of minimum duration</u>	Special permit from city council <u>planning board with payment into ITIF</u>	<u>Not Permitted</u>
Non-residential use (principal building, structure or use within three hundred (300) <u>six hundred (600)</u> feet)	By right, with evidence of lease or easement <u>of minimum duration</u>	By right, with evidence of lease or easement <u>of minimum duration</u>	By right <u>Special permit from planning board with payment into ITIF</u>	See below <u>Not Permitted</u>
Non-residential use (principal building, structure or use within five hundred (500)	NP	NP	NP	Special permit from city council

For the purposes of determining the distance requirement for off-street parking, the measurement shall be taken in a straight line from the appropriate lot line of the off-street parking lot or parking structure to a pedestrian entrance to the associated principal building, structure or use on the premises.

In the event a development of more than one building is comprised of more than one use, the parking requirement shall be the sum total of the requirements for the individual uses; however, "shared" reduced parking requirements may be allowed by a special permit granted

by the planning board for uses having different peak times of parking demand requirements as determined based on the report of a traffic engineer engaged by the applicant and approved by the planning board.

Dimensional requirements: Exclusive of driveways or aisles, an area consisting of eighteen (18) feet by nine (9) feet shall be considered as one off-street parking space. The minimum aisle width for ninety-degree parking shall be twenty-four (24) feet for two-way traffic. Angle parking shall require a one-way traffic aisle with an eighteen-foot aisle width for sixty-degree parking and thirteen (13) feet for forty-five-degree parking.

Use of municipal lots or structures: ~~The city council~~ planning board shall act as special permit granting authority (SPGA) for the purposes of permitting use of municipal parking lots for residential ~~uses or municipal parking structures for qualified~~ and non-residential uses to provide required off-street parking. ~~The provisions of this section shall take effect upon completion of construction of a municipal parking structure.~~

The use of municipal parking lot(s) is permitted for all residential and non-residential uses that are allowed by right to provide required off-street parking by special permit from the planning board and payment into the ITIF, as provided below. The use of a municipal parking structure(s) ~~for residential uses excepting hotel/in~~ to provide required off-street parking is not permitted. The special permit for use of a municipal parking ~~structure~~ lot(s) shall require both compliance with the requirements of the ITIF intermodal transportation improvement fund (ITIF) and a determination that the requested use is essential and/or desirable to the public convenience or welfare.

Intermodal transportation improvement fund (ITIF): ~~The City hereby creates~~ Within the business II, III, and WMU district, the city's policy shall be to create a dedicated municipal revenue fund whose purpose is to provide for necessary funding to support transportation related improvements that are necessitated by use of municipal parking ~~structures~~ lots by residential and non-residential uses. The improvements necessitated by such uses are intended: to increase the supply of available public parking spaces which would otherwise be available if not for use of the municipal parking ~~structures~~ lots by such non-residential users; to allow for related improvements that are necessitated by the use of municipal parking ~~structures~~ lots by such non-residential users; and to pay for increases in the cost of operating and maintaining municipal parking ~~structures~~ lots which said costs can be directly attributed to the use of the municipal parking ~~structures~~ lots by such non-residential users. It is intended that all property owners ~~within these districts~~ that request a special permit from the SPGA to utilize a municipal parking ~~structure~~ lot(s) to meet their off-street parking requirements shall meet the requirements of this section.

Recognizing the particular intermodal transportation and parking needs of ~~these~~ the relevant districts, the SPGA may allow an unmet parking need credit (UPNC) to be applied and deposited in the ITIF as a method of meeting the parking requirements of section VII for non-residential uses. As provided in this section, the UPNC may only be requested by a property owner of a residential or a non-residential use within five hundred (500) six hundred (600) feet of an off-street municipal parking ~~structure(s)~~ lot(s). Applications shall be

administered by the SPGA as part of the special permit process and calculated using the table listed in the intermodal transportation improvement fund.

To calculate this credit, any unmet parking need shall be calculated by multiplying the required unmet parking need by a rate of ~~five thousand dollars (\$5,000.00)~~ seven thousand five hundred dollars (\$7,500) per space in a municipal parking lot. Prior to the issuance of a building permit, the resulting dollar amount shall then be deposited in the ITIF. The ITIF shall be used ~~within the districts~~ to provide support for transportation related improvements cited above, operations and shall be controlled and administered by the city council. The use of funds collected under this ITIF limited to the above noted improvements or such other improvements that are directly necessitated by use of municipal parking structures by residential or non-residential uses to provide required off-street parking.

Councillor Jared J. Eigerman

Councillor Edward C. Cameron, Jr.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 11, 2017

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF NEWBURYPORT, MASSACHUSETTS

Be it ordained by the City Council of the City of Newburyport as follows:

APPENDIX A: ZONING ORDINANCE OF THE CITY OF NEWBURYPORT

Section II-B – Definitions.

THAT section II-B be amended by adding a new subsection II-B.17a, as follows, with deletions ~~double~~ ~~stricken through~~, and additions double-underlined:

17a. Existing building alignment. The distance between the street line and the face of the building which, as measured by lot widths along said street line, occurs most frequently. The method for making this calculation shall be as follows:

(1) For each developed lot on the same side of the same street the distance between the street line and the nearest building is measured. The measurement is rounded off to the nearest half foot if the said buildings are attached and to the nearest foot if the said buildings are detached. The width of each lot is then measured. These measurements may be scaled off from a reliable plan or map.

(2) The widths of all lots with the same front yard depth are added up.

(3) The front yard depth with the largest total width is the minimum front yard depth for the block. If two or more front yard depths have equal lot widths, the one closest to the required front yard shall be the minimum front yard depth.

The existing building alignment may also be referred to as the modal front yard depth.

In a block in which there is a uniform or dominant building line at the upper story level that differs from the modal front yard depth because of ground floor projections, no structure in excess of one story shall be built between the minimum front yard depth and the faces of abutting buildings at the upper story levels.

Section III-A - Establishment of districts.

THAT the table entitled “Full Name and Class” of section III-A be amended by adding two new rows after the current first row, as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:

<u>High Street Residential A</u>	<u>HSR-A</u>
<u>High Street Residential B</u>	<u>HSR-B</u>

Section III-B – Description of districts.

THAT section III-B be amended by adding two new paragraphs after the current third paragraph, as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:

HSR-A high street residential district A. The High Street Residential District-A is composed of all that area so designated on the official zoning map, on the southwesterly side of High Street, between the city boundary with the Town of Newbury and State Street. The predominant uses are intended to be single-family and two-family homes on lots of one-and-one-half (1½) acre, set back from High Street. Uses that would detract from the desired residential character, and uses that would otherwise interfere with the intent of this ordinance, are prohibited

HSR-B high street residential district B. The High Street Residential District-B is composed of all those areas so designated on the official zoning map, on the southwesterly side of High Street, between the Clipper City Rail Trail and Storey Avenue. The predominant uses are intended to be single-family and two-family homes on lots of three-quarters (³/₄) of an acre, set back from High Street. Uses that would detract from the desired residential character, and uses that would otherwise interfere with the intent of this ordinance, are prohibited

Section III-C -- Zoning map.

THAT the Zoning Map of said Zoning Ordinance entitled “Zoning Map of the City of Newburyport” be amended pursuant to Section III-D “Changes to Zoning Map” such that all the following parcels are changed from “Residential Two” to “High Street Ridge Residential District-A,” and “High Street Ridge Residential District-B,” respectively, as depicted on the attached map entitled “Zoning Map Change – Proposed,” prepared by the Office of Planning & Development, and dated September __, 2017:

- HSR-A:
 - Assessor’s Map 33, Lots 1 through 32, 33, and 34 through 43, and expressly excluding Lots 32-A, 32-B, 32-C, 32-D, 32-E, and 32-F.
- HSR-B:
 - Assessor’s Map 37, Lots 1-C, 2 through 8, and 10 through 13.
 - Assessor’s Map 38, Lots 38-A/C and 43-A/B.
 - Assessor’s Map 39, Lots 60 through 63, and Lots 113 through 115.
 - Assessor’s Map 40, Lots 17 through 19-A, and Lots 48 through 51.

- Assessor’s Map 42, Lots 41-A/B through 43, Lots 48 through 51-A/C, Lot 55, Lots 58 through 59, Lots 84 through 88, Lot 113, and Lot 123.

Section V-D – Table of use regulations.

THAT the table entitled “Table of Use Regulations” of section V-D be amended to add a new column entitled “HSR-A and HSR-B” after the third column.

The following uses shall be Permitted (P) in the HSR-A and HSR-B districts, and so indicated in said table:

- Single-family (101)
- Church (201)
- Schools (public) (202)
- U.S. post office (206)
- Library/museum (212)
- Private education (213)
- Private education residence (214)
- Agricultural (301 through 304)
- Park/playground (306)
- Home occupation (417A)

The following uses shall be permitted by Special Permit (SP) in the HSR-A and HSR-B districts, and so indicated in said table:

- Two-family (102)
- Congregate elderly housing (108)
- In-law apartment (109)
- Nursery school/day care (408)
- Home occupation (417B)
- Transformer/pumping station (614)

All other uses shall be Not Permitted (NP) in the HSR-A and HSR-B districts, and so indicated in said table.

Section VI-A – General regulations.

THAT the table entitled “Table of Dimensional Requirements” of section VI-A be amended add dimensional requirements for the HSR-A and HSR-B districts, as follows, with deletions ~~double-stricken~~ through, and additions double-underlined:

Use	Num.	District	Lot Area	Street Frontage	Height	% Lot Cov.	Open Space	Yard Requirements		
								Front	Side	Rear
Single-family	101	HSR-A	60,000	100	35	12	85%	75*	25	300

	101	HSR-B	30,000	75	35	15	70%	30*	20	50
Two-family	102	HSR-A	60,000	100	35	12	85%	75*	25	300
	102	HSR-B	30,000	75	35	15	70%	30*	20	50
Congregate elderly housing	108	HSR-A	60,000	100	35	12	85%	75*	25	300
	108	HSR-B	30,000	75	35	15	70%	30*	20	50
In-law apartment	109	HSR-A	60,000	100	35	12	85%	75*	25	300
	109	HSR-B	30,000	75	35	15	70%	30*	20	50
Church	201	HSR-A	60,000	100	35	12	85%	75*	25	300
	201	HSR-B	30,000	75	35	15	70%	30*	20	50
Schools (public)	202	HSR-A	60,000	100	35	12	85%	75*	25	300
	201	HSR-B	30,000	75	35	15	70%	30*	20	50
Library/museum	212	HSR-A	60,000	100	35	12	85%	75*	25	300
	212	HSR-B	30,000	75	35	15	70%	30*	20	50
Private education	213	HSR-A	60,000	100	35	12	85%	75*	25	300
	213	HSR-B	30,000	75	35	15	70%	30*	20	50
Private education residence	214	HSR-A	60,000	100	35	12	85%	75*	25	300
	214	HSR-B	30,000	75	35	15	70%	30*	20	50
Nursery school/day care	408	HSR-A	60,000	100	35	12	85%	75*	25	300
	408	HSR-B	30,000	75	35	15	70%	30*	20	50

* If at any time, in the same block as a lot required by this section to have a minimum front yard, there exist two or more buildings fronting on the same side of the same street as such lot, instead of the minimum front yard depth specified in the table, the minimum front yard depth shall be in conformity with the existing building alignment of the block.

Jared J. Eigerman

Edward C. Cameron, Jr.

COMMITTEE ITEMS

September 11, 2017

BUDGET & FINANCE COMMITTEE ITEMS-

1. **TRAN041_08_28_17** - \$40K Solid Waste Fee to \$20K Hshold Haz Waste, \$20K Chipper.

2. **COMM100_08_28_17** – FY2017 Year-End Financial Report.ikj



City of Newburyport

FY 2018

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Dot

BUDGET TRANSFER REQUEST

AUG 21 PM 3:09

Department: Sustainability
Submitted by: Molly Ettenborough **Date Submitted:** 8/21/2017

Transfer From:

Account Name	<u>Solid Waste Fee</u>	YTD Bal:	<u>\$ 318,544.06</u>
Account Number:	<u>2747-59600</u>	Trans In:	<u> </u>
Amount:	<u>\$40,000.00</u>	Trans Out:	<u>\$ -</u>
Why are Funds Available:	<u>Funded through compost and bulk sticker fees.</u>		
<u>This transfer is the standard method for moving funds from Reserve for Appropriations accounts into General Fund accounts.</u>			

Transfer To:

Account Name	<u>Household Hazardous Waste</u>	YTD Bal:	<u>\$ -</u>
Account Number:	<u>01519001-53424</u>	YTD Cat:	<u> </u>
Amount:	<u>\$20,000.00</u>	Trans I/O:	<u>\$ -</u>
Why are Funds Required:	<u>To cover funding of hazardous waste account expeneditures at the recycling center.</u>		

Transfer To:

Account Name	<u>Chipper</u>	YTD Bal:	<u> </u>
Account Number:	<u>01519002-52813</u>	YTD Cat:	<u> </u>
Amount:	<u>\$20,000.00</u>	Trans I/O:	<u>\$ -</u>
Why are Funds Required:	<u>Estimated costs for yard waste removal and yard waste facility costs.</u>		

Donna D. Holaday, Mayor
 Ethan R. Manning, Auditor
 City Council Approval: (Stamp)

Donna D. Holaday
Ethan R. Manning

Date: 8/21/17
 Date: 8/21/17



CITY OF NEWBURYPORT
 FINANCE DEPARTMENT
 60 PLEASANT STREET • P.O. BOX 550
 NEWBURYPORT, MA 01950
 (978) 465-4404 • (978) 462-3257 (FAX)
 WWW.CITYOFNEWBURYPORT.COM

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 NEWBURYPORT, MA

2017 AUG 22 PM 3:54

DONNA D. HOLADAY
 MAYOR

ETHAN R. MANNING
 FINANCE DIRECTOR/CITY AUDITOR

To: Mayor Donna D. Holaday
 President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: August 22, 2017

Subject: FY2017 Year-End Financial Report

The fiscal year 2017 year-end financial report is presented to the Mayor and City Council as a preliminary look at the City of Newburyport's financial performance over the past year prior to the release of the audited financial statements. This report compares original and revised appropriations/estimates to actual expenditures and collections for the General Fund, as well as, Water, Sewer and Harbormaster Enterprise Funds for the year-ending June 30, 2017.

