

**CITY COUNCIL MEETING AGENDA - VERSION 1**  
**CITY COUNCIL CHAMBERS**  
**FEBRUARY 27, 2017**

**7:15PM PUBLIC HEARING**

- **ORDR007\_02\_13\_17** Change the Name of Park Circle to Kelleher Way

**7:30PM**

(Sound Check)

1. **MOMENT OF SILENCE**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **LATE FILE ITEMS Mayor's Update**
5. **PUBLIC COMMENT**
6. **MAYOR'S COMMENT**

**CONSENT AGENDA**

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

**7. APPROVAL OF MINUTES**

February 16, 2017

(Approve)

**8. TRANSFERS**

- **TRAN004\_02\_27\_17** K9 Unit Grant 14K, Rsv. Appr. Sale Municipal Property 2K, (B&F)  
POL Fuel/Oil Vehicles 23.5K, POL Purchase Cruisers 5.5K to Utility Vehicle Purchase 45K
- **TRAN005\_02\_27\_17** Free Cash 25K to Dog Park Project 25K (B&F)

**9. COMMUNICATIONS**

- **COMM023\_02\_27\_17** Zoning Changes to Waterfront West (P&D) (COW)

**10. APPOINTMENTS**

**Re-Appointments**

- |                           |                       |               |                   |           |
|---------------------------|-----------------------|---------------|-------------------|-----------|
| • <b>APPT013_02_27_17</b> | Suzanne Marzi Cameron | 17 Oakland St | Aff Housing Trust | 1/1/2019  |
| • <b>APPT014_02_27_17</b> | Susanne F. Gallagher  | 3 Garnet St   | Brd of Registrars | 3/31/2020 |
| • <b>APPT015_02_27_17</b> | Richard Goulet        | 19 Kent St    | ZBA               | 3/30/2022 |

**END OF CONSENT AGENDA**  
**REGULAR AGENDA**

**11. MAYOR'S UPDATE**

## 12. APPOINTMENTS

### Second Reading

- APPT010\_02\_13\_17 Steven D. Hines 54 Ferry Rd Spec Police Officer
- APPT011\_02\_13\_17 Ahmer Ibrahim 85 Prospect St Human Rights Comm 6/1/2018

### Re-Appointments

- APPT012\_02\_13\_17 Paul J. Harrington 251B High St Tree Comm 3/1/2020

## 13. ORDERS

- ORDR008\_02\_27\_17 Change the Name of Crow Lane to Colby Farm Lane
- ORDR009\_02\_27\_17 Revolving Fund Spending Limits
- ORDR010\_02\_27\_17 Dog Park Grant Acceptance
- ORDR011\_02\_27\_17 Health Insurance Implementation
- ORDR012\_02\_27\_17 Update of Rules for Special Events
- ORDR013\_02\_27\_17 Amend City Council Rules Relating to Bonding Funds

## 14. ORDINANCES

- 

## 15. COMMITTEE ITEMS

### Budget & Finance

#### *In Committee:*

- ORDR002\_01\_25\_16 Accept Gift of \$25,000 Repairing Brown's Wharf Culvert (COW)
- ORDR009\_02\_08\_16 Increase Fees for Fire Dept.
- ORDR010\_02\_08\_16 Increase Fines Parking Violations
- ORDR039\_05\_31\_16 Increase Hourly Parking Rate to \$1.50
- ORDR079\_09\_26\_16 Movie Location Order (L&P)
- ORDR080\_09\_26\_16 LATE FILE Order of Taking Parking Facility (P&D)
- ORDR094\_12\_12\_16 Resolution on Funding Capital from Operating Budget
- COMM013\_01\_30\_17 FY2017 Mid-Year Budget Report
- ORDR003\_01\_30\_17 Graf Road Pump Station Loan Order (PU)
- TRAN002\_2\_13\_17 Mayor's Office - Free Cash, 10K to Maint. Trees
- TRAN003\_2\_13\_17 Clerk's Office - Free Cash, 5K to Elections & Reg

### General Government

#### *In Committee:*

- ORDR005\_01\_30\_17 Human Rights Commission Resolution (COW)

### Joint Education

#### *In Committee:*

### License & Permits

#### *In Committee:*

- COMM010\_01\_25\_16 Licensing Commission Acoustic & Amplified Entertainment
- ODNC011\_05\_31\_16 Amend Transient Vendors for Cashman (COW)
- ODNC013\_07\_11\_16 Amend Outdoor Seating (Two Year Renewals)

- **ORDR079\_09\_26\_16** Movie Location Order (**B&F**)
- **ODNC013\_07\_11\_16** Amend Outdoor Seating (Two Year Renewals)
- **ODNC001\_01\_30\_17** BYOB Ordinance
- **COMM019\_02\_13\_17** Seacoast Taxi, App by Richard Hewlett, 2017
- **COMM020\_02\_13\_17** Port Taxi, App by Harold Congdon, 2017

#### **Neighborhoods and City Services**

##### *In Committee:*

- **ODNC001\_01\_11\_16** Amend Ch11 Parks and Recreation (**COW**)
- **ORDR048\_06\_13\_16** Sidewalk Order
- **COMM099\_10\_31\_16** Proposed Improvement in Our Scenic Byway
- **ORDR007\_02\_13\_17** Change the Name of Park Circle to Kelleher Way (**PU**)

#### **Planning & Development**

##### *In Committee:*

- **COMM020\_02\_08\_16** Memo re: Hiring Process for Building Commissioner
- **COMM076\_07\_11\_16** **LATE FILE** Boyd Drive Petition
- **ORDR080\_09\_26\_16** **LATE FILE** Order of Taking Parking Facility (**B&F**)
- **COMM091\_10\_11\_16** Ltr to Council from J. Sweet on ZBA
- **COMM096\_10\_31\_16** Draft of Newburyport's Master Plan
- **COMM114\_12\_12\_16** Memo on Master Plan - Work Plan and Appendix XX
- **COMM014\_01\_30\_17** 30% Garage Design Docs (**COW**)

#### **Public Safety**

##### *In Committee:*

- **ODNC015\_08\_29\_16** 25 MPH Speed Zones
- **ORDR077\_09\_12\_16** Parking Restricted on Daniel Lucy Way
- **COMM015\_02\_13\_17** Ltr from Charter School re: Flasher Beacons, Low Street
- **COMM016\_02\_13\_17** Ltr from Chamber re: Use of Downtown Streets
- **COMM018\_02\_13\_17** Chocolate Tour, Central Cong, May 20, 2017

#### **Public Utilities**

##### *In Committee:*

- **COMM060\_05\_31\_16** Mobilitie, LLC Highway Access Permit
- **ORDR003\_01\_30\_17** Graf Road Pump Station Loan Order (**B&F**)
- **ORDR006\_2\_13\_17** TW Excavating & Dev, Newbury, Licensed Contractor
- **ORDR007\_02\_13\_17** Change the Name of Park Circle to Kelleher Way (**NCS**)

#### **Rules Committee**

##### *In Committee:*

#### **16. GOOD OF THE ORDER**

#### **17. EXECUTIVE SESSION**

#### **18. ADJOURNMENT**



# CITY OF NEWBURYPORT

MASSACHUSETTS

CITY CLERK'S OFFICE

NEWBURYPORT CITY HALL

60 PLEASANT STREET • P.O. BOX 550

NEWBURYPORT, MA 01950

TEL: 978-465-4407 • FAX: 978-462-7936

RICHARD B. JONES

CITY CLERK

February 17, 2017

Dear Property Owner:

**Notice is hereby given that a Public Hearing will be held by the City Council of the City of Newburyport, pursuant to Newburyport Code Section 12 - 32 & MGL Chapter 85, § 3- to consider the change of names of *Park Circle to Kelleher Way*.**

**Said meeting will be held on Monday, February 27 at 7:15 PM in the City Council Chamber, City Hall, 60 Pleasant St., Newburyport, MA. At that time, all interested parties will have an opportunity to be heard.**

**Said way is shown on a plan attached hereto and identified as assessor's parcel 43- I**

Sincerely,

Patricia E. Barker

Assistant City Clerk



CITY OF NEWBURYPORT



\_\_\_\_\_  
IN CITY COUNCIL

ORDERED:

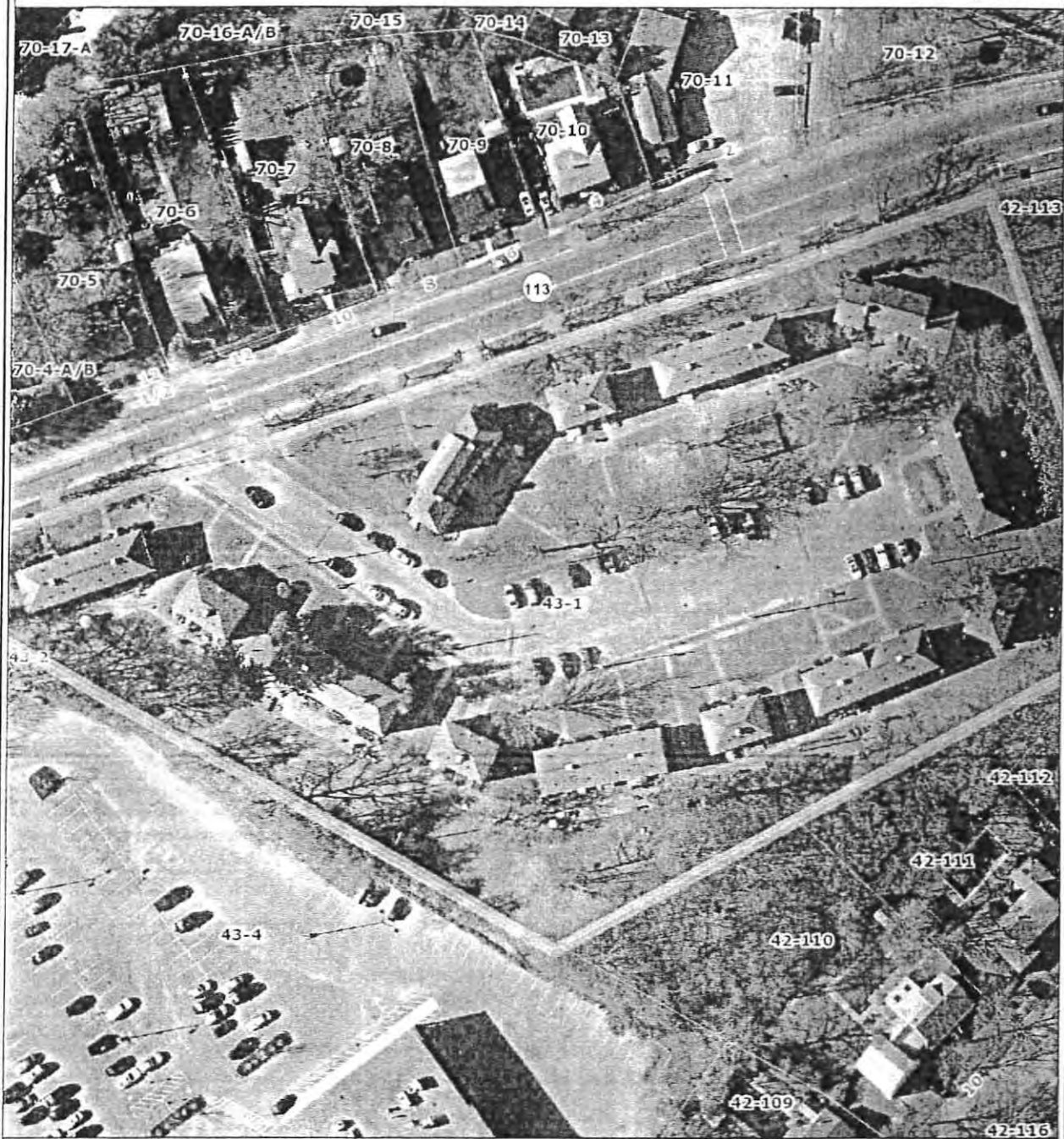
February 13, 2017

**THAT** the City Council of the City of Newburyport, pursuant to Newburyport Code Section 12 – 32 Names of streets and highways and MGL Chapter 85, § 3 Change of name of ways or parks hereby authorizes by two-thirds vote the name of the public way known as Park Circle to be changed to Kelleher Way.

According to Section 12 – 32 (b) a public hearing was held on \_\_\_\_\_, 2017 at \_\_\_\_\_ pm after due notice was given by mail to all persons interested.

Said way is shown on a plan attached hereto and identified as assessor's parcel 43-1.

\_\_\_\_\_  
Councillor Larry G. Giunta, Jr.



- ☐ MVPC Bo
- Trees
  - Immediate Action Needed
  - No Action Needed
  - Unknown
- Parcels
- Hydrographic Features
- Streams
  - Stream
  - - - Interim Stream
- Wetlands
  - City
  - City and State
  - State

1" = 85 ft



Horizontal Datum: MA Stateplane Coordinate System, Datum NAD83, Meters. Data Sources: The data for this map was produced by Merrimack Valley Planning Commission (MVPC) using data provided by the City of Newburyport. Additional data provided by the Executive Office of Environmental Affairs/MassGIS. The information depicted on this map is for planning purposes only. It may not be adequate for legal boundary definition or regulatory interpretation. THE CITY OF NEWBURYPORT MAKES NO WARRANTIES, EXPRESSED OR IMPLIED, CONCERNING THE ACCURACY, COMPLETENESS, RELIABILITY, OR SUITABILITY OF THESE DATA. THE CITY OF NEWBURYPORT DOES NOT ASSUME ANY LIABILITY ASSOCIATED WITH THE USE OR MISUSE OF THIS INFORMATION.





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Abduljabar, Rafah  
48 Park Circle  
Newburyport MA 01950

Becker, Maureen  
11 Storey Park  
Newburyport MA 01950

Casey, Susan  
PO Box 1506  
Newburyport MA 01950

Cole, Elizabeth  
42 Park Circle  
Newburyport MA 01950

Curley, Tammy  
7 Storey Park  
Newburyport MA 01950

Ellison, Leo  
40 Park Circle  
Newburyport MA 01950

Gould, Alexandra  
10 Park Circle  
Newburyport MA 01950

James-Lalor, Janique  
36 Park Circle  
Newburyport MA 01950

Kasera, Elizabeth  
33 Storey Park  
Newburyport MA 01950

Lavalley, Troy  
19 Storey Park  
Newburyport MA 01950

Baez -Guerrero, Leslihe  
30 Park Circle  
Newburyport MA 01950

Burke, James  
5 Storey Park  
Newburyport MA 01950

Cassen, Laura  
27 Storey Park  
Newburyport MA 01950

Cole- VanAmburgh, Meghan  
3 Storey Park  
Newburyport MA 01950

Daigle, Mark  
18 Park Circle  
Newburyport MA 01950

Gilman, Norman  
17 Storey Park  
Newburyport MA 01950

Hauver, Criston  
12 Park Circle  
Newburyport MA 01950

Joseph, Jacob  
32 Park Circle  
Newburyport MA 01950

Kastanko, Tasha  
23 Storey Park  
Newburyport MA 01950

Lazdowski, Nancy  
2 Park Circle  
Newburyport MA 01950

Barry, Diami  
38 Park Circle  
Newburyport MA 01950

Cappucci, Kristen  
29 Storey Park  
Newburyport MA 01950

Chilpyian, Jodi  
P.O. Box 442  
West Newbury MA 01985

Cordova, Sheylla  
31 Storey Park  
Newburyport MA 01950

Devine, Rhonda  
16 Park Circle  
Newburyport MA 01950

Gorman, Tracy  
13 Storey Park  
Newburyport MA 01950

Houghton, Walter  
4 Park Circle  
Newburyport MA 01950

Junkins, Tina  
34 Park Circle  
Newburyport MA 01950

Kimball, Jennifer  
46 Park Circle  
Newburyport MA 01950

Letendre, Marlene  
8 Park Circle  
Newburyport MA 01950



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Use Avery Template 5160

Lewis, Ericka  
1 Storey Park  
Newburyport MA 01950

Maurier, Scott  
22 Park Circle  
Newburyport MA 01950

Noe, Melissa  
24 Park Circle  
Newburyport MA 01950

Sloane, Susan  
14 Park Circle  
Newburyport MA 01950

MacArthur, Clarice  
26 Park Circle  
Newburyport MA 01950

Maynard, Melissa  
44 Park Circle  
Newburyport MA 01950

Paradis, Heidi  
28 Park Circle  
Newburyport MA 01950

Malbon, Ann  
25 Storey Park  
Newburyport MA 01950

Mckinnon, Galen B.  
6 Park Circle  
Newburyport MA 01950

Silverlight, Amanda  
1 Park Circle  
Newburyport MA 01950



## **CONSENT AGENDA**

## **CITY COUNCIL MEETING MINUTES**

### **CITY COUNCIL CHAMBERS**

**FEBRUARY 16, 2017**

**(Meeting originally scheduled for February 13<sup>th</sup>; postponed due to snow)**

**7:30PM**

Councillor Connell called the meeting to order at 7:30pm, followed by the Pledge of Allegiance. The Councillor Connell then instructed the City Clerk to call the roll. The following Councillors answered present: Earls, Eigerman, Giunta, Tontar, Vogel, Zeid, Cameron, Connell, Cronin. 9 present, 2 absent (Devlin, O'Brien).

#### **(Sound Check)**

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. LATE FILE ITEMS Mayor's Update**
- 5. PUBLIC COMMENT**

- |                   |                    |                     |
|-------------------|--------------------|---------------------|
| 1. Crispin Miller | 1 Parker Ridge Way | Free Cash for Trees |
| 2. Ahmer Ibrahim  | 85 Prospect St     | HRC Appointment     |
| 3. Ann Ormond     | 38 Merrimac St     | Use of Streets      |

#### **6. MAYOR'S COMMENT**

#### **CONSENT AGENDA**

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

#### **7. APPROVAL OF MINUTES**

January 30, 2017

(Approve)

#### **8. TRANSFERS**

- **TRAN002\_2\_13\_17** Mayor's Office - Free Cash, 10K to Maint. Trees (B&F)
- **TRAN003\_2\_13\_17** Clerk's Office - Free Cash, 5K to Elections & Reg (B&F)

#### **9. COMMUNICATIONS**

- **COMM015\_02\_13\_17** Ltr From Charter School re: Flasher Beacons, Low Street (PS)
- **COMM016\_02\_13\_17** Ltr From Chamber re: use of downtown street (PS)
- **COMM017\_02\_13\_17** Event App - Plum Fest, May 20, 2017 (R&F)
- **COMM018\_02\_13\_17** Chocolate Tour, Central Cong, May 20, 2017 (PS)
- **COMM019\_02\_13\_17** Seacoast Taxi, App by Richard Hewlett, 2017 (L&P)
- **COMM020\_02\_13\_17** Port Taxi, App by Harold Congdon, 2017 (L&P)
- **COMM021\_02\_13\_17** Ltr from CHMM re: Lower Custom Hse Way (R&F)
- **COMM022\_02\_13\_17** One Billion Rising Event, February 18, 2017, Market Square (R&F)

#### **10. APPOINTMENTS**

- **APPT010\_02\_13\_17** Steven D. Hines Spec Police Officer
- **APPT011\_02\_13\_17** Ahmer Ibrahim Human Rights Comm 6/1/2018

### Re-Appointments

- APPT012\_02\_13\_17 Paul J. Harrington Tree Comm

3/1/2020

### END OF CONSENT AGENDA REGULAR AGENDA

Motion to approve the Consent Agenda by Councillor Zeid, seconded by Councillor Tontar. So voted.

### 11. MAYOR'S UPDATE

### 12. APPOINTMENTS

#### Second Reading Re-Appointments

- |                    |                    |                    |                      |           |
|--------------------|--------------------|--------------------|----------------------|-----------|
| • APPT003_01_30_17 | Robert A. Cook     | 19 Everett Dr      | Water/Sewer Comm     | 2/13/2020 |
| • APPT004_01_30_17 | Jennie Donahue     | 18 Cherry St       | Disabilities Comm    | 3/1/2020  |
| • APPT005_01_30_17 | Anthony J. Furnari | 10 Olsen Rd, Pbdy  | DPS Director         | 2/1/2020  |
| • APPT006_01_30_17 | Paul Hogg          | 4 Coltin Dr        | Shellfish Constable  | 3/1/2020  |
| • APPT007_01_30_17 | Andrew R. Port     | 61 Water St #5     | Planning Director    | 1/31/2019 |
| • APPT008_01_30_17 | John Tomasz        | 38 Storeybrooke Dr | Water/Sewer Comm     | 2/13/2020 |
| • APPT009_01_30_17 | David Zinck        | 6 Laurel Rd        | Electrical Inspector | 1/31/2018 |

Motion to approve second reading appointments collectively by Councillor Cameron, seconded by Councillor Giunta. Roll call vote, 9 yes, 2 absent (JD, TO). Motion passed.

