

CITY COUNCIL “HYBRID”

MEETING AGENDA

October 12, 2021

Executive Session 6:30 pm

City Council Regular Meeting 7:30 pm

**LOCATION: City Council Chambers, City Hall
60 Pleasant Street, Newburyport**

Zoom Details:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87977934012>

Or One tap mobile :

US: +13017158592

Or Telephone:

US: +1 301 715

Webinar ID: 879 7793 4012

- 1. CALL TO ORDER FOR EXECUTIVE SESSION COMMENCING AT 6:30 PM (1) TO DISCUSS LITIGATION RELATING TO AN APPEAL TO LAND COURT OF A PLANNING BOARD DECISION BY THE INSTITUTION FOR SAVINGS AND (2) TO CONSIDER THE PURCHASE, EXCHANGE, TAKING, LEASE, OR VALUE OF REAL PROPERTY PROXIMATE TO THE WEST END FIRE STATION**

- 2. CALL TO ORDER FOR REGULAR COUNCIL MEETING AT 7:30 PM**

- 3. MOMENT OF SILENCE**

- 4. PLEDGE OF ALLEGIANCE**

- 5. CALL TO ORDER**

- 6. LATE FILE**

- COMM358_10_12_2021 School Strategic Plan Documents
- COMM359_10_12_2021 City Solicitor Opinion on Residency Requirements
- APPT273_09_27_2021 Leslie Eckholdt 36 Warren St. Waterfront Trust 12/31/2023
- COMM282_01_27_2021 Ltr from Jim McCarthy re: Sign Proposal
- ODNC089_08_09_2021 VII-A-Off-street parking regulations
- ODNC099_10_12_2021 Carter St. Parking Restriction
- APPL053_10_12_2021 Greater Newburyport Children's Chorus Candy Shop Sing

- 7. PUBLIC COMMENT**

- 8. MAYOR'S COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- 9. APPROVAL OF MINUTES**

- September 27, 2021

(Approve)

10. COMMUNICATIONS

- COMM357_10_12_2021 Ltr. Jim McCarthy re: Open Space Fence (R&F)
- APPL052_10_12_2021 Youth Hockey League Tag Day 11/20/2021 8am-2pm (PS)

11. TRANSFERS

12. APPOINTMENTS

- | | | Re-Appointments | | |
|----------------------|--------------|-----------------|------------------|------------|
| • APPT281_10_12_2021 | Scott Hanley | 1 Milk St. | Tree Comm. | 11/1/2024 |
| • APPT282_10_12_2021 | Pat Cannon | 185 High St. | Cultural Council | 10/15/2024 |

**Referred to Planning & Development*

- | | | | | |
|-----------------------|----------------|-----------------|--------------------------|------------|
| • *APPT283_10_12_2021 | Robert Currier | 3 Summit Pl. | Affordable Housing Trust | 10/29/2023 |
| • APPT284_10_12_2021 | Ted Boretti | 67 Marlboro St. | Parks Comm. | 10/29/2026 |

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA

Budget and Finance

- COMM311_03_08_2021 Cllr Tontar letter re: KP Law Legal Opinion on Council Salaries
- ORDR269_08_09_2021 Friends of COA Gift Acceptance
- ODNC090_08_09_2021 Proposed Electrical Fee Schedule
- COMM348_09_13_2021 FY2021 Year End Report
- ORDR282_09_27_2021 Equipment Lease Order

Planning & Development

- | | | | | |
|----------------------|-----------------------------------------|---------------|------------------|------------|
| • APPT273_09_27_2021 | Leslie Eckholdt | 36 Warren St. | Waterfront Trust | 12/31/2023 |
| • COMM282_01_27_2021 | Ltr from Jim McCarthy re: Sign Proposal | | | |
| • ODNC089_08_09_2021 | VII-A-Off-street parking regulations | | | |

Public Safety

- APPL051_09_27_2021 PGA Hope Launch Party @ Battle Grounds
10/16/21 10am-2pm Tracy Park, Pleasant St.
- ORDR283_09_27_2021 Rectangular Rapid Flash Beacon (RRFB) at High Street

END OF CONSENT AGENDA

REGULAR AGENDA

9. MAYOR'S UPDATE

10. COMMUNICATIONS

- COMM358_10_12_2021 School Strategic Plan documents
- COMM359_10_12_2021 City Solicitor Opinion on Residency Requirements
- APPL053_10_12_2021 Greater Newburyport Children's Chorus Candy Shop Sing

11. TRANSFERS

12. SECOND READING APPOINTMENTS

Re-Appointments

- APPT274_09_27_2021 Aine Greaney Ellrot 43 Purchase St. Emma Andrews Lib. 10/28/2022
- APPT275_09_27_2021 Elizabeth Valeriani 29 Oak St. Emma Andrews Lib. 10/28/2022
- APPT276_09_27_2021 Virginia R. Champi 84 Purchase St. Emma Andrews Lib. 10/28/2022
- APPT277_09_27_2021 Susan Chase 44 Oak St. Emma Andrews Lib. 10/28/2022
- APPT278_09_27_2021 Donna Conway 27 Marlboro St. Emma Andrews Lib. 10/28/2022

Appointments

- APPT279_09_27_2021 Marcia Edson 11 Salem St. Tree Commission 10/15/2024
- APPT280_09_27_2021 John Moynihan 415 Portland St. Cultural Commission 10/15/2024
Raymond, NH

13. ORDERS

- ORDR286_09_27_2021 Crosswalk Central Cong Church Pleasant & Titcomb
Moved to a date certain
- ORDR287_10_12_2021 Approval to Pay Prior Year Bills
- ORDR288_10_12_2021 Establishing Pickleball Courts
- ORDR289_10_12_2021 FY22 Supplemental Budget Request #1
- ORDR290_10_12_2021 Anna Jaques Hospital Gift Acceptance

14. ORDINANCES

- ODNC087_08_09_2021 Municipal Facility Reports 2nd Reading
- ODNC088_08_09_2021 Municipal Building Procurement 2nd Reading
- ODNC093_08_30_2021 Restricting residential permits on campers 2nd reading
- ODNC095_09_13_2021 Abolition of Civic Commission Sec. 12 – 140 2nd reading
- ODNC098_10_12_2021 Permanent Parklets Legislation
- ODNC099_10_12_2021 Parking Restriction Carter Street

15. COMMITTEE ITEMS

Ad Hoc Committee on Economic Development

In Committee:

Ad Hoc Committee on Market Landing Park and COTW

In Committee:

- COMM261_08_31_2020 Proposed Timeline, Waterfront
- ORDR227_12_14_2020 Appropriate NRA funds for RFP award
- ORDR284_09_27_2021 Approving Market Landing Park Expansion Conceptual Plan

Budget & Finance

In Committee:

- COMM311_03_08_2021 Cllr Tontar letter re: KP Law Legal Opinion on Council Salaries
- ORDR269_08_09_2021 Friends of COA Gift Acceptance
- ODNC090_08_09_2021 Proposed Electrical Fee Schedule
- COMM348_09_13_2021 FY2021 Year End Report
- ORDR282_09_27_2021 Equipment Lease Order
- ORDR265_08_09_2021 CPC-FY22 Recommendations
#11 Restoration of Nock Middle School Tennis Courts
- ORDR277_08_30_2021 Municipal Fee Schedule Fiscal Year 2022
- ODNC094_08_30_2021 Municipal Fee Schedule
- ORDR280_09_13_2021 Cutter Fire Station Loan Order
- ORDR281_09_13_2021 Authorizing Land Taking w/Waiver of Appraisal & Damages w/Bond

- COMM353_09_27_2021 Newburyport Public Library Annual Report
- TRAN111_09_27_2021 Transfer Multiple \$42,327.42 to Multiple \$42,327.42
Collective Bargaining Agreement Teamsters Union Local 170

Education

In Committee:

- COMM273_10_13_2020 Ltr of Non-Support from Mayor on Acts of 1987
- COMM329_05_24_2021 Statement of Interest, School Building Authority

General Government

In Committee:

- COMM325_05_10_2021 Ordinance Review Committee Report
- COMM330_05_24_2021 Code of Ordinances Edited May 2021
- ORDR285_09_27_2021 Re-precincting Plan 2020

License & Permits

In Committee:

- ODNC047_01_27_2020 General Ordinance - Short Term Rental Units Rules
- COMM229_02_24_2020 Ltr re: Implementation of Short-Term Rental Ordinance

Neighborhoods & City Services

In Committee:

- ODNC084_07_12_2021 Streets, Sidewalks, and Other Public Places Alterations and Maintenance
- ORDR276_08_30_2021 Crosswalk at Pleasant St and Inn St
- ODNC091_08_30_2021 Street, way or grounds specifications
- COMM299_02_08_2021 Phillips Dr. Neighborhood Committee Ltr
- COMM337_07_12_2021 Central Congregational Request crosswalk painting
- COMM343_08_30_2021 Congregation Ahavas Achim sign at High & Olive Sts

Planning & Development

In Committee:

- APPT273 09 27 2021 Leslie Eckholdt 36 Warren St. Waterfront Trust 12/31/2023
- COMM282 01 27 2021 Ltr from Jim McCarthy re: Sign Proposal
- ODNC089 08 09 2021 VII-A-Off-street parking regulations
- COMM231_03_09_2020 Ltr re: Short-Term Rental Ordinance
- COMM346_08_30_2021 Ltr. Jane Snow Coffin St. safety concerns
- ODNC092_08_30_2021 Zoning Amendment Encouraging Outdoor and Recreational Activities
- ODNC097_09_13_2021 Proposed Zoning Clarifications re Public Purpose Takings
- COMM338_08_09_2021 Blight at State & High, Abandoned Global Oil Service Station
- COMM351_09_13_2021 Notice of Public Hearing Pursuant 107 State St. (Oct 12, 2021 7 pm)
- COMM352_09_13_2021 ORDER Pursuant to G.L. c.139, §1 on Dangerous Building at 107 State St.
- ORDR281_09_13_2021 Authorizing Land Taking w/Waiver of Appraisal & Damages w/Bond

Public Safety

In Committee:

- APPL051 09 27 2021 PGA Hope Launch Party @ Battle Grounds
10/16/21 10am-2pm Tracy Park, Pleasant St.
- ORDR283 09 27 2021 Rectangular Rapid Flash Beacon (RRFB) at High Street
- COMM216_01_13_2020 Ltr re: Ban the Use of Glyphosate
- APPT165_04_13_2020 Dr. Robin Blair 18 Market St. Board of Health 4/30/2023
- COMM243_05_11_2020 Ltr from Jane Rascal re: NMMCD
- ORDR200_07_30_2020 List of Crosswalks Amended

- COMM283_01_27_2021 Ltr from Jim McCarthy-speed limit
- COMM334_06_28_2021 Crosswalk Rawson Ave/High St/Highland Ave
- COMM335_06_28_2021 Safety Review Rawson Ave Ltr. Daniel Blest
- ODNC086_08_09_2021 Loading Zone - Liberty Street
- COMM345_08_30_2021 Public Safety Concern, Parker Street
- COMM346_08_30_2021 Ltr. Jane Snow Coffin St. safety concerns
- ODNC096_09_13_2021 Late File Codification of Parking Orders

Public Utilities

In Committee:

- COMM290_02_08_2021 Falmouth Broadband Feasibility Study (full text in Clerk's office)
- COMM295_02_08_2021 Best Best & Krieger Small Cells Order Annual Meeting
- COMM296_02_08_2021 Natoa FCC Small Wireless Facilities Rules Compliance Guide

Rules

In Committee:

- COMM220_01_27_2020 Proposed City Council Rule 9F
- ORDR170_02_24_2020 Amendment Council Rules 2020 (COTW)
- ORDR171_02_24_2020 Amendment to Rule 17B (COTW)
- ORDR239_02_8_2021 Council Rule 7 and 10B

16. GOOD OF THE ORDER

17. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL “HYBRID”

MEETING MINUTES

September 27, 2021

**City Council Regular Meeting 7:30 pm
LOCATION: City Council Chambers, City Hall
60 Pleasant Street, Newburyport**

Zoom Details:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87977934012>

Or One tap mobile :

US: +13017158592

Or Telephone:

US: +1 301 715

Webinar ID: 879 7793 4012

1. MOMENT OF SILENCE

Remembering Christine Schmidt

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

The City Council President Jared Eigerman called the City Council meeting to order at 7:30 pm and asked the City Clerk, Richard B. Jones, to call the roll. The following City Councillors answered present Wallace, Zeid, Devlin, Khan, Lane, McCauley, Shand, Tontar, Vogel, and Eigerman. 10 present, 1 absent (BC).

4. LATE FILE

- ODNC087_08_09_2021 Municipal Facility Reports
- ODNC088_08_09_2021 Municipal Building Procurement
- ODNC046_01_27_2020 Zoning Amendment - Short Term Rental Units Definition
- ORDR278_09_13_2021 Acceptance of Colby Farm Parcel C (Open Space)
- ORDR286_09_27_2021 Crosswalk Central Cong Church Pleasant & Titcomb
- COMM355_09_27_2021 HR Job description, received 09-27-2021
- COMM356_09_27_2021 Email string of 9/9/2021

Councillor Connell present (remote) 7:40pm

Motion to accept the late files by Councillor Zeid, seconded by Councillor Wallace. Roll call vote. 11 yes.
Motion passes.

5. PUBLIC COMMENT

- | | |
|-----------------------|--------------------|
| 1. Steve Comley | PO Box 646, Rowley |
| 2. Andrew Sidford | 55 Marlboro St. |
| 3. Elizabeth Hazen | 30 Oakland St. |
| 4. Rev. Rebecca Byron | 26 Pleasant St. |
| 5. Marianne Vesey | 10 Kent St. |
| 6. Jane Snow | 9 Coffin St. |
| 7. Sandhya Douglas | 2 Moseley Ave. |
| 8. Ahmer Ibrahim | 85 Prospect St. |
| 9. Jean Costello | 522 Merrimac St. |
| 10. Craig Douglas | 2 Moseley Ave. |

- | | |
|----------------------|-------------------|
| 11. Jennie Donahue | 18 Cherry St. |
| 12. Christina Schena | 8 Broad St. |
| 13. Kristine Malpica | 7 Boardman St. |
| 14. Richard Winokur | 60 Longfellow St. |
| 15. Mr. Carpenter | 106 Kimball Rd. |
| 16. Mr. Porter | 210 High St. |
| 17. Lynne Taylor | 57 Middle St. |

6. MAYOR'S COMMENT

CONSENT AGENDA

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7. APPROVAL OF MINUTES

- September 13, 2021 (Approve)

8. COMMUNICATIONS

- COMM353_09_27_2021 Newburyport Public Library Annual Report (B&F)
- COMM354_09_27_2021 Whittier Regional Annual Operational Report (R&F)
- APPL051_09_27_2021 PGA Hope Launch Party @ Battle Grounds (PS)
10/16/21 10am-2pm Tracy Park, Pleasant St.

9. TRANSFERS

- TRAN111_09_27_2021 Transfer Multiple \$42,327.42 to Multiple \$42,327.42 (B&F)
Collective Bargaining Agreement Teamsters Union Local 170

10. APPOINTMENTS

- *APPT273_09_27_2021 **Referred to Planning & Development*
Leslie Eckholdt 36 Warren St. Waterfront Trust 12/31/2023
- Re-Appointments**
- APPT274_09_27_2021 Aine Greaney Ellrot 43 Purchase St. Emma Andrews Library 10/28/2022
- APPT275_09_27_2021 Elizabeth Valeriani 29 Oak St. Emma Andrews Library 10/28/2022
- APPT276_09_27_2021 Virginia R. Champi 84 Purchase St. Emma Andrews Library 10/28/2022
- APPT277_09_27_2021 Susan Chase 44 Oak St. Emma Andrews Library 10/28/2022
- APPT278_09_27_2021 Donna Conway 27 Marlboro St. Emma Andrews Library 10/28/2022
- Appointments**
- APPT279_09_27_2021 Marcia Edson 11 Salem St. Tree Commission 10/15/2024
- APPT280_09_27_2021 John Moynihan 415 Portland St. Cultural Commission 10/15/2024
Rochester, NH

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA

Budget and Finance

- ORDR265_08_09_2021 CPC-FY22 Recommendations
#1 YWCA at Hillside
- TRAN110_09_13_2021 Plum Island Utility Trust Fund \$100K to
Reservation Terrace Shoreline Protection \$100K

General Government

- ORDR270_08_09_2021 Indigenous Peoples Day
- COMM344_08_30_2021 Hanukkah Menorah Market Sq. 11/22-12/10
- COMM349_09_13_2021 KP Law-Review and Amendment of 2020 Middle St. Bridge
- ODNC095_09_13_2021 Abolition of Civic Commission Sec. 12 – 140

Neighborhood & City Services

- COMM234_03_30_2020 Ltr from Newburyport Livable Streets March 11, 2020
- COMM285_01_27_2021 Memorandum from Councillor Christine Wallace
- COMM299_02_08_2021 Phillips Dr. Neighborhood Committee Ltr
- COMM326_05_10_2021 Hale Street bicycle/pedestrian improvements (CIP)
- COMM337_07_12_2021 Central Congregational Request crosswalk painting
- COMM343_08_30_2021 Congregation Ahavas Achim sign at High & Olive Sts

Planning & Development

- ODNC087_08_09_2021 Municipal Facility Reports
- ODNC088_08_09_2021 Municipal Building Procurement
- ORDR278_09_13_2021 Acceptance of Colby Farm Parcel C (Open Space)
- ORDR279_09_13_2021 Authorization for NRA Land Transfer
- ODNC083_06_28_2021 Zoning-Amendment-I-95-Wind-Corridor
- ODNC046_01_27_2020 Zoning Amendment - Short Term Rental Units Definition

Public Safety

- APPL050_09_13_2021 Coronathon Full + 1/2 Marathon 10/9/2021 8 am - 2 pm

Public Utilities

- ORDR275_08_30_2021 Licensed Contractor DiStasio Excavation

Motion to approve the Consent Agenda by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 11 yes.
Motion passes.

END OF CONSENT AGENDA

REGULAR AGENDA

9. MAYOR'S UPDATE

Motion to receive and file by Councillor Zeid, seconded by Councillor Vogel. Roll call vote. 11 yes. Motion passes.

10. COMMUNICATIONS

- COMM355_09_27_2021 HR Job description, received 09-27-2021
- COMM356_09_27_2021 Email string of 9/9/2021

Motion to table collectively by Councillor Zeid, seconded by Councillor Lane. Roll call vote. 11 yes. Motion passes.

11. TRANSFERS

12. SECOND READING APPOINTMENTS

- APPT272_09_13_2021 Alphonse Montoni 10 Woodman Way Housing Authority 9/1/2026
- APPT263_08_09_2021 Donna Drelick 8 Chadwick Methuen Human Resources Dir. 7/1/2024

Motion to remove and approve by Councillor Khan, seconded by Councillor Vogel.

Motion to take COMM355_09_27_2021 and COMM356_09_27_2021 collectively off the table by Councillor Khan, seconded by Councillor Vogel.

Motion to change the date to 3/31/2022 and the salary to \$80,462 by Councillor McCauley, seconded by Councillor Zeid.

Friendly amendment by Councillor Khan to change the date to 6/30/2022, accepted by Councillors McCauley and Zeid.

Motion to amend to strike the salary change by Councillor Khan, seconded by Councillor Vogel. Roll call vote. 8 yes, 3 no (SZ, BL, JM). Motion passes.

Motion to approve the date change to 6/30/2022 by Councillor Khan, seconded by Councillor Vogel. Roll call vote. 10 yes, 1 no (BV). Motion passes.

Motion to approve as amended by Councillor Khan, seconded by Councillor Vogel. Roll call vote. 10 yes, 1 no (JM). Motion passes.

Motion to receive and file COMM355_09_27_2021 and COMM356_09_27_2021 collectively by Councillor Zeid, seconded by Councillor Devlin. Roll call vote. 11 yes. Motion passes.

13. ORDERS

- ORDR282_09_27_2021 Equipment Lease Order

Motion to refer to Budget & Finance by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 11 yes. Motion passes.

- ORDR283_09_27_2021 Rectangular Rapid Flash Beacon (RRFB) at High Street

Motion to refer to Public Safety by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 11 yes. Motion passes.

- ORDR284_09_27_2021 Approving Market Landing Park Expansion Conceptual Plan

Motion to refer to Ad Hoc Committee on Market Landing by Councillor Zeid, seconded by Councillor Vogel. Roll call vote. 11 yes. Motion passes.

- ORDR285_09_27_2021 Re-precincting Plan 2020

Motion to refer to General Government by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 11 yes. Motion passes.

- ORDR286_09_27_2021 Crosswalk Central Cong Church Pleasant & Titcomb

Motion to continue to a date certain by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 11 yes. Motion passes.

14. ORDINANCES

- ODNC093_08_30_2021 Restricting residential permits on campers (Moved to Date Certain)

Motion to approve on 1st reading by Councillor McCauley, seconded by Councillor Khan. Roll call vote. 9 yes, 2 no (SZ, BC). Motion passes.

9:15 pm Councillor President called for a 5 minute break.

9:20 pm City Council Meeting resumed.

15. COMMITTEE ITEMS

Ad Hoc Committee on Economic Development

In Committee:

Ad Hoc Committee on Market Landing Park and COTW

In Committee:

- COMM261_08_31_2020 Proposed Timeline, Waterfront
- ORDR227_12_14_2020 Appropriate NRA funds for RFP award

Motion to instruct the Clerk to send a letter to the Waterfront Trust and the Harbor Commission to include the Sasaki Plan and language to request that the Trust and the Commission review the plan and comment thereon. Subsequently return the comments to the Clerk who will in turn send to the Ad Hoc Cmte by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 11 yes. Motion passes.

Budget & Finance

In Committee:

- **ORDR265 08 09 2021 CPC-FY22 Recommendations**
#1 YWCA at Hillside

Motion to approve as amended in committee adding “and Newburyport Affordable Housing Trust” in section 5 after Newburyport Housing Authority by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 10 yes, 1 no (JM). Motion passes.

- **TRAN110 09 13 2021 Plum Island Utility Trust Fund \$100K to**
Reservation Terrace Shoreline Protection \$100K

Motion to approve by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 11 yes. Motion passes.

- COMM311_03_08_2021 Cllr Tontar letter re: KP Law Legal Opinion on Council Salaries
- ORDR265_08_09_2021 CPC-FY22 Recommendations
#11 Restoration of Nock Middle School Tennis Courts
- ORDR269_08_09_2021 Friends of COA Gift Acceptance
- ODNC090_08_09_2021 Proposed Electrical Fee Schedule
- ORDR277_08_30_2021 Municipal Fee Schedule Fiscal Year 2022
- ODNC094_08_30_2021 Municipal Fee Schedule
- COMM348_09_13_2021 FY2021 Year End Report
- ORDR280_09_13_2021 Cutter Fire Station Loan Order
- ORDR281_09_13_2021 Authorizing Land Taking w/Waiver of Appraisal & Damages w/Bond

Education

In Committee:

- COMM273_10_13_2020 Ltr of Non-Support from Mayor on Acts of 1987
- COMM329_05_24_2021 Statement of Interest, School Building Authority

General Government

In Committee:

- **ORDR270 08 09 2021 Indigenous Peoples Day**
Motion to approve by Councillor Tontar, seconded by Councillor Vogel. Roll call vote. 7 yes, 4 no (SZ, JD, BL, JM). Motion passes.
- **COMM344 08 30 2021 Hanukkah menorah Market Sq. 11/22-12/10**
Motion to approve by Councillor Devlin, seconded by Councillor Tontar. Roll call vote. 11 yes. Motion passes.
- **COMM349 09 13 2021 KP Law-Review and Amendment of 2020 Middle St. Bridge**
- Motion to approve by Councillor Zeid, seconded by Councillor Tontar. Roll call vote. 11 yes. Motion passes.
- **ODNC095 09 13 2021 Abolition of Civic Commission Sec. 12 – 140**
Motion to approve on 1st reading by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 11 yes. Motion passes.
- COMM325_05_10_2021 Ordinance Review Committee Report
- COMM330_05_24_2021 Code of Ordinances Edited May 2021

Motion to waive the rules and go past 11:00 pm by Councillor Tontar, seconded by Councillor Vogel. Roll call vote. 11 yes. Motion passes.

License & Permits

In Committee:

- ODNC047_01_27_2020 General Ordinance - Short Term Rental Units Rules
- COMM229_02_24_2020 Ltr re: Implementation of Short-Term Rental Ordinance

Neighborhoods & City Services

In Committee:

- **COMM234 03 30 2020 Ltr from Newburyport Livable Streets March 11, 2020**
- **COMM326 05 10 2021 Hale Street bicycle/pedestrian improvements (CIP)**
- Motion to receive and file collectively by Councillor Connell, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.
- **COMM285 01 27 2021 Memorandum from Councillor Christine Wallace**
- Motion to receive and file by Councillor Connell, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.
- **COMM299 02 08 2021 Phillips Dr. Neighborhood Committee Ltr**
- Motion to refer back to Neighborhood & City Services by Councillor Zeid, seconded by Councillor Connell. Roll call vote. 10 yes, 1 no (JM). Motion passes.

Motion to instruct the Clerk to send the memo from Councillor McCauley to the DPS and the Mayor by Councillor Zeid, seconded Vogel. Roll call vote. 11 yes. Motion passes.

