

CITY COUNCIL MEETING AGENDA - VERSION 1
CITY COUNCIL CHAMBERS
FEBRUARY 12, 2018

7:30PM

(Sound Check)

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. LATE FILE ITEMS Mayor's Update**
- 5. PUBLIC COMMENT**
- 6. MAYOR'S COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. APPROVAL OF MINUTES

January 24, 2018 Retreat (Approve)
January 29, 2018 (Approve)

8. TRANSFERS

- **TRAN002_02_12_18** Essex North Shore Tech \$9K to Elections \$5K, Legal Ads \$1K, Ordinance Recodification \$3K (B&F)
- **TRAN003_02_12_18** RSV APP – DPW Gas \$50K to DPS Highway – Fuel/Oil \$50K (B&F)
- **TRAN004_02_12_18** Essex North Shore Tech \$6.5K to HS Addition Feasibility \$6.5K (B&F)

9. COMMUNICATIONS

- **COMM013_02_12_18** FY18 Mid-Year Report Summary & Supplemental Info (R&F)

10. APPOINTMENTS

- **APPT006_02_12_18** Keith Hogan 3 Bartlett Dr Trust Fund Comm 3/1/21

Re-Appointments

- **APPT007_02_12_18** Sean Bradley 31 Wildwood Dr Waterfront Trust 12/31/23

END OF CONSENT AGENDA
REGULAR AGENDA

11. MAYOR'S UPDATE

12. APPOINTMENTS

- **APPT002_01_29_18** Mark A. Rosen 20 Fair St Community Preservation Comm 2/1/21
- **APPT003_01_29_18** John A. Green 12 Finnegan Way Council on Aging 5/31/23
- **APPT004_01_29_18** Bette Jacques 5 Dawes St Licensing Board 6/1/24
- **APPT005_01_29_18** Donna Conway 27 Marlboro St Emma Andrews Comm 10/30/19

13. ORDERS

- **ORDR010_02_12_18** Proposed Redraft of 2018 City Council Rules
- **ORDR011_02_12_18** Amendment to Council Rule 11a

14. ORDINANCES

- **ODNC018_10_30_17** Zoning Amendment – Zoning Map R3 to R2 Expanded 10/30/2017 (**2nd reading**)
- **ODNC006_02_12_18** Amendment to Administration of the City Council
- **ODNC007_02_12_18** Amendment to Division 7 – City Solicitor
- **ODNC008_02_12_18** Disposition of G. W. Brown School

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

- **COMM004_01_29_18** FY2018 Mid-Year Budget Report
- **ORDR006_01_29_18** Adjustments to Income and Int Rate for 41A Deferral
- **ORDR007_01_29_18** 41C Amendment
- **COMM012_01_29_18** **LATE FILE** Memo re: MGL Chapter 59, Section 5

General Government

In Committee:

- **ODNC019_12_11_17** Recommended Additions to Chapter 2, Article III, Division 6, Section 2-125a

Joint Education

In Committee:

-

License & Permits

In Committee:

- **COMM005_01_29_18** Class II Vehicle License – RL Currie Corp.
- **COMM006_01_29_18** Class II Vehicle License – Sunoco
- **COMM009_01_29_18** Port Taxi - Application by Harold Congdon for 2018
- **COMM011_01_29_18** Seacoast Taxi - Application by Richard Hewlett for 2018

Neighborhoods and City Services

In Committee:

- **ODNC001_01_11_16** Amend Ch11 Parks and Recreation (**COTW**)
- **ORDR048_06_13_16** Sidewalk Order
- **COMM111_10_10_17** Petition for Road Repairs and Repaving – Squires Glen
- **ODNC_002_01_29_18** Noise Division to Chapter 8

Planning & Development

In Committee:

- **ODNC017_10_30_17** Zoning Amendment – No Use Variances (**COTW**)
- **COMM122_11_27_17** Mobilitie Application/ Small Cell Utility Petition (re-file) (**PU**)
- **ODNC_001_01_08_18** Medical Marijuana Zoning Map
- **ORDR008_01_29_18** Mobilitie Grant of Location (**PU**)
- **ORDR009_01_29_18** 115 Water Street Disposition
- **ODNC_003_01_29_18** Zoning - Amendment to Table of Use Regulations

- **ODNC_004_01_29_18** Amendment to Zoning Map

Public Safety

In Committee:

- **COMM127_12_11_17 LATE FILE** Snow & Ice Plan 2017-2018
- **ORDR004_01_08_18** No Parking Fair St – at Essex
- **ORDR005_01_08_18** No Parking Fruit St – Driveway
- **COMM008_01_29_18** Chocolate Tour, Central Congregational Church - 5/19/2018

Public Utilities

In Committee:

- **COMM122_11_27_17** Mobilitie Application/ Small Cell Utility Petition (re-file) **(P&D)**
- **ORDR008_01_29_18** Mobilitie Grant of Location **(P&D)**

Rules Committee

In Committee:

16. GOOD OF THE ORDER

17. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL RETREAT MINUTES
SENIOR/COMMUNITY CENTER
JANUARY 24, 2018

6:00PM

The meeting was called to order at approximately 6:15pm with a roll call by the City Clerk. The following Councillors answered present: Devlin, Earls, Eigerman, Giunta, Khan, Shand, Tontar, Vogel, Zeid, Connell. 10 present, 1 absent (OBrien).

1. CALL TO ORDER

2. INTRODUCTION & WELCOME

President Connell welcomed all present and introduced Brian W. Riley, Esq. from KP Law, an expert in the Massachusetts Conflict of Interest Law.

3. RETREAT GOALS

President Connell talked about the goal of taking a look at the Council outside of the Chamber. He mentioned looking at the Council Rules and the Conflict of Interest Law as well as general norms and procedures of the Council and the Clerk's Office.

4. PRESENTATION – CONFLICT OF INTEREST LAW

Brian W. Riley, Esq. of KP Law gave a presentation and a handout to the Council on Conflict of Interest. His presentation lasted until 7:40pm.

5. COUNCIL NORMS & PROCEDURES

Motion to proceed to Council Rules, by Councillor Eigerman, seconded by Councillor Connell. So voted.

6. COUNCIL RULES

Councillor Eigerman proposed a number of suggested changes to the Rules. Discussion followed until meeting adjournment.

7. OTHER BUSINESS

8. GOOD OF THE ORDER

9. ADJOURNMENT

Motion to adjourn by Councillor Zeid, seconded by Councillor Khan. So voted. 9:40pm.

CITY COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS
JANUARY 29, 2018

7:30PM

The City Council President, Barry Connell, called the meeting to order at 7:30pm, followed by the Pledge of Allegiance. The City Council President then instructed the City Clerk to call the roll. The following Councillors answered present: Eigerman, Giunta, Khan, OBrien, Shand, Tontar, Zeid, Devlin, Earls, Connell. 10 present, 1 absent (Vogel).

(Sound Check)

1. MOMENT OF SILENCE

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. LATE FILE ITEMS Mayor's Update, COMM012_01_29_18

Motion to waive the rules, to accept late files, by Councillor Zeid, seconded by Councillor OBrien. So voted.

5. PUBLIC COMMENT

1. Andrew Port	60 Pleasant St	115 Water/Complete Streets
2. John Ronan	21 Ferry Rd	41C ½ Tax Relief
3. Roseann Robillard	13 Clipper Way	41C ½ Tax Relief
4. Mark Rosen	20 Fair St	CPC Appointment
5. Jeannette Isabella	1 Lime St	41C ½ Tax Relief
6. Victoria Carr	1 Hill St	41C ½ Tax Relief
7. Judy Mouradian	46 Liberty St	R2 Zoning
8. Bette Jacques	5 Dawes St	Licensing Board
9. Alex Dardinski	8 Kent St	Complete Streets

6. MAYOR'S COMMENT

The mayor read a commendation to Newburyport firefighters Robert Morse, Josh Mesina, and John Strombly for their work in the delivery of a baby at the North End Fire Station. Chief LeClaire was also present.

CONSENT AGENDA

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7. APPROVAL OF MINUTES

January 2, 2018 Inauguration

(Approve)

January 8, 2018

(Approve)

8. TRANSFERS

- NONE

9. COMMUNICATIONS

- **COMM004_01_29_18** FY2018 Mid-Year Budget Report (B&F)
- **COMM005_01_29_18** Class II Vehicle License – RL Currie Corp. (L&P)
- **COMM006_01_29_18** Class II Vehicle License – Sunoco (L&P)
- **COMM008_01_29_18** Chocolate Tour, Central Congregational Church - 5/19/2018 (PS)
- **COMM009_01_29_18** Port Taxi - Application by Harold Congdon for 2018 (L&P)

- **COMM011_01_29_18** Seacoast Taxi - Application by Richard Hewlett for 2018 (L&P)

10. APPOINTMENTS

- **APPT002_01_29_18** Mark A. Rosen 20 Fair St Community Preservation Comm 2/1/21
- **APPT003_01_29_18** John A. Green 12 Finnegan Way Council on Aging 5/31/23
- **APPT004_01_29_18** Bette Jacques 5 Dawes St Licensing Board 6/1/24
- **APPT005_01_29_18** Donna Conway 27 Marlboro St Emma Andrews Comm 10/30/19

**END OF CONSENT AGENDA
REGULAR AGENDA**

Motion to approve the Consent Agenda as amended by Councillor Khan, seconded by Councillor Zeid. So voted.

11. MAYOR’S UPDATE

The Mayor’s Update concluded at 8:10pm. Motion to receive and file by Councillor Zeid, seconded by Councillor Tontar. So voted.

12. COMMUNICATIONS

- **COMM007_01_29_18** Abandoned Trailer at 30 Crow Lane (Colby Farm Lane)
Removed from Consent Agenda by Councillor OBrien. Motion to receive and file by Councillor OBrien, seconded by Councillor Tontar. So voted.
- **COMM010_01_29_18** Memo re: Event Postings on City Website
Motion to receive and file by Councillor Zeid, seconded by Councillor Tontar. So voted.
- **COMM012_01_29_18 LATE FILE** Memo re: MGL Chapter 59, Section 5
Motion to refer to Budget & Finance by Councillor Zeid, seconded by Councillor OBrien. So voted.

13. APPOINTMENTS

Second Reading

- **APPT001_01_08_18** Annie Maurer 17 Otis Pl, Unit 4 Council on Aging 5/31/23
Motion to approve second reading appointments by Councillor Tontar, seconded by Councillor Zeid. Roll call vote, 10 yes, 1 absent (Vogel). Motion passed.

14. ORDERS

- **ORDR006_01_29_18** Adjustments to Income and Int Rate for 41A Deferral
Motion to refer to Budget & Finance by Councillor Zeid, seconded by Councillor Giunta. So voted.
- **ORDR007_01_29_18** 41C Amendment
Motion to refer to Budget & Finance by Councillor Zeid, seconded by Councillor Tontar. So voted.
- **ORDR008_01_29_18** Mobilitie Grant of Location
Motion to refer to Planning & Development and Public Utilities by Councillor Zeid, seconded by Councillor OBrien. So voted.
- **ORDR009_01_29_18** 115 Water Street Disposition
Motion to refer to Planning & Development by Councillor Zeid, seconded by Councillor Giunta. So voted.

15. ORDINANCES

- **ODNC_002_01_29_18** Noise Division to Chapter 8
Motion to refer to Neighborhood & City Services by Councillor Eigerman, seconded by Councillor Giunta (1 no, OBrien). So voted.
- **ODNC_003_01_29_18** Zoning - Amendment to Table of Use Regulations
Motion to refer to Planning & Development by Councillor Eigerman, seconded by Councillor Giunta (1 no, Earls). So voted.

- **ODNC_004_01_29_18** Amendment to Zoning Map
Motion to refer to Planning & Development by Councillor Eigerman, seconded by Councillor Giunta (1 no, Earls). So voted.

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

- **ORDR061_11_13_17** Home Rule Petition re: Special Election to Accept Clause 41C1-2 (**COTW**)
Motion to waive the rules, to take before orders in the regular agenda, by Councillor Tontar, seconded by Councillor Zeid. So voted. Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Zeid. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Giunta. Motion to amend as follows by Councillor Khan, seconded by Councillor Tontar.
 1. To add “if accepted as such through a municipal election, based on various criteria selected by the City Council, including but not limited to, minimum age, exemption amount, durational residency, and gross receipts limit based on household classification” and delete “who has reached their seventieth birthday, or sixty-fifth birthday if accepted as such” from the first paragraph,
 2. To change “City of Newburyport” to “City Council” in the third paragraph,
 3. To add a new paragraph following the third, stating “**Whereas**, upon the passage of three years following the enactment of Clause 41C ½ the City Council may vote to revoke through a regular municipal election the enactment of said Clause, and”,
 4. To add the phrase “other non-substantive” to the sixth paragraph,
 5. To delete the phrases “and set a whole estate limit” and “and establishing” to the seventh paragraph,
 6. To delete Section 2.
 So voted. Motion to amend certain language by Councillor Devlin, seconded by Councillor Eigerman. Withdrawn. Motion to amend the “based upon” language by Councillor Eigerman. No second. Motion to amend, to change “based upon” to “subject to” by Councillor Zeid, seconded by Councillor Khan. So voted. Motion to table by Councillor Devlin, seconded by Councillor Eigerman. Roll call vote, 3 yes (Eigerman, Zeid, Devlin), 7 no, 1 absent (Vogel). Motion failed. Motion to approve as amended by Councillor Tontar, seconded by Councillor Giunta. Roll call vote, 8 yes, 2 no (Eigerman, Devlin), 1 absent (Vogel). Motion passed.
- **TRAN001_01_08_18** Free Cash \$14,950 to Hwy Maint - Trees \$14,950
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Giunta. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Giunta. So voted.
- **ORDR001_01_08_18** Harbormaster Docks Gift Acceptance \$1000
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Zeid. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Zeid. So voted.
- **ORDR002_01_08_18** Parks Clipper City Rail Trail Gift Acceptance \$500
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Khan. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Giunta. So voted.
- **ORDR003_01_08_18** Parks Conservancy Gift Acceptance \$9600
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Zeid. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Zeid. So voted. (B&F Committee vote was 3-0).

General Government

In Committee:

- **ODNC019_12_11_17** Recommended Additions to Chapter 2, Article III, Division 6, Section 2-125a

Joint Education

Councillor Giunta announced a meeting on Monday, February 5, 2018 at 5:30pm in the Senior Center.

In Committee:

-

License & Permits

In Committee:

- **COMM002_01_08_18** LCA Motors MV Dealers License
Motion to waive the rules, as the committee item was not included in the packet, by Councillor Earls, seconded by Councillor Devlin. So voted. Motion to remove from License & Permit by Councillor Earls, seconded by Councillor Devlin. So voted. Motion to approve by Councillor Earls, seconded by Councillor Zeid. So voted. (L&P Committee vote was 3-0).

Neighborhoods and City Services

In Committee:

- **ODNC001_01_11_16** Amend Ch11 Parks and Recreation (**COTW**)
- **ORDR048_06_13_16** Sidewalk Order
- **COMM111_10_10_17** Petition for Road Repairs and Repaving – Squires Glen

Planning & Development

In Committee:

- **ORDR015_04_10_17** Complete Streets Policy
Motion to remove from Planning & Development by Councillor Eigerman, seconded by Councillor Zeid. So voted. Motion to approve, with edits from 12/11/2017 incorporated, by Councillor Eigerman, seconded by Councillor Tontar. So voted.
- **ODNC017_10_30_17** Zoning Amendment – No Use Variances (**COTW**)
- **ODNC018_10_30_17** Zoning Amendment – Zoning Map R3 to R2 Expanded 10/30/2017 (**COTW**)
Councillor Eigerman recused. Motion to remove from Planning & Development by Councillor Giunta, seconded by Councillor Tontar. So voted. Motion to approve first reading by Councillor Giunta, seconded by Councillor Tontar. Roll call vote, 9 yes, 1 recused (Eigerman), 1 absent (Vogel). Motion passed. (P&D Committee vote was 2-0 in favor; Councillor Eigerman recused).
- **COMM122_11_27_17** Mobilitie Application/ Small Cell Utility Petition (re-file) (**PU**)
- **ODNC_001_01_08_18** Medical Marijuana Zoning Map

Public Safety

In Committee:

- **COMM112_10_10_17** Walk MS: Newburyport – 4/28/2018
Motion to remove from Public Safety by Councillor Devlin, seconded by Councillor OBrien. So voted. Motion to approve by Councillor Devlin, seconded by Councillor OBrien. So voted.
- **COMM127_12_11_17** **LATE FILE** Snow & Ice Plan 2017-2018
- **COMM003_01_08_18** Yukan Sports, LLC Road Race – 4/29/18, etc.
Motion to remove from Public Safety by Councillor Devlin, seconded by Councillor OBrien. So voted. 6 police details needed. Motion to approve by Councillor Devlin, seconded by Councillor Giunta. So voted. (PS Committee vote was 3-0).
- **ORDR004_01_08_18** No Parking Fair St – at Essex
- **ORDR005_01_08_18** No Parking Fruit St – Driveway

Public Utilities

Councillor Zeid announced a committee meeting on February 1st at 6:00pm to discuss this committee item.

In Committee:

- **COMM122_11_27_17** Mobilitie Application/Small Cell Utility Petition (re-file) **(P&D)**

Rules Committee

In Committee:

16. GOOD OF THE ORDER

17. ADJOURNMENT

Motion to adjourn by Councillor OBrien, seconded by Councillor Tontar. So voted. 9:39pm.

TRANSFERS



City of Newburyport

FY 2018

BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2018 FEB -6 PM 3:26

Department: City Clerk

Submitted by: Richard B. Jones, City Clerk

Date Submitted: 2/12/2018

Transfer From:

Account Name	<u>Essex North Shore Tech School</u>	YTD Bal:	<u>\$ 17,182.00</u>
Account Number:	<u>01398002-53202</u>	Category:	<u></u>
Amount:	<u>\$9,000.00</u>	Trans I/O:	<u></u>
Why are Funds Available:	<u>Three students were budgeted for FY2018, however only two attended leaving a balance in the account.</u>		

Transfer To:

Account Name	<u>BDR Elections & Registrations</u>	YTD Bal:	<u>\$ -</u>
Account Number:	<u>01163007-57808</u>	Category:	<u>\$ -</u>
Amount:	<u>\$5,000.00</u>	Trans I/O:	<u>\$ -</u>
Why are Funds Required:	<u>To cover remaining election and census expenses through the remainder of the fiscal year.</u>		

Transfer To:

Account Name	<u>CCN Legal Ads</u>	YTD Bal:	<u>\$ 62.67</u>
Account Number:	<u>01111002-53001</u>	Category:	<u>\$ -</u>
Amount:	<u>\$1,000.00</u>	Trans I/O:	<u>\$ -</u>
Why are Funds Required:	<u>Due to a higher volume of legal ads this fiscal year.</u>		

Transfer To:

Account Name	<u>CCN Ordinance Recodification</u>	YTD Bal:	<u>\$ (62.67)</u>
Account Number:	<u>01111002-53002</u>	Category:	<u>\$ -</u>
Amount:	<u>\$3,000.00</u>	Trans I/O:	<u>\$ -</u>
Why are Funds Required:	<u>Due to a higher volume of ordinances requiring recodification.</u>		

Donna D. Holaday, Mayor
Ethan R. Manning, Auditor
City Council Approval: (Stamp)

Donna D. Holaday
Ethan R. Manning

Date: 2/6/18
Date: 2/6/18



City of Newburyport

FY 2018

BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

FEB -6 PM 3:17

Department: DPS - HIGHWAY

Submitted by: Anthony Furnari, Director

Date Submitted: 2/12/2018

Transfer From:

Account Name	<u>RSV APP - DPW GAS</u>	YTD Bal:	\$	<u>105,891.97</u>
Account Number:	<u>2722-59600</u>	Trans In:	\$	<u>-</u>
Amount:	<u>\$50,000.00</u>	Trans Out:	\$	<u>-</u>
Why are Funds Available:	<u>This is the standard method of funding the DPS fuel and oil account. As City departments pay for gasoline, the funds are deposited into this reserve for appropriation account and then transferred into the fuel and oil expenditure account within the Highway budget to purchase more fuel.</u>			

Transfer To:

Account Name	<u>DPS Highway-Fuel and Oil</u>	YTD Bal:	\$	<u>1,902.77</u>
Account Number:	<u>01421004-54801</u>	Trans In:	\$	<u>-</u>
Amount:	<u>\$50,000.00</u>	Trans Out:	\$	<u>-</u>
Why are Funds Required:	<u>Funds are required by buy gasoline and oil that is used by City vehicles.</u>			

Donna D Holaday, Mayor
Ethan R. Manning, City Auditor
City Council Approval: (Stamp)

Donna D Holaday
Ethan R Manning

Date:

2/6/18

Date:

2/6/18



City of Newburyport

FY 2018

BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

FEB -6 PM 3:17

Department: Mayor's Office

Submitted by: Donna D. Holaday, Mayor

Date Submitted: 2/12/2018

Transfer From:

Account Name	<u>Essex North Shore Tech School</u>	YTD Bal:	<u>\$ 17,182.00</u>
Account Number:	<u>01398002-53202</u>	Category:	<u></u>
Amount:	<u>\$6,500.00</u>	Trans I/O:	<u></u>
Why are Funds Available:	<u>Three students were budgeted for FY2018, however only two attended leaving a balance in the account.</u>		

Transfer To:

Account Name	<u>High School Addition Feasibility Study</u>	YTD Bal:	<u>\$ -</u>
Account Number:	<u>New Capital Account</u>	Category:	<u></u>
Amount:	<u>\$6,500.00</u>	Trans I/O:	<u></u>
Why are Funds Required:	<u>To perform a feasibility study to determine whether or not an addition could be built on top of the existing high school gymnasium in order to expand the science classrooms and lab areas on the third floor. Approximate area is 8,000 square feet. See attached proposal.</u>		

Donna D. Holaday, Mayor
Ethan R. Manning, Auditor
City Council Approval: (Stamp)

Donna D. Holaday
Ethan R. Manning

Date:

2/6/18

Date:

2/6/18

High School Addition Feasibility Study

Proposal 11/30/2017

Steve:

I have performed a brief review of the existing drawings that you send us. Thank you for sending the existing documents – they are very helpful.