### 13. ORDERS

- **ORDR091\_12\_12\_16** Parking Restriction - Howard St at Chapel St (**TABLED**)  
Motion to remove from the table by Councillor Tontar, seconded by Councillor Giunta. So voted.  
Motion to approve by Councillor Tontar, seconded by Councillor Earls. So voted.
- **ORDR092\_12\_12\_16** Stop Sign – Howard St at Chapel St (**TABLED**)  
Motion to remove from the table by Councillor Tontar, seconded by Councillor Cameron. So voted.  
Motion to approve by Councillor Tontar, seconded by Councillor Cameron. Roll call vote, 8 yes, 1 no (Councillor Connell), 2 absent (JD, TO). Motion passed.
- **ORDR006\_2\_13\_17** TW Excavating & Dev, Newbury, Licensed Contractor  
Motion to refer to Public Utilities by Councillor Zeid, seconded by Councillor Cameron. So voted.
- **ORDR007\_02\_13\_17** Order Changing the name of Park Circle to Kelleher Way  
Motion to refer to Neighborhood & City Services and Public Utilities by Councillor Giunta, seconded by Councillor Earls. So voted.

### 14. ORDINANCES

### 15. COMMITTEE ITEMS

#### Budget & Finance

##### *In Committee:*

- **ORDR002\_01\_25\_16** Accept Gift of \$25,000 Repairing Brown's Wharf Culvert (**COW**)
- **ORDR009\_02\_08\_16** Increase Fees for Fire Dept.
- **ORDR010\_02\_08\_16** Increase Fines Parking Violations

- **ORDR039\_05\_31\_16** Increase Hourly Parking Rate to \$1.50
- **ORDR079\_09\_26\_16** Movie Location Order **/(L&P)**
- **ORDR080\_09\_26\_16 LATE FILE** Order of Taking Parking Facility/**(P&D)**
- **ORDR094\_12\_12\_16** Resolution on Funding Capital from Operating Budget
- **TRAN001\_01\_30\_17** Water Retained Earnings 60K to Well Cleaning & Rehab 60K **(PU)**  
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Cameron. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Cameron. So voted.
- **COMM013\_01\_30\_17** FY2017 Mid-Year Budget Report
- **ORDR002\_01\_30\_17** Odor Control Loan Order #2 **(PU)**  
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Zeid. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Giunta. Roll call vote, 9 yes, 2 absent (JD, TO). Motion passed.
- **ORDR003\_01\_30\_17** Graf Road Pump Station Loan Order **(PU)**
- **ORDR004\_01\_30\_17** Senior Tax Work Off Program Order  
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Cameron. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Giunta. So voted.

## **General Government**

### ***In Committee:***

- **ORDR005\_01\_30\_17** Human Rights Commission Resolution **(COW)**

## **Joint Education**

Councillor Giunta gave an update from the meeting that was held on February 6<sup>th</sup>; topics discussed were the cost of putting two languages into the Nock Middle School for grades 6, 7, and 8 and alternatives to the same, and the current bus contract with Salter. The next meeting will be held on March 6<sup>th</sup> at 5:30pm in Room 118 at the Newburyport High School

### ***In Committee:***

## **License & Permits**

### ***In Committee:***

- **COMM010\_01\_25\_16** Licensing Commission Acoustic & Amplified Entertainment
- **ODNC011\_05\_31\_16** Amend Transient Vendors for Cashman **(COW)**
- **ODNC013\_07\_11\_16** Amend Outdoor Seating (Two Year Renewals)
- **ORDR079\_09\_26\_16** Movie Location Order/**(B&F)**
- **COMM077\_08\_08\_16** Communications re: Seacoast Taxi
- **COMM011\_01\_30\_17** Sunoco Class II Vehicle License  
Motion to remove from License & Permit by Councillor Vogel, seconded by Councillor Giunta. So voted. Motion to approve by Councillor Vogel, seconded by Councillor Zeid. So voted.
- **ODNC013\_07\_11\_16** Amend Outdoor Seating (Two Year Renewals)
- **ODNC001\_01\_30\_17** BYOB Ordinance

## **Neighborhoods and City Services**

### ***In Committee:***

- **ODNC001\_01\_11\_16** Amend Ch11 Parks and Recreation **(COW)**
- **ORDR048\_06\_13\_16** Sidewalk Order
- **COMM099\_10\_31\_16** Proposed Improvement in Our Scenic Byway

## **Planning & Development**

### ***In Committee:***

- **COMM020\_02\_08\_16** Memo re: Hiring Process for Building Commissioner
- **COMM076\_07\_11\_16 LATE FILE** Boyd Drive Petition
- **ORDR080\_09\_26\_16 LATE FILE** Order of Taking Parking Facility/(**B&F**)
- **COMM091\_10\_11\_16** Ltr to Council from J. Sweet on ZBA
- **COMM096\_10\_31\_16** Draft of Newburyport's Master Plan
- **COMM114\_12\_12\_16** Memo on Master Plan - Work Plan and Appendix XX
- **COMM014\_01\_30\_17** 30% Garage Design Docs (**COW**)

## **Public Safety**

### ***In Committee:***

- **ODNC015\_08\_29\_16** 25 MPH Speed Zones
- **ORDR077\_09\_12\_16** Parking Restricted on Daniel Lucy Way
- **COMM001\_01\_09\_17** Spring Fever 5K & Family Fun Run  
Motion to remove from Public Safety by Councillor Cronin, seconded by Councillor Giunta. So voted. Motion to approve by Councillor Cronin, seconded by Councillor Giunta. So voted.

## **Public Utilities**

### ***In Committee:***

- **COMM060\_05\_31\_16** Mobilitie, LLC Highway Access Permit
- **TRAN001\_01\_30\_17** Water Retained Earnings 60K to Well Cleaning & Rehab 60K (**B&F**)  
Motion to remove from Public Utilities by Councillor Eigerman, seconded by Councillor Giunta. So voted. Motion to receive and file by Councillor Eigerman seconded by Councillor Giunta. So voted.
- **ORDR002\_01\_30\_17** Odor Control Loan Order #2 (**B&F**)  
Motion to remove from Public Utilities by Councillor Eigerman, seconded by Councillor Zeid. So voted. Motion to receive and file by Councillor Eigerman seconded by Councillor Zeid. So voted.
- **ORDR003\_01\_30\_17** Graf Road Pump Station Loan Order (**B&F**)

## **Rules Committee**

### ***In Committee:***

## **16. GOOD OF THE ORDER**

Councillor Zeid announced two meetings relating to Plum Island; one on March 2<sup>nd</sup> at 6:30pm at PITA Hall to discuss work related to beach erosion planned for the area, and another on March 5<sup>th</sup> at 1:00pm beginning at Plum Island Point where residents can learn about beach access improvements

## **17. EXECUTIVE SESSION**

Motion to go in to Executive Session, to discuss potential litigation, by Councillor Vogel, seconded by Councillor Earls. Roll call vote, 9 yes, 2 absent (JD, TO). Motion passed. 8:25pm

## **18. ADJOURNMENT**

Motion to adjourn by Councillor Tontar, seconded by Councillor Zeid. 9:30pm. 4 absent (TO, GE, JE, JD)



## TRANSFERS



# City of Newburyport

## FY 2017

### BUDGET TRANSFER REQUEST

2017 FEB 21 P 3:54

**Department:** Police Department**Submitted by:** Mark Murray, Marshal**Date Submitted:** 2/27/2017**Transfer From:**

Account Name	K9 Unit Grant	YTD Bal:	\$ 14,000.00
Account Number:	20030003-59630	Trans In:	\$ -
Amount:	\$14,000.00	Trans Out:	\$ -
Why are Funds Available:	<i>The City received an award from the Stanton Foundation in the amount of \$14,000 to reimburse the City for expenses incurred during FY2016 for K9 patrol training. These funds are available for any legal expenditure with the approval of the Mayor and a vote of the City Council.</i>		

**Transfer From:**

Account Name	Rsv. Appr. Sale of Municipal Property	YTD Bal:	\$ 2,000.00
Account Number:	2760-59630	Trans In:	\$ -
Amount:	\$2,000.00	Trans Out:	\$ -
Why are Funds Available:	<i>From the sale of the K9 vehicle to another municipality.</i>		

**Transfer From:**

Account Name	POL Fuel/Oil Vehicles	YTD Bal:	\$ 47,672.16
Account Number:	01210004-54801	Trans In:	\$ -
Amount:	\$23,500.00	Trans Out:	\$ -
Why are Funds Available:	<i>A surplus is anticipated in this account at year-end due to lower than expected fuel prices.</i>		

**Transfer From:**

Account Name	POL Purchase of Cruisers	YTD Bal:	\$ 11,100.91
Account Number:	01210008-58502	Trans In:	\$ -
Amount:	\$5,500.00	Trans Out:	\$ -
Why are Funds Available:	<i>A surplus is anticipated in this account at year-end due to older leases that have been paid off.</i>		

**Transfer To:**

Account Name	Utility Vehicle Purchase	YTD Bal:	\$ -
Account Number:	New Account	Category:	\$ -
Amount:	\$45,000.00	Trans I/O:	\$ -
Why are Funds Required:	<i>See attached explanatory memorandum from Marshal Mark Murray.</i>		

Donna D. Holaday, Mayor  
 Ethan R. Manning, Auditor  
 City Council Approval: (Stamp)

*Donna D. Holaday*  
*Ethan R. Manning*

Date: 2/21/17  
 Date: 2/21/17



## CITY OF NEWBURYPORT

RECEIVED  
CITY OFFICE  
NEWBURYPORT, MA

2017 FEB 21 P 3:55

### POLICE DEPARTMENT

MARK R. MURRAY  
CITY MARSHAL

4 GREEN STREET  
NEWBURYPORT, MA 01950

TEL: 978-462-4411

FAX: 978-462-0000

December 16, 2016

To: Mayor Holaday  
From: City Marshal Mark Murray  
Re: Utility Vehicle

The purpose of this letter is to outline the need to purchase a utility vehicle for the police department. This vehicle would serve as a multi-use vehicle. The police department had 2 vehicles which were used as utility vehicles, an old van and old ambulance that were set up as utility vehicles used for crime scene, dive team and special events. These vehicles were also used to transport barricades and cones, during storms and road closures due to public safety. The ambulance also gave us capabilities at long duration events to get out of the weather. These two vehicles are no longer available to the department because of age and ongoing repairs, and did not pass inspection. Both these vehicles have been out of service since 2015 and have been sent to salvage.

The police department currently trains 2 weeks a year in firearms. This training is held at an outdoor range in Seabrook NH. Lt Matt Simons, Sgt Charles Eaton and Officer Rob Vatcher are the department instructors and armorers. These officers have been using their own vehicles to transport all the equipment, weapons and ammo necessary to conduct the training.

The police department has a dive team consisting of 5 officers. The dive team trains at least once a month and is called out to service to assist in search and recovery. The training and calls for service require a large amount of equipment along with the personnel to be transported. The dive team also needs somewhere to get out of the weather to change their gear. This vehicle will have an enclosed back which would be large enough to allow for the officers to do so.

The police department has several barricades and cones which are used throughout the year for events and public safety. These barricades and cones are very large and we would use the van in years past for this type of operation. We also have an ATV and 2 trailers that we need to tow, which this vehicle would be used for.

*Continued on following page.*





## CITY OF NEWBURYPORT

### POLICE DEPARTMENT

MARK R. MURRAY  
CITY MARSHAL

4 GREEN STREET  
NEWBURYPORT, MA 01960

TEL: 978-462-4411

FAX: 978-462-0306

The police department crime scene and hazard materials equipment was stored in the old ambulance which was converted to our crime scene vehicle. This equipment is now stored in a storage closet and needs to be transported when needed.

This new all-purpose utility vehicle is necessary for the police department and will be used consistently throughout the year. The vehicle will have the capability to act as a command center with radio and computers on board as well as a heater air-conditioner and generator. If purchased I estimate this vehicle will have a 10-12 year life span if not longer. Please see attached specs and photos along with the cost to purchase.

Thank You

  
City Marshal Mark Murray

*Excellence In Policing Through Superior Service*



# City of Newburyport

## FY 2017

### BUDGET TRANSFER REQUEST

2017 FEB 21 P 3:55

**Department:** Mayor's Office**Submitted by:** Donna D. Holaday, Mayor**Date Submitted:** 2/27/2017**Transfer From:**

Account Name	General Fund - Free Cash	YTD Bal:	\$ 2,352,094.00
Account Number:	01-35910	Trans In:	\$ -
Amount:	\$25,000.00	Trans Out:	\$ (21,908.00)
Why are Funds Available:	<i>The Massachusetts Department of Revenue certified Free Cash for FY2017 at \$2,374,002. These funds are available for any legal expenditure with the approval of the Mayor and a vote of the City Council.</i>		

**Transfer To:**

Account Name	Dog Park Project	YTD Bal:	\$ -
Account Number:	New Account	Category:	\$ -
Amount:	\$25,000.00	Trans I/O:	\$ -
Why are Funds Required:	<i>The \$250,000 grant from The Stanton Foundation to build a dog park requires a 10% match from the City of Newburyport. See attached explanatory memorandum from the Parks Director.</i>		

Donna D. Holaday, Mayor  
 Ethan R. Manning, Auditor  
 City Council Approval: (Stamp)

*Donna D. Holaday*  
*Ethan R. Manning*

Date: 2/21/17  
 Date: 2/21/17





CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR

DONNA D. HOLADAY

60 PLEASANT STREET • P.O. BOX 550

NEWBURYPORT, MA 01950

(978) 465-4413 • (978) 465-4402 (FAX)

WWW.CITYOFNEWBURYPORT.COM

To: President and Members of the City Council

From: Lisë Reid, Parks Director

CC: Donna D. Holaday, Mayor  
Kimberly Turner, Parks Commission Chair  
Ethan Manning, Finance Director  
Patricia Moore, Chief Administrative Officer

Date: 17 February 2017

Subject: Acceptance of Donation from Stanton Foundation

I am writing to explain the transfer request of \$25,000 from free cash to a dog park construction project fund.

Residents have been asking the Parks Commission to build a fenced in dog park for at least 10 years. A recent survey, tabulated below, reveals that the majority of surveyed residents want a fenced in dog park in Newburyport.

**Results of Dog Park Survey as of 2/17/2017**

**Total respondents: 306**

Need fenced in Dog park	Survey Count	Percent of Total respondents
Strongly Agree	216	71%
Somewhat Agree	44	14%
Indifferent	7	2%
Disagree	38	12%

As part of its mission of encouraging positive dog/human relationships, the Stanton Foundation provides grants to support the creation of enclosed dog parks in cities and towns in Massachusetts. In

accordance with that mission, the Stanton Foundation has awarded Newburyport a grant of up to \$250,000 toward construction of a dog park.

The dog park grant process provides three phases of funding: design, construction, and capital improvement. During the design phase, the Foundation will provide funding for 100% of the design costs. The City has already received a check for \$24,990 to cover those costs.

During the construction phase, the Foundation will fund 90% of the hard construction costs, which is defined as labor and materials and does not include contingencies, insurance, permits, bonds, or other miscellaneous expenses. Construction grants typically range from \$100,000 to \$225,000. **The City is expected to pay 10% of construction costs or up to \$25,000.**

Finally, once the park is open, the Foundation will award three separate grants equal to 5% of the hard construction costs to make capital improvements to the park no earlier than 12, 18, and 24 months after the park opens.

I have attached a preliminary budget. Because we have not yet contracted with a project architect, the project budget is a rough estimate that was put together for grant-writing purposes.

It should be noted that all three grants are included in the program. The grant program is designed to take a community from start to finish on a dog recreational space while subsidizing the early costs of design and construction. **By applying for a grant**, towns are committing to the entire process with the Foundation as a partner.

**PROJECTED BUDGET FOR  
COLBY FARM NEWBURYPORT DOG PARK PROJECT**

<b>CONSTRUCTION PHASE</b>				
<b>Enclosed Off Leash Area</b>	<b>Qty</b>	<b>Unit</b>	<b>Amount/unit</b>	<b>Total</b>
Survey	1	flat	\$ 4,900.00	\$ 4,900.00
Mobilization	1	flat	\$ 5,000.00	\$ 5,000.00
Erosion Control	1	flat	\$ 5,000.00	\$ 5,000.00
Site clearing	1	flat	\$ 20,000.00	\$ 20,000.00
Stormwater drainage	1	flat	\$ 40,000.00	\$ 40,000.00
Fencing, installed, includes gates #1 grade Northern white cedar S4S materials for a 4 ft tall fencing, three 5/4" x 6" ranch rail, bevel topped 5x5 cedar posts, green 2x4 welded, 14 gauge wire mesh, 4 <b>double entry gates</b>	2,262	lf	\$ 18.12	\$ 40,980.65
Walkways & Plazas, permeable pavers installed*	1,400	sf	\$ 15.00	\$ 21,000.00
Parking, off-street lot, 25 spaces	1	flat	\$ 20,000.00	\$ 20,000.00
Exterior lighting, lampposts, installed	4	each	\$ 4,500.00	\$ 18,000.00
Dog bag waste stations, 2 *	2	each	\$ 200.00	\$ 400.00
Trash barrels*				\$ -
Barrel	1	each	\$ 896.00	\$ 896.00
Recycling bin	1	each	\$ 992.00	\$ 992.00
Play elements, use found & reclaimed objects*				\$ -
Seating*				\$ -
Wooden, manufactured benches (incl. shipping, funded by donations)	4	each	\$ -	\$ -
Reclaimed granite blocks	12	each	\$ -	\$ -
Shade systems, artificial	3	each	\$ 3,000.00	\$ 9,000.00
Shade system installation	1	flat	\$ 5,000.00	\$ 5,000.00
Signage	2	each	\$ 150.00	\$ 300.00
High-low water bubbler with spigot, including installation *	3	each	\$ 2,500.00	\$ 7,500.00
Electrical (To be paid by City)				\$ -
Connection to site	1	lump	\$ 10,000.00	\$ 10,000.00
Water connection (To be paid by City)				\$ -
Street crossing	1	each	\$ 10,000.00	\$ 8,000.00
Meter pit, meter w/shutoff	1	each	\$ 4,000.00	\$ 2,000.00
2-inch backflow	1	each	\$ 1,500.00	\$ 1,500.00
Cage & pad	1	each	\$ 2,000.00	\$ 2,000.00
Yard hydrant	1	each	\$ 2,000.00	
Sewer connection	1	lump	\$ 2,000.00	\$ 1,000.00
Irrigation System (in ground heads & snap connect)*	1	flat	\$ 8,000.00	\$ 8,000.00
Planting Plan *				\$ -
Trees	18	ea	\$ 300.00	\$ 5,400.00
Entry and building landscaping	1	lump	\$ 250.00	\$ 250.00
Shed, 8'x12' to house hand tools, pet waste supplies, mowing equipment	1	ea	\$ 4,158.00	\$ 4,158.00
Interior electrical *	1	lump	\$ 3,500.00	\$ 3,500.00
Shed installation, concrete pad	1	ea	\$ 5,000.00	\$ 5,000.00
10% of grant funded construction costs (to be paid by city)				
<b>Subtotal Construction Costs</b>				<b>\$ 249,776.65</b>

## COMMUNICATIONS



CITY OF NEWBURYPORT  
 OFFICE OF PLANNING AND DEVELOPMENT  
 60 PLEASANT STREET • P.O. BOX 550  
 NEWBURYPORT, MA 01950  
 (978) 465-4400 • (978) 465-4452 (FAX)

TO: City Council / Planning & Development Committee  
 Planning Board

FROM: Andrew R. Port, Director of Planning & Development

DATE: February 8, 2017

RE: Council/Committee Discussions of Zoning Changes & Site "Master Plan"  
 Proposed by New England Development (NED) for Waterfront West (WW)

As you know, New England Development (NED) presented conceptual plans for redevelopment of the so-called Waterfront West area on December 6, 2016. These plans are based on zoning changes outlined by NED which includes incorporation of a "Master Plan" (overall site layout for phased development) within the modified Waterfront West Overlay District (WWOD).