FY2017 Expenditures

Expenditures within the General Fund and Enterprise Funds were made within the budgetary appropriations approved by the City Council. Remaining and unrestricted appropriations from fiscal year 2017, totaling \$1,080,674, will be a positive factor in the Free Cash and Retained Earnings calculations as of July 1, 2017. Below is a summary of the year-end expenditures by fund, which is broken out in greater detail in the reports that follow:

	REVISED BUDGET	YTD EXPENDED	FY2017 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND	\$62,178,789	\$59,409,571	\$2,197,862	\$571,356	99.1%
060 WATER ENTERPRISE FUND	\$5,259,084	\$4,978,193	\$74,532	\$206,358	96.1%
061 SEWER ENTERPRISE FUND	\$6,516,527	\$6,048,863	\$178,606	\$289,058	95.6%
6520 HARBORMASTER ENTERPRISE FUND	\$430,714	\$416,812	\$0	\$13,902	96.8%
TOTAL BUDGETARY FUNDS	\$74,385,113	\$70,853,439	\$2,451,000	\$1,080,674	98.5%

FY2017 Revenue

Total revenue for the budgetary funds exceeded estimates for FY2017 with collections at 101.6% of estimated revenue. The General Fund and Enterprise Funds all exceeded their FY2017 estimates. Below is a summary of the year-end revenue by fund, which is broken out in greater detail in the reports that follow:

	ESTIMATE	ACTUAL	OVER/(BELOW)	% OF ESTIMATE
001 GENERAL FUND	\$61,610,532	\$62,481,887	\$871,354	101.4%
060 WATER ENTERPRISE FUND	\$5,144,584	\$5,286,765	\$142,182	102.8%
061 SEWER ENTERPRISE FUND	\$6,385,762	\$6,469,521	\$83,759	101.3%
6520 HARBORMASTER ENTERPRISE FUND	\$430,714	\$498,615	\$67,901	115.8%
TOTAL BUDGETARY FUNDS	\$73,571,591	\$74,736,787	\$1,165,196	101.6%

Once the Massachusetts Department of Revenue verifies and certifies the City's year-end financial results later this fall, funds will be available for any legal expenditure at the recommendation of the Mayor and approval of a majority vote of the City Council. All financial information contained in this report is presented on an unaudited basis and, as such, is subject to further adjustment until finalized. The audited financial statements will be filed with the City Clerk no later than March 1, 2018 in accordance with the City Charter.

Please feel free to contact me if you have any questions.

Attachments:

- Expenditure Summary (page 1)
- Expenditures by Budget Category (page 2)
- Revenue Summary (page 7)
- Revenue by Source (page 8)



City of Newburyport
FY2017 Year-End Expenditures by Budget Category

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	FY2017 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND							
111 CITY COUNCIL	\$67,363	\$0	\$67,363	\$67,130	\$0	\$233	99.7%
121 MAYOR'S DEPARTMENT	\$282,168	\$0	\$282,168	\$282,031	\$0	\$137	100.0%
129 GENERAL ADMINISTRATION	\$407,032	-\$70,946	\$336,086	\$325,166	\$47	\$10,874	96.8%
135 AUDITOR'S DEPARTMENT	\$314,082	\$3,460	\$317,542	\$314,592	\$2,933	\$17	100.0%
141 ASSESSORS DEPARTMENT	\$276,517	\$26,280	\$302,798	\$279,018	\$0	\$23,780	92.1%
145 TREASURER'S DEPARTMENT	\$285,307	\$6,886	\$292,194	\$283,368	\$8,500	\$326	99.9%
151 INFO TECHNOLOGY DEPT	\$305,895	\$0	\$305,895	\$305,756	\$0	\$139	100.0%
152 HUMAN RESOURCES	\$271,813	\$1,950	\$273,763	\$253,978	\$1,061	\$18,724	93.2%
161 CITY CLERK'S DEPARTMENT	\$240,195	\$5,009	\$245,204	\$238,080	\$87	\$7,037	97.1%
163 BOARD OF REGISTRARS	\$44,131	\$4,000	\$48,131	\$46,873	\$0	\$1,257	97.4%
165 LICENSE COMMISSION	\$6,840	\$0	\$6,840	\$6,366	\$0	\$474	93.1%
171 CONSERVATION COMMISSION	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD	\$1,800	\$0	\$1,800	\$1,650	\$0	\$150	91.7%
182 PLANNING & DEVELOPMENT	\$311,333	\$3,324	\$314,657	\$308,275	\$6,182	\$200	99.9%
191 LEGAL DEPARTMENT	\$70,000	\$25,000	\$95,000	\$80,034	\$14,966	\$0	100.0%
210 POLICE DEPARTMENT	\$3,555,908	-\$29,000	\$3,526,908	\$3,447,506	\$0	\$79,402	97.7%
220 FIRE DEPARTMENT	\$3,537,462	\$108,920	\$3,646,382	\$3,643,029	\$2,961	\$393	100.0%
241 BUILDING DEPARTMENT	\$168,448	\$0	\$168,448	\$168,417	\$0	\$31	100.0%
291 EMERGENCY MANAGEMENT	\$28,150	\$0	\$28,150	\$23,914	\$1,053	\$3,183	88.7%
292 ANIMAL CONTROL	\$59,440	\$4,651	\$64,091	\$57,407	\$906	\$5,778	91.0%
293 PARKING CLERK DEPARTMENT	\$46,482	\$918	\$47,400	\$47,044	\$0	\$355	99.3%
300 SCHOOL DEPARTMENT	\$27,402,232	-\$42,000	\$27,360,232	\$25,257,445	\$2,102,787	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL	\$55,000	\$0	\$55,000	\$36,500	\$0	\$18,500	66.4%
399 WHITTIER VO TECH SCHOOL	\$427,368	\$0	\$427,368	\$427,368	\$0	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT	\$2,682,390	\$46,855	\$2,729,245	\$2,641,652	\$45,300	\$42,293	98.5%
423 SNOW & ICE	\$200,000	\$233,604	\$433,604	\$433,604	\$0	\$0	100.0%
510 HEALTH DEPARTMENT	\$215,795	\$818	\$216,613	\$206,788	\$1,613	\$8,212	96.2%
519 SUSTAINABILITY	\$1,216,016	\$64,928	\$1,280,943	\$1,177,492	\$1,418	\$102,033	92.0%
541 COUNCIL ON AGING	\$287,204	\$793	\$287,996	\$280,707	\$1,732	\$5,557	98.1%
542 YOUTH SERVICES	\$292,051	\$0	\$292,051	\$282,913	\$930	\$8,208	97.2%
543 VETERANS' DEPARTMENT	\$304,651	\$0	\$304,651	\$299,372	\$0	\$5,279	98.3%
610 LIBRARY DEPARTMENT	\$1,314,372	\$0	\$1,314,372	\$1,306,880	\$0	\$7,492	99.4%
630 PARKS COMMISSION	\$195,708	\$0	\$195,708	\$195,419	\$288	\$0	100.0%
691 HISTORICAL COMMISSION	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
710 DEBT EXCLUSION	\$3,237,248	\$0	\$3,237,248	\$3,237,248	\$0	\$0	100.0%
720 ORDINARY DEBT SERVICE	\$871,592	\$0	\$871,592	\$870,427	\$0	\$1,165	99.9%
911 RETIREMENT BOARD	\$3,752,884	\$26,906	\$3,779,790	\$3,779,790	\$0	\$0	100.0%
914 INSURANCE GROUP	\$8,950,403	\$63,050	\$9,013,453	\$8,788,284	\$5,099	\$220,070	97.6%
921 COMMISSION ON DISABILITY	\$2,703	\$0	\$2,703	\$2,647	\$0	\$56	97.9%
001 GENERAL FUND Total	\$61,693,385	\$485,404	\$62,178,789	\$59,409,571	\$2,197,862	\$571,356	99.1%
060 WATER ENTERPRISE FUND Total	\$5,143,412	\$115,671	\$5,259,084	\$4,978,193	\$74,532	\$206,358	96.1%
061 SEWER ENTERPRISE FUND Total	\$6,384,591	\$131,936	\$6,516,527	\$6,048,863	\$178,606	\$289,058	95.6%
6520 HARBORMASTER ENTERPRISE FUND Total	\$430,714	\$0	\$430,714	\$416,812	\$0	\$13,902	96.8%
TOTAL BUDGETARY FUNDS	\$73,652,102	\$733,011	\$74,385,113	\$70,853,439	\$2,451,000	\$1,080,674	98.5%