- **COMM337 07 12 2021 Central Congregational Request crosswalk painting**
- Motion to refer back to Neighborhood & City Services by Councillor Connell, seconded by Councillor Vogel. Roll call vote. 11 yes, Motion passes.
- **COMM343 08 30 2021 Congregation Ahavas Achim sign at High & Olive Sts**
- Motion to refer back to Neighborhood & City Services by Councillor Connell, seconded by Councillor Zeid. Roll call vote. 11 yes, Motion passes.
- ODNC084_07_12_2021 Streets, Sidewalks, and Other Public Places Alterations and Maintenance
- ORDR276_08_30_2021 Crosswalk at Pleasant St and Inn St
- ODNC091_08_30_2021 Street, way or grounds specifications

Planning & Development

In Committee:

- **ODNC087 08 09 2021 Municipal Facility Reports**
- Motion to approve 1st reading by Councillor Shand, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.
- **ODNC088 08 09 2021 Municipal Building Procurement**
- Motion to approve 1st reading by Councillor Shand, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.
- **ORDR278 09 13 2021 Acceptance of Colby Farm Parcel C (Open Space)**
- Motion to approve by Councillor Shand, seconded by Councillor Zeid. Motion to amend to add “and with the approval of the City Council” after the word Mayor in the 2nd paragraph by Councillor Zeid, seconded by Councillor Devlin. Motion to approve amended by Councillor Shand, seconded by Councillor Zeid. Roll call vote. 9 yes, 2 no (BL, CT). Motion passes.
- **ORDR279 09 13 2021 Authorization for NRA Land Transfer**
- Motion approve by Councillor Shand, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.
- **ODNC083 06 28 2021 Zoning-Amendment-I-95-Wind-Corridor**
- Motion to receive and file by Councillor Shand, seconded by Councillor Vogel. Roll call vote. 7 no, 2 yes (BC, AK). Motion fails. Motion to approve by Councillor Shand, seconded by Councillor McCauley. Roll call vote. 11 no. Motion fails.
- **ODNC046 01 27 2020 Zoning Amendment - Short Term Rental Units Definition**
- Motion to refer back to Planning & Development by Councillor Shand, seconded by Councillor Zeid. Roll call vote. 11 yes, Motion passes.
- Note: The Clerk will need to re-notice the Chair of the Planning Board
- COMM231_03_09_2020 Ltr re: Short-Term Rental Ordinance
- COMM282_01_27_2021 Ltr from Jim McCarthy re: Sign Proposal
- ODNC089_08_09_2021 VII-A-Off-street parking regulations
- COMM346_08_30_2021 Ltr. Jane Snow Coffin St. safety concerns

- ODNC092_08_30_2021 Zoning Amendment Encouraging Outdoor and Recreational Activities
- ODNC097_09_13_2021 Proposed Zoning Clarifications re Public Purpose Takings
- COMM338_08_09_2021 Blight at State & High, Abandoned Global Oil Service Station
- COMM351_09_13_2021 Notice of Public Hearing Pursuant 107 State St. (Oct 12, 2021 7 pm)
- COMM352_09_13_2021 ORDER Pursuant to G.L. c.139, §1 on Dangerous Building at 107 State St.
- ORDR281_09_13_2021 Authorizing Land Taking w/Waiver of Appraisal & Damages w/Bond

Public Safety

In Committee:

- **APPL050_09_13_2021 Coronathon Full + 1/2 Marathon 10/9/2021 8 am - 2 pm**
Motion to approve Councillor McCauley, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.
- COMM216_01_13_2020 Ltr re: Ban the Use of Glyphosate
- APPT165_04_13_2020 Dr. Robin Blair 18 Market St. Board of Health 4/30/2023
- COMM243_05_11_2020 Ltr from Jane Rascal re: NMMCD
- ORDR200_07_30_2020 List of Crosswalks Amended
- COMM283_01_27_2021 Ltr from Jim McCarthy-speed limit
- **COMM328_05_10_2021 Petition 25 mph Ferry & Laurel Rds.**
Motion to waive the rules and remove from committee by Councillor McCauley, seconded by Councillor Vogel. Roll call vote. 11 yes. Motion passes. Motion to receive and file by Councillor McCauley, seconded by Councillor Vogel. Roll call vote. 11 yes. Motion passes.
- COMM334_06_28_2021 Crosswalk Rawson Ave/High St/Highland Ave
- COMM335_06_28_2021 Safety Review Rawson Ave Ltr. Daniel Blest
- ODNC086_08_09_2021 Loading Zone - Liberty Street
- COMM346_08_30_2021 Ltr. Jane Snow Coffin St. safety concerns
- COMM345_08_30_2021 Public Safety Concern, Parker Street
- ODNC096_09_13_2021 Late File Codification of Parking Orders

Public Utilities

In Committee:

- **ORDR275_08_30_2021 Licensed Contractor DiStasio Excavation**
Motion to approve by Councillor Tontar, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.
- COMM290_02_08_2021 Falmouth Broadband Feasibility Study (full text in Clerk's office)
- COMM295_02_08_2021 Best Best & Krieger Small Cells Order Annual Meeting
- COMM296_02_08_2021 Natoa FCC Small Wireless Facilities Rules Compliance Guide

Rules

In Committee:

- COMM220_01_27_2020 Proposed City Council Rule 9F
- ORDR170_02_24_2020 Amendment Council Rules 2020 (COTW)
- ORDR171_02_24_2020 Amendment to Rule 17B (COTW)
- ORDR239_02_8_2021 Council Rule 7 and 10B

16. GOOD OF THE ORDER

17. ADJOURNMENT

Motion to adjourn at 11:23 pm by Councillor Zeid, seconded by Councillor Vogel. Roll call vote. 11 yes. Motion passes.

COMMUNICATIONS

Newburyport City Council
Jared Eigerman, President
60 Peasant St
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2021 SEP 29 PM 3: 35

29 Sept 2021

Subject: Colby Farm Open Space Beautification (Original Submission 3 January 2020)

Dear Councilor Eigerman,

Thank you to everyone involved for securing the majority of Colby Farm off Low St as open space. In order for our citizens to enjoy the full grandeur of this pastoral vista, please consider producing orders/requests for the following actions:

Remove the decrepit fence that was once a horse track.



Thank you for your consideration.

Sincerely,


Jim McCarthy
17 Russia St
(978) 417-9373

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

NEWBURYPORT SPECIAL EVENT APPLICATION

2021 OCT -5 AM 10:55

Tel.

Fax.

(For Street Closure or Any Use of a Public Way - Please complete page 3 of this application)

NAME OF EVENT: Newburyport Youth Hockey League Tag Day

Date: November 20, 2021 Time: from 8:00am to 2:00pm

Rain Date: _____ Time: from _____ to _____

2. Location*: Downtown (in front of stores/shops with permission)

*Please Note: If the location is a public park or the rail trail, please also contact the Parks Department

3. Description of Property: Downtown / sidewalks Public Private _____

4. Name of Organizer: Newburyport Youth Hockey League City Sponsored Event: Yes _____ No

Contact Person Ellen Benson

Address: 7 Upland Road, Newburyport Telephone: 207 931 7875 (cell)

E-Mail: evbenson@yahoo.com Cell Phone: _____

Day of Event Contact & Phone: same

5. Number of Attendees Expected: 70-90 kids will participate

6. MA Tax Number: _____

7. Is the Event Being Advertised? Yes Where? NYHL website + social media

8. What Age Group is the Event Targeted to? all ages

9. Have You Notified Neighborhood Groups or Abutters? Yes _____ No *, Who? _____

* we will obtain permission before standing in front of any business.

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food _____ Beverages _____ Alcohol _____ Goods _____ Total # of Vendors _____

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music _____ DJ _____ Radio/CD _____
Performers _____ Dancing _____ Amplified Sound _____ Stage _____

C. Games /Rides: Adult Rides _____ Kiddie Rides _____ Games _____ Raffle _____
Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____

Telephone: _____

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes No (no trash event)

If yes:

- a) How many trash receptacles will you be providing? _____
- b) How many recycling receptacles will you be providing? _____
- c) Will you be contracting for disposal of : **Trash** Yes ____ No ____ **Recycling** Yes ____ No ____
 - i. If yes, size of dumpster(s): **Trash** _____ **Recycling** _____
 - ii. Name of disposal company: **Trash** _____ **Recycling** _____
 - iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes ____ No ____
 - iv. If no, where will the trash & recycling be disposed ? _____

If no:

- a) # of trash container(s) to be provided by DPS _____
- b) # of recycling container(s) to be provided by Recycling Office _____

c) \$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City

of Newburyport. E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

_____ Standard # _____ ADA accessible

Name of company providing the portable toilets: _____

FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY

PARADE _____

ROAD RACE _____

WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

2. Name, Address & Daytime Phone Number of Organizer:

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up

4. Date of Event: _____ Expected Number of Participants: _____

5. Start Time: _____ Expected End Time: _____

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**):

7. Locations of Water Stops (if any):

8. Will Detours for Motor Vehicles Be Required? _____ If so, where? _____

9. Formation Location & Time for Participants:

10. Dismissal Location & Time for Participants:

11. Additional Parade Information:

- Number of Floats: _____
- Locations of Viewing Stations: _____
- Are Weapons Being Carried: Yes _____ No _____
- Are Marshalls Being Assigned to Keep Parade Moving: Yes _____ No _____

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL



4 Green St.

FIRE CHIEF



0 Greenleaf St.

DEPUTY DIRECTOR



16A Perry Way

CITY CLERK



60 Pleasant St.

Updated March 14, 2019

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required Date: _____ Signature _____

____ 1. Special Events: _____

____ 2. Police: _____
 Is Police Detail Required: _____ # of Details Assigned: _____

____ 3. Traffic, Parking & Transportation: _____

____ 4. ISD/Health: _____

____ 5. Recycling: _____

____ 6. ISD/Building: _____

____ 7. Electrical: _____

____ 8. Fire: _____
 Is Fire Detail Required: _____ # of Details Assigned: _____

____ 9. Public Works: *Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply*
 Yes: \$ _____ due on _____ No Fee for Special Events applies
 Other requirements/instructions per DPS _____

____ 10. Parks Department: _____

____ 11. License Commission _____

The departments listed above have their own application process.
Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual departments

**APPOINTMENTS
FIRST READING**



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the
City Council

From: Donna D. Holaday, Mayor

Date: September 28, 2021

Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following
named individual as a member of Tree Commission. This
term will expire on November 1, 2024.

Scott Hanley
1 Milk Street
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2021 OCT -4 AM 9:27

Scott Hanley

Email: scott92794@gmail.com · Phone: 978-270-0210

1 Milk Street Newburyport, MA 01950

RESUME

Fidelity Investments Merrimack, New Hampshire

** Workplace Retirement Planning & Advice Consultant*

- Provide retirement planning/savings/investment education, guidance, and advice to employer-sponsored plan participants of Fidelity client-employers, and Fidelity IRA clients
Help participants formulate and implement a retirement savings and investment plan by determining short- and long-term needs and goals, risk tolerance, time horizon and other relevant factors.
- Perform plan enrollments, exchanges, rebalances, rollovers, Roth conversions, loans, withdrawals

**Financial Representative/Full Trader*

- Place equity, mutual fund, ETF, options trades for Fidelity retail brokerage account customers
- Provide highest quality trading, money movement, account maintenance, and customer service
- Continuously strive to exceed customer satisfaction and efficiency goals while adhering to firm policies and external regulatory and compliance requirements
- Series 7, 63, 66 licenses

Hanley Law Office Newburyport, Massachusetts

Attorney-at-law

- Founder and principal of solo law practice comprising consumer bankruptcy, residential real estate conveyancing, and advocating for employee claimants
At MA Dept. of Employment & Training unemployment appeal hearings.
- Advise and represent individual clients in Massachusetts state and U.S. federal courts
- Consult with prospective and established clients to determine their existing factual and legal posture, establish goal and expectations, present legal and other relevant options, and provide guidance.
- Expand client base, manage all legal and business aspects of law practice

Prime Title Services/First Eastern Mortgage Corp., Andover, Massachusetts

Associate Attorney,

- Conduct real estate purchase and refinance closings.
- Perform title examination and review, resolve title curative matters.

EstateWorks LLC, Sudbury Massachusetts

Sales Director

- Responsible for overall company sales of probate and estate settlement software application to probate and estate planning and settlement attorneys
- Develop leads/prospects, close sales on new accounts, build new account pipeline
- Conduct in-person and online product demonstrations, and client site training.

EDUATION & LICENSING

Massachusetts School of Law

Juris Doctor

Babson College, Wellesley, MA

Bachelor of Science

Major: Quantitative Methods, School of Management

Licensed to practice law in Commonwealth of Massachusetts, U.S.. Federal Court, District of
Massachusetts, U.S. Bankruptcy Court, District of Massachusetts.

Massachusetts Notary Public, New Hampshire Commission of Deeds

Securities Industry Licenses

*Financial Industry Regulatory Authority (FINRA):

Series 7 General Securities Representative License

*North American Securities Administrators Association (NASAA):

Series 63 Uniform Securities Agent State Law ("Blue Sky") License

Series 66 Uniform Combined State Law License

SCOTT HANLEY
COUNSELOR-AT LAW
1 Milk Street Newburyport MA 01950
atty.scott.hanley@verizon.net
(978)270-0210

September 27, 2021
The Honorable Donna Holaday,
City of Newburyport
60 Pleasant Street
Newburyport MA 01950

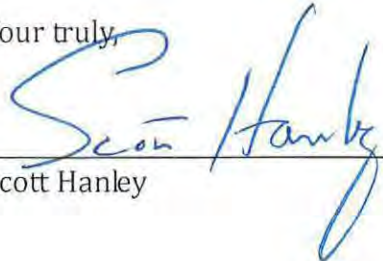
Re: Tree Commission reappointment

Dear Mayor Holoday,

In 2019 you appointed me to the Newburyport Tree Commission for a two-year term. My term is about to expire, and I hereby request to be reappointed for another two year term. My resume is included with this letter.

Thank you for your consideration of this matter.

Your truly,


Scott Hanley



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: September 29, 2021
Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Cultural Council. This term will expire on October 15, 2024.

Pat Cannon
185 High Street
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2021 OCT -4 AM 9:27

PATRICIA E. CANNON

185 High Street Newburyport, MA 01950

901.355.1556

PCannon1@gmail.com

PROFESSIONAL SUMMARY

A proven leader with consistent success in achieving results with corporate and independent businesses with focus on team building, financial discipline and results oriented profitability.

- Leadership, energy and skills to produce an immediate impact and add long- term value to exceed expectations.
- Consistently excel with developing and executing new strategies.

RELEVANT EXPERIENCE

- Beth Israel Health/ AJH, Executive Committee, Board of Trustees
- Newburyport Chamber of Commerce Executive Board, Chair Retail Business Dev
- Le Bonheur Children's Hospital, Executive Board
- Firehouse Center for the Arts Board, Development Committee
- Peoples United Methodist Church, Financial Officer
- Massachusetts Cultural Council, Chair, Newburyport MA
- Pelican Intervention Fund, Board Member, Newburyport, MA
- Newburyport BNI Chapter, Membership Committee, Newburyport, MA
- Horticultural Club, President, Newburyport, MA

- Dedicated to Beach Plum's reputation and expertise to serve the needs of the community.
- Utilizing Beach Plum as a catalyst to create a customer experience and grow sales through giving back to the community of Newburyport.

2014-2017 CSL Behring
Coagulation Specialist New England Region

- Increased sales by 130% in a heavily saturated market.
- Launched innovative Factor IX product - ranking in top 10 representatives.

2008-2014 Covidien (Aspect Medical/Somanetics/LiDCO Ltd.)
Advanced OR Specialty Representative Boston South, MA

- Developed, Grew and Managed a \$1.3 M sales territory from infancy.
- OR Specialty Representative specializing in CV surgery.
- Procedural Selling for CABG & Valve Surgery (OR and Cath Lab).
- Presidents Club #1/Sales Manager of the Year (2009).
- Consistency Award/over 100% Club (2009-2013).
- Top Disposable Rep at 121% for FY2012. Presidents Club rank 13/52.
- Increased Sales for CV equipment capital 142% and 121% disposables/ Capital Sales for FY13 152% to quota

- Jeanne Geiger Crisis Center, Volunteer for Hotline and Rapid Response

Skiing, Running, Music, Reading & Travel.

EDUCATION

Johns Hopkins University Baltimore, MD

- M.B.A., International Business

Clemson University Clemson, SC

- B.S., Marketing

PROFESSIONAL EXPERIENCE

2020- present CATCH events

Independent Business Owner, Newburyport, MA

- Responsible for developing and implementing the events program for the Custom House Maritime Museum.
- Focused and Targeted Growth Area for Weddings and Corporate Business.
- Developing Key Partnerships with local businesses.

2015- 2020 Beach Plum Too Flower Shop

Business Owner, Newburyport, MA

- Responsible for successful flower shop/event operations and business development.
- Doubled revenue growth since purchase with trajectory growth at 20%.



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the
City Council

From: Donna D. Holaday, Mayor

Date: October 4, 2021

Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of Affordable Housing Trust. This term will expire on October 29, 2023.

Robert Currier
3 Summit Place
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2021 OCT -4 PM 2:46

Mayor Donna Holaday
60 Pleasant Street
Newburyport, Massachusetts 01950

September 21, 2021

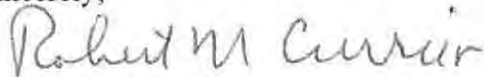
Dear Mayor Holaday,

I am writing with great interest to request to be considered for an appointment on the Affordable Housing Trust for the City of Newburyport. Please find my abbreviated resume for your review. Although I am currently retired, I spent the last ten years or so consulting with the Affordable Housing Division of a successful private equity firm. My primary responsibility was scouting potential real estate parcels for development. I have also made lasting contributions to the historic preservation of our beautiful Clipper City.

I was approached by M.J. Verde at a local political gathering and after our discussion about the need for affordable housing in our city, she encouraged me to apply. I have been passionate about affordable housing throughout my career, and I remain informed of the regulations and funding sources to bring projects to completion.

I thank you in advance for your consideration in this manner. I look forward to the opportunity of presenting my qualifications in a personal interview.

Sincerely,



Robert M. Currier

Robert M. Currier
3 Summit Place
Newburyport, Mass. 01950
robertmcurrier@gmail.com
978-270-3555

Objective:

To obtain an appointment with the Affordable Housing Committee for the City of Newburyport

Summary:

I have proven experience in municipal development, affordable housing, and historic preservation. I currently hold a Massachusetts Commercial Real Estate License

Experience:

Newburyport Historic Commission 1980-1982

Assisted in compiling information for a survey of the historic homes in Newburyport. This survey is still referenced today.

Newburyport Redevelopment Authority 1982-1992

An active member of the Board instrumental in the rehabilitation of downtown Newburyport and the RFP for the current The Firehouse Center for the Arts

Stratford Capital Group 2009-2020

Hired consultant to find real estate parcels and opportunities to develop into affordable housing.



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: October 5, 2021
Re: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Parks Commission. This term shall expire on October 29, 2026.

Ted Boretti
67 Marlboro Street
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2021 OCT -5 PM 12:32

Ted Boretti
67 Marlboro Street
Newburyport, MA 01950

September 23, 2021

The Honorable Mayor Donna D. Holaday
City of Newburyport, Massachusetts
60 Pleasant Street
Newburyport, MA 01950

Dear Mayor Holaday:

I am writing to express my interest in joining Newburyport's Parks Commission. I have long been passionate about the vital role city parks play in community life. One of the first jobs I ever held was Assistant to the Chief of New York City's Urban Park Service, a position that not only allowed me to contribute to the improvement of New York's parks and facilitate community engagement in the city's vast parks network, but also granted me insights into the relationships and fundraising necessary to maintain and improve green spaces for posterity. I often consider my career change from environmental stewardship to teaching to not be much of a career change at all. After all, both jobs acted in stewardship of my community. I had simply transitioned from overseeing the health of the parks to guiding the healthy growth of our students. As with parks, the best way to ensure the healthy growth of our students was to build an entire community network of support for their success.

From my own local and dear Joppa Park to the Cashman fields that my daughters routinely use for soccer; from Newburyport's historical gem, the Bartlet Mall, to all the city's other precious open spaces and playgrounds, I would like to offer any skills and talents I possess for their betterment. I ask you to please consider me for a position on Newburyport's Parks Commission.

Sincerely,

Ted Boretti

Ted Boretti

67 Marlboro Street, Newburyport, MA 01950

Cell Phone: (206) 484-6689 email: tboretti@gmail.com

Experience

Writer - Activity Connection - Portland, OR

2008-present

- Writer of original content for use by activity professionals in more than 17,000 senior living facilities around the world, including newsletters, short stories, skits, and interactive games and puzzles to engage and inform residents; monthly content covers topics in current events, science and technology, nature, travel and leisure, health, food, and culture
- Coordinate with graphic design team to edit and format assignments to fit a variety of user-friendly templates; responsible for selection and formatting of eye-catching and informative images and graphics
- Over a decade of remote, deadline-driven work has demanded excellent communication skills and proficiency in online collaboration tools and applications such as Zoom, Google Meet, Dropbox, etc.

Language Arts Teacher - Sequoia High School - Everett, WA

2004-2008

- Taught reading and writing at Everett's sole alternative public high school, serving students from a variety of challenging circumstances, including those eligible for free and reduced lunch, young parents (our school provided childcare on-site), students struggling with mental health or substance abuse issues, foster children, and emancipated minors
- Tailored a unique, nontraditional curriculum for our distinct eight-term school year; devised creative hooks to sustain interest, promote attendance, and encourage course completion, such as the history of piracy to teach elements of nonfiction, horror stories for elements of fiction, and travelogues for technical writing and online literacy
- Sole instructor of the mandatory senior English course that fulfilled the persuasive essay state graduation requirement; selection of thesis, reliability and citation of source material, organization and writing of essay
- Responsible for intensive one-on-one mentoring of a small cadre of advisees: scheduled classes, tracked credits, maintained relationships with legal guardians, all towards the goal of graduation; many of Sequoia's students were the first in their families to receive a high school diploma and go on to college
- Crafted a test-prep course for Washington state's standardized assessment, resulting in increased testing attendance and improvement in ELA assessment scores among our student population
- Selected to present Sequoia's ELA assessment results at annual presentation of testing data to Superintendent of Everett Public Schools

Assistant to Chief, Urban Park Service - New York City Dept. Parks & Recreation - New York, NY 2000-2002

- Developed parks-based conservation and ecology curriculum for programs offered to New York City's public-school students; drafted scientific paper detailing the Rangers' protection of endangered Piping Plovers on Rockaway Beach in Queens; wrote copy for interpretive signs at Salt Marsh Nature Center in Brooklyn; drafted correspondence on behalf of New York City's Parks Commissioner and Chief of Urban Park Service; wrote and fulfilled grants that equipped the Bronx's Orchard Beach Nature Center with interactive exhibits and led to the construction of the Alley Pond Park Adventure Ropes Course in Queens
- Led outdoor adventure trips in city parks for New York's kids: hiking and canoeing, overnight camping in Central Park and the Bronx, *WinterJam* activities like snowshoeing, winter camping, and animal tracking

- Banded and tracked Eastern Screech Owls using radio telemetry during their reintroduction into Central Park; protected rare animal visitors such as the Calliope hummingbird in Fort Tryon Park; assisted in capture of nuisance animals and exotic pets such as caimans
- Acted as security and escort in coordination with other law enforcement agencies at World Trade Center site after 9/11
- Appeared on NY1 local news as the “public face” of NYC Park Rangers to publicize Parks initiatives to the community and promote community engagement

Education

Antioch University Seattle - Seattle, WA	2002-2004
MA Education - Secondary Education	
Wesleyan University - Middletown, CT	1995-1999
BA English	

Organizations & Volunteering

■ Newburyport Youth Soccer coach	
■ Newburyport Parks volunteer	
■ Newburyport Public School Strategic Planning Committee volunteer	2016
■ Membership Chair - Silver Spring Nursery School Board - Silver Spring, MD	2013-2014

END OF CONSENT AGENDA

BEGINNING OF REGULAR AGENDA

COMMUNICATIONS

From: Mark R. Reich <MReich@k-plaw.com>
Sent: Thursday, October 7, 2021 2:19 PM
To: Donna Musumeci
Cc: Donna Holaday; Jared Eigerman
Subject: [Ext]RE: [Ext]RE: Cultural council requirements

external e-mail use caution opening
Donna –

Thank you for this information.

The provision you cite with respect to residency requirements is found in the City's Code of Ordinances in Article III, Boards, Committees, Commissions, and states as follows:

Sec. 2-62. - Residency requirement.

Unless otherwise allowed by law, regulation, ordinance, or by this charter, all members of multiple member bodies must be residents of the city at all times during their entire term of office. If a member of a multiple member body moves from the city during the term for which appointed, such seat shall immediately be deemed vacant and filled in the manner provided for in section 3-3 of the Charter.

This language may be deemed permissive as opposed to restrictive, in that non-resident appointments are permitted if allowed by law. Please note with respect to appointments generally, the provisions of G.L. c. 41, sec. 109 state in pertinent part as follows:

Unless otherwise provided by general or special law, ordinance or by-law, a person need not, in order to accept appointment to a public office in a town or district, be a resident of such town or district; provided, however, that if an appointed town or district officer is required to become a resident within a period of time specified at the time of his appointment by the board or officer making the appointment but fails to do so within the time specified, or if an elected or appointed town or district officer removes from the town or district in which he holds his office, he shall be deemed to have vacated his office.

In my opinion notwithstanding the reference to towns, this provisions will also apply to cities (See G.L. c. 4, sec. 7, clause 34).

The provisions of G.L. c. 10, sec. 58, which allows for establishment of a local cultural council, does not require that members of such a council be residents of the city or town. The statute simply states with respect to membership, "Members of the local and regional cultural council shall be appointed for staggered terms of three years and any such member shall not be appointed to more than two consecutive terms. Members shall have demonstrated scholarship or creativity in, or distinguished service to, the arts, humanities, or interpretive sciences." Therefore, in my opinion, pursuant to the provisions of G.L. c. 41, sec. 109, a non-resident may be allowed by law to serve on a local cultural council.

In my opinion, however, the intent of the local ordinance regarding residency for appointees must be determined by the legislative body, being the City Council, as to whether the application of the provisions of G.L. c. 41, sec. 109 satisfies the permissive language of Ordinance Section 2.62. If it was the legislative intent to allow non-resident appointees only if a statute specifically allowed for such, then the provisions of G.L. c. 41, sec. 109 allowing for such appointments unless otherwise provided by law would not be sufficient in this case, as there is no specific authorization for non-resident appointees. If the intent

was instead to allow non-resident appointees in the manner provided by the provisions of G.L. c. 41, sec. 109, such non-resident appointees to the Cultural Council would be permissible. In this case, where non-resident members of the cultural council were appointed, there may be some suggestion that the latter interpretation applies. However, it is uncertain whether members of the City Council were aware of this issue when they voted to approve those appointees. Either outcome may be acceptable based upon the interplay of the ordinance and the statute. Where there is a matter of ambiguity, it would be important to determine the intent of the City Council, with respect to the meaning of the ordinance.