One thing that I would like to bring to your attention is the fact that the TOC Elevation of the gym roof appears to align with the TOC Elevation of the existing Second Floor level. Therefore, if a new addition is constructed, I would think it would make sense to capture a new floor at Level 2 and at Level 3 (meaning, convert the existing roof slab of the gym to Level 2 and then add a new floor at Level 3 and a new roof above). This would result in 16,000 SF of additional usable area (8,000 SF at Level 2 and 8,000 SF at Level 3).

The existing roof structure over the gym is a 6" deep composite slab / deck system supported by long-span structural steel plate girders (52" deep) that span as much as 84' over the gym. At first glance, the columns along line 5, which is along the edge of the building above the gym, are transferred by several steel plate girders (at the gym roof level). When the added Level 3 floor and roof framing are constructed above the gym roof, the added loads will need to be resisted by the existing plate girders. My gut tells me that these plate girders will need to be structurally reinforced (but I have not run any calculations on these at this time).

In addition, we will need to investigate the capacity of the existing columns and footings along gridlines 6 and 1R to determine whether structural reinforcement will be required.

Furthermore, a lateral analysis of the existing building, in conjunction with the new vertical addition, will need to be performed to determine whether any additional lateral bracing is needed within the existing building (or structural strengthening to the existing bracing will be required).

We propose to provide a structural feasibility study associated with the proposed vertical expansion, including the formulation of a structural report of our findings, conclusions and recommendations, for a fixed fee of \$6,500.00. One (1) on-site structural investigation / walk-thru of the existing building (in the general vicinity of the new vertical addition) is also included in this fee proposal.

This fee proposal includes all anticipated expenses.

Please call if you have any questions or comments.

Thank you for considering ST&P for this potential project.

Jerome A. Yurkoski, PE, Senior Principal

SOUZA, TRUE & PARTNERS, INC.

265 Winter Street, Third Floor
Waltham, MA 02451
Office Tel: (617) 926-6100, Ext. #239
Cell: (978) 852-6243
Web: www.souzatrue.com

COMMUNICATIONS

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

FY2018 Mid-Year Report Summary & Supplemental Information

Submitted by Ethan Manning, Finance Director/City Auditor
February 6, 2018

2018 FEB -6 AM 11:01

Summary

Expenditures:

- Mid-year expenditures were at 53.2% of budget for the General Fund, 51.9% for the Water Ent. Fund, 44.3% for the Sewer Ent. Fund, 59.1% for the Harbormaster Ent. Fund.
- We anticipate the potential for transfers in the following line items by year-end:

Line Item	Potential Transfer	Reason
CCN Legal Ads	\$2,500	Higher volume of activity
CCN Ordinance Recod.	\$3,000	Higher volume of activity
BDR Elections & Reg.	\$5,000	Police details/ census work
OPD Office Supplies	\$750	Supplies damaged by water leak
LGL City Solicitor	\$10,000	Variable
POL Accreditation Allowance	\$15,000	New contracts
FIR Maint-Bldgs & Grounds	\$10,000	Aging buildings
HWY Purchase Fuel/Oil	\$50,000	From RRFA Fuel Fund
SNW Snow & Ice	\$250,000	Variable
YTH Brown School Expenses	\$5,000	Building maintenance & oil costs
Total	\$351,250	

Revenue:

- Mid-year revenue was at 52.9% of the FY18 estimate for the General Fund, 60.0% for the Water Ent. Fund, 59.0% for the Sewer Ent. Fund and 52.2% for the Harbormaster Ent. Fund.
- Tax collections during the first half were higher as a percentage of estimated revenue (54.1% compared to 50.6% last year) due to the changes to the State and Local Income Tax deduction that take effect in 2018.
- Motor Vehicle Excise Tax collections are down -7.7% year-over-year due to fewer vehicle purchases compared to this time last year.
- Room Occupancy Excise Tax collections are down -2.2% YoY, while Meals Excise Tax collections are up +8.6% compared to this time last year.
- Licenses & Permits revenue is down -20.3% due to the issuance of fewer building permits during the first half of the year compared to FY17; nonetheless, we have still collected 78.3% of the \$700,000 FY18 estimate.
- Investment Income was up due to higher cash balances and improved returns.
- All three enterprise funds are down slightly compared to this time last year; however, collections are all above 50% of estimate and, therefore, we would expect these funds to meet or exceed estimates by the end of the fiscal year.

Supplemental Information

1. Total Longevity Payments

Department	FY2018 Actual
Auditor's Office	3,526.54
Treasurer's Office	3,438.18
Police Dept.	45,593.52
Fire Dept.	111,786.49
Building Dept.	2,442.43
DPS-Highway	11,172.55
Council on Aging	3,650.50
Library	5,655.15
DPS-Water	11,433.92
DPS-Sewer	5,880.61
Total	204,579.89

2. Current Free Cash / Retained Earnings Balances

	Free Cash	Water	Sewer	Harbormaster
7/1/17 Balance	\$2,493,539.00	\$1,769,560.00	\$1,131,128.00	\$536,265.00
FY18 Tax Rate	\$373,762.00			
High School Roof	\$20,000.00			
Rail Trail Phase 2	\$35,000.00			
Roadwork	\$300,000.00			
Parks Tractor	\$47,322.10			
Tree Maint.	\$14,950.00			
Current Balance	\$1,702,504.90	\$1,769,560.00	\$1,131,128.00	\$536,265.00

3. Clarification on specific line items:

- **01129001-51167 GEN Temporary Help City Hall:** Actual YTD is \$1,903.00 (54.4%); a payroll entry for \$5,667.91 was charged to that line item erroneously.
- **01210001-51513 POL Inn Street Initiative:** This line item was created in FY2012 at a time when there when the Inn Street area was experiencing some criminal activity in order to allow for a greater police presence. During that fiscal year, the City Council also appropriated \$106,000 for the Inn Street Lighting and Brick Turret Restoration Project, which combined with the other more recent improvements to Inn Street, have significantly reduced the amount of criminal activity there. Presently, this line item is used to fund downtown patrols and overtime.

- **01220002-52411 FIR Computer Expense:** This line item covers all computer related expenses for the Fire Department, including software licenses, equipment and toner. The same dispatch software is procured for Fire and Police with each department paying their share of the license.
- **01292001-51405 ANC Overtime:** The Animal Control Officer also serves as a Parking Enforcement Officer, which occasionally causes his weekly hours to go into Overtime (any time worked over 40 hours).
- **01519002-53424 SUS Household Hazardous Waste:** Average spending during the first half is \$20,219 over the past five years, so FY18 is up about 26%. There is a greater volume of material being disposed of (e.g. chemicals, electronics) and the price to dispose of chemicals has increased substantially.
- **01541002-54200 COA Utilities:** Line item is comprised of approximately 73% electricity (\$14,600), 17% internet services (\$3,400) and 10% gas charges (\$2,000).
- **01542007-57843 YTH Brown School Expenses:** See below

VENDOR	ELECTRIC	GAS (HOT WATER)	OIL (HEAT)	BUILDING MAINT.	Grand Total
AMESBURY INDUSTRIAL SUPPLY CO INC				\$81	\$81
ATLANTIC COAST FENCE CO INC				\$3,143	\$3,143
B & R GLASS CO LLC				\$280	\$280
BB ALARM SYSTEMS INC				\$252	\$252
DENNIS K BURKE INC			\$21,033		\$21,033
KELLYS TRUE VALUE				\$16	\$16
NATIONAL GRID	\$6,199	\$573			\$6,773
ROBERT B BALDINI				\$3,441	\$3,441
ROCKINGHAM ELEC SUPPLY CO INC				\$100	\$100
Grand Total	\$6,199	\$573	\$21,033	\$4,170	\$35,118

- **01630002-52420 PRK Maint-Parks:** We will provide a detailed breakdown of the costs to maintain the Inn Street Fountain during the FY19 budget workshops.

4. Revolving Fund Update (Attachment A)

5. School Budget Mid-Year Report (Attachment B)

6. FY2018 Mid-Year Revenue Summary w/ Updated Harbormaster Revenue (Attachment C)

**CITY OF NEWBURYPORT
REVOLVING FUNDS**

FY2018 YEAR-TO-DATE ACTIVITY
(AS OF FEBRUARY 5, 2018)

<u>Account Name</u>	<u>Fund Code</u>	<u>Beginning Balance</u>	<u>YTD Revenue</u>	<u>YTD Expended</u>	<u>Transfers Out</u>	<u>Current Balance</u>	<u>FY18 Spending Limit</u>
Engineering Services	2801	\$69,615	\$57,725	(\$85,561)		\$41,779	\$90,000
Council on Aging	2802	\$43,536	\$21,284	(\$21,492)		\$43,328	\$35,000
Recreational Services	2803	\$251,343	\$42,875	(\$284,817)		\$9,400	\$370,000
Historical Commission	2804	\$7,922	\$150	(\$150)		\$7,922	\$2,500
Electrical Inspector	2806	\$51,295	\$37,306	(\$31,523)		\$57,078	\$95,000
Plumbing Inspector	2807	\$21,433	\$18,930	(\$32,647)		\$7,716	\$65,000
Gas Inspector	2808	\$16,611	\$14,558	(\$18,097)		\$13,073	\$40,000
Disabilities Commission	2809	\$12,312	\$2,990	\$0		\$15,302	\$3,000
Emma Andrews Library	2810	\$28,557	\$10,500	(\$6,878)		\$32,179	\$30,000
M-School Drop-in Center	2811	\$71,853	\$46,342	(\$95)		\$118,100	\$45,000
Transient Vendors	2812	\$29,882	\$12,230	(\$5,040)		\$37,072	\$20,000
Planning & Zoning	2813	\$39,231	\$32,189	(\$20,907)		\$50,513	\$70,000
Animal Control	2817	\$12,489	\$1,085	\$0		\$13,574	\$6,000
Tree Commission	2818	\$8,097	\$2,809	(\$5,113)		\$5,792	\$10,000
Medicare/Medicaid	2835	\$35,083	\$5,078	(\$12,458)		\$27,703	\$25,000
Veterans Services	2836	\$1,552	\$0	\$0		\$1,552	\$2,000
Downtown Paid Parking	2839	\$951,855	\$533,080	(\$325,152)		\$1,159,784	\$650,000
City Hall Maintenance	2840	\$4,398	\$100	(\$1,200)		\$3,299	\$5,000
Senior Comm. Ctr. Maint.	2841	\$9,471	\$16,603	\$4,650		\$30,724	\$15,000
Parks Maint.	2842	\$2	\$11,715	(\$11,457)		\$259	\$15,000
Total Revolving Funds		<u>\$1,666,537</u>	<u>\$867,550</u>	<u>(\$857,938)</u>	<u>\$0</u>	<u>\$1,676,149</u>	<u>\$1,593,500</u>

Finance Sub-Committee

Wednesday, January 17, 2018

FY18 2nd Quarter Expense Report

- *Current spending is @ 73.6%; this would include encumbrances for operation of plant, Sped Tuition/transportation/legal and lease/licensing agreements*
 - System-Wide @86.3%
 - Bresnahan @77.2%
 - Molin @46.4%
 - Middle @79.5%
 - High @75.9%

- *Molin School is under the average, teachers will be processing their second purchasing request at the end of January*
- *High School; waiting on transfers in Athletics*
- *System-Wide;*
 - *Special Education Tuition, \$100,000 in encumbrances will be moved to Circuit Breaker*
 - *Curriculum; Supplies and Materials @9%, this is for K-2 science supplies which will be ordered in the spring after the pilot is completed*
 - *School Committee/Superintendent Search; no funds budgeted*



City of Newburyport
FY2018 Mid-Year Revenue Summary

Revised 1/31/2018

CATEGORY	FY 2017 Mid-Year Revenue				FY 2018 Mid-Year Revenue				FY17 vs. FY18 +/-		
	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	\$	%	
Tax Revenue											
Real Estate Tax	52,342,090	26,522,344	25,819,746	50.7%	54,348,166	29,420,922	24,927,244	54.1%	2,898,578	10.9%	↑
Personal Property Tax	682,417	316,593	365,824	46.4%	663,951	354,350	309,600	53.4%	37,757	11.9%	↑
Total Tax Revenue	53,024,507	26,838,938	26,185,569	50.6%	55,012,117	29,775,273	25,236,844	54.1%	2,936,335	10.9%	↑
Local Receipts											
Motor Vehicle Excise (1)	2,350,000	390,122	1,959,878	16.6%	2,450,000	360,175	2,089,825	14.7%	(29,946)	-7.7%	↓
Room Occupancy Excise	115,000	156,354	(41,354)	136.0%	220,000	152,952	67,048	69.5%	(3,402)	-2.2%	↓
Meals Excise	485,000	333,065	151,935	68.7%	525,000	361,605	163,395	68.9%	28,540	8.6%	↑
Other Excise (2)	100,000	0	100,000	0.0%	100,000	0	100,000	0.0%	0	0.0%	↔
Pen & Int on Tax & Exc	320,000	154,406	165,594	48.3%	290,000	169,576	120,424	58.5%	15,170	9.8%	↑
Payments in Lieu of Taxes (3)	60,000	13,851	46,149	23.1%	60,000	0	60,000	0.0%	(13,851)	-100.0%	↓
Fees (4)	370,000	208,894	161,106	56.5%	340,000	234,903	105,097	69.1%	26,009	12.5%	↑
Other Dept. Revenue (5)	55,000	36,267	18,733	65.9%	55,000	30,260	24,740	55.0%	(6,006)	-16.6%	↓
Licenses and Permits	690,000	687,587	2,413	99.7%	700,000	548,310	151,690	78.3%	(139,277)	-20.3%	↓
Fines & Forfeits	10,000	7,013	2,988	70.1%	10,000	5,620	4,380	56.2%	(1,393)	-19.9%	↓
Investment Income	45,000	19,003	25,997	42.2%	45,000	60,541	(15,541)	134.5%	41,537	218.6%	↑
Medicaid Reimbursement	85,000	33,014	51,986	38.8%	100,000	14,526	85,474	14.5%	(18,487)	-56.0%	↓
Miscellaneous Recurring (6)	138,000	74,052	63,948	53.7%	138,000	30,506	107,494	22.1%	(43,546)	-58.8%	↓
Miscellaneous Non-Recurring	0	10,562	(10,562)	100.0%	0	46,328	(46,328)	100.0%	35,765	338.6%	↑
Total Local Receipts	4,823,000	2,124,190	2,698,810	44.0%	5,033,000	2,015,303	3,017,697	40.0%	(108,887)	-5.1%	↓
<i>Local Receipts Excluding MV Excise</i>	<i>2,473,000</i>	<i>1,734,069</i>	<i>738,931</i>	<i>70.1%</i>	<i>2,583,000</i>	<i>1,655,127</i>	<i>927,873</i>	<i>64.1%</i>	<i>(78,941)</i>	<i>-4.6%</i>	<i>↓</i>
Net State Aid	4,242,990	2,795,786	1,447,204	65.9%	4,265,776	2,240,298	2,025,478	52.5%	(555,488)	-19.9%	↓
Total General Fund Revenue	62,090,497	31,758,914	30,331,583	51.1%	64,310,893	34,030,874	30,280,019	52.9%	2,271,960	7.2%	↑
Enterprise Funds											
Water Fund Revenue	5,143,412	3,281,228	1,862,184	63.8%	5,107,870	3,063,440	2,044,430	60.0%	(217,788)	-6.6%	↓
Sewer Fund Revenue	6,384,591	3,989,813	2,394,777	62.5%	6,385,654	3,766,859	2,618,795	59.0%	(222,954)	-5.6%	↓
Harbormaster Fund Revenue	430,714	247,885	182,829	57.6%	467,830	244,095	223,735	52.2%	(3,790)	-1.5%	↓
Total Budgetary Funds	74,049,214	39,277,840	34,771,374	53.0%	76,272,247	41,105,268	35,166,979	53.9%	1,827,428	4.7%	↑

(1) Motor vehicle excise tax bills mailed out by end of February.

(2) Urban redevelopment excise tax (MGL Ch. 121A); distributed by state at year-end.

(3) Payments in lieu of taxes paid in March; category includes any roll back taxes as well.

(4) Municipal liens, off duty fees, registry fees, tax title, fire alarm box fees.

(5) Copies/recordings, zoning/ordinances, business certificates.

(6) Police incident/accident, cell tower lease payments, Animal Control (\$22K), Veterans' Services (\$89K), FWS refuge revenue sharing.

**APPOINTMENTS
FIRST READING**



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
JAN 29 AM 11:11

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: January 26, 2018
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Trust Fund Commission. This term will expire on March 1, 2021.

Keith Hogan
3 Bartlett Drive
Newburyport, MA 01950

Keith Joseph Hogan CFA
keith.hogan@amundipioneer.com

3 Bartlett Drive
Newburyport, MA 01950

978-387-0909 (C)
978-255-1815 (H)

EXPERIENCE

- Amundi Pioneer Asset Management** Boston, MA
Vice President, Senior Analyst, Credit Research 2006 – Present
- Provide investment ideas to portfolio managers in high yield bond and bank loan funds
 - Generate models, reports and quarterly updates to support my recommendations
 - Subject matter expert in automotive, industrial and aerospace/defense sectors.
 - Host regular meetings to measure and evaluate my contribution to the portfolios
 - Evaluate new investment opportunities on a daily basis using fundamental research
- Eaton Vance Management** Boston, MA
Vice President, High Yield Analyst, Fixed Income 1998 - 2006
- Provide investment ideas to portfolio managers in high yield bond funds
 - Generate models, reports and quarterly updated to support my recommendations
 - Evaluate new investment opportunities on a daily basis using fundamental research
- John Hancock Investments** Boston, MA
Fixed Income Research Analyst/Trader, 1996-1998 1992 - 1998
- Provide investment ideas to portfolio managers in high grade and high yield funds
 - Evaluate new investment opportunities on a daily basis using fundamental research
 - Perform trade execution for specific sectors including industrials and automotive
- Quantitative Research Analyst 1994-1996
- Provide fixed income portfolio managers with daily performance attribution reports
 - Construct, weekly, monthly and quarterly reports across multiple portfolios
- Investment Operations 1992-1994
- Perform “back-office” functions such as trade confirmation and settlement.
 - Monitor portfolios for adherence to both internal and external compliant parameters

EDUCATION

- Bentley College Graduate School of Management** Waltham, MA
Master of Science in Finance, February 1999
- University of Massachusetts at Amherst** Amherst, MA
Bachelors of Arts, Economics, February 1992
- Walpole High School** Walpole, MA
Graduated with Honors, June 1987

CERTIFICATIONS

Chartered Financial Analyst, CFA Institute, September 1999
FINRA Series 6, 63, and 7. (Expired)

INTERESTS

Family, Animals, Biking, Hiking, Skiing, Travel, Sports, Classic Cars, History.



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2018 JAN 25 PM 2:19

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: January 24, 2018
Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Waterfront Trust. This term will expire on December 31, 2023.

Sean Bradley
31 Wildwood Drive
Newburyport, MA 01950

**END OF CONSENT AGENDA
BEGINNING OF REGULAR AGENDA**

**APPOINTMENTS
SECOND READING**

SECOND READING APPOINTMENTS

- **APPT002_01_29_18** Mark A. Rosen 20 Fair St Community Preservation Comm 2/1/21
- **APPT003_01_29_18** John A. Green 12 Finnegan Way Council on Aging 5/31/23
- **APPT004_01_29_18** Bette Jacques 5 Dawes St Licensing Board 6/1/24
- **APPT005_01_29_18** Donna Conway 27 Marlboro St Emma Andrews Comm 10/30/19

Motion to approve the Consent Agenda as amended by Councillor Khan, seconded by Councillor Zeid. So voted.

ORDERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

NEWBURYPORT CITY COUNCIL RULES (2018)

PURPOSE

Pursuant to the City of Newburyport Home Rule Charter (Charter), except as otherwise provided by the General Laws of the Commonwealth of Massachusetts (General Laws) or by the Charter, the legislative powers of the City Council of the City of Newburyport (Council) may be exercised in a manner determined by it. The purpose of these rules of the Council (Rules) is to establish in writing the manner in which the Council shall exercise its legislative powers.

ORGANIZATION

Rule 1. No later than December 31 after each regular municipal election, the City Clerk (Clerk) shall provide written notice to each member of the Council for the coming two-year legislative session of the date, time, and place of the first meeting of the Council in the next calendar year, to be known as the Inaugural Meeting.

Rule 1A. At the Inaugural Meeting, the Council shall, by majority vote of all its 11 members, notwithstanding any vacancies (Full Council), elect a President from within its membership. The City Clerk (Clerk) shall preside at the Inaugural Meeting until such time as a President is elected. The Full Council shall vote to set the date of its next regular meeting before it may vote to adjourn the Inaugural Meeting.

Rule 1B. No later than at its next meeting after the Inaugural Meeting, the Council shall, by majority vote of the Full Council, adopt its Rules for such calendar year.

Rule 1C. No later than at its next meeting after the Inaugural Meeting, the Council shall, by majority vote of the Full Council, adopt a schedule of regular meetings of the Council for the remainder of such calendar year.

Rule 1D. In the second year of each two-year legislative session, no Inaugural Meeting shall occur. Instead, at its first meeting of such calendar year, the Council shall, by majority vote of the Full Council:

(1) elect a President from within its membership; (2) adopt its Rules for such calendar year; and (3) adopt a schedule of regular meetings of the Council for the remainder of such calendar year.

MEETINGS

Rule 2. Council meetings shall be held in the Council Chamber of City Hall unless the President, or a majority of the Full Council, determine by any means reasonable and practicable, and give written notice to all members, that such meeting will be held in an alternate location.

Rule 2A. Except in the months of July and August, regular meetings of the Council shall be held on the second and last Monday of each month, except when adjournment is ordered by the Council. For the months of July and August, combined, the Full Council may schedule a total of three (3) regular meetings, each to occur on any Monday.

Rule 2B. Special meetings of the Council shall be held at the call of the President, or any six (6) or more members, for any lawful purpose, by causing a notice of such special meeting to be delivered in hand or to the place of business or residence of each member. This notice shall, except in an emergency of which the President shall be the sole judge, be delivered at least forty-eight (48) hours in advance of the time set, and shall specify the purpose or purposes for which the special meeting is to be held. The Clerk shall cause a copy of each such notice to be posted immediately, including on the City's Website, in accordance with applicable laws.

Rule 2C. If any meeting of the Council is in session at 11:00 pm, said meeting shall be adjourned until 7:30 pm of the following evening, unless another date and time is voted by a majority of the Full Council.

HOLIDAYS

Rule 3. Except as otherwise provided in the Charter, whenever the day set by these Rules for any meeting of the Council, regular or special, shall fall upon a holiday, then such meeting shall be canceled or postponed to a date certain by majority vote of the Full Council.

PRESIDING OFFICER

Rule 4. The President, if present, shall preside at all meetings. In the absence of the President, the senior-most member in terms of consecutive, uninterrupted service on the Council shall serve during the absence of the President. If more than one member has served the same length of time, the Council shall elect a President Pro Tem by majority vote from the most senior Councillors in terms of consecutive, uninterrupted service on the Council.

DUTIES AND POWERS OF THE PRESIDING OFFICER

Rule 5. The presiding officer shall: preserve decorum and order; speak to points of order in preference to other members; decide all questions of order, subject to appeal to a super-majority of the Full Council; declare all votes, or permit the Clerk to do so; and perform any other duties consistent with the office that may be provided by charter, ordinance, or by other vote of the Council.

Rule 5A. If any member doubts a vote as declared, the presiding officer, without further debate on the question, shall require that a count be taken by roll call of the membership.

Rule 5B. During any meeting, whether regular or special, the presiding officer may, at any time, call for a five-minute recess.

RELINQUISHING THE CHAIR

Rule 6. When the presiding officer desires to relinquish the Chair, he or she may call upon any Councillor to take the Chair, but such call to the Chair shall not continue beyond the will of the presiding officer so relinquishing the Chair, or beyond an adjournment of the Council, except as hereafter provided. If the presiding officer wishes to express an opinion on the any subject under debate, he or she shall relinquish the Chair as above provided, and shall not resume the Chair until he or she is through speaking, and all points of order arising therefrom have been decided by the Councillor presiding in his or her place. Notwithstanding the foregoing, the presiding officer may, however, state facts and give opinions upon questions of order without relinquishing the Chair.

COMMITTEES AND COMMITTEE BUSINESS

Rule 7. The President shall appoint all members to all City Council Committees, both standing and ad hoc, designate the Chair of each such Committee, who shall serve as its presiding officer, and fill any vacancies thereon as they arise. Likewise, the President may establish, dissolve, and/or reconfigure ad hoc Committees in his or her discretion, provided that such ad hoc Committees shall be re-established each two-year legislative session. Ad hoc committees may include members other than members of the Council for purposes of deliberation, but they may not vote. Except as otherwise provided in Rule 12, the Council shall, by a majority vote, refer each matter newly introduced through the Council agenda (Agenda) to a single Committee, either standing or ad hoc, for review at a public meeting of such Committee, before such matter may be acted upon again by the Council. Notwithstanding the foregoing, a Councillor may make all parliamentary motions, including a motion to receive and file the newly introduced matter.

Rule 7A. Pursuant to the Newburyport Code (Code), there shall be eight (8) standing committees of the Council, as follows, each to consisting of three (3) members of the Council, and concerned with the matters specified for it in the Code:

- Committee on Budget & Finance
- Committee on Education
- Committee on General Government
- Committee on Licenses & Permits
- Committee on Neighborhoods & City Service;
- Committee on Planning & Development
- Committee on Public Safety
- Committee on Public Utilities

Rule 7B. Except as provided expressly otherwise in these Rules, a matter shall not be referred to more than one Committee, either separately or jointly, nor may a matter be referred to the Full Council sitting as the Committee-of-the-Whole except by super-majority vote.

Rule 7C. Committees may meet at any time, in open and/or executive session, at any place within the City of Newburyport, subject to the Massachusetts General Laws, the City Charter, and the Newburyport Code.

Rule 7D. Committees shall meet and review each matter referred to them by the Council no later than fifteen (15) calendar days after such referral.

Rule 7E. Committee meetings shall be cancelled when scheduled during any time when a declared snow emergency is in effect.

Rule 7F. During a meeting of the Council, the Chair of a Committee, whether regular or ad hoc, may remove any matter from such Committee to bring it to the floor for discussion by the Council, upon making a motion to do so, receiving a second from any other Councillor, regardless of Committee membership, and upon affirmative vote of the Full Council. Once such matter is before the Council (on the floor), any Councillor may then make a motion regarding such matter to approve it, not approve it, or refer it back to the original or to another Committee, and all parliamentary rules, including motions to amend, to table, and so on, shall be available, subject to these Rules.

Rule 7G. In the event that the Chair of a Committee has failed to remove any matter from such Committee after (6) weeks of its original referral to such Committee, such matter may be removed from such Committee to bring it to the floor for discussion by the Council, provided that a petition signed by no fewer than two Councillors has been filed with the City Clerk – with copies to both the President and the relevant Committee Chair -- in accordance with Rule 16.

Rule 7H. Any matter that remains in Committee at the end of the Council's two-year legislative session shall die, unless a majority of the Full Council votes at its last meeting of such session to carry such item into the succeeding session. Any item that remains on the table at the end of the Council's two-year legislative shall die, and may not be carried on.

Rule 7I. For any Committee item relating to the disposition of any real property, including, without limitation, purchase or sale, an appraisal of the fair market value of said real property, performed by a duly licensed professional based upon the requirements and guidelines of the current Uniform Standards of Professional Appraisal Practice (USPAP), shall be presented to the Council no fewer than seven (7) calendar days before such Committee item can be brought to the floor. The appraisal must be dated within twelve (12) calendar months of the date the relevant item is removed from Committee. The appraisal may be presented in Executive Session and/or may otherwise remain confidential in accordance with the City's Charter, and applicable law.

Rule 7J. Any Measure to authorize the issuance of a bond in an amount over \$500,000 shall be removed from the committee to which it is first referred until the greater of thirty (30) calendar days or one (1) regular meeting of the City Council has elapsed since such referral.

SUFFICIENCY OF VOTE

Rule 8. The affirmative vote of a majority of the members present shall be sufficient to adjourn any meeting of the Council or its Committees.

Rule 8A. Except as expressly provided in these Rules, the affirmative vote of a majority or super-majority, as may be required by law, of the Full Council, rather than of the quorum present, shall be required to adopt any ordinance, order, or other vote or proceeding adopted, or which might be adopted (Measure). Consistent with the Charter, Measures include, without limitation, all transfers, expenditures, and acceptance of funds, which shall be effected by an order of the Full Council.

MANNER OF VOTING

Rule 9. The Council and each of its Committees, standing and ad hoc, shall vote at a duly noticed public meeting, unless otherwise permitted under the Open Meeting Law.

Rule 9A. A vote to confirm Mayoral Appointments on a second reading shall be by roll call of the Full Council.

Rule 9B. Approval of any ordinance shall require two (2) readings and two (2) roll-call votes to be held at separate City Council meetings, while approval of any other Measure requires one (1) reading and one (1) vote, which, except in the case of bond order, may be by voice vote. Amendments to any motion to approve, not approve, or to refer back Committee may be recorded by voice vote, including such parliamentary motions in regard to an ordinance. Following its passage on first reading, such ordinance shall be timely posted to the City's Website, as defined in the Charter, in a manner prescribed by the City Clerk. Notwithstanding the foregoing, pursuant to the Charter, votes regarding Mayoral Appointments shall be treated specially under Rule 20.

Rule 9C. At the Inaugural Meeting, the Clerk shall begin the order of roll-call voting throughout such meeting with that Councillor whose last name is first in alphabetical order. At each successive meeting that requires a roll call vote or votes, the Clerk shall begin roll calls throughout such meeting with the Councillor whose last name follows the previous Councillor in alphabetical order until the last meeting of the two-year legislative session. Notwithstanding the foregoing, the Clerk shall, for all votes at all meetings, call the President to vote last.

Rule 9D. In the event that a member of the Council or one of its Committees wishes to have his or her vote recorded differently after announcement of the results of a roll call vote by the Clerk or presiding officer, the member must receive unanimous consent from every other present member of the Council or the Committee, as the case may be.

Rule 9E. A motion to table or postpone indefinitely once seconded is not debatable, but clarifying points of information shall be allowed for the purpose of understanding the effects of such proposed tabling or indefinite postponement.

GAINING THE FLOOR

Rule 10. All Councillors, when desiring to speak on a matter, shall raise their hands and respectfully address the President, and wait until recognized by the presiding officer.

Rule 10A. Once recognized by the President, the Councillor shall stand to speak on the matter. A Councillor shall remain standing while speaking, and shall sit down to indicate to the President the conclusion of the Councillor's speech.

Rule 10B. No Councillor shall speak a second time on any motion until each Councillor has the opportunity to speak once, however the President may permit a Councillor to speak out of turn to respond to questions directed to him or her by another Councillor.

Rule 10C. In speaking, members shall at all times confine themselves to the motion in order, shall use parliamentary language and appropriate demeanor, and shall strive to refer to all other members by their ward or as an At-Large Councillor, or as the Chair or a member of a particular Committee, etc., rather than by their first or last names.

Rule 10D. No member shall leave a Council or Committee meeting while it is in session to seek or accept counsel, nor may such member while away from such meeting exchange information pertaining to an item on the meeting agenda, nor to conduct any other city business.

Rule 10E. The Council President and Committee Chairs, as the case may be, shall have the responsibility and discretion for recognizing speakers other than Council or Committee members. Any member of the Council or a Committee may request of the presiding officer recognition of a speaker other than a member, but the presiding officer's determination whether to grant such recognition shall not be appealed.

SPONSORSHIP OF MATTERS

Rule 11. With the sole exception of a Mayoral Appointment, as described in Rule 20, no Measure or other matter beside a Communication, of any kind, shall be placed on the Agenda by any City official or other person, including, without limitation, the Mayor, nor may it be acted upon by the Council, unless it is sponsored by a member of the Council. Each such matter carried over from a previous, two-year legislative session must be sponsored by a current member of the Council.

Rule 12. Except in the case of an Emergency Measure, as regulated under the Charter, the Council shall not pass or otherwise adopt any Measure until it has first been reviewed at a public meeting of a Committee in accordance with Rule 7.

Rule 12A. Failure of by any person, including, without limitation, an applicant or a city official, to meet a deadline, specified by law, regulation, or rule shall not constitute an Emergency. For example, and without limitation, the Council shall not approve a license or permit, or otherwise authorize, any person to use public property for a road race or other event by Emergency Measure solely because such event is scheduled to occur before the Council's next meeting.

Rule 12B. Pursuant to the Charter, no Measure making a grant, renewal, or extension, whatever its kind or nature, or a franchise or special privilege, shall be passed as an emergency measure, and, except as provided by the laws of the Commonwealth, no such grant, renewal, or extension shall be made otherwise than by ordinance.

Rule 12C. Pursuant to the Charter, an Emergency Measure shall become effective immediately upon its adoption without signature by the Mayor, or at such later time as the emergency measure expressly provides.

Rule 12D. In the event that a sponsor of any Measure or other matter is not present physically or telephonically at a meeting of the Council when the Clerk reads such Measure or other matter, then the Council shall not consider such Measure or other matter, unless all sponsors of such measure have presented a written statement requesting the Council to proceed in the absence of such sponsor.

WITHDRAWING ITEMS FROM THE AGENDA

Rule 13. After a Measure or other matter is reached on the Agenda and read aloud by the Clerk, it shall be deemed to be in possession of the Council, and shall be disposed of in some matter by vote. At any time prior to a Measure or other matter being brought before the Council through such reading, it may be withdrawn provided all sponsors so notify the President or the Clerk.

RECONSIDERATION

Rule 14. Notwithstanding Rule 9D, after a vote has been taken on a Measure or other matter, it shall be in order for any member voting with the prevailing side to move reconsideration thereof at the same meeting at which the vote was taken, and such motion shall be disposed of accordingly. Alternatively, such member may file with the Clerk, not later than noon of the next business day following such meeting, written notice of a motion to reconsider such vote. After receiving such written notification from a member, the Clerk shall place the motion for reconsideration on the Agenda for the next regular meeting of the Council, and the Clerk shall forthwith, either verbally or in writing, notify the Full Council of such filing.

DUTIES OF THE CLERK

Rule 15. The Clerk shall attend and keep all records of all meetings of the Council, shall record the names of the members present, shall record the vote of members on roll calls, and shall have the care and custody of the City records, and all documents, plans, and papers pertaining to the business of the Council. The Clerk shall also, at the request of a member, assist in the drafting of items to be presented at the meetings of the Council. The Clerk shall cause notice to be made to each Councillor of each meeting of the Council, regular and special, and of Committee meetings, and shall also post notice on the City Website at least 48 hours prior to commencement.

DEADLINE FOR AGENDA ITEMS

Rule 16. Printed materials regarding any matter, including, without limitation, the full text of Measures, to be considered by the Council at its next regular meeting shall be presented in complete form to the Clerk not later than 4:00 pm on Tuesday preceding such regular meeting. Pursuant to this rule, Committee Chairs shall submit to the Clerk the text of any Measures they intend to remove from Committee put into the possession of the full Council. Except as otherwise provided under Rule 18A, papers presented after that time shall be considered Late-Filed Items, which shall not be taken up without a suspension of these Rules, which requires a super-majority vote of the Council. The provisions of this Rule 16 apply to all persons, and in all cases, without exception, including to all members and other City officials, such as the Mayor and Department heads, as well as the public.

AGENDA AND PACKET

Rule 17. For each meeting of the Council, the Clerk in consultation with the President shall compile the Agenda of all matters to come before the Council at such meeting, in accordance with the order of business listed below, and shall make available to the public such Agenda and all supporting documents (together, Packet) to be considered by the Council by 5:00 pm of the fifth (5th) calendar day prior to such meeting; provided, however, that in the case of a special meeting the Agenda shall be made available as otherwise provided by law and these Rules, and no Packet shall be required. The Clerk shall cause a printed copy of the Packet to be delivered to each Councillor by their individually preferred means, and to be posted on the City Website at least 48 hours prior to commencement.

Items that are to be added to the Agenda as Late-Filed Items must be submitted for approval to be placed on the Agenda immediately following the Call to Order.

The order of business for the Agenda shall be as follows:

1. Moment of Silence
2. Pledge of Allegiance
3. Call to Order
4. Late-Filed Items
5. Public Comment
6. Mayors Comment
7. Consent Agenda
 - a) Approval of Minutes
 - b) Communications (including Applications)
 - c) Orders (including Transfers/Appropriation Orders) and Resolutions
 - d) First Reading of Mayoral Appointments
7. Second Reading of Mayor's Appointments
8. Communications
9. Orders (including Transfers/Appropriation Orders) and Resolutions
10. Ordinances
11. Committee Reports (including all Measures for the Council to consider)
12. Good of the Order
13. Adjournment

Rule 17A. The Consent Agenda shall be reserved for routine and non-controversial matters that may be considered apart from the rest of the Agenda and approved collectively and without debate. The President has the sole discretion to place matters on the Consent Agenda, but retention thereon is subject to the unanimous consent of the members present when the Council reaches the Consent Agenda during its meeting. The Clerk shall read matters on the Consent Agenda by title only. At any time before the Council acts upon the Consent Agenda, any member of the Council may cause any matter or matters listed upon the Consent Agenda to be removed and then placed into the appropriate portion of the regular Agenda, either by providing written notice to the President and/or the Clerk, or, alternatively, by rising and so requesting by motion. The Council shall then, without debate permitted, vote collectively on all matters remaining on the Consent Agenda, by simple majority of the Full Council. Such vote may be conducted by voice vote at the discretion of the presiding officer.

PUBLIC COMMENT

Rule 18. There shall be designated a Public Comment time during each meeting of the City Council. The procedure for this comment time is listed below:

1. Individuals who wish to speak before the Council, whether on their own behalf or on behalf of a group, must sign in on the door of the Council Chamber prior to the start of the Public Comment segment of the meeting. Each speaker must provide his or her name and the address where he or she resides permanently (i.e. legal domicile), and indicate which Agenda item he or she will be speaking on. The President will advise attendees of their right to speak and responsibility to sign-up.
2. Two minutes allotted to each speaker.
3. One opportunity per individual to speak.
4. Comment must be related to an Agenda item.
5. Speakers who are attorneys shall disclose the identity of all clients whose interests are materially affected by the Agenda item upon which they speak.

Rule 18A. There shall be designated a Mayor's Comment time during each regular meeting of the City Council. The procedure for this comment time is listed below:

1. To address the Council during the Mayor's Comment period, the Mayor may provide notice to the President at any time prior to the Call to Order.
2. The Mayor will be allowed to speak for a total of five (5) minutes.
3. The Mayor will be offered reserved seating on the front bench of the Council Chambers
4. Notwithstanding the normal deadline for written materials to be submitted to the City Clerk under Rule 16, the Mayor may submit a written report to the Full City Council not later than twenty-four (24) hours before delivering the Mayor's Comment, and such report shall not be deemed a Late-Filed item.
5. Nothing in this rule prohibits the Mayor from speaking otherwise in compliance with the Charter and these Rules.

PRESENTATIONS

Rule 19. To be included on the Council Agenda, presentations by individuals or groups must be sponsored by a Councillor in writing pursuant to Rule 16, and approved by the President, in which case such presentation shall be placed in the Communications segment of the Agenda.

MAYORAL APPOINTMENTS

Rule 20. Mayoral Appointments do not require sponsorship by a member of the Council, but shall require two (2) readings and two (2) votes by the Council, the second such vote by roll call. For its first reading, each such appointment, including reappointments, shall be accompanied by submittal to the Clerk of the appointee's resume in accordance with Rule 16. The first reading shall be placed in the Consent segment of the Council's Agenda for referral to the Council's next meeting, sitting as the Committee of the Whole.