**City of Newburyport
FY2017 Year-End Expenditure Summary**

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	FY2017 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND							
111 CITY COUNCIL							
001 PERSONNEL SERVICES	\$60,863	\$0	\$60,863	\$60,767	\$0	\$96	99.8%
002 PURCHASE OF SERVICES	\$6,500	\$0	\$6,500	\$6,363	\$0	\$137	97.9%
111 CITY COUNCIL Total	\$67,363	\$0	\$67,363	\$67,130	\$0	\$233	99.7%
121 MAYOR'S DEPARTMENT							
001 PERSONNEL SERVICES	\$228,018	\$0	\$228,018	\$227,881	\$0	\$137	99.9%
002 PURCHASE OF SERVICES	\$39,150	\$0	\$39,150	\$39,150	\$0	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$15,000	\$0	\$15,000	\$15,000	\$0	\$0	100.0%
121 MAYOR'S DEPARTMENT Total	\$282,168	\$0	\$282,168	\$282,031	\$0	\$137	100.0%
129 GENERAL ADMINISTRATION							
001 PERSONNEL SERVICES	\$13,538	\$0	\$13,538	\$12,032	\$0	\$1,506	88.9%
002 PURCHASE OF SERVICES	\$147,500	\$0	\$147,500	\$139,315	\$47	\$8,139	94.5%
004 SUPPLIES	\$9,000	\$0	\$9,000	\$8,430	\$0	\$570	93.7%
007 OTHER CHARGES & EXPENSES	\$236,993	-\$70,946	\$166,047	\$165,389	\$0	\$658	99.6%
129 GENERAL ADMINISTRATION Total	\$407,032	-\$70,946	\$336,086	\$325,166	\$47	\$10,874	96.8%
135 AUDITOR'S DEPARTMENT							
001 PERSONNEL SERVICES	\$260,292	\$3,460	\$263,752	\$263,752	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$52,000	\$0	\$52,000	\$49,068	\$2,933	\$0	100.0%
004 SUPPLIES	\$1,500	\$0	\$1,500	\$1,483	\$0	\$17	98.9%
007 OTHER CHARGES & EXPENSES	\$290	\$0	\$290	\$290	\$0	\$0	100.0%
135 AUDITOR'S DEPARTMENT Total	\$314,082	\$3,460	\$317,542	\$314,592	\$2,933	\$17	100.0%
141 ASSESSORS DEPARTMENT							
001 PERSONNEL SERVICES	\$207,692	\$1,280	\$208,973	\$189,932	\$0	\$19,041	90.9%
002 PURCHASE OF SERVICES	\$65,500	\$25,000	\$90,500	\$85,860	\$0	\$4,640	94.9%
004 SUPPLIES	\$3,325	\$0	\$3,325	\$3,226	\$0	\$99	97.0%
141 ASSESSORS DEPARTMENT Total	\$276,517	\$26,280	\$302,798	\$279,018	\$0	\$23,780	92.1%
145 TREASURER'S DEPARTMENT							
001 PERSONNEL SERVICES	\$240,157	\$6,886	\$247,044	\$247,044	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$39,500	\$0	\$39,500	\$31,000	\$8,500	\$0	100.0%
004 SUPPLIES	\$3,800	\$0	\$3,800	\$3,674	\$0	\$126	96.7%
007 OTHER CHARGES & EXPENSES	\$1,850	\$0	\$1,850	\$1,650	\$0	\$200	89.2%
145 TREASURER'S DEPARTMENT Total	\$285,307	\$6,886	\$292,194	\$283,368	\$8,500	\$326	99.9%
151 INFO TECHNOLOGY DEPT							
001 PERSONNEL SERVICES	\$91,508	\$0	\$91,508	\$91,508	\$0	\$1	100.0%
002 PURCHASE OF SERVICES	\$212,787	\$0	\$212,787	\$212,787	\$0	\$0	100.0%
004 SUPPLIES	\$1,600	\$0	\$1,600	\$1,462	\$0	\$138	91.4%
151 INFO TECHNOLOGY DEPT Total	\$305,895	\$0	\$305,895	\$305,756	\$0	\$139	100.0%
152 HUMAN RESOURCES							
001 PERSONNEL SERVICES	\$133,593	\$0	\$133,593	\$133,593	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$134,620	\$1,950	\$136,570	\$117,881	\$565	\$18,124	86.7%
004 SUPPLIES	\$3,000	\$0	\$3,000	\$2,504	\$496	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$600	\$0	\$600	\$0	\$0	\$600	0.0%
152 HUMAN RESOURCES Total	\$271,813	\$1,950	\$273,763	\$253,978	\$1,061	\$18,724	93.2%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	FY2017 ENCUMB.	REMAINING BUDGET	% USED
161 CITY CLERK'S DEPARTMENT							
001 PERSONNEL SERVICES	\$228,095	\$4,009	\$232,104	\$226,032	\$0	\$6,072	97.4%
002 PURCHASE OF SERVICES	\$12,100	\$1,000	\$13,100	\$12,048	\$87	\$965	92.6%
161 CITY CLERK'S DEPARTMENT Total	\$240,195	\$5,009	\$245,204	\$238,080	\$87	\$7,037	97.1%
163 BOARD OF REGISTRARS							
001 PERSONNEL SERVICES	\$4,131	\$0	\$4,131	\$4,036	\$0	\$95	97.7%
007 OTHER CHARGES & EXPENSES	\$40,000	\$4,000	\$44,000	\$42,837	\$0	\$1,163	97.4%
163 BOARD OF REGISTRARS Total	\$44,131	\$4,000	\$48,131	\$46,873	\$0	\$1,257	97.4%
165 LICENSE COMMISSION							
001 PERSONNEL SERVICES	\$5,340	\$0	\$5,340	\$5,340	\$0	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$1,500	\$0	\$1,500	\$1,026	\$0	\$474	68.4%
165 LICENSE COMMISSION Total	\$6,840	\$0	\$6,840	\$6,366	\$0	\$474	93.1%
171 CONSERVATION COMMISSION							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
171 CONSERVATION COMMISSION Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,650	\$0	\$150	91.7%
176 ZONING BOARD Total	\$1,800	\$0	\$1,800	\$1,650	\$0	\$150	91.7%
182 PLANNING & DEVELOPMENT							
001 PERSONNEL SERVICES	\$294,783	\$3,324	\$298,107	\$298,107	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$12,000	\$0	\$12,000	\$5,800	\$6,000	\$200	98.3%
004 SUPPLIES	\$4,550	\$0	\$4,550	\$4,368	\$182	\$0	100.0%
182 PLANNING & DEVELOPMENT Total	\$311,333	\$3,324	\$314,657	\$308,275	\$6,182	\$200	99.9%
191 LEGAL DEPARTMENT							
002 PURCHASE OF SERVICES	\$70,000	\$25,000	\$95,000	\$80,034	\$14,966	\$0	100.0%
191 LEGAL DEPARTMENT Total	\$70,000	\$25,000	\$95,000	\$80,034	\$14,966	\$0	100.0%
210 POLICE DEPARTMENT							
001 PERSONNEL SERVICES	\$3,222,729	\$0	\$3,222,729	\$3,156,506	\$0	\$66,223	97.9%
002 PURCHASE OF SERVICES	\$157,329	\$0	\$157,329	\$157,254	\$0	\$75	100.0%
004 SUPPLIES	\$110,100	-\$23,500	\$86,600	\$73,855	\$0	\$12,745	85.3%
007 OTHER CHARGES & EXPENSES	\$14,750	\$0	\$14,750	\$14,717	\$0	\$33	99.8%
008 CAPITAL OUTLAY	\$51,000	-\$5,500	\$45,500	\$45,175	\$0	\$325	99.3%
210 POLICE DEPARTMENT Total	\$3,555,908	-\$29,000	\$3,526,908	\$3,447,506	\$0	\$79,402	97.7%
220 FIRE DEPARTMENT							
001 PERSONNEL SERVICES	\$3,264,012	\$108,920	\$3,372,932	\$3,372,649	\$283	\$0	100.0%
002 PURCHASE OF SERVICES	\$183,000	\$15,000	\$198,000	\$195,322	\$2,678	\$0	100.0%
004 SUPPLIES	\$85,000	-\$15,000	\$70,000	\$69,720	\$0	\$280	99.6%
007 OTHER CHARGES & EXPENSES	\$5,450	\$0	\$5,450	\$5,337	\$0	\$113	97.9%
220 FIRE DEPARTMENT Total	\$3,537,462	\$108,920	\$3,646,382	\$3,643,029	\$2,961	\$393	100.0%
241 BUILDING DEPARTMENT							
001 PERSONNEL SERVICES	\$168,448	\$0	\$168,448	\$168,417	\$0	\$31	100.0%
241 BUILDING DEPARTMENT Total	\$168,448	\$0	\$168,448	\$168,417	\$0	\$31	100.0%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	FY2017 ENCUMB.	REMAINING BUDGET	% USED
291 EMERGENCY MANAGEMENT							
001 PERSONNEL SERVICES	\$13,050	\$0	\$13,050	\$13,038	\$0	\$12	99.9%
002 PURCHASE OF SERVICES	\$12,000	\$0	\$12,000	\$9,888	\$1,053	\$1,059	91.2%
004 SUPPLIES	\$1,100	\$0	\$1,100	\$800	\$0	\$300	72.7%
007 OTHER CHARGES & EXPENSES	\$2,000	\$0	\$2,000	\$188	\$0	\$1,812	9.4%
291 EMERGENCY MANAGEMENT Total	\$28,150	\$0	\$28,150	\$23,914	\$1,053	\$3,183	88.7%
292 ANIMAL CONTROL							
001 PERSONNEL SERVICES	\$49,010	\$4,651	\$53,661	\$50,112	\$0	\$3,549	93.4%
002 PURCHASE OF SERVICES	\$7,840	\$0	\$7,840	\$5,318	\$906	\$1,617	79.4%
004 SUPPLIES	\$2,290	\$0	\$2,290	\$1,677	\$0	\$613	73.2%
007 OTHER CHARGES & EXPENSES	\$300	\$0	\$300	\$300	\$0	\$0	100.0%
292 ANIMAL CONTROL Total	\$59,440	\$4,651	\$64,091	\$57,407	\$906	\$5,778	91.0%
293 PARKING CLERK DEPARTMENT							
001 PERSONNEL SERVICES	\$46,482	\$918	\$47,400	\$47,044	\$0	\$355	99.3%
293 PARKING CLERK DEPARTMENT Total	\$46,482	\$918	\$47,400	\$47,044	\$0	\$355	99.3%
300 SCHOOL DEPARTMENT							
002 PURCHASE OF SERVICES	\$27,402,232	-\$42,000	\$27,360,232	\$25,257,445	\$2,102,787	\$0	100.0%
300 SCHOOL DEPARTMENT Total	\$27,402,232	-\$42,000	\$27,360,232	\$25,257,445	\$2,102,787	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL							
002 PURCHASE OF SERVICES	\$55,000	\$0	\$55,000	\$36,500	\$0	\$18,500	66.4%
398 ESSEX NORTH SHORE TECH SCHOOL Tot:	\$55,000	\$0	\$55,000	\$36,500	\$0	\$18,500	66.4%
399 WHITTIER VO TECH SCHOOL							
002 PURCHASE OF SERVICES	\$427,368	\$0	\$427,368	\$427,368	\$0	\$0	100.0%
399 WHITTIER VO TECH SCHOOL Total	\$427,368	\$0	\$427,368	\$427,368	\$0	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT							
001 PERSONNEL SERVICES	\$1,688,198	-\$40,145	\$1,648,053	\$1,629,845	\$0	\$18,208	98.9%
002 PURCHASE OF SERVICES	\$465,587	\$57,000	\$522,587	\$468,477	\$38,200	\$15,910	97.0%
004 SUPPLIES	\$247,865	\$30,000	\$277,865	\$262,785	\$7,100	\$7,980	97.1%
008 CAPITAL OUTLAY	\$280,740	\$0	\$280,740	\$280,545	\$0	\$195	99.9%
421 PUBLIC SERVICES DEPARTMENT Total	\$2,682,390	\$46,855	\$2,729,245	\$2,641,652	\$45,300	\$42,293	98.5%
423 SNOW & ICE							
001 PERSONNEL SERVICES	\$100,000	\$41,202	\$141,202	\$141,202	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$100,000	\$192,402	\$292,402	\$292,402	\$0	\$0	100.0%
423 SNOW & ICE Total	\$200,000	\$233,604	\$433,604	\$433,604	\$0	\$0	100.0%
510 HEALTH DEPARTMENT							
001 PERSONNEL SERVICES	\$170,432	\$818	\$171,249	\$171,009	\$0	\$240	99.9%
002 PURCHASE OF SERVICES	\$38,364	\$0	\$38,364	\$30,546	\$1,325	\$6,493	83.1%
004 SUPPLIES	\$5,000	\$0	\$5,000	\$4,185	\$288	\$527	89.5%
007 OTHER CHARGES & EXPENSES	\$2,000	\$0	\$2,000	\$1,048	\$0	\$952	52.4%
510 HEALTH DEPARTMENT Total	\$215,795	\$818	\$216,613	\$206,788	\$1,613	\$8,212	96.2%
519 SUSTAINABILITY							
001 PERSONNEL SERVICES	\$89,766	\$12,928	\$102,693	\$97,749	\$0	\$4,945	95.2%
002 PURCHASE OF SERVICES	\$1,125,350	\$52,000	\$1,177,350	\$1,078,909	\$1,418	\$97,023	91.8%
004 SUPPLIES	\$900	\$0	\$900	\$834	\$0	\$66	92.7%
519 SUSTAINABILITY Total	\$1,216,016	\$64,928	\$1,280,943	\$1,177,492	\$1,418	\$102,033	92.0%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	FY2017 ENCUMB.	REMAINING BUDGET	% USED
541 COUNCIL ON AGING							
001 PERSONNEL SERVICES	\$244,704	\$793	\$245,496	\$245,280	\$0	\$216	99.9%
002 PURCHASE OF SERVICES	\$29,500	\$0	\$29,500	\$22,427	\$1,732	\$5,341	81.9%
004 SUPPLIES	\$13,000	\$0	\$13,000	\$13,000	\$0	\$0	100.0%
541 COUNCIL ON AGING Total	\$287,204	\$793	\$287,996	\$280,707	\$1,732	\$5,557	98.1%
542 YOUTH SERVICES							
001 PERSONNEL SERVICES	\$184,721	\$0	\$184,721	\$178,133	\$0	\$6,588	96.4%
002 PURCHASE OF SERVICES	\$22,800	\$0	\$22,800	\$21,180	\$0	\$1,620	92.9%
007 OTHER CHARGES & EXPENSES	\$84,530	\$0	\$84,530	\$83,600	\$930	\$0	100.0%
542 YOUTH SERVICES Total	\$292,051	\$0	\$292,051	\$282,913	\$930	\$8,208	97.2%
543 VETERANS' DEPARTMENT							
001 PERSONNEL SERVICES	\$125,511	\$0	\$125,511	\$125,511	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$5,720	\$0	\$5,720	\$3,309	\$0	\$2,411	57.9%
007 OTHER CHARGES & EXPENSES	\$173,420	\$0	\$173,420	\$170,552	\$0	\$2,868	98.3%
543 VETERANS' DEPARTMENT Total	\$304,651	\$0	\$304,651	\$299,372	\$0	\$5,279	98.3%
610 LIBRARY DEPARTMENT							
001 PERSONNEL SERVICES	\$1,012,482	-\$20,000	\$992,482	\$986,134	\$0	\$6,349	99.4%
002 PURCHASE OF SERVICES	\$301,890	\$20,000	\$321,890	\$320,746	\$0	\$1,144	99.6%
610 LIBRARY DEPARTMENT Total	\$1,314,372	\$0	\$1,314,372	\$1,306,880	\$0	\$7,492	99.4%
630 PARKS COMMISSION							
001 PERSONNEL SERVICES	\$147,708	\$10,000	\$157,708	\$157,708	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$43,000	-\$10,000	\$33,000	\$32,712	\$288	\$0	100.0%
004 SUPPLIES	\$5,000	\$0	\$5,000	\$5,000	\$0	\$0	100.0%
630 PARKS COMMISSION Total	\$195,708	\$0	\$195,708	\$195,419	\$288	\$0	100.0%
691 HISTORICAL COMMISSION							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
691 HISTORICAL COMMISSION Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
710 DEBT EXCLUSION							
009 DEBT SERVICE	\$3,237,248	\$0	\$3,237,248	\$3,237,248	\$0	\$0	100.0%
710 DEBT EXCLUSION Total	\$3,237,248	\$0	\$3,237,248	\$3,237,248	\$0	\$0	100.0%
720 ORDINARY DEBT SERVICE							
009 DEBT SERVICE	\$871,592	\$0	\$871,592	\$870,427	\$0	\$1,165	99.9%
720 ORDINARY DEBT SERVICE Total	\$871,592	\$0	\$871,592	\$870,427	\$0	\$1,165	99.9%
911 RETIREMENT BOARD							
001 PERSONNEL SERVICES	\$3,752,884	\$26,906	\$3,779,790	\$3,779,790	\$0	\$0	100.0%
911 RETIREMENT BOARD Total	\$3,752,884	\$26,906	\$3,779,790	\$3,779,790	\$0	\$0	100.0%
914 INSURANCE GROUP							
001 PERSONNEL SERVICES	\$8,950,403	\$63,050	\$9,013,453	\$8,788,284	\$5,099	\$220,070	97.6%
914 INSURANCE GROUP Total	\$8,950,403	\$63,050	\$9,013,453	\$8,788,284	\$5,099	\$220,070	97.6%
921 COMMISSION ON DISABILITY							
001 PERSONNEL SERVICES	\$2,703	\$0	\$2,703	\$2,647	\$0	\$56	97.9%
921 COMMISSION ON DISABILITY Total	\$2,703	\$0	\$2,703	\$2,647	\$0	\$56	97.9%
001 GENERAL FUND Total	\$61,693,385	\$485,404	\$62,178,789	\$59,409,571	\$2,197,862	\$571,356	99.1%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	FY2017 ENCUMB.	REMAINING BUDGET	% USED
060 WATER ENTERPRISE FUND							
450 WATER DEPARTMENT							
001 PERSONNEL SERVICES	\$2,050,968	\$1,171	\$2,052,139	\$1,929,559	\$0	\$122,581	94.0%
002 PURCHASE OF SERVICES	\$786,601	\$0	\$786,601	\$714,687	\$33,424	\$38,489	95.1%
004 SUPPLIES	\$212,747	\$0	\$212,747	\$163,919	\$41,108	\$7,719	96.4%
007 OTHER CHARGES & EXPENSES	\$88,220	\$114,500	\$202,720	\$191,859	\$0	\$10,862	94.6%
008 CAPITAL OUTLAY	\$150,000	\$0	\$150,000	\$135,547	\$0	\$14,453	90.4%
009 DEBT SERVICE	\$1,854,876	\$0	\$1,854,876	\$1,842,622	\$0	\$12,254	99.3%
450 WATER DEPARTMENT Total	\$5,143,412	\$115,671	\$5,259,084	\$4,978,193	\$74,532	\$206,358	96.1%
060 WATER ENTERPRISE FUND Total	\$5,143,412	\$115,671	\$5,259,084	\$4,978,193	\$74,532	\$206,358	96.1%
061 SEWER ENTERPRISE FUND							
440 SEWER DEPARTMENT							
001 PERSONNEL SERVICES	\$2,206,831	\$1,171	\$2,208,002	\$2,081,494	\$0	\$126,508	94.3%
002 PURCHASE OF SERVICES	\$1,304,717	\$0	\$1,304,717	\$1,151,532	\$124,849	\$28,336	97.8%
004 SUPPLIES	\$302,868	\$0	\$302,868	\$220,786	\$48,273	\$33,809	88.8%
007 OTHER CHARGES & EXPENSES	\$73,900	\$130,765	\$204,665	\$196,287	\$0	\$8,378	95.9%
008 CAPITAL OUTLAY	\$266,000	\$0	\$266,000	\$168,488	\$5,485	\$92,027	65.4%
009 DEBT SERVICE	\$2,230,275	\$0	\$2,230,275	\$2,230,275	\$0	\$0	100.0%
440 SEWER DEPARTMENT Total	\$6,384,591	\$131,936	\$6,516,527	\$6,048,863	\$178,606	\$289,058	95.6%
061 SEWER ENTERPRISE FUND Total	\$6,384,591	\$131,936	\$6,516,527	\$6,048,863	\$178,606	\$289,058	95.6%
6520 HARBORMASTER ENTERPRISE FUND							
295 HARBORMASTER DEPARTMENT							
001 PERSONNEL SERVICES	\$249,164	\$0	\$249,164	\$241,820	\$0	\$7,343	97.1%
002 PURCHASE OF SERVICES	\$42,900	\$0	\$42,900	\$37,039	\$0	\$5,861	86.3%
004 SUPPLIES	\$18,200	\$0	\$18,200	\$17,995	\$0	\$205	98.9%
007 OTHER CHARGES & EXPENSES	\$6,075	\$0	\$6,075	\$6,075	\$0	\$0	100.0%
008 CAPITAL OUTLAY	\$50,000	\$0	\$50,000	\$49,508	\$0	\$492	99.0%
009 DEBT SERVICE	\$64,375	\$0	\$64,375	\$64,375	\$0	\$0	100.0%
010 OTHER FINANCING USES	\$0	\$0	\$0	\$0	\$0	\$0	
295 HARBORMASTER DEPARTMENT Total	\$430,714	\$0	\$430,714	\$416,812	\$0	\$13,902	96.8%
6520 HARBORMASTER ENTERPRISE FUND Total	\$430,714	\$0	\$430,714	\$416,812	\$0	\$13,902	96.8%
TOTAL BUDGETARY FUNDS	\$73,652,102	\$733,011	\$74,385,113	\$70,853,439	\$2,451,000	\$1,080,674	98.5%