It would be useful to review any documentation related to the establishment of the City's Cultural Council to determine whether there is any additional guidance in this regard. I have only been informed that the Cultural Council was established pursuant to G.L. c. 10, sec. 58, with no authorizing order of the City Council provided for review, and I have been unable to find any additional information. Thus, in my opinion, given the ambiguity in the ordinance and the uncertainty of the applicability of G.L. c. 41, sec. 109 in regards to residency of appointees, the City Council should determine the intent of the ordinance or consider enacting an order or ordinance governing appointments to the Cultural Council so as to clarify the residency issue.

I recognize that the above comments do not provide a definitive opinion on this matter. Unfortunately, there is no clear legal determination in this matter absent a court decision. Please note that a court would, given the statutory and ordinance ambiguity, also look to the legislative intent of the ordinance and its application. For that reason, I suggest that this issue be referred back to the City Council for further consideration, taking into account the issues raised above.

Please contact me with any further questions

Thank you.

Mark

Mark R. Reich, Esq.

KP | LAW

[101 Arch Street, 12th Floor](#)

[Boston, MA 02110](#)

[O: \(617\) 556 0007](tel:(617)5560007)

[F: \(617\) 654 1735](tel:(617)6541735)

mreich@k-plaw.com

www.k-plaw.com

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RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

NEWBURYPORT SPECIAL EVENT APPLICATION

OCT 12 PM 2:58

Tel.

Fax.

(For Street Closure or Any Use of a Public Way - Please complete page 3 of this application)

NAME OF EVENT: Candy Shop Sing - Greater Newburyport Children's Chorus

Date: 10/26/2021 Time: from 4:00pm to 5:00pm

Rain Date: — Time: from — to —

2. Location*: Inn Street (near Pleasant St. between Oregon's + Candy Man)

*Please Note: If the location is a public park or the rail trail, please also contact the Parks Department

3. Description of Property: Inn Street Public Private

4. Name of Organizer: Gina McKeown City Sponsored Event: Yes No

Contact Person

Address: 3 Hallisey Drive, Nbpt Telephone: 781-710-3825

E-Mail: info@gncchorus.org Cell Phone: —

Day of Event Contact & Phone: 781-710-3825

5. Number of Attendees Expected: 25

6. MA Tax Number: 47-4387531

7. Is the Event Being Advertised? yes Where? social media

8. What Age Group is the Event Targeted to? all ages

9. Have You Notified Neighborhood Groups or Abutters? Yes No Who? —

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food Beverages Alcohol Goods Total # of Vendors —

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music DJ Radio/CD
Performers Dancing Amplified Sound Stage

C. Games /Rides: Adult Rides Kiddie Rides Games Raffle
Other Total # —

Name of Carnival Operator: —

Address: —

Telephone: —

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes No

If yes:

- a) How many trash receptacles will you be providing? 1
- b) How many recycling receptacles will you be providing? 0
- c) Will you be contracting for disposal of : **Trash** Yes ___ No X **Recycling** Yes ___ No X
- i. If yes, size of dumpster(s): **Trash** _____ **Recycling** _____
- ii. Name of disposal company: **Trash** _____ **Recycling** _____
- iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes X No _____
- iv. If no, where will the trash & recycling be disposed ? _____

If no:

- a) # of trash container(s) to be provided by DPS _____
- b) # of recycling container(s) to be provided by Recycling Office _____
- c) \$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City

of Newburyport. E. Portable Toilets: (Each cluster of portable toilets must include at least

one ADA accessible toilet)

_____ Standard # _____ ADA accessible

Name of company providing the portable toilets: _____

FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY

PARADE _____

ROAD RACE _____

WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

Greater Newburyport Children's Chorus

2. Name, Address & Daytime Phone Number of Organizer:

Gina McKeown

3 Hallisey Drive, Nbpt. 781-710-3825

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up

same as above.

4. Date of Event: 10/26/2021 Expected Number of Participants: 25

5. Start Time: 4pm Expected End Time: 5pm

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**):

Inn Street between Oregano's + Candy Man Shop

7. Locations of Water Stops (if any): —

8. Will Detours for Motor Vehicles Be Required? _____ If so, where? _____

9. Formation Location & Time for Participants: _____

10. Dismissal Location & Time for Participants: _____

11. Additional Parade Information:

- Number of Floats: _____
- Locations of Viewing Stations: _____
- Are Weapons Being Carried: Yes _____ No _____
- Are Marshalls Being Assigned to Keep Parade Moving: Yes _____ No _____

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL [Signature] 4 Green St. FIRE CHIEF [Signature] 0 Greenleaf St.

DEPUTY DIRECTOR [Signature] 16A Perry Way CITY CLERK _____ 60 Pleasant St.

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required Date: _____ Signature: _____

____ 1. Special Events: _____

____ 2. Police: _____
 Is Police Detail Required: _____ # of Details Assigned: _____

____ 3. Traffic, Parking & Transportation: _____

____ 4. ISD/Health: _____

____ 5. Recycling: _____

____ 6. ISD/Building: _____

____ 7. Electrical: _____

____ 8. Fire: _____
 Is Fire Detail Required: _____ # of Details Assigned: _____

____ 9. Public Works: *Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply*
 Yes: \$ _____ due on _____ No Fee for Special Events applies
 Other requirements/instructions per DPS _____

____ 10. Parks Department: _____

____ 11. License Commission _____

The departments listed above have their own application process.
Applicants are responsible for applying for and obtaining all required
permits & certificates from the various individual departments

Sec. 13-97. - Road races, walkathons, bicycle and other multidisciplined events.

(a) *Short title.* This section may be cited as the "road races, walkathons and bicycle events."

(b) *Purpose and intent.* The use of city streets and sidewalks for the purpose of road races, walkathons or bicycle tours are positive events that promote exercise, general good health and Newburyport as a destination. These events do from time to time create hardships, impacting neighborhoods and traffic. To create a balance between conflicting interests, by safeguarding participants, residents, visitors and the City of Newburyport, this section will define and codify the procedure for the benefit of all.

(c) *Definitions.*

- (1) *Road race.* A competitive or non-competitive running event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.
- (2) *Walkathon.* A competitive or non-competitive walk event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.
- (3) *Bicycle race.* A competitive or non-competitive bicycling event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.
- (4) *Multidisciplined event.* A competitive or non-competitive event requiring or offering running, walking, biking, swimming or any combination thereof in which an entry fee is required or a charitable donation is solicited or suggested.
- (5) *Event.* Any road race, walkathon, bicycle race, multi-disciplined event as defined above.

(d) *Limitations.*

(1) *Procedure.* All events shall, through that event's organizer, board of directors, charity foundation or designee ("organizer") apply for city council authorization to hold the event through the office of the city clerk no later than sixty (60) days before the event's proposed date. There shall be a grace period through December 31, 2017, during which applications will be accepted beyond the prescribed due date. Prior to application with the city council, the event shall file and receive approval from all applicable city departments, boards, and commissions. Copies of such approved applications, including along with documentation of any fees, donations, in-kind donations paid as part of said application(s), shall be included as part of the city council application.

The date of application is the date a completed application is submitted to the city clerk's office and stamped by the same. The city clerk, upon review of the completed form, will place the application on the next regular city council agenda, even if such submission is a late file. Upon following the procedures of the council, as deemed appropriated in the sole judgment of the council, the application will be considered approved if the council votes favorably by majority. The application shall name one (1) person responsible on the application and shall provide contact information to include name, address, email address, and telephone number.

(2) *Exemptions.* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.

(3) *Course map.* All applications shall be accompanied by a legible, precise course map showing the event route, water stops, refreshment stops, and so-called "port-a-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by police, fire, department of public services, parks commission and harbormasters departments prior to submission to the city clerk.

(4) *Electronic amplifier.* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 a.m., except for Sundays when electronic amplifiers, loud speakers or bullhorns will not be used for public address announcements or music before 9:00 a.m.

(5) *Road closure.* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents fourteen (14) days in advance that neighborhood roads will be closed if no alternate route is available to those residents. Notification shall be made by race organizers by informational packet drop-off at all residences that may be impacted, including, but not limited to, road closures, restricted driveway access, parking restrictions, or noise. In the case of multi-family residences with so-called security doors, notification will be sufficient at said security door. A copy of the notification shall be provided to the city clerk and, when possible, posted on the city website and distributed via email. Further,

a list of all streets notified shall be provided to the city clerk to be date stamped and appended to the application record. Press releases and other media type notifications are encouraged.

(6) *Insurance.* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an additional insured. The policy shall be no less than two million dollars (\$2,000,000.00).

(7) *Event termination.* If in the judgment of the city marshal, fire chief or department of public services (DPS) director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.

(8) *Event and traffic security.* The city marshal, fire chief, DPS director or in the case of a triathlon, the harbormaster can require special duty personnel to assist in the organizing and coordinating the safety and security of the event. All special duty assignments will be paid by the event organizers.

(9) *Clean-up.* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

10) *Parking.* The event organizers shall be responsible for including parking instructions in materials disseminated to event participants. If the event is happening within one-half mile of municipal parking, then participants shall be asked to park at such parking facilities.

(11) *Notification of previous event organizers.* To the extent reasonably possible, the city clerk shall notify all event organizers from events held from 2014—2016, inclusive, by a one-time phone, email, or letter of the new application timeline and other requirements.

(12) *Simplification.* Departments are encouraged to unify their respective applications into a singular application, managed and distributed by the city clerk's office.

(13) *Americans with Disabilities Act.* Event organizers are reminded of the importance of and expectation of adherence to the Americans with Disabilities Act of 1990 (42 U.S.C § 12101) and subsequent applicable amendments.

(e) *Enforcement.*

(1) *Regulations.* Consistent with this section, the city shall promulgate regulations to enforce and otherwise implement the provisions of this section upon passage by the city council. Any event previously approved by city council shall be deemed permitted.

(2) *Warning.* In the circumstance that this section is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the city clerk and city council and may be used as a factor in future application approvals and denials.

(3) *Noncriminal disposition.* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in section 1-17 of chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in subsection (e)(4) below.

(4) *Violation.* The non-criminal violation shall be one hundred dollars (\$100.00) for the first offense and two hundred fifty dollars (\$250.00) for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the city clerk and city council and shall be used as a factor in future application approvals and denials.

(5) *Failure to notify.* If the event fails to notify residents and provide documentation to the city clerk, pursuant to subsection (d)(5) above, shall render that organization ineligible to receive an event permit for a period of twelve (12) months unless special leave is granted by two-thirds supervote of the city council.

I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed: Christine H. Bawen Date: 10/12/2021
GNCC Director

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I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed: Christine R. Bauer Date: 10/12/2021
GNCC Director



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/15/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Eastern Insurance Group LLC 233 West Central St Natick MA 01760	CONTACT NAME: Select Department
	PHONE (A/C, No, Ext): 800-333-7234 FAX (A/C, No): 781-586-8244
	E-MAIL ADDRESS: selectwork@easterninsurance.com
	INSURER(S) AFFORDING COVERAGE
	NAIC #
	INSURER A : Philadelphia Indemnity Insurance Company 18058
	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

INSURED
GREANEW-05
Greater Newburyport Children's Chorus
Gina McKeown
3 Hallisey Drive
Newburyport MA 01950

COVERAGES CERTIFICATE NUMBER: 1125202821 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			PHPK2285506	5/7/2021	5/7/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER: \$
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER: \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Proof of insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**APPOINTMENTS
SECOND READING**

SECOND READING APPOINTMENTS

Re-Appointments

- APPT274_09_27_2021 Aine Greaney Ellrot 43 Purchase St. Emma Andrews Lib. 10/28/2022
- APPT275_09_27_2021 Elizabeth Valeriani 29 Oak St. Emma Andrews Lib. 10/28/2022
- APPT276_09_27_2021 Virginia R. Champi 84 Purchase St. Emma Andrews Lib. 10/28/2022
- APPT277_09_27_2021 Susan Chase 44 Oak St. Emma Andrews Lib. 10/28/2022
- APPT278_09_27_2021 Donna Conway 27 Marlboro St. Emma Andrews Lib. 10/28/2022

Appointments

- APPT279_09_27_2021 Marcia Edson 11 Salem St. Tree Commission 10/15/2024
- APPT280_09_27_2021 John Moynihan 415 Portland St. Cultural Commission 10/15/2024
Raymond, NH

In City Council September 27, 2021:

Motion to approve the Consent Agenda by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 11 yes. Motion passes.

ORDERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 27, 2021

THAT the CITY COUNCIL of the CITY OF NEWBURYPORT hereby authorizes the Pleasant Street crosswalk at the intersection of Pleasant Street and Titcomb Street to be painted in rainbow colors as follows:

1. This crosswalk shall conform to all applicable state and local regulations for safety, visibility and durability;
2. Said colors are to be applied under the direct supervision of the Director of Public Services, or a designee of the Director.

AND that the City Clerk and Department of Public Services shall maintain this list and make the same available to the public.

AND furthermore the City Clerk shall post this list on the appropriate City website.

Councillor Jared J. Eigerman

Councillor Barry N. Connell

In City Council September 27, 2021:

Motion to continue to a date certain by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 11 yes. Motion passes.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 12, 2021

THAT the City Council of the City of Newburyport authorizes the payment of the following prior year bills in accordance with M.G.L. Chapter 44, Section 64:

Department	Vendor	Amount
Parking Clerk	Waterfront Trust (May 2021)	\$1,635.56
Parking Clerk	Waterfront Trust (June 2021)	\$2,173.16
	Total:	\$3,808.72

Councillor Sharif I. Zeid

Newburyport Waterfront Trust

Treasurer
 City Hall, Pleasant St.
 Newburyport, MA 01950

Invoice

Date	Invoice #
9/3/2021	21-762

Bill To
City Clerk, Richard Jones City Clerk's Office, City Hall PO Box 550 Newburyport, MA 01950

Description	Amount
Base Services-Contract \$2,372.22 month @ .40%	948.89
Base Landscaping contract for the month of May 2021	
Regular monthly invoice of percentage of Park Mgr - May 2021	686.67
	Total \$1,635.56

Newburyport Waterfront Trust

Invoice

Treasurer
City Hall, Pleasant St.
Newburyport, MA 01950

Date	Invoice #
9/3/2021	21-764

Bill To
City Clerk, Richard Jones City Clerk's Office, City Hall PO Box 550 Newburyport, MA 01950

Description	Amount
June 2021	
Base Services-Contract \$2,372.22 month @ .40%	948.89
Regular monthly invoice of percentage of Park Mgr	686.67
New Lawn Mowing	298.80
Pop Up Park Maintenance	238.80
Total	\$2,173.16

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 12, 2021

Order Authorizing the Establishment of Pickleball Courts

Whereas: Newburyport Charter Section 2-5 vests in the City Council broad powers including without limitation jurisdiction over the disposition of City property, and

Whereas the Newburyport Council On Aging, after some study and planning, has determined that adding two pickleball courts would be of substantial value to its membership, and

Whereas: pickleball is a fast growing and popular sport especially in the demographics of the membership of the Council on Aging.

Now Therefore the City Council of the City of Newburyport hereby authorizes the establishment and construction of certain pickleball courts to be located adjacent to the Senior/Community Center located at 331 High Street, Newburyport.

Furthermore, the City Council hereby authorizes the Council On Aging to prepare and submit a Request For Proposal based upon the attached Newburyport Pickleball Fundraising Plan dated September 28, 2021 which is incorporated herewith and mark 'Attachment A'.

Councillor James J. McCauley

September 30, 2021

NEWBURYPORT PICKLEBALL

FUND RAISING PLAN





Prepared by:
James Jones, USA Pickleball Association Ambassador for Newburyport
Anita Greenwood

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BACKGROUND

Interest in pickleball has grown significantly both locally and nationwide. The USA Pickleball Association (USAPA) states that there are pickleball venues in all 50 states with an estimated 4.2 million players, a growth of 34% over three years. Locally, there are currently 21 cities and towns on the Northshore that have a pickleball program.

Newburyport Pickleball began in 2017. A team of local pickleball players founded Newburyport Pickleball, an all volunteer group dedicated to expanding opportunities and facilities for people of all ages to learn and play pickleball. Since 2017, Newburyport Pickleball has been the principle organizer of pickleball programs in the City, offering complimentary lessons for beginners as well as use of free equipment.

Organized Programs are a significant reason for the growth of pickleball in our community and those across the country. Without the ability to have scheduled organized play, residents will not be able to receive complimentary lessons and free use of equipment thus discouraging beginners from learning and playing the game. Not everyone can afford to purchase their own equipment with an average cost of \$275 for a portable net, paddle, and balls. Organized programs allow for everyone to play no matter their economic means, age, or skill level.

THE CURRENT STATE OF ORGANIZED PICKLEBALL IN NEWBURYPORT

In 2021, there were 275 people that registered for Newburyport Pickleball's summer program at the Senior/Community Center-Breshnahan School, of which 70% were Newburyport residents. Unfortunately, 116 registrants were unable to play because the City has only two pickleball courts for organized play located at the Breshnahan School's outdoor basketball court. Perkins Park, with its five lined pickleball courts on the basketball and tennis courts, cannot be used for scheduled organized pickleball. Without additional courts which will provide opportunities for organized play, Newburyport Pickleball is unable to provide complimentary pickleball lessons to the growing number of interested residents.

Already, there are 165 people registered to take part in Newburyport Pickleball's fall indoor program starting October 4 at the Brown School on Mondays and Wednesdays with two taped

pickleball courts on the school's indoor basketball court. Due to the overwhelming demand and having just two courts, only a limited number of people will be able to participate each day we play and only a limited number of beginners will be able to receive complimentary lessons.

Need for more courts for organized play in Newburyport

Based on history, the number of pickleball players will continue to grow and we will need sufficient locations to accommodate the growing need of seniors and players of all ages. We need to prepare to accommodate the increasing number of residents who want to learn and play the sport and so more pickleball courts are essential.

To meet the need for pickleball courts in Newburyport, we are proposing to build a multi-use space that would accommodate two pickleball courts at the Senior/Community Center.

HEALTH AND COMMUNITY BENEFITS OF PICKLEBALL

In creating new sites for pickleball, towns and cities recognize that they are investing in the health and social well-being of their citizens, which in turn has a positive impact on the community.

HEALTH BENEFITS FOR THE CITIZENS OF NEWBURYPORT

Pickleball attracts players of all ages, including middle-aged and older adults. Numerous studies on the health and wellness benefits of playing pickleball have appeared in various health and science publications, including International Journal of Research in Exercise Physiology, Journal of Aging and Physical Activity, Leisure Studies, and Journal of Positive Psychology. These and other studies along with anecdotal evidence found the following physical and mental health benefits of pickleball.

- Lowers risk of heart disease, Type 2 diabetes, and other diseases
- Provides physical fitness benefits like increased strength and aerobic capacity, improved balance, mobility, and agility, weight loss/maintenance, low impact and reduced risk of injury, and the game is easy to learn
- Boosts the immune system and improves sleep
- Increases opportunities for socialization

- Reduces risk of depression, improves mood, increases cognitive functioning and promotes a positive experience with aging

COMMUNITY BENEFITS FOR NEWBURYPORT

- Improves the health and wellbeing of residents
- Supports the City's 2017 Master Plan goal to create a range of recreational facilities, programs, and opportunities for all residents
- Provides an inexpensive and fun activity for families and all residents
- Increases opportunities for intergenerational activities, awareness, and tolerance
- Provides economic opportunities for local businesses



BENEFITS OF BUILDING A MULTI-USE SPACE AT THE SENIOR/COMMUNITY CENTER

There are specific benefits to building a multi-use space that would accommodate two pickleball courts at the Senior/Community Center:

- Increased programming/event space
- Reserved time for seniors to play pickleball
- Reserved time for Newburyport residents to play pickleball
- Organized programs allowing for complimentary pickleball lessons
- Intergenerational programming opportunities
- Ease of scheduling, tracking, and reporting using existing SCC software
- Custom design to minimize impact on the site
- Custom design with recommended specifications to maximize player & spectator safety
- Secure location with cameras, locking fence, etc.
- Ample accessible parking
- Amenities, including restrooms and water
- Savings due to a decrease in maintenance costs of the currently underutilized area
- SCC Steward, (already in place) would provide oversight of the area

FUNDRAISING PLAN FOR THE SENIOR/COMMUNITY CENTER MULTI-USE SPACE THAT WOULD ACCOMMODATE TWO PICKLEBALL COURTS

The primary goal of this plan is to raise sufficient funds for the proposed multi-use space that would accommodate two pickleball courts at the Senior/Community Center. Based on an estimate of probable construction costs provided by the site and design plan architect for the proposed project, Huntress Associates, Inc. estimates the cost at \$181,480 to a maximum of \$199,628. A detailed Estimate of Probable Construction Costs may be found on page 6.

The following fundraising plan draws upon support from local corporations, businesses and individuals, as well as from grants, trust funds, and events and programs. The plan is realistic and ambitious and will be shepherded by members of a task force, including Friends of the Council on Aging, Newburyport Pickleball and other interested community members. Fundraising goals and sources are shown in tables 1, 2 and 3.

SUMMARY

Projected Cost of the Multi-Use Space (min-max)	\$181,480 - \$199,628
● Funding from Corporations, Business, Individuals (Table 1)	\$190,000
● Funding from Grants and Trust Funds (Table 2)	\$26,500
● Funding from Events and Programs (Table 3)	\$44,000

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 12, 2021

THAT the City Council of the City of Newburyport approves the Mayor’s Fiscal Year 2022 Supplemental Budget Request in the total amount of \$128,020, to be appropriated as shown below, with \$120,256 funded by FY2022 General Fund revenue and \$7,764 funded from the Downtown Paid Parking Fund.

Account Number	Description	Amount	Source
01132007-57805	BUDGET CONTINGENCY	96,500.00	General Fund
01152002-53011	ASSESSMENT CENTER	8,500.00	General Fund
01161001-51166	CLK SAL PT ADMIN ASST	7,764.00	Parking Fund
01161001-51167	CLK SAL ADMIN ASST/PASSPORT	9,256.00	General Fund
01182002-53001	OPD OPEN SPACE MANAGEMENT	6,000.00	General Fund
	Total	128,020.00	

Councillor Charles F. Tontar



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY

60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4413 • (978) 465-4402 (FAX)
WWW.CITYOFNEWBURYPORT.COM

To: President and Members of the City Council
From: Mayor Donna D. Holaday
Date: October 5, 2021
Subject: Supplemental Budget Request #1

I hereby submit a fiscal year 2022 supplemental budget in the amount of \$128,020. This request is funded by \$120,256 in available FY2022 General Fund revenue and \$7,764 from the Downtown Paid Parking Fund. Funds are available for appropriation as a result of City Council reductions made to the FY2022 budget proposal totaling \$372,750, as well as, an additional \$29,490 in estimated state aid. Listed below are the proposed expenditures that comprise this supplemental budget request.

Purpose	Amount	Justification
BUDGET CONTINGENCY	\$96,500	In the FY2022 budget, a contingency was put in place for collective bargaining agreements that were expired or expiring at the end of FY2021; this included the two Police unions, AFSCME, Teamsters and the Firefighters. In order to complete these negotiations, the Administration anticipates an additional \$96,500 in budget contingency will be needed.
ASSESSMENT CENTER	\$8,500	One or more Police Sergeant vacancies are anticipated over the next year. To assist with the assessment process and ensure compliance with the requirements of the MA Human Resources Division, it is recommended that the City engage an outside expert to conduct the Assessment Center. This was last done in 2016 for the Marshal position.
CLK SAL PT ADMIN ASST	\$7,764	The Administrative Assistant in the City Clerk's office is a 20 hour benefit-eligible position. To meet increased demands on the City Clerk's office, funding for an additional 5 hours per week is requested. Like the other staff in the office, this position performs administrative duties for the parking program. As such, the additional funding for these hours would be derived from Downtown Paid Parking revenue.

CLK SAL ADMIN ASST/PASSPORT AGENT	\$9,256	The FY2022 budget restored funding for the Passport Agent position that was left vacant due to the pandemic. An estimate of \$35,000 was used to build the FY22 budget. An additional \$9,256 is requested for a total appropriation of \$44,256 bringing this to a full 35 hour per week position. This position is fully funded by passport fees that come in as revenue to the General Fund. Estimated FY22 passport revenue is \$50,000-\$60,000.
OPD OPEN SPACE MANAGEMENT	\$6,000	This request funds a consultant to oversee Open Space Management on behalf of the City, including, but not limited to, conservation restriction (CR) monitoring, CR oversight, management/maintenance of City-owned open space, oversight of contracts with outside entities (as needed), trails management, public engagement, as well as, advising relevant boards and commissions on matters pertaining to open space.
Total	\$128,020	

I kindly request your review of this supplemental budget request prior to the setting of the FY2022 tax rate. My Finance Team is working with the Department of Revenue on certifying values and anticipates submitting a FY2022 tax rate proposal for the City Council's first meeting in November.

Thank you for your consideration.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 12, 2021

THAT, The CITY COUNCIL of the City of Newburyport accepts with gratitude a gift from Anna Jaques Hospital, in the amount of \$2,000.00 to be appropriated for the purpose of hosting programming through the Essex County Outreach (ECO) program. Said funds are accepted in accordance with M.G.L. Chapter 44, Section 53A.

Councillor Sharif I. Zeid



Essex County Outreach

2021 Partnership with Anna Jaques Hospital

About Essex County Outreach (ECO)

The Essex County Outreach is a collaborative effort involving all 34 police departments within Essex County, as well as the sheriff's department, partnering with social service agencies, peer specialists, and other community supports to assist with:

- Substance Use Disorder (SUD)
- Mental or Behavioral Health needs
- High risk (of overdosing) referrals
- Harm Reduction Strategies
- Additional supports to families and children impacted by SUD
- Supports for those that have lost a loved one to SUD

After identifying the need(s), the goal is to have law enforcement partners, SUD professionals, licensed clinicians, social workers, and/or Recovery Coaches (both with and without lived experience) coordinate through the CIMS database reach out to the individual ideally within 72 hours to navigate to the appropriate services.