The attached letter was submitted by NED to request that a formal working group be established (or a standing Committee be designated) for the purposes of engaging in more detailed discussions with NED regarding the proposed development program, zoning amendment and "Master Plan."

I respectfully request that the Council forward this communication (along with the attached February 7, 2017 letter from NED) to the Planning & Development (P&D) Committee so that the Committee may open discussions with NED and the Planning Board under an official docket number. The Planning Board will also provide representatives to work with the P&D Committee moving forward. NED is preparing a full package for submission this month and proposes to fund a "peer review" account to facilitate the City's own review of these materials during the next few months. We are also considering certain aspects of the program which may be addressed by way of a "development agreement." This will also be discussed with NED in Committee meetings. The Council may wish to post P&D meetings as P&D/COTW (Committee of the Whole) to allow other Council members to participate as necessary.

It is my hope that working together with NED we can bring forward a zoning amendment for Waterfront West that will facilitate a vibrant and successful mixed-use development plan for the this corner of the downtown which is compatible in scale and architectural context. NED's mixed-use program consists mainly of residential units (both for sale and rental) as well as a 100-key hotel (with conference space) and ancillary commercial space (for "active frontage" along Merrimac Street and an extended publicly-accessible boardwalk. As stated at the December 6, 2016 presentation, I believe (subject to some adjustments relative to building height, parking and architectural details) that this overall composition will benefit downtown Newburyport greatly by: (a) providing additional year-round residents and visitors to support existing businesses; expanding public access to the waterfront; and (c) improving the appearance and vibrancy of this segment of Merrimac Street, which is somewhat disconnected from the core downtown.



February 7, 2017

**BY EMAIL**

Office of Planning & Development  
City of Newburyport  
60 Pleasant Street  
Newburyport, MA 01950  
Attention: Andy Port

**Re: Waterfront West Rezoning**

Dear Mr. Port:

As you know, New England Development (the "**Proponent**") would like to work with the City of Newburyport to rezone certain parcels of land located along Merrimac Street between the Michael's and Black Cow restaurants.

Based on our informal discussions with the Planning Board on January 18<sup>th</sup>, we understand that you will be submitting a request for the City Council to designate a sub-committee of the Council to review and comment on informal submissions by the Proponent. This informal review and comment process will help the Proponent develop a more complete package of materials that will ultimately be submitted for formal review and approval by the City Council, with input from the Planning Board.

As discussed at the Planning Board meeting on the 18<sup>th</sup>, the Proponent is preparing a package of materials for review by the sub-committees of both the City Council and the Planning Board. We anticipate that the package will be submitted in February and will include the following information:

1. Draft Zoning Text Amendment;
2. Draft Master Plan;
3. Draft Zoning Map Amendment;
4. Draft Plan Set;
5. Draft Architectural Information; and
6. Draft Reports and Supporting Information (including, traffic, utilities, stormwater and fiscal reports).

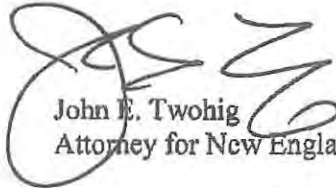
We will also be working with the Planning Department to fund a peer review account to facilitate the City's review of our materials.

February 7, 2017  
Page 2

Please let us know if you require any additional information from the Proponent to submit your request to the City Council for consideration.

Thank you for your assistance and we look forward to working with the City on this waterfront redevelopment opportunity.

Very truly yours,

A handwritten signature in black ink, appearing to read 'J. Twohig', written over the printed name.

John E. Twohig  
Attorney for New England Development

cc: Scott Kelley  
Timothy W. Sullivan

**APPOINTMENTS  
FIRST READING**



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
978-465-4402 FAX

RECEIVED  
CITY CLERK  
2017 FEB 21 P 2:43

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: February 21, 2017  
Subject: Re-Appointment

---

I hereby re-appoint, subject to your approval, the following named individual as a member of the Affordable Housing Trust. This term will expire on January 1, 2019.

Susanne Marzi Cameron  
17 Oakland Street  
Newburyport, MA 01950



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
978-465-4402 FAX

RECEIVED  
CITY OF NEWBURYPORT  
2017 FEB 21 P 2:43

To: President and Members of the  
City Council

From: Donna D. Holaday, Mayor

Date: February 21, 2017

Subject: Re-Appointment

---

I hereby re-appoint, subject to your approval, the following named individual as a full-time Registrar for the Newburyport Board of Registrars. This term will expire on March 31, 2020.

Susanne F. Gallagher  
3 Garnet Street  
Newburyport, MA 01950






CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
978-465-4402 FAX

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: February 21, 2017  
Subject: Re- Appointment



---

I hereby re-appoint, subject to your approval, the following  
named individual as a member of the Zoning Board of  
Appeals. This term will expire on March 30, 2022.

Richard Goulet  
19 Kent Street  
Newburyport, MA 01950

**END OF CONSENT AGENDA  
BEGINNING OF REGULAR AGENDA**

**APPOINTMENTS  
SECOND READING**

## **SECOND READING APPOINTMENTS**

- **APPT010\_02\_13\_17** Steven D. Hines 54 Ferry Rd Spec Police Officer
- **APPT011\_02\_13\_17** Ahmer Ibrahim 85 Prospect St Human Rights Comm 6/1/2018

### **Re-Appointments**

- **APPT012\_02\_13\_17** Paul J. Harrington 251B High St Tree Comm 3/1/2020

Motion to approve the Consent Agenda by Councillor Zeid, seconded by Councillor Tontar. So voted.

## ORDERS



CITY OF NEWBURYPORT



\_\_\_\_\_  
IN CITY COUNCIL

ORDERED:

February 27, 2017

Be it ordained by the City Council of the City of Newburyport as follows:

**THAT** that portion of the public way commonly known as "Crow Lane" which is East of I-95 is hereby renamed to "Colby Farm Lane" in memory of local veteran Jackman Colby.

Further, that the City Clerk:

- a. record copy of this Order at the Registry of Deeds;
- b. forward such Order to the local Postmaster and all affected residents and property owners having frontage along such public way;
- c. forward such Order to the Police Department and Fire Department (*with a request that those departments similarly notify any private ambulance companies or other emergency responders covering the Newburyport area*); and
- d. forward such Order to the Department of Public Services (*with a request that that the Department of Public Services post new street signs and notify the Massachusetts Department of Transportation*).

And further:

1. that the Office of Planning & Development notify applicable online mapping services; and
2. that all official city maps developed hereafter be updated accordingly.

\_\_\_\_\_  
Councillor Larry Giunta, Jr.

10/10/1995 Newbury News

FOR

## OBITUARIES

### Jackman 'Dick' Colby, 67, raised trotting horses

NEWBURYPORT — Jackman R. "Dick" Colby, 67, of 185 Low St., died unexpectedly at his home Sunday evening. He was the husband of Geraldine (Bashaw) Colby.

Mr. Colby was employed by the U.S. Postal Service until his retirement in 1989.

For more than 40 years he bred and raised trotting horses on his property in Newburyport. It was common to see him training his horses on the track he built running parallel with Low Street and to see passersby stop to enjoy watching the trotters in action.

He was born in Newburyport, May 30, 1928, son of the late John P. and Florence (Jackman) Colby, and was a lifelong resident of the city.

Mr. Colby served in the Army during World War II and again during the Korean War. He was a member of the DAV Chapter 40

and American Legion Post 150, both of Newburyport.

He was a member of the United States Trotting Association and the Massachusetts Standardbred Breeders Association. The offspring of one of his trotters won this year's Massachusetts Sires Stake Race.

Since his retirement he also spent a considerable amount of time restoring antique carriages.

He and his wife of 46 years also enjoyed travel, having recently toured Ireland and previously made several visits to Europe.

In addition to his wife, he is survived by a brother, Louis B. Colby of Newburyport, and many nieces and nephews.

Private funeral services and burial will take place at the convenience of the family.

Arrangements are by the H.L. Farmer & Sons Funeral Home, 287 High St.

### Henry P. Minichiello, 84, practiced law 55 years

GROVELAND — Henry P. Minichiello, 84, of 285 Main St., died yesterday at his home after a long illness. He was the husband of the late Dolores "Delma" (Bortolazzi) Minichiello, who died in May 1988.

Bar Association.

He was a member of St. Patrick's Church of South Groveland.

In 1958, he was appointed appeal agent for Draft Board 52, which included Groveland, Georgetown, West Newbury, Merrimac, Salis-

## POLI

NEWBURYPORT — Items were left overnight in the log.

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LY

# CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

February 27, 2017

**THAT**, the City Council of the City of Newburyport authorizes an increase to the spending limit for the following funds for fiscal year 2017 in accordance with MGL, Chapter 44 Section 53E1/2:

<u>Account Name</u>	<u>Spending Limit</u>
Engineering Services	\$90,000
Council on Aging	\$35,000
Electrical Inspector	\$95,000
Plumbing Inspector	\$65,000
Gas Inspector	\$40,000
Downtown Paid Parking	\$750,000
Senior Community Center Maintenance	\$15,000

---

Councillor Charles F. Tontar  
Chair, Budget & Finance Committee



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY

60 PLEASANT STREET • P.O. BOX 550  
NEWBURYPORT, MA 01950  
(978) 465-4413 • (978) 465-4402 (FAX)  
WWW.CITYOFNEWBURYPORT.COM

2/21/17 2:54

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: February 21, 2017  
Subject: Revolving Fund Spending Limits

I respectfully request your approval of the enclosed order increasing the spending limits for seven departmental revolving funds, established under MGL Ch. 44, Sec 53E ½. In reviewing the year-to-date expenditures, I feel that these revised spending limits should be sufficient to get our departments through the end of the fiscal year.

Below are the proposed revisions. As you can see, all but two funds are still below the limits approved in FY2016:

Fund	FY16 Spending Limit	FY17 Spending Limit	FY17 Revised Spending Limit
Engineering Services	\$100,000	\$60,000	\$90,000
Council on Aging	\$50,000	\$30,000	\$35,000
Electrical Inspector	\$105,000	\$65,000	\$95,000
Plumbing Inspector	\$60,000	\$60,000	\$65,000
Gas Inspector	\$50,000	\$35,000	\$40,000
Downtown Paid Parking	\$481,000	\$504,000	\$750,000
Senior Community Center Maint.	\$50,000	\$5,000	\$15,000

The Plumbing Inspector Revolving Fund has expanded due to increased permit volume in the Building Department. Additionally, the Downtown Paid Parking Revolving Fund has expanded due to the increase in the hourly parking rate, which in turn has increased the amount of funds that are disbursed to the Waterfront Trust and Newburyport Redevelopment Authority based on the existing revenue sharing agreements in place. The prior spending limits of \$481,000 and \$504,000 were based on the cap of 1% of the tax levy, which was removed from state law effective November 7, 2016 as part of the Municipal Modernization Act.

Thank you for your consideration.



# CITY OF NEWBURYPORT REVOLVING FUNDS

FY2017 YEAR-TO-DATE ACTIVITY  
(AS OF FEBRUARY 8, 2017)

2017 FEB 21 P 3:54

<u>Account Name</u>	<u>Fund Code</u>	<u>Beginning Balance</u>	<u>YTD Revenue</u>	<u>YTD Expended</u>	<u>Current Balance</u>	<u>Spending Limit</u>
Engineering Services	2801	68,298.16	30,016.50	55,321.56	42,993.10	60,000.00
Council on Aging	2802	39,045.74	23,872.65	18,914.50	44,003.89	30,000.00
Recreational Services	2803	264,910.95	76,440.48	239,717.80	101,633.63	370,000.00
Historical Commission	2804	10,022.08	200.00	300.00	9,922.08	2,500.00
Electrical Inspector	2806	180,582.64	69,773.00	58,324.77	192,030.87	65,000.00
Plumbing Inspector	2807	25,409.65	29,940.00	31,598.29	23,751.36	60,000.00
Gas Inspector	2808	16,107.68	17,185.00	15,441.66	17,851.02	35,000.00
Disabilities Commission	2809	7,683.29	2,545.00	261.00	9,967.29	3,000.00
Emma Andrews Library	2810	18,781.71	10,500.00	2,328.16	26,953.55	30,000.00
M-School Drop-in Center	2811	36,425.98	39,460.13	14,189.64	61,696.47	45,000.00
Transient Vendors	2812	43,817.37	13,165.00	3,725.00	53,257.37	20,000.00
Planning & Zoning	2813	21,622.91	39,560.00	25,767.61	35,415.30	70,000.00
Animal Control	2817	12,455.98	1,185.00	1,997.25	11,643.73	6,000.00
Tree Commission	2818	7,083.11	3,590.00	4,617.88	6,055.23	10,000.00
Medicare/Medicaid	2835	28,054.71	(2,360.69)	15,115.05	10,578.97	25,000.00
Veterans Services	2836	2,408.83	20.00	0.00	2,428.83	2,000.00
Downtown Paid Parking	2839	602,439.88	627,154.70	368,502.81	861,091.77	504,000.00
City Hall Maintenance	2840	3,441.37	1,042.50	1,481.83	3,002.04	5,000.00
Senior Comm. Ctr. Maint.	2841	1,722.26	9,503.03	4,550.60	6,674.69	5,000.00
Parks Maint.	2842	0.00	229.08	127.45	101.63	50,000.00

<b>Total Revolving Funds</b>	<b><u>\$1,390,314.30</u></b>	<b><u>\$993,021.38</u></b>	<b><u>\$862,282.86</u></b>	<b><u>\$1,521,052.82</u></b>	<b><u>\$1,397,500.00</u></b>
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# CITY OF NEWBURYPORT



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IN CITY COUNCIL

ORDERED:

February 27, 2017

**THAT, The CITY COUNCIL of the City of Newburyport** accepts with gratitude a grant from The Stanton Foundation in the amount of \$250,000 for the purpose of designing and constructing a dog park in accordance with M.G.L. Chapter 44, Section 53A, subject to the approval of a Free Cash appropriation of \$25,000, resulting in a total project cost of \$275,000.

---

Councillor Charles F. Tontar  
Chair, Budget & Finance Committee

CITY OF NEWBURYPORT



---

IN CITY COUNCIL

ORDERED:

February 27, 2017

**THAT** the City of Newburyport elects to engage in the process to change health insurance benefits under M.G.L. c. 32B, Sections 21-23, in accordance with 801 CMR 52.02(1). These amendments to Chapter 32B allow governmental units (1) to change plan design without engaging in the traditional bargaining process or (2) to transfer subscribers to the Group Insurance Commission (GIC) without following the requirements of Section 19(e).

---

Councillor Charles F. Tontar  
Chair, Budget & Finance Committee



**CITY OF NEWBURYPORT, MASSACHUSETTS**  
**Donna D. Holaday, Mayor**

Office of the Mayor  
60 Pleasant Street  
Newburyport, MA 01950

Phone: 978-465-4413 • Fax: 978-465-4402

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: February 21, 2017

Re: Health Insurance Implementation

---

In accordance with Regulation 801 CMR 52.02(1), the City needs to adopt M.G.L. c. 32B, Sections 21-23 in order to allow the City to implement changes in group health insurance benefits. The City started this process on February 16, 2017 with a notice issued to each collective bargaining unit (Union) and to retirees through the Retired State, County and Municipal Employees Association (RSCME). The next step is the vote by City Council to engage in the process to change health insurance benefits. The 801 CMR 52.00: MUNICIPAL HEALTH INSURANCE regulation is attached.

---

**NEW REGULATIONS –  
801 CMR 52.00 MUNICIPAL HEALTH INSURANCE**

**52.01 General provisions**

- (1) Authority
- (2) Definitions
- (3) Notices

**52.02 The vote by a political subdivision to implement changes in group health insurance benefits pursuant to M.G.L. c. 32B, §§ 21-23**

- (1) Advance notice of intent to vote.
- (2) Notice of vote, request for name and contact information for the public employee committee representatives, and number of eligible unit members

**52.03 The Implementation Notice**

**52.04 The thirty-day negotiation period**

**52.05 Health insurance review panel**

**52.06 Health insurance review panel process**

**52.07 Implementation of agreements reached under M.G.L. c. 32B, §§ 21 to 23**

**52.01 General provisions**

**(1) Authority**

(a) 801 CMR 51.00 is adopted by the Secretary of Administration and Finance, under the authority of M.G.L. c. 32B, §21 to carry out the process by which political subdivisions elect to change health insurance benefits under M.G.L. c. 32B, §§ 21-23.

(b) The process set forth in 801 CMR 52.00 shall be followed each time a political subdivision elects to change health insurance benefits under the process authorized by M.G.L. c. 32B, §§21- 23 (the implementation process), except that acceptance under M.G.L. c. 32B, § 21(a) need only occur once.

**(2) Definitions**

Unless otherwise provided, terms shall have the meanings assigned to them in M.G.L. c. 32B. The following terms shall have the following meanings:

47  
48 "Collective bargaining unit" means an employee organization as defined in  
49 M.G.L. c. 150E, §1 that is acting as the exclusive bargaining representation of the  
50 bargaining unit. Notice to a collective bargaining unit under 801 CMR 52.02 shall  
51 be made to the principal officer of each bargaining unit.  
52

53  
54 "Impartial member" means the member of the review panel selected from a list of  
55 3 potential members provided by the Secretary of Administration and Finance  
56 under the process set forth in 801 CMR 52.05(1).  
57

58 "Implementation notice" means the notice required under M.G.L. c. 32B, §21(b)  
59 of the intent to enter into negotiations to implement proposed changes to health  
60 insurance benefits.  
61

62 "Insurance advisory committee" means an advisory committee established by a  
63 public authority as specified in M.G.L. c. 32B, §3.  
64

65 "Limited provider network" means a reduced or selective provider network which  
66 is smaller than a carrier's general provider network and from which the carrier  
67 may choose to exclude from participation other providers who participate in the  
68 carrier's regional provider network or general provider network for the purpose of  
69 reducing premium costs but which offers the same benefits to those provided by  
70 the carrier's general provider network .  
71

72 "Maximum possible savings" is used to determine whether a proposal to transfer  
73 subscribers to the Commission would achieve at least five percent greater savings  
74 than the maximum possible savings that would be attained by plan design changes  
75 authorized under M.G.L. c. 32B, § 22 and means the savings that would be  
76 realized for the first 12 months if a political subdivision were to provide health  
77 insurance coverage to its subscribers by implementing changes to health insurance  
78 benefits that equal the dollar amounts of the most-subscribed plan's design  
79 features for the same or most similar benefits offered by the commission for a  
80 non-Medicare plan under section 4 of M.G.L. c. 32A and for a Medicare-  
81 extension plan under section 10C and section 14 of M.G.L. c. 32A. Where the  
82 political subdivision currently does not offer a tiered provider network, the  
83 maximum possible savings shall be calculated by comparing the savings that  
84 would result if the dollar amounts of the co-pays, deductibles and other cost-  
85 sharing plan design features in the political subdivision's plan equaled the dollar  
86 amounts of the co-pays, deductibles and other cost-sharing plan design features  
87 under tier 2 of the commission's most-subscribed plan. Where the political  
88 subdivision currently offers a tiered provider network that is tiered differently  
89 from the tiering in the commission's most-subscribed plan, the maximum possible  
90 savings shall be calculated by assuming the co-pays, deductibles and cost-sharing  
91 plan design features in each tier of the political subdivision's plan are equal to  
92 those in the same tier of the commission's most-subscribed plan, beginning with a



93 comparison of the highest tier. If the political subdivision's plan has fewer tiers  
94 than the commission's plan, the political subdivision's highest tier shall be  
95 compared to the commission's tier 3, and the second highest tier to the  
96 commission's tier 2.

97  
98  
99 "Mitigation proposal" means a proposal to mitigate, moderate or cap the impact  
100 of these changes for subscribers, including retirees, low income subscribers and  
101 subscribers with high out-of-pocket health care costs, who would otherwise be  
102 disproportionately affected.

103  
104  
105 "Public Employee Committee" means the committee established under M.G.L. c.  
106 32B, §19 or § 21. If a public employee committee has not been established under  
107 Section 19, a public employee committee shall be established exclusively to  
108 negotiate changes under Sections 21 to 23, and shall be established in the same  
109 form and with the same percent votes as prescribed in the fifth paragraph of  
110 subsection (a) of Section 19. A public employee committee established under  
111 Section 21 exclusively to negotiate changes under M.G.L. c. 32B, §§ 21 to 23  
112 shall be considered dissolved upon completion of the process described in those  
113 sections.