**City of Newburyport
FY2017 Year-End Revenue Summary**

	ESTIMATE	ACTUAL	OVER/(BELOW)	% OF ESTIMATE
001 GENERAL FUND				
412 REAL ESTATE TAX REVENUE	\$51,935,736	\$51,553,233	-\$382,503	99.3%
411 PER PROP TAX REVENUE	\$682,417	\$662,533	-\$19,884	97.1%
401 MOTOR VEHICLE EXCISE	\$2,350,000	\$2,707,801	\$357,801	115.2%
402 OTHER EXCISE	\$685,000	\$920,895	\$235,895	134.4%
403 PEN/INT ON TAX & EXCISE	\$320,000	\$296,694	-\$23,306	92.7%
404 PAYMENT IN LIEU TAXES	\$60,000	\$61,351	\$1,351	102.3%
410 FEES	\$400,000	\$342,048	-\$57,952	85.5%
416 OTHER DEPARTMENT REVENUE	\$55,000	\$64,393	\$9,393	117.1%
417 LICENSES/PERMITS	\$675,000	\$1,011,209	\$336,209	149.8%
419 FINES & FORFEITS	\$10,000	\$13,994	\$3,994	139.9%
420 INVESTMENT INCOME	\$130,000	\$205,378	\$75,378	158.0%
421 MISCELLANEOUS RECURRING	\$138,000	\$159,827	\$21,827	115.8%
422 MISCELLANEOUS NON-RECURRING	\$0	\$170,574	\$170,574	
460 STATE AID	\$4,169,379	\$4,311,955	\$142,576	103.4%
001 GENERAL FUND Total	<u>\$61,610,532</u>	<u>\$62,481,887</u>	<u>\$871,354</u>	<u>101.4%</u>
060 WATER ENTERPRISE FUND Total	<u>\$5,144,584</u>	<u>\$5,286,765</u>	<u>\$142,182</u>	<u>102.8%</u>
061 SEWER ENTERPRISE FUND Total	<u>\$6,385,762</u>	<u>\$6,469,521</u>	<u>\$83,759</u>	<u>101.3%</u>
6520 HARBORMASTER ENTERPRISE FUND Total	<u>\$430,714</u>	<u>\$498,615</u>	<u>\$67,901</u>	<u>115.8%</u>
TOTAL BUDGETARY FUNDS	<u>\$73,571,591</u>	<u>\$74,736,787</u>	<u>\$1,165,196</u>	<u>101.6%</u>



City of Newburyport
FY2017 Year-End Revenue by Source

	ESTIMATE	ACTUAL	OVER/(BELOW)	% OF ESTIMATE
001 GENERAL FUND				
412 REAL ESTATE TAX REVENUE				
REAL ESTATE TAX REVENUE	\$51,935,736	\$51,553,233	-\$382,503	99.3%
412 REAL ESTATE TAX REVENUE Total	\$51,935,736	\$51,553,233	-\$382,503	99.3%
411 PER PROP TAX REVENUE				
PERS PROP TAX REVENUE	\$682,417	\$662,533	-\$19,884	97.1%
411 PER PROP TAX REVENUE Total	\$682,417	\$662,533	-\$19,884	97.1%
401 MOTOR VEHICLE EXCISE				
MOTOR VEHICLE REVENUE	\$2,350,000	\$2,707,801	\$357,801	115.2%
401 MOTOR VEHICLE EXCISE Total	\$2,350,000	\$2,707,801	\$357,801	115.2%
402 OTHER EXCISE				
MEALS EXCISE	\$485,000	\$591,292	\$106,292	121.9%
CO MA ROOM OCCUPANCY	\$100,000	\$220,859	\$120,859	220.9%
CO MA URBAN REDEVELOPMENT	\$100,000	\$108,744	\$8,744	108.7%
402 OTHER EXCISE Total	\$685,000	\$920,895	\$235,895	134.4%
403 PEN/INT ON TAX & EXCISE				
INT/PEN PP/RE TAX REV	\$160,000	\$140,518	-\$19,482	87.8%
CO MA REG MOTOR VEHICLES	\$60,000	\$45,893	-\$14,107	76.5%
INT/PEN MV/BT EXCISE	\$60,000	\$71,783	\$11,783	119.6%
INT ON TAX TITLES	\$40,000	\$37,024	-\$2,976	92.6%
INT/PEN SA PI - SWR	\$0	\$778	\$778	
INT/PEN SA PI - WTR	\$0	\$620	\$620	
INT/PEN DEFERRED RE TAXES	\$0	\$0	\$0	
INT/PEN SA LOW ST	\$0	\$79	\$79	
403 PEN/INT ON TAX & EXCISE Total	\$320,000	\$296,694	-\$23,306	92.7%
404 PAYMENT IN LIEU TAXES				
PAYMENT IN LIEU TAXES	\$60,000	\$61,351	\$1,351	102.3%
404 PAYMENT IN LIEU TAXES Total	\$60,000	\$61,351	\$1,351	102.3%
410 FEES				
TAX TITLE REVENUE	\$260,000	\$196,109	-\$63,891	75.4%
FIRE MASTER BOX CONNECTION FEE	\$85,000	\$83,100	-\$1,900	97.8%
OFF DUTY FEES	\$25,000	\$33,327	\$8,327	133.3%
MUNICIPAL LIENS	\$23,000	\$23,900	\$900	103.9%
REGISTRY FEES	\$7,000	\$5,577	-\$1,423	79.7%
OTHER FEES	\$0	\$35	\$35	
410 FEES Total	\$400,000	\$342,048	-\$57,952	85.5%
416 OTHER DEPARTMENT REVENUE				
COPIES/RECORDINGS	\$47,000	\$50,738	\$3,738	108.0%
BUSINESS CERTIFICATES	\$5,000	\$8,610	\$3,610	172.2%

	ESTIMATE	ACTUAL	OVER/(BELOW)	% OF ESTIMATE
ZONING/ORDINANCES	\$3,000	\$5,045	\$2,045	168.2%
416 OTHER DEPARTMENT REVENUE Total	\$55,000	\$64,393	\$9,393	117.1%
417 LICENSES/PERMITS				
BLDG DEPT ALTERATION PERMITS	\$240,000	\$510,239	\$270,239	212.6%
LICENSE FEES	\$190,000	\$210,913	\$20,913	111.0%
BUILDING PERMITS	\$80,000	\$74,597	-\$5,403	93.2%
OTHER PERMITS	\$60,000	\$58,140	-\$1,860	96.9%
CLK PASSPORT	\$30,000	\$47,735	\$17,735	159.1%
BLDG DEPT OTHER PERMITS	\$25,900	\$25,513	-\$387	98.5%
FIRE PERMITS	\$15,000	\$16,840	\$1,840	112.3%
DOG LICENSES	\$11,500	\$12,565	\$1,065	109.3%
ROAD OPENING PERMIT DPW	\$10,000	\$28,672	\$18,672	286.7%
UTILITY CONTRACTORS LIC DPW	\$8,000	\$10,200	\$2,200	127.5%
MARRIAGE LICENSES	\$3,000	\$5,040	\$2,040	168.0%
AUCTION LIC/PERMITS	\$650	\$85	-\$565	13.1%
LICENSES/PERMITS DPW	\$500	\$4,405	\$3,905	881.0%
RAFFLE PERMITS	\$400	\$375	-\$25	93.8%
UTILITY PERMITS	\$50	\$5,380	\$5,330	10760.0%
OTHER LICENSES	\$0	-\$35	-\$35	
STORM WATER PERMIT FEES	\$0	\$544	\$544	
417 LICENSES/PERMITS Total	\$675,000	\$1,011,209	\$336,209	149.8%
419 FINES & FORFEITS				
COURT FINES	\$6,000	\$12,529	\$6,529	208.8%
PARKING FINES	\$4,000	\$1,465	-\$2,535	36.6%
419 FINES & FORFEITS Total	\$10,000	\$13,994	\$3,994	139.9%
420 INVESTMENT INCOME				
CO MA DIV MEDICAL ASSISTANCE	\$85,000	\$139,110	\$54,110	163.7%
INT ON INVESTMENTS	\$45,000	\$60,015	\$15,015	133.4%
SALE OF MUNICIPAL PROPERTY	\$0	\$2,000	\$2,000	
POL INCIDENT/ACCIDENTS	\$0	\$2,128	\$2,128	
CO MA EMERGENCY MANAGEMENT	\$0	\$2,125	\$2,125	
420 INVESTMENT INCOME Total	\$130,000	\$205,378	\$75,378	158.0%
421 MISCELLANEOUS RECURRING Total	\$138,000	\$159,827	\$21,827	115.8% *
422 MISCELLANEOUS NON-RECURRING Total	\$0	\$170,574	\$170,574	**
460 STATE AID Total	\$4,169,379	\$4,311,955	\$142,576	103.4%
001 GENERAL FUND Total	<u>\$61,610,532</u>	<u>\$62,481,887</u>	<u>\$871,354</u>	<u>101.4%</u>

	ESTIMATE	ACTUAL	OVER/(BELOW)	% OF ESTIMATE
060 WATER ENTERPRISE FUND				
UTILITY BILLING/METERS	\$4,849,584	\$4,916,336	\$66,752	101.4%
MISC FEES	\$200,000	\$246,335	\$46,335	123.2%
WATER LIENS	\$70,000	\$83,265	\$13,265	119.0%
PENALTIES/INTEREST	\$25,000	\$25,806	\$806	103.2%
MISC NON-RECURRING	\$0	\$15,023	\$15,023	
060 WATER ENTERPRISE FUND Total	<u>\$5,144,584</u>	<u>\$5,286,765</u>	<u>\$142,182</u>	<u>102.8%</u>
061 SEWER ENTERPRISE FUND				
UTILITY BILLING/METERS	\$6,185,762	\$6,076,738	-\$109,023	98.2%
SEWER LIENS	\$80,000	\$112,961	\$32,961	141.2%
MISC FEES	\$75,000	\$134,454	\$59,454	179.3%
PENALTIES/INTEREST	\$30,000	\$34,143	\$4,143	113.8%
INDUSTRIAL PRETREATMNT	\$15,000	\$13,007	-\$1,993	86.7%
MISC NON-RECURRING	\$0	\$98,217	\$98,217	
061 SEWER ENTERPRISE FUND Total	<u>\$6,385,762</u>	<u>\$6,469,521</u>	<u>\$83,759</u>	<u>101.3%</u>
6520 HARBORMASTER ENTERPRISE FUND				
WATERWAY PERMITS	\$135,000	\$164,803	\$29,803	122.1%
PLUM ISLAND PARKING	\$80,000	\$93,104	\$13,104	116.4%
WATERFRONT DOCKS	\$75,000	\$81,205	\$6,205	108.3%
BOAT EXCISE	\$70,714	\$73,589	\$2,875	104.1%
CASHMAN PARK	\$40,000	\$42,776	\$2,776	106.9%
VESSEL CHARGES	\$20,000	\$32,907	\$12,907	164.5%
PENALTIES/INTEREST	\$5,000	\$4,131	-\$869	82.6%
FISH PIER	\$3,000	\$5,200	\$2,200	173.3%
SHELLFISH PERMITS	\$2,000	\$700	-\$1,300	35.0%
VIOLATIONS	\$0	\$200	\$200	
6520 HARBORMASTER ENTERPRISE FUND Total	<u>\$430,714</u>	<u>\$498,615</u>	<u>\$67,901</u>	<u>115.8%</u>
TOTAL BUDGETARY FUNDS	<u>\$73,571,591</u>	<u>\$74,736,787</u>	<u>\$1,165,196</u>	<u>101.6%</u>

* 421 Miscellaneous Recurring Revenue: Cell tower lease payments (\$29,900), Veterans Services (\$89,208), Animal Control (\$15,000), FWS Refuge Revenue Sharing (\$25,719).