Anna Jaques Hospital (AJH) Support

AJH will support ECO's community educational materials, brochures and activation aimed at increasing awareness and access to necessary services related to substance use, mental or behavioral health needs and access. (See brochure below)

TOTAL: \$2,000

About Essex County Outreach:

ECO is a collaborative of law enforcement and community partners to combat Substance Use Disorders and Mental Health matters.

We offer support and resources after an overdose occurs to individuals and/or family members.

ECO also aims to help individuals who may be misusing a substance and are at-risk of an overdose, or would like assistance navigating treatment options.

This includes individuals in recovery who may want to explore a different pathway or access additional resources. An at-risk individual can be identified through self-disclosure, referral by a family member or loved one, or upon release from jail and looking for additional supports and services.

ECO partners with the community to promote awareness to de-stigmatize Substance Use Disorder. We host events that will include Resources, Harm Reduction Strategies, and/or Narcan training and distribution.

If you or a loved one is looking for assistance from ECO, you can do so by contacting us through our website at www.essexcountyoutreach.com or Facebook page @[essexcountyoutreach](https://www.facebook.com/essexcountyoutreach) and a coordinator will be connecting back with you.

Additional Resources:

SAMHSA's National Helpline:

1-800-662-HELP (4357)

TTY: 1-800-487-4889

samhsa.gov/find-help/national-helpline

Massachusetts Substance Use Helpline. Call: **800-327-5050** or **Helpline MA.org** for Treatment Search or Free Transportation:

If you live in the Merrimack Valley and have a spot at a detox, residential treatment program, or sober housing, or if you need to access or continue medication for addiction treatment (MAT), Wheels of Hope can provide you with free, safe, and confidential transportation.

www.alcoholicsanonymous.com

24/7 Helpline: **800-839-1686 (AA)**

24/7 Helpline: **888-414-2036 (NA)**

MA Organization for Addiction Recovery (MOAR)

1-877-423-6627

www.moar-recovery.org

National Suicide Prevention Hotline:

800-273-TALK (8255)

Learn to Cope: www.learn2cope.org

or **508-738-5148**

Never Use Alone: **800-972-0590**



Awareness + Prevention + Treatment

Substance Use Disorders and Mental Health

Find us on:

www.essexcountyoutreach.com

Facebook: [EssexCountyOutreach](https://www.facebook.com/EssexCountyOutreach)



For up-to-date listings on open detox beds, visit:
www.marsi.org (MA Addiction Recovery, Inc.)

Arbour Health (IOP, PHP, counseling, comm. services)
116 Summer St. Haverhill **978-373-7010**

BayRidge Hospital (Inpatient, dual diagnosis programs)
Beverly **978-816-2812** Lynn **781-477-6940**

Baystate Recovery Services (IOP, PHP, recovery coaches, family support)
Cummings Center, Beverly **800-270-2302**

Beverly Hospital (In/Out patient, dual diagnosis, Recovery Coaches)
978-922-3000

Clean Slate (MOUD alcohol & opiates, Outpatient services)
Lawrence **978-802-7331** Lynn **781-731-6804**

Center for Behavioral Health & Addiction Treatment
(MOUD, Indiv/Group support, recovery coaches)
110 Haverhill Rd. Amesbury **978-834-6583**

Comprehensive Treatment Center (MOUD, Outpatient treatment)
Lawrence **978-620-9745** Lynn **781-346-9941**

Danvers Treatment Center/Lahey Behavioral (In or Outpatient programs, MOUD Indiv/Group therapy, family services)
978-777-2121

Eliot Center (Outpatient, therapies, youth and family services)
Lynn **781-581-4402** Danvers **978-619-6850**



STOP AN OVERDOSE

TAKE THESE STEPS:

- 1 Check for overdose
- 2 Call 9-1-1
- 3 Give Narcan®
- 4 Give breaths
- 5 Stay until help arrives

1 CHECK FOR OVERDOSE

- Signs of overdosing:
- Not breathing well
 - Turning blue/gray
 - Not reacting when you rub your knuckles on their chest



2 CALL 9-1-1

- Call 9-1-1
- Say "someone isn't breathing" and/or "I think it's an overdose"
- Stay until help arrives, even if they seem better*

3 GIVE NARCAN®

- Push pump only after tip is in nose
- Go to Step 4
- If no response in 3 minutes, give another dose



4 GIVE BREATHS/CPR

- Make sure mouth is clear
- Tilt head back, lift chin, pinch nose
- Give 1 breath every 5 seconds
- Try CPR if you've been trained

5 STAY UNTIL HELP ARRIVES

- If breathing well, put on side
- If not breathing well, repeat Steps 3 and 4
- Stay until help arrives*



GOOD SAMARITAN LAW:
Protects people who overdose or seek help for someone overdosing, from charges or prosecution for simple drug possession
MGL 94C. Section 34A



MA General Brigham/Salem Hospital (MOUD, outpatient, dual diagnosis, therapy, recovery coaches)
55 Highland Ave. Salem **978-825-6220**

Middlesex Recovery Center (MOUD, alcohol treatment, counseling)
61 Prospect St. Gloucester **978-515-7664**

Recovery Centers of America (In/Out patient programs, MOUD, alcohol)
75 Lindall St. Danvers **978-767-2847**

Serenity at Summit (Comprehensive inpatient treatment plans, MOUD, family programs)
61 Brown St. Haverhill **978-312-9830**

Additional Services:

Addison Gilbert Hospital, Gloucester **978-283-4000**
For Seniors 65+ psych symptoms and/or SUDs

Citizens Inn Transition (sober living shelter, social services) Peabody **978-531-9951**

Link House Newburyport **978-462-7341**
Residential home for men in recovery

Mobile Crisis Intervention (youth and all ages):
Haverhill **978-521-7777** Lawrence **978-620-1250**
Salem **978-744-1585**

Healthy Streets (Overdose Prevention/Outreach Services) **339-440-5633**

One-Stop Center (Outreach, Needle Exchange, Sex health, Testing, Overdose Prevention))
978-381-3170

Pettengill House Inc. (Comprehensive wrap around services, basic needs, counseling) **978-463-8801**

for a more extensive list, please visit our website at www.essexcountyoutreach.com

ORDINANCES

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 9, 2021

AN ORDINANCE REGARDING ANNUAL REPORTING ON THE CONDITION AND OPERATIONAL PERFORMANCE OF CITY-OWNED BUILDINGS

Be it ordained by the City Council of the City of Newburyport as follows:

Amend existing Section 5-47 as follows, with additions double-underlined, and ~~deletions double stricken out~~:

Sec. 5-47. – Municipal building reports and operational requirements.

Each year, ~~no later than the last day of February, the Mayor shall cause all~~ in the month of February department heads whose departments have custody ~~responsible for maintenance~~ of municipal buildings, expressly including the Superintendent of Schools as to buildings in the custody of the School Department ~~except schools, to~~ shall submit to the City Council a consolidated report on the physical conditions and the energy usage, CO2 emissions, water consumption, and trash waste performance of each such municipal building, with a copy filed with the City Clerk and also posted in its entirety on the City's website ~~in the city clerk's office. The Mayor may determine what City officers shall assist in compiling such consolidated report. Upon receipt, the City Clerk~~ The city clerk shall distribute said report to all members of the City Council ~~city councillors. The report shall include at a minimum information regarding~~ but not limited to structural conditions, compliance with Massachusetts Architectural Access Board (MAAB) regulations. ADA compliance and concerns, plumbing, heating, electrical, and other building utilities and services in compliance with this Section 5-47, and details about personal and premises protection. Each such report shall use the MassEnergyInsight (MEI) web-based, reporting tool maintained by the Commonwealth of Massachusetts, or its successor tool as published or otherwise promulgated by the Commonwealth. Metrics to be reported shall include: (i) Total GHG Emissions in metric tons of CO2e per square foot of gross floor area per year; (ii) Energy Use Intensity (EUI) in million British Thermal Units (MBTUs or MMBTUs) per square foot per year; (iii) Water Use in gallons per square foot per year; and (iv) estimated Total Waste in short tons per square foot per year.

Councillor Jared J. Eigerman

In City Council August 9, 2021:

Motion to refer to Planning & Development by Councillor Tontar, seconded by Councillor Vogel. So voted.

In City Council September 27, 2021:

Motion to approve 1st reading by Councillor Shand, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 9, 2021

AN ORDINANCE REQUIRING A GHG PROTOCOL FOR SIGNIFICANT CITY PROJECTS

Be it ordained by the City Council of the City of Newburyport as follows:

Add new Section 5-49 as follows, with additions double-underlined, and ~~deletions double stricken out~~:

Sec. 5-48. – GHG Protocol and Reporting Requirements.

- (a) Purpose. The purpose of this Section 5-48 is to promote the policy of the City of Newburyport that its buildings and structures consume the minimum amount of energy, with an ideal of “net zero energy” when measured across the City’s entire portfolio of real property, and also that the construction, maintenance, and operation of its buildings result in the minimal emission of greenhouse gases with an ideal of “net zero CO2 emissions” when measured across the City’s entire portfolio of real property.
- (b) Definitions. The following definitions apply under this Section 5-48.
 - i. City shall mean the City of Newburyport, Massachusetts.
 - ii. City Action shall mean any formal and final authorization, appropriation, execution of a contract or other decision by the City to proceed to Commencement of a Significant City Project.
 - iii. Carbon Dioxide (CO2) equivalent (CO2e) shall mean the number of metric tons of CO2 emissions with the same global warming potential as one short ton of another greenhouse gas, and is calculated using Equation A-1 in 40 CFR Part 98.
 - iv. Commencement of Construction shall mean the initiation of on-site physical or construction work or activity. Research, design, or other work or activity necessary to evaluate a Significant City Project under this Section 5-48 shall not be considered Commencement of Construction.

- v. Commencement of a Significant City Project shall mean the earliest of: (A) initiation of any preparatory phase of the Significant City Project, including any action or expenditure of funds on the financing, marketing, or development of the Significant City Project; (B) Commencement of Construction; and (C) initiation of the operational phase of the Significant City Project. Research, design, or other work or activity necessary to evaluate a Significant City Project for purposes of this Section 5-48 shall not be considered Commencement of a Significant City Project.
- vi. Delivered Energy shall mean any type of energy that could be bought or sold for use as building energy, including, without limitation, electricity, steam, hot water or chilled water, natural gas, biogas, landfill gas, coal, coke, propane, petroleum and its derivatives, residual fuel oil, alcohol based fuels, wood, biomass and any other material consumed as fuel.
- vii. Greenhouse Gas (GHG) shall mean any of the following gases: carbon dioxide, methane, nitrous oxide, hydrofluorocarbons, perfluorocarbons, and sulfur hexafluoride.
- viii. GHG Protocol shall mean the "Revised MEPA GHG Emissions Policy and Protocol," promulgated by the Commonwealth's Executive Office of Energy and Environmental Affairs, and effective March 5, 2010, as it may be amended from time to time, which policy and protocol is hereby incorporated in this Section 5-48 by reference as if restated completely.
- ix. Gross Floor Area shall mean gross floor area as that term is defined under the Zoning Ordinance of the City of Newburyport, Massachusetts.
- x. MEPA shall mean the Massachusetts Environmental Policy Act (MEPA) (M.G.L. c. 30, ss. 61-62I and its implementing regulations at 301 CMR 11.00, as they may be amended from time to time.
- xi. Net Zero GHG Emissions shall mean a condition when anthropogenic GHG emissions are balanced globally by anthropogenic GHG removal over a specific period.
- xii. Net Zero Energy shall mean, on a Source Energy basis, a condition when the actual, annual Delivered Energy at a site is less than or equal to the exported On-Site Renewable Energy exported.
- xiii. Non-City Proponent shall mean any Person other than the City, including a designee or successor-in-interest, that undertakes a Significant City Project.
- xiv. On-Site Renewable Energy shall mean Renewable Energy collected and generated within the site boundary that is used for Site Energy and the excess Renewable Energy could be exported outside the site boundary, for

which renewable energy certificates (RECs) are retained or retired by the owner of the site.

- xv. Person shall mean any individual, corporation, partnership, trust, association, or other business or non-profit organization, or any federal, state, regional, or municipal governmental, intergovernmental or other entity that is not the City.
- xvi. Renewable Energy shall mean energy resources that are naturally replenishing but flow-limited, including, without limitation, biomass, hydro, geothermal, solar, wind, ocean thermal, wave action and tidal action.
- xvii. Routine Maintenance shall mean any maintenance work or activity carried out on a regular or periodic basis in a manner that has no potential for GHG emissions or for which performance standards have been developed that avoid, minimize, or mitigate potential GHG emissions to the maximum extent practicable.
- xviii. Significant City Financial Assistance shall mean any direct or indirect financial aid to any Person provided by the City, including, but not limited to, mortgage assistance, special taxing arrangements, grants, issuance of bonds, loans, loan guarantees, debt or equity assistance, and the allocation of municipal funds, with a value exceeding fifty thousand dollars (\$50,000). Financial Assistance shall not be considered to include: (A) the grant of aid for medical services or personal support, such as welfare or unemployment funds, to an individual or third party on behalf of an individual; (B) pass-through of federal or state funds or issuance of bonds solely on behalf of a local economic development or financing agency, without allocation by the City; or (C) routine assistance by City staff.
- xix. Significant City Project shall mean any Significant Construction either (A) undertaken by the City or (B) or receiving Significant City Financial Assistance.
- xx. Significant Construction shall mean: (A) the erection of a building or structure having a Gross Floor Area of five thousand (5,000) or more square feet; (B) expansion or other enlargement of an existing building or structure so as to increase its Gross Floor Area by five thousand (5,000) or more square feet; (C) to establish or change the use(s) of a Gross Floor Area of five thousand (5,000) or more square feet; or (D) Substantial rehabilitation of a building or structure having, or to have after rehabilitation, a Gross Floor Area of more than ten thousand (10,000) square feet.
- xxi. Site Energy shall mean energy consumed at the site as measured at the site boundary, including heating, cooling, ventilation, domestic hot water,

indoor and outdoor lighting, plug loads, process energy, elevators and conveying systems, and intra-site transportation systems.

- xxii. Source Energy shall mean Site Energy plus the energy consumed in the extraction, processing and transport of primary fuels, such as coal, oil and natural gas, energy losses in thermal combustion in power generation plants, and energy losses in transmission and distribution to the site.
- xxiii. Substantial Rehabilitation shall mean alterations, extension, reconstruction, or repairs to a building or structure within any period of twelve (12) months that together cost more than fifty percent (50%) of the physical value of the building or structure, where physical value is based upon the assessed value by the City Assessor as of the January 1 preceding the date of determining the applicability to a Significant City Project of this Section 5-48.
- (c) Applicability of GHG Protocol. Regardless of whether a Significant City Project is subject to review under MEPA, and unless an exemption applies under subsection (b)(iii) below, every Significant City Project shall be subject to the GHG Protocol as if an Environmental Impact Report (EIR) were required under MEPA and as such GHG Protocol is modified under this Section 5-48.
- i. Generally. The general requirement of this Section 5-48 is that the City or the Non-City Proponent of a Significant City Project quantify the potential annual GHG emissions from a proposed Significant City Project according to the quantification protocol outlined in the GHG Protocol, and report the results of that analysis in a document called a "GHG Report" to be submitted to the Mayor with a copy filed with the City Clerk, who, upon receipt, shall distribute said report to all members of the City Council. GHG emissions shall be expressed in short tons of CO₂e.
- ii. GHG Report. The GHG Report shall include a calculation of the Significant City Project's baseline GHG emissions in accordance with the GHG Protocol, and estimated GHG emissions associated with the preferred alternative, as well as outline and commit to a series of mitigation measures that will help to reduce GHG emissions from the proposed Significant City Project. To demonstrate the efficacy of the mitigation measures, the GHG Report shall include a measurement of GHG emissions reductions and energy savings estimated to be achieved by the 's preferred alternative against the Significant City Project baseline, and also discuss the rationale and GHG emissions reduction potential of mitigation measures that were not selected for the preferred alternative. In summary, the GHG Report is intended to include a three-step analysis: (A) identify a project baseline; (B) calculate estimated GHG emissions from the project baseline condition; and (C) calculate estimated emissions reductions based on mitigation measures by comparing project alternatives to the baseline. In addition, the GHG Report shall describe: (I) all

feasible measures to be taken by the City or the Non-City Proponent of a Significant City Project receiving Significant City Financial Assistance to avoid GHG emissions, or, to the extent GHG emissions cannot be avoided, to minimize and mitigate GHG emissions to the maximum extent practicable; (II) a Person responsible for funding and implementing mitigation measures; and (III) the anticipated implementation schedule that will ensure that such described mitigation measures shall be implemented prior to or when appropriate in relation to GHG emissions.

iii. Exemptions. Notwithstanding anything in this Section 5-48 to the contrary, the GHG Protocol shall not apply, and no GHG Report shall be required for (A) Routine Maintenance; and (B) those Significant City Projects for which the City's Planning Director has issued a written determination that little or no GHG emissions are reasonably expected.

(d) Design and Engineering Contracts and RFPs. Every design or engineering contract entered into by the City, as well as any Request for Proposals (RFP) issued by the City, for a Significant City Project shall require the design or engineering contractor, or a subcontractor associated with them, to demonstrate experience within the past three (3) calendar years designing buildings or structures to Net Zero Energy and/or Net Zero GHG Emissions standards, and such experience shall be included among the criteria used by the City to award any such contract or select a respondent under any such RFP.

Councillor Jared J. Eigerman

In City Council August 9, 2021:

Motion to refer to Planning & Development by Councillor Zeid, seconded by Councillor Tontar. So voted.

In City Council September 27, 2021:

Motion to approve 1st reading by Councillor Shand, seconded by Councillor Zeid. Roll call vote. 11 yes. Motion passes.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 30, 2021

AN ORDINANCE TO AMEND THE RESIDENTIAL PARKING PERMIT PROGRAM

CHAPTER 13 TRAFFIC AND MOTOR VEHICLES
ARTICLE IV SPECIFIC STREET SCHEDULES
DIVISION 6 STOPPING, STANDING AND PARKING
SEC. 13 – 180 RESIDENT PARKING

THAT the City Council of the City of Newburyport hereby amends existing subsection (c) of section 13-180 the City of Newburyport Code of Ordinances as follows, with deletions ~~double-stricken through and in bold~~, and additions double-underlined and in bold:

(c) *Issuance of residential parking permits:*

(2) **No residential parking permit shall be issued to a camper including without limitation a truck with a camper bed.**

Councillor Jared J. Eigerman

In City Council August 30, 2021:

Motion to refer ODNC093_08_30_2021 to Public Safety by Councillor Zeid, seconded by Councillor Connell. Roll call vote. 11 yes. Motion passes.

In City Council September 13, 2021:

Motion to approve with amended language by Councillor McCauley, seconded by Councillor Vogel. Motion to move to a date certain by Councillor McCauley, seconded by Councillor Devlin. So voted.

In City Council September 27, 2021:

Motion to approve on 1st reading by Councillor McCauley, seconded by Councillor Khan. Roll call vote. 9 yes, 2 no (SZ, BC). Motion passes.

CITY OF NEWBURYPORT



IN CITY COUNCIL

September 13, 2021

ORDERED:

AN ORDINANCE DELETING REFERENCE TO THE DEFUNCT CIVIC COMMISSION

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 12 Streets, Sidewalks and Other Public Places
Article V Public Places
Division 4 Civic Commission

WHEREAS, pursuant to Chapter 486 of the Acts of 1980, entitled "An Act to Assist Cities and Towns in the Commonwealth to Finance the Construction, Reconstruction, Rehabilitation and Expansion of Facilities for Civic and Convention Centers and Exhibition Halls," the City of Newburyport (the "City") received funding from the Commonwealth of Massachusetts (the "Commonwealth") to be applied to the renovation of the City's former Central Fire Station, located at 1 Market Square, referred to after its renovation as the Firehouse Civic Center and commonly known today as the Firehouse Center for the Arts (the "Firehouse Center").

WHEREAS, further pursuant to Chapter 486 of the Acts of 1980, any city by vote of its city council with the approval of its mayor may appoint a commission, to be known as the civic and convention center commission or the exhibition hall commission, to act on behalf of the city in carrying out the purposes of such act.

WHEREAS, pursuant to Chapter 14 of the Acts of 1983, notwithstanding the provisions of sections three and three A of chapter forty of the General Laws or any other provision of law to the contrary, the City was authorized to enter into a lease agreement with a developer for the Firehouse Center, the length thereof to be determined by and between the City and such developer.

WHEREAS, pursuant to Chapter 14 of the Acts of 1983, notwithstanding the provisions of MGL Chapter 40, Sections 3 and 3A or any other provision of law to the contrary, the City was authorized to enter into a lease agreement with a developer for the Firehouse Center, the length thereof to be determined by and between the City and such developer.

WHEREAS, the City of Newburyport, as lessor, and the Society for the Development of the Arts and Humanities of Greater Newburyport, Inc., as lessee, entered into that certain lease agreement regarding the Firehouse Center dated September 12, 1990, as amended (the “SDAH Lease”)

WHEREAS, in accordance with Chapter 486 of the Acts of 1980, the City Council adopted that certain ordinance dated February 14, 1994, which amended the Code of Ordinance, City of Newburyport, to create “Civic Commission” to carry out all of the City's obligations and to exercise all of the City's rights as determined under the SDHA Lease.

WHEREAS, the Civic Commission has not existed for at least a decade.

NOW, THEREFORE, the heading of Division 4 of Article V of Chapter 12, as well as Sections 12-140 through 12-144, all of the Code of Ordinances, City of Newburyport, Massachusetts, are hereby amended to read as follows, with deletions *italicized and single striken through*, and additions *italicized and double-underlined*:

DIVISION 4. - ~~CIVIC COMMISSION~~OTHER PUBLIC PLACES

Sec. 12-140. - ~~Creation~~Firehouse Civic Center.

In accordance with Section 5 of Chapter 486 of the Acts of 1980, there is hereby created a civic commission by the City of Newburyport The Civic Commission created under that certain ordinance of February 14, 1994, to carry out all of the City's obligations and to exercise all of the City's rights as determined by the lease agreement for the so-called Firehouse Civic Center (also known as the Firehouse Center for the Arts), originally entered into by the City of Newburyport, as lessor, and the Society for the Development of the Arts and Humanities of Greater Newburyport, Inc., as lessee, as of September 12, 1990, is hereby abolished. Where authorized by a two-thirds, supermajority vote of the full City Council, the Mayor may enter into leases and amendments thereto of the Firehouse Civic Center on such terms and conditions as authorized by the City Council.

Sec. 12-141. - ~~Composition.~~

The commission shall consist of five (5) persons, who shall hold office for terms of one (1), two (2), three (3), four (4), and five (5) years respectively from the first Monday in March next following such appointment, or until their successors are qualified; and thereafter the mayor shall annually, before the first Monday in March, with approval from the city council, appoint one such commissioner for a term of five (5) years from said first Monday in March. A vacancy in such board shall be filled in like manner for the remainder of the unexpired term. Such commissioners shall serve without compensation.

~~Sec. 12-142. — Members, prohibition.~~

~~No person may serve on the commission who is either a member of the board of directors of the Society for the Development of the Arts and Humanities of Greater Newburyport, Inc. (hereinafter referred to as SDAH) as lessee or an employee or official of the City of Newburyport, nor the spouse or other immediate family member of any such director, employee, or official.~~

~~Sec. 12-143. — Rules.~~

- ~~(a) — The commission, at its discretion, shall draft and approve rules and regulations that govern the operation of the commission and the administration of the lease. Such rules shall include, but not be limited to, a method by which disputes between the SDAH and vendors may be resolved with the commission acting in the role of arbitrator.~~
- ~~(b) — The commission shall further require a monthly report from the SDAH in relation to the operation of the Firehouse Civic Center.~~

~~Sec. 12-144. — Responsibilities.~~

~~Said commission shall be responsible for the duties granted to it by said Chapter 486 of the Acts of 1980. Further, said commission shall be authorized by the City of Newburyport to carry out all of the city's obligations and to exercise all of the city's rights as determined by the lease agreement for the Firehouse Civic Center as entered into by the City of Newburyport as lessor and the SDAH as lessee. Said lease agreement was originally entered into on September 12, 1990. Any future amendments to such lease shall be governed by the terms of this section. A copy of the lease agreement and any amendments are on file in the office of the city clerk.~~

~~Said commission is authorized to enter into a lease with the Trustees of the Newburyport Waterfront Trust ("Trust") for the property shown as "Area to be Leased 4,662 Sq. Ft." on a sketch plan filed with the city clerk. Any future lease agreement shall be governed by the terms of this section. A copy of any lease and any amendments entered into by said commission and the Trust shall be filed with the city clerk.~~

Councilor Jared J. Eigerman, Ward 2

In City Council September 13, 2021:

Motion to refer to General Government by Councilor Zeid, seconded by Councilor Khan. So voted.

In City Council September 27, 2021:

Motion to approve on 1st reading by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 11 yes.
Motion passes.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 12, 2021

AN ORDINANCE TO ESTABLISH A PROCEDURE FOR BUSINESSES AND OTHER ORGANIZATIONS TO APPLY FOR LICENSES TO OCCUPY OUTDOOR CITY PROPERTY, INCLUDING PORTIONS OF PUBLIC WAYS

Be it ordained by the City Council of the City of Newburyport as follows:

Amend existing Section 12-1 (Obstructing streets, sidewalks generally.), as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:

Sec 12-1. - Obstructing streets, sidewalks generally.

(a) Generally. No person shall occupy, encumber or obstruct any street or sidewalk by means of boxes, crates, advertising signs, barrels, or other things, or in any other way hinder or obstruct the convenient use of the streets or sidewalks and other ways by any vehicles or pedestrians.

(b) Notwithstanding subsection 12-1(a), above, any business or other organization that occupies ground-level space (hereinafter the "Business Premises") abutting a public way under the jurisdiction of the city (hereinafter the "Applicant") may submit a written application to the city clerk to obtain a license to place and maintain tables, chairs, and/or merchandising displays on property under the control of the city, including, without limitation, portions of public way or within a park or playground (hereinafter "City Land").