114  
115 "RSCME" means the Retired State, County and Municipal Employees  
116 Association, located at 11 Beacon Street, Suite 321, Boston, MA 02108.

117  
118 "Review panel" means the municipal health insurance review panel comprised of  
119 3 members, 1 of whom shall be appointed by the public employee committee, 1 of  
120 whom shall be appointed by the public authority and 1 of whom shall be selected  
121 under the process set forth in 801 CMR 52.05(1).

122  
123  
124 "Secretary" means the Secretary of Administration and Finance.

125  
126 "Tiered provider network" means a provider network in which a carrier assigns  
127 providers to different benefit tiers based on the carrier's assessment of a  
128 provider's cost efficiency and quality, and in which insureds pay the cost-sharing  
129 (copayment, coinsurance or deductible) associated with a provider's assigned  
130 benefit tiers.

131  
132  
133 (3) *Notices.*

134  
135 (a) All notices provided under 801 CMR 52.00 shall be sent by certified mail,  
136 delivery confirmation and return receipt requested, and a copy shall be sent to the  
137 Secretary. Either post office evidence of attempted delivery or return receipts shall be  
138 prima facie evidence of the time of receipt.

(b) All notices to the Secretary shall be sent electronically to:  
MunicipalHealth@state.ma.us.

*52.02 The vote by a political subdivision to implement changes in group health insurance benefits under M.G.L. c. 32B, §§ 21-23*

*(1) Advance notice of intent to vote.*

At least two calendar days in advance of any vote electing to change group health insurance under the process authorized by M.G.L. c. 32B, §§ 21-23, the appropriate public authority shall send a notice to each collective bargaining unit to which the authority provides health insurance benefits and to the Retired State, County Municipal Employees Association (RSCME) that the political subdivision intends to vote on whether to implement the process. The vote of the political subdivision under M.G.L. c. 32B, § 21(a) may be in the following form: "The [name of political subdivision] elects to engage in the process to change health insurance benefits under M.G.L. c. 32B, §§ 21-23."

*(2) Notice of vote, request for name and contact information for public employee committee representatives, and number of eligible unit members.*

(a) A political subdivision which has elected under M.G.L. c. 32B, §21(a) to change health insurance benefits under M.G.L. c. 32B, §§ 22-23, shall, before implementing any changes, evaluate its health insurance coverage and determine the savings that may be realized after the first 12 months of implementation of cost-sharing plan design changes or upon transfer of its subscribers to the commission. The appropriate public authority shall then notify its insurance advisory committee, or such committee's regional or district equivalent, of its estimated savings. The notice shall include all the information required in section 52.03. In any political subdivision in which an insurance advisory committee has not already been established under M.G.L. c. 32B, §3, the appropriate public authority shall notify the president of each organization of employees affected and shall designate and notify a retiree of a governmental unit as a member of the committee. The insurance advisory committee, within 10 days after receiving this notice, shall meet with the appropriate public authority to discuss its estimated savings and any reports or other documentation requested by the insurance advisory committee before that meeting. If the committee does not meet within 10 days after receiving proper notice, it shall be considered to have discussed the matter with the appropriate public authority.

(b) Not later than 2 business days after the insurance advisory committee meets with the appropriate public authority or 10 days after the insurance advisory committee receives notice from the appropriate public authority, whichever occurs first, a political subdivision which has elected under M.G.L. c. 32B, § 21(a) to make changes under M.G.L. c. 32B, §§ 22 or 23 shall, provide a notice of its decision, in writing, to the president or designee of each collective bargaining unit and to the RSCME and shall include the number of employees eligible for health insurance under M.G.L. c. 32B employed in each bargaining unit of the political subdivision.

(c) In any political subdivision which has not previously formed a public employee committee under M.G.L. c. 32B, §19 of this chapter, the notice shall request that each of the collective bargaining units and the RSCME provide the name, address, phone number, and email address of its designated public employee committee representative.

(d) Where a public employee committee already exists under M.G.L. c. 32B, § 19, each collective bargaining unit and RSCME shall, within 2 business days of receipt of notice under this section, provide the appropriate public authority with the name, address, phone number and email address of its designated public employee committee representative. If no public employee committee exists at the time of receipt of the notice, each collective bargaining unit and RSCME shall designate a representative to a public employee committee exclusively to negotiate changes under M.G.L. c. 32B, §§21-23 and provide the appropriate public authority with the name, address, phone number and email address of its designated public employee committee representative within 5 business days after receipt of notice under 801 CMR 52.02(3). If no public employee committee exists at the time of receipt of notice from the political subdivision and the appropriate public authority has not received this information from a collective bargaining unit or RSCME within 5 business days, the collective bargaining unit's principal officer shall be the unit's representative on the public employee committee, the president of the RSCME shall be its representative on the public employee committee, and the appropriate public authority shall send the notice specified under 801 CMR 52.03 to the collective bargaining unit's principal officer and to RSCME's president.

*52.03 The Implementation Notice/(Notification by public authority to its public employee committee of its intention to enter into negotiations to implement changes to its health insurance benefits under M.G.L. c. 32B, §21)*

The appropriate public authority shall give the written notice required in M.G.L. c. 32B, § 21(b) to the insurance advisory committee in accordance with Section 52.02(2)(a) and, not later than 2 business days following the appropriate public authority's receipt of notice of the representatives of the public employee committee under Section 52.02(2)(d), to each public employee committee representative identified by the

collective bargaining units and the RSCME. The notice shall include the following information:

(a) the proposed changes to the political subdivision's health insurance benefits, including:

(i) a description of the political subdivision's current health insurance plans and each plan's co-pays, deductibles and other cost-sharing plan design features, enrollment (broken out by enrollment in individual, individual plus one, and family plans), annual premium total cost, and percentage of premium total cost paid by political subdivision;

(ii) a description of the proposed changes, including: (a) the earliest practical date for implementing the changes under law; (b) each plan to be offered, and the projected enrollment under each plan, including continued projected enrollment for subscribers covered by existing collective bargaining agreements that specify plan design features; retirees enrolled and being transferred for the first time to Medicare under M.G. L. c. 32B, § 18A and Medicare supplemental health insurance plans; and subscribers moved to the new, proposed insurance plans; and (c) the proposed dollar amounts for each plan's co-pays, deductibles and other cost-sharing plan design features. A proposal shall not include a health benefit plan design feature which seeks to achieve premium savings by offering a limited network of providers unless the appropriate public authority also offers a health benefit plan to all subscribers that does not contain a limited network of providers.

(b). the co-payments, deductibles, tiered provider network co-payments and other cost-sharing plan design features for the same or most similar benefits of the non-Medicare plan and the co-payments, deductibles, and other cost-sharing plan design features for the same or most similar benefits of the Medicare-extension plan with the largest subscriber enrollment offered by the Commission, as provided by the Commission under M.G.L. c. 32B, §28;

(c). the appropriate public authority's estimate of anticipated savings of such changes and the supporting information and analysis, including but not limited to:

i. the total projected premium costs and enrollment of plans under the existing coverage for the first 12-month period in which the appropriate public authority seeks to make changes as if no such changes were made,



275 ii. the anticipated total projected premium costs of plans, including  
276 plans with the proposed changes, and anticipated enrollment for  
277 the same 12-month period,

278  
279 iii. the analysis that the appropriate public authority has to support  
280 its estimate of savings and the projected premium costs which may  
281 include quotes or bids from any insurance plan, third party  
282 administrator or insurance broker regarding the total premium cost  
283 of such plans with and without the proposed changes; demographic  
284 data regarding the number of employees, the number of  
285 subscribers, the number of subscribers enrolled in non-Medicare  
286 plans (by coverage -family or individual) and Medicare-extension  
287 plans; any data regarding out-of-pocket costs paid by subscribers;  
288 and any other factors relied upon by the appropriate public  
289 authority, including any information provided by an actuary or  
290 other consultant in developing the savings estimate.

291  
292 If the appropriate public authority has indicated that it is  
293 considering transferring to the commission, it shall include in its  
294 analysis the estimates regarding plan choice that subscribers will  
295 make if transferred to the commission.  
296

297  
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300  
301 The savings estimate shall not take into account: savings resulting  
302 from transferring eligible retirees to Medicare under M.G.L. c.  
303 32B, § 18A, but the savings estimate shall include savings due to  
304 proposed increases in dollar amounts for co-pays and deductibles  
305 for Medicare-extension plans under M.G.L. c. 32B, § 22 or the  
306 savings resulting from the transfer to Commission's medicare  
307 extension plans under M.G.L. c. 32B, §23.

308  
309 The savings estimate shall be calculated based on the number of  
310 subscribers who will be covered under the proposed plans,  
311 including subscribers covered by existing collective bargaining  
312 agreements for whom implementation of the proposed changes  
313 would be delayed under St. 2011, c. 69, § 4. The appropriate public  
314 authority shall allocate funds to the mitigation plan in proportion to  
315 the number of total subscribers who will be covered under the  
316 proposed plan, with additional funds allocated when the plan  
317 changes are implemented for additional subscribers. Subscribers  
318 will not be eligible for mitigation funds before they are transferred  
319 to the new plans.  
320

If the proposed change involves a transfer of health insurance coverage of subscribers to the commission, the savings estimate shall be based on a determination of maximum possible savings.

(d) the mitigation proposal, including:

- (i) the estimate of the cost to fund the proposal and what percentage that cost is of the savings;
- (ii) an explanation and rationale for the proposal;
- (iii) the manner in which it affects various subscribers, including those disproportionately affected;
- (iv) the manner of distribution or allocation of estimated savings from the proposal.

*52.04 The 30-day negotiation period*

(1) The 30 (calendar) day negotiation period shall commence when each member of the public employee committee has received the implementation notice, with the information required under Section 52.03, in the manner specified under 801 CMR 52.01(3).

(2) The negotiations between the public employee committee and the appropriate public authority may include all aspects of the public authority's proposal. The parties are encouraged to negotiate in good faith.

(3) The public authority shall not implement any changes in health insurance benefits during negotiations absent mutual agreement of the public employee committee and the appropriate public authority.

(4) Any agreements reached between the public employee committee and the appropriate public authority shall be reduced to writing, and executed by the parties within the 30-day period.

(a) A written agreement shall include the plan design changes or transfer to the Commission, the process to notify subscribers of the changes, the timeframe to implement the changes and the mitigation plan. The same information required for the appropriate public authority's proposal under Section 52.03 shall be included in the agreement or in a separate document accompanying it. The appropriate public authority shall send a copy of the agreement and other documents accompanying it to the Secretary within 3 business days after execution of the agreement, and shall send notice to the health insurance review panel created under 801 CMR 52.05 that there is no need for its services.



(5) All subscribers shall be provided with at least 60 days advance notice in accordance with M.G.L. c. 175, §24B, of any changes in plan design, including an agreement to transfer to the Commission. Notice shall not be effective until the changes are included in a written agreement between the appropriate public authority and the public employee committee under this section or a written decision of the review panel under Section 52.06.

(6) If the appropriate public authority and the public employee committee are able to reach a written agreement within 30 calendar days, the agreement shall be binding on all subscribers and their representatives, and the public authority shall implement the changes agreed to in the written agreement as quickly as practicable and in observance of the 60-day notice requirement identified above in 801 CMR 52.04(4)(b).

(7) If the change is to transfer subscribers to the Commission, the notice shall include information about the Commission plans, the enrollment process, and any other information specified by the Commission in its rules and regulations issued under M.G.L. c. 32B, §23 relating to the process by which subscribers shall be transferred to the Commission.

#### *52.05 Health insurance review panel*

##### *(1) Creation of the panel*

(a) The appropriate public authority shall notify the Secretary in writing within 3 business days after the beginning of the 30-day negotiation period under 801 CMR 52.04. The notice shall include the start and end dates of the 30-day negotiation period, and the name and contact information of the public authority's representative for the health insurance review panel. The appropriate public authority shall provide each member of the public employee committee with a copy of the notice to the Secretary.

(b) Within 3 business days after receiving copies of notice to the Secretary under (a), the public employee committee shall select one representative for the panel and give notice to the appropriate public authority and the Secretary. Within 10 days after receiving this notice, the Secretary shall provide the appropriate public authority, the public employee committee, and the public authority and public employee committee representatives ("the parties") with a list ("the list") of 3 qualified, impartial potential members available to serve on the review panel. Impartial members shall have professional experience in dispute mediation and professional experience in municipal finance or municipal health benefits. The Secretary shall also provide the parties with the name of an actuary selected by the Commission to assist the panel in verifying the savings calculations if no agreement is reached within the 30-day period and a panel is convened.

(c) Within 3 business days after receiving the list, the appropriate public authority and the public employee committee shall jointly select the third member for the panel from the list and shall notify the Secretary of their joint selection.

(d) If the appropriate public authority and the public employee committee cannot agree within 3 business days on which person from the list to select as the third member of the review panel, the notice by the public authority to the Secretary shall include notification that the parties have been unable to reach agreement of the selection of a name from the list of potential impartial panel members. If the public authority and the public employee committee cannot agree, the Secretary shall appoint the impartial member from the list and notify the parties not later than the end of the 30-day negotiation period.

(2) If the appropriate public authority and the public employee committee are unable to reach a written agreement on the public authority's proposal within 30 calendar days, the matter shall be submitted to the municipal health insurance review panel. The appropriate public authority shall submit its original proposal to the panel within 3 business days after the end of the 30-day negotiation period, with a copy sent to the Secretary and each member of the public employee committee. The appropriate public authority shall submit to the panel the same proposal that it made to the public employee committee. If the proposal includes the introduction of a limited network plan, the appropriate public authority shall provide an enrollment survey, a determination of which subscribers would enroll in a broad plan and which subscribers would enroll in a limited network plan, and the effect that the addition of a limited network plan would have on total premium costs and on disproportionately affected subscribers. The results of the enrollment survey shall be considered in the savings analysis.

(3) The public employee committee shall also submit any alternate mitigation proposal to the panel and any other information the public employee committee wants the panel to consider with respect to any other matters before them within 3 business days after the end of the 30-day negotiation period, with a copy sent to the Secretary and the other parties.

(4) Any fee or compensation provided to the impartial panel member for service on the panel shall be shared equally between the public employee committee and the appropriate public authority. The impartial members selected from the lists provided by the Secretary will be reimbursed only for reasonable travel expenses.

#### *52.06 The health insurance review panel review process*

(1) At any time before the panel has made decisions in accordance with this section, the parties may agree in writing, with copies to the panel and the Secretary, to terminate or suspend the review process for a stated period of time because they have reached an agreement, would like additional time to negotiate an agreement under Section 52.04, have mutually decided to return to collective bargaining pursuant to M.G.L. c. 150E or have mutually decided to resume negotiations under M.G.L. c. 32B, § 19.

(2) If both parties have not mutually agreed to terminate the review process, within 2 business days after receipt of notice of submission to the panel, the impartial member of the review panel shall fix a time, date, and place for the panel to convene and shall give notice to the parties.

(3) Meetings of the panel shall be conducted under the Open Meeting Law. The impartial member shall chair the panel's meetings and shall arrange for suitable records to be kept. The impartial member shall ensure that each member receives advance notice of the time, place and agenda for each meeting. All decisions shall be by recorded vote.

(4) When the panel convenes on the date and time set by the impartial panel member, the panel shall do the following:

*(a) Review the public authority's proposed changes*

(1) Determine within 10 days whether the proposed increased dollar amounts for co-payments, deductibles, and other cost-sharing plan design features for the non-Medicare plan under M.G.L. c. 32B, § 22 exceed the dollar amounts of the plan design features for the same or most similar benefits offered by the commission for the non-Medicare plan under section 4 of M.G.L. c.32A with the largest subscriber enrollment,. If such increased amounts do not exceed the dollar amounts of the plan design features for the same or most similar benefits offered by the commission for the non-Medicare plan under section 4 of chapter 32A with the largest subscriber enrollment, the panel shall approve the appropriate public authority's immediate implementation of the proposed changes under M.G.L. c. 32b, § 22, subject to Section 52.07. Where the political subdivision is not proposing a tiered provider network, the determination shall be made by comparing the savings that would result if the dollar amounts of the co-pays, deductibles and other cost-sharing plan design features in the political subdivision's plan equaled the dollar amounts of the co-pays, deductibles and other cost-sharing plan design features under tier 2 of the commission's most-subscribed plan. Where the political subdivision currently is proposing a tiered provider

network that is tiered differently from the tiering in the commission's most-subscribed plan, the determination shall be made by assuming the co-pays, deductibles and cost-sharing plan design features in each tier of the political subdivision's plan are equal to those in the same tier of the commission's most-subscribed plan, beginning with a comparison of the highest tier. If the political subdivision's plan has fewer tiers than the commission's plan, the political subdivision's highest tier shall be compared to the commission's tier 3, and the second highest tier to the commission's tier 2.

(2) Determine within 10 days whether the proposed increased dollar amounts for co-payments and deductibles proposed for a Medicare-extension plan under M.G.L. c. 32B, §22 exceed the dollar amounts of the plan design features for the same or most similar benefits offered by the commission for the Medicare-extension plan under section 10C and section 14 of M.G.L. c.32A with the largest subscriber enrollment. If such increased amounts do not exceed the dollar amounts of the plan design features for the same or most similar benefits offered by the commission for the Medicare-extension plan under section 4 of chapter 32A with the largest subscriber enrollment, the panel shall approve the appropriate public authority's immediate implementation of the proposed changes under M.G.L. c. 32B, § 22, subject to Section 52.07. Where the political subdivision is not proposing a tiered provider network, the determination shall be made by comparing the savings that would result if the dollar amounts of the co-pays, deductibles and other cost-sharing plan design features in the political subdivision's plan equaled the dollar amounts of the co-pays, deductibles and other cost-sharing plan design features under tier 2 of the commission's most-subscribed plan. Where the political subdivision currently is proposing a tiered provider network that is tiered differently from the tiering in the commission's most-subscribed plan, the determination shall be made by assuming the co-pays, deductibles and cost-sharing plan design features in each tier of the political subdivision's plan are equal to those in the same tier of the commission's most-subscribed plan, beginning with a comparison of the highest tier. If the political subdivision's plan has fewer tiers than the commission's plan, the political subdivision's highest tier shall be compared to the commission's tier 3, and the second highest tier to the commission's tier 2.