** 422 Miscellaneous Non-Recurring Revenue: FEMA Reimbursement (\$86,064), Bond Premiums (\$47,015), Unemployment Reimbursement (\$13,438), Prior Year Refund (\$10,034), Claimed Funds (\$8,648), Other Small One-Time Receipts (\$5,376).

PUBLIC SAFETY COMMITTEE ITEMS
September 11, 2017

- **COMM092_08_14_17** Ltr re: Suprin's Driving School Road Test
- **COMM093_08_14_17** Bartlet Mall Day - 10/7/17
- **COMM096_08_14_17** Friends of the Poor - 9/30/17
- **ORDR046_08_14_17** 88 State Street Loading Zone
- **ORDR049_08_28_17** 143A State Street Setback Driveway
- **COMM098_08_28_17** Ltr from Marshal Murray re: Parking Spaces for Police
- **COMM099_08_28_17** Petition re: Hales Court Parking Lot

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

PS

Dear City Council Members,

2017 JUL 31 PM 3: 38

My name is Ed Suprin. I own and operate Suprin's Driving School on Route 1 Newbury, MA.

I am requesting permission from the City Council Members to conduct driving tests for my students from in front of City Hall in Newburyport (or at the parking lot of the District Court by the rotary) if City Hall was being used.

I will be scheduling an examiner from the Registry of Motor Vehicles to come and give the test for my students.

I have signs to be placed in front indicating "Driving Test in Process" to alert the public.

The road tests would be scheduled Saturdays and/or Sundays morning/afternoon one weekend a month depending on the availability of the examiner.

I want to thank you for reviewing my letter and look forward to hearing from you.

Thank you,



Ed Suprin

Suprin's Driving School

Email: suprinsdrivingschool@gmail.com

Submitted 08/08/2107

NEWBURYPORT SPECIAL EVENT APPLICATION

RECEIVED
CLERK'S OFFICE
NEWBURYPORT, MA

PS

Tel.

Fax.

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

NAME OF EVENT: Bartlet Mall Day

Date: October 7, 2017 Time: from 11:00 a.m. to 2:00 p.m.

Rain Date: October 8, 2017 Time: from 11:00 a.m. to 2:00 p.m.

2. Location: Bartlet Mall and Greenleaf Street

3. Description of Property: public park and public st Public Private

4. Name of Organizer: Parks Dept. / Bartlet Mall City Sponsored Event: Yes No
Contact Person Comm.

Address: 60 Pleasant Street Telephone: 978/518-9720

E-Mail: lreid@cityofnewburyport.com Cell Phone: same

Day of Event Contact & Phone: Andrea Eigerman 978/376-6376

5. Number of Attendees Expected: 300-500

6. MA Tax Number: 04-6001403

7. Is the Event Being Advertised? yes Where? newspapers, social media, local flyers and signs

8. What Age Group is the Event Targeted to? all ages

9. Have You Notified Neighborhood Groups or Abutters? Yes TBD No Who? facebook, Nextdoor

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food Beverages Alcohol Goods Total # of Vendors 2

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music DJ Radio/CD
Performers Dancing Amplified Sound Stage

C. Games /Rides: Adult Rides Kiddie Rides Games Raffle
Other historical "booths" on Mall features Total # 5-12

Name of Carnival Operator: NA / Possible hay ride w/ tractor or horse

Address: _____

Telephone: _____

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes No

If yes:

- a) How many trash receptacles will you be providing? _____
- b) How many recycling receptacles will you be providing? _____
- c) Will you be contracting for disposal of : **Trash** Yes ___ No ___ **Recycling** Yes ___ No ___
- i. If yes, size of dumpster(s): **Trash** _____ **Recycling** _____
- ii. Name of disposal company: **Trash** _____ **Recycling** _____
- iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes ___ No ___
- iv. If no, where will the trash & recycling be disposed ? _____

If no:

- a) # of trash container(s) to be provided by DPS _____ 6
- b) # of recycling container(s) to be provided by Recycling Office _____ 6
- c) \$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

2 Standard # 1 ADA accessible

Name of company providing the portable toilets: D.A. Wilkinson LLC

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

(NA)

Closure of Greenleaf Street

PARADE _____

ROAD RACE _____

WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

2. Name, Address & Daytime Phone Number of Organizer: _____

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up _____

4. Date of Event: _____ Expected Number of Participants: _____

5. Start Time: _____ Expected End Time: _____

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**): _____

7. Locations of Water Stops (if any): _____

8. Will Detours for Motor Vehicles Be Required? _____ If so, where? _____

9. Formation Location & Time for Participants: _____

10. Dismissal Location & Time for Participants: _____

11. Additional Parade Information:

• Number of Floats: _____

• Locations of Viewing Stations: _____

• Are Weapons Being Carried: Yes ___ No ___

• Are Marshalls Being Assigned to Keep Parade Moving: Yes ___ No ___

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL _____ 4 Green St. FIRE CHIEF _____ 8 Greenleaf St.

DEPUTY DIRECTOR _____ 16A Perry Way CITY CLERK _____ 60 Pleasant St.

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required	Date: _____	Signature _____
_____	1. Special Events: _____	_____
_____	2. Police: _____	_____
	Is Police Detail Required: _____	# of Details Assigned: _____
_____	3. Traffic, Parking & Transportation: _____	_____
_____	4. ISD/Health: _____	_____
_____	5. Recycling: _____	_____
_____	6. ISD/Building: _____	_____
_____	7. Electrical: _____	_____
✓	8. Fire: <u>Permit # 17-018</u> <u>C. P. Allen</u>	_____
	Is Fire Detail Required: <u>dependent on attendance</u>	# of Details Assigned: _____
_____	9. Public Works: Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply	_____
	<input type="checkbox"/> Yes: \$ _____ due on _____	<input type="checkbox"/> No Fee for Special Events applies
	Other requirements/instructions per DPS _____	
✓	10. Recreation Department: <u>PARKS</u> <u>(initials)</u> <u>8-2-17</u>	_____
✓	11. License Commission <u>Application submitted for 070-day liquor license</u>	_____
	<u>Permit obtained 7/12/2017</u>	

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

Limitations

- (a) "Procedure" All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) "Exemptions" Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) "Course map", All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) "Electronic Amplifier" Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.

- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.
- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

13-101 Enforcement

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

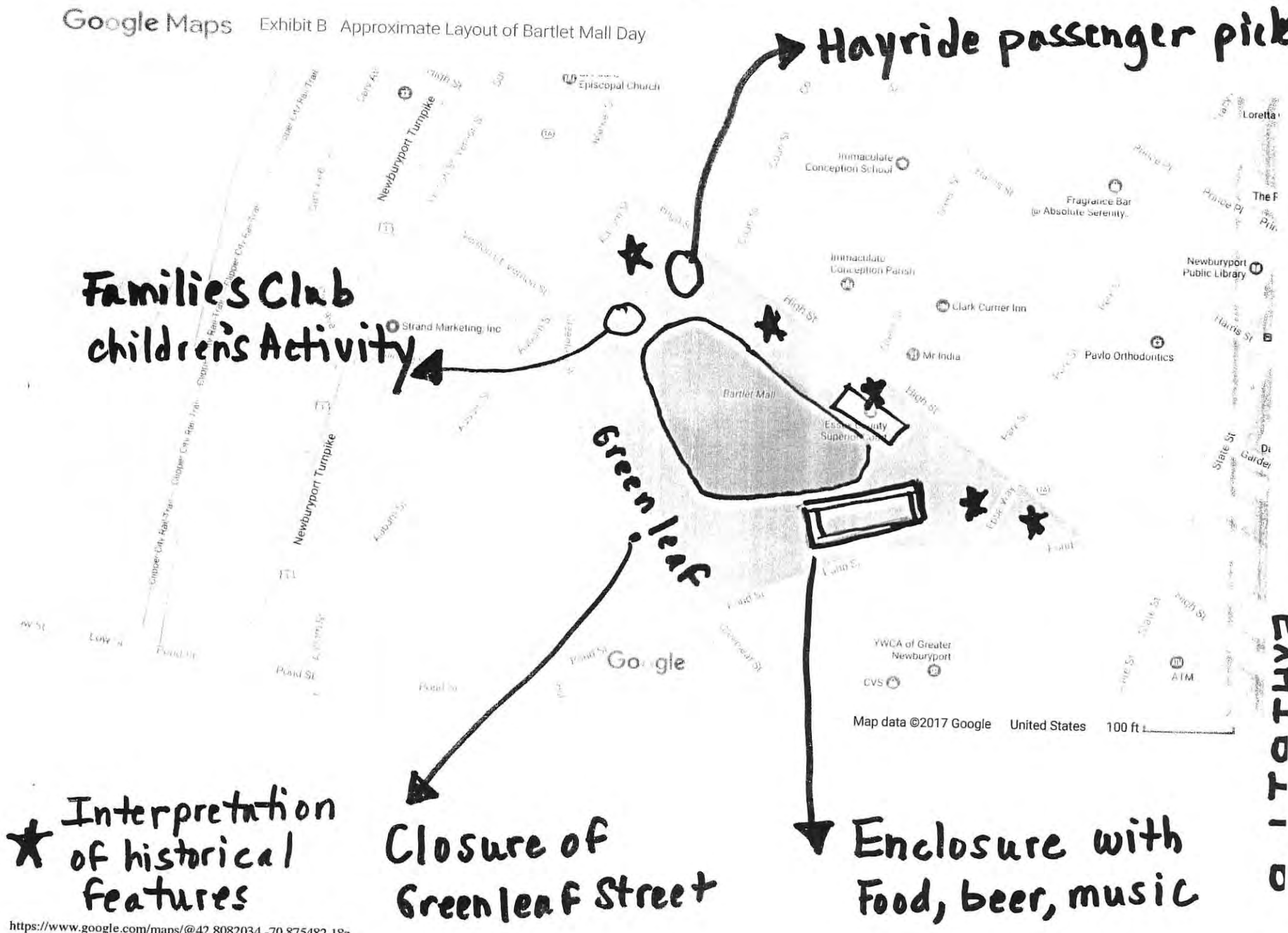
Signed: _____

Andrea M. Cigaman

Date: _____

August 8, 2017

Google Maps Exhibit B Approximate Layout of Bartlet Mall Day



★ Interpretation of historical features

EXHIBIT B

August 8, 2017

Dear City Councillors,

Please find attached a completed Newburyport Special Event Application form for Bartlet Mall Day, scheduled for Saturday, October 7th from 11:00 am to 2:00 pm. An alternative rain date is scheduled for Sunday, October 8th. The City of Newburyport Parks Department, the Newburyport Parks Conservancy, and the Bartlet Mall Commission are sponsoring this event to celebrate the beauty and historical significance of the Bartlet Mall. Food and non-alcoholic drinks will be available for purchase from the Newburyport Greek Orthodox Church and beer from the Newburyport Brewing Company. O'Carolan Etcetera, a North Shore trio of guitar, flute, and fiddle, will perform music inspired by three centuries of instrumental music. Historical elements of the Mall will be interpreted through signage and historical photos with the help of local organizations such as the Newburyport Preservation Trust, Museum of Old Newbury, and the Custom House Maritime Museum. Family activities will include Theater in the Open actors "enlivening" the history and other fun.

We are requesting that Greenleaf Street be closed for the event to allow the loading and unloading of supplies and for a tractor hayride. The City of Newburyport License Commission approved a one-day liquor license for the event on July 12, 2017, pending details on the dimensions of a beer garden enclosure and information on the system that will be used to check patron identification. This additional information was submitted to the Commission on July 24, 2017. In addition, the License Commission will not provide its written approval until the Newburyport Brewing Company provides its updated Certification of Insurance, which will be available September 1, 2017. Attached Exhibit A is an email from Lynn Varney, representing the License Commission, noting our event's status. General insurance for the event will be covered by the City of Newburyport. Attached Exhibit B shows the general layout of the event at the Bartlet Mall. Should you have any questions about the event, please feel free to contact Andrea Gaut Eigerman at 978/376-6376. Thank you for your time.