- (1) License area. The area of a public way to be occupied by such tables, chairs, and/or merchandising displays shall not exceed in width the frontage of the Applicant's Business Premises upon such public way. The area to be occupied on City Land other than public ways, including, without limitation, within a park or playground, need not be proportional to the applicant's frontage upon such property.
- (2) Duration.
- A. Licenses issued pursuant to this subsection 12-1(b), unless earlier revoked, shall remain effective for a period of no longer than seven (7) months between April 15 and November 15.
- (3) Applications. Application for the use of City Land shall be made to the city clerk, on forms prepared in conformance with the terms and conditions contained herein, including the following:
- A. Written authorization signed by the Applicant's landlord acknowledging and agreeing to the use of the adjacent portion of any Public Way;
- B. Evidence of liability insurance with minimum coverage in the amount of one million dollars (\$1,000,000), naming the city of Newburyport as co-insured, and in force for the duration of the approved period of occupancy; and
- C. A clear, legible diagram of the proposed area of occupancy, no smaller than 8½-inches by 11-inches, detailing the following, which shall be in addition to any other requirements of law, regulation or ordinance, including state alcohol law:
- i. The perimeter of such area, with relevant linear dimensions;
- ii. If such area includes portions of a public way traveled by pedestrians, such as a sidewalk, the public, pedestrian path of travel, which must be no less than five (5) feet in width and must be contiguous to the face of the buildings along which it runs;
- iii. If such area includes portions of a public way traveled by vehicles, then the public, vehicular path of travel, no less than eleven (11) feet in width, or wider as may be required by the City Engineer;
- iv. All relevant obstacles such as streetlights, signs, trees, etc.; and

- v. All tables, chairs, seats, total seating count and total occupancy,
- vi. The area of occupancy must be enclosed by a fence, rope or other means to control access and demarcate the area proposed for the service of food and alcohol or the sale of retail goods;
- D. Proof, in the form of registered mail receipts and written attestation, as to compliance, of notice of the application sent via registered mail, return receipt requested within seven (7) days of the filing of the completed application with the city clerk, to each of the persons appearing upon the assessors' most recent valuation list as the owners of the property immediately adjacent to the Applicant's Business Premises, and to the address of any businesses within 100 feet of the Applicant's Business Premises. The notice shall set forth the name of the applicant in full, a description of the space on the Public Way and area covered in the application, the use of the same, and the street and number.
- E. Where the City Land is part of a city park or playground under the jurisdiction of another city body, commission or entity, approval of such use by the relevant city body, commission or entity, such as the the Parks Commission for land under their jurisdiction and control..(4) Application processing and fees. Applications under this subsection 12-1(b) shall be delivered to the office of the city clerk by hand, mail, or email.
- A. Applications shall be placed on the next available agenda of the City Council for referral to its Committee on License and Permits per Council Rules and procedure..
- B. The processing fee charged for applications under this subsection 12-1(b) shall be One-Hundred Dollars (\$100.00).
- C. The city council shall establish by order the rent or other compensation due for any occupancy approved hereunder.
- D. After hearing by the Committee on Licenses and Permits and recommendation for approval, and upon approval by the City Council for the use of the City Land, , the city clerk shall transmit such approval to the Newburyport License Commission (the "License Commission") , which shall hold a public hearing to approve, disapprove, or approve the application with conditions.

E. Approval of the application for use shall be at the sole discretion of the City Council, and, without limiting or defining the sole discretion of the City Council in making its decision, the City Council may but is not required to the input of neighbors, other residents and nearby business owners, the degree to which the proposed use accommodates its shared use with members of the public, and any frustration of the City Land's primary use by the public..

F. The License Commission shall hold a public hearing regarding all applications wherein the City Council has approved the use of the City Land under this subsection 12-1(b), and may consider multiple applications at one hearing. After such hearing, the board shall render its written decision regarding each such application, which shall be to approve, to disapprove, or to approve with conditions.. The License Commission shall conduct any hearing in compliance with any other governing law, regulation or ordinance.

(6) Bare license. The City Council, License Commission and any other boards, commissions or city entities with jurisdiction of public ways shall have no obligation whatsoever to approve any application submitted hereunder, each of which shall be processed, reviewed, and a determination thereon made by the relevant city officers, boards, and commissions in their sole discretion.

A. Any condition of approval and submitted plan shall be in force for the entire duration of any validly issued license.

B. Any license issued hereunder may be revoked at any time by super-majority vote of the city council, after a public hearing, for any reason, or no reason.

~~(b) Food service establishments on public rights-of-way.~~

~~(1) The above shall not apply to any restaurant or food service establishment located on a public way which includes a sidewalk and which is restricted to pedestrian traffic only and which has a sidewalk of no less than five (5) feet in width. Any such restaurant or food service establishment seeking to place such tables on a public way shall apply for a permit from the city council.~~

~~a. Initial permit. May be issued for a period of one (1) year subject to city council approval by majority vote.~~

~~b. Renewal permits.~~

~~1. No material changes may be issued for a period of two (2) years subject to administrative approval by the city clerk.~~

~~2. Material changes may be issued for a period of one (1) year subject to city council approval by a majority vote.~~

~~e. [Said permit.] Said permit shall be valid during any calendar year for which a valid permit has been issued. The city clerk shall notify in writing any business with an expiring permit of such expiration no later than sixty (60) days prior to the expiration date.~~

~~d. Any condition of approval and submitted plan shall be in force for the entire duration of any validly issued permit. Any validly issued permit can be revoked at any time by super majority vote of the city council.~~

~~(2) Said restaurant or food service establishment may place tables upon the public way directly in the area in front of said establishment with the consent of the city council. The area occupied by said tables shall not exceed in width the frontage of said restaurant or food service on the public way. Said tables shall be solely for the exclusive use of customers of said restaurant or food service establishment.~~

~~(3) If no sidewalk exists on the public way, the tables, upon approval of the city council, shall be situated in a contiguous manner and shall allow at least twelve (12) feet of passage for pedestrian traffic to flow smoothly on the public way. In any circumstance, said tables, in the opinion of the city council, shall not impede the flow of pedestrian traffic, irrespective of the twelve-foot requirement.~~

~~(4) If a sidewalk so-called does not exist on the public way, said sidewalk must have a width of at least five (5) feet to allow tables to be situated on the sidewalk. In addition to the five feet described above, the configuration shall ensure that the remaining portion of the public way is at least twelve (12) feet wide and allows for free and smooth flowing pedestrian traffic.~~

~~(5) The city council can impose that any applicant provide certificates of liability insurance naming the city as insured and may impose such other conditions as in its discretion it deems appropriate.~~

(c) Any violation of this section 12-1 shall be punishable by a fine of one hundred dollars (\$100.00). Any condition found to violate this section shall be deemed to constitute a separate offense on each day during which it exists after the giving of notice to the violator.

(d) Prosecution of violations of this section 12-1 shall be non-criminal disposition as provided in M.G.L., c. 40, § 21D, as may be amended from time to time, the provisions of which are incorporated herein by reference.

Councillor James J. McCauley

Councillor Byron J. Lane



Street-Use and Mapping
49 South Van Ness Ave.
Suite 300
San Francisco, CA 94103
Phone: (415) 271-2000

sfpublicworks.org
facebook.com/sfpublicworks
twitter.com/sfpublicworks

2020 - 2021 Public Works Permit Fee Schedule

- Effective July 1, 2020, the following fees are established for the associated permits.
- Additional permits and fees may be required by other agencies.
- This schedule is for informational purposes only. Additional fees may apply for any additional time and materials, for processing permits as set forth in the Public Works Code, Section 2.1.3. Any expired or inactivated permits shall be subject to an additional renewal fee.
- Boring, Monitoring Well, Side Sewer, Tank Removal, General Excavation and Mobile Food Facilities fees vary due to duration and size of the project. Please call the main office for a plan checker at (628) 271-2000 for more assistance.
- All permits are subject to Board of Appeal Surcharge (\$7.00) except for Commemorative Plaque, Flower Markets, Inspection of Conformity and Major Encroachments with blue circle (●).
- Permits that may require notarization and recordation are identified with a red star (★). Fees for such requirements are not included in BSM permit fees.
- Modification Fee: \$70.00

2020-2021 Bureau of Street-Use and Mapping Permit Fee Schedule		
PERMITS	FEE	BASIS OF FEE
Additional Street Space	\$535.00	new application
	\$303.00	renewal
	\$6.00	per SF/month – assessment (80' or less bulk & height)
Banner	\$15.00	per SF/month – assessment (over 80' bulk & height)
	\$297.00	per 20 banners; prorated if less
Café Tables & Chairs (Annual)	\$148.00	and \$8.00/ SF (new)
	\$74.00	and \$7.00/ SF (renewals)
	\$148.00	and \$10.00/ SF (w/departmental action)
Commemorative Plaque ★ ●	\$1,654.00	new application
Contractor Parking Plan	\$689.00	street space
	\$566.00	excavation
Consultation/Pre-application	\$481.00	first 2 hours
	\$240.00	each hour above 2 hours
Debris Box (Registered companies only)	\$785.00	annual
	\$119.00	7-day
Display Merchandise (annual)	\$160.00	and \$11.00/ SF
Flower Markets ●	\$1,152.00	annual renewal
Free Sample Merchandise	\$152.00	per day (for multiple locations) + \$500 separate refundable bond
General Excavation (For building projects)	\$100.00	administrative fee (small project to 100 SF) per permit
	\$126.00	administrative fee (medium project to 100-1,000 SF) per block
	\$167.00	administrative fee (large project over 1,000 SF) per block
	\$488.00	inspection fee (small project to 100 SF) per permit
	\$83.00	inspection fee (medium project 100 to 1,000 SF) per day, \$472 minimum
	\$122.00	inspection fee (large project over 1,000 SF) per day, \$472 minimum
Inspection of Conformity ●	\$244.00	subject to Building Permit application requirement
	\$5,184.00	new application (General Plan Referral Fees not included)
Major Encroachment ★ ●	\$5.00	min \$100.00 - Annual Assessment Fee (per SF / year prior to issuance)
	\$1,336.00	new application
Minor Sidewalk Encroachment ★	\$5.00	min \$100.00 - Annual Assessment Fee (per SF / year prior to issuance)
	\$190.00	existing conditions or submittal with SI Permit (except Shoring MSE Permits)
	\$466.00	one (1) location Full Public Works Fee: \$932.00
Mobile Food Facilities (Submittal fees are half of full amount at intake. DPH & SFFD fees not included)	\$165.00	renewal
	\$50.00	per decal (if applicable)
Nighttime Work	\$137.00	new application (additional inspection fees maybe required)
Overwide Driveway (30+ feet) ★	\$1,380.00	new application
	\$190.00	existing condition
	\$5.00	Annual Assessment Fee (per SF / year prior to issuance)
Parklet	\$306.00	new application; does not include SFMTA processing or meter removal fee
	\$244.00	inspection fee
	\$306.00	renewal
Pipe Barriers ★	\$1,380.00	new application
	\$190.00	existing conditions
Security Bollards ★	\$2,766.00	new application
Sidewalk Repair	\$23.00	per 100 SF (voluntary @ DBI and Notice To Repair @ main office)
Sign Printing Fee	\$4.00	per sign
Special Sidewalk ★	\$535.00	new application
	\$190.00	non-std cross slopes, existing conditions/submittal with SI Permit
Storage Container (Registered companies only)	\$759.00	annual
	\$76.00	1st day
	\$152.00	2nd & 3rd Days
	\$152.00	over 3 days + \$74.00/container/day
Street Improvement	\$1,497.00	minimum submittal fee (w/Building Permit App), additional plan review/inspection may be paid upon issuance
	\$500.00	minimum (Notice to Repair) does not include street space
	\$5.00	(N) curb cut only (min \$100.00)
Street Space	\$152.00	Annual Assessment Fee (per SF / year @ issuance)
	\$152.00	per 20 LF/ month (voluntary @ DBI and Notice To Repair @ main office)
Temporary Occupancy	\$76.00	per day per block face
Transit Shelters (Registered companies only)	\$467.00	new application
Utility Excavation (For utility companies and government contracts)	\$100.00	administrative fee (small project to 100 SF) per permit
	\$126.00	administrative fee (medium project to 100-1,000 SF) per block
	\$167.00	administrative fee (large project over 1,000 SF) per block
	\$24.00	inspection fee (small project to 100 SF) per permit
	\$83.00	inspection fee (medium project 100 to 1,000 SF) per day
	\$122.00	inspection fee (large project over 1,000 SF) per day
Vault (Transformer) Encroachment ★	\$1,385.00	new application
	\$18.00	Annual Assessment Fee (per SF per year prior to issuance)
SFMTA Parking Meter Occupancy Fees	\$12.00	per 25 LF/day



2020 - 2021 Public Works Permit Fee Schedule

Street-Use and Mapping
 49 South Van Ness Ave.
 Suite 300
 San Francisco, CA 94103
 Phone: (628) 271-2000

sfpublicworks.org
facebook.com/sfpublicworks
twitter.com/sfpublicworks

2020-2021 Bureau of Urban Forestry Permit Fee Schedule		
PERMITS	FEE	BASIS OF FEE
Sidewalk Landscaping	\$306.00	per application – one (1) property
	\$264.00	per application – 2- 4 properties
	\$228.00	per application – 5+ properties
In-Lieu Tree Fee	\$2,193.00	per tree
	\$413.00	1-3 trees (non construction related)
Tree Removal Permit Application Fee	\$832.00	1-3 trees (construction related)
	\$1,108.00	4-9 trees
	\$1,664.00	10+ trees

All permits are subject to Board of Appeal Surcharge (\$7.00).

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 12, 2021

AN ORDINANCE TO LIMIT ON-STREET PARKING ON CARTER STREET

Be it ordained by the City Council of the City of Newburyport as follows:

THAT Chapter 13 Article IV of the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended to read as follows, with ~~deletions double-stricken and in italicized~~, and additions double-underlined and italicized:

Sec. 13-168. - Parking limited—Generally.

No person shall park any vehicle on the following streets or portions of streets as indicated below:

Street	Zones
<u>Carter Street</u>	<u>Beginning on the westerly side of Carter Street at the intersection of Carter St and Griffin Ct and running in a northerly direction for a distance of 30 feet.</u>

Submitted,

Councillor Heather Shand

COMMITTEE ITEMS

Committee Items- October 12, 2021

Budget & Finance

Budget & Finance

In Committee:

COMM311_03_08_2021 Legal Opinion from KP Law re: Council Salaries

ORDR269_08_09_2021 Friends of COA Gift Acceptance

ODNC090_08_09_2021 Late File Proposed Electrical Fee Schedule

COMM348_09_13_2021 FY2021 Year End Report

ORDR282_09_27_2021 Equipment Lease Order

TO: Richard Jones, City Clerk
From: Charles Tontar, At Large Councillor
Date: March 2, 2021
Re: Legal Opinion on Reducing Council Salaries

Please find attached a memorandum from Lauren F. Goldberg, Esq. of KP Law in response to Council President Eigerman's request for an opinion on whether or not the City Charter allows the Council to reduce its own salary from that set by ordinance. As a communication between a lawyer and client, the memorandum is privileged and confidential.

I am requesting that the Council waive that privilege so that Attorney Goldberg's memorandum can be made public.

Thank you,

Charles Tontar
Councillor At Large

In City Council March 8, 2021:

Motion to move to a date certain, March 29, 2021 by Councillor Tontar, seconded by Councillor Khan. Roll call vote. 11 yes. Motion passes.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 9, 2021

THAT, The CITY COUNCIL of the City of Newburyport accepts with gratitude a gift from the Newburyport Friends of the Council on Aging in the amount of \$15,700 for the design of a Multi-Purpose Outdoor Space that will accommodate two pickleball courts at the Newburyport Senior/Community Center. These funds are accepted in accordance with M.G.L. Chapter 44, Section 53A.

Councillor Sharif I. Zeid

In City Council August 9, 2021:

Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Tontar. So voted.



HUNTRESS Sports

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

AN ORDINANCE TO AMEND CHAPTER 5 SEC. 5-151 FEE SCHEDULE OF THE MUNICIPAL CODE RELATING TO ELECTRICAL PERMIT FEES

Be it ordained by the City Council of the City of Newburyport as follows:

THAT Chapter 5 Article IV of the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended to read as follows, with ~~deletions double-stricken and in italicized~~, and additions double-underlined and italicized:

	Current Newburyport Electric Fees
Residential (New Construction)	First \$50,000= \$150.00 = <u>\$180.00</u>
	Each additional \$1000.00=\$1.00
Addition/Renovation/Service not included	\$50.00 <u>\$60.00</u> permit plus \$3.00per item
Maximum Charge: add/renovations permits Including service	\$275.00 <u>\$300.00</u>
Services/New/Change/Altered	First circuit breaker \$45.00 Underground circuit breaker \$85.00 Each additional panel \$20.00 Each additional sub panel=\$20.00 <u>Single Family overhead=\$45.00</u> <u>Single Family underground= \$85.00</u> <u>Multi Family= \$85.00 plus \$20.00each additional unit panel, subpanel, or house</u>
	Temp Service= \$45.00 <u>\$50.00</u>

	Solar up to 10kw=\$100.00 >10kw use commercial rate
Generators	Manual start =\$45.00
	Automatic =\$85.00
Garages Added On	Attached = \$60.00 <u>\$80.00</u> Detached= \$100.00 <u>\$125.00</u>
Commercial/Industrial (New Construction)	First \$100,000= \$300.00 <u>350.00</u> Each Additional\$ 1,000.00=\$1.00
Additional/Renovation/Service not included	\$60.00 <u>\$70.00</u> =permit plus \$3.00 per item
Solar	98.00 <u>100kw & up \$1.00per kw plus \$100.00.</u>
Services/New/Changed/Altered	Each 200 amp or fraction=\$50.00 Each additional panel=\$20.00 Temp service= \$60.00 <u>\$65.00</u>
Miscellaneous	
Burglar/Fire Alarm Sys Resident	\$45.00 <u>\$50.00</u>
Burglar/Fire Alarm Sys Commercial	\$85.00
Central Heat/AC Resident	\$45.00 <u>\$65.00</u>
Central Heat/AC Commercial	\$85.00
Pool Above Ground	\$55.00 <u>\$65.00</u>
Pool in Ground	\$85.00 <u>\$95.00</u>
Marina Commercial	N/A <u>\$150.00</u>
Re-Inspection	

Hot Water Heater Resident	\$30.00 <u>\$40.00</u>
Hot Water Commercial	\$40.00 <u>\$50.00</u>
Utility Lighting Retrofit	\$65.00
Tel/Data System	\$85.00
Remove/Install for Siding	\$55.00
Gas Piping Grounding	\$30.00 <u>\$35.00</u>

COUNCILLOR BARRY N. CONNELL

In City Council August 9, 2021:

Motion to refer to Budget & Finance by Councillor Zeid, seconded by Councillor Tontar. So voted.

Electric Fee Comparables

Topsfield Electric Fee	
New/Renovation Construction (Residential)	\$2.00/1,000.00 (of construction cost) plus\$ 10.00 processing fee
New/Renovation Construction (Commercial)	\$2.25/1,000.00 (of construction cost) plus\$10.00 processing fee
Service:	
Temporary	\$85.00
Underground	\$85.00
Overhead	\$85.00
Change	\$85.00
Sub Panel	\$50.00
Well & Pump	\$85.00
Oil & Gas Burners	\$85.00
Oil & Gas Water Heaters	\$85.00
Septic & Sewer Lift Stations	\$85.00
Above Ground Pools including Spas & Hot Tubs	\$85.00
In ground Pools	\$125.00
Security, Burglar, Fire alarm Systems	\$85.00
Solar	\$150.00 (minimum)
Stand by Generator	\$125.00
Plugin Generator Set-up	\$50.00
Minimum Fee	\$75.00
*Re-Inspection Fee	\$60.00
All permit applications require a \$10.00 Processing fee.	

Electric Fee Comparables

Salisbury Electrical Fee	
Renovation: Minimum/single Inspxn	Residential (1 & 2 Fam. Only) \$65.00
	Commercial upgrade/redevice \$75.00
Construction under a Building Permit (Regs rough & finish inspection)	
New \$375.00 (Does not incl. Service)	Comm. \$25/\$1,000 Elec. Job Cost
Addition \$225.00 (Does not incl. Service)	Comm. \$25/\$1,000 Elec. Job Cost
Remodel/Alteration \$75.00 per room	Comm. \$25/\$1,000 Elec. Job Cost
Construction not under a Building Permit (Regs rough & finish inspection)	
All Residential \$8.00/\$1000 Elec. Job Cost	Comm. \$10/\$1000 Elec Job Cost
Service: New/Temp./Change	Res. \$50.00 per 100 amp. Comm. \$75.00 per 100 amp
Pool: Above Ground	\$75.00
In Ground	Res. \$125.00 Comm. \$150.00
Solar:	Res. \$10.00 per panel Comm. \$10/\$1000
Re-Inspection	Res. \$50.00 Comm. \$60.00
Newbury Electrical Fee	
Single Inspection	\$85.00

Electric Fee Comparables

New/Update Service	\$85.00
Septic Pump Installation	\$85.00
Swimming Pool (Above Ground)	\$85.00
Swimming Pools (In Ground)	\$160.00
Remodel (1 Room)	\$160.00
Remodel (Multi-Room)	\$260.00
Remodel (Entire House)	\$410.00
Addition	\$260.00
New Dwelling	\$410.00
West Newbury Electrical Fee	
New Construction	\$550.00
Additions or multi Room Renovation	\$210.00
All other Permits	\$85.00
Re-Inspection Fee	\$50.00



CITY OF NEWBURYPORT
FINANCE DEPARTMENT

60 PLEASANT STREET
NEWBURYPORT, MA 01950
PHONE: 978-465-4404

WWW.CITYOFNEWBURYPORT.COM/FINANCE

DONNA D. HOLADAY
MAYOR

ETHAN R. MANNING
FINANCE DIRECTOR/CITY AUDITOR

To: Mayor Donna D. Holaday
President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: September 3, 2021

Subject: FY2021 Year-End Financial Report

The fiscal year 2021 year-end financial report is presented to the Mayor and City Council as a preliminary look at the City of Newburyport's financial performance over the past year prior to the release of the audited financial statements. This report compares original and revised appropriations/estimates to actual expenditures and collections for the General Fund, as well as, Water, Sewer and Harbormaster Enterprise Funds for the year-ending June 30, 2021.

FY2021 Expenditures

Expenditures within the General Fund and Enterprise Funds were made within the budgetary appropriations approved by the City Council. Remaining and unrestricted appropriations from fiscal year 2021, totaling \$1,704,292, will be a positive factor in the Free Cash and Retained Earnings calculations as of July 1, 2021. Below is a summary of the year-end expenditures by fund, which is broken out in greater detail in the reports that follow:

	REVISED BUDGET	FY2021 EXPENDED	FY2021 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND Total	\$72,096,859	\$69,511,314	\$1,491,629	\$1,093,916	98.5%
060 WATER ENTERPRISE FUND Total	\$5,421,087	\$5,102,189	\$124,007	\$194,891	96.4%
061 SEWER ENTERPRISE FUND Total	\$7,515,295	\$7,015,396	\$118,594	\$381,305	94.9%
6520 HARBORMASTER ENTERPRISE FUND Total	\$465,250	\$424,080	\$6,989	\$34,180	92.7%
TOTAL BUDGETARY FUNDS	\$85,498,490	\$82,052,979	\$1,741,219	\$1,704,292	98.0%

FY2021 Revenue

Revenue for the budgetary funds exceeded estimates for FY2021 with collections at 102.4% of estimated revenue. Below is a summary of the year-end revenue by fund, which is broken out in greater detail in the reports that follow:

	FY2021 ESTIMATE	FY2021 ACTUAL	OVER/ (BELOW)	% OF ESTIMATE
001 GENERAL FUND Total	\$71,625,462	\$72,096,997	\$471,534	100.7%
060 WATER ENTERPRISE FUND Total	\$5,249,764	\$5,840,146	\$590,382	111.2%
061 SEWER ENTERPRISE FUND Total	\$7,215,261	\$7,974,362	\$759,101	110.5%
6520 HARBORMASTER ENTERPRISE FUND Total	\$465,250	\$689,161	\$223,912	148.1%
TOTAL BUDGETARY FUNDS	\$84,555,737	\$86,600,666	\$2,044,929	102.4%

The revenue for the General Fund came in \$471,534 over the estimate that was used to set the budget for FY2021. This positive variance is largely due to revisions that were made as of result of the uncertain financial implications of the COVID-19 pandemic at the time the FY2021 budget was established.

The revenue for the three enterprise funds all exceeded FY2021 estimates by greater than 10%. This was largely due to increase demand for services, as well as, a change in rates that took effect for the Harbormaster Enterprise Fund prior to the start of the fiscal year.

Once the Massachusetts Department of Revenue verifies and certifies the City's year-end financial results later this fall, funds will be available for any legal expenditure at the recommendation of the Mayor and approval of a majority vote of the City Council. All financial information contained in this report is presented on an unaudited basis and, as such, is subject to further adjustment until finalized. The audited financial statements will be filed with the City Clerk no later than March 1, 2022 in accordance with the City Charter.

Please feel free to contact me if you have any questions.