Rule 20A. As with any Consent Agenda item, a single member of the Council may move such item to the regular Agenda. As provided in the Charter, the Council may elect to refer any proposed Mayoral Appointment to a standing or ad hoc Committee, which shall review such appointment and may make a

recommendation to the Full Council not fewer than seven (7) nor more than 45 days after such referral. Such Committee may require any person whose name has been referred to it to appear before such Committee, or before the Full Council, to give any information relevant to the appointment that the Committee of the Full Council may require. Notwithstanding the optional referral of proposed appointments provided for in this Rule 20A, appointments and reappointments of the following officers shall always be referred through the Consent Agenda to the standing committee with oversight over such board or commission:

- Members of the Board of Health and Health Director;
- Building Inspector;
- City Auditor/Director of Finance;
- City Librarian;
- City Solicitor;
- City Treasurer;
- Director of the Department of Public Services;
- Members of the Conservation Commission and Conservation Agent;
- Harbormaster;
- Members of the License Commission;
- Members of the Planning Board, Planning Director, and Zoning Administrator;
- Members of the Water and Sewer Commission; and
- Members of the Zoning Board of Appeal.

MID-YEAR BUDGET REVIEW

Rule 21. Each calendar year, the Committee on Budget & Finance shall schedule and hold a public meeting to conduct a Mid-Year Budget Review as soon as practical after six (6) months of actual expenditures are available in written form, but no later than February 15. The Chair of the Committee shall cause both the City Auditor and the City Treasurer to attend, pursuant to the Charter, and shall invite all members of the Council, as well. Pursuant to the Charter, the Chair shall ask the City Auditor to distribute to the Full Council documentation in support of the Mid-Year Budget Review no less than one (1) week before such meeting, including a year-to-date actual budget summary. Further pursuant to the Charter, any member of the Council may request that a Department Head be present at the Mid-Year Budget Review meeting, by making a request through the Chair of the Committee of Budget & Finance.

ELECTRONIC COMMUNICATION DEVICES

Rule 22. The audible use of mobile phones, radios, and other electronic communication devices by any person, including members of the Council, but excepting on-duty public safety officers, is strictly prohibited within the Council Chamber while the Council is in session, and all such devices shall be turned off or otherwise made to be silent.

Rule 22A. Members of the Council may read from or otherwise obtain information from a computer, tablet, or other electronic device within the Council Chamber while the Council is in session, such as by conducting computer searches online.

Rule 22B. Except as otherwise permitted under the Open Meeting Law, no member of the Council shall, at any time while the Council is in session, be permitted to communicate with other people, either

located within or without the Chamber, using such any electronic device, whether verbally or otherwise, audibly or inaudibly.

PARLIAMENTARY PRACTICE

Rule 23. In all matters of parliamentary practice not provided for in these rules, the Council shall use Robert's Rules of Order as a guide.

RECUSAL

Rule 24. Upon his or her recusal regarding a matter, a member of the Council or a Committee shall leave the room where the meeting is being conducted, and such member shall not be counted as part of the quorum on that matter. Notwithstanding the foregoing, a recused member may, if permitted under applicable law, remain in the room solely if he and she wishes to give testimony on the matter.

Rule 24A. If the matter is to be addressed in open session, then the recusal shall be made orally and shall be included as part of the official public record. The recused member may obtain and review any records of such public discussions and/or action by the Council or Committee on the matter.

Rule 24A. If the matter is to be addressed in executive session, then the recusal must be made orally during the open session before the Council or Committee goes into such executive session and shall be included as part of the official public record. A member so recused shall not knowingly obtain or review a recording, minutes, or any other non-public information regarding such matter, other than the fact of his or her own recusal.

AMENDING THE RULES

Rule 25. Any amendment of these Rules shall require successful passage of an order by the Full Council, by simple majority, as provided in these Rules.

SUSPENDING THE RULES

Rule 26. Except as otherwise, expressly provided in these Rules, a motion to suspend the rules shall require a super-majority vote of the Full Council.

Councillor Jared J. Eigerman

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

February 12, 2018

THAT, The CITY COUNCIL of the City of Newburyport hereby amends the Rules of the City Council of the City of Newburyport 2018 by adding the following:

Rule 11a Any measure pertaining to zoning, finance, or operations placed on the Agenda shall include an acknowledgement that the appropriate department head has reviewed said measure.

Councillor Bruce L. Vogel

ORDINANCES

CITY OF NEWBURYPORT



IN CITY COUNCIL

October 30, 2017

ORDERED:

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF NEWBURYPORT, MASSACHUSETTS

Be it ordained by the City Council of the City of Newburyport as follows:

APPENDIX A: ZONING ORDINANCE OF THE CITY OF NEWBURYPORT

Section III-C -- Zoning map.

THAT the Zoning Map of said Zoning Ordinance entitled "Zoning Map of the City of Newburyport" be amended pursuant to Section III-D "Changes to Zoning Map" such that all parcels located within the following areas of the City are changed from the Residential Three (R-3) District to the Residential Two (R-2) District, as depicted on the attached map entitled "Zoning Map Change – Proposed," prepared by the Office of Planning & Development, and dated October 30, 2017: the entire area (Assessor's Maps 15 and 16) bounded northwesterly by Fair Street and Fruit Street, northeasterly by Water Street, southeasterly by Federal Street, and southwesterly by High Street, as well as the four adjacent parcels at 87 High Street (Assessor Map/Lot 33-38), 89 High Street (Assessor Map/Lot 33-39), 91 High Street (Assessor Map/Lot 33-40), and 93 High Street (Assessor Map/Lot 33-41), and expressly excluding those parcels currently located within the Business Three (B-3) District.

Councillor Gregory D. Earls

In City Council January 29, 2018:

Councillor Eigerman recused. Motion to remove from Planning & Development by Councillor Giunta, seconded by Councillor Tontar. So voted. Motion to approve first reading by Councillor Giunta, seconded by Councillor Tontar. Roll call vote, 9 yes, 1 recused (Eigerman), 1 absent (Vogel). Motion passed. (P&D Committee vote was 2-0 in favor; Councillor Eigerman recused).



Source: Esri, DigitalGlobe, GeoEye, FDS, USDA, USGS, AeroGRID, IGN



Zoning Map Change - Proposed

CITY OF NEWBURYPORT



 IN CITY COUNCIL

ORDERED:

Date: February 12, 2018

**AN ORDINANCE TO AMEND THE NEWBURYPORT CODE OF ORDINANCES
REGARDING ADMINISTRATION OF THE CITY COUNCIL**

Be it ordained by the City Council of the City of Newburyport as follows:

THAT the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended by amending existing Sections 2-28 and 2-29 of Article II. – City Council of Chapter 2 – Administration, to read as follows, with deletions ~~double-stricken and italicized~~, and additions double-underlined and italicized:

Sec. 2-28. - When regular meetings are held.

Except in the months of July and August, rRegular meetings of the city council shall be held on the second and last Monday of each month, except when adjournment is ordered by the city council. For the months of July and August, combined, the Council shall schedule a total of three (3) regular meetings, each to occur on any Monday.

Sec. 2-29. - Special meetings.

(a) Special meetings of the city council shall be held at the call of the president or at the call of any six (6) or more members, for any purpose, by causing a notice of the meeting to be delivered in hand or to the place of business or residence of each member of the city council. This notice shall, except in an emergency of which the president shall be the sole judge, be delivered at least forty-eight (48) ~~weekday~~ hours in advance of the time set and shall specify the purpose or purposes for which the meeting is to be held. A copy of each such notice shall immediately be posted in accordance with applicable laws.

(b) The mayor may at any time call special meetings of the city council, for any purpose, by causing a notice of the meeting to be delivered in hand or to the place of business or residence of each member of the city council. This notice shall, except in an emergency of which the mayor shall be the sole judge, be delivered at least

forty-eight (48) ~~weekday~~ hours in advance of the time set and shall specify the purpose or purposes for which the meeting is to be held. A copy of each such notice shall immediately be posted in accordance with applicable laws.

AND FURTHER THAT the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended by amending existing Sections 2-32 through 2-37.2 of Article II. – City Council of Chapter 2 – Administration, to read as follows, with deletions ~~double-stricken and italicized~~, and additions double-underlined and italicized:

Sec. 2-31. - Committees designated; membership.

There shall be eight (8) standing committees of the city council: committee on budget & finance; committee on education; committee on general government; committee on licenses & permits; committee on neighborhoods & city service; committee on planning & development; committee on public safety; and committee on public utilities. Each such standing committee shall consist of three (3) members of the city council. The president of the city council shall serve on the committee on general government, as its chair, and the mayor may serve as a fourth, ex officio, non-voting member of such committee. ~~There shall be seven (7) committees of the city council. There shall be a committee on public safety, a committee on neighborhoods and city service, a committee on licenses and permits, a committee on budget and finance, a committee on planning and development and a committee on education, each to consist of three (3) members of the city council, and a committee on general government to consist of the mayor, president of the city council and one (1) councillor.~~

Sec. 2-32. - Responsibilities of committee on general government.

The committee on general government shall be concerned with supervision of city properties and the following municipal departments: city clerk; city solicitor; registrars of voters, information technology; human resources;. The committee shall have charge of and supervision over city hall.

Sec. 2-33. - Responsibilities of committee on public safety.

The committee on public safety shall be concerned with all the activities in the police ~~and~~, fire, and health departments, the harbor commission and harbormaster, the animal control officer, and public parking and traffic needs and regulations.

Sec. 2-34. - Responsibilities of committee on neighborhoods and city service.

The committee on neighborhoods and city service shall be concerned with all the activities: in the department of public services with the exceptions of public parking and traffic, and of water and sewer services, public works department and including, without limitation, municipal lighting, street sweeping, and city cemeteries; and

regarding youth services, the public library, the veterans agent, the parks commission and department, and the council on aging.

Sec. 2-35. - Responsibilities of committee on licenses and permits.

The committee on licenses and permits shall evaluate and make recommendations on all applications for licenses and permits that come under the jurisdiction of the city council.

Sec. 2-36. - Responsibilities of the committee on planning and development.

The committee on planning and development shall be concerned with all the activities and jurisdictions of the office of planning and development and its director; the conservation commission and its conservation agent; the planning board; the zoning board of appeals; the historical commission and any local historic district commissions; and the commission on disabilities.

Sec. 2-37.1. - Responsibilities of committee on budget and finance.

The committee on budget and finance shall be concerned with all issues of city finances including issues relating to city revenues and the city budget, including, without limitation, all the activities and jurisdictions of the city auditor, city treasurer, tax assessor, and tax collector.

Sec. 2-37.2. - Responsibilities of committee on public utilities.

The committee on public utilities shall be concerned with all issues including activities and policies of the board of water commissioners, sewer commission and requests from public utilities.

~~Notwithstanding the previous sentence, section 2-39, Approval of certain bills, does not apply to the board of water commissioners or sewer commission.~~

AND FURTHER THAT the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended by deleting in their entirety existing Sections 2-39, and 2-41 through 2-43 of Article II. – City Council of Chapter 2 – Administration.

Councillor Jared J. Eigerman

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

February 12, 2018

AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE IV, DIVISION 7 CITY SOLICITOR

That the following changes be made to Sec 2-246:

Sec. 2-246. - Appointment; qualifications; term; removal.

Annually in the month of January, the mayor, with approval of the City Council, shall appoint a city solicitor who shall be an attorney and counselor-at-law of the courts of the commonwealth. The appointee shall hold office until a successor is appointed and qualified and the appointee may be removed at any time by the mayor, with approval of the City Council.

And further that, Sec-2-252 be inserted as follows:

Sec. 2-252 – City Solicitor mandatory attendance in certain instances:

The city solicitor shall be present, physically, for the first hearing of any project before Newburyport Zoning Board of Appeals or Newburyport Planning Board that exceeds the following thresholds:

- A) Any residential project in any zone defined within that Newburyport Zoning Ordinance where 10 or more residential units is proposed
- B) Any Open Space Residential Development (OSRD) application filed under the Newburyport Zoning Ordinance, Section XIV.
- C) Any project of any size filed for a project within Waterfront West Overlay District (WWOD) as defined by the Newburyport Zoning Ordinance, Section XXIV
- D) Any project of any size filed for a project within a Water Resource Protection District, as defined by the Newburyport Zoning Ordinance, Section XIX.

Such thresholds may be updated from time to time. Further direct, physical attendance of the City Solicitor may be requested by the City Council, at is discretion, upon request from the relevant board or commission.

Submitted,

Sharif I. Zeid
Ward 1 City Councillor

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

DATE: February 12, 2018

ORDINANCE REGARDING MANAGEMENT, AND AUTHORIZING LEASE, OR CONVEYANCE BY DEED, OF THE FORMER G. W. BROWN SCHOOL PROPERTY

Be it ordained by the City Council of the City of Newburyport as follows:

WHEREAS, in 1922, the Newburyport City Council voted to acquire by eminent domain certain real property with the current street address of 42 Milk Street (Assessor's Map 21, Parcel 26), and including a ten- (10-) foot wide strip leading to Prospect Street, for municipal purposes (the "1922 Eminent Domain Order," Southern Essex Registry of Deeds, Bk 2525, Pg 171); and

WHEREAS, subsequently, the City acquired and cleared the property of its improvements, and constructed there a three-story, masonry schoolhouse, and schoolyard, named in honor of George W. Brown, which schoolhouse building was altered over time, including through multi-story additions constructed in 1970 and 1975; and

WHEREAS, in 1974, the Newburyport City Council voted to acquire by eminent domain a certain parcel of land adjacent to the G. W. Brown School, with the current address of 99-101 Prospect Street (Assessor's Map 21, Parcel 3), for municipal purposes (the "1974 Eminent Domain Order," Southern Essex Registry of Deeds, Bk 6107, Pg 582), which parcel subsequently was added to the schoolyard (altogether, the "Brown School Site"); and

WHEREAS, in 2013, the Newburyport City Council ordered that upon the removal from service as a public school of any portion of the Brown School Site, the City shall dedicate and hold permanently for public park and playground uses under the meaning of General Laws Chapter 45

an area of such site at least equal in size to the schoolyard then located on the southeasterly portion of the Brown School Site, including the mulched area for play equipment, the basketball court, and the so-called amphitheater (the “2013 Playground Order”); and

WHEREAS, in 2014, the Newburyport Office of Planning and Development issued a request for qualifications for architectural services regarding the adaptive reuse of the Brown School Site, accounting for the 2013 Playground Order (the “2014 RFQ”), which resulted in the Brown School Feasibility Study (the “2014 Feasibility Study”); and

WHEREAS, also in 2014, the Newburyport Youth Services (“NYS”) department relocated to the Brown School Site from the former Elbridge G. Kelley School, located at 151 High Street, and since that time NYS has operated there continuously within the gymnasium and the ground floor of the schoolhouse building, together, as the “Newburyport Rec Center;” and

WHEREAS, in 2015, the Brown School Educational Reuse Sub-Committee submitted its report to the Newburyport School Committee recommending that the school district retain the Brown School Site while allowing compatible, non-educational uses (the “2015 Reuse Report”); and

WHEREAS, in 2016, pursuant to General Laws Chapter 40, Section 3, and Newburyport Charter Section 4-5, the Newburyport School Committee voted to designate the Brown School Site as surplus property, no longer required by the School Department, with express reference to the 2013 Playground Order (the “2016 School Committee Order”); and

WHEREAS, in 2017, informed by the 2013 Playground Order, the 2014 Feasibility Study, the 2015 Reuse Report, and the 2016 School Committee Order, the Newburyport Office of Planning and Development solicited proposals from developers to adapt the schoolhouse building to residential (including affordable housing) and/or artist studio uses, retain the public gymnasium, comply with the 2013 Playground Order, and contribute significantly toward construction of new space on site for use by NYS (the “2017 RFP”); and

WHEREAS, upon reviewing the responses to the 2017 RFP, and with the advice of an appointed selection committee, the Mayor rejected all such responses on behalf of the City; and

WHEREAS, according to the Newburyport Tax Assessor, the appraised value of the Brown School Site for Fiscal Year 2018 is approximately 5.5 million dollars (\$5,500,000), of which approximately six-hundred and three thousand dollars (\$603,000) is attributed to the land, and the remainder to the existing improvements at the property; and

WHEREAS, the City Council has evaluated all of the foregoing information, taken testimony from City officials and the public, and determined the terms upon which to authorize interim use and future lease, or conveyance by deed, of the Brown School Site, or portions thereof, all in furtherance of the following goals to serve the inhabitants of the City of Newburyport:

1. Enable the Newburyport Youth Services department to serve City residents, consistent with its departmental mission;
2. Authorize the lease, or conveyance by deed, of the Brown School Site, or portions thereof, as surplus to the needs of the City, at such time as NYS has no further use of it;
3. Satisfy the statutory obligation of the City Council to set the minimum amount to be paid for any conveyance;
4. Ensure compliance with the 2013 Playground Order;
5. Protect the historic exterior features of the schoolhouse building;
6. Mitigate negative impacts upon the neighborhood from changes in use of the Brown School Site, with particular concern for quality of design, traffic, and parking;
7. Provide for a diverse, balanced, and inclusive community, with housing for people of all income levels as a matter of basic fairness and social responsibility, and to promote economic stability within the community; and
8. Identify public monies to improve those public uses to remain at the Brown School Site, and to enable NYS to continue to serve Newburyport residents after it relocates from the Brown School Site;

THEREFORE, IT IS ORDERED THAT, pursuant to General Laws Chapter 40, Section 15A, and Newburyport Charter Section 2-5, the care, custody, management, and control of the entirety of the Brown School Site is hereby transferred to the Mayor for specific municipal uses by the Newburyport Youth Services department of the gymnasium, the first floor of the schoolhouse building, and the schoolyard; and

IT IS FURTHER ORDERED THAT, pursuant to General Laws Chapter 40, Section 15, General Laws Chapter 30B, Section 16, and Newburyport Charter Sections 2-5 and 2-9(b), the Brown School Site is hereby deemed as surplus to the needs of the City, and the Mayor is hereby authorized to lease, or convey by deed, such property, or portions thereof, to a qualified bidder, upon the following required terms, and such additional terms that consistent with this order as the Mayor considers necessary and proper:

- (a) The minimum amounts to be paid for a conveyance by deed shall be no less than:
 - i. _____ dollars (\$____) for the schoolhouse building improvements, which exclude the gymnasium improvements;
 - ii. _____ dollars (\$____) for the gymnasium improvements (if conveyed); and
 - iii. Six-hundred and three thousand dollars (\$603,000) for the approximately 1.2 acres of land comprising the Brown School Site, which minimum amount shall be prorated based upon the proportion of such land area conveyed.
- (b) On behalf of the inhabitants of Newburyport, the City shall retain a perpetual easement over the Brown School Site to preserve public park and playground uses as they may be reconfigured consistent with the 2013 Playground Order.
- (c) On behalf of the inhabitants of Newburyport, the City shall retain a perpetual easement to preserve from demolition or substantial alteration the historic facades of the schoolhouse building, excluding the 1970 and 1975 additions.
- (d) As a condition of any lease, or conveyance by deed, residential uses at the Brown School Site shall be limited to no more than 20 units per acre in the aggregate (*i.e.* no more than

24 units), with no fewer than one (1) parking space provided on site for each such dwelling unit exclusively occupied by persons 62 years of age or older, and no fewer than one and one-half (1.5) parking spaces provided on site for every other dwelling unit.

- (e) As a condition of any lease, or conveyance by deed, no less than forty percent (40%) and no more than sixty percent (60%) of the total number of dwelling units at the Brown School Site shall be dwelling units that meet the requirements of a subsidized housing unit for purposes of listing in the subsidized housing inventory (SHI) under General Laws Chapter 40B.
- (f) The net proceeds (which shall exclude transaction costs) to the City from any lease, or conveyance by deed, of the Brown School Site, or portions thereof, shall be dedicated to the following specific municipal purposes: (i) reconfiguration and improvement of the public park and playground uses at the Brown School Site; (ii) renovations to the gymnasium at the Brown School Site; and/or (iii) securing a new location and constructing facilities for use by NYS, consistent with its departmental mission.

Councillor Jared J. Eigerman, Ward 2

COMMITTEE ITEMS

Febraury 12, 2018
Committee Items-Budget & Finance

1. **COMM004_01_29_18** – FY2018 Mid-Year Budget Report



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DONNA D. HOLADAY
 MAYOR

ETHAN R. MANNING
 FINANCE DIRECTOR/CITY AUDITOR

To: Mayor Donna D. Holaday
 President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: January 23, 2018

Subject: FY2018 Mid-Year Budget Report

Attached is the FY2018 Mid-Year Budget Report that includes a summary of budget expenditures for the period of July 1, 2017 through December 31, 2017. The report covers expenditures within the General Fund and the Water, Sewer, and Harbormaster Enterprise Funds. Also included is an update on the City's revenue collections.

The City budget is approved by the City Council in budget categories. These categories include: Personnel Services, Purchase of Services, Supplies, Other Charges and Expenses, Capital Outlay and Debt Service. This format is recommended by the Massachusetts Department of Revenue and is in accordance with the best practices recognized by the Government Finance Officers Association (GFOA). Once the annual budget is approved by the City Council, spending, in each budget category, cannot exceed the total appropriation for that category unless additional funding is provided through a budget transfer or supplemental budget appropriation.

FY2018 Mid-Year Expenditures

Mid-year expenditures within the General Fund and Enterprise Funds were made within the budgetary appropriations approved by the City Council and are on target for this point in the fiscal year. Typically, however, expenditure levels are not exactly 50% at mid-year as major expenditures occur during various times of the year depending on the department or cost center.