Sincerely,

Lise Reid, Parks Director

Joanna Fernandes, Bartlet Mall Commissioner

Andrea Gaut Eigerman, Bartlet Mall Chair

Subject: RE: Follow-up on One-Day Liquor License for Bartlet Mall Day
From: Lynn Varney (LVarney@CityofNewburyport.com)
To: andreaeigerman@yahoo.com;
Date: Friday, August 4, 2017 11:49 AM

Hi Andrea,

The Licensing Commission will be meeting on Wed. Aug. 12th. They will review what you submitted then. I do not anticipate any problems. The alcohol license will not be issued until the insurance paperwork is submitted, but many organizations get the approval from the City Council for their events and come to us after, and/or at the same time. This should not hold up your application for the City Council.

Best regards,

Lynn Varney
Assistant to the Licensing Commission
Website: www.cityofnewburyport.com/licensing-board
City of Newburyport
PO Box 550
Newburyport, MA 01950
978-904-1478

From: Andrea Eigerman [andreaeigerman@yahoo.com]
Sent: Wednesday, August 02, 2017 1:32 PM
To: Lynn Varney
Cc: Lise Reid; Joanna Fernandes
Subject: Follow-up on One-Day Liquor License for Bartlet Mall Day

Hello Lynn,

I just wanted to check back in regarding our one day liquor license. We need to submit our Special Event Application to the City Council by August 8th. Will we have any type of written approval by then?

Thank you,

Andrea Eigerman
978/376-6376

CND 11 14

NEWBURYPORT SPECIAL EVENT APPLICATION

ps

Tel.

Fax.

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

NAME OF EVENT: Friends of the Poor

Date: Sept 30 2017 Time: from _____ to 8:30
Time: from _____ to 11 AM

2. Location: Immaculate Conception

3. Description of Property: Parking Lot Public _____ Private _____

4. Name of Organizer: _____ City Sponsored Event: Yes _____ No

Kathleen A Williamson for St Vincent de Paul Org.

Rain Date: none

Contact Person Kathleen Williamson
Address: ~~Kathleen~~¹⁸⁸ High Rd Telephone: 978 992 6450
E-Mail: Kathie.108a@gmail.com Cell Phone: same ↑
Day of Event Contact & Phone: 978 992 6450

5. Number of Attendees Expected: 100

6. MA Tax _____
Number: _____

7. Is the Event Being Advertised? Where? Parish Bulletin

8. What Age Group is the Event Targeted to? ALL

9. Have You Notified Neighborhood Groups or Abutters? Yes _____ No Who? _____

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

na

A. Vending: Food _____ Beverages _____ Alcohol _____ Goods _____ Total # of Vendors _____

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music _____ DJ _____ Radio/CD _____

N/A

Performers _____ Dancing _____ Amplified Sound _____ Stage _____

C. Games /Rides: Adult Rides _____ Kiddie Rides _____ Games _____ Raffle _____

Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____ Telephone: _____

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes No _____

Rev. 12/15

If yes:

a) How many trash receptacles will you be providing? 2

b) How many recycling receptacles will you be providing? 2

c) Will you be contracting for disposal of : **Trash** Yes _____ No **Recycling** Yes _____ No

i. If yes, size of dumpster(s): **Trash** _____ **Recycling** _____

ii. Name of disposal company: **Trash** _____ **Recycling** _____

iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes _____ No _____

iv. If no, where will the trash & recycling be disposed ? at parish

If no:

a) # of trash container(s) to be provided by DPS _____

b) # of recycling container(s) to be provided by Recycling Office _____

c) \$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet) N/A

_____ Standard # _____ ADA accessible

facilities available @ church

Name of company providing the portable toilets: _____

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE _____

ROAD RACE _____

WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

St Vincent Detail Society of Immaculate
Conception Roman Catholic Church

2. Name, Address & Daytime Phone Number of Organizer: _____

Kathleen A Williamson
188 High Rd Newbury MA 01951
978 992 6457

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up _____

Kathleen + James Williamson
see above
603-491 9916 - James cell

4. Date of Event: 9/30 Expected Number of Participants: 150

5. Start Time: 9 AM Expected End Time: 10:30 AM

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**): _____

7. Locations of Water Stops (if any): None

8. Will Detours for Motor Vehicles Be Required? No If so, where? _____

9. Formation Location & Time for Participants: Immaculate Conception Parking Lot 8:30

10. Dismissal Location & Time for Participants: " " " 11 AM

11. Additional Parade Information:

• Number of Floats: 0

• Locations of Viewing Stations: none

• Are Weapons Being Carried: Yes ___ No

- (b) *"Exemptions"* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) *"Course map"*, All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) *"Electronic Amplifier"* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.

Rev. 12/15

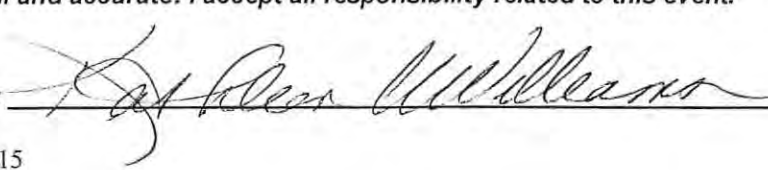
- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.
- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

13-101 Enforcement

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)

(d) "Violation" The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed:  Date: 8/6/17

Rev. 12/15

• Are Marshalls Being Assigned to Keep Parade Moving:

Yes No

Parislonkers

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY:

CITY MARSHAL

[Signature]

4 Green St.

FIRE CHIEF

[Signature]

0 Greenleaf St.

DEPUTY DIRECTOR

[Signature]

16A Perry Way

CITY CLERK

[Signature]

60 Pleasant St.

Rev. 12/15

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required Date: _____ Signature _____

1. Special Events: _____ 2. Police: _____

Is Police Detail Required: _____ # of Details Assigned: _____

3. Traffic, Parking & Transportation: _____

4. ISD/Health: _____

5. Recycling: _____

6. _____

ISD/Building:

7. Electrical: _____

8. Fire: Is Fire Detail Required: _____ # of Details Assigned: _____

9. Public Works: Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply
Yes: \$ _____ due on _____ No Fee for Special Events applies
Other requirements/instructions per DPS _____

10. Recreation Department: _____ 11. License _____ Commission _____

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

Limitations

(a) "Procedure" All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.

RECEIVED
CITY CLERK'S OFFICE
NOV 18 10 21 9:00
BOSTON, MA



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/09/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roman Catholic Archdiocese of Boston 66 Brooks Drive Braintree, MA 02184	CONTACT NAME: PHONE (A/C, No, Ext): 617-746-5742 E-MAIL ADDRESS: ormadmin@rcab.org	FAX (A/C, No): 617-779-4572
	INSURER(S) AFFORDING COVERAGE	
INSURED Location 288-000 Immaculate Conception Parish & School 42 Green Street Newburyport MA 01950	INSURER A: National Catholic Risk Retention Group NAIC # 10083-001	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

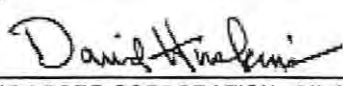
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		RCAB \$250,000.00			EACH OCCURRENCE	\$ 1,000,000
			RRG 10358-20 \$750,000.00	07/01/17	07/01/18	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
						MED EXP (Any one person)	\$
						PERSONAL & ADV INJURY	\$
						GENERAL AGGREGATE	\$
						PRODUCTS - COMP/OP AGG	\$
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
A	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		FM10358-20	07/01/17	07/01/18	EACH OCCURRENCE	\$ 1,000,000
						AGGREGATE	\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE	OTH-ER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance for Immaculate Conception - St. Vincent dePaul walk for Poor on September 30, 2017. Certificate Holder is an additional insured where required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

City of Newburyport Massachusetts 60 Pleasant Street Newburyport, Ma 01950	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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The Society of St. Vincent de Paul
Immaculate Conception Parish
42 Green Street
Newburyport, MA 01950

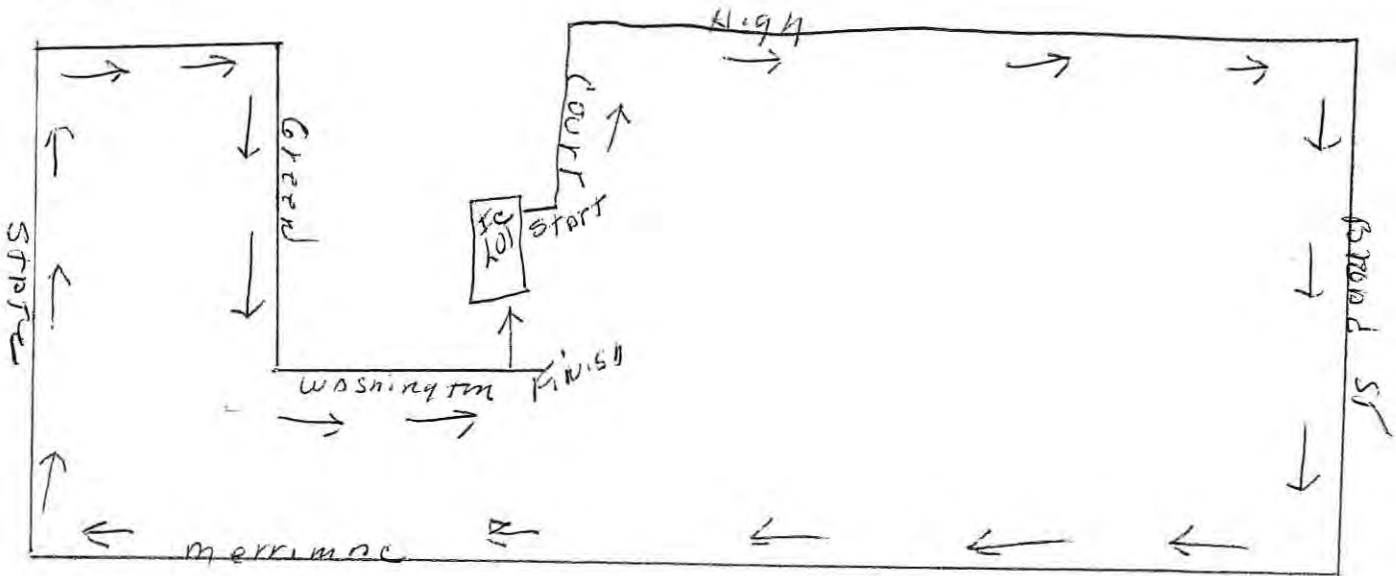
Walk for the Poor ~~02603~~ 9/30/17

The route is 4K or 2.5 miles as follows:

Start in IC parking lot; up Court St.; turn right on High St., to Broad St.; take right on Broad down to Merrimac; take right on Merrimac St. to State St.; up State; take right on High St; then turn right on Green St. to Washington St.; take Left on Washington St.; back to IC parking lot.

~~Jan Kolman,~~
Walk Coordinator
Hm 978-462-3389
Cell 978-270-5128

Kathie Williamson
Walk Coordinator
978-992-6450



PS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 14, 2017

AN ORDER PURUSANT TO SECTION 166 OF CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE PURSUANT

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-168	Parking restricted on certain streets.

Amend the table to insert a new row, as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:

State	<u>No parking on the westerly side at 88 State Street (Map 001, Lot 016), beginning at the northwesterly corner of State Street and Prince Place, and extending northeasterly for a distance of 43'-0"</u>
-------	--

Councillor Jared J. Eigerman

PS
CT/56
SV

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 28, 2017

AN ORDER PURUSANT TO SECTION 166 OF CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE PURSUANT

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-168	Parking restricted on certain streets.

Amend the table to insert a new row, as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:

State	<u>No parking on the easterly side at 143A State Street (Map 034, Lot 018), beginning at the northeasterly corner of the driveway at 143A State Street, and extending northeasterly for a distance of 10'-0"</u>
-------	--

Councillor Jared J. Eigerman



CITY OF NEWBURYPORT

PS

POLICE DEPARTMENT

MARK R. MURRAY
CITY MARSHAL

4 GREEN STREET
NEWBURYPORT, MA 01950

TEL: 978-462-4411

FAX: 978-462-0396

August 14, 2017

Richard Jones
City Clerk
60 Pleasant St
Newburyport, Ma 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2017 AUG 15 PM 3:22

Dear Mr. Jones;

Pursuant to our conversation regarding parking, I am requesting that the city add 5 more dedicated police dept. parking spaces to the existing 5 already in use. These spaces are on the west end of the municipal lot running adjacent to Green St. The police dept. has 16 vehicles and parking these vehicles can be difficult, especially in the summer months and during the change of day to evening shifts. The police dept. in the past had dedicated parking until the new station was built in 1997. Since then we have been parking our vehicles on Green St or in the Municipal lot.

I appreciate your anticipated support and look forward to discussing this option.

City Marshal Mark Murray

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

PS

Petition to the City of Newburyport

Hales Court parking lot - Page 1

2017 AUG 11 AM 11:19

and/or business owners

We, the employees^h who work in the City of Newburyport, petition the city to change the regulations limiting Hales Court parking lot to resident sticker parking only.

There is insufficient parking for the number of employees who work in this area. The Tracy Place parking lot is full every day by 8:15 a.m. yet the Hales Court lot remains nearly empty all day long.

We ask that the Hales Court parking lot be changed to resident or employee sticker parking.