Attachments:

- Year-End Financial Overview (page 1)
- Expenditure Summary (page 2)
- Expenditures by Budget Category (page 3)
- Revenue Summary (page 8)
- Revenue by Category (page 9)
- Ending Fund Balances (page 12)
- Authorized & Unissued Debt (page 18)



City of Newburyport FY2021 Year-End Financial Overview

Expenditures

	<u>FY2019</u>		<u>FY2020</u>		<u>FY2021</u>	
	Remaining Budget	% Used	Remaining Budget	% Used	Remaining Budget	% Used
001 GENERAL FUND	\$665,602	99.0%	\$1,120,323	98.4%	\$1,093,916	98.5%
060 WATER ENTERPRISE FUND	\$443,615	91.9%	\$471,142	91.2%	\$194,891	96.4%
061 SEWER ENTERPRISE FUND	\$408,198	94.5%	\$646,398	91.5%	\$381,305	94.9%
6520 HARBORMASTER ENTERPRISE FUND	\$27,569	94.3%	\$10,249	98.0%	\$34,180	92.7%
TOTAL BUDGETARY FUNDS	\$1,544,984	98.1%	\$2,248,111	97.3%	\$1,704,292	98.0%

Largest Balances Remaining at Year-End

	Amount	Reason
129 GENERAL ADMINISTRATION	\$175,334	Open labor contracts
914 INSURANCE GROUP	\$171,945	Variability of enrollment
720 ORDINARY DEBT SERVICE	\$170,754	Lower than projected debt service
293 PARKING CLERK DEPARTMENT	\$129,877	Multiple accounts
519 SUSTAINABILITY	\$83,889	Lower than projected costs
541 COUNCIL ON AGING	\$65,257	Staff vacancies
210 POLICE DEPARTMENT	\$44,297	Multiple accounts
421 PUBLIC SERVICES DEPARTMENT	\$39,928	Staff vacancies/overtime
220 FIRE DEPARTMENT	\$39,053	Multiple accounts
542 YOUTH SERVICES	\$28,104	Staff vacancies
Total	\$948,439	

<u>Free Cash/Retained Earning Balances</u>		
<u>7/1/20 Certification</u>	Beginning	Ending
Free Cash	\$3,188,875	\$1,166,929
Water Ret. Earnings	\$1,398,128	\$681,581
Sewer Ret. Earnings	\$999,799	\$570,049
Harbor. Ret. Earnings	\$543,618	\$543,618

Revenue

001 GENERAL FUND

PROPERTY TAXES

	<u>FY2019</u> Actual	<u>FY2020</u> Actual	<u>FY2021</u> Estimate	<u>FY2021</u> Actual	<u>\$ Over</u> Estimate	<u>% Of</u> Estimate	<u>% Over</u> Prior Year
412 REAL ESTATE TAX REVENUE	\$55,573,460	\$58,164,277	\$60,036,691	\$59,945,337	(\$91,353)	99.8%	3.1%
411 PER PROP TAX REVENUE	\$644,277	\$680,427	\$680,936	\$660,509	(\$20,427)	97.0%	-2.9%
TOTAL PROPERTY TAXES	\$56,217,738	\$58,844,704	\$60,717,627	\$60,605,846	(\$111,781)	99.8%	3.0%

LOCAL RECEIPTS

401 MOTOR VEHICLE EXCISE	\$2,747,357	\$2,963,027	\$2,675,305	\$2,874,396	\$199,091	107.4%	-3.0%	(1)
402 OTHER EXCISE	\$1,000,525	\$997,625	\$591,000	\$811,945	\$220,945	137.4%	-18.6%	(2)
403 PENALTIES/INTEREST	\$343,545	\$310,774	\$280,000	\$332,363	\$52,363	118.7%	6.9%	
404 PAYMENT IN LIEU TAXES	\$82,083	\$37,089	\$40,000	\$27,196	(\$12,804)	68.0%	-26.7%	(3)
410 FEES	\$345,552	\$294,754	\$255,000	\$298,646	\$43,646	117.1%	1.3%	
416 OTHER DEPARTMENT REVENUE	\$66,879	\$56,416	\$50,000	\$72,014	\$22,014	144.0%	27.6%	(4)
417 LICENSES/PERMITS	\$1,190,151	\$1,055,073	\$850,000	\$945,583	\$95,583	111.2%	-10.4%	(5)
419 FINES & FORFEITS	\$12,292	\$7,347	\$10,000	\$4,898	(\$5,103)	49.0%	-33.3%	
420 INVESTMENT INCOME	\$271,752	\$238,029	\$90,000	\$59,770	(\$30,230)	66.4%	-74.9%	(6)
458 MEDICAID REIMBURSEMENT	\$94,345	\$33,985	\$110,000	\$115,227	\$5,227	104.8%	239.1%	(7)
421 MISCELLANEOUS RECURRING	\$223,695	\$183,543	\$176,729	\$167,611	(\$9,118)	94.8%	-8.7%	
422 MISCELLANEOUS NON-RECURRING	\$78,116	\$285,659	\$0	\$117,454	\$117,454	0.0%	-58.9%	
TOTAL LOCAL RECEIPTS	\$6,456,292	\$6,463,321	\$5,128,034	\$5,827,102	\$699,068	113.6%	-9.8%	
460 STATE AID	\$4,398,935	\$4,761,571	\$4,892,878	\$4,777,125	(\$115,753)	97.6%	0.3%	
497 INTERFUND TRANSFERS IN	\$0	\$795,360	\$886,924	\$886,924	\$0	100.0%	11.5%	
TOTAL GENERAL FUND	\$67,072,964	\$70,864,955	\$71,625,462	\$72,096,997	\$471,534	100.7%	1.7%	
WATER ENTERPRISE FUND	\$5,405,840	\$5,249,871	\$5,249,764	\$5,840,146	\$590,382	111.2%	11.2%	(8)
SEWER ENTERPRISE FUND	\$7,110,682	\$7,215,429	\$7,215,261	\$7,974,362	\$759,101	110.5%	10.5%	(8)
HARBORMASTER ENTERPRISE FUND	\$428,347	\$545,374	\$465,250	\$689,161	\$223,912	148.1%	26.4%	(8)
TOTAL BUDGETARY FUNDS	\$80,017,835	\$83,875,630	\$84,555,737	\$86,600,666	\$2,044,929	102.4%	3.2%	

(1) Decrease in vehicle purchases. (2) Meals tax -5.1% and rooms tax -11.2% due to COVID-19; Urban Redev. Excise -99.8% due to expiration of Heritage House agreement. (3) Due to expiration of MGL 121A:6A agreement for Heritage House. (4) Increase in copies, recordings and certificates. (5) Due to the suspension of licensing fees. (6) Lower returns from reduced cash balances, resulting from close out capital projects. (7) A portion of FY20 was filed in FY21, resulting in higher reimbursements. (8) Increased demand for services; rate increase for Harbormaster fees at start of FY21.



City of Newburyport FY2021 Year-End Expenditure Summary

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2021 EXPENDED	FY2021 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND							
111 CITY COUNCIL	\$30,683	\$0	\$30,683	\$28,197	\$0	\$2,486	91.9%
121 MAYOR'S DEPARTMENT	\$331,669	\$0	\$331,669	\$331,668	\$0	\$0	100.0%
129 GENERAL ADMINISTRATION	\$525,490	(\$9,815)	\$515,675	\$337,474	\$2,867	\$175,334	66.0%
135 AUDITOR'S DEPARTMENT	\$373,401	\$500	\$373,901	\$340,206	\$11,166	\$22,529	94.0%
141 ASSESSORS DEPARTMENT	\$250,395	\$99,010	\$349,405	\$275,700	\$70,245	\$3,460	99.0%
145 TREASURER'S DEPARTMENT	\$400,075	\$0	\$400,075	\$399,107	\$0	\$968	99.8%
151 INFO TECHNOLOGY DEPT	\$334,356	\$0	\$334,356	\$323,805	\$2,121	\$8,430	97.5%
152 HUMAN RESOURCES	\$290,388	\$19	\$290,407	\$285,463	\$0	\$4,945	98.3%
161 CITY CLERK'S DEPARTMENT	\$291,781	\$0	\$291,781	\$264,953	\$0	\$26,828	90.8%
163 BOARD OF REGISTRARS	\$51,883	\$0	\$51,883	\$45,900	\$0	\$5,983	88.5%
165 LICENSE COMMISSION	\$8,500	\$0	\$8,500	\$8,212	\$41	\$247	97.1%
171 CONSERVATION COMMISSION	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
182 PLANNING & DEVELOPMENT	\$437,930	\$0	\$437,930	\$437,640	\$25	\$265	99.9%
191 LEGAL DEPARTMENT	\$95,000	\$0	\$95,000	\$95,000	\$0	\$0	100.0%
210 POLICE DEPARTMENT	\$4,165,209	\$17,815	\$4,183,024	\$4,137,111	\$1,617	\$44,297	98.9%
220 FIRE DEPARTMENT	\$4,043,255	\$165,000	\$4,208,255	\$4,168,078	\$1,124	\$39,053	99.1%
241 BUILDING DEPARTMENT	\$188,512	\$0	\$188,512	\$188,303	\$19	\$190	99.9%
291 EMERGENCY MANAGEMENT	\$18,000	\$0	\$18,000	\$15,249	\$0	\$2,751	84.7%
292 ANIMAL CONTROL	\$62,936	\$0	\$62,936	\$45,140	\$0	\$17,797	71.7%
293 PARKING CLERK DEPARTMENT	\$606,283	\$25,997	\$632,281	\$501,719	\$684	\$129,877	79.5%
300 SCHOOL DEPARTMENT	\$32,072,564	\$0	\$32,072,564	\$30,731,399	\$1,341,165	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL	\$81,500	\$20,646	\$102,146	\$102,146	\$0	\$0	100.0%
399 WHITTIER VO TECH SCHOOL	\$638,712	\$0	\$638,712	\$638,712	\$0	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT	\$3,070,431	(\$29,646)	\$3,040,785	\$2,950,098	\$50,759	\$39,928	98.7%
423 SNOW & ICE	\$260,000	\$115,261	\$375,261	\$375,261	\$0	\$0	100.0%
510 HEALTH DEPARTMENT	\$254,704	\$0	\$254,704	\$226,232	\$1,804	\$26,668	89.5%
519 SUSTAINABILITY	\$1,722,649	\$0	\$1,722,649	\$1,638,699	\$62	\$83,889	95.1%
541 COUNCIL ON AGING	\$308,155	\$0	\$308,155	\$242,279	\$619	\$65,257	78.8%
542 YOUTH SERVICES	\$307,805	\$0	\$307,805	\$279,444	\$257	\$28,104	90.9%
543 VETERANS' DEPARTMENT	\$274,782	\$0	\$274,782	\$267,678	\$0	\$7,104	97.4%
610 LIBRARY DEPARTMENT	\$1,430,665	(\$11,994)	\$1,418,671	\$1,407,827	\$7,055	\$3,789	99.7%
630 PARKS COMMISSION	\$339,969	\$15,475	\$355,444	\$346,460	\$0	\$8,984	97.5%
691 HISTORICAL COMMISSION	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
710 DEBT EXCLUSION	\$3,171,545	\$0	\$3,171,545	\$3,171,545	\$0	\$0	100.0%
720 ORDINARY DEBT SERVICE	\$923,769	\$0	\$923,769	\$753,015	\$0	\$170,754	81.5%
911 RETIREMENT BOARD	\$4,563,509	\$0	\$4,563,509	\$4,563,509	\$0	\$0	100.0%
914 INSURANCE GROUP	\$9,807,193	(\$55,000)	\$9,752,193	\$9,580,247	\$0	\$171,945	98.2%
921 COMMISSION ON DISABILITY	\$2,693	\$0	\$2,693	\$640	\$0	\$2,053	23.8%
001 GENERAL FUND Total	\$71,743,591	\$353,268	\$72,096,859	\$69,511,314	\$1,491,629	\$1,093,916	98.5%
060 WATER ENTERPRISE FUND Total	\$5,421,087	\$0	\$5,421,087	\$5,102,189	\$124,007	\$194,891	96.4%
061 SEWER ENTERPRISE FUND Total	\$7,515,295	\$0	\$7,515,295	\$7,015,396	\$118,594	\$381,305	94.9%
6520 HARBORMASTER ENTERPRISE FUND Total	\$465,250	\$0	\$465,250	\$424,080	\$6,989	\$34,180	92.7%
TOTAL BUDGETARY FUNDS	\$85,145,222	\$353,268	\$85,498,490	\$82,052,979	\$1,741,219	\$1,704,292	98.0%



City of Newburyport
FY2021 Year-End Expenditures by Budget Category

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2021 EXPENDED	FY2021 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND							
111 CITY COUNCIL							
001 PERSONNEL SERVICES	\$19,183	\$0	\$19,183	\$19,183	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$11,500	\$0	\$11,500	\$9,014	\$0	\$2,486	78.4%
111 CITY COUNCIL Total	\$30,683	\$0	\$30,683	\$28,197	\$0	\$2,486	91.9%
121 MAYOR'S DEPARTMENT							
001 PERSONNEL SERVICES	\$261,892	\$0	\$261,892	\$261,892	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$61,776	\$0	\$61,776	\$61,776	\$0	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$8,000	\$0	\$8,000	\$8,000	\$0	\$0	100.0%
121 MAYOR'S DEPARTMENT Total	\$331,669	\$0	\$331,669	\$331,668	\$0	\$0	100.0%
129 GENERAL ADMINISTRATION							
001 PERSONNEL SERVICES	\$10,000	(\$4,000)	\$6,000	\$2,737	\$0	\$3,263	45.6%
002 PURCHASE OF SERVICES	\$135,500	\$8,500	\$144,000	\$138,912	\$2,867	\$2,221	98.5%
004 SUPPLIES	\$3,500	\$3,500	\$7,000	\$6,573	\$0	\$427	93.9%
007 OTHER CHARGES & EXPENSES	\$376,490	(\$17,815)	\$358,675	\$189,252	\$0	\$169,422	52.8%
129 GENERAL ADMINISTRATION Total	\$525,490	(\$9,815)	\$515,675	\$337,474	\$2,867	\$175,334	66.0%
135 AUDITOR'S DEPARTMENT							
001 PERSONNEL SERVICES	\$324,946	\$0	\$324,946	\$302,802	\$0	\$22,144	93.2%
002 PURCHASE OF SERVICES	\$46,500	\$0	\$46,500	\$35,138	\$11,000	\$362	99.2%
004 SUPPLIES	\$1,500	\$500	\$2,000	\$1,811	\$166	\$23	98.8%
007 OTHER CHARGES & EXPENSES	\$455	\$0	\$455	\$455	\$0	\$0	100.0%
135 AUDITOR'S DEPARTMENT Total	\$373,401	\$500	\$373,901	\$340,206	\$11,166	\$22,529	94.0%
141 ASSESSORS DEPARTMENT							
001 PERSONNEL SERVICES	\$219,567	\$0	\$219,567	\$216,680	\$0	\$2,887	98.7%
002 PURCHASE OF SERVICES	\$27,813	\$99,010	\$126,823	\$56,129	\$70,208	\$487	99.6%
004 SUPPLIES	\$2,500	\$0	\$2,500	\$2,377	\$37	\$86	96.5%
007 OTHER CHARGES & EXPENSES	\$515	\$0	\$515	\$515	\$0	\$0	100.0%
141 ASSESSORS DEPARTMENT Total	\$250,395	\$99,010	\$349,405	\$275,700	\$70,245	\$3,460	99.0%
145 TREASURER'S DEPARTMENT							
001 PERSONNEL SERVICES	\$343,275	\$0	\$343,275	\$343,234	\$0	\$41	100.0%
002 PURCHASE OF SERVICES	\$52,500	\$0	\$52,500	\$51,775	\$0	\$725	98.6%
004 SUPPLIES	\$2,500	\$0	\$2,500	\$2,498	\$0	\$2	99.9%
007 OTHER CHARGES & EXPENSES	\$1,800	\$0	\$1,800	\$1,600	\$0	\$200	88.9%
145 TREASURER'S DEPARTMENT Total	\$400,075	\$0	\$400,075	\$399,107	\$0	\$968	99.8%
151 INFO TECHNOLOGY DEPT							
001 PERSONNEL SERVICES	\$106,018	\$0	\$106,018	\$102,151	\$0	\$3,867	96.4%
002 PURCHASE OF SERVICES	\$226,339	\$0	\$226,339	\$219,663	\$2,121	\$4,555	98.0%
004 SUPPLIES	\$2,000	\$0	\$2,000	\$1,991	\$0	\$9	99.6%
151 INFO TECHNOLOGY DEPT Total	\$334,356	\$0	\$334,356	\$323,805	\$2,121	\$8,430	97.5%
152 HUMAN RESOURCES							
001 PERSONNEL SERVICES	\$152,219	\$0	\$152,219	\$149,015	\$0	\$3,204	97.9%
002 PURCHASE OF SERVICES	\$136,469	\$0	\$136,469	\$135,664	\$0	\$805	99.4%
004 SUPPLIES	\$1,500	\$0	\$1,500	\$565	\$0	\$935	37.6%
007 OTHER CHARGES & EXPENSES	\$200	\$19	\$219	\$219	\$0	\$0	100.0%
152 HUMAN RESOURCES Total	\$290,388	\$19	\$290,407	\$285,463	\$0	\$4,945	98.3%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2021 EXPENDED	FY2021 ENCUMB.	REMAINING BUDGET	% USED
161 CITY CLERK'S DEPARTMENT							
001 PERSONNEL SERVICES	\$278,281	\$0	\$278,281	\$255,396	\$0	\$22,885	91.8%
002 PURCHASE OF SERVICES	\$13,500	\$0	\$13,500	\$9,557	\$0	\$3,943	70.8%
161 CITY CLERK'S DEPARTMENT Total	\$291,781	\$0	\$291,781	\$264,953	\$0	\$26,828	90.8%
163 BOARD OF REGISTRARS							
001 PERSONNEL SERVICES	\$4,383	\$0	\$4,383	\$4,141	\$0	\$242	94.5%
007 OTHER CHARGES & EXPENSES	\$47,500	\$0	\$47,500	\$41,759	\$0	\$5,741	87.9%
163 BOARD OF REGISTRARS Total	\$51,883	\$0	\$51,883	\$45,900	\$0	\$5,983	88.5%
165 LICENSE COMMISSION							
001 PERSONNEL SERVICES	\$7,500	\$0	\$7,500	\$7,500	\$0	\$0	100.0%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$712	\$41	\$247	75.3%
165 LICENSE COMMISSION Total	\$8,500	\$0	\$8,500	\$8,212	\$41	\$247	97.1%
171 CONSERVATION COMMISSION							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
171 CONSERVATION COMMISSION Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
175 PLANNING BOARD Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
176 ZONING BOARD Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
182 PLANNING & DEVELOPMENT							
001 PERSONNEL SERVICES	\$392,100	\$0	\$392,100	\$392,015	\$0	\$86	100.0%
002 PURCHASE OF SERVICES	\$42,780	\$0	\$42,780	\$42,780	\$0	\$0	100.0%
004 SUPPLIES	\$3,050	\$0	\$3,050	\$2,846	\$25	\$179	94.1%
182 PLANNING & DEVELOPMENT Total	\$437,930	\$0	\$437,930	\$437,640	\$25	\$265	99.9%
191 LEGAL DEPARTMENT							
002 PURCHASE OF SERVICES	\$95,000	\$0	\$95,000	\$95,000	\$0	\$0	100.0%
191 LEGAL DEPARTMENT Total	\$95,000	\$0	\$95,000	\$95,000	\$0	\$0	100.0%
210 POLICE DEPARTMENT							
001 PERSONNEL SERVICES	\$3,838,653	\$17,815	\$3,856,468	\$3,853,552	\$0	\$2,917	99.9%
002 PURCHASE OF SERVICES	\$170,176	\$0	\$170,176	\$158,616	\$100	\$11,460	93.3%
004 SUPPLIES	\$70,100	\$0	\$70,100	\$49,248	\$1,517	\$19,336	72.4%
007 OTHER CHARGES & EXPENSES	\$21,555	\$0	\$21,555	\$18,868	\$0	\$2,687	87.5%
008 CAPITAL OUTLAY	\$64,725	\$0	\$64,725	\$56,828	\$0	\$7,897	87.8%
210 POLICE DEPARTMENT Total	\$4,165,209	\$17,815	\$4,183,024	\$4,137,111	\$1,617	\$44,297	98.9%
220 FIRE DEPARTMENT							
001 PERSONNEL SERVICES	\$3,780,705	\$165,000	\$3,945,705	\$3,943,277	\$0	\$2,428	99.9%
002 PURCHASE OF SERVICES	\$187,000	\$0	\$187,000	\$185,308	\$1,124	\$568	99.7%
004 SUPPLIES	\$70,000	\$0	\$70,000	\$35,177	\$0	\$34,823	50.3%
007 OTHER CHARGES & EXPENSES	\$5,550	\$0	\$5,550	\$4,316	\$0	\$1,235	77.8%
220 FIRE DEPARTMENT Total	\$4,043,255	\$165,000	\$4,208,255	\$4,168,078	\$1,124	\$39,053	99.1%
241 BUILDING DEPARTMENT							
001 PERSONNEL SERVICES	\$187,512	\$0	\$187,512	\$187,512	\$0	\$0	100.0%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2021 EXPENDED	FY2021 ENCUMB.	REMAINING BUDGET	% USED
002 PURCHASE OF SERVICES	\$1,000	\$0	\$1,000	\$791	\$19	\$190	81.0%
241 BUILDING DEPARTMENT Total	\$188,512	\$0	\$188,512	\$188,303	\$19	\$190	99.9%
291 EMERGENCY MANAGEMENT							
001 PERSONNEL SERVICES	\$16,000	\$0	\$16,000	\$14,654	\$0	\$1,346	91.6%
004 SUPPLIES	\$500	\$0	\$500	\$425	\$0	\$75	85.0%
007 OTHER CHARGES & EXPENSES	\$1,500	\$0	\$1,500	\$170	\$0	\$1,330	11.3%
291 EMERGENCY MANAGEMENT Total	\$18,000	\$0	\$18,000	\$15,249	\$0	\$2,751	84.7%
292 ANIMAL CONTROL							
001 PERSONNEL SERVICES	\$55,536	\$0	\$55,536	\$40,253	\$0	\$15,283	72.5%
002 PURCHASE OF SERVICES	\$4,950	\$0	\$4,950	\$3,503	\$0	\$1,447	70.8%
004 SUPPLIES	\$2,100	\$0	\$2,100	\$1,224	\$0	\$876	58.3%
007 OTHER CHARGES & EXPENSES	\$350	\$0	\$350	\$160	\$0	\$190	45.7%
292 ANIMAL CONTROL Total	\$62,936	\$0	\$62,936	\$45,140	\$0	\$17,797	71.7%
293 PARKING CLERK DEPARTMENT							
001 PERSONNEL SERVICES	\$242,383	\$5,550	\$247,933	\$199,919	\$0	\$48,014	80.6%
002 PURCHASE OF SERVICES	\$292,700	\$20,447	\$313,147	\$258,776	\$684	\$53,687	82.9%
004 SUPPLIES	\$71,200	\$0	\$71,200	\$43,024	\$0	\$28,176	60.4%
293 PARKING CLERK DEPARTMENT Total	\$606,283	\$25,997	\$632,281	\$501,719	\$684	\$129,877	79.5%
300 SCHOOL DEPARTMENT							
002 PURCHASE OF SERVICES	\$32,072,564	\$0	\$32,072,564	\$30,731,399	\$1,341,165	\$0	100.0%
300 SCHOOL DEPARTMENT Total	\$32,072,564	\$0	\$32,072,564	\$30,731,399	\$1,341,165	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL							
002 PURCHASE OF SERVICES	\$81,500	\$20,646	\$102,146	\$102,146	\$0	\$0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL Tot:	\$81,500	\$20,646	\$102,146	\$102,146	\$0	\$0	100.0%
399 WHITTIER VO TECH SCHOOL							
002 PURCHASE OF SERVICES	\$638,712	\$0	\$638,712	\$638,712	\$0	\$0	100.0%
399 WHITTIER VO TECH SCHOOL Total	\$638,712	\$0	\$638,712	\$638,712	\$0	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT							
001 PERSONNEL SERVICES	\$1,959,119	\$0	\$1,959,119	\$1,923,983	\$15	\$35,121	98.2%
002 PURCHASE OF SERVICES	\$561,687	(\$64,646)	\$497,041	\$456,644	\$40,360	\$37	100.0%
004 SUPPLIES	\$245,875	\$35,000	\$280,875	\$265,721	\$10,384	\$4,770	98.3%
008 CAPITAL OUTLAY	\$303,750	\$0	\$303,750	\$303,750	\$0	\$0	100.0%
421 PUBLIC SERVICES DEPARTMENT Total	\$3,070,431	(\$29,646)	\$3,040,785	\$2,950,098	\$50,759	\$39,928	98.7%
423 SNOW & ICE							
001 PERSONNEL SERVICES	\$110,000	\$50,000	\$160,000	\$109,762	\$0	\$50,238	68.6%
002 PURCHASE OF SERVICES	\$150,000	\$65,261	\$215,261	\$265,499	\$0	(\$50,238)	123.3%
423 SNOW & ICE Total	\$260,000	\$115,261	\$375,261	\$375,261	\$0	\$0	100.0%
510 HEALTH DEPARTMENT							
001 PERSONNEL SERVICES	\$217,890	\$0	\$217,890	\$217,890	\$0	\$0	100.0%
002 PURCHASE OF SERVICES	\$31,314	\$0	\$31,314	\$6,111	\$1,790	\$23,413	25.2%
004 SUPPLIES	\$4,500	\$0	\$4,500	\$1,388	\$14	\$3,098	31.2%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$843	\$0	\$157	84.3%
510 HEALTH DEPARTMENT Total	\$254,704	\$0	\$254,704	\$226,232	\$1,804	\$26,668	89.5%
519 SUSTAINABILITY							
001 PERSONNEL SERVICES	\$120,899	\$0	\$120,899	\$114,509	\$0	\$6,391	94.7%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2021 EXPENDED	FY2021 ENCUMB.	REMAINING BUDGET	% USED
002 PURCHASE OF SERVICES	\$1,600,500	\$0	\$1,600,500	\$1,522,940	\$62	\$77,499	95.2%
004 SUPPLIES	\$1,250	\$0	\$1,250	\$1,250	\$0	\$0	100.0%
519 SUSTAINABILITY Total	\$1,722,649	\$0	\$1,722,649	\$1,638,699	\$62	\$83,889	95.1%
541 COUNCIL ON AGING							
001 PERSONNEL SERVICES	\$276,155	\$0	\$276,155	\$221,979	\$0	\$54,176	80.4%
002 PURCHASE OF SERVICES	\$22,000	\$0	\$22,000	\$14,133	\$0	\$7,867	64.2%
004 SUPPLIES	\$10,000	\$0	\$10,000	\$6,167	\$619	\$3,214	67.9%
008 CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	
541 COUNCIL ON AGING Total	\$308,155	\$0	\$308,155	\$242,279	\$619	\$65,257	78.8%
542 YOUTH SERVICES							
001 PERSONNEL SERVICES	\$240,505	\$0	\$240,505	\$224,945	\$0	\$15,560	93.5%
002 PURCHASE OF SERVICES	\$19,300	\$0	\$19,300	\$15,689	\$41	\$3,569	81.5%
007 OTHER CHARGES & EXPENSES	\$48,000	\$0	\$48,000	\$38,810	\$215	\$8,975	81.3%
542 YOUTH SERVICES Total	\$307,805	\$0	\$307,805	\$279,444	\$257	\$28,104	90.9%
543 VETERANS' DEPARTMENT							
001 PERSONNEL SERVICES	\$133,094	\$0	\$133,094	\$131,676	\$0	\$1,418	98.9%
002 PURCHASE OF SERVICES	\$7,268	\$0	\$7,268	\$5,970	\$0	\$1,298	82.1%
007 OTHER CHARGES & EXPENSES	\$134,420	\$0	\$134,420	\$130,032	\$0	\$4,388	96.7%
543 VETERANS' DEPARTMENT Total	\$274,782	\$0	\$274,782	\$267,678	\$0	\$7,104	97.4%
610 LIBRARY DEPARTMENT							
001 PERSONNEL SERVICES	\$1,082,968	(\$16,994)	\$1,065,974	\$1,062,231	\$0	\$3,743	99.6%
002 PURCHASE OF SERVICES	\$347,697	\$5,000	\$352,697	\$345,596	\$7,055	\$45	100.0%
610 LIBRARY DEPARTMENT Total	\$1,430,665	(\$11,994)	\$1,418,671	\$1,407,827	\$7,055	\$3,789	99.7%
630 PARKS COMMISSION							
001 PERSONNEL SERVICES	\$270,819	\$0	\$270,819	\$261,900	\$0	\$8,919	96.7%
002 PURCHASE OF SERVICES	\$14,400	\$12,525	\$26,925	\$26,924	\$0	\$1	100.0%
004 SUPPLIES	\$42,300	\$2,950	\$45,250	\$45,187	\$0	\$64	99.9%
007 OTHER CHARGES & EXPENSES	\$450	\$0	\$450	\$450	\$0	\$0	100.0%
008 CAPITAL OUTLAY	\$12,000	\$0	\$12,000	\$12,000	\$0	\$0	100.0%
630 PARKS COMMISSION Total	\$339,969	\$15,475	\$355,444	\$346,460	\$0	\$8,984	97.5%
691 HISTORICAL COMMISSION							
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
691 HISTORICAL COMMISSION Total	\$1,800	\$0	\$1,800	\$1,800	\$0	\$0	100.0%
710 DEBT EXCLUSION							
009 DEBT SERVICE	\$3,171,545	\$0	\$3,171,545	\$3,171,545	\$0	\$0	100.0%
710 DEBT EXCLUSION Total	\$3,171,545	\$0	\$3,171,545	\$3,171,545	\$0	\$0	100.0%
720 ORDINARY DEBT SERVICE							
009 DEBT SERVICE	\$923,769	\$0	\$923,769	\$753,015	\$0	\$170,754	81.5%
720 ORDINARY DEBT SERVICE Total	\$923,769	\$0	\$923,769	\$753,015	\$0	\$170,754	81.5%
911 RETIREMENT BOARD							
001 PERSONNEL SERVICES	\$4,563,509	\$0	\$4,563,509	\$4,563,509	\$0	\$0	100.0%
911 RETIREMENT BOARD Total	\$4,563,509	\$0	\$4,563,509	\$4,563,509	\$0	\$0	100.0%
914 INSURANCE GROUP							
001 PERSONNEL SERVICES	\$9,807,193	(\$55,000)	\$9,752,193	\$9,580,247	\$0	\$171,945	98.2%
914 INSURANCE GROUP Total	\$9,807,193	(\$55,000)	\$9,752,193	\$9,580,247	\$0	\$171,945	98.2%