546 (3) If the panel does not approve implementation because the  
547 appropriate public authority's proposal fails to meet the criteria  
548 detailed in Section 52.06(4)(a)(1) and (2), above, the appropriate  
549 public authority may submit a new proposal to the public employee  
550 committee and restart the process from that point pursuant to  
551 Section 52.03.  
552

553 (b) Review the public authority's estimated monetary savings due to  
554 proposed changes, after consulting the Commission's actuary:  
555

556 (1) Within 10 calendar days of receiving proposed changes under  
557 M.G.L. c. 32B, §§ 22 or 23, the panel shall confirm, the  
558 appropriate public authority's estimated monetary savings due to  
559 proposed changes under M.G.L. c. 32B, § 22 or § 23.  
560

561 (2) If the proposal is to transfer subscribers to the Commission, the  
562 panel shall determine if the anticipated savings by doing so would  
563 be at least five percent greater than the maximum possible savings  
564 amount that would be attained by plan design changes authorized  
565 under M.G.L. c. 32B, § 22. If the panel confirms these savings, the  
566 panel shall approve the appropriate public authority's immediate  
567 implementation of the proposed changes under M.G.L. c. 32B, §  
568 23, subject to procedures adopted by the commission for transfer  
569 of subscribers.  
570

571 (3) The appropriate public authority's estimate of savings due to  
572 the proposed changes shall be confirmed by the panel after  
573 consultation with the actuary selected by the Commission.  
574

575 (4) If the panel finds that the savings estimate is unsubstantiated, it  
576 may require the public authority to provide additional information  
577 or submit a new savings estimate for the panel's review and  
578 confirmation. It may also require the public employee committee  
579 to submit a response to the new estimate.  
580

581 (5) A certified copy of the vote confirming the savings estimate  
582 and, if the proposal is to transfer subscribers to the Commission,  
583 approval or rejection of the proposal, and explanation of the basis  
584 for any such change or disapproval shall be sent to the parties and  
585 the Secretary.  
586

587 (c) Review the public authority's mitigation proposal:  
588

589 (1) Within 10 calendar days of receiving proposed changes under  
590 M.G.L. c. 32B, § 22 or § 23, the panel shall review the proposal to  
591 mitigate, moderate or cap the impact of these changes for

592 subscribers, including retirees, low-income subscribers and  
593 subscribers with high out-of-pocket health care costs, who would  
594 otherwise be disproportionately affected.  
595

596 (2) The municipal health insurance review panel may approve the  
597 mitigation proposal, or it may determine the proposal to be  
598 insufficient and may require additional savings to be shared with  
599 subscribers in the form of health reimbursement arrangements,  
600 wellness programs, health care trust funds for emergency medical  
601 care or inpatient hospital care, out-of-pocket caps, Medicare Part B  
602 reimbursements or reimbursements for other qualified medical  
603 expenses, as determined by the panel. Premium reductions for  
604 subscribers that result from the plan design changes shall not be  
605 credited against the total amount determined to be required to fund  
606 the mitigation proposal. Any health reimbursement arrangements  
607 created under a mitigation proposal shall be administered by the  
608 appropriate public authority and shall not be the responsibility of  
609 the Commission.  
610

611 (3) In no case shall the municipal health insurance review panel  
612 designate more than 25 percent of the estimated savings to  
613 subscribers.  
614

615 (4) All obligations on behalf of the appropriate public authority  
616 related to the mitigation proposal shall expire after the initial  
617 amount of estimated savings designated by the panel to be  
618 distributed to subscribers has been expended.  
619

620 (5) In reaching a decision on the proposal under this subsection,  
621 the municipal health insurance review panel may consider: (a) any  
622 alternative proposal from the public employee committee to  
623 mitigate, moderate or cap the impact of these changes for  
624 subscribers, (b) discrepancies between the percentage contributed  
625 by retirees, surviving spouses and their dependent and the  
626 percentage contributed by other subscribers, and (c) the impact of  
627 the changes on subscribers, including in particular the impact on  
628 retirees, low-income subscribers and subscribers with high out-of-  
629 pocket costs.  
630

631 (6) The panel's decision shall incorporate any agreements made  
632 by the parties, and shall constitute the written agreement between  
633 the public employee committee and the appropriate public  
634 authority. The agreement shall be binding on all subscribers and  
635 their representatives.  
636  
637



(d) Once the panel has taken the actions required above, the panel shall be considered dissolved.

*52.07 Implementation of agreements reached pursuant to M.G.L. c. 32B, §§ 21- 23*

(1) Subject to St. 2011, c. 69, § 4, a political subdivision shall implement changes to benefits for all subscribers as soon as practicable upon completing the process provided in M.G.L. c. 32B, § 21 and these regulations, but the public authority shall give subscribers at least 60 days notice before implementing any changes in health insurance benefits under these regulations. Implementation of changes under M.G.L. c. 32B, §22 shall occur not later than 90 days after a written agreement has been signed under 801 CMR 52.04 or 52.06 or, if the appropriate public authority and the public employee committee mutually determine that a mid-year change time would produce an undue burden, at the end of the current health insurance policy year. Implementation of transfer of subscribers to the commission shall be in accordance with the Commission's procedures. If a political subdivision provides notice to the commission by October 1, 2011 that it is transferring its subscribers to the commission and complies with the notice requirements provided by the Commission, the Commission shall allow the political subdivision to transfer its subscribers to the commission on or before January 1, 2012.

(2) Any political subdivision which does not seek to make changes under M.G.L. c. 32B, §§ 21-23, including any political subdivision which votes against adopting G.L. c. 32B, §§ 21-23, shall file with the Executive Office for Administration and Finance a report by June 30, 2012 comparing existing plan design to the maximum possible savings available if health benefit changes were made pursuant to M.G.L. c. 32B, §21-23. To maintain comprehensive records of political subdivisions that make use of this process, savings in health insurance costs that resulted, and potential savings not achieved, and to measure the extent to which political subdivisions took advantage of this process, each political subdivision shall file an annual report by June 30 of each year with the Secretary showing:

- (i) the health insurance plans that it offers and the number of subscribers in each;
- (ii) whether it made use of M.G.L. c. 32B, § 19 or §§ 21-23;
- (iii) if it did not make use of these processes, the maximum possible savings available if health benefit changes were made pursuant to M.G.L. c. 32B, §21-23.

(3) A political subdivision whose subscribers are currently covered by the commission shall not implement changes under this procedure until it has followed the procedure for withdrawal from coverage by the commission under the process set forth in the commission's regulations.

(4) If a political subdivision initiated the process for implementing changes in its group health insurance benefits under M.G.L. c. 32B, §§21 -23 before the effective date of these regulations and has proceeded in a manner inconsistent with any provision of these regulations, the Secretary may waive or modify those inconsistent provisions for that political subdivision provided that the political subdivision comply with all requirements

684 of M.G.L. c. 32B, §§21-23. An appropriate public authority shall seek such waiver from  
685 the Secretary in writing, with a copy to the public employee committee. Any member of  
686 the public employee committee may present the Secretary with its position on the waiver  
687 request within 3 business days of receipt of the request.  
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# CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

February 27, 2017

## AN ORDER RELATING TO UPDATING EVENT RULES:

BE IT ORDERED, that:

The following updated shall be made to Section 13-97 of the Newburyport Municipal Code

### **Sec. 13-97. - Road races, walkathons, bicycle and other multidisiplined events.**

(a)

*Short title.* [This ordinance may be cited as the] "road races, walkathons and bicycle events."

(b)

*Purpose and intent.* The use of city streets and sidewalks for the purpose of road races, walkathons or bicycle tours are positive events that promote exercise, general good health and Newburyport as a destination. These events do from time to time create hardships, impacting neighborhoods and traffic. To create a balance between conflicting interests, by safeguarding participants, residents, visitors and the City of Newburyport, this ordinance will define and codify the procedure for the benefit of all

(c)

*Definitions.*

(1)

*Road race.* A competitive or non-competitive running event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.

(2)

*Walkathon.* A competitive or non-competitive walk event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.

(3)

*Bicycle race.* A competitive or non-competitive bicycling event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.

(4)

*Multidisciplined event.* A competitive or non-competitive event requiring or offering running, walking, biking, swimming or any combination thereof in which an entry fee is required or a charitable donation is solicited or suggested.

- (5) *Event.* Any Road race, Walkathon, Bicycle Race, Multidisciplined event as defined above

(d)

*Limitations.*

(1)

*Procedure.* ~~All road racing, walkathon, bicycle, or swimming e~~Events shall, through that event's organizer, board of directors, charity foundation or designee ("organizer") apply for City Council authorization to hold the event through the office of the city clerk no later than sixty (60) days before the event's proposed date. There shall be a grace period through 12/31/17 during which applications will be accepted beyond the prescribed due date. Prior to application with the City Council, the Event shall file and receive approval from all applicable City departments, boards, and commissions. Copies of such approved applications, including along with documentation of any fees, donations, in-kind donations paid as part of said application(s), shall be included as part of the City Council Application.

The date of application is the date a completed application is submitted to the city clerk's office and stamped by the same. The city clerk, upon review of the completed form, will place the application on the next regular city council agenda, even if such submission is a late file. Upon following the procedures of the council, as deemed appropriated in the sole judgment of the council, the application will be considered approved if the council votes favorably by majority. The application ~~The event will~~ shall name one (1) person responsible on the application and shall provide contact information to include name, address, email address, and telephone number.

(2)

*Exemptions.* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.

(3)

*Course map.* All applications shall be accompanied by a legible, precise course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by police, fire, department of public services, parks commission and harbor masters departments prior to submission to the city clerk.

(4)

*Electronic amplifier.* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 a.m., except for Sundays when electronic amplifiers, loud speakers or bullhorns will not be used for public address announcements or music before 9:00 a.m.

(5)

*Road closure.* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ~~ten-fourteen (1014)~~ fourteen (14) days in advance that neighborhood roads will be closed if no alternate route is available to those residents. Notification shall be made by race organizers by informational packet drop-off at all residences that may be impacted, including, but not limited to, road closures, restricted driveway access, parking restrictions, or noise. In the case of multi-family residences with so-called security doors, notification will be sufficient at said security door. A copy of the notification shall be provided to the City Clerk and, when possible, posted on the City Website and distributed via email. Further, a list of all streets notified shall be provided to the City Clerk to be date stamped

and appended to the application record. Press releases and other media type notifications are encouraged.

(6)

*Insurance.* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an additional insured. The policy shall be no less than two million dollars (\$2,000,000.00).

(7)

*Event termination.* If in the judgment of the city marshal, fire chief or department of public services (DPS) director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.

(8)

*Event and traffic security.* The city marshal, fire chief, DPS director or in the case of a triathlon, the harbormaster can require special duty personnel to assist in the organizing and coordinating the safety and security of the event. All special duty assignments will be paid by the event organizers.

(9)

*Clean-up.* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

(10)

*Parking.* The event organizers shall be responsible for including parking instructions in materials disseminated to event participants. If the event is happening within 1/2 mile of municipal parking, then participants shall be asked to park at such parking facilities.

(11)

*Notification of previous event organizers.* To the extent reasonably possible, the city clerk shall notify all Event organizers from events held from 2014-2016, inclusive, by a one-time phone, email, or letter of the new application timeline and other requirements.

(12)

*Simplification.* Departments are encouraged to unify their respective applications into a singular application, managed and distributed by the city clerk's office.

(e)

*Enforcement.*

(1)

*Regulations.* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the city council. Any event previously approved by city council shall be deemed permitted.

(2)

*Warning.* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the city clerk and city council and may be used as a factor in future application approvals and denials.

(3)

*Noncriminal disposition.* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in subsection 1-17 of chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d).



(4)

*Violation.* The non-criminal violation shall be one hundred dollars (\$100.00) for the first offense and two hundred fifty dollars (\$250.00) for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the city clerk and city council and shall be used as a factor in future application approvals and denials.

(5)

*Failure to notify.* If the Event fails to notify residents and provide documentation to the City Clerk, pursuant to Section D, subsection 5 above, shall render that organization ineligible to receive an Event permit for a period of twelve (12) months unless special leave is granted by 2/3 supervote of the City Council.

\_\_\_\_\_  
Councillor Sharif I. Zeid

\_\_\_\_\_  
Councillor Joseph H. Devlin

CITY OF NEWBURYPORT



\_\_\_\_\_  
IN CITY COUNCIL

ORDERED:

February 27, 2017

**AN ORDER AMENDING CITY COUNCIL RULES RELATING TO COMMITTEE  
ITEMS BONDING FUNDS:**

BE IT ORDERED, that:

The following shall be inserted into the Newburyport City Council Rules, section titled  
"REMOVING AN ITEM FROM COMMITTEE":

7E. Any committee item relating to bonding funds in an amount over \$250,000 shall not be removed from committee until the greater of thirty (30) calendar days or 1 regularly scheduled City Council meeting has elapsed since the referral of such item to committee.

\_\_\_\_\_  
Councillor Sharif I. Zeid

\_\_\_\_\_  
Councillor Joseph H. Devlin

## COMMITTEE ITEMS

## BUDGET & FINANCE COMMITTEE ITEMS

1. **ORDR094\_12\_12\_16** – Resolution on Funding Capital from Operating Budget.
2. **COMM013\_01\_30\_17** – FY2017 Mid-Year Budget Report.
3. **ORDR003\_01\_30\_17** – Graf Road Pump Station Loan Order[with PU].
4. **TRANS002\_2\_13\_17** – Mayor's Office – Free Cash, 10K to Maint. Trees.
5. **TRANS003\_2\_13\_17** – Clerk's Office, 5K to Elections & Reg.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

December 6, 2016

**A RESOLUTION RELATING TO THE FUNDING OF CAPITAL, INCLUDING SIDEWALKS AND ROADS, VIA OUR ANNUAL OPERATING BUDGET**

Be it ordained by the City Council of the City of Newburyport as follows:

**WHEREAS**, the City of Newburyport recognizes the immense importance of investing in, maintaining, and repairing our infrastructure including sidewalks, roads, schools, school buildings, municipal buildings, vehicles, parks and more

**WHEREAS**, a great deal of our sidewalks, in particular, are in such disrepair that they present a hazard to residents

**WHEREAS**, the residents/taxpayers of the City of Newburyport have consistently voiced their desire for more focus on core infrastructure including sidewalks and roads

**WHEREAS**, the City's most recent Capital Improvement Plan, as presented by the Mayor and approved by the City Council, calls for spending of 12 million to 34 million dollars per year in each of the next three years. The Capital Improvement Plan includes everything from Fire Engines to School Building Roof replacements, to water main replacements

**WHEREAS**, our current mechanism for the funding of Capital primarily involves the use of Debt and/or "free cash"

**WHEREAS**, there are many uncertainties going forward such as the future of interest rates and the ability of the City to generate free cash on a consistent basis

**WHEREAS**, having a substantial method of funding Capital through the annual operating budget will provide longer term stability

NOW, THEREFORE, BE IT RESOLVED, that:

1. Recommendation to direct unallocated funds to Capital projects. The City Council of the City of Newburyport recommends the allocation of remaining unallocated Fiscal Year 2016 funds to a Capital Repair and Improvement line item within the budget.
2. Expenditures: The City Council of the City of Newburyport recommends that such funds be expended against one or more items from the current Capital Improvement Plan

BWP SL/CI



3. Future consideration. Further, the Council recommends that such line item be, at an absolute minimum, be level funded in future Fiscal years and that a continued focus be placed on growing this line item whenever fiscally possible.

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Councillor Sharif I. Zeid

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Councillor Joseph H. Devlin



CITY OF NEWBURYPORT  
FINANCE DEPARTMENT  
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NEWBURYPORT, MA 01950  
(978) 465-4404 • (978) 462-3257 (FAX)  
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NEWBURYPORT, MA

2017 JAN 24 P 3:51

DONNA D. HOLADAY  
MAYOR

ETHAN R. MANNING  
FINANCE DIRECTOR/CITY AUDITOR

To: Mayor Donna D. Holaday  
President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: January 24, 2017

Subject: FY2017 Mid-Year Budget Report

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Attached is the FY2017 Mid-Year Budget Report that includes a summary of budget expenditures for the period of July 1, 2016 through December 31, 2016. The report covers expenditures within the General Fund and the Water, Sewer, and Harbormaster Enterprise Funds. Also included is an update on the City's revenue collections.

The City budget is approved by the City Council in budget categories. These categories include: Personnel Services, Purchase of Services, Supplies, Other Charges and Expenses, Capital Outlay and Debt Service. This format is recommended by the Massachusetts Department of Revenue and is in accordance with the best practices recognized by the Government Finance Officers Association (GFOA). Once the annual budget is approved by the City Council, spending, in each budget category, cannot exceed the total appropriation for that category unless additional funding is provided through a budget transfer or supplemental budget appropriation.

#### **FY2017 Mid-Year Expenditures**

Mid-year expenditures within the General Fund and Enterprise Funds were made within the budgetary appropriations approved by the City Council and are on target for this point in the fiscal year. Typically, however, expenditure levels are not exactly 50% at mid-year as major expenditures occur during various times of the year depending on the department or cost center.

On the following page is a summary of the mid-year expenditures by fund, which is broken out in greater detail in the reports that follow.

	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
001 GENERAL FUND	61,758,385	34,193,647	27,534,030	55.4%
060 WATER ENTERPRISE FUND	5,143,412	3,256,846	1,884,201	63.3%
061 SEWER ENTERPRISE FUND	6,384,591	3,648,090	2,734,134	57.1%
6520 HARBORMASTER ENTERPRISE FUND	430,714	243,133	187,581	56.4%
<b>TOTAL BUDGETARY FUNDS</b>	<b>73,717,102</b>	<b>41,341,716</b>	<b>32,339,945</b>	<b>56.1%</b>

While most department/cost centers show expenses below or near 50% of appropriations, those that were higher than 60% included:

- **General Administration (69.0%):** A large component of this cost center is municipal insurance premiums, which are paid at the start of the fiscal year.
- **Assessor's Department (68.6%):** The completion of the City's triennial revaluation increased costs in the first half of the fiscal year, prior to the establishment of the FY2017 tax rate.
- **Information Technology (73.0%):** Licenses, including the license for the City's MUNIS financial software, are paid in July, resulting in higher expenditures in the first half.
- **Board of Registrar's (88.3%):** Elections work during the first half of the fiscal year largely expended this cost center.
- **Conservation Commission (75.0%):** Funding for minute takers is drawn first from the General Fund budget and then from the Wetlands Protection Fund.
- **Planning Board (66.7%):** Funding for minute takers is drawn first from the General Fund budget and then from the revolving fund.
- **Zoning Board (75.0%):** Funding for minute takers is drawn first from the General Fund budget and then from the revolving fund.
- **Whittier Tech Assessment (85.0%):** The assessment for the Whittier Technical Regional Vocational High School is paid throughout the year, with the majority of the assessment paid during the fiscal half.
- **Excluded Debt Service (85.9%), Ordinary Debt Service (88.0%):** Annual debt service payments typically include two interest payments and one principal payment. The principal payment is typically due in July or October, resulting in higher expenditures during the first half of the fiscal year.
- **Retirement Board (100.0%):** The City's appropriation to the Newburyport Retirement System is paid on July 1<sup>st</sup>.
- **Water Enterprise Fund (63.3%):** Due to fall water main replacement projects, as well as, debt service payments made during the first half of the fiscal year.

Additional funding may be required in some accounts, such as snow and ice and overtime, due to the unpredictability of those line items. In accordance with state law, the City is allowed to exceed the budgetary appropriation for snow and ice removal as it is a matter of public safety. However, any deficit must be removed prior to year-end through the use of reserves or other available funds. If the deficit is not removed prior to year-end, then the

shortage must be made-up in the next fiscal year's tax rate. In past years, Free Cash has been the primary source of funding to cover snow and ice deficits.

### **FY2017 Mid-Year Revenue**

Total revenue for the budgetary funds is currently on target at 53% of estimates. The General Fund shows 51% of revenue collected, while all three enterprise funds are currently exceeding 50% of their revenue estimates for FY2017. On the following page is a summary of the mid-year revenue by fund, which is broken out in greater detail in the reports that follow.

	ESTIMATE	ACTUAL	REMAINING	% COLL.
001 GENERAL FUND	62,090,497	31,758,914	30,331,583	51.1%
060 WATER ENTERPRISE FUND	5,143,412	3,281,228	1,862,184	63.8%
061 SEWER ENTERPRISE FUND	6,384,591	3,989,813	2,394,777	62.5%
6520 HARBORMASTER ENTERPRISE FUND	430,714	247,885	182,829	57.6%
<b>TOTAL BUDGETARY FUNDS</b>	<b><u>74,049,214</u></b>	<b><u>39,277,840</u></b>	<b><u>34,771,374</u></b>	<b><u>53.0%</u></b>

A full copy of this report is available under the Financial Reports Center, located at:  
<http://www.cityofnewburyport.com/finance-department/pages/financial-reports-center>

Please feel free to contact me if you have any questions.