NAME	ADDRESS	PHONE #	SIGNATURE
Leslie Collins	61 Hampton Towne Estates, Hampton, NH	603-231-7681	<i>[Signature]</i>
Elaine Eastman	140 Cable Ave, Salisbury, MA	978-462-7250	<i>[Signature]</i>
Tom Farrell	3 Windward Drive	978-270-5809	<i>[Signature]</i>
Joel Mully	20 Roddy Hill Rd. Amesbury	978-388-3545	<i>[Signature]</i>
Catherine Coy	47 Birch Meadow Rd. Merrimac	978-462-9500	<i>[Signature]</i>
Jeffrey Keane	7 Winthrop Dr. Newburyport MA	978-462-7250	<i>[Signature]</i>
Sandra Morrissy	2 Greenwood St. Amesbury	978-367-1810	<i>[Signature]</i>
Adrienne Cook	73 Burnt Swamp Pk. E. Kingston NH	603-770-7519	<i>[Signature]</i>
Stephen Brunette	21 Pleasant St #228 NEPT, MA 01950	978-462-9500	<i>[Signature]</i>
Roger Foster	21 Pleasant St NEPT	978-462-9500	<i>[Signature]</i>
Ann Hansen	50 Inn St.		<i>[Signature]</i>
Tori Arsenault	50 Inn St		<i>[Signature]</i>
Maureen Kirpas	21 Pleasant Suite 248	978-462-7250	<i>[Signature]</i>
Victoria Maxon	7 Myerslane, Byfield MA 01922	978-376-2270	<i>[Signature]</i>

PUBLIC UTILITIES COMMITTEE ITEMS

September 11, 2017

ORDR047_08_14_17 Pilot Program for Wayfinding Signage (PU, COTW)

*pu/p+D
COTW*

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 14, 2017

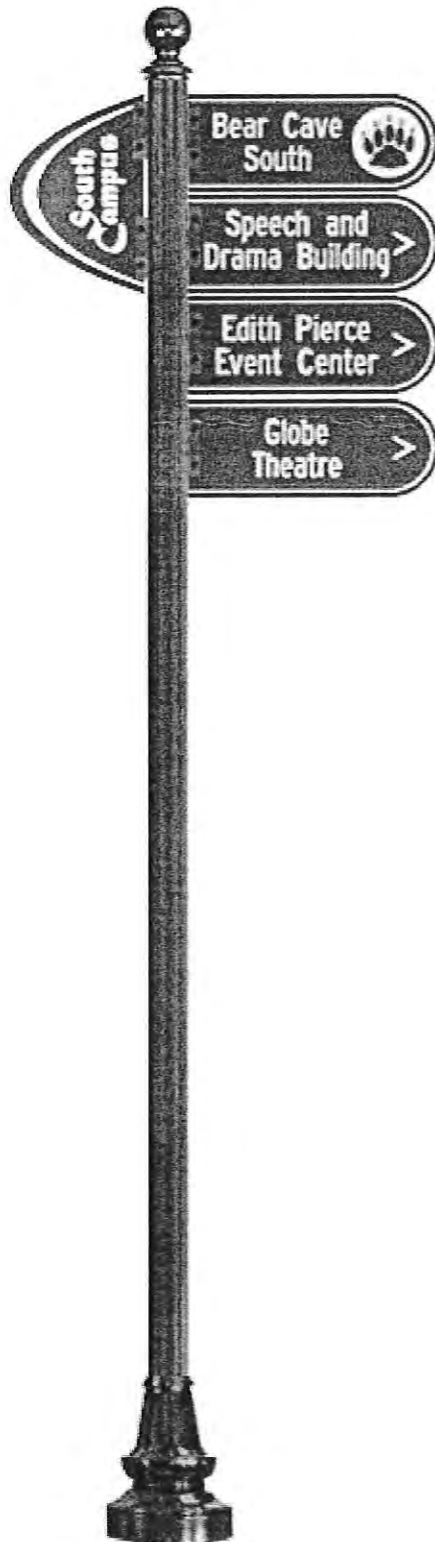
That The City Council of the City of Newburyport hereby authorizes a pilot program to establish a Wayfinding System of Signage beginning but not limited to the following two areas:

- The Pleasant Street entrance to Tracy Place
- The Merrimac Street entrance to the Waterfront Trust Lot

The Pilot Program shall have the authority to erect Wayfinding signage on or about these two areas. The Pilot Program shall further explore amending the current Sign Ordinance to allow the City to efficiently implement Wayfinding.

Councillor Jared J. Eigerman

*Refer To
pu
p+D
COTW
JE/JD
SV/shk*



South Campus

Bear Cave South



Speech and Drama Building

Edith Pierce Event Center

Globe Theatre



BRANDON®

I N D U S T R I E S

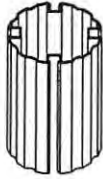
1601 Wilmeth Road
McKinney, Texas 75069
Phone: 972.542.3000
Toll Free: 800.247.1274
brandonindustries.com

Complete Sign Unit

made from the following parts:

POLE:

CP4X14 - 4" x 14' CHANNEL POLE
EXTRUDED ALUMINUM ALLOY 6005-T5
WALL THICKNESS .125"
PATENT PENDING



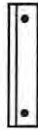
FINIAL:

FIN-B4 - BALL FINIAL FOR 4" OD ROUND POLE.
HEIGHT: 7.25"
WIDTH: 5"
CAST ALUMINUM ALLOY #356



BRACKET:

CHANNEL CLAMP - 6" LENGTH BRACKET MADE TO
SLIDE THROUGH CHANNEL IN POLE



SIGNS:

CUSTOM1217 - DOUBLE OR SINGLE SIDED
12" x 17" CUSTOM SHAPED REFLECTIVE SIGN
SPECIFY VINYL TYPE

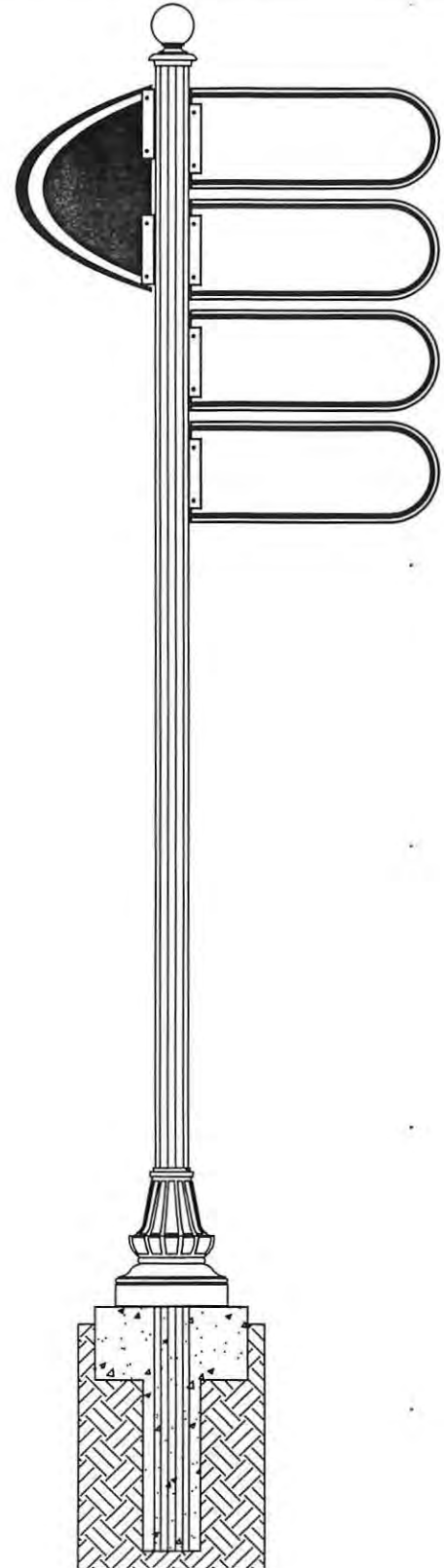


CUSTOM9X22 - DOUBLE OR SINGLE-SIDED 9" x 22"
CUSTOM SHPED REFLECTIVE SIGN
SPECIFY VINYL TYPE



BASE:

SB-94-SLIP-OVER BASE FOR 4" OD POLE
HEIGHT: 16"
WIDTH: 13"
CAST ALUMINUM ALLOY #356

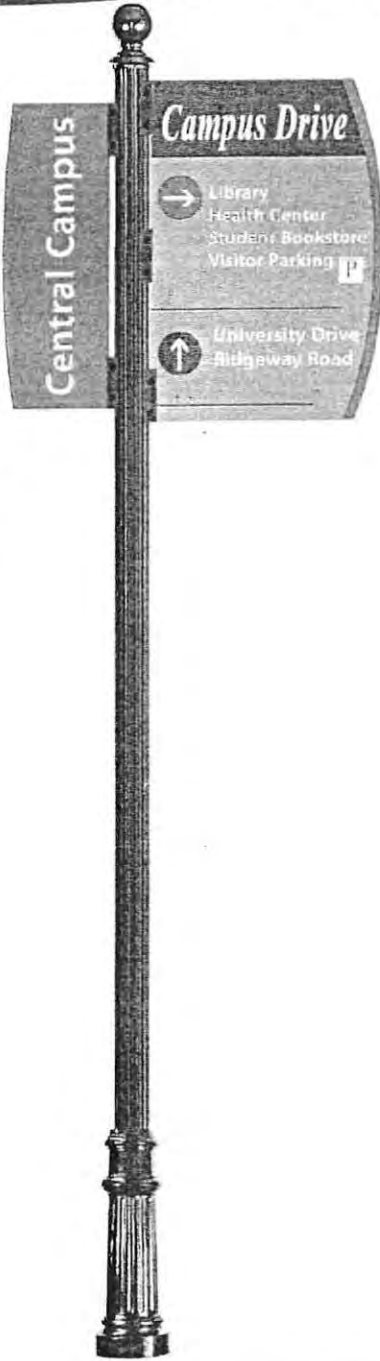


NOTES:
COMPLETE UNIT SHOWN WITH 2' BELOW GRADE BURIAL.
DRAWING FOR INFORMATION ONLY, NOT INTENDED FOR CONSTRUCTION PURPOSES.

File Name: SOUTH CENTRAL

Custom Wayfinding Signs

Decorative Signage Systems



12'
11'
10'
9'
8'
7'
6'
5'
4'
3'
2'
1'

Pole: CP4X14
4" x 14' channel pole

Finial: FIN-B4
Ball finial for 4" OD pole

Brackets: (6) Channel Clamps

Signs: (5) CUSTOM SIGNS
(1) 12x17" (4) 9x22"

Base: SB-94
Slip-over base for 4" OD pole

Pole: CP4X14
4" x 14' channel pole

Finial: FIN-B4
Ball finial for 4" OD pole

Brackets: (5) Channel Clamps

Signs: (2) CUSTOM SIGNS

Base: SB-34
Slip-over base for 4" OD pole

Pole: CP4X14
4" x 14' channel pole

Finial: FIN-CS4
Circle-Star finial for 4" OD pole

Brackets: (5) Channel Clamps

Signs: (2) CUSTOM SIGNS
(1) 25x56" (1) 8x27"

Base: 2PC4
Two-piece base for 4" OD pole

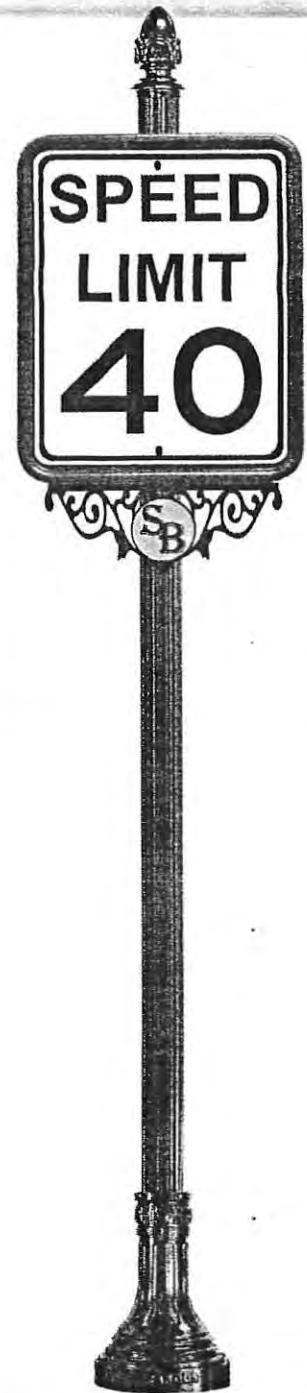
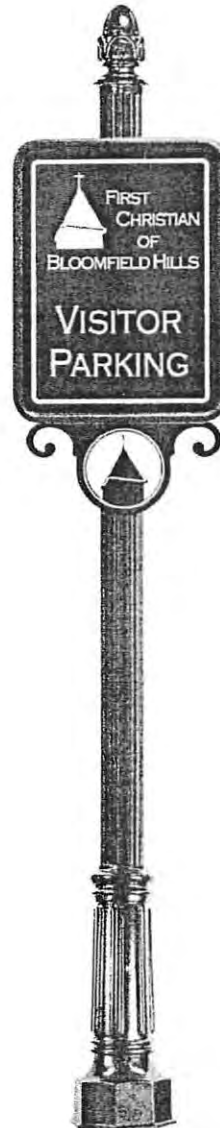
Decorative Trim Accents

Customize your sign trims

Examples



10'
9'
8'
7'
6'
5'
4'
3'
2'
1'

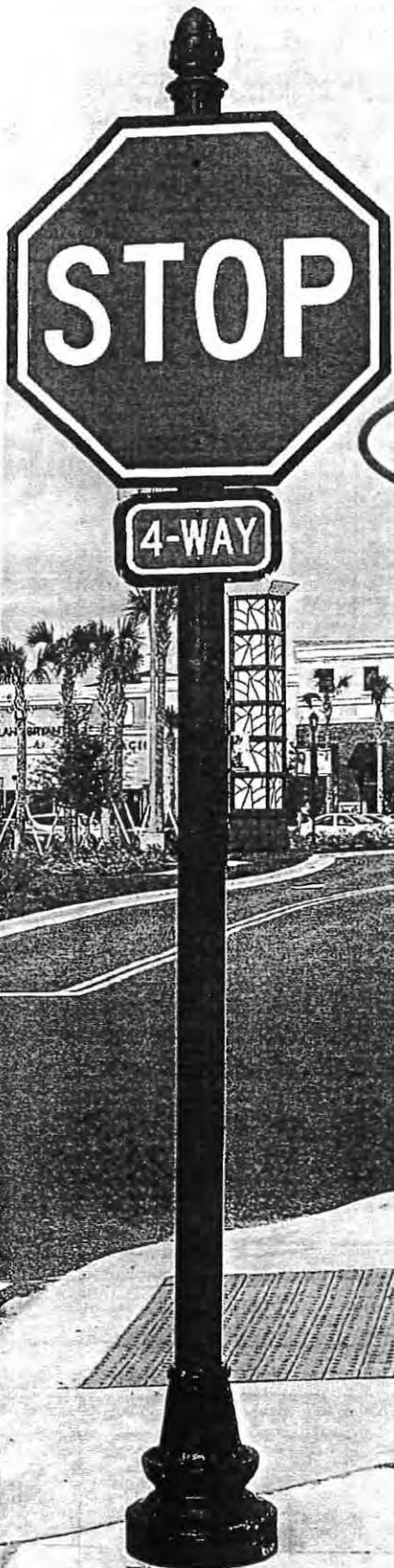


Custom trim accents can be made to your specifications with alternate shapes and colors.