On the following page is a summary of the mid-year expenditures by fund, which is broken out in greater detail in the reports that follow.

	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
001 GENERAL FUND	64,138,927	34,098,369	30,040,558	53.2%
060 WATER ENTERPRISE FUND	5,107,870	2,651,843	2,456,027	51.9%
061 SEWER ENTERPRISE FUND	7,060,654	3,126,641	3,934,013	44.3%
6520 HARBORMASTER ENTERPRISE FUND	467,830	276,498	191,332	59.1%
TOTAL BUDGETARY FUNDS	76,775,281	40,153,352	36,621,929	52.3%

While most department/cost centers show expenses below or near 50% of appropriations, those that were higher than 60% included:

- **General Administration (70.6%)**: A large component of this cost center is municipal insurance premiums, which are paid at the start of the fiscal year.
- **Information Technology (68.2%)**: Licenses, including the license for the City's MUNIS financial software, are paid in July, resulting in higher expenditures in the first half.
- **Human Resources (63.4%)**: Payment for workers compensation insurance is made at the start of the fiscal year.
- **Board of Registrar's (94.1%)**: Elections work during the first half of the fiscal year largely expended this cost center.
- **Conservation Commission (91.7%)**: Funding for minute takers is drawn first from the General Fund budget and then from the Wetlands Protection Fund.
- **Planning Board (91.7%)**: Funding for minute takers is drawn first from the General Fund budget and then from the revolving fund.
- **Zoning Board (97.2%)**: Funding for minute takers is drawn first from the General Fund budget and then from the revolving fund.
- **Essex North Shore Technical School (76.5%)**: Tuition and transportation is paid in the first half of the fiscal year.
- **Whittier Tech Assessment (85.0%)**: The assessment for the Whittier Technical Regional Vocational High School is paid throughout the year, with the majority of the assessment paid during the first half of the fiscal year.
- **Snow & Ice (71.2%)**: Due to the variability of snow and ice conditions.
- **Historical Commission (66.7%)**: Funding for minute takers is drawn first from the General Fund budget and then from the revolving fund.
- **Ordinary Debt Service (81.5%)**: Annual debt service payments typically include two interest payments and one principal payment. The principal payment is typically due in July or October, resulting in higher expenditures during the first half of the fiscal year.
- **Retirement Board (100.0%)**: The City's appropriation to the Newburyport Retirement System is paid on July 1st.

Additional funding may be required in some accounts, such as snow and ice and overtime, due to the unpredictability of those line items. In accordance with state law, the City is allowed to exceed the budgetary appropriation for snow and ice removal as it is a matter of

public safety. However, any deficit must be removed prior to year-end through the use of reserves or other available funds. If the deficit is not removed prior to year-end, then the shortage must be made-up in the next fiscal year's tax rate. In past years, Free Cash has been the primary source of funding to cover snow and ice deficits.

FY2018 Mid-Year Revenue

Total revenue for the budgetary funds is currently on target at 54% of estimates. The General Fund shows 53% of revenue collected and the Water and Sewer Enterprise Funds are currently exceeding 50% of their revenue estimates for FY2018. However, collections for the Harbormaster Enterprise Fund are trending below estimates at 45%. We will continue to monitor collections into the second half of the fiscal year. Below is a summary of the mid-year revenue by fund, which is broken out in greater detail in the reports that follow.

	ESTIMATE	ACTUAL	REMAINING	% COLL.
001 GENERAL FUND	64,310,893	34,030,874	30,280,019	52.9%
060 WATER ENTERPRISE FUND	5,107,870	3,063,440	2,044,430	60.0%
061 SEWER ENTERPRISE FUND	6,385,654	3,766,859	2,618,795	59.0%
6520 HARBORMASTER ENTERPRISE FUND	467,830	212,598	255,232	45.4%
TOTAL BUDGETARY FUNDS	<u>76,272,247</u>	<u>41,073,771</u>	<u>35,198,477</u>	<u>53.9%</u>

A full copy of this report is available under the Financial Reports Center, located at:
<http://www.cityofnewburyport.com/finance-department/pages/financial-reports-center>

Please feel free to contact me if you have any questions.



**City of Newburyport
FY2018 Mid-Year Expenditure Summary**

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
001 GENERAL FUND						
111 CITY COUNCIL	\$67,444	\$0	\$67,444	\$36,027	\$31,417	53.4%
121 MAYOR'S DEPARTMENT	\$287,230	\$0	\$287,230	\$158,468	\$128,762	55.2%
129 GENERAL ADMINISTRATION	\$430,009	-\$76,212	\$353,797	\$249,724	\$104,073	70.6%
135 AUDITOR'S DEPARTMENT	\$321,417	\$0	\$321,417	\$180,896	\$140,520	56.3%
141 ASSESSORS DEPARTMENT	\$222,307	\$0	\$222,307	\$123,054	\$99,253	55.4%
145 TREASURER'S DEPARTMENT	\$296,266	\$0	\$296,266	\$157,657	\$139,609	52.9%
151 INFO TECHNOLOGY DEPT	\$308,813	\$0	\$308,813	\$210,718	\$98,095	68.2%
152 HUMAN RESOURCES	\$291,732	\$0	\$291,732	\$184,843	\$106,888	63.4%
161 CITY CLERK'S DEPARTMENT	\$252,997	\$0	\$252,997	\$135,758	\$117,240	53.7%
163 BOARD OF REGISTRARS	\$44,165	\$0	\$44,165	\$41,542	\$2,623	94.1%
165 LICENSE COMMISSION	\$6,340	\$0	\$6,340	\$3,670	\$2,670	57.9%
171 CONSERVATION COMMISSION	\$1,800	\$0	\$1,800	\$1,650	\$150	91.7%
175 PLANNING BOARD	\$1,800	\$0	\$1,800	\$1,650	\$150	91.7%
176 ZONING BOARD	\$1,800	\$0	\$1,800	\$1,750	\$50	97.2%
182 PLANNING & DEVELOPMENT	\$319,798	\$0	\$319,798	\$164,306	\$155,492	51.4%
191 LEGAL DEPARTMENT	\$70,000	\$0	\$70,000	\$26,405	\$43,595	37.7%
210 POLICE DEPARTMENT	\$3,588,935	\$76,212	\$3,665,147	\$1,992,796	\$1,672,352	54.4%
220 FIRE DEPARTMENT	\$3,644,887	\$0	\$3,644,887	\$2,005,368	\$1,639,519	55.0%
241 BUILDING DEPARTMENT	\$178,038	\$0	\$178,038	\$92,614	\$85,424	52.0%
291 EMERGENCY MANAGEMENT	\$29,100	\$0	\$29,100	\$11,974	\$17,126	41.1%
292 ANIMAL CONTROL	\$65,327	\$0	\$65,327	\$33,885	\$31,442	51.9%
293 PARKING CLERK DEPARTMENT	\$48,153	\$0	\$48,153	\$26,207	\$21,945	54.4%
300 SCHOOL DEPARTMENT	\$28,651,701	\$0	\$28,651,701	\$12,959,813	\$15,691,888	45.2%
398 ESSEX NORTH SHORE TECH SCHOOL	\$73,000	\$0	\$73,000	\$55,818	\$17,182	76.5%
399 WHITTIER VO TECH SCHOOL	\$568,149	\$0	\$568,149	\$482,926	\$85,223	85.0%
421 PUBLIC SERVICES DEPARTMENT	\$2,841,055	\$78,223	\$2,919,278	\$1,370,094	\$1,549,184	46.9%
423 SNOW & ICE	\$200,000	\$0	\$200,000	\$142,494	\$57,506	71.2%
510 HEALTH DEPARTMENT	\$218,045	\$0	\$218,045	\$118,671	\$99,374	54.4%
519 SUSTAINABILITY	\$1,221,369	\$40,000	\$1,261,369	\$598,224	\$663,145	47.4%
541 COUNCIL ON AGING	\$303,633	\$0	\$303,633	\$160,990	\$142,644	53.0%
542 YOUTH SERVICES	\$279,604	\$0	\$279,604	\$157,848	\$121,756	56.5%
543 VETERANS' DEPARTMENT	\$305,761	\$0	\$305,761	\$151,984	\$153,776	49.7%
610 LIBRARY DEPARTMENT	\$1,352,886	\$0	\$1,352,886	\$762,085	\$590,801	56.3%
630 PARKS COMMISSION	\$206,367	\$0	\$206,367	\$103,670	\$102,697	50.2%
691 HISTORICAL COMMISSION	\$1,800	\$0	\$1,800	\$1,200	\$600	66.7%
710 DEBT EXCLUSION	\$3,166,609	\$0	\$3,166,609	\$1,338,226	\$1,828,384	42.3%
720 ORDINARY DEBT SERVICE	\$820,282	\$0	\$820,282	\$668,314	\$151,967	81.5%
911 RETIREMENT BOARD	\$3,924,742	\$0	\$3,924,742	\$3,924,203	\$539	100.0%
914 INSURANCE GROUP	\$9,404,704	\$0	\$9,404,704	\$5,259,369	\$4,145,335	55.9%
921 COMMISSION ON DISABILITY	\$2,640	\$0	\$2,640	\$1,478	\$1,162	56.0%
001 GENERAL FUND Total	\$64,020,704	\$118,223	\$64,138,927	\$34,098,369	\$30,041,558	53.2%
060 WATER ENTERPRISE FUND Total	\$5,107,870	\$0	\$5,107,870	\$2,651,843	\$2,456,027	51.9%
061 SEWER ENTERPRISE FUND Total	\$7,060,654	\$0	\$7,060,654	\$3,126,641	\$3,934,013	44.3%
0520 HARBORMASTER ENTERPRISE FUND Total	\$467,830	\$0	\$467,830	\$276,498	\$191,332	59.1%
Grand Total	\$76,657,058	\$118,223	\$76,775,281	\$40,153,352	\$36,622,929	52.3%



City of Newburyport FY2018 Mid-Year Expenditure Summary

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
001 GENERAL FUND						
111 CITY COUNCIL						
001 PERSONNEL SERVICES	\$60,944	\$0	\$60,944	\$30,655	\$30,289	50.3%
002 PURCHASE OF SERVICES	\$6,500	\$0	\$6,500	\$5,372	\$1,128	82.6%
111 CITY COUNCIL Total	\$67,444	\$0	\$67,444	\$36,027	\$31,417	53.4%
121 MAYOR'S DEPARTMENT						
001 PERSONNEL SERVICES	\$232,230	\$0	\$232,230	\$124,599	\$107,630	53.7%
002 PURCHASE OF SERVICES	\$40,000	\$0	\$40,000	\$21,538	\$18,462	53.8%
007 OTHER CHARGES & EXPENSES	\$15,000	\$0	\$15,000	\$12,330	\$2,670	82.2%
121 MAYOR'S DEPARTMENT Total	\$287,230	\$0	\$287,230	\$158,468	\$128,762	55.2%
129 GENERAL ADMINISTRATION						
001 PERSONNEL SERVICES	\$13,500	\$0	\$13,500	\$7,541	\$5,959	55.9%
002 PURCHASE OF SERVICES	\$150,500	\$0	\$150,500	\$65,426	\$85,074	43.5%
004 SUPPLIES	\$9,000	\$0	\$9,000	\$6,415	\$2,585	71.3%
007 OTHER CHARGES & EXPENSES	\$257,009	-\$76,212	\$180,797	\$170,342	\$10,455	94.2%
129 GENERAL ADMINISTRATION Total	\$430,009	-\$76,212	\$353,797	\$249,724	\$104,073	70.6%
135 AUDITOR'S DEPARTMENT						
001 PERSONNEL SERVICES	\$272,927	\$0	\$272,927	\$148,588	\$124,338	54.4%
002 PURCHASE OF SERVICES	\$46,500	\$0	\$46,500	\$31,118	\$15,383	66.9%
004 SUPPLIES	\$1,500	\$0	\$1,500	\$736	\$764	49.0%
007 OTHER CHARGES & EXPENSES	\$490	\$0	\$490	\$455	\$35	92.9%
135 AUDITOR'S DEPARTMENT Total	\$321,417	\$0	\$321,417	\$180,896	\$140,520	56.3%
141 ASSESSORS DEPARTMENT						
001 PERSONNEL SERVICES	\$202,562	\$0	\$202,562	\$108,783	\$93,779	53.7%
002 PURCHASE OF SERVICES	\$15,720	\$0	\$15,720	\$12,570	\$3,150	80.0%
004 SUPPLIES	\$3,325	\$0	\$3,325	\$1,221	\$2,104	36.7%
007 OTHER CHARGES & EXPENSES	\$700	\$0	\$700	\$480	\$220	68.6%
141 ASSESSORS DEPARTMENT Total	\$222,307	\$0	\$222,307	\$123,054	\$99,253	55.4%
145 TREASURER'S DEPARTMENT						
001 PERSONNEL SERVICES	\$251,916	\$0	\$251,916	\$136,721	\$115,195	54.3%
002 PURCHASE OF SERVICES	\$38,700	\$0	\$38,700	\$18,011	\$21,689	44.0%
004 SUPPLIES	\$3,800	\$0	\$3,800	\$1,274	\$2,526	33.5%
007 OTHER CHARGES & EXPENSES	\$1,850	\$0	\$1,850	\$1,650	\$200	89.2%
145 TREASURER'S DEPARTMENT Total	\$296,266	\$0	\$296,266	\$157,657	\$139,609	52.9%
151 INFO TECHNOLOGY DEPT						
001 PERSONNEL SERVICES	\$92,928	\$0	\$92,928	\$46,464	\$46,464	50.0%
002 PURCHASE OF SERVICES	\$213,885	\$0	\$213,885	\$163,138	\$50,747	76.3%
004 SUPPLIES	\$2,000	\$0	\$2,000	\$1,116	\$884	55.8%
151 INFO TECHNOLOGY DEPT Total	\$308,813	\$0	\$308,813	\$210,718	\$98,095	68.2%



City of Newburyport FY2018 Mid-Year Expenditure Summary

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
152 HUMAN RESOURCES						
001 PERSONNEL SERVICES	\$146,369	\$0	\$146,369	\$78,814	\$67,555	53.8%
002 PURCHASE OF SERVICES	\$143,663	\$0	\$143,663	\$104,741	\$38,922	72.9%
004 SUPPLIES	\$1,500	\$0	\$1,500	\$1,088	\$412	72.6%
007 OTHER CHARGES & EXPENSES	\$200	\$0	\$200	\$200	\$0	100.0%
152 HUMAN RESOURCES Total	\$291,732	\$0	\$291,732	\$184,843	\$106,888	63.4%
161 CITY CLERK'S DEPARTMENT						
001 PERSONNEL SERVICES	\$240,897	\$0	\$240,897	\$129,260	\$111,637	53.7%
002 PURCHASE OF SERVICES	\$12,100	\$0	\$12,100	\$6,498	\$5,602	53.7%
161 CITY CLERK'S DEPARTMENT Total	\$252,997	\$0	\$252,997	\$135,758	\$117,240	53.7%
163 BOARD OF REGISTRARS						
001 PERSONNEL SERVICES	\$4,165	\$0	\$4,165	\$2,207	\$1,958	53.0%
007 OTHER CHARGES & EXPENSES	\$40,000	\$0	\$40,000	\$39,335	\$665	98.3%
163 BOARD OF REGISTRARS Total	\$44,165	\$0	\$44,165	\$41,542	\$2,623	94.1%
165 LICENSE COMMISSION						
001 PERSONNEL SERVICES	\$5,340	\$0	\$5,340	\$3,115	\$2,225	58.3%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$555	\$445	55.5%
165 LICENSE COMMISSION Total	\$6,340	\$0	\$6,340	\$3,670	\$2,670	57.9%
171 CONSERVATION COMMISSION						
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,650	\$150	91.7%
171 CONSERVATION COMMISSION Total	\$1,800	\$0	\$1,800	\$1,650	\$150	91.7%
175 PLANNING BOARD						
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,650	\$150	91.7%
175 PLANNING BOARD Total	\$1,800	\$0	\$1,800	\$1,650	\$150	91.7%
176 ZONING BOARD						
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,750	\$50	97.2%
176 ZONING BOARD Total	\$1,800	\$0	\$1,800	\$1,750	\$50	97.2%
182 PLANNING & DEVELOPMENT						
001 PERSONNEL SERVICES	\$303,248	\$0	\$303,248	\$160,864	\$142,384	53.0%
002 PURCHASE OF SERVICES	\$12,000	\$0	\$12,000	\$0	\$12,000	0.0%
004 SUPPLIES	\$4,550	\$0	\$4,550	\$3,442	\$1,108	75.6%
182 PLANNING & DEVELOPMENT Total	\$319,798	\$0	\$319,798	\$164,306	\$155,492	51.4%
191 LEGAL DEPARTMENT						
002 PURCHASE OF SERVICES	\$70,000	\$0	\$70,000	\$26,405	\$43,595	37.7%
191 LEGAL DEPARTMENT Total	\$70,000	\$0	\$70,000	\$26,405	\$43,595	37.7%
210 POLICE DEPARTMENT						
001 PERSONNEL SERVICES	\$3,256,523	\$76,212	\$3,332,735	\$1,840,751	\$1,491,985	55.2%
002 PURCHASE OF SERVICES	\$167,062	\$0	\$167,062	\$78,495	\$88,567	47.0%



City of Newburyport FY2018 Mid-Year Expenditure Summary

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
004 SUPPLIES	\$89,600	\$0	\$89,600	\$28,621	\$60,979	31.9%
007 OTHER CHARGES & EXPENSES	\$14,750	\$0	\$14,750	\$11,030	\$3,720	74.8%
008 CAPITAL OUTLAY	\$61,000	\$0	\$61,000	\$33,899	\$27,101	55.6%
210 POLICE DEPARTMENT Total	\$3,588,935	\$76,212	\$3,665,147	\$1,992,796	\$1,672,352	54.4%
220 FIRE DEPARTMENT						
001 PERSONNEL SERVICES	\$3,411,437	\$0	\$3,411,437	\$1,895,033	\$1,516,404	55.5%
002 PURCHASE OF SERVICES	\$171,500	\$0	\$171,500	\$76,183	\$95,317	44.4%
004 SUPPLIES	\$56,500	\$0	\$56,500	\$31,452	\$25,048	55.7%
007 OTHER CHARGES & EXPENSES	\$5,450	\$0	\$5,450	\$2,700	\$2,750	49.5%
220 FIRE DEPARTMENT Total	\$3,644,887	\$0	\$3,644,887	\$2,005,368	\$1,639,519	55.0%
241 BUILDING DEPARTMENT						
001 PERSONNEL SERVICES	\$177,038	\$0	\$177,038	\$92,550	\$84,488	52.3%
002 PURCHASE OF SERVICES	\$1,000	\$0	\$1,000	\$64	\$936	6.4%
241 BUILDING DEPARTMENT Total	\$178,038	\$0	\$178,038	\$92,614	\$85,424	52.0%
291 EMERGENCY MANAGEMENT						
001 PERSONNEL SERVICES	\$14,000	\$0	\$14,000	\$8,923	\$5,077	63.7%
002 PURCHASE OF SERVICES	\$12,000	\$0	\$12,000	\$2,431	\$9,569	20.3%
004 SUPPLIES	\$1,100	\$0	\$1,100	\$621	\$479	56.4%
007 OTHER CHARGES & EXPENSES	\$2,000	\$0	\$2,000	\$0	\$2,000	0.0%
291 EMERGENCY MANAGEMENT Total	\$29,100	\$0	\$29,100	\$11,974	\$17,126	41.1%
292 ANIMAL CONTROL						
001 PERSONNEL SERVICES	\$54,897	\$0	\$54,897	\$30,667	\$24,230	55.9%
002 PURCHASE OF SERVICES	\$7,840	\$0	\$7,840	\$2,103	\$5,737	26.8%
004 SUPPLIES	\$2,290	\$0	\$2,290	\$814	\$1,476	35.6%
007 OTHER CHARGES & EXPENSES	\$300	\$0	\$300	\$300	\$0	100.0%
292 ANIMAL CONTROL Total	\$65,327	\$0	\$65,327	\$33,885	\$31,442	51.9%
293 PARKING CLERK DEPARTMENT						
001 PERSONNEL SERVICES	\$48,153	\$0	\$48,153	\$26,207	\$21,945	54.4%
293 PARKING CLERK DEPARTMENT Total	\$48,153	\$0	\$48,153	\$26,207	\$21,945	54.4%
300 SCHOOL DEPARTMENT						
002 PURCHASE OF SERVICES	\$28,651,701	\$0	\$28,651,701	\$12,959,813	\$15,691,888	45.2%
300 SCHOOL DEPARTMENT Total	\$28,651,701	\$0	\$28,651,701	\$12,959,813	\$15,691,888	45.2%
398 ESSEX NORTH SHORE TECH SCHOOL						
002 PURCHASE OF SERVICES	\$73,000	\$0	\$73,000	\$55,818	\$17,182	76.5%
398 ESSEX NORTH SHORE TECH SCHOOL Total	\$73,000	\$0	\$73,000	\$55,818	\$17,182	76.5%
399 WHITTIER VO TECH SCHOOL						
002 PURCHASE OF SERVICES	\$568,149	\$0	\$568,149	\$482,926	\$85,223	85.0%
399 WHITTIER VO TECH SCHOOL Total	\$568,149	\$0	\$568,149	\$482,926	\$85,223	85.0%