**City of Newburyport**  
**FY2017 Mid-Year Expenditure Summary**

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>001 GENERAL FUND</b>						
111 CITY COUNCIL	67,363	0	67,363	34,383	32,981	51.0%
121 MAYOR'S DEPARTMENT	282,168	0	282,168	153,028	129,140	54.2%
129 GENERAL ADMINISTRATION	407,032	-70,946	336,086	231,886	104,199	69.0%
135 AUDITOR'S DEPARTMENT	314,082	3,460	317,542	182,328	122,947	57.4%
141 ASSESSORS DEPARTMENT	276,517	26,280	302,798	207,665	95,132	68.6%
145 TREASURER'S DEPARTMENT	285,307	6,886	292,194	153,821	138,182	52.6%
151 INFO TECHNOLOGY DEPT	305,895	0	305,895	223,343	82,553	73.0%
152 HUMAN RESOURCES	271,813	1,950	273,763	158,560	115,203	57.9%
161 CITY CLERK'S DEPARTMENT	240,195	4,009	244,204	128,594	115,609	52.7%
163 BOARD OF REGISTRARS	44,131	0	44,131	38,966	5,164	88.3%
165 LICENSE COMMISSION	6,840	0	6,840	3,516	3,324	51.4%
171 CONSERVATION COMMISSION	1,800	0	1,800	1,350	450	75.0%
175 PLANNING BOARD	1,800	0	1,800	1,200	600	66.7%
176 ZONING BOARD	1,800	0	1,800	1,350	450	75.0%
182 PLANNING & DEVELOPMENT	311,333	3,324	314,657	162,313	152,343	51.6%
191 LEGAL DEPARTMENT	70,000	0	70,000	36,801	33,199	52.6%
210 POLICE DEPARTMENT	3,555,908	0	3,555,908	1,914,430	1,641,478	53.8%
220 FIRE DEPARTMENT	3,537,462	38,920	3,576,382	1,954,829	1,621,554	54.7%
241 BUILDING DEPARTMENT	168,448	0	168,448	92,117	76,331	54.7%
291 EMERGENCY MANAGEMENT	28,150	0	28,150	10,938	17,212	38.9%
292 ANIMAL CONTROL	59,440	4,651	64,091	28,860	35,231	45.0%
293 PARKING CLERK DEPARTMENT	46,482	918	47,400	25,527	21,872	53.9%
300 SCHOOL DEPARTMENT	27,402,232	0	27,402,232	12,087,653	15,314,579	44.1%
398 ESSEX NORTH SHORE TECH SCHOOL	55,000	0	55,000	18,250	18,500	33.2%
399 WHITTIER VO TECH SCHOOL	427,368	0	427,368	363,263	64,105	85.0%
421 PUBLIC SERVICES DEPARTMENT	2,682,390	5,684	2,688,074	1,438,257	1,249,817	53.5%
423 SNOW & ICE	200,000	0	200,000	99,832	100,168	49.9%
510 HEALTH DEPARTMENT	215,795	818	216,613	104,665	111,949	48.3%
519 SUSTAINABILITY	1,216,016	40,204	1,256,220	543,634	712,586	43.3%
541 COUNCIL ON AGING	287,204	793	287,996	157,277	130,719	54.6%
542 YOUTH SERVICES	292,051	0	292,051	163,841	128,210	56.1%
543 VETERANS' DEPARTMENT	304,651	0	304,651	166,933	137,718	54.8%
610 LIBRARY DEPARTMENT	1,314,372	0	1,314,372	725,100	589,272	55.2%
630 PARKS COMMISSION	195,708	0	195,708	111,057	84,651	56.7%
691 HISTORICAL COMMISSION	1,800	0	1,800	975	825	54.2%
710 DEBT EXCLUSION	3,237,248	0	3,237,248	2,781,206	456,043	85.9%
720 ORDINARY DEBT SERVICE	871,592	0	871,592	767,183	104,409	88.0%
911 RETIREMENT BOARD	3,752,884	0	3,752,884	3,752,345	539	100.0%
914 INSURANCE GROUP	8,950,403	-1,950	8,948,453	5,164,966	3,783,487	57.7%
921 COMMISSION ON DISABILITY	2,703	0	2,703	1,405	1,298	52.0%
<b>001 GENERAL FUND Total</b>	<b>61,693,385</b>	<b>65,000</b>	<b>61,758,385</b>	<b>34,193,647</b>	<b>27,534,030</b>	<b>55.4%</b>
<b>060 WATER ENTERPRISE FUND</b>						
<b>060 WATER ENTERPRISE FUND Total</b>	<b>5,143,412</b>	<b>0</b>	<b>5,143,412</b>	<b>3,256,846</b>	<b>1,884,201</b>	<b>63.3%</b>
<b>061 SEWER ENTERPRISE FUND</b>						
<b>061 SEWER ENTERPRISE FUND Total</b>	<b>6,384,591</b>	<b>0</b>	<b>6,384,591</b>	<b>3,648,090</b>	<b>2,734,134</b>	<b>57.1%</b>
<b>6520 HARBORMASTER ENTERPRISE FUND</b>						
<b>6520 HARBORMASTER ENTERPRISE FUND Total</b>	<b>430,714</b>	<b>0</b>	<b>430,714</b>	<b>243,133</b>	<b>187,581</b>	<b>56.4%</b>
<b>TOTAL BUDGETARY FUNDS</b>	<b>\$73,652,102</b>	<b>\$65,000</b>	<b>\$73,717,102</b>	<b>\$41,341,716</b>	<b>\$32,339,945</b>	<b>56.1%</b>





**City of Newburyport**  
**FY2017 Mid-Year Expenditures by Budget Category**

ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
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**001 GENERAL FUND**

**111 CITY COUNCIL**

001 PERSONNEL SERVICES	60,863	0	60,863	30,531	30,333	50.2%
002 PURCHASE OF SERVICES	6,500	0	6,500	3,852	2,648	59.3%
<b>111 CITY COUNCIL Total</b>	<b>67,363</b>	<b>0</b>	<b>67,363</b>	<b>34,383</b>	<b>32,981</b>	<b>51.0%</b>

**121 MAYOR'S DEPARTMENT**

001 PERSONNEL SERVICES	228,018	0	228,018	122,762	105,256	53.8%
002 PURCHASE OF SERVICES	39,150	0	39,150	21,150	18,000	54.0%
007 OTHER CHARGES & EXPENSES	15,000	0	15,000	9,116	5,884	60.8%
<b>121 MAYOR'S DEPARTMENT Total</b>	<b>282,168</b>	<b>0</b>	<b>282,168</b>	<b>153,028</b>	<b>129,140</b>	<b>54.2%</b>

**129 GENERAL ADMINISTRATION**

001 PERSONNEL SERVICES	13,538	0	13,538	4,961	8,577	36.6%
002 PURCHASE OF SERVICES	147,500	0	147,500	66,199	81,301	44.9%
004 SUPPLIES	9,000	0	9,000	2,702	6,298	30.0%
007 OTHER CHARGES & EXPENSES	236,993	-70,946	166,047	158,024	8,023	95.2%
<b>129 GENERAL ADMINISTRATION Total</b>	<b>407,032</b>	<b>-70,946</b>	<b>336,086</b>	<b>231,886</b>	<b>104,199</b>	<b>69.0%</b>

**135 AUDITOR'S DEPARTMENT**

001 PERSONNEL SERVICES	260,292	3,460	263,752	144,113	119,639	54.6%
002 PURCHASE OF SERVICES	52,000	0	52,000	36,800	2,933	70.8%
004 SUPPLIES	1,500	0	1,500	1,125	375	75.0%
007 OTHER CHARGES & EXPENSES	290	0	290	290	0	100.0%
<b>135 AUDITOR'S DEPARTMENT Total</b>	<b>314,082</b>	<b>3,460</b>	<b>317,542</b>	<b>182,328</b>	<b>122,947</b>	<b>57.4%</b>

**141 ASSESSORS DEPARTMENT**

001 PERSONNEL SERVICES	207,692	1,280	208,973	141,619	67,353	67.8%
002 PURCHASE OF SERVICES	65,500	25,000	90,500	64,038	26,462	70.8%
004 SUPPLIES	3,325	0	3,325	2,008	1,317	60.4%
<b>141 ASSESSORS DEPARTMENT Total</b>	<b>276,517</b>	<b>26,280</b>	<b>302,798</b>	<b>207,665</b>	<b>95,132</b>	<b>68.6%</b>

**145 TREASURER'S DEPARTMENT**

001 PERSONNEL SERVICES	240,157	6,886	247,044	135,042	112,002	54.7%
002 PURCHASE OF SERVICES	39,500	0	39,500	15,207	24,293	38.5%
004 SUPPLIES	3,800	0	3,800	1,923	1,686	50.6%
007 OTHER CHARGES & EXPENSES	1,850	0	1,850	1,650	200	89.2%
<b>145 TREASURER'S DEPARTMENT Total</b>	<b>285,307</b>	<b>6,886</b>	<b>292,194</b>	<b>153,821</b>	<b>138,182</b>	<b>52.6%</b>

**151 INFO TECHNOLOGY DEPT**

001 PERSONNEL SERVICES	91,508	0	91,508	49,302	42,206	53.9%
002 PURCHASE OF SERVICES	212,787	0	212,787	173,339	39,448	81.5%
004 SUPPLIES	1,600	0	1,600	701	899	43.8%
<b>151 INFO TECHNOLOGY DEPT Total</b>	<b>305,895</b>	<b>0</b>	<b>305,895</b>	<b>223,343</b>	<b>82,553</b>	<b>73.0%</b>

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>152 HUMAN RESOURCES</b>						
001 PERSONNEL SERVICES	133,593	0	133,593	72,248	61,345	54.1%
002 PURCHASE OF SERVICES	134,620	1,950	136,570	85,952	50,618	62.9%
004 SUPPLIES	3,000	0	3,000	360	2,640	12.0%
007 OTHER CHARGES & EXPENSES	600	0	600	0	600	0.0%
<b>152 HUMAN RESOURCES Total</b>	<b>271,813</b>	<b>1,950</b>	<b>273,763</b>	<b>158,560</b>	<b>115,203</b>	<b>57.9%</b>
<b>161 CITY CLERK'S DEPARTMENT</b>						
001 PERSONNEL SERVICES	228,095	4,009	232,104	121,691	110,413	52.4%
002 PURCHASE OF SERVICES	12,100	0	12,100	6,904	5,196	57.1%
<b>161 CITY CLERK'S DEPARTMENT Total</b>	<b>240,195</b>	<b>4,009</b>	<b>244,204</b>	<b>128,594</b>	<b>115,609</b>	<b>52.7%</b>
<b>163 BOARD OF REGISTRARS</b>						
001 PERSONNEL SERVICES	4,131	0	4,131	2,062	2,069	49.9%
007 OTHER CHARGES & EXPENSES	40,000	0	40,000	36,905	3,095	92.3%
<b>163 BOARD OF REGISTRARS Total</b>	<b>44,131</b>	<b>0</b>	<b>44,131</b>	<b>38,966</b>	<b>5,164</b>	<b>88.3%</b>
<b>165 LICENSE COMMISSION</b>						
001 PERSONNEL SERVICES	5,340	0	5,340	3,115	2,225	58.3%
007 OTHER CHARGES & EXPENSES	1,500	0	1,500	401	1,099	26.7%
<b>165 LICENSE COMMISSION Total</b>	<b>6,840</b>	<b>0</b>	<b>6,840</b>	<b>3,516</b>	<b>3,324</b>	<b>51.4%</b>
<b>171 CONSERVATION COMMISSION</b>						
001 PERSONNEL SERVICES	1,800	0	1,800	1,350	450	75.0%
<b>171 CONSERVATION COMMISSION Total</b>	<b>1,800</b>	<b>0</b>	<b>1,800</b>	<b>1,350</b>	<b>450</b>	<b>75.0%</b>
<b>175 PLANNING BOARD</b>						
001 PERSONNEL SERVICES	1,800	0	1,800	1,200	600	66.7%
<b>175 PLANNING BOARD Total</b>	<b>1,800</b>	<b>0</b>	<b>1,800</b>	<b>1,200</b>	<b>600</b>	<b>66.7%</b>
<b>176 ZONING BOARD</b>						
001 PERSONNEL SERVICES	1,800	0	1,800	1,350	450	75.0%
<b>176 ZONING BOARD Total</b>	<b>1,800</b>	<b>0</b>	<b>1,800</b>	<b>1,350</b>	<b>450</b>	<b>75.0%</b>
<b>182 PLANNING &amp; DEVELOPMENT</b>						
001 PERSONNEL SERVICES	294,783	3,324	298,107	161,370	136,737	54.1%
002 PURCHASE OF SERVICES	12,000	0	12,000	0	12,000	0.0%
004 SUPPLIES	4,550	0	4,550	943	3,607	20.7%
<b>182 PLANNING &amp; DEVELOPMENT Total</b>	<b>311,333</b>	<b>3,324</b>	<b>314,657</b>	<b>162,313</b>	<b>152,343</b>	<b>51.6%</b>
<b>191 LEGAL DEPARTMENT</b>						
002 PURCHASE OF SERVICES	70,000	0	70,000	36,801	33,199	52.6%
<b>191 LEGAL DEPARTMENT Total</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>	<b>36,801</b>	<b>33,199</b>	<b>52.6%</b>
<b>210 POLICE DEPARTMENT</b>						
001 PERSONNEL SERVICES	3,222,729	0	3,222,729	1,759,191	1,463,538	54.6%
002 PURCHASE OF SERVICES	157,329	0	157,329	89,449	67,880	56.9%
004 SUPPLIES	110,100	0	110,100	26,796	83,304	24.3%
007 OTHER CHARGES & EXPENSES	14,750	0	14,750	3,523	11,227	23.9%
008 CAPITAL OUTLAY	51,000	0	51,000	35,472	15,528	69.6%
<b>210 POLICE DEPARTMENT Total</b>	<b>3,555,908</b>	<b>0</b>	<b>3,555,908</b>	<b>1,914,430</b>	<b>1,641,478</b>	<b>53.8%</b>

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>220 FIRE DEPARTMENT</b>						
001 PERSONNEL SERVICES	3,264,012	38,920	3,302,932	1,797,305	1,505,627	54.4%
002 PURCHASE OF SERVICES	183,000	0	183,000	124,036	58,964	67.8%
004 SUPPLIES	85,000	0	85,000	30,549	54,451	35.9%
007 OTHER CHARGES & EXPENSES	5,450	0	5,450	2,939	2,511	53.9%
<b>220 FIRE DEPARTMENT Total</b>	<b>3,537,462</b>	<b>38,920</b>	<b>3,576,382</b>	<b>1,954,829</b>	<b>1,621,554</b>	<b>54.7%</b>
<b>241 BUILDING DEPARTMENT</b>						
001 PERSONNEL SERVICES	168,448	0	168,448	92,117	76,331	54.7%
<b>241 BUILDING DEPARTMENT Total</b>	<b>168,448</b>	<b>0</b>	<b>168,448</b>	<b>92,117</b>	<b>76,331</b>	<b>54.7%</b>
<b>291 EMERGENCY MANAGEMENT</b>						
001 PERSONNEL SERVICES	13,050	0	13,050	8,423	4,627	64.5%
002 PURCHASE OF SERVICES	12,000	0	12,000	2,515	9,485	21.0%
004 SUPPLIES	1,100	0	1,100	0	1,100	0.0%
007 OTHER CHARGES & EXPENSES	2,000	0	2,000	0	2,000	0.0%
<b>291 EMERGENCY MANAGEMENT Total</b>	<b>28,150</b>	<b>0</b>	<b>28,150</b>	<b>10,938</b>	<b>17,212</b>	<b>38.9%</b>
<b>292 ANIMAL CONTROL</b>						
001 PERSONNEL SERVICES	49,010	4,651	53,661	27,038	26,623	50.4%
002 PURCHASE OF SERVICES	7,840	0	7,840	976	6,864	12.4%
004 SUPPLIES	2,290	0	2,290	547	1,743	23.9%
007 OTHER CHARGES & EXPENSES	300	0	300	300	0	100.0%
<b>292 ANIMAL CONTROL Total</b>	<b>59,440</b>	<b>4,651</b>	<b>64,091</b>	<b>28,860</b>	<b>35,231</b>	<b>45.0%</b>
<b>293 PARKING CLERK DEPARTMENT</b>						
001 PERSONNEL SERVICES	46,482	918	47,400	25,527	21,872	53.9%
<b>293 PARKING CLERK DEPARTMENT Total</b>	<b>46,482</b>	<b>918</b>	<b>47,400</b>	<b>25,527</b>	<b>21,872</b>	<b>53.9%</b>
<b>300 SCHOOL DEPARTMENT</b>						
002 PURCHASE OF SERVICES	27,402,232	0	27,402,232	12,087,653	15,314,579	44.1%
<b>300 SCHOOL DEPARTMENT Total</b>	<b>27,402,232</b>	<b>0</b>	<b>27,402,232</b>	<b>12,087,653</b>	<b>15,314,579</b>	<b>44.1%</b>
<b>398 ESSEX NORTH SHORE TECH SCHOOL</b>						
002 PURCHASE OF SERVICES	55,000	0	55,000	18,250	18,500	33.2%
<b>398 ESSEX NORTH SHORE TECH SCHOOL Total</b>	<b>55,000</b>	<b>0</b>	<b>55,000</b>	<b>18,250</b>	<b>18,500</b>	<b>33.2%</b>
<b>399 WHITTIER VO TECH SCHOOL</b>						
002 PURCHASE OF SERVICES	427,368	0	427,368	363,263	64,105	85.0%
<b>399 WHITTIER VO TECH SCHOOL Total</b>	<b>427,368</b>	<b>0</b>	<b>427,368</b>	<b>363,263</b>	<b>64,105</b>	<b>85.0%</b>
<b>421 PUBLIC SERVICES DEPARTMENT</b>						
001 PERSONNEL SERVICES	1,688,198	5,684	1,693,882	886,456	807,426	52.3%
002 PURCHASE OF SERVICES	465,587	0	465,587	251,113	214,474	53.9%
004 SUPPLIES	247,865	0	247,865	107,501	140,364	43.4%
008 CAPITAL OUTLAY	280,740	0	280,740	193,186	87,554	68.8%
<b>421 PUBLIC SERVICES DEPARTMENT Total</b>	<b>2,682,390</b>	<b>5,684</b>	<b>2,688,074</b>	<b>1,438,257</b>	<b>1,249,817</b>	<b>53.5%</b>
<b>423 SNOW &amp; ICE</b>						
001 PERSONNEL SERVICES	100,000	0	100,000	20,252	79,748	20.3%
002 PURCHASE OF SERVICES	100,000	0	100,000	79,580	20,420	79.6%
<b>423 SNOW &amp; ICE Total</b>	<b>200,000</b>	<b>0</b>	<b>200,000</b>	<b>99,832</b>	<b>100,168</b>	<b>49.9%</b>

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
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**510 HEALTH DEPARTMENT**

001 PERSONNEL SERVICES	170,432	818	171,249	92,191	79,059	53.8%
002 PURCHASE OF SERVICES	38,364	0	38,364	9,433	28,930	24.6%
004 SUPPLIES	5,000	0	5,000	2,406	2,594	48.1%
007 OTHER CHARGES & EXPENSES	2,000	0	2,000	635	1,365	31.8%

<b>510 HEALTH DEPARTMENT Total</b>	<b>215,795</b>	<b>818</b>	<b>216,613</b>	<b>104,665</b>	<b>111,949</b>	<b>48.3%</b>
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**519 SUSTAINABILITY**

001 PERSONNEL SERVICES	89,766	204	89,970	54,013	35,957	60.0%
002 PURCHASE OF SERVICES	1,125,350	40,000	1,165,350	489,254	676,096	42.0%
004 SUPPLIES	900	0	900	366	534	40.7%

<b>519 SUSTAINABILITY Total</b>	<b>1,216,016</b>	<b>40,204</b>	<b>1,256,220</b>	<b>543,634</b>	<b>712,586</b>	<b>43.3%</b>
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**541 COUNCIL ON AGING**

001 PERSONNEL SERVICES	244,704	793	245,496	136,970	108,526	55.8%
002 PURCHASE OF SERVICES	29,500	0	29,500	13,178	16,322	44.7%
004 SUPPLIES	13,000	0	13,000	7,129	5,871	54.8%

<b>541 COUNCIL ON AGING Total</b>	<b>287,204</b>	<b>793</b>	<b>287,996</b>	<b>157,277</b>	<b>130,719</b>	<b>54.6%</b>
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**542 YOUTH SERVICES**

001 PERSONNEL SERVICES	184,721	0	184,721	91,429	93,292	49.5%
002 PURCHASE OF SERVICES	22,800	0	22,800	19,875	2,925	87.2%
007 OTHER CHARGES & EXPENSES	84,530	0	84,530	52,538	31,992	62.2%

<b>542 YOUTH SERVICES Total</b>	<b>292,051</b>	<b>0</b>	<b>292,051</b>	<b>163,841</b>	<b>128,210</b>	<b>56.1%</b>
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**543 VETERANS' DEPARTMENT**

001 PERSONNEL SERVICES	125,511	0	125,511	68,018	57,493	54.2%
002 PURCHASE OF SERVICES	5,720	0	5,720	1,841	3,879	32.2%
007 OTHER CHARGES & EXPENSES	173,420	0	173,420	97,073	76,347	56.0%

<b>543 VETERANS' DEPARTMENT Total</b>	<b>304,651</b>	<b>0</b>	<b>304,651</b>	<b>166,933</b>	<b>137,718</b>	<b>54.8%</b>
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**610 LIBRARY DEPARTMENT**