- Pole: SPQ4X14
Smooth square 4" x 14' pole
- Finial: FINQ-C4
Cap finial for 4" OD square pole
- Trims: TS1824N w/ custom accent
Custom trim for 18 x 24" sign
- Signs: R4-7/18
18 x 24" keep right sign
- Base: 2PCQ-14
Two-piece base for 4" OD square pole

- Pole: SP4X10
Fluted 4" x 10' pole
- Finial: FIN-A4
Acorn finial for 4" OD pole
- Trims: TS1824N w/ custom accent
Custom trim for 18 x 24" sign
- Signs: CUSTOM1824
18 x 24" custom sign
- Base: 2PC4
Slip-over base for 4" OD pole

- Pole: SP4X12
Fluted 4" x 10' pole
- Finial: FIN-A4
Acorn finial for 4" OD pole
- Trims: TS2430N w/ custom accent
Custom trim for 24 x 30" sign
- Signs: R2-1-_/24
24 x 30" speed sign
- Base: SB-64
Slip-over base for 4" OD pole



Faux Trim

The Faux Trim Option creates the look of a sign trim by simply attaching a standard size face to a painted blank slightly larger than the sign face. Perfect for odd-shaped signs and tight budgets!

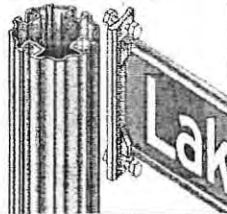


Channel Pole benefits (Patent Pending)

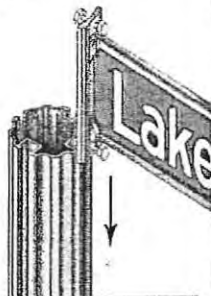
- ▶ Sign placement easily adjusted to any height
- ▶ Quick Installation
- ▶ NO drilling necessary

Installing Sign Trims

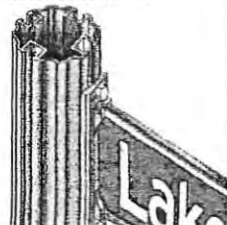
1. Insert bolts through mounting holes in bracket. Loosely thread a nut on the end of each bolt.



2. Guide nuts into channel starting at top of the pole.

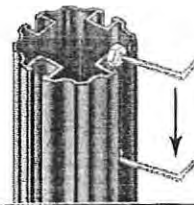


3. Slide the bracket to the desired height and tighten bolts to hold bracket to pole.



Installing HDPE Signs

1. Insert sign-stop into channel. Tighten at desired location.



2. Guide sign grove into channel.



3. You're now ready to attach pole cap or finial.

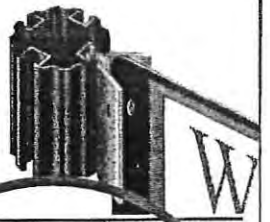


Installing Sign Using new Channel Clamps

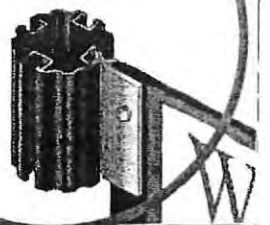
1. Place both halves of the clamp into the pole channel.

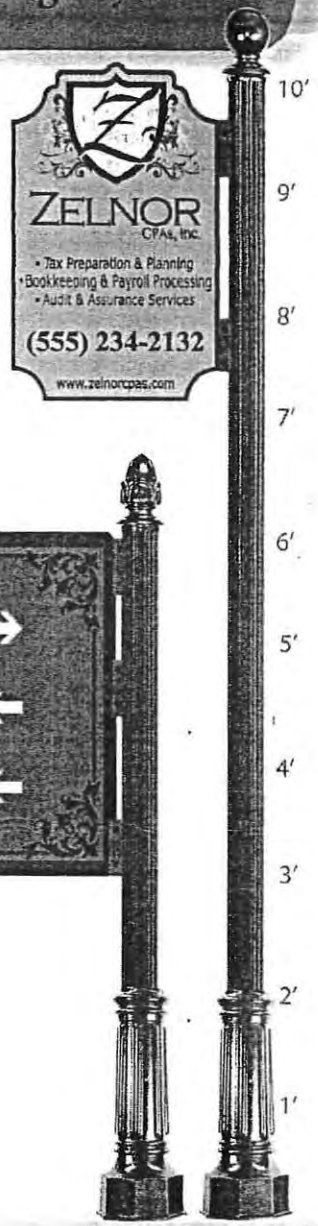
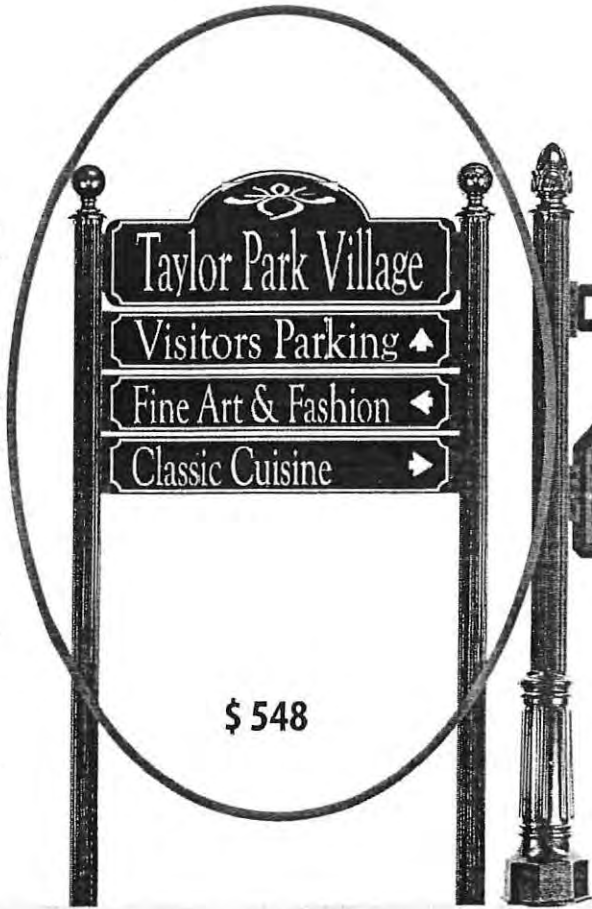


2. Align the holes of the sign with the holes of the clamp.



3. Slide the clamp to the desired height and tighten the bolts.





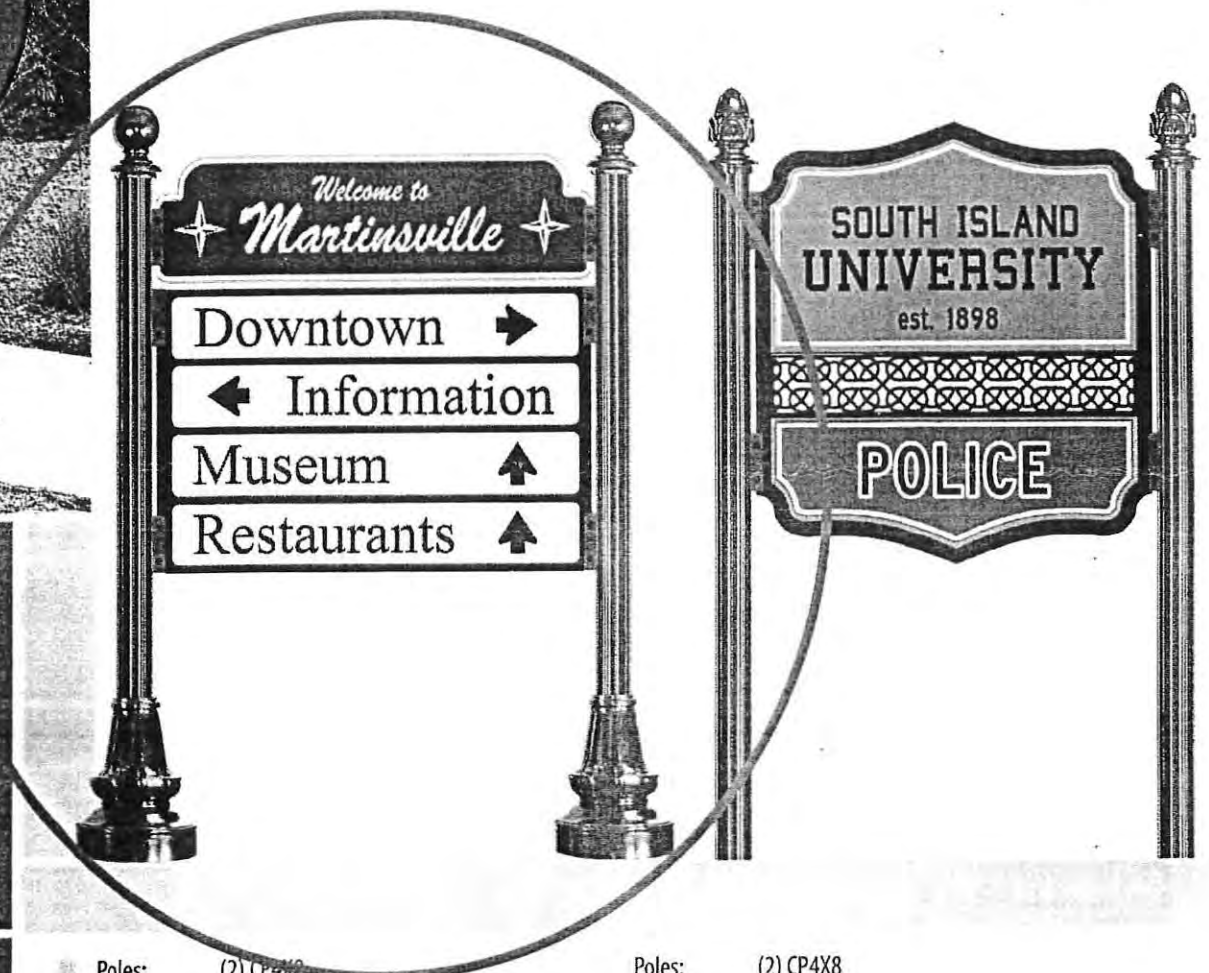
- Poles: (2) CP3X8
3" x 8' channel pole
- Finials: (2) FIN-B3
Ball finial for 3" OD pole
- Brackets: (8 sets) CHANNEL CLAMP
Sign clamp for channel pole
- Signs: 0936DS-D
Custom-shaped 14 x 36" sign
(3) 0636
6 x 36" sign

- Poles: (2) CP4X8
4" x 8' channel pole
- Finials: (2) FIN-A4
Acorn finial for 4" OD pole
- Brackets: (5 sets) CHANNEL CLAMP
Sign clamp for channel pole
- Signs: CUSTOM SIGN
Custom-shaped 60 x 31" sign
- Bases: (2) 2PC4
Two-piece base for 4" OD pole

- Pole: CP4X12
Fluted 4" x 12' pole
- Finial: FIN-B4
Ball finial for 4" OD pole
- Brackets: (2 sets) CHANNEL CLAMP
Sign clamp for channel pole
- Sign: CUSTOM SIGN
Custom-shaped 25 x 30" sign
Digital print
- Base: 2PC4
Two-piece base for 4" OD pole



- Pole: SP4X8
- Finial: FIN-B4
- Sign: ACP1824-0
- Base: 2PC4



- Poles: (2) CP4X8
4" x 8' channel pole
- Finials: (2) FIN-B4
Ball finial for 4" OD pole
- Clamps: (6 sets) CHANNEL CLAMP
Sign clamp for channel pole
- Signs: CUSTOM 13X48
Custom-shaped 13 x 48" sign
CUSTOM 30X48
Custom-shaped 30 x 48" sign
- Bases: (2) SB-94
Slip-over base for 4"OD pole

- Poles: (2) CP4X8
4" x 8' channel pole
- Finials: (2) FIN-A4
Acorn finial for 4" OD pole
- Brackets: (6 sets) CHANNEL CLAMP
Sign clamp for channel pole
- Signs: CUSTOM SIGN
Custom-shaped 41 x 46" sign

CALL for custom sign prices.