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	FY2021 EXPENDED	FY2021 ENCUMB.	REMAINING BUDGET	% USED
921 COMMISSION ON DISABILITY							
001 PERSONNEL SERVICES	\$2,693	\$0	\$2,693	\$640	\$0	\$2,053	23.8%
921 COMMISSION ON DISABILITY Total	\$2,693	\$0	\$2,693	\$640	\$0	\$2,053	23.8%
001 GENERAL FUND Total	\$71,743,591	\$353,268	\$72,096,859	\$69,511,314	\$1,491,629	\$1,093,916	98.5%
060 WATER ENTERPRISE FUND							
450 WATER DEPARTMENT							
001 PERSONNEL SERVICES	\$2,290,161	\$0	\$2,290,161	\$2,165,568	\$0	\$124,593	94.6%
002 PURCHASE OF SERVICES	\$914,536	\$0	\$914,536	\$842,578	\$30,003	\$41,955	95.4%
004 SUPPLIES	\$184,070	\$0	\$184,070	\$173,922	\$7,022	\$3,127	98.3%
007 OTHER CHARGES & EXPENSES	\$100,067	\$0	\$100,067	\$91,905	\$2,748	\$5,414	94.6%
008 CAPITAL OUTLAY	\$115,000	\$0	\$115,000	\$20,963	\$84,234	\$9,803	91.5%
009 DEBT SERVICE	\$1,817,253	\$0	\$1,817,253	\$1,807,253	\$0	\$10,000	99.4%
450 WATER DEPARTMENT Total	\$5,421,087	\$0	\$5,421,087	\$5,102,189	\$124,007	\$194,891	96.4%
060 WATER ENTERPRISE FUND Total	\$5,421,087	\$0	\$5,421,087	\$5,102,189	\$124,007	\$194,891	96.4%
061 SEWER ENTERPRISE FUND							
440 SEWER DEPARTMENT							
001 PERSONNEL SERVICES	\$2,401,978	\$0	\$2,401,978	\$2,267,734	\$0	\$134,245	94.4%
002 PURCHASE OF SERVICES	\$1,216,900	\$0	\$1,216,900	\$1,061,264	\$76,420	\$79,216	93.5%
004 SUPPLIES	\$465,800	\$0	\$465,800	\$434,273	\$7,338	\$24,189	94.8%
007 OTHER CHARGES & EXPENSES	\$85,579	\$0	\$85,579	\$82,363	\$2,154	\$1,063	98.8%
008 CAPITAL OUTLAY	\$196,000	\$0	\$196,000	\$151,231	\$32,682	\$12,087	93.8%
009 DEBT SERVICE	\$3,149,038	\$0	\$3,149,038	\$3,018,533	\$0	\$130,505	95.9%
440 SEWER DEPARTMENT Total	\$7,515,295	\$0	\$7,515,295	\$7,015,396	\$118,594	\$381,305	94.9%
061 SEWER ENTERPRISE FUND Total	\$7,515,295	\$0	\$7,515,295	\$7,015,396	\$118,594	\$381,305	94.9%
6520 HARBORMASTER ENTERPRISE FUND							
295 HARBORMASTER DEPARTMENT							
001 PERSONNEL SERVICES	\$277,777	\$0	\$277,777	\$270,540	\$0	\$7,237	97.4%
002 PURCHASE OF SERVICES	\$52,000	\$0	\$52,000	\$36,378	\$0	\$15,622	70.0%
004 SUPPLIES	\$19,200	\$0	\$19,200	\$15,357	\$0	\$3,843	80.0%
007 OTHER CHARGES & EXPENSES	\$12,000	\$0	\$12,000	\$8,955	\$0	\$3,045	74.6%
008 CAPITAL OUTLAY	\$25,000	\$0	\$25,000	\$13,577	\$6,989	\$4,433	82.3%
009 DEBT SERVICE	\$79,273	\$0	\$79,273	\$79,273	\$0	\$0	100.0%
295 HARBORMASTER DEPARTMENT Total	\$465,250	\$0	\$465,250	\$424,080	\$6,989	\$34,180	92.7%
6520 HARBORMASTER ENTERPRISE FUND Tot:	\$465,250	\$0	\$465,250	\$424,080	\$6,989	\$34,180	92.7%
TOTAL BUDGETARY FUNDS	\$85,145,222	\$353,268	\$85,498,490	\$82,052,979	\$1,741,219	\$1,704,292	98.0%



City of Newburyport FY2021 Year-End Revenue Summary

	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ESTIMATE	FY2021 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
001 GENERAL FUND							
PROPERTY TAXES							
412 REAL ESTATE TAX REVENUE	\$55,573,460	\$58,164,277	\$60,036,691	\$59,945,337	(\$91,353)	99.8%	3.1%
411 PER PROP TAX REVENUE	\$644,277	\$680,427	\$680,936	\$660,509	(\$20,427)	97.0%	-2.9%
PROPERTY TAXES Total	\$56,217,738	\$58,844,704	\$60,717,627	\$60,605,846	(\$111,781)	99.8%	3.0%
LOCAL RECEIPTS							
401 MOTOR VEHICLE EXCISE	\$2,747,357	\$2,963,027	\$2,675,305	\$2,874,396	\$199,091	107.4%	-3.0%
402 OTHER EXCISE	\$1,000,525	\$997,625	\$591,000	\$811,945	\$220,945	137.4%	-18.6%
403 PENALTIES/INTEREST	\$343,545	\$310,774	\$280,000	\$332,363	\$52,363	118.7%	6.9%
404 PAYMENT IN LIEU TAXES	\$82,083	\$37,089	\$40,000	\$27,196	(\$12,804)	68.0%	-26.7%
410 FEES	\$345,552	\$294,754	\$255,000	\$298,646	\$43,646	117.1%	1.3%
416 OTHER DEPARTMENT REVENUE	\$66,879	\$56,416	\$50,000	\$72,014	\$22,014	144.0%	27.6%
417 LICENSES/PERMITS	\$1,190,151	\$1,055,073	\$850,000	\$945,583	\$95,583	111.2%	-10.4%
419 FINES & FORFEITS	\$12,292	\$7,347	\$10,000	\$4,898	(\$5,103)	49.0%	-33.3%
420 INVESTMENT INCOME	\$271,752	\$238,029	\$90,000	\$59,770	(\$30,230)	66.4%	-74.9%
458 MEDICAID REIMBURSEMENT	\$94,345	\$33,985	\$110,000	\$115,227	\$5,227	104.8%	239.1%
421 MISCELLANEOUS RECURRING	\$223,695	\$183,543	\$176,729	\$167,611	(\$9,118)	94.8%	-8.7%
422 MISCELLANEOUS NON-RECURRING	\$78,116	\$285,659	\$0	\$117,454	\$117,454		-58.9%
LOCAL RECEIPTS Total	\$6,456,292	\$6,463,321	\$5,128,034	\$5,827,102	\$699,068	113.6%	-9.8%
460 STATE AID	\$4,398,935	\$4,761,571	\$4,892,878	\$4,777,125	(\$115,753)	97.6%	0.3%
497 INTERFUND TRANSFERS IN	\$0	\$795,360	\$886,924	\$886,924	\$0	100.0%	11.5%
001 GENERAL FUND Total	\$67,072,964	\$70,864,955	\$71,625,462	\$72,096,997	\$471,534	100.7%	1.7%
060 WATER ENTERPRISE FUND	\$5,405,840	\$5,249,871	\$5,249,764	\$5,840,146	\$590,382	111.2%	11.2%
061 SEWER ENTERPRISE FUND	\$7,110,682	\$7,215,429	\$7,215,261	\$7,974,362	\$759,101	110.5%	10.5%
6520 HARBORMASTER ENTERPRISE FUND	\$428,347	\$545,374	\$465,250	\$689,161	\$223,912	148.1%	26.4%
TOTAL BUDGETARY FUNDS	\$80,017,835	\$83,875,630	\$84,555,737	\$86,600,666	\$2,044,929	102.4%	3.2%



City of Newburyport
FY2021 Year-End Revenue by Category

	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ESTIMATE	FY2021 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
001 GENERAL FUND							
PROPERTY TAXES							
412 REAL ESTATE TAX REVENUE	\$55,573,460	\$58,164,277	\$60,036,691	\$59,945,337	(\$91,353)	99.8%	3.1%
411 PER PROP TAX REVENUE	\$644,277	\$680,427	\$680,936	\$660,509	(\$20,427)	97.0%	-2.9%
PROPERTY TAXES Total	\$56,217,738	\$58,844,704	\$60,717,627	\$60,605,846	(\$111,781)	99.8%	3.0%
LOCAL RECEIPTS							
401 MOTOR VEHICLE EXCISE	\$2,747,357	\$2,963,027	\$2,675,305	\$2,874,396	\$199,091	107.4%	-3.0%
402 OTHER EXCISE							
MEALS EXCISE	\$657,825	\$600,503	\$441,000	\$569,637	\$128,637	129.2%	-5.1%
CO MA ROOM OCCUPANCY	\$226,301	\$272,723	\$150,000	\$242,075	\$92,075	161.4%	-11.2%
CO MA URBAN REDEVELOPMENT	\$116,346	\$124,410	\$0	\$233	\$233		-99.8%
402 OTHER EXCISE Total	\$1,000,525	\$997,625	\$591,000	\$811,945	\$220,945	137.4%	-18.6%
403 PENALTIES/INTEREST							
INT/PEN PP/RE TAX REV	\$166,681	\$164,255	\$165,000	\$185,680	\$20,680	112.5%	13.0%
INT/PEN MV/BT EXCISE	\$80,010	\$78,853	\$75,000	\$88,210	\$13,210	117.6%	11.9%
INT ON TAX TITLES	\$42,599	\$18,440	\$15,000	\$34,862	\$19,862	232.4%	89.1%
CO MA REG MOTOR VEHICLES	\$51,955	\$47,801	\$25,000	\$20,969	(\$4,031)	83.9%	-56.1%
INT/PEN SA PI - SWR	\$1,186	\$715	\$0	\$1,404	\$1,404		96.4%
INT/PEN SA PI - WTR	\$953	\$583	\$0	\$1,128	\$1,128		93.5%
INT/PEN SA LOW ST	\$161	\$128	\$0	\$110	\$110		-14.2%
403 PENALTIES/INTEREST Total	\$343,545	\$310,774	\$280,000	\$332,363	\$52,363	118.7%	6.9%
404 PAYMENT IN LIEU TAXES	\$82,083	\$37,089	\$40,000	\$27,196	(\$12,804)	68.0%	-26.7%
410 FEES							
TAX TITLE FEES	\$171,997	\$137,188	\$111,500	\$157,716	\$46,216	141.4%	15.0%
FIRE MASTER BOX CONNECTION FEE	\$82,200	\$82,550	\$80,000	\$78,900	(\$1,100)	98.6%	-4.4%
MUNICIPAL LIENS	\$21,475	\$29,400	\$21,000	\$34,227	\$13,227	163.0%	16.4%
OFF DUTY FEES	\$63,395	\$42,899	\$40,000	\$26,403	(\$13,597)	66.0%	-38.5%
REGISTRY FEES	\$6,700	\$2,700	\$2,500	\$1,300	(\$1,200)	52.0%	-51.9%
OTHER FEES	\$0	\$17	\$0	\$100	\$100		498.8%
410 FEES Total	\$345,552	\$294,754	\$255,000	\$298,646	\$43,646	117.1%	1.3%
416 OTHER DEPARTMENT REVENUE							
COPIES/RECORDINGS	\$56,234	\$49,426	\$45,500	\$56,394	\$10,894	123.9%	14.1%
BUSINESS CERTIFICATES	\$8,135	\$6,045	\$4,000	\$8,940	\$4,940	223.5%	47.9%
ZONING/ORDINANCES	\$1,810	\$955	\$500	\$6,680	\$6,180	1336.0%	599.5%
416 OTHER DEPARTMENT REVENUE Total	\$66,879	\$56,416	\$50,000	\$72,014	\$22,014	144.0%	27.6%
417 LICENSES/PERMITS							
BLDG DEPT ALTERATION PERMITS	\$567,657	\$426,687	\$316,000	\$565,969	\$249,969	179.1%	32.6%
BUILDING PERMITS	\$130,477	\$221,658	\$125,000	\$108,556	(\$16,444)	86.8%	-51.0%
OTHER PERMITS	\$79,280	\$40,497	\$60,000	\$79,084	\$19,084	131.8%	95.3%
BLDG DEPT OTHER PERMITS	\$35,205	\$35,725	\$25,500	\$70,505	\$45,005	276.5%	97.4%
FIRE PERMITS	\$26,037	\$32,583	\$30,000	\$43,519	\$13,519	145.1%	33.6%
LICENSE FEES	\$219,738	\$194,920	\$210,000	\$36,075	(\$173,925)	17.2%	-81.5%

	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ESTIMATE	FY2021 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
UTILITY CONTRACTORS LIC DPW	\$9,500	\$5,092	\$5,000	\$12,500	\$7,500	250.0%	145.5%
ROAD OPENING PERMIT DPW	\$35,342	\$30,220	\$30,000	\$11,862	(\$18,138)	39.5%	-60.7%
DOG LICENSES	\$12,935	\$10,900	\$11,000	\$11,125	\$125	101.1%	2.1%
MARRIAGE LICENSES	\$4,410	\$2,388	\$2,500	\$2,940	\$440	117.6%	23.1%
LICENSES/PERMITS DPW	\$3,500	\$12,652	\$10,000	\$1,520	(\$8,480)	15.2%	-88.0%
RAFFLE PERMITS	\$650	\$625	\$400	\$700	\$300	175.0%	12.0%
AUCTION LIC/PERMITS	\$0	\$0	\$50	\$672	\$622	1344.0%	
STORM WATER PERMIT FEES	\$1,107	\$317	\$500	\$271	(\$229)	54.2%	-14.6%
OTHER LICENSES	(\$24)	\$99	\$50	\$150	\$100	300.0%	51.5%
UTILITY PERMITS	\$2,100	\$1,550	\$1,500	\$125	(\$1,375)	8.3%	-91.9%
CLK PASSPORT	\$62,237	\$39,160	\$22,500	\$10	(\$22,490)	0.0%	-100.0%
417 LICENSES/PERMITS Total	\$1,190,151	\$1,055,073	\$850,000	\$945,583	\$95,583	111.2%	-10.4%
419 FINES & FORFEITS							
COURT FINES	\$11,612	\$7,327	\$9,500	\$4,803	(\$4,698)	50.6%	-34.5%
PARKING FINES	\$680	\$20	\$500	\$95	(\$405)	19.0%	375.0%
419 FINES & FORFEITS Total	\$12,292	\$7,347	\$10,000	\$4,898	(\$5,103)	49.0%	-33.3%
420 INVESTMENT INCOME	\$271,752	\$238,029	\$90,000	\$59,770	(\$30,230)	66.4%	-74.9%
458 MEDICAID REIMBURSEMENT	\$94,345	\$33,985	\$110,000	\$115,227	\$5,227	104.8%	239.1%
421 MISCELLANEOUS RECURRING							
MISC RECURRING	\$186,930	\$173,338	\$176,729	\$166,699	(\$10,030)	94.3%	-3.8%
POL INCIDENT/ACCIDENTS	\$1,595	\$1,070	\$0	\$912	\$912		-14.8%
CO MA EMERGENCY MANAGEMENT	\$17,170	\$8,975	\$0	\$0	\$0		-100.0%
SALE OF MUNICIPAL PROPERTY	\$18,000	\$0	\$0	\$0	\$0		
421 MISCELLANEOUS RECURRING Total	\$223,695	\$183,543	\$176,729	\$167,611	(\$9,118)	94.8%	-8.7% *
422 MISCELLANEOUS NON-RECURRING	\$78,116	\$285,659	\$0	\$117,454	\$117,454		-58.9% **
LOCAL RECEIPTS Total	\$6,456,292	\$6,463,321	\$5,128,034	\$5,827,102	\$699,068	113.6%	-9.8%
460 STATE AID	\$4,398,935	\$4,761,571	\$4,892,878	\$4,777,125	(\$115,753)	97.6%	0.3%
497 INTERFUND TRANSFERS IN	\$0	\$795,360	\$886,924	\$886,924	\$0	100.0%	11.5%
001 GENERAL FUND Total	\$67,072,964	\$70,864,955	\$71,625,462	\$72,096,997	\$471,534	100.7%	1.7%
060 WATER ENTERPRISE FUND							
UTILITY BILLING/METERS	\$4,829,654	\$4,809,726	\$4,809,664	\$5,266,304	\$456,640	109.5%	9.5%
MISC FEES	\$232,450	\$185,540	\$185,500	\$233,387	\$47,887	125.8%	25.8%
REVENUE SPEC ASSES PI	\$195,486	\$156,846	\$156,500	\$215,957	\$59,457	138.0%	37.7%
WATER LIENS	\$84,213	\$68,371	\$69,000	\$89,708	\$20,708	130.0%	31.2%
PENALTIES/INTEREST	\$44,835	\$29,350	\$29,100	\$29,254	\$154	100.5%	-0.3%
MISC NON-RECURRING	\$19,203	\$38	\$0	\$5,537	\$5,537		14477.9%
060 WATER ENTERPRISE FUND Total	\$5,405,840	\$5,249,871	\$5,249,764	\$5,840,146	\$590,382	111.2%	11.2%
061 SEWER ENTERPRISE FUND							
UTILITY BILLING/METERS	\$6,380,565	\$6,655,115	\$6,655,061	\$7,280,057	\$624,996	109.4%	9.4%
REVENUE SPEC ASSES PI	\$275,430	\$194,523	\$195,000	\$245,040	\$50,040	125.7%	26.0%
MISC FEES	\$262,413	\$174,998	\$195,000	\$219,211	\$24,211	112.4%	25.3%
SEWER LIENS	\$114,795	\$99,721	\$105,000	\$132,590	\$27,590	126.3%	33.0%
PENALTIES/INTEREST	\$53,724	\$41,913	\$45,200	\$47,981	\$2,781	106.2%	14.5%
MISC NON-RECURRING	\$8,698	\$35,127	\$0	\$29,087	\$29,087		-17.2%

	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ESTIMATE	FY2021 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
INDUSTRIAL PRETREATMNT	\$14,100	\$14,033	\$20,000	\$14,182	(\$5,818)	70.9%	1.1%
REV SPEC ASSESS PRIV FEE LOW	\$0	\$0	\$0	\$6,214	\$6,214		
061 SEWER ENTERPRISE FUND Total	<u>\$7,110,682</u>	<u>\$7,215,429</u>	<u>\$7,215,261</u>	<u>\$7,974,362</u>	<u>\$759,101</u>	<u>110.5%</u>	<u>10.5%</u>

6520 HARBORMASTER ENTERPRISE FUND

PLUM ISLAND PARKING	\$91,150	\$144,732	\$95,000	\$227,153	\$132,153	239.1%	56.9%
WATERWAYS PERMITS	\$144,544	\$176,213	\$170,000	\$211,722	\$41,722	124.5%	20.2%
WATERFRONT DOCKS	\$71,571	\$88,868	\$80,000	\$115,165	\$35,165	144.0%	29.6%
BOAT EXCISE	\$73,698	\$66,675	\$64,650	\$67,801	\$3,151	104.9%	1.7%
CASHMAN PARK BOAT RAMP	\$31,562	\$58,514	\$50,000	\$53,761	\$3,761	107.5%	-8.1%
FISH PIER	\$6,050	\$2,500	\$2,500	\$7,450	\$4,950	298.0%	198.0%
PENALTIES/INTEREST	\$4,429	\$2,570	\$1,000	\$2,987	\$1,987	298.7%	16.3%
VIOLATIONS	\$5,175	\$3,687	\$2,000	\$2,575	\$575	128.8%	-30.2%
SHELLFISH PERMITS	\$300	\$1,543	\$100	\$546	\$446	546.0%	-64.6%
6520 HARBORMASTER ENTERPRISE FUND Total	<u>\$428,347</u>	<u>\$545,374</u>	<u>\$465,250</u>	<u>\$689,161</u>	<u>\$223,912</u>	<u>148.1%</u>	<u>26.4%</u>
TOTAL BUDGETARY FUNDS	<u>\$80,017,835</u>	<u>\$83,875,630</u>	<u>\$84,555,737</u>	<u>\$86,600,666</u>	<u>\$2,044,929</u>	<u>102.4%</u>	<u>3.2%</u>

* 421 Miscellaneous Recurring Revenue: Veterans Services (\$98,092), Cell tower lease payments (\$27,600), Animal Control (\$25,073), FWS Refuge Revenue Sharing (\$4,663), Comcast Assessment Fee (\$3,377), Property Lease (\$1,084), Police Incident/Accident (\$912) and Other Small Recurring Receipts (\$5,898).

** 422 Miscellaneous Non-Recurring Revenue: Prior-Year Tailing Adjustments (\$102,146), Refunds (\$5,519), Excess Bond Premiums (\$4,074), Rebates (\$1,452) and Other Small One-Time Receipts (\$4,263).