City of Newburyport FY2018 Mid-Year Expenditure Summary

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
421 PUBLIC SERVICES DEPARTMENT						
001 PERSONNEL SERVICES	\$1,806,956	\$0	\$1,806,956	\$925,595	\$881,360	51.2%
002 PURCHASE OF SERVICES	\$482,337	\$78,223	\$560,560	\$268,271	\$292,289	47.9%
004 SUPPLIES	\$258,475	\$0	\$258,475	\$168,323	\$90,152	65.1%
008 CAPITAL OUTLAY	\$293,287	\$0	\$293,287	\$7,904	\$285,383	2.7%
421 PUBLIC SERVICES DEPARTMENT Total	\$2,841,055	\$78,223	\$2,919,278	\$1,370,094	\$1,549,184	46.9%
423 SNOW & ICE						
001 PERSONNEL SERVICES	\$100,000	\$0	\$100,000	\$39,166	\$60,834	39.2%
002 PURCHASE OF SERVICES	\$100,000	\$0	\$100,000	\$103,328	-\$3,328	103.3%
423 SNOW & ICE Total	\$200,000	\$0	\$200,000	\$142,494	\$57,506	71.2%
510 HEALTH DEPARTMENT						
001 PERSONNEL SERVICES	\$174,181	\$0	\$174,181	\$102,824	\$71,358	59.0%
002 PURCHASE OF SERVICES	\$38,364	\$0	\$38,364	\$13,592	\$24,772	35.4%
004 SUPPLIES	\$4,500	\$0	\$4,500	\$1,786	\$2,714	39.7%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$470	\$530	47.0%
510 HEALTH DEPARTMENT Total	\$218,045	\$0	\$218,045	\$118,671	\$99,374	54.4%
519 SUSTAINABILITY						
001 PERSONNEL SERVICES	\$94,869	\$0	\$94,869	\$56,566	\$38,303	59.6%
002 PURCHASE OF SERVICES	\$1,125,500	\$40,000	\$1,165,500	\$540,970	\$624,530	46.4%
004 SUPPLIES	\$1,000	\$0	\$1,000	\$688	\$312	68.8%
519 SUSTAINABILITY Total	\$1,221,369	\$40,000	\$1,261,369	\$598,224	\$663,145	47.4%
541 COUNCIL ON AGING						
001 PERSONNEL SERVICES	\$266,133	\$0	\$266,133	\$141,476	\$124,657	53.2%
002 PURCHASE OF SERVICES	\$24,500	\$0	\$24,500	\$13,585	\$10,915	55.4%
004 SUPPLIES	\$13,000	\$0	\$13,000	\$5,928	\$7,072	45.6%
541 COUNCIL ON AGING Total	\$303,633	\$0	\$303,633	\$160,990	\$142,644	53.0%
542 YOUTH SERVICES						
001 PERSONNEL SERVICES	\$169,643	\$0	\$169,643	\$90,962	\$78,682	53.6%
002 PURCHASE OF SERVICES	\$24,300	\$0	\$24,300	\$14,028	\$10,273	57.7%
007 OTHER CHARGES & EXPENSES	\$85,661	\$0	\$85,661	\$52,859	\$32,802	61.7%
542 YOUTH SERVICES Total	\$279,604	\$0	\$279,604	\$157,848	\$121,756	56.5%
543 VETERANS' DEPARTMENT						
001 PERSONNEL SERVICES	\$126,621	\$0	\$126,621	\$68,314	\$58,307	54.0%
002 PURCHASE OF SERVICES	\$5,720	\$0	\$5,720	\$1,049	\$4,671	18.3%
007 OTHER CHARGES & EXPENSES	\$173,420	\$0	\$173,420	\$82,621	\$90,799	47.6%
543 VETERANS' DEPARTMENT Total	\$305,761	\$0	\$305,761	\$151,984	\$153,776	49.7%
610 LIBRARY DEPARTMENT						
001 PERSONNEL SERVICES	\$1,010,311	\$0	\$1,010,311	\$539,073	\$471,237	53.4%
002 PURCHASE OF SERVICES	\$342,575	\$0	\$342,575	\$223,012	\$119,563	65.1%
610 LIBRARY DEPARTMENT Total	\$1,352,886	\$0	\$1,352,886	\$762,085	\$590,801	56.3%



City of Newburyport
FY2018 Mid-Year Expenditure Summary

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
630 PARKS COMMISSION						
001 PERSONNEL SERVICES	\$160,967	\$0	\$160,967	\$82,635	\$78,333	51.3%
002 PURCHASE OF SERVICES	\$40,400	\$0	\$40,400	\$16,749	\$23,651	41.5%
004 SUPPLIES	\$5,000	\$0	\$5,000	\$4,287	\$713	85.7%
630 PARKS COMMISSION Total	\$206,367	\$0	\$206,367	\$103,670	\$102,697	50.2%
691 HISTORICAL COMMISSION						
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,200	\$600	66.7%
691 HISTORICAL COMMISSION Total	\$1,800	\$0	\$1,800	\$1,200	\$600	66.7%
710 DEBT EXCLUSION						
009 DEBT SERVICE	\$3,166,609	\$0	\$3,166,609	\$1,338,226	\$1,828,384	42.3%
710 DEBT EXCLUSION Total	\$3,166,609	\$0	\$3,166,609	\$1,338,226	\$1,828,384	42.3%
720 ORDINARY DEBT SERVICE						
009 DEBT SERVICE	\$820,282	\$0	\$820,282	\$668,314	\$151,967	81.5%
720 ORDINARY DEBT SERVICE Total	\$820,282	\$0	\$820,282	\$668,314	\$151,967	81.5%
911 RETIREMENT BOARD						
001 PERSONNEL SERVICES	\$3,924,742	\$0	\$3,924,742	\$3,924,203	\$539	100.0%
911 RETIREMENT BOARD Total	\$3,924,742	\$0	\$3,924,742	\$3,924,203	\$539	100.0%
914 INSURANCE GROUP						
001 PERSONNEL SERVICES	\$9,404,704	\$0	\$9,404,704	\$5,259,369	\$4,145,335	55.9%
914 INSURANCE GROUP Total	\$9,404,704	\$0	\$9,404,704	\$5,259,369	\$4,145,335	55.9%
921 COMMISSION ON DISABILITY						
001 PERSONNEL SERVICES	\$2,640	\$0	\$2,640	\$1,478	\$1,162	56.0%
921 COMMISSION ON DISABILITY Total	\$2,640	\$0	\$2,640	\$1,478	\$1,162	56.0%
001 GENERAL FUND Total	\$64,020,704	\$118,223	\$64,138,927	\$34,098,369	\$30,041,558	53.2%



**City of Newburyport
FY2018 Mid-Year Expenditure Summary**

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
060 WATER ENTERPRISE FUND						
450 WATER DEPARTMENT						
001 PERSONNEL SERVICES	\$2,094,011	\$0	\$2,094,011	\$1,223,401	\$870,610	58.4%
002 PURCHASE OF SERVICES	\$887,251	\$0	\$887,251	\$354,178	\$533,073	39.9%
004 SUPPLIES	\$186,147	\$0	\$186,147	\$76,138	\$110,008	40.9%
007 OTHER CHARGES & EXPENSES	\$93,724	\$0	\$93,724	\$75,721	\$18,004	80.8%
008 CAPITAL OUTLAY	\$161,000	\$0	\$161,000	\$44,728	\$116,273	27.8%
009 DEBT SERVICE	\$1,685,738	\$0	\$1,685,738	\$877,678	\$808,060	52.1%
450 WATER DEPARTMENT Total	\$5,107,870	\$0	\$5,107,870	\$2,651,843	\$2,456,027	51.9%
060 WATER ENTERPRISE FUND Total	\$5,107,870	\$0	\$5,107,870	\$2,651,843	\$2,456,027	51.9%
061 SEWER ENTERPRISE FUND						
440 SEWER DEPARTMENT						
001 PERSONNEL SERVICES	\$2,227,056	\$0	\$2,227,056	\$1,306,008	\$921,049	58.6%
002 PURCHASE OF SERVICES	\$1,326,920	\$0	\$1,326,920	\$459,710	\$867,210	34.6%
004 SUPPLIES	\$315,978	\$0	\$315,978	\$123,690	\$192,288	39.1%
007 OTHER CHARGES & EXPENSES	\$79,375	\$0	\$79,375	\$64,678	\$14,697	81.5%
008 CAPITAL OUTLAY	\$275,000	\$0	\$275,000	\$66,402	\$208,598	24.1%
009 DEBT SERVICE	\$2,836,325	\$0	\$2,836,325	\$1,106,154	\$1,730,171	39.0%
440 SEWER DEPARTMENT Total	\$7,060,654	\$0	\$7,060,654	\$3,126,641	\$3,934,013	44.3%
061 SEWER ENTERPRISE FUND Total	\$7,060,654	\$0	\$7,060,654	\$3,126,641	\$3,934,013	44.3%
6520 HARBORMASTER ENTERPRISE FUND						
295 HARBORMASTER DEPARTMENT						
001 PERSONNEL SERVICES	\$268,039	\$0	\$268,039	\$173,637	\$94,402	64.8%
002 PURCHASE OF SERVICES	\$50,050	\$0	\$50,050	\$14,082	\$35,968	28.1%
004 SUPPLIES	\$18,700	\$0	\$18,700	\$9,483	\$9,217	50.7%
007 OTHER CHARGES & EXPENSES	\$11,000	\$0	\$11,000	\$7,378	\$3,622	67.1%
008 CAPITAL OUTLAY	\$50,000	\$0	\$50,000	\$15,144	\$34,856	30.3%
009 DEBT SERVICE	\$70,041	\$0	\$70,041	\$56,774	\$13,267	81.1%
295 HARBORMASTER DEPARTMENT Total	\$467,830	\$0	\$467,830	\$276,498	\$191,332	59.1%
6520 HARBORMASTER ENTERPRISE FUND Total	\$467,830	\$0	\$467,830	\$276,498	\$191,332	59.1%
Grand Total	\$76,657,058	\$118,223	\$76,775,281	\$40,153,352	\$36,622,929	52.3%



City of Newburyport
FY2018 Mid-Year Revenue Summary

CATEGORY	FY 2017 Mid-Year Revenue				FY 2018 Mid-Year Revenue				FY17 vs. FY18 +/-		
	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	\$	%	
Tax Revenue											
Real Estate Tax	52,342,090	26,522,344	25,819,746	50.7%	54,348,166	29,420,922	24,927,244	54.1%	2,898,578	10.9%	↑
Personal Property Tax	682,417	316,593	365,824	46.4%	663,951	354,350	309,600	53.4%	37,757	11.9%	↑
Total Tax Revenue	53,024,507	26,838,938	26,185,569	50.6%	55,012,117	29,775,273	25,236,844	54.1%	2,936,335	10.9%	↑
Local Receipts											
Motor Vehicle Excise (1)	2,350,000	390,122	1,959,878	16.6%	2,450,000	360,175	2,089,825	14.7%	(29,946)	-7.7%	↓
Room Occupancy Excise	115,000	156,354	(41,354)	136.0%	220,000	152,952	67,048	69.5%	(3,402)	-2.2%	↓
Meals Excise	485,000	333,065	151,935	68.7%	525,000	361,605	163,395	68.9%	28,540	8.6%	↑
Other Excise (2)	100,000	0	100,000	0.0%	100,000	0	100,000	0.0%	0	0.0%	↔
Pen & Int on Tax & Exc	320,000	154,406	165,594	48.3%	290,000	169,576	120,424	58.5%	15,170	9.8%	↑
Payments in Lieu of Taxes (3)	60,000	13,851	46,149	23.1%	60,000	0	60,000	0.0%	(13,851)	-100.0%	↓
Fees (4)	370,000	208,894	161,106	56.5%	340,000	234,903	105,097	69.1%	26,009	12.5%	↑
Other Dept. Revenue (5)	55,000	36,267	18,733	65.9%	55,000	30,260	24,740	55.0%	(6,006)	-16.6%	↓
Licenses and Permits	690,000	687,587	2,413	99.7%	700,000	548,310	151,690	78.3%	(139,277)	-20.3%	↓
Fines & Forfeits	10,000	7,013	2,988	70.1%	10,000	5,620	4,380	56.2%	(1,393)	-19.9%	↓
Investment Income	45,000	19,003	25,997	42.2%	45,000	60,541	(15,541)	134.5%	41,537	218.6%	↑
Medicaid Reimbursement	85,000	33,014	51,986	38.8%	100,000	14,526	85,474	14.5%	(18,487)	-56.0%	↓
Miscellaneous Recurring (6)	138,000	74,052	63,948	53.7%	138,000	30,506	107,494	22.1%	(43,546)	-58.8%	↓
Miscellaneous Non-Recurring	0	10,562	(10,562)	100.0%	0	46,328	(46,328)	100.0%	35,765	338.6%	↑
Total Local Receipts	4,823,000	2,124,190	2,698,810	44.0%	5,033,000	2,015,303	3,017,697	40.0%	(108,887)	-5.1%	↓
<i>Local Receipts Excluding MV Excise</i>	<i>2,473,000</i>	<i>1,734,069</i>	<i>738,931</i>	<i>70.1%</i>	<i>2,583,000</i>	<i>1,655,127</i>	<i>927,873</i>	<i>64.1%</i>	<i>(78,941)</i>	<i>-4.6%</i>	<i>↓</i>
Net State Aid	4,242,990	2,795,786	1,447,204	65.9%	4,265,776	2,240,298	2,025,478	52.5%	(555,488)	-19.9%	↓
Total General Fund Revenue	62,090,497	31,758,914	30,331,583	51.1%	64,310,893	34,030,874	30,280,019	52.9%	2,271,960	7.2%	↑
Enterprise Funds											
Water Fund Revenue	5,143,412	3,281,228	1,862,184	63.8%	5,107,870	3,063,440	2,044,430	60.0%	(217,788)	-6.6%	↓
Sewer Fund Revenue	6,384,591	3,989,813	2,394,777	62.5%	6,385,654	3,766,859	2,618,795	59.0%	(222,954)	-5.6%	↓
Harbormaster Fund Revenue	430,714	247,885	182,829	57.6%	467,830	212,598	255,232	45.4%	(35,287)	-14.2%	↓
Total Budgetary Funds	74,049,214	39,277,840	34,771,374	53.0%	76,272,247	41,073,771	35,198,477	53.9%	1,795,931	4.6%	↑

(1) Motor vehicle excise tax bills mailed out by end of February.

(2) Urban redevelopment excise tax (MGL Ch. 121A); distributed by state at year-end.

(3) Payments in lieu of taxes paid in March; category includes any roll back taxes as well.

(4) Municipal liens, off duty fees, registry fees, tax title, fire alarm box fees.

(5) Copies/recordings, zoning/ordinances, business certificates.

(6) Police incident/accident, cell tower lease payments, Animal Control (\$22K), Veterans' Services (\$89K), FWS refuge revenue sharing.

February 12, 2018

Committee Items-License & Permits

- **COMM005_01_29_18** Class II Vehicle License – RL Currie Corp.
- **COMM006_01_29_18** Class II Vehicle License – Sunoco
- **COMM009_01_29_18** Port Taxi - Application by Harold Congdon for 2018
- **COMM011_01_29_18** Seacoast Taxi - Application by Richard Hewlett for 2018

THE COMMONWEALTH OF MASSACHUSETTS

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

LHP

OF _____

2010 JAN -9 AM 9:27

**APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE
OR ASSEMBLE SECOND HAND MOTOR VEHICLES
OR PARTS THEREOF**



I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a 2ND class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? R L CURRIE CORP.

Business address of concern. No. 6 NEW PASTURE RD. St.,
NEWBURYPORT City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? CORPORATION

3. If an individual, state full name and residential address. N/A

4. If a co-partnership, state full names and residential addresses of the persons composing it. N/A

5. If an association or a corporation, state full names and residential addresses of the principal officers.
President RANDY L CURRIE 111 GEORGETOWN RD WEST NEWBURY MA 01985
Secretary RANDY L CURRIE 111 GEORGETOWN RD WEST NEWBURY MA 01985
Treasurer RANDY L CURRIE 111 GEORGETOWN RD WEST NEWBURY MA 01985

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? YES

If so, is your principal business the sale of new motor vehicles? NO

Is your principal business the buying and selling of second hand motor vehicles? YES

Is your principal business that of a motor vehicle junk dealer? NO

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

4.5 ACRES CONSISTING OF A 10,000 sq ft
CONCRETE BLOCK BUILDING WITH OFFICES AND REPAIR
BAYS CONTAINED THEREIN. PLEASE SEE PLANS PROVIDED FOR
MORE DETAIL

8. Are you a recognized agent of a motor vehicle manufacturer? NO
(Yes or No)

If so, state name of manufacturer _____

9. Have you a signed contract as required by Section 58, Class 1? NO
(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? _____
(Yes or No)

If so, in what city — town _____

Did you receive a license? _____ For what year? _____
(Yes or No)

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof
ever been suspended or revoked? NO
(Yes or No)

Sign your name in full Jandy L. Curran
(Duly authorized to represent the concern herein mentioned)

Residence 111 Georgetown Rd
West Newbury MA 01905

IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH
FULL INFORMATION, AND FALSE STATEMENTS
HEREIN MAY RESULT IN THE REJECTION OF
YOUR APPLICATION OR THE SUBSEQUENT
REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)



Boston
20 Riverside Road
Mail Stop 03AN
Weston, Massachusetts 02493-2281
+1 (800) 647-1113 Fax: +1 (866) 547-4882

Continuation Certificate

To be attached to and form a part of surety bond number LSF006317 (the "Bond"), cross reference bond number 5010479 for Used Dealers and Salesmen dated the 25th day of October, 2007, in the penal sum of 25,000 USD issued by The Ohio Casualty Insurance Company as surety (the "Surety"), on behalf of RL Currie Corp as principal (the "Principal"), in favor of CITY OF NEWBURYPORT, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 25th day of October, 2018, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 27th day of July, 2017.

The Ohio Casualty Insurance Company

(Surety)

By: Timothy A. Mikolajewski
Timothy A. Mikolajewski, Assistant Secretary



THE COMMONWEALTH OF MASSACHUSETTS

OF

Lot

APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE OR ASSEMBLE SECOND HAND MOTOR VEHICLES OR PARTS THEREOF

RECEIVED CITY CLERK'S OFFICE NEWBURYPORT, MA 2018 JAN 11 AM 10:22

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a CLASS 11 class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? GNRD INC NEWBURYPORT SUNOCO

Business address of concern. No. 59 STORCY AVE St., NEWBURYPORT MA 01950 City - Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? PARTNERSHIP A CORPORATION

3. If an individual, state full name and residential address.

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President GEORGE DAAZOL 234 LOW ST NBPT MA 0195 Secretary JOSEPH FARES 30 FLETCHER RD WINDHAM N.H 03087 Treasurer GEORGE DAAZOL 234 LOW ST NBPT MA 01950

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? NO

If so, is your principal business the sale of new motor vehicles? Gas station and Repair shop

Is your principal business the buying and selling of second hand motor vehicles? NO

Is your principal business that of a motor vehicle junk dealer? NO

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

180' x 180'

3 Bay Service Garage

Office + waiting Area

8. Are you a recognized agent of a motor vehicle manufacturer?

NO

(Yes or No)

If so, state name of manufacturer

9. Have you a signed contract as required by Section 58, Class 1?

NO

(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof?

YES

(Yes or No)

If so, in what city — town

Newburyport

Did you receive a license?

YES

(Yes or No)

For what year?

MANY

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked?

NO

(Yes or No)

Sign your name in full



GEORGE DAABOU

(Duly authorized to represent the concern herein mentioned)

Residence

of NEWBURYPORT

IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH FULL INFORMATION, AND FALSE STATEMENTS HEREIN MAY RESULT IN THE REJECTION OF YOUR APPLICATION OR THE SUBSEQUENT REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

NUMBER

150

THE COMMONWEALTH OF MASSACHUSETTS

City of Newburyport

FEE

\$75

USED CAR DEALER'S LICENSE - CLASS II.
TO BUY AND SELL SECOND-HAND MOTOR VEHICLES

In accordance with the provisions of Chapter 140 of the General Laws with amendments thereto G.N.F.D. Inc DBA Newburyport Sunoco is hereby licensed to buy and sell second-hand motor vehicles at No. 59 Storey Ave St. Newburyport on premises described as follows:

Gas Station / Repair Shop

March 2 2017

Richard B. Jones

THIS LICENSE EXPIRES JAN. 1, 2018

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE UPON THE PREMISES.