001 PERSONNEL SERVICES	1,012,482	0	1,012,482	533,434	479,049	52.7%
002 PURCHASE OF SERVICES	301,890	0	301,890	191,666	110,224	63.5%

<b>610 LIBRARY DEPARTMENT Total</b>	<b>1,314,372</b>	<b>0</b>	<b>1,314,372</b>	<b>725,100</b>	<b>589,272</b>	<b>55.2%</b>
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**630 PARKS COMMISSION**

001 PERSONNEL SERVICES	147,708	10,000	157,708	83,186	74,522	52.7%
002 PURCHASE OF SERVICES	43,000	-10,000	33,000	22,910	10,090	69.4%
004 SUPPLIES	5,000	0	5,000	4,961	39	99.2%

<b>630 PARKS COMMISSION Total</b>	<b>195,708</b>	<b>0</b>	<b>195,708</b>	<b>111,057</b>	<b>84,651</b>	<b>56.7%</b>
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**691 HISTORICAL COMMISSION**

001 PERSONNEL SERVICES	1,800	0	1,800	975	825	54.2%
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<b>691 HISTORICAL COMMISSION Total</b>	<b>1,800</b>	<b>0</b>	<b>1,800</b>	<b>975</b>	<b>825</b>	<b>54.2%</b>
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**710 DEBT EXCLUSION**

009 DEBT SERVICE	3,237,248	0	3,237,248	2,781,206	456,043	85.9%
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<b>710 DEBT EXCLUSION Total</b>	<b>3,237,248</b>	<b>0</b>	<b>3,237,248</b>	<b>2,781,206</b>	<b>456,043</b>	<b>85.9%</b>
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**720 ORDINARY DEBT SERVICE**

009 DEBT SERVICE	871,592	0	871,592	767,183	104,409	88.0%
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<b>720 ORDINARY DEBT SERVICE Total</b>	<b>871,592</b>	<b>0</b>	<b>871,592</b>	<b>767,183</b>	<b>104,409</b>	<b>88.0%</b>
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	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>911 RETIREMENT BOARD</b>						
001 PERSONNEL SERVICES	3,752,884	0	3,752,884	3,752,345	539	100.0%
<b>911 RETIREMENT BOARD Total</b>	<b>3,752,884</b>	<b>0</b>	<b>3,752,884</b>	<b>3,752,345</b>	<b>539</b>	<b>100.0%</b>
<b>914 INSURANCE GROUP</b>						
001 PERSONNEL SERVICES	8,950,403	-1,950	8,948,453	5,164,966	3,783,487	57.7%
<b>914 INSURANCE GROUP Total</b>	<b>8,950,403</b>	<b>-1,950</b>	<b>8,948,453</b>	<b>5,164,966</b>	<b>3,783,487</b>	<b>57.7%</b>
<b>921 COMMISSION ON DISABILITY</b>						
001 PERSONNEL SERVICES	2,703	0	2,703	1,405	1,298	52.0%
<b>921 COMMISSION ON DISABILITY Total</b>	<b>2,703</b>	<b>0</b>	<b>2,703</b>	<b>1,405</b>	<b>1,298</b>	<b>52.0%</b>
<b>001 GENERAL FUND Total</b>	<b>61,693,385</b>	<b>65,000</b>	<b>61,758,385</b>	<b>34,193,647</b>	<b>27,534,030</b>	<b>55.4%</b>
<b>060 WATER ENTERPRISE FUND</b>						
<b>450 WATER DEPARTMENT</b>						
001 PERSONNEL SERVICES	2,050,968	0	2,050,968	1,196,640	854,328	58.3%
002 PURCHASE OF SERVICES	786,601	0	786,601	422,196	362,039	53.7%
004 SUPPLIES	212,747	0	212,747	82,234	130,513	38.7%
007 OTHER CHARGES & EXPENSES	88,220	0	88,220	67,339	20,881	76.3%
008 CAPITAL OUTLAY	150,000	0	150,000	21,269	128,731	14.2%
009 DEBT SERVICE	1,854,876	0	1,854,876	1,467,167	387,709	79.1%
<b>450 WATER DEPARTMENT Total</b>	<b>5,143,412</b>	<b>0</b>	<b>5,143,412</b>	<b>3,256,846</b>	<b>1,884,201</b>	<b>63.3%</b>
<b>060 WATER ENTERPRISE FUND Total</b>	<b>5,143,412</b>	<b>0</b>	<b>5,143,412</b>	<b>3,256,846</b>	<b>1,884,201</b>	<b>63.3%</b>
<b>061 SEWER ENTERPRISE FUND</b>						
<b>440 SEWER DEPARTMENT</b>						
001 PERSONNEL SERVICES	2,206,831	0	2,206,831	1,268,219	938,611	57.5%
002 PURCHASE OF SERVICES	1,304,717	0	1,304,717	510,298	792,052	39.1%
004 SUPPLIES	302,868	0	302,868	69,249	233,619	22.9%
007 OTHER CHARGES & EXPENSES	73,900	0	73,900	57,754	16,147	78.2%
008 CAPITAL OUTLAY	266,000	0	266,000	62,966	203,034	23.7%
009 DEBT SERVICE	2,230,275	0	2,230,275	1,679,604	550,671	75.3%
<b>440 SEWER DEPARTMENT Total</b>	<b>6,384,591</b>	<b>0</b>	<b>6,384,591</b>	<b>3,648,090</b>	<b>2,734,134</b>	<b>57.1%</b>
<b>061 SEWER ENTERPRISE FUND Total</b>	<b>6,384,591</b>	<b>0</b>	<b>6,384,591</b>	<b>3,648,090</b>	<b>2,734,134</b>	<b>57.1%</b>
<b>6520 HARBORMASTER ENTERPRISE FUND</b>						
<b>295 HARBORMASTER DEPARTMENT</b>						
001 PERSONNEL SERVICES	249,164	0	249,164	157,946	91,218	63.4%
002 PURCHASE OF SERVICES	42,900	0	42,900	11,648	31,252	27.2%
004 SUPPLIES	18,200	0	18,200	7,721	10,479	42.4%
007 OTHER CHARGES & EXPENSES	6,075	0	6,075	6,075	0	100.0%
008 CAPITAL OUTLAY	50,000	0	50,000	7,013	42,987	14.0%
009 DEBT SERVICE	64,375	0	64,375	52,731	11,644	81.9%
<b>295 HARBORMASTER DEPARTMENT Total</b>	<b>430,714</b>	<b>0</b>	<b>430,714</b>	<b>243,133</b>	<b>187,581</b>	<b>56.4%</b>
<b>6520 HARBORMASTER ENTERPRISE FUND Total</b>	<b>430,714</b>	<b>0</b>	<b>430,714</b>	<b>243,133</b>	<b>187,581</b>	<b>56.4%</b>
<b>TOTAL BUDGETARY FUNDS</b>	<b>\$73,652,102</b>	<b>\$65,000</b>	<b>\$73,717,102</b>	<b>\$41,341,716</b>	<b>\$32,339,945</b>	<b>56.1%</b>





**City of Newburyport**  
**FY2017 Mid-Year Revenue Summary**

CATEGORY	FY 2016 Mid-Year Revenue				FY 2017 Mid-Year Revenue				FY16 vs. FY17 +/-	
	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	\$	%
<b>Tax Revenue</b>										
Real Estate Tax	49,765,436	24,244,188	25,521,248	48.7%	52,342,090	26,522,344	25,819,746	50.7%	2,278,156	9.4%
Personal Property Tax	649,661	305,121	344,539	47.0%	682,417	316,593	365,824	46.4%	11,472	3.8%
<b>Total Tax Revenue</b>	<b>50,415,097</b>	<b>24,549,310</b>	<b>25,865,787</b>	<b>48.7%</b>	<b>53,024,507</b>	<b>26,838,938</b>	<b>26,185,569</b>	<b>50.6%</b>	<b>2,289,628</b>	<b>9.3%</b>
<b>Local Receipts</b>										
Motor Vehicle Excise (1)	2,340,000	370,466	1,969,534	15.8%	2,350,000	390,122	1,959,878	16.6%	19,655	5.3%
Room Occupancy Excise	91,000	84,635	49,884	93.0%	115,000	156,354	(41,354)	136.0%	71,720	84.7%
Meals Excise	485,000	338,309	312,320	69.8%	485,000	333,065	151,935	68.7%	(5,244)	-1.6%
Other Excise (2)	95,000	0	0	0.0%	100,000	0	100,000	0.0%	0	0.0%
Pen & Int on Tax & Exc	335,000	160,749	174,251	48.0%	320,000	154,406	165,594	48.3%	(6,343)	-3.9%
Payments in Lieu of Taxes	60,000	0	60,000	0.0%	60,000	13,851	46,149	23.1%	13,851	N/A
Fees (4)	385,000	297,698	87,302	77.3%	370,000	208,894	161,106	56.5%	(88,804)	-29.8%
Other Dept. Revenue (5)	55,000	30,258	24,742	55.0%	55,000	36,267	18,733	65.9%	6,009	19.9%
Licenses and Permits	650,000	547,423	102,577	84.2%	690,000	687,587	2,413	99.7%	140,164	25.6%
Fines & Forfeits	10,000	6,146	3,854	61.5%	10,000	7,013	2,988	70.1%	867	14.1%
Investment Income	45,000	20,627	24,373	45.8%	45,000	19,003	25,997	42.2%	(1,624)	-7.9%
Medicaid Reimbursement	85,000	17,883	67,117	21.0%	85,000	33,014	51,986	38.8%	15,130	84.6%
Miscellaneous Recurring (6)	128,000	77,127	50,873	60.3%	138,000	74,052	63,948	53.7%	(3,075)	-4.0%
Miscellaneous Non-Recurring	0	3,503	(3,503)	100.0%	0	10,562	(10,562)	100.0%	7,060	201.5%
<b>Total Local Receipts</b>	<b>4,764,000</b>	<b>1,954,825</b>	<b>2,923,323</b>	<b>41.0%</b>	<b>4,823,000</b>	<b>2,124,190</b>	<b>2,698,810</b>	<b>44.0%</b>	<b>169,366</b>	<b>8.7%</b>
<i>Local Receipts Excluding MV Excise</i>	<i>2,424,000</i>	<i>1,584,358</i>	<i>953,790</i>	<i>65.4%</i>	<i>2,473,000</i>	<i>1,734,069</i>	<i>738,931</i>	<i>70.1%</i>	<i>149,710</i>	<i>9.4%</i>
<b>Net State Aid</b>	<b>4,084,560</b>	<b>2,551,294</b>	<b>1,533,266</b>	<b>62.5%</b>	<b>4,242,990</b>	<b>2,795,786</b>	<b>1,447,204</b>	<b>65.9%</b>	<b>244,492</b>	<b>9.6%</b>
<b>Total General Fund Revenue</b>	<b>59,263,657</b>	<b>29,055,428</b>	<b>30,322,376</b>	<b>49.0%</b>	<b>62,090,497</b>	<b>31,758,914</b>	<b>30,331,583</b>	<b>51.1%</b>	<b>2,703,486</b>	<b>9.3%</b>
<b>Enterprise Funds</b>										
Water Fund Revenue	5,125,208	2,916,327	2,208,881	56.9%	5,143,412	3,281,228	1,862,184	63.8%	364,901	12.5%
Sewer Fund Revenue	6,415,623	3,498,068	2,917,555	54.5%	6,384,591	3,989,813	2,394,777	62.5%	491,745	14.1%
Harbormaster Fund Revenue	366,794	228,193	138,601	62.2%	430,714	247,885	182,829	57.6%	19,692	8.6%
<b>Total Budgetary Funds</b>	<b>71,171,282</b>	<b>35,698,016</b>	<b>35,587,414</b>	<b>50.2%</b>	<b>74,049,214</b>	<b>39,277,840</b>	<b>34,771,374</b>	<b>53.0%</b>	<b>3,579,824</b>	<b>10.0%</b>

(1) Motor vehicle excise tax bills mailed out by end of February.

(2) Urban redevelopment excise tax (MGL Ch. 121A); distributed by state at year-end.

(3) Payments in lieu of taxes paid in March; category includes any roll back taxes as well.

(4) Municipal liens, off duty fees, registry fees, tax title, fire alarm box fees.

(5) Copies/recordings, zoning/ordinances, business certificates.

(6) Police incident/accident, cell tower lease payments, Animal Control (\$20K), Veterans' Services (\$83K), FWS refuge revenue sharing.

CITY OF NEWBURYPORT



\_\_\_\_\_  
IN CITY COUNCIL

ORDERED:

January 30, 2017

THAT, \$4,000,000 is appropriated to pay costs of the Graf Road pump station replacement project, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer with the approval of the Mayor, is authorized to borrow \$4,000,000 under and pursuant to M.G.L. c.44, s.7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and that the Mayor and the Treasurer are authorized to take any other action necessary or convenient to carry out this vote.

\_\_\_\_\_  
Councillor Charles F. Tontar  
Chair, Budget & Finance Committee


BSF/PJ  
BK/CT  
SV



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY

60 PLEASANT STREET • P.O. BOX 550  
NEWBURYPORT, MA 01950  
(978) 465-4413 • (978) 465-4402 (FAX)  
WWW.CITYOFNEWBURYPORT.COM

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: January 24, 2017  
Subject: Graf Road Pump Station Replacement Project Loan Order



I respectfully request your approval of the enclosed loan order appropriating \$4,000,000 to the Graf Road Pump Station Replacement Project, which was unanimously endorsed by the Water and Sewer Commission at their January 4, 2017 meeting. The current total project cost estimate (including construction, engineering, construction phase services and contingencies) is \$5,800,000, of which \$1,800,000 is funded by a MassWorks grant.

According to Collection System Superintendent Jamie Tuccolo, the existing Graf Road Pump Station, located at the intersection of Graf Road and New Pasture Way, currently experiences high flows, excessive pump starts and is beyond its original design capacity. Built in 1988, the current station pumps approximately 200-400 thousand gallons per day and is the largest lift station in Newburyport.

In 2014, a condition survey was conducted to determine the current condition of the station and a more detailed capacity analysis was undertaken after that survey to investigate options for dealing with the issues facing the station. During the capacity analysis, existing flows were determined and future flows from development, currently planned projects, future build-out potential, and Industrial Park expansion were estimated. Based on those flows, several options for expanding the current station's capacity were investigated, however, it was determined that there were no viable options to increase the existing station's capacity to meet all of the future needs.

In addition, the existing station's access to the 30' deep wet well is limited and presents a safety concern. Given the construction of the existing station, there are limited options to alleviate this safety concern. Based on the findings of the condition survey and capacity analysis, the City's consultant, BETA Group, Inc., recommended that a new station be constructed across New Pasture Way on a vacant piece of property. Locating the station at this site allowed the current station to be operational through construction of the new station, eliminating the need for costly bypass operations. Design of the new station began in late 2015, with bidding to be done in February of 2017.

I strongly support the Department of Public Services and Water and Sewer Commission with the attached request for bonding. I thank you in advance for your consideration.



CITY OF NEWBURYPORT  
DEPARTMENT OF PUBLIC SERVICES  
WATER AND SEWER DIVISION  
BUSINESS OFFICE  
16C PERRY WAY • P.O. BOX 880  
NEWBURYPORT, MA 01950  
(978) 465-4420 • (978) 465-9242 (FAX)  
WSBILLING@CITYOFNEWBURYPORT.COM

January 23, 2017

**Graf Road Pump Station Improvement Summary:**

- Station was originally constructed in the 1980's, and designed to handle 650 gallons per minutes (gpm) - station currently pumping 1,500gpm.
- Due to current undersized wet well, anything over 650 gpm is causing pumps excessive starts which are damaging the motors.
- Currently if any additional flow were added to this station a sanitary sewer overflow (SSO) will occur at the station and in the collection system.
- Estimated Future Residential Flows is an additional **105 gpm**
- This added estimated future residential flow would put the station at 1545 per day, which the station cannot handle.

In addition to potential residential development, the City believes the industrial park could have an increase of almost 1 million square feet of building space. Due to a wide variety of uses within the industrial park, it is difficult to estimate future flows from expansion. Existing water use records were examined and found that the businesses average about 1,800 gallons per day (gpd). However, the largest user uses approximately 48,000 gallons per day. The 2<sup>nd</sup> and 3<sup>rd</sup> largest users use approximately 14,700 gpd and 14,300 gpd, respectively. There are approximately 16 other businesses that use over 1,000 gallons per day, some as high as 5,000 gpd.

Wet well Access Issues – The Graf Road Pump Stations, wet well is approximately 30 feet below grade and is accessed by a 4 foot diameter access hatch. The operator then climbs 10 feet down to the top of the wet well where there is a 3 foot wide catwalk that allows for maintenance of the wet well. The amount of clearance for the city personnel and equipment is limited. Given the depth of the wet well, the limited access and the need for confined space procedures; the wet well access is a safety issue.

Building the new Graf Road Pump Station will alleviate the issues listed above.

GRAF ROAD PUMP STATION REPLACEMENT - CONSTRUCTION COST ESTIMATE

Item	Estimated Cost
Building Construction	\$ 2,514,584
Site Work	\$ 1,153,724
Total of All Construction	\$ 3,668,308
Design and Pricing Contingency (1.5%)	\$ 55,024.62
General Conditions (8%)	\$ 293,465
General Requirements (2%)	\$ 73,366
Fee (5%)	\$ 183,415
Bonds (1%)	\$ 36,683
General Liability Insurance (2%)	\$ 73,366
Builder's Risk Insurance (0.25%)	\$ 9,171
Sub Total	\$ 4,392,799
Eversource Backcharge Allowance	\$ 50,000
<b>Total of All Construction Escalated</b>	<b>\$ 4,442,799</b>
<b>CONSTRUCTION CONTIGENCY</b>	
15% Construction Contingency	\$ 666,420
<b>DESIGN ENGINEERING</b>	
Phase II - Engineering during Construction	\$ 575,000
<b>OPM Services</b>	
Phase II - Manage during Construct	\$ 100,000
Engineering and OPM subtotal	\$ 675,000
<b>Total Project Cost - Construction</b>	<b>5,784,219</b>





# City of Newburyport

## FY 2017

### BUDGET TRANSFER REQUEST

2017 FEB -7 P 2:55

**Department:** Mayor's Office**Submitted by:** Donna D. Holaday, Mayor**Date Submitted:** 2/13/2017**Transfer From:**

Account Name	General Fund - Free Cash	YTD Bal:	\$ 2,352,094.00
Account Number:	01-35910	Trans In:	\$ -
Amount:	\$10,000.00	Trans Out:	\$ (21,908.00)
Why are Funds Available: <i>The Massachusetts Department of Revenue certified Free Cash for</i>			
<i>FY2017 at \$2,374,002. These funds are available for any legal expenditure with the approval of the</i>			
<i>Mayor and a vote of the City Council.</i>			

**Transfer To:**

Account Name	HWY Maint-Trees	YTD Bal:	\$ 16,442.57
Account Number:	01421002-52404	Trans In:	\$ -
Amount:	\$10,000.00	Trans Out:	\$ -
Why are Funds Required: <i>See attached memorandum from the Tree Commission and Tree Warden.</i>			
<i>Funding will allow the City to purchase, plant and maintain twenty trees in Spring 2017, to help offset the</i>			
<i>removal of 157 trees in 2016.</i>			

Donna D. Holaday, Mayor  
 Ethan R. Manning, Auditor  
 City Council Approval: (Stamp)

*Donna D. Holaday*  
*Ethan R. Manning*

Date: *2/7/17*  
 Date: *2/7/17*



**CITY OF NEWBURYPORT**  
**DEPARTMENT OF PUBLIC SERVICES**

16A PERRY WAY  
NEWBURYPORT, MA 01950  
TEL: 978-465-4463 EXT. 1701

ANTHONY J. FURNARI, DIRECTOR  
WAYNE S. AMARAL, DEPUTY DIRECTOR/DIRECTOR OF OPERATIONS

## MEMORANDUM

TO: Donna D. Holaday, Mayor  
CC: Ethan Manning, Finance Director  
Cris Miller, Tree Commission Chair  
Anthony Furnari, DPS Director  
FROM: Wayne S. Amaral, DPS Deputy Director / Tree Warden  
DATE: January 25, 2017  
SUBJECT: Tree Commission – 2017 Free Cash Request

Newburyport is fortunate and blessed to have such a great abundance and variety of trees throughout our city. Many of our most beautiful trees are not in parks, but located at the edge of a roadway.

Street trees experience much greater stress than non-street trees and have a much shorter life span. The lack of preventive maintenance over the past 20-30 years has caused many of these trees to fail much prematurely. As a result, we need to plant more and more trees each year to keep up with the removals. I would estimate for every one tree we plant – we remove two trees due to failing health.

During 2016, The Department of Public Services had removed 157 high hazard trees around the city. I would estimate another 75 being removed in 2017. In efforts to achieve our “Remove a Tree – Plant a Tree” policy, we must plant and water more trees.

As the Tree Warden, I respectfully submit and fully support the attached request from the Tree Commission for \$10,000 to plant and maintain 20 new trees. The Tree Commission members have welcomed and worked endlessly on planting more and more trees throughout our great city and I know they have the resources, skills and dedication to plant additional trees with very little assistance from the Tree Warden.

## FY 2017 Free Cash Proposal R1

January 19, 2017

### Overview:

The following proposal is for \$10,000 to purchase and plant 20 trees in the Spring 2017. (See spreadsheet below for details.) This request builds upon the Tree Commission's success and experience in planting nearly 750 trees since 2004. Planting and caring for trees is the Commission's highest priority. **These funds will help to counter the removal of 157 City trees in the 2016 calendar year.**

In considering this request, please note that the scope is for the purchase, planting, and care of the 20 trees. Tree care for these trees will be assumed by the Tree Commission for the second year. Tree care is a distinct, but an inseparable element of tree planting. The Tree Commission's experience has been that providing care for a tree ensures that the investment in the purchase and planting of the tree will allow it to thrive.

On behalf of the entire tree commission, thank you very much for your consideration.

Kind regards,

Crispin Miller

Chair Tree Commission

978-771-2871

**FREE CASH FUNDING  
REQUEST**

**Submitted by: Newburyport Tree Commission**

**Project: Spring 2017 Tree Planting Project r1**

**Free Cash Request:** \$10,000.00

**Project Cost Summary:**

Purchase of 20 trees	\$5,000.00
Planting of 20 trees	\$3,000.00
Tree care of 20 trees	<u>\$2,000.00</u>
<b>Total</b>	<b>\$10,000.00</b>

**Identified Potential**

**Locations:**

Sullivan Building/Fair Street	1
32 Temple Street	1
39 Temple Street	1
41 Temple Street	1
8 Kent Street	1
9 Roosevelt Place	1
62 Washington/Olive	1
25 Oak Street	1
47 Ashland Street	1
8 Forrester Street	1
28B Merrill Street	1
8 Carter Street	1
23 Oak Street	2
30 Oak Street	2
58 High Street	2
56 Kent Street	1
1 Pheasant Run Drive	1

**Total Number of Trees** 20

Note: Trees species and exact location are to be determined.



# City of Newburyport

## FY 2017

### BUDGET TRANSFER REQUEST

2017 FEB -7 P 2:54

**Department:** City Clerk**Submitted by:** Richard B. Jones, City Clerk**Date Submitted:** 2/13/2017**Transfer From:**

Account Name	General Fund - Free Cash	YTD Bal:	\$ 2,352,094.00
Account Number:	01-35910	Trans In:	\$ -
Amount:	\$5,000.00	Trans Out:	\$ (21,908.00)
Why are Funds Available:	<i>The Massachusetts Department of Revenue certified Free Cash for FY2017 at \$2,374,002. These funds are available for any legal expenditure with the approval of the Mayor and a vote of the City Council.</i>		

**Transfer To:**

Account Name	BDR Elections & Registrations	YTD Bal:	\$ 3,095.29
Account Number:	01163007-57808	Category:	\$ 3,095.29
Amount:	\$5,000.00	Trans I/O:	\$ -
Why are Funds Required:	<i>To cover remaining election and census expenses through the remainder of the fiscal year.</i>		

Donna D. Holaday, Mayor  
 Ethan R. Manning, Auditor  
 City Council Approval: (Stamp)

*Donna D. Holaday*  
*Ethan R. Manning*

Date: 2/7/17  
 Date: 2/7/17



## **LICENSE & PERMIT COMMITTEE ITEMS**

1. **COMM019\_02\_13\_17** Seacoast Taxi, App by Richard Hewlett, 2017
2. **COMM020\_02\_13\_17** Port Taxi, App by Harold Congdon, 2017



CITY OF NEWBURYPORT  
VEHICLES FOR HIRE  
BUSINESS OWNERS'S APPLICATION

Please Type or Print Clearly

**APPLICANT INFORMATION:**

Name of Applicant: Last: Hewlett First: Richard Middle Initial: —  
 Address: 37 Elmira Ave City: Newburyport State: MA Zip: 01950  
 Phone Number: (978) 917 9974 Message or work phone: (978) 912 2265  
 Driver's License Number: 09HTR51161 State: NH Expiration Date: 9/16/19

**BUSINESS INFORMATION:**

Business Name: Seaboard Taxi Business Phone Number: (978) 912 2265  
 Business Address: 135 Bridge rd City: Salisbury State: MA Zip: 01952  
 Business Mailing Address: PO Box 1004 City: Seabrook State: NH Zip: 03874  
 Number of vehicles to be operated under this permit: 2

**FOR EACH VEHICLE, PLEASE LIST**

Reg. # 19361 Expires: 2017 Year: 2004 Make: Mercury Model: Grand Marquis  
 Reg. # 20080 Expires: 12/31/2017 Year: 1999 Make: Ford Model: Crown Victoria  
 Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
 Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
 Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
 Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

**VEHICLE REGISTRATION INFORMATION:**

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/31/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lighthouse Insurance Agency, Ltd 470 West Broadway  South Boston MA 02127		<b>CONTACT NAME:</b> House Account <b>PHONE (A/C No. Ext.):</b> (617) 464-3777 <b>FAX (A/C No.):</b> (617) 464-3999 <b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> HEWLETT RICHARD 37 ELMIRA DR  NEWBURYPORT MA 01950-1759		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Pilgrim Insurance NAIC # 21750 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

## COVERAGES

CERTIFICATE NUMBER: CL1713131966

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR INSD WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPOD AGG \$ \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		TXC0000100487B	8/26/2016	8/26/2017	COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ 100,000 BODILY INJURY (Per accident) \$ 300,000 PROPERTY DAMAGE (Per accident) \$ 50,000 \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH. ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate is provided to Holder as proof of active coverage for above Named Insured.

## CERTIFICATE HOLDER

## CANCELLATION

Newburyport City Hall  
 60 Pleasant St  
 Newburyport, MA 01950

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian Boucher/JULES

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**COMMENTS/REMARKS**

1999 Ford Covic Plate# TA20080 VIN# 2FAFP73W4XX197822

2004 Merc GraMarq Plate# TA19361 VIN# 2MEFM74W84X651825



RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

CITY OF NEWBURYPORT  
VEHICLES FOR HIRE - 1 A 11:47  
BUSINESS OWNERS'S APPLICATION

Please Type or Print Clearly

**APPLICANT INFORMATION:**

Name of Applicant: Last: CRISDON First: HAROLD Middle Initial: A  
Address: 52 ELM ST City: SALISBURY State: MA Zip: 01952  
Phone Number: 978 4655107 Message or work phone: ( )  
Driver's License Number: 318617747 State: MA Expiration Date: 2020  
Social Security Number: 023-36-8262

**BUSINESS INFORMATION:**

Business Name: Port TAXI Business Phone Number: 978 4652333  
Business Address: 52 ELM ST City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Mailing Address: 52 ELM ST City: SALISBURY State: MA Zip: 01952  
Number of vehicles to be operated under this permit: 8

**FOR EACH VEHICLE, PLEASE LIST** SEE ATTACH LIST

Reg. # _____	Expires: _____	Year: _____	Make: _____	Model: _____
Reg. # _____	Expires: _____	Year: _____	Make: _____	Model: _____
Reg. # _____	Expires: _____	Year: _____	Make: _____	Model: _____
Reg. # _____	Expires: _____	Year: _____	Make: _____	Model: _____
Reg. # _____	Expires: _____	Year: _____	Make: _____	Model: _____
Reg. # _____	Expires: _____	Year: _____	Make: _____	Model: _____

**VEHICLE REGISTRATION INFORMATION:**

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.



**INSURANCE INFORMATION:**

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit, The personal injury coverage shall no be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence.  
Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.

\_\_\_\_\_  
(Signature of Applicant) Date: \_\_\_\_\_

**Official Use Only**

**Office of the City Clerk**

Initial Application Fee \$ \_\_\_\_\_ Date Received \_\_\_\_\_ By \_\_\_\_\_

Date sent to Police Department \_\_\_\_\_ New ☐ Renewal ☐

**Police Department Use Only**

**Inspection Recommendation for each Vehicle**

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/14/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Lighthouse Insurance Agency, Ltd  
470 West Broadway

CONTACT NAME: Stephanie Tsuji  
PHONE (A/C, No, Ext): (617) 464-3777 FAX (A/C, No): (617) 464-3888  
E-MAIL ADDRESS: stephanie.tsuji@lighthouseins.net

South Boston MA 02127

INSURER(S) AFFORDING COVERAGE NAIC #

INSURER A New Hampshire Insurance Co

INSURED  
Port Taxi Inc  
52 Elm St

INSURER B:

INSURER C:

INSURER D:

INSURER E:

Salisbury MA 01952

INSURER F:

## COVERAGES

CERTIFICATE NUMBER: CL14111725296

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	CLAIMS-MADE: <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$ 100,000
	ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS	<input checked="" type="checkbox"/>		01-MH-067180739-1	4/8/2015	4/8/2016	BODILY INJURY (Per accident) \$ 300,000
	HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$ 50,000
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Certificate Holder is also Additional Insured.

See attached vehicle list.

## CERTIFICATE HOLDER

(978) 462-7936

The City of Newburyport  
Transportation Department  
Newburyport, MA 01950

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
  
Brian Boucher/STEPH

# COMMENTS/REMARKS

A24201 2006 Dodge Caravan 1D4GP25R36B527463 ✓  
 TA24209 2003 Dodge Grand Caravan 1D4GP24303B181347 ✓  
 TA25259 2003 Dodge Caravan 1D4GP25R43B316400 ✓  
 TA24222 2005 Chrysler Town 1C4GP45R15B161767 X (5) - 2005 Dodge Caravan ✓  
 TA24225 2005 Dodge Caravan 1D4GP24R95B172492 ✓  
 TA24210 2002 Dodge Caravan 2B4GP44332R749385 ✓  
 TA24208 2007 Dodge Caravan 1D4GP24R87B195068 ✓  
 TA509C 2001 Dodge Caravan 1B4GP25321B166905 ✓

1D45P24 R66B 5Q 6647

#	PLATE #	YEAR	MAKE	MODEL	VIN #	COLOR	EXPIRE DATE
1	TA509C	2001	DODGE	CARAVAN	1B4GP25321B166905	WHITE VAN	Nov-17
2	TA24209	2004	DODGE	CARAVAN	1D4GP24303B506418	WHITE VAN	Nov-17
3	TA24210	2002	DODGE	CARAVAN	2B4GP44332R749385	WHITE VAN	Nov-17
4	TA24225	2005	DODGE	CARAVAN	1D4GP24R95B172492	WHITE VAN	Nov-17
5	TA24222	2006	DODGE	CARAVAN	1D4GP24R66B526647	WHITE VAN	Nov-17
6	TA25259	2003	DODGE	CARAVAN	1D4GP25R43B316400	WHITE VAN	Nov-17
7	TA24201	2006	DODGE	CARAVAN	1D4GP25R36B527463	WHITE VAN	Nov-17
8	TA24208	2007	DODGE	CARAVAN	1D4GP24R87B195068	WHITE VAN	Nov-17
						.	



# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

PLATE TYPE TAXI	REGISTRATION NUMBER TA509C	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/16	EXPIRES LAST DAY OF → 11 17	MONTH 11	YEAR 17	TRANSACTION NUMBER 02633057460103
MODEL YEAR 2001	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER 1B4GP25321B166905		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER BR764110		REGISTRAR <i>Chris C. Dwyer</i>	
RESIDENTIAL ADDRESS (IF DIFFERENT)					TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.		
NAME(S) OF OWNER(S) AND MAILING ADDRESS PORT TAXI INC 52 ELM ST SALISBURY, MA 01952-1933					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00		
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.							

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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## Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: [www.massrmv.com](http://www.massrmv.com) or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.

- Return the registration plates to the RMV immediately if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale, Title*, and completed *Reassignment of Title* for your records to document the transfer.
  - You move to another state and you register the vehicle in that state.
  - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** of the following must be met: **1.** You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; **2.** You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); **3.** The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer, etc.); the **same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, **4.** The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If **all** of the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During those 7 days, you **must** carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle **and** this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at [www.massrmv.com](http://www.massrmv.com).

**No Insurance Card Required:** Massachusetts's law does **not** require an insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's office.

## Be first in line by going online at [www.massrmv.com](http://www.massrmv.com)

- |                                 |                                  |
|---------------------------------|----------------------------------|
| Schedule a Road Test            | Request a Duplicate Title        |
| Renew Your Driver's License     | Request a Duplicate Registration |
| Renew Your Registration         | Change Your Address              |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration     |
| Replace Your Driver's License   | Order a Special Plate            |

**NEED TO VISIT AN RMV OFFICE?**  
**SAVE TIME**  
**Complete Your**  
**Application Online!**

**VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS**






# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

**RMV Division**

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA24209</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/16</b>	EXPIRES LAST DAY OF → <b>11 17</b>	MONTH <b>11</b>	YEAR <b>17</b>	TRANSACTION NUMBER <b>02632101292430</b>										
MODEL YEAR <b>04</b>	MAKE <b>DODG</b>	MODEL <b>CARAVA</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>GREEN</b>	Not valid without official signature of Registrar <i>Ch. C. Dwyer</i>		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.										
VEHICLE IDENTIFICATION NUMBER <b>1D4GP45R24B506418</b>		INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>		TITLE NUMBER <b>BR649719</b>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.											
RESIDENTIAL ADDRESS (IF DIFFERENT)																	
NAME(S) OF OWNER(S) AND MAILING ADDRESS  000677 *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES <table><tr><td>REGISTRATION</td><td>60.00</td></tr><tr><td>TITLE</td><td>0.00</td></tr><tr><td>SPECIAL PLATES</td><td>0.00</td></tr><tr><td>SALES TAX</td><td>0.00</td></tr><tr><td><b>TOTAL</b></td><td><b>60.00</b></td></tr></table>			REGISTRATION	60.00	TITLE	0.00	SPECIAL PLATES	0.00	SALES TAX	0.00	<b>TOTAL</b>	<b>60.00</b>
REGISTRATION	60.00																
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<b>TOTAL</b>	<b>60.00</b>																
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.																	

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS  STREET ADDRESS   CITY, STATE, ZIP CODE
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- |                                 |                                  |
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| Schedule a Road Test            | Request a Duplicate Title        |
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# CERTIFICATE OF REGISTRATION

**RMV Division**

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA24210</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/16</b>	EXPIRES LAST DAY OF → <b>11 17</b>	MONTH <b>11</b>	YEAR <b>17</b>	TRANSACTION NUMBER <b>02632101292448</b>
MODEL YEAR <b>02</b>	MAKE <b>DODG</b>	MODEL <b>CARAVA</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>GRAY</b>	Not valid without official signature of Registrar <i>Chris C. Dwyer</i>		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER <b>2B4GP44332R749385</b>		INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>		TITLE NUMBER <b>BR264938</b>		REGISTRAR	
RESIDENTIAL ADDRESS (IF DIFFERENT)					FEES		
NAME(S) OF OWNER(S) AND MAILING ADDRESS  <b>000676 *****AUTO**3-DIGIT 018</b> <b>PORT TAXI INC</b> <b>52 ELM ST</b> <b>SALISBURY MA 01952-1933</b>					REGISTRATION <b>60.00</b>		
					TITLE <b>0.00</b>		
					SPECIAL PLATES <b>0.00</b>		
					SALES TAX <b>0.00</b>		
					TOTAL <b>60.00</b>		
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b> <b>REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.							

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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Pay Citations/Court Hearing Fee  
Replace Your Driver's License

Request a Duplicate Title  
Request a Duplicate Registration  
Change Your Address  
Cancel My Plate/Registration  
Order a Special Plate

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# CERTIFICATE OF REGISTRATION

**RMV Division**

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE N	REGISTRATION NUMBER TA24225	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/16	EXPIRES LAST DAY OF 11 17	TRANSACTION NUMBER 02632101292506
EL YEAR 2005	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR GREEN	Not valid without official signature of Registrar <i>Chen C. Jerny</i>
VEHICLE IDENTIFICATION NUMBER 1D4GP24R95B172492		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER BR182271	IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
RESIDENTIAL ADDRESS (IF DIFFERENT)					TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
NAME(S) OF OWNER(S) AND MAILING ADDRESS  000680 *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.					

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this certificate

RMV Division

PLATE TYPE TAXI	REGISTRATION NUMBER TA24222	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/16/16	EXPIRES LAST DAY OF → 11 17	TRANSACTION NUMBER 01635157450101
VEHICLE YEAR 2006	MAKE DODG	MODEL GRACAR	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar
VEHICLE IDENTIFICATION NUMBER 1D4GP24R66B526647		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER	REGISTRAR <i>Chen C. Jurney</i>
RESIDENTIAL ADDRESS (IF DIFFERENT)					IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
NAME(S) OF OWNER(S) AND MAILING ADDRESS PORT TAXI INC 52 ELM ST SALISBURY, MA 01952-1933					TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
					FEES REGISTRATION 25.00 TITLE 75.00 SPECIAL PLATES 0.00 SALES TAX 12.50 TOTAL 112.50
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.					

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale*, *Title*, and completed *Reassignment of Title* for your records to document the transfer.
  - You move to another state and you register the vehicle in that state.
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# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

**RMV Division**

TYPE AN	REGISTRATION NUMBER TA25259	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/16	EXPIRES LAST DAY OF 11 17	TRANSACTION NUMBER 02632101292549
MOD 20	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar
VEHICLE IDENTIFICATION NUMBER D4GP25R43B316400		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER BQ573934	REGISTRAR <i>Chen C. Dewary</i>
VEHICLE IDENTIFICATION ADDRESS (IF DIFFERENT)					IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER					
FEES					
REGISTRATION					60.00
TITLE					0.00
SPECIAL PLATES					0.00
SALES TAX					0.00
TOTAL					60.00
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.					

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.

#### CHANGE OF ADDRESS

STREET ADDRESS

CITY, STATE, ZIP CODE

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# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

**RMV Division**

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA24201</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/16</b>	EXPIRES LAST DAY OF → <b>11 17</b>	TRANSACTION NUMBER <b>02632401292568</b>
AFHS MODEL YEAR <b>06</b>	MAKE <b>DODG</b>	MODEL <b>CARAVA</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>WHITE</b>	Not valid without official signature of Registrar 
VEHICLE IDENTIFICATION NUMBER <b>1D4GP25R36B527463</b>	INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>	TITLE NUMBER <b>BQ287202</b>	IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.		
RESIDENTIAL ADDRESS (IF DIFFERENT)					TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
NAME(S) OF OWNER(S) AND MAILING ADDRESS  000678 *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.					

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

PLATE	REGISTRATION NUMBER	REGISTRATION TYPE	EFFECTIVE DATE	EXPIRES LAST DAY OF	MONTH	YEAR	TRANSACTION NUMBER
i	TA24208	TAXI	12/01/16	→	11	17	0233057460102
MFPS MODEL YEAR	MAKE	MODEL	BODY STYLE/TYPE	COLOR	Not valid without official signature of Registrar		VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
2007	DODG	GRACAR	VAN	WHITE			
VEHICLE IDENTIFICATION NUMBER		INSURANCE COMPANY		TITLE NUMBER	REGISTRAR		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
1D4GP24R87B195068		NEW HAMPSHIRE INS		EXAM	Chris C. Dwyer		
RESIDENTIAL ADDRESS (IF DIFFERENT)							
NAME(S) OF OWNER(S) AND MAILING ADDRESS					FEES		
PORT TAXI INC 52 ELM ST SALISBURY, MA 01952-1933					REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00		
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.							

SPECIAL MESSAGE	CHANGE OF ADDRESS
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