FORM 55 (H&W) HOBBS & WARREN™

(OVER)



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2010 JAN -3 PM 3:26

**CITY OF NEWBURYPORT
VEHICLES FOR HIRE
BUSINESS OWNERS'S APPLICATION**

Please Type or Print Clearly

APPLICANT INFORMATION:

Name of Applicant: Last: COMSDON First: HAROLD Middle Initial: A
Address: 52 ELM ST City: SALISBURY State: MA Zip: 01952
Phone Number: 978 4655107 Message or work phone: () _____
Driver's License Number: 318617747 State: MA Expiration Date: 2020

BUSINESS INFORMATION:

Business Name: PORT TAXI Business Phone Number: 978 4652333
Business Address: 52 ELM ST City: _____ State: _____ Zip: _____
Business Mailing Address: 52 ELM ST City: SALISBURY State: MA Zip: 01952
Number of vehicles to be operated under this permit: 8

FOR EACH VEHICLE, PLEASE LIST SEE ATTACH LIST

Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____

VEHICLE REGISTRATION INFORMATION:

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.

INSURANCE INFORMATION:

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit, The personal injury coverage shall no be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence.
Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.

_____ Date: _____
(Signature of Applicant)

Official Use Only

Office of the City Clerk

Initial Application Fee \$ _____ Date Received _____ By _____

Date sent to Police Department _____ New Renewal

Police Department Use Only

Inspection Recommendation for each Vehicle

Cab # ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab # ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab# ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab# ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab # ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

#	PLATE #	YEAR	MAKE	MODEL	VIN #	COLOR	EX DATE
1	TA509C	2001	DODGE	CARAVAN	1B4GP25321B166905	WHITE VAN	18-Nov
2	TA24209	2004	DODGE	CARAVAN	1D4GP45R24B506418	WHITE VAN	18-Nov
3	TA24210	2003	DODGE	CARAVAN	2B4GP44362R764043	WHITE VAN	18-Nov
4	TA24225	2005	DODGE	CARAVAN	1D4GP24R95B172492	WHITE VAN	18-Nov
5	TA24222	2006	DODGE	CARAVAN	1D4GP24R66B526647	WHITE VAN	18-Nov
6	TA25259	2005	DODGE	CARAVAN	1D4GP24R95B171178	WHITE VAN	18-Nov
7	TA24201	2002	DODGE	CARAVAN	1B4GP44352B602998	WHITE VAN	18-Nov
8	TA24208	2007	DODGE	CARAVAN	1D4GP24R87B195068	WHITE VAN	18-Nov

COMMENTS/REMARKS

2001 Dodge Caravan pl# TA509C (1B4GP25321B166905)
2004 Dodge Caravan pl# TA24209 (1D4GP45R24B506418)
2002 Dodge Caravan pl# TA24210 (2B4GP44362R764043)
2005 Dodge Caravan pl# TA24225 (1D4GP24R95B172492)
2006 Dodge Caravan pl# TA24222 (1D4GP24R66B526647)
2005 Dodge Caravan pl# TA25259 (1D4GP24R95B171178)
2002 Dodge Caravan pl# TA24201 (1B4GP44352B602998)
2007 Dodge Caravan pl# TA24208 (1D4GP24R87B195068)



CERTIFICATE OF REGISTRATION

RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE TAN	REGISTRATION NUMBER TA24209	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/17	EXPIRES LAST DAY OF →	MONTH 11	YEAR 18	TRANSACTION NUMBER 02732001291696
REGISTRATION YEAR 2004	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR GREEN	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER 1D4GP45R24B506418		INSURANCE COMPANY PILGRIM INSURANCE		TITLE NUMBER BR649719	REGISTRAR <i>Chew C. Dewney</i>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
NAME(S) OF OWNER(S) AND MAILING ADDRESS 003793 ****AUTO**ALL FOR AADC 021 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00		

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION

The records of the RMV database constitute the official status of the vehicle registration.

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.

CHANGE OF ADDRESS

STREET ADDRESS

CITY, STATE, ZIP CODE

Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: www.massrmv.com. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- Cancel the registration plates if:
 - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the Bill of Sale, Title, and completed Reassignment of Title for your records to document the transfer.
 - You move to another state and you register the vehicle in that state.
 - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.
- **No Insurance Card Required:** Massachusetts's law does not require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. An insurer is required by law to electronically notify the RMV if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.
- **Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. See the Transferring a Registration section on the RMV's website at www.massrmv.com for more information.

PLATE DECAL APPLICATION INSTRUCTIONS

1. Gently peel the decal from the form.
2. Place the decal on the rear plate in the top right corner next to the word Massachusetts.
3. Firmly rub the decal to adhere it to the plate.

For best results, bring decal to room temperature before affixing to the plate.

The best way to renew your registration is online at www.massrmv.com

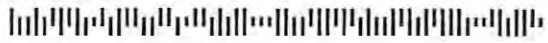
180207064



CERTIFICATE OF REGISTRATION

RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE TAN	REGISTRATION NUMBER TA24210	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/17	EXPIRES LAST DAY OF 11 18	TRANSACTION NUMBER 02732001291684
FRS MODEL YEAR 2002	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar <i>Chris C. Dwyer</i>
VEHICLE IDENTIFICATION NUMBER 2B4GP44362R764043	INSURANCE COMPANY PILGRIM INSURANCE	TITLE NUMBER BS775272	IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.		
RESIDENTIAL ADDRESS (IF DIFFERENT)					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00
NAME(S) OF OWNER(S) AND MAILING ADDRESS  003792 ****AUTO**ALL FOR AADC 021 PORT TAXI INC #3 52 ELM ST SALISBURY MA 01952-1933					
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.					

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS
	STREET ADDRESS
	CITY, STATE, ZIP CODE

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- Cancel the registration plates if:
 - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the Bill of Sale, Title, and completed Reassignment of Title for your records to document the transfer.
 - You move to another state and you register the vehicle in that state.
 - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.
- **No Insurance Card Required:** Massachusetts's law does not require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. An insurer is required by law to electronically notify the RMV if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.
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180207063

PLATE DECAL APPLICATION INSTRUCTIONS

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CERTIFICATE OF REGISTRATION

RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE TAN	REGISTRATION NUMBER TA24225	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/17	EXPIRES LAST DAY OF →	MONTH 11	YEAR 18	TRANSACTION NUMBER 02732001291594
VEHICLE MODEL YEAR 2005	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR GREEN	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER 1D4GP24R95B172492		INSURANCE COMPANY PILGRIM INSURANCE		TITLE NUMBER BR182271	REGISTRAR <i>Chas C. Dewey</i>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
RESIDENTIAL ADDRESS (IF DIFFERENT)							
NAME(S) OF OWNER(S) AND MAILING ADDRESS  003797 ****AUTO**ALL FOR AADC 021 #4 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00		
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.							

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS
	STREET ADDRESS
	CITY, STATE, ZIP CODE

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- Cancel the registration plates if:
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- **Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. See the Transferring a Registration section on the RMV's website at www.massrmv.com for more information.



180207068

PLATE DECAL APPLICATION INSTRUCTIONS

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2. Place the decal on the rear plate in the top right corner next to the word Massachusetts.
3. Firmly rub the decal to adhere it to the plate.

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CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

LATE TYPE TAN	REGISTRATION NUMBER TA24222	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/17	EXPIRES LAST DAY OF →	MONTH 11	YEAR 18	TRANSACTION NUMBER 02732001291666
FRS MODEL YEAR 2006	MAKE DODG	MODEL GRACAR	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar <i>Chas C. Dewney</i>		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER 1D4GP24R66B526647		INSURANCE COMPANY PILGRIM INSURANCE	TITLE NUMBER BS080511	REGISTRAR		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.	
RESIDENTIAL ADDRESS (IF DIFFERENT)				NAME(S) OF OWNER(S) AND MAILING ADDRESS			
003796 ****AUTO**ALL FOR AADC 021 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933				FEEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00			

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION

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SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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PLATE DECAL APPLICATION INSTRUCTIONS

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180207067



CERTIFICATE OF REGISTRATION

RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE TAN	REGISTRATION NUMBER TA25259	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/17	EXPIRES LAST DAY OF →	MONTH 11	YEAR 18	TRANSACTION NUMBER 02732001291903
FRS MODEL YEAR 2005	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR BLUE	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER 1D4GP24R95B171178		INSURANCE COMPANY PILGRIM INSURANCE		TITLE NUMBER BS363181	REGISTRAR <i>Cher C. Dwyer</i>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
RESIDENTIAL ADDRESS (IF DIFFERENT)							
NAME(S) OF OWNER(S) AND MAILING ADDRESS 003790 ****AUTO**ALL FOR AADC 021 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES		
					REGISTRATION 60.00		
					TITLE 0.00		
					SPECIAL PLATES 0.00		
					SALES TAX 0.00		
					TOTAL 60.00		

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION

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SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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PLATE DECAL APPLICATION INSTRUCTIONS

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www.massrmv.com

180207061



CERTIFICATE OF REGISTRATION

RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

LATE TYPE TAN	REGISTRATION NUMBER TA24201	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/17	EXPIRES LAST DAY OF 11 18	MONTH 11	YEAR 18	TRANSACTION NUMBER 02732001291677										
IFRS MODEL YEAR 2002	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar <i>Chris C. Dwyer</i>		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.										
VEHICLE IDENTIFICATION NUMBER 1B4GP44352B602998		INSURANCE COMPANY PILGRIM INSURANCE	TITLE NUMBER BT233328	REGISTRAR		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.											
RESIDENTIAL ADDRESS (IF DIFFERENT)				FEEES													
NAME(S) OF OWNER(S) AND MAILING ADDRESS 003791 ****AUTO**ALL FOR AADC 021 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933				<table border="1"> <tr><td>REGISTRATION</td><td>60.00</td></tr> <tr><td>TITLE</td><td>0.00</td></tr> <tr><td>SPECIAL PLATES</td><td>0.00</td></tr> <tr><td>SALES TAX</td><td>0.00</td></tr> <tr><td>TOTAL</td><td>60.00</td></tr> </table>				REGISTRATION	60.00	TITLE	0.00	SPECIAL PLATES	0.00	SALES TAX	0.00	TOTAL	60.00
REGISTRATION	60.00																
TITLE	0.00																
SPECIAL PLATES	0.00																
SALES TAX	0.00																
TOTAL	60.00																

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION

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SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS
	STREET ADDRESS
	CITY, STATE, ZIP CODE

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180207062



CERTIFICATE OF REGISTRATION

RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

LATE TYPE TAN	REGISTRATION NUMBER TA24208	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/17	EXPIRES LAST DAY OF →	MONTH 11	YEAR 18	TRANSACTION NUMBER 02732001291654										
MFRS MODEL YEAR 2007	MAKE DODG	MODEL GRACAR	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar <i>Chris C. Dwyer</i>		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.										
VEHICLE IDENTIFICATION NUMBER 1D4GP24R87B195068		INSURANCE COMPANY PILGRIM INSURANCE		TITLE NUMBER BR963323	REGISTRAR												
RESIDENTIAL ADDRESS (IF DIFFERENT)					FEEES												
NAME(S) OF OWNER(S) AND MAILING ADDRESS 003795 ****AUTO**ALL FOR AADC 021 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					<table border="1"> <tr><td>REGISTRATION</td><td>60.00</td></tr> <tr><td>TITLE</td><td>0.00</td></tr> <tr><td>SPECIAL PLATES</td><td>0.00</td></tr> <tr><td>SALES TAX</td><td>0.00</td></tr> <tr><td>TOTAL</td><td>60.00</td></tr> </table>			REGISTRATION	60.00	TITLE	0.00	SPECIAL PLATES	0.00	SALES TAX	0.00	TOTAL	60.00
REGISTRATION	60.00																
TITLE	0.00																
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MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION

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	STREET ADDRESS
	CITY, STATE, ZIP CODE

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- No Insurance Card Required: Massachusetts's law does not require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. An insurer is required by law to electronically notify the RMV if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.
- Transferring Your Plates: Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. See the Transferring a Registration section on the RMV's website at www.massrmv.com for more information.



PLATE DECAL APPLICATION INSTRUCTIONS

1. Gently peel the decal from the form.
2. Place the decal on the rear plate in the top right corner next to the word Massachusetts.
3. Firmly rub the decal to adhere it to the plate.

For best results, bring decal to room temperature before affixing to the plate.



The best way to renew your registration is online at www.massrmv.com

180207066



CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

PLATE TYPE TAN	REGISTRATION NUMBER TA509C	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/17	EXPIRES LAST DAY OF →	MONTH 11	YEAR 18	TRANSACTION NUMBER 03734521190101												
MFYR MODEL YEAR 2001	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.												
VEHICLE IDENTIFICATION NUMBER 1B4GP25321B166905		INSURANCE COMPANY PILGRIM INSURANCE		TITLE NUMBER BR764110	REGISTRAR <i>Chas C. Dewey</i>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.												
RESIDENTIAL ADDRESS (IF DIFFERENT)					<table style="width: 100%;"> <tr> <td colspan="2" style="text-align: center;">FEES</td> </tr> <tr> <td style="text-align: right;">REGISTRATION</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="text-align: right;">TITLE</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="text-align: right;">SPECIAL PLATES</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="text-align: right;">SALES TAX</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">0.00</td> </tr> </table>			FEES		REGISTRATION	0.00	TITLE	0.00	SPECIAL PLATES	0.00	SALES TAX	0.00	TOTAL	0.00
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REGISTRATION	0.00																		
TITLE	0.00																		
SPECIAL PLATES	0.00																		
SALES TAX	0.00																		
TOTAL	0.00																		
NAME(S) OF OWNER(S) AND MAILING ADDRESS PORT TAXI INC 52 ELM ST SALISBURY, MA 01952-1933																			
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.																			

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS _____ _____ CITY, STATE, ZIP CODE
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- Return the registration plates to the RMV immediately if:
 - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale, Title*, and completed *Reassignment of Title* for your records to document the transfer.
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- | | |
|---------------------------------|----------------------------------|
| Schedule a Road Test | Request a Duplicate Title |
| Renew Your Driver's License | Request a Duplicate Registration |
| Renew Your Registration | Change Your Address |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration |
| Replace Your Driver's License | Order a Special Plate |

NEED TO VISIT AN RMV OFFICE?
SAVE TIME
Complete Your
Application Online!

VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS

		Phone#	address		state	license#
LOMEAU MICHAEL	0		28 DEARBORN	SEABROOK	NH	S60315713
VELCH CHRIS	0	978 465-3329	4 GOODWIN	NEWBURYPORT	MA	S41223575
LAMEILTON MARTIN	0	617 320-6091	110 LAFFAYETTE	SALISBURY	MA	S52811495
MCNAMARA JOHN	0	603 997-7869	74 WEARE RD	SEABROOK	NH	08MAJ85121
MILDER ROBERTA	0	603 760-2823	288 SOUTH MAIN	SEABROOK	NH	11ARR54011
MATON ALCIA	0	603 339-4641	288 SOUTH MAIN	SEABROOK	NH	02ENA85031
MOUCHER ADAM	0	978 807-2499	52ELM	SALISBURY	MA	S13834547
MITTLEFEILD ROBERT	0	603 601-4144	32 ASHWORTH AVE	HAMPTON	NH	06LDR56281
MCNAMARA LEANNE	0	603 997-7869	74 WEARE RD	SEABROOK	NH	04MAL70211
MOTTLE TONY	0	978 358-8790	11 MILL	AMESBURY	MA	S99235762
MULLER DAVE	0	508 284-6005	1BERGRON AVE	AMESBURY	MA	S44107144
MRENNAN BILL	0	978 971-6461	29 CENTRAL AVE	SALISBURY	MA	S98048913
MOLYNDQ QUINTAL	0	603 421-7388	35 RAILROAD AVE	SEABROOK	NH	01QLR22581
MILLAN LEANZA	0	978 601-4185	38 ELWOOD RD	LONDONDERRY	NH	09AAD95281
MORHN TORRSI	0	603 760-8612	19 JOHNSON AVE	HAMPTON	NH	03TIJ65311
MORRIS CROOKS	0	978 504-9473	10 DAVIS	AMESBURY	MA	S26972043
MORRIS SOUCY	0	978 270-3926	2 CARRAGE HILL	AMESBURY	MA	S77949057
MORRISONE JOANNE	0	978 360-5197	MAIN ST	SALISBURY	MA	S67010762
MORRIS CARTIER BOB	0	978 417-2988	5 HARRISON AVE	SALISBURY	MA	S46051007
MORRIS KENT HARDING	0	978 735-7566			NH	07HGR79121
MORRIS OCONNER	0	978 462-331	36 ELM	SALISBURY	MA	S17043970
MORRIS MARCISZKA	0	978 504-1565	81 HIGH ST	AMESBURY	MA	S22498450

RONIN WAYNE		603 817-2789		SEABROOK	NH		
USTER WILSON							
EE DEE WILSON							

LTP



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2017 DEC 28 AM 10:50

**CITY OF NEWBURYPORT
VEHICLES FOR HIRE
BUSINESS OWNERS'S APPLICATION**

Please Type or Print Clearly

APPLICANT INFORMATION:

Name of Applicant: Last: Hewlett First Richard Middle Initial: —
Address: 37 Elmira Ave City: Newburyport State MA Zip 01850
Phone Number: (978) 917-9978 Message or work phone: (978) 912-2265
Driver's License Number: 09HTR51161 State: NH Expiration Date: 9/16/19

BUSINESS INFORMATION:

Business Name: Seacoast Taxi Business Phone Number: (978) 912-2265
Business Address: 135 Bridge Rd City: Salem State: MA Zip: 01950
Business Mailing Address: PO Box 1004 City: Seabrook State: NH Zip: 03874
Number of vehicles to be operated under this permit: 2

FOR EACH VEHICLE, PLEASE LIST

Reg. # 1936L Expires: 2017 Year: 2004 Make: Mercury Model: Grand Marquis
Reg. # 120050 Expires: 2018 Year: 2004 Make: Mercury Model: Marquis
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____

VEHICLE REGISTRATION INFORMATION:

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.

INSURANCE INFORMATION:

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit, The personal injury coverage shall no be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence.
Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.

Richard H. Lott
(Signature of Applicant)

Date: 1/29/18

Official Use Only

Office of the City Clerk

Initial Application Fee \$ _____ Date Received _____ By _____

Date sent to Police Department _____ New Renewal

Police Department Use Only

Inspection Recommendation for each Vehicle

Cab # ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab # ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab# ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab# ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab # ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____



CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

PLATE TYPE TAN	REGISTRATION NUMBER TA20080	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/11/17	EXPIRES LAST DAY OF → 11 18	MONTH	YEAR	TRANSACTION NUMBER 01734570010110										
MPRS MODEL YEAR 2004	MAKE MERC	MODEL MARQUI	BODY STYLE/TYPE SEDAN	COLOR GREEN	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.										
VEHICLE IDENTIFICATION NUMBER 2MEFM74W54X684720			INSURANCE COMPANY PROTECTIVE INS CO	TITLE NUMBER	REGISTRAR <i>Chris C. Dwyer</i>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.										
RESIDENTIAL ADDRESS (IF DIFFERENT)																	
NAME(S) OF OWNER(S) AND MAILING ADDRESS HEWLETT, RICHARD BX 1004 SEABROOK, NH 03874					FEES <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">REGISTRATION</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td>TITLE</td> <td style="text-align: right;">75.00</td> </tr> <tr> <td>SPECIAL PLATES</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>SALES TAX</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right; border-top: 1px solid black;">100.00</td> </tr> </table>			REGISTRATION	25.00	TITLE	75.00	SPECIAL PLATES	0.00	SALES TAX	0.00	TOTAL	100.00
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**MASSACHUSETTS DEPARTMENT OF TRANSPORTATION
REGISTRY OF MOTOR VEHICLES DIVISION**

The records of the RMV database constitute the official status of the vehicle registration.

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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Important Information for Vehicle Owners

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By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: www.massrmv.com or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.

Return the registration plates to the RMV immediately if:

- The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale, Title, and completed Reassignment of Title* for your records to document the transfer.
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RMV Division

PLATE TYPE TAN	REGISTRATION NUMBER TA19361	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/17	EXPIRES LAST DAY OF → 11 18	TRANSACTION NUMBER 02733169100125
MFRS MODEL YEAR 2004	MAKE MERC	MODEL GRAMAR	BODY STYLE/TYPE SEDAN	COLOR BROWN	Not valid without official signature of Registrar
VEHICLE IDENTIFICATION NUMBER 2MEFM74W84X651825		INSURANCE COMPANY PROTECTIVE INS CO	TITLE NUMBER BR496085	REGISTRAR <i>Chas C. Dewary</i>	IF VEHICLE CARRYING PASSENGERS FOR HIRE, MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
RESIDENTIAL ADDRESS (IF DIFFERENT) 37 ELMIRA DRIVE NEWBURYPORT, MA 01950-1759			TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.		
NAME(S) OF OWNER(S) AND MAILING ADDRESS HEWLETT, RICHARD BX 1004 SEABROOK, NH 03874				FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00	
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.					

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| Replace Your Driver's License | Order a Special Plate |

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Complete Your
Application Online!

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/25/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lighthouse Insurance Agency, Ltd 470 West Broadway South Boston MA 02127		CONTACT NAME: House Account PHONE (A/C, No, Ext): (617)464-3777 FAX (A/C, No): (617)464-3888 E-MAIL ADDRESS:	
INSURED RICHARD HEWLETT 37 ELMIRA DR NEWBURYPORT MA 01950-1759		INSURER(S) AFFORDING COVERAGE INSURER A: Protective Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1812534036 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	WARRANTY	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			DG001130-00	08/26/2017	08/26/2018	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 100,000 BODILY INJURY (Per accident) \$ 300,000 PROPERTY DAMAGE (Per accident) \$ 50,000 Underinsured motorist BI \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate is provided to Holder as proof of active coverage for above Named Insured.

CERTIFICATE HOLDER Newburyport City Hall 60 Pleasant St Newburyport MA 01850	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

BF

January 29th, 2018 - City Council President and Members of the City Council,

The State gives municipalities several options to offer tax relief to residents. There are myriad of different options and I thought it would serve a great purpose to summarize the different clauses. This communication represents *my* best understanding of the options:

MGL Chapter 59 § 5	Clause 41A	Clause 41C	Clause 41 C ½	Clause 41 D
Basic premise	Allows municipality to offer a deferral to a taxpayer at a defined interest rate	Allows a municipality to offer an exemption based on certain eligibility criteria	Allows a municipality to offer an exemption based on certain eligibility criteria	Allows the eligibility criteria for Clause 41C to grow with inflation and cost of living
Adopted by the City of Newburyport	Yes	Yes	Proposed*	Yes
Method of adoption or revocation	Vote of the City Council + Mayoral Approval	Vote of the City Council + Mayoral Approval	Upon being placed on ballot by City Council + Mayor, must be approved by voters. Home rule petition needed to do it via special election (no petition needed if done in regular municipal election). Can't be revoked for 3 years	Vote of the City Council + Mayoral Approval
Statewide Adoption	125 out of 351 municipalities	330 out of 351 Municipalities	2 out of 351 municipalities	Unable to find
Eligibility Criteria (In Newburyport)	<ul style="list-style-type: none"> • Must own and occupy the property exemption is being requested for • Domiciled in MA for 10 or more consecutive years prior to application • Owned/Occupied any MA property as domicile for any 5 or more years 			
Nota Bene: Primary domicile does not count towards asset limit	<ul style="list-style-type: none"> • 65 years of age or older • 40,000 of gross receipts ("Income") or less* 	<ul style="list-style-type: none"> • 65 years of age or older • Income Limit: Single: \$30,107 Married: \$45,161 • Asset Limit: Single: \$51,138 Married: \$70,314 	<ul style="list-style-type: none"> • 70 years of age or older** • Income Limit (Household**): Single: \$57,000 Head of Household: \$72,000 Married: \$86,000 (tied to State Senior Circuit Breaker) • Asset Limit: None*** <p>** Administration recommendation *** State Statute does not allow for asset limit. Can do custom but no state reimbursement (see below).</p>	<ul style="list-style-type: none"> • N/A – dovetails with 41C
Taxpayer exemption/deferral Calculation	<ul style="list-style-type: none"> • Deferral of property taxes at an interest rate of 8%* 	<ul style="list-style-type: none"> • \$500 exemption from property taxes* 	<ul style="list-style-type: none"> • 5-20% of the average residential value in the City 	<ul style="list-style-type: none"> • N/A –dovetails with 41C

MGL Chapter 59 § 5	Clause 41A	Clause 41C	Clause 41 C ½	Clause 41 D
	(changes to 16% after death). • Enforced by lien.		(currently ~\$483k) • Percentage set by City Council + Mayor	
"5 C1/2" doubles exemption amount above?	No	Yes, but property owner cannot pay less in property taxes in current fiscal year than previous fiscal year.		N/A –dovetails with 41C
State Reimbursement	No	Yes, \$500 per approved application (max 116k)	Yes, \$500 per approved application (max 116k) as long as you adopt the Statute as written	N/A –dovetails with 41C
Impact to City Budget assuming all else equal	Reduction in total net taxes ("Total Revenue") in years of deferral. Catch-up when lien is called. Irrespective of Tax Levy.	Reduction in total net taxes ("Total Revenue") taken in by way of "Reserve for Abatement", irrespective of tax levy.		
Clause co-existence	With all other clauses	With 41A and 4D	With 41A	With 41A and 41C
Notes	*ORDR006 would change the deferral interest rate to 4% (16% unchangeable MGL Ch. 60 Sec. 62) and \$40,000 to 100% of State's Circuit Breaker (\$57,000 Single, \$72,000 Head of House Hold, \$86,000 Joint as of 2017)	* ORDR007 would change the exemption to \$1,000, which is maximum permissible under the Statute.	*ORDR061 requests a home rule petition from the state legislature allowing for a special election	None

Other notes:

- Most Clauses have "options" that can be exercised by the Municipality while still staying within the bounds of the Clause (not custom, per se). For example, the minimum age can be set to 65 for 41c rather than the default 70. The items are how they are adopted/proposed today in Newburyport
- There is a clause 41B that I have not studied in-depth but it appears to be something of an older version of 41C
- There is a Bill (House No. 4001) that has been filed at the State House that attempts to possibly create a new program that allows for means testing

Best,



Sharif I. Zeid
Ward 1 City Councillor

February 12, 2018
Committee Items-Planning & Development

1. **ORDR009_01_29_18** 115 Water Street Disposition

CITY OF NEWBURYPORT



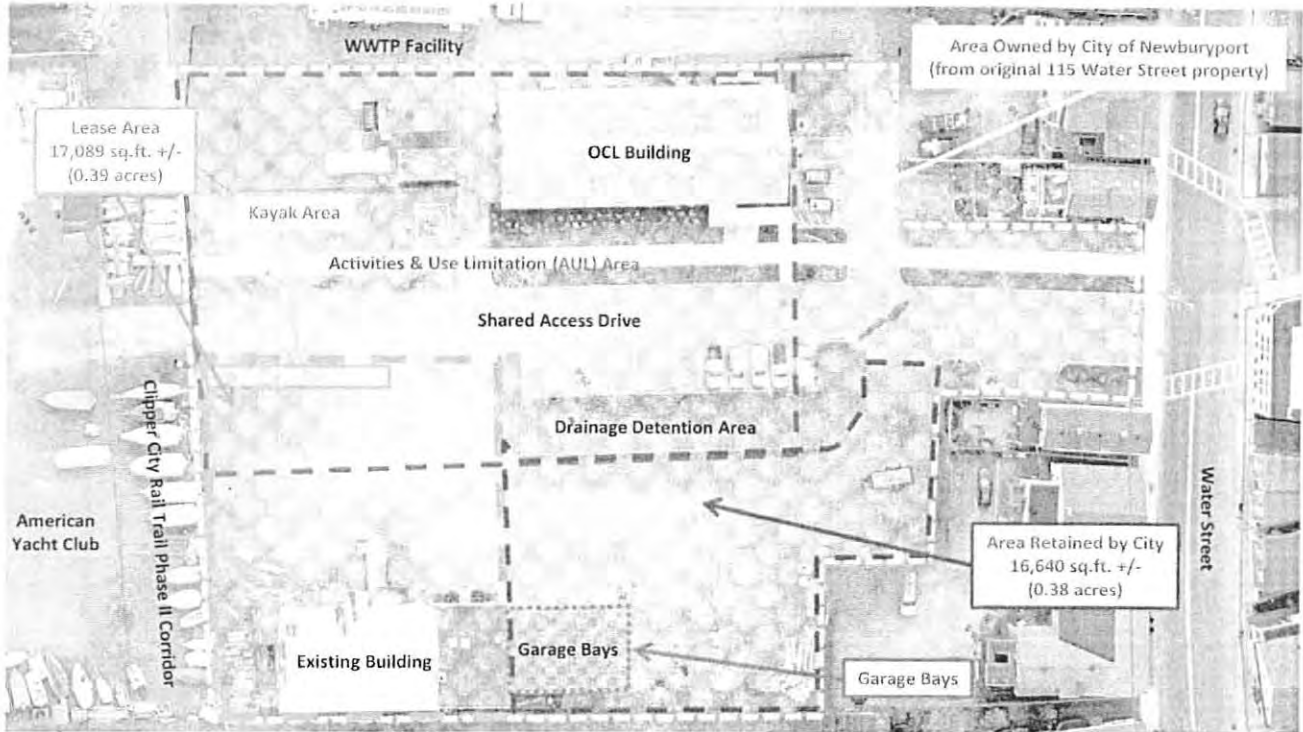
IN CITY COUNCIL

ORDERED:

January 29, 2018

THAT pursuant to General Laws Chapter 40, Sections 15 and 15A the City Council of the City of Newburyport hereby designate the remaining 115 Water Street property (originally taken by the City for the Wastewater Treatment Plant upgrade project) as surplus property, no longer needed by the City, and further (consistent with the January 17, 2018 vote of the Water and Sewer Commission) that the Council hereby transfers the care, custody, management and control of said property, including any structures thereon, to the Mayor for the purposes of further conveyance by lease pursuant to a Request for Proposals (RFP), on such terms and conditions, and for such consideration, as the Mayor deems appropriate, provided that: (a) as a condition of the lease of said property the City shall retain rights to such indoor and outdoor storage space as indicated on the attached diagram for continued use by the Department of Public Services and its Sewer Division; (b) the City restrict proposals for use of the property to office and marine-dependent uses only; (c) the lease price shall be substantially consistent with an appraisal, originally dated August 30th, 2016 and updated accordingly, obtained by the City, with the term of said lease to be no longer than 60 years and, further, that the lease terms shall include provision for future price adjustments throughout the term of the lease; and (d) further that any proceeds from lease of the subject property shall be used to reduce the balance of any outstanding debt owed by the City associated with the aforementioned Wastewater Treatment Plant upgrade project.

Sharif I. Zeid, Ward 1 Councillor



Notes:

- (1) **Garage Bays (Storage Area for Department of Public Services):** Existing Garage Bays to be retained by the City. Lessee shall have the option to: (a) construct a second floor building addition, from the lease area, over the existing bays; (b) reconstruct these bays to allow for a new second floor addition; or (c) relocate these bays entirely, subject to approval of the Director of Public Services. Any and all work on the Garage Bays shall be subject to the City's prior written approval of proposed construction plans, including relocation of this storage (Garage Bays) area.
- (2) **Access to Water Street:** Access to Water Street provided to the Lessee along the existing shared access drive.
- (3) **Activities & Use Limitation (AUL) Area:** Parking and vehicular access allowed in the AUL Area. All other uses in this area subject to approval by the City. Any and all excavation activities in this area require prior written approval from the City of Newburyport.
- (4) **Kayak Area:** City reserves the right to use the Kayak Area (10' x 80') at the northeast corner of the lease area for future kayak and recreational boat storage.

February 12, 2018

Committee Items-Public Safety

Comm008-01-29-18 - Chocolate Tour;

Comm127-12-11-17 - Snow and Ice Plan;

Order004-01-08-18 No Parking Fair Street - at Essex;

Order005-01-08-18 No Parking Fruit Street - Driveway.

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2018 JAN 18 PM 1:51

Deborah E. Aldrich
39 Marlboro Street, Newburyport, MA 01950

January 8, 2018

Thomas F. O'Brien
City Council
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

Dear Mr. O'Brien:

On behalf of the Central Congregational Church of Newburyport, as we have before, we would like to request permits relating to our upcoming Annual Newburyport Chocolate Tour to be held Saturday, May 19, 2018 from 1:00 to 5:00 pm.

We would like permission to place a table and tent in front of the Unitarian Church Hall on Pleasant Street from 10:00 am to 5:00 pm, where we will be greeting registrants of the fundraiser. In addition we would like to place a small table in Market Square to sell additional tickets. In the past we have also found having three sandwich board signs advertising the event have been helpful. If granted this permission, we would place the signs as before, one in Market Square, one at the Tannery, and one at Inn Street Common.

At the conclusion of the Tour, all tables, tent and signs will be quickly removed, no later than 5:30 pm.

Thanks for your support of this event. Please feel free to call me with any questions at 978-463-4995. You can either notify me by the above phone number or debaldrich39@msn.com.

Sincerely,



Deborah E. Aldrich
Newburyport Chocolate Tour

ps



City of Newburyport
Department of Public Services
SNOW AND ICE PLAN
2017 / 2018 Season

Donna D. Holaday, Mayor

Anthony J. Furnari, Director

Wayne S. Amaral, Deputy Director

Reflects PC/CT
& PS
Refer to
PS +
congress
TO (NO)
Rule 7k

INTRODUCTION

The City of Newburyport takes great pride in making our public roadways as safe as possible under the worst of winter conditions. Keeping our public ways safe and accessible during snow and ice events is of highest priority in order to reduce the likelihood of personal injury to the general public, automobile accidents and property damage. The City's goal is to quickly open the streets and make them passable so that essential vehicular traffic can safely negotiate roadways. Residents can help us do this by working together.

SNOW EMERGENCY PARKING BAN

The City of Newburyport implements a snow emergency parking ban when it is predicted that we will receive three or more inches of snow accumulation. If there is a parking ban in effect, it will appear on the City's website www.cityofnewburyport.com. To get email notifications from the website be sure to select the "Notify Me" button on the front page and sign up.

In addition, eleven flashing blue lights will be activated throughout the city at the following locations, usually at least six hours before a declared snow emergency:

March's Hill at Bromfield St.

Route 113 at Hoyt's Lane

Water St. at Shandel Dr.

Market Square

Storey Ave, Ferry Rd and Moseley Ave Intersection

Malcolm Hoyt Dr. at Parker St.

High St. @ State St.

Route 1 Rotary and State St.

Route 1 and Merrimac St.

Merrimac, Moseley and Spofford (Roundabout)

Storey Ave. across from Daniel Lucy Way

You may also contact The Department of Public Services Weather Event and Emergency Information Line at 978-463-0472 to find out the status of the parking ban. Parking regulations are strictly enforced to ensure that streets remain accessible for snowplows, fire apparatus and other emergency vehicles. **Any vehicle that impedes the snow removal process will be ticketed and towed.**

ALTERNATIVE DESIGNATED PARKING AREAS

The City of Newburyport offers alternative designated parking areas for on-street cars that include the following: Green Street Municipal Lot (except in areas posted no parking during snow emergency), Cashman Park (off Merrimac Street), Cushing Park (Washington Street) NRA Waterfront Lots East and West, Hales Court Lot (corner of Hales Court and Prince Place) and State Street Lot (corner of Harris Street and State Street). In order for DPS to clear these lots, temporary parking bans and vehicle removal may be posted and announced on the City website and Weather Event and Emergency Information Line at 978-463-0472. After snow removal is complete in a lot, it will open for parking.

PLEASE NOTE: All vehicles must be removed from the above listed lots within 24 hours following the cancellation of the snow emergency (weekends included) or vehicles will be ticketed and towed at the owner's expense.

SNOW EMERGENCY CANCELLATION INFORMATION can be obtained by checking www.cityofnewburyport.com or calling the Weather Event and Emergency Information Line at 978-463-0472.

DPS will do its best to lift the city-wide Snow Emergency parking restriction as soon as possible. The city-wide parking restriction will only be lifted when the DPS Director or Deputy Director determine that on-street parking will not cause a public safety issue to emergency response vehicles. We may seek advice from the City Marshal or Fire Chief to assist us in making this determination.

On some narrow streets, the DPS may post temporary no parking signs after the snow emergency has been lifted in order to maintain a safe and adequate vehicle travel lane. Many of these streets are located in Wards 1, 2 and 3. We will evaluate these streets on a daily basis to see if these signs may be removed once the roadway has an adequate travel lane width.

SNOW PLOWING

The following is a general description of how the Department of Public Services plows snow from city streets.

Step 1. Pretreatment (1"-2" of accumulated snow)

When a snowstorm begins, the department responds by pretreating the main roads. This serves two purposes: to keep traffic safely moving and to prevent the snow from bonding to the pavement. If the snow event is less than 2" or 3" inches of accumulated snow. We may halt operation after all the roads have been pretreated and evaluate if additional treatment is required.

Step 2. Snow clearing (2" or greater)

Snow plowing begins when snow accumulates or is predicted to be two (2) or more inches. Over 48 city and

privately operated pretreatment and snow clearing vehicles/equipment may be dispatched to respond to a snow emergency. DPS crews and private contractors will continue to plow until the snow event ends. We will continue to monitor the conditions of the roadways and determine if additional snow clearing equipment is needed or if equipment may need to be reassigned to another section of the city.

Step 3. Post storm clean-up and clearing

Once the snow event has concluded, DPS conducts our city wide final snow clearing operation. This operation includes one last round of snow clearing and general cleanup to make the roadways safe for vehicular and pedestrian traffic. This operation may take days or weeks, depending on total amount snow accumulation. DPS will prioritize this operation based on the following in order of importance.

1. Main streets and school routes are treated to achieve the safest possible conditions.
2. Inclines and major intersections are treated to improve safety.
3. Flat streets are treated only if icy conditions exist.
4. Downtown and other business areas treated and snow removal may take place if needed.
5. Snow piles at intersections are pulled away from the corners to improve sight lines for existing vehicles. Snow may need to be removed judiciously from these intersections. Snow may be removed from narrow streets to improve the access for emergency and public service vehicles. Snow removal is time consuming and labor intensive; the DPS Director or Deputy Director will prioritize these streets solely based on public safety.
6. Lack of parking is not a safety issue. Nevertheless, if time, staffing and funds allow, we may clear snow from other narrow streets. These streets are determined from input from the Mayor's Office, City Councilors, residents, and emergency agencies.

SAFETY REMINDER: When driving, please stay 200 feet behind any snowplow and NEVER pass a plow truck. Visibility is not good for the snowplow operator.

SIDEWALKS

The removal of the snow and ice from sidewalks is the responsibility of tenants, occupants and property owners. The City of Newburyport clears designated sidewalks following each storm, but only after all of the roads has been cleared. These sidewalks are in the downtown areas, surrounding schools and other city-owned property.

The City's Code of Ordinances (Sec. 12-52) requires tenants, occupants and property owners to remove snow and ice from their bordering sidewalks within six hours after the snow ceases to fall if it ceases to fall in the daytime and before 12:00 noon if it ceases to fall in the nighttime. If a property owner/occupant neglects to do so, he/she shall be fined \$50. Violations of this section may be enforced by any police officer, the health director or his designees.

DRIVEWAYS

DPS tries to minimize the amount of snow that gets plowed across driveways, but snow plows cannot “go around” driveways. Plow blades cannot be lifted as they pass by a driveway. Unfortunately, snow will be plowed into driveways as we perform curb-to-curb plowing. You may wish to clear your driveway several times during the storm or wait until the storm and plowing activities have ended.

Snowplowing, shoveling, or throwing snow back onto the street when clearing driveways, yards, roofs or sidewalks is prohibited by City Ordinance Sec. 12-7 and violators can be fined \$50.

Please note that this plan is always a work in progress. As we learn from our experiences and technology changes, we may find different ways to conduct pretreatment, snow clearing and snow removal with greater efficiency and lower cost.

NOTIFICATIONS

All residents and business owners are strongly urged to sign up for announcements or urgent alerts from any or all City departments. On the City of Newburyport’s website homepage, click on the large gray button that reads “Notify Me” to choose your notification preferences. Weather-related and other emergency notifications are provided by the City via news announcement posted to the website. If you are signed up for notifications, you will receive an e-mail alert letting you know that a new announcement has been posted by the City. This is especially useful in receiving the latest messages about parking restrictions and other information.

ps

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

January 8, 2018

THAT the City Council of the City of Newburyport hereby orders, pursuant to Code Section 13-166, that no person shall park any vehicle on the following streets or portions thereof as follows:

Street: Fair St.

Restriction: No parking on the westerly side of Fair Street within 15 feet of its intersection with Essex Street, moving northerly.

Furthermore, the City Clerk shall add this restriction to the public list available in the Clerk's office. This list shall be updated and posted on the City of Newburyport website.

Councillor Jared J. Eigerman

DS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

January 8, 2018

THAT the City Council of the City of Newburyport hereby orders, pursuant to Code Section 13-166, that no person shall park any vehicle on the following streets or portions thereof as follows:

Street: Fruit St.

Restriction: No Parking Fruit Street, West Side of the street from a point 162' north of High Street to a point 171' north of High Street. No Parking Here to Driveway.

Furthermore, the City Clerk shall add this restriction to the public list available in the Clerk's office. This list shall be updated and posted on the City of Newburyport website.

Councillor Jared J. Eigerman