City of Newburyport

Fund Balances as of June 30, 2021

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Ending Bal.	Change
1	General Fund	General Fund	General Fund	\$6,280,364	\$5,019,959	(\$1,260,405)
60	Enterprise Funds	Water Enterprise Fund	Water Enterprise Fund	\$1,621,819	\$1,698,057	\$76,238
61	Enterprise Funds	Sewer Enterprise Fund	Sewer Enterprise Fund	\$1,360,874	\$1,959,412	\$598,538
6520	Enterprise Funds	Harbormaster Enterprise Fund	Harbormaster Enterprise Fund	\$589,896	\$821,142	\$231,245
22	Special Revenue Funds	School	School Lunch Program	\$3,369	\$3,628	\$259
2401	Special Revenue Funds	School	Title I	(\$25,025)	\$74,357	\$99,382
2406	Special Revenue Funds	School	Able #240	\$399	\$24,977	\$24,577
2459	Special Revenue Funds	School	School Choice	\$1,530,788	\$1,807,401	\$276,613
2460	Special Revenue Funds	School	Learning/Enrichment	\$115,866	\$114,447	(\$1,419)
2461	Special Revenue Funds	School	Adult Ed	\$25,180	\$18,342	(\$6,838)
2462	Special Revenue Funds	School	Athletic Revolving	\$226,329	\$206,417	(\$19,911)
2464	Special Revenue Funds	School	School Building	\$33,288	\$51,173	\$17,885
2465	Special Revenue Funds	School	PALS Revolving	\$111,624	\$67,033	(\$44,591)
2466	Special Revenue Funds	School	Curriculum/Staff	\$443,082	\$459,234	\$16,152
2468	Special Revenue Funds	School	School Transportation	\$106,011	\$223,884	\$117,874
2470	Special Revenue Funds	School	Comp School Health	\$7,626	\$9,562	\$1,936
2479	Special Revenue Funds	School	Teacher Quality	(\$1)	(\$3,826)	(\$3,825)
2484	Special Revenue Funds	School	Circuit Breaker	\$1,230,478	\$1,161,210	(\$69,268)
2485	Special Revenue Funds	School	Kindergarten Full	\$159,520	\$45,789	(\$113,731)
2486	Special Revenue Funds	School	Student Fees	\$4,924	\$15,155	\$10,231
2490	Special Revenue Funds	School	Title IV Grants	\$0	\$790	\$790
2020	Special Revenue Funds	Federal Grant	Essex County Outreach Prog	(\$18,750)	(\$15,685)	\$3,065
2025	Special Revenue Funds	Federal Grant	Covid-19 Feme	(\$51,154)	(\$139,195)	(\$88,041)
2501	Special Revenue Funds	Federal Grant	Drug Free Comm Fed Grant	\$8,723	\$8,723	\$0
2503	Special Revenue Funds	Federal Grant	Pre Disaster Mit Pdm-C05-09	\$781	\$781	\$0
2583	Special Revenue Funds	Federal Grant	Ma Small Cities Program Income	\$122,953	\$79,799	(\$43,153)
2586	Special Revenue Funds	Federal Grant	NBPT Federal Forfeiture	\$536	\$536	\$0
2587	Special Revenue Funds	Federal Grant	(No Suggestions) Federal Forfeiture	\$15,175	\$15,175	\$0
2101	Special Revenue Funds	State Grant	CARES - Covid 19	\$712,029	\$185,071	(\$526,958)
2104	Special Revenue Funds	State Grant	Shared Winter Streets	\$0	\$74,701	\$74,701
2109	Special Revenue Funds	State Grant	MA Cultural Council	\$0	\$2,000	\$2,000
2111	Special Revenue Funds	State Grant	ARPA Coronavirus Relief	\$0	\$957,142	\$957,142
2200	Special Revenue Funds	State Grant	YS Social Service Support	\$0	\$2,545	\$2,545
2603	Special Revenue Funds	State Grant	Clean Vessels	(\$4,058)	(\$2,475)	\$1,582
2606	Special Revenue Funds	State Grant	Cultural Council	\$12,221	\$7,721	(\$4,500)
2608	Special Revenue Funds	State Grant	Elder Affairs	\$22,885	\$72,725	\$49,840
2611	Special Revenue Funds	State Grant	Fire Hazmat	\$17,313	\$7,858	(\$9,456)
2613	Special Revenue Funds	State Grant	Harbor Management	\$9,328	\$9,328	\$0
2614	Special Revenue Funds	State Grant	Fire MDU	\$3,635	\$3,635	\$0
2633	Special Revenue Funds	State Grant	Youth Council	\$971	\$971	\$0
2651	Special Revenue Funds	State Grant	NBPT Initiative	\$3,599	\$3,599	\$0
2665	Special Revenue Funds	State Grant	Tree Project	(\$20,125)	(\$20,125)	\$0
2686	Special Revenue Funds	State Grant	NBPT SFORF	\$3,380	\$3,380	\$0
2687	Special Revenue Funds	State Grant	MVDTF SFOR	\$1,937	\$1,937	\$0
2690	Special Revenue Funds	State Grant	New Business & Industry	\$1,418	\$1,418	\$0
2695	Special Revenue Funds	State Grant	Sustainable Materials Recovery	\$1,555	\$1,555	\$0
2698	Special Revenue Funds	State Grant	Waterfront Bulkhead	\$183,314	\$183,314	\$0

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Ending Bal.	Change
20020003	Special Revenue Funds	State Grant	911 Support & Incentive Grant	\$0	(\$27,931)	(\$27,931)
20020004	Special Revenue Funds	State Grant	Mass CEC Grant	\$4,500	\$4,500	\$0
20020009	Special Revenue Funds	State Grant	MDEP Tag - Plum Island	(\$14,000)	(\$14,000)	\$0
20020010	Special Revenue Funds	State Grant	Recycling Dividends Program	\$39,517	\$41,016	\$1,499
20020013	Special Revenue Funds	State Grant	VAWA Grant - police	\$1,002	\$1,002	\$0
20020015	Special Revenue Funds	State Grant	Healthy Aging	\$2,193	\$2,193	\$0
20020019	Special Revenue Funds	State Grant	LED Street Lights	\$95,569	\$35,569	(\$60,000)
20020029	Special Revenue Funds	State Grant	NBPT 40R District Zoning Incentive	\$578,000	\$578,000	\$0
20020030	Special Revenue Funds	State Grant	Green Communities #5	\$11,966	\$2,668	(\$9,298)
20020034	Special Revenue Funds	State Grant	FY18 Healthy Summer Youth	\$6,310	\$6,310	\$0
20020036	Special Revenue Funds	State Grant	NBPT Tree Inventory	(\$930)	(\$930)	\$0
20020039	Special Revenue Funds	State Grant	Sharebank Newburyport	(\$1,173)	\$708	\$1,881
20020044	Special Revenue Funds	State Grant	ACO Shelter	\$581	\$22,167	\$21,585
20020045	Special Revenue Funds	State Grant	Cultural District - Shanties	\$0	\$5,000	\$5,000
20020046	Special Revenue Funds	State Grant	Green Communities #6	\$0	(\$118,748)	(\$118,748)
2301010	Special Revenue Funds	Ch. 90	Roadway/Sidewalk	\$0	(\$573,811)	(\$573,811)
2721	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Cemetery Receipts	\$16,927	\$18,677	\$1,750
2722	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Dow Gasoline	\$92,652	\$134,045	\$41,393
2723	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Sew I/Inflow Fee	\$454,472	\$496,247	\$41,775
2725	Special Revenue Funds	Receipts Rsv. For Approp.	Rideshare Companies	\$9,655	\$11,612	\$1,957
2731	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Wetland Protectn Fnd	\$61,759	\$64,811	\$3,052
2738	Special Revenue Funds	Receipts Rsv. For Approp.	Wtrfrnt Pkg Mtr Rev	\$870	\$437,421	\$436,551
2739	Special Revenue Funds	Receipts Rsv. For Approp.	Paid Parking Fund	\$1,090,534	\$979,732	(\$110,802)
2741	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Insurance Claims	\$51,864	\$51,864	\$0
2742	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Library	\$40,243	\$67,246	\$27,003
2745	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Settlements	\$49,323	\$49,323	\$0
2755	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Green Initiatives	\$161,910	\$161,910	\$0
2760	Special Revenue Funds	Receipts Rsv. For Approp.	Rrfa - Sale Of Muni Bldg	\$693,500	\$693,500	\$0
2802	Special Revenue Funds	Departmental Revolving	Rev Council On Aging	\$12,848	(\$3,055)	(\$15,903)
2803	Special Revenue Funds	Departmental Revolving	Rev Recreation Services	\$220,423	\$525,687	\$305,264
2804	Special Revenue Funds	Departmental Revolving	Rev Historical Commission Fd	\$9,797	\$10,252	\$455
2806	Special Revenue Funds	Departmental Revolving	Rev Wire Inspection Fees	\$80,219	\$54,402	(\$25,817)
2807	Special Revenue Funds	Departmental Revolving	Rev Plumbing Inspect Fees	\$0	\$5,068	\$5,068
2808	Special Revenue Funds	Departmental Revolving	Rev Gas Inspection Fees	\$0	\$5,597	\$5,597
2809	Special Revenue Funds	Departmental Revolving	Rev Disabilities Commission	\$29,504	\$34,534	\$5,030
2810	Special Revenue Funds	Departmental Revolving	Emma Andrews Library	\$33,661	\$48,539	\$14,878
2812	Special Revenue Funds	Departmental Revolving	Rev Temp Vendor Permits	\$24,199	\$24,399	\$200
2813	Special Revenue Funds	Departmental Revolving	Rev Planning & Zoning	\$14,327	\$563	(\$13,764)
2817	Special Revenue Funds	Departmental Revolving	Animal Control Officer	\$12,233	\$12,647	\$414
2818	Special Revenue Funds	Departmental Revolving	Rev NBPT Tree Commission	\$3,707	\$11,628	\$7,921
2835	Special Revenue Funds	Departmental Revolving	Hlth Medicare Reimb	\$28,408	\$23,257	(\$5,150)
2836	Special Revenue Funds	Departmental Revolving	Rev Veterans Revolving Fund	\$1,433	\$1,273	(\$160)
2840	Special Revenue Funds	Departmental Revolving	City Hall Revolving Fund	\$6,362	\$6,657	\$295
2841	Special Revenue Funds	Departmental Revolving	Sr Community Ctr Maintenance	\$53,608	\$73,045	\$19,437
2842	Special Revenue Funds	Departmental Revolving	Parks Maintenance	\$1,864	\$1,002	(\$862)
2843	Special Revenue Funds	Departmental Revolving	Solid Waste Fee	\$228,442	\$260,588	\$32,146
2844	Special Revenue Funds	Departmental Revolving	Assessing	\$3,170	\$3,490	\$320
2800	Special Revenue Funds	Other Revolving	NE HIDTA	\$1,946	\$2,361	\$414
2103	Special Revenue Funds	Other Revolving	Insurance Proceeds <150k	\$10,754	\$81,145	\$70,391
2801	Special Revenue Funds	Other Revolving	Engineering Services	\$80,808	\$91,616	\$10,808
2830	Special Revenue Funds	Other Revolving	Tax Title Revolving	\$13,638	\$14,310	\$672
2837	Special Revenue Funds	Other Revolving	Conservation Comm 53G Acct	\$8,505	\$8,505	\$0

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Ending Bal.	Change
2105	Special Revenue Funds	Local Grant/Donation	Cons Restrict - Artichoke River/Rogers Prop	\$0	(\$300,000)	(\$300,000)
2903	Special Revenue Funds	Local Grant/Donation	Youth Tobacco Project	\$921	\$921	\$0
2905	Special Revenue Funds	Local Grant/Donation	Dare - Gifts	\$14,838	\$14,838	\$0
2907	Special Revenue Funds	Local Grant/Donation	Compost Bins	\$967	\$2,055	\$1,088
2908	Special Revenue Funds	Local Grant/Donation	Tree Commission Donations	\$30,154	\$12,788	(\$17,366)
2915	Special Revenue Funds	Local Grant/Donation	Performance Bonds	\$600	\$600	\$0
2917	Special Revenue Funds	Local Grant/Donation	YS Scholarships/Rec Ctr Prog	\$4,910	\$5,351	\$441
2918	Special Revenue Funds	Local Grant/Donation	Tourism Gifts - Brochure	\$1,221	\$1,221	\$0
2921	Special Revenue Funds	Local Grant/Donation	Sale of City Land	\$754	\$754	\$0
2924	Special Revenue Funds	Local Grant/Donation	Fence/Mural Project	\$0	\$2,163	\$2,163
2925	Special Revenue Funds	Local Grant/Donation	Friends of the Library	\$36,882	\$38,515	\$1,633
2927	Special Revenue Funds	Local Grant/Donation	Waterfront Park Maintenance	\$1,135	\$1,135	\$0
2928	Special Revenue Funds	Local Grant/Donation	Mayor Gifts	\$7,786	\$4,902	(\$2,884)
2930	Special Revenue Funds	Local Grant/Donation	Citizens for Public Education	\$3,414	\$3,414	\$0
2932	Special Revenue Funds	Local Grant/Donation	Sewer Estuary Study	\$11,300	\$11,300	\$0
2933	Special Revenue Funds	Local Grant/Donation	School Scholarship - Safford	\$150,000	\$200,000	\$50,000
2936	Special Revenue Funds	Local Grant/Donation	Bullet Proof Vests	\$1,473	\$1,473	\$0
2938	Special Revenue Funds	Local Grant/Donation	PI Water Study	\$2,004	\$2,004	\$0
2940	Special Revenue Funds	Local Grant/Donation	Maritime Celebration	\$1,000	\$1,000	\$0
2948	Special Revenue Funds	Local Grant/Donation	Parks	\$3,041	\$5,129	\$2,088
2950	Special Revenue Funds	Local Grant/Donation	Master Plan	(\$6,404)	(\$6,404)	\$0
2955	Special Revenue Funds	Local Grant/Donation	Comcast Technology	\$33,450	\$77,635	\$44,185
2966	Special Revenue Funds	Local Grant/Donation	Quail Run Park	\$535	\$535	\$0
2968	Special Revenue Funds	Local Grant/Donation	Crow Lane Mitigation	\$9,348	\$9,348	\$0
2969	Special Revenue Funds	Local Grant/Donation	DPW Sidewalk (Cost-Sharing)	\$595	\$125,004	\$124,409
2989	Special Revenue Funds	Local Grant/Donation	Green Initiative	\$15,416	\$6,665	(\$8,751)
20030001	Special Revenue Funds	Local Grant/Donation	BCBS PEC Award	\$2,457	\$2,457	\$0
20030002	Special Revenue Funds	Local Grant/Donation	2 Scott Eagle Imaging	\$14,925	\$14,925	\$0
20030003	Special Revenue Funds	Local Grant/Donation	K9 Unit	\$1,823	\$1,823	\$0
20030004	Special Revenue Funds	Local Grant/Donation	MASS CC Grant	\$1,130	\$1,130	\$0
20030006	Special Revenue Funds	Local Grant/Donation	FY17 MIIA Fitbit Award	\$1,000	\$1,000	\$0
20030007	Special Revenue Funds	Local Grant/Donation	Tower Foundation Grant	\$130,603	\$45,770	(\$84,833)
20030009	Special Revenue Funds	Local Grant/Donation	Harbor Docks Donation	\$2,200	\$2,200	\$0
29910001	Special Revenue Funds	Morrill Foundation	Bartlett Mall	\$76,775	\$113,775	\$37,000
29910003	Special Revenue Funds	Morrill Foundation	Joppa Park Walkway	\$47,438	\$57,438	\$10,000
29910006	Special Revenue Funds	Morrill Foundation	Atwood Park	\$1,600	\$1,600	\$0
29910007	Special Revenue Funds	Morrill Foundation	Inn Street - Fencing	\$2,776	\$555	(\$2,221)
29910010	Special Revenue Funds	Morrill Foundation	Rail Trail	\$1,332	\$1,332	\$0
29910014	Special Revenue Funds	Morrill Foundation	Cushing Park Improve Proj	\$15,000	\$15,000	\$0
29910015	Special Revenue Funds	Morrill Foundation	Patrick Tracy Square Imp Proj	\$8,000	\$6,476	(\$1,524)
29910016	Special Revenue Funds	Morrill Foundation	Friends of the NBPT Trees	\$2,591	\$503	(\$2,088)
29910017	Special Revenue Funds	Morrill Foundation	Atk Comm Twr View & Gazebo Restoration	\$11,181	\$2,096	(\$9,085)
29910018	Special Revenue Funds	Morrill Foundation	Fencing @ Cashman/Cushing Parks	\$0	\$10,000	\$10,000
29910019	Special Revenue Funds	Morrill Foundation	Irrigation Wells	\$0	\$53,000	\$53,000
70	Special Revenue Funds	Community Preservation Fund	Community Preservation Fund	\$2,777,260	\$3,173,849	\$396,589
36	Capital Project Funds	Capital	Plum Island Wat/Sew Project	\$5,445	\$5,445	\$0
3000	Capital Project Funds	Capital	Cntrl Wtrfrnt Lawn/Expand Park	\$6,229	\$4,929	(\$1,300)
3006	Capital Project Funds	Capital	Pi Street Relocation	\$3,358	\$3,358	\$0
3019	Capital Project Funds	Capital	U.G. Storage Tanks	\$52,500	\$2,023	(\$50,477)
3100	Capital Project Funds	Capital	Reservation Terrace Shoreline Protection	\$0	\$2,944	\$2,944
3102	Capital Project Funds	Capital	Market Landing Park Expansion	\$0	\$125,967	\$125,967
3103	Capital Project Funds	Capital	IT Hardware	\$0	\$195,000	\$195,000

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Ending Bal.	Change
3104	Capital Project Funds	Capital	Surveillance Camera Integration	\$0	\$185,000	\$185,000
3105	Capital Project Funds	Capital	One (1) 6 Wheel Dump Truck w/Plow	\$0	\$110,000	\$110,000
3106	Capital Project Funds	Capital	Traffic/Safety Improvement Project	\$0	\$100,000	\$100,000
3107	Capital Project Funds	Capital	Hale Street Sidewalk/Pedestrian Access	\$0	\$100,000	\$100,000
3108	Capital Project Funds	Capital	Two (2) Sander Inserts for Dump Trucks	\$0	\$47,960	\$47,960
3109	Capital Project Funds	Capital	One (1) Pickup Truck	\$0	\$43,800	\$43,800
3110	Capital Project Funds	Capital	Dive Team Equipment	\$0	\$41,600	\$41,600
3111	Capital Project Funds	Capital	Hose Replacements	\$0	\$30,000	\$30,000
3112	Capital Project Funds	Capital	Six (6) Radar Units	\$0	\$25,000	\$25,000
3113	Capital Project Funds	Capital	Records Room	\$0	\$20,000	\$20,000
3114	Capital Project Funds	Capital	Infield Groomer	\$0	\$15,000	\$15,000
3115	Capital Project Funds	Capital	Twenty Five (25) Body Worn Cameras	\$0	\$3,412	\$3,412
3116	Capital Project Funds	Capital	Trackless Vehicle	\$0	\$225,000	\$225,000
3117	Capital Project Funds	Capital	Electric Cruiser Pilot Program	\$0	\$60,000	\$60,000
3118	Capital Project Funds	Capital	Building Records Reorganization	\$0	\$22,500	\$22,500
3119	Capital Project Funds	Capital	Generator Connection	\$0	\$20,000	\$20,000
3120	Capital Project Funds	Capital	Roadway & Sidewalk Improvements	\$0	\$600,000	\$600,000
3121	Capital Project Funds	Capital	Highway Equipment Lease	\$0	\$24,000	\$24,000
3202	Capital Project Funds	Capital	Water Capital Improvements	\$950	\$950	(\$0)
3204	Capital Project Funds	Capital	Cip Water Main Replace Program	\$321,423	\$233,117	(\$88,306)
3403	Capital Project Funds	Capital	Dps Building Project	\$15,665	\$6,043	(\$9,622)
3409	Capital Project Funds	Capital	Cip Meter Replacmt Prog	\$349,512	\$310,462	(\$39,050)
3415	Capital Project Funds	Capital	HVAC Improvements	\$43,569	\$43,569	\$0
3510	Capital Project Funds	Capital	Nock/Molin Baseball Field	\$483	\$640,173	\$639,690
3513	Capital Project Funds	Capital	Cherry Hill P-B Soccer Fld-3	\$9,957	\$9,957	\$0
3605	Capital Project Funds	Capital	Fy16 Parking Facility	\$27,618	\$21,376	(\$6,242)
3608	Capital Project Funds	Capital	Rail Trail Phase 2	\$126,961	(\$818,497)	(\$945,458)
3614	Capital Project Funds	Capital	Laptops For Police Cruisers	\$2,444	\$2,444	\$0
3700	Capital Project Funds	Capital	Drainage Projects	\$516,646	\$347,241	(\$169,405)
3704	Capital Project Funds	Capital	Clean River Project	\$18,163	\$6,163	(\$12,000)
3705	Capital Project Funds	Capital	Sidewalk Improvements	\$39,150	\$7,133	(\$32,017)
3800	Capital Project Funds	Capital	High School Roof Repairs	\$11,703	\$9,763	(\$1,940)
3804	Capital Project Funds	Capital	Roadway & Sidewalk Improvements	\$147,916	\$6,096	(\$141,820)
3806	Capital Project Funds	Capital	Phillips Dr. Drainage Improvement	\$98,310	\$26,400	(\$71,910)
3807	Capital Project Funds	Capital	Station 2 Design/Feasibility Study	\$37,791	\$3,091	(\$34,700)
3808	Capital Project Funds	Capital	IT Hardware	\$5,974	\$5,974	\$0
3816	Capital Project Funds	Capital	HS Projector Upgrade	\$49,937	\$49,937	\$0
3817	Capital Project Funds	Capital	HS Computer Upgrade	\$2,717	\$2,717	\$0
3820	Capital Project Funds	Capital	Nock Walkway/Sidewalk Repaving	\$1,000	\$1,000	\$0
3824	Capital Project Funds	Capital	School Technology Upgrades	\$61,918	\$61,918	\$0
3903	Capital Project Funds	Capital	Safe Routes to School Design	\$24,850	\$22,210	(\$2,640)
3907	Capital Project Funds	Capital	NBPT YS Facility	\$9,960	\$4,450	(\$5,510)
3914	Capital Project Funds	Capital	Nock/Molin Loading Dock Reno	\$10,705	\$10,705	\$0
3916	Capital Project Funds	Capital	Nock/Molin Walkway/Sidewalk Rprs	\$15,000	\$15,000	\$0
3919	Capital Project Funds	Capital	SpoffordStreet Restoration/Repaving	\$476,783	\$476,783	\$0
4002	Capital Project Funds	Capital	WTP Sump Pump Repair	\$6,800	\$6,139	(\$661)
4004	Capital Project Funds	Capital	Sludge Removal in the Lagoons	\$6,680	\$6,680	\$0
4005	Capital Project Funds	Capital	PI Hydrant Replacement	\$492,003	\$472,543	(\$19,460)
4006	Capital Project Funds	Capital	Meter Replacement Program	\$50,000	\$50,000	\$0
4007	Capital Project Funds	Capital	Wtr Main Replacement Program	\$325,000	\$270,328	(\$54,672)
4008	Capital Project Funds	Capital	Rt 1 Wtr Main Project	\$89,791	\$49,343	(\$40,448)
4010	Capital Project Funds	Capital	Rplc 12" Wtr Supply Line WTP	\$100,000	\$100,000	\$0

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Ending Bal.	Change
4011	Capital Project Funds	Capital	Rplc Wtr Supply Line WTP	\$50,000	\$50,000	\$0
4012	Capital Project Funds	Capital	Pub Wtr Supply Resiliency Plan	\$39,303	\$10,057	(\$29,246)
4013	Capital Project Funds	Capital	Lwr Artichoke Res Dam Improvement	\$26,174	\$150,276	\$124,102
4014	Capital Project Funds	Capital	Public Water supply Protection	\$50,000	\$7,715	(\$42,285)
4016	Capital Project Funds	Capital	Water Main Replacement Program	\$26,401	\$24,619	(\$1,782)
4017	Capital Project Funds	Capital	Watershed Land Acquisition	\$0	\$155,000	\$155,000
4018	Capital Project Funds	Capital	Watershed/Public Water Supply Protection	\$0	\$200,000	\$200,000
4019	Capital Project Funds	Capital	IT Hardware	\$0	\$25,000	\$25,000
4020	Capital Project Funds	Capital	Water Equipment Lease	\$0	\$94,000	\$94,000
4107	Capital Project Funds	Capital	Sewer & Manhole Replacement Project	\$134,114	\$134,114	\$0
4116	Capital Project Funds	Capital	CCTV & Cleaning Sewer Downtown	\$100,000	\$100,000	\$0
4119	Capital Project Funds	Capital	Water St. Lift Station	\$0	\$134,000	\$134,000
4120	Capital Project Funds	Capital	Storey Ave PS Rehab	\$0	\$100,000	\$100,000
4121	Capital Project Funds	Capital	IT Hardware	\$0	\$25,000	\$25,000
4122	Capital Project Funds	Capital	Sewer Equipment Lease	\$0	\$49,000	\$49,000
4200	Capital Project Funds	Capital	Transient Boater Facility	\$9,399	\$9,399	\$0
4505	Capital Project Funds	Capital	Senior & Community Project	\$24,348	\$20,717	(\$3,631)
81	Trust & Agency Funds	Trust	Non-Expendable Trust Funds	\$1,679,757	\$1,686,757	\$7,000
82	Trust & Agency Funds	Trust	Expendable Trust Funds	\$752,034	\$1,047,108	\$295,074
8263	Trust & Agency Funds	Trust	Stabilization Trust Fund	\$3,230,169	\$3,493,544	\$263,374
8266	Trust & Agency Funds	Trust	Injured On Duty Trust Fund	\$23,634	\$59,405	\$35,771
8268	Trust & Agency Funds	Trust	Maint/Capital Improve TF	\$210,711	\$214,107	\$3,396
8270	Trust & Agency Funds	Trust	Rsv Compensated Absences	\$137,582	\$201,841	\$64,260
8279	Trust & Agency Funds	Trust	Affordable Housing Trust	\$398,202	\$381,854	(\$16,348)
8280	Trust & Agency Funds	Trust	OPEB Trust Fund	\$788,904	\$1,020,910	\$232,006
8285	Trust & Agency Funds	Trust	Bresnahan Technology Fund	\$175,860	\$178,694	\$2,834
8286	Trust & Agency Funds	Trust	Nock/Molin Technology Fund	\$149,868	\$152,284	\$2,415
8287	Trust & Agency Funds	Trust	Plum Island Utility Trust Fund	\$1,809,915	\$1,789,268	(\$20,647)
8288	Trust & Agency Funds	Trust	Intermodal Trans Improve	\$0	\$7,694	\$7,694
8289	Trust & Agency Funds	Trust	Plum Island Beach Fee	\$0	\$22,136	\$22,136
8901	Trust & Agency Funds	Agency	Police Outside Detail	(\$125,192)	(\$118,852)	\$6,341
8903	Trust & Agency Funds	Agency	Fire Outside Detail	\$4,902	\$1,722	(\$3,180)
8907	Trust & Agency Funds	Agency	Police Firearms Licensing	\$65,691	\$72,079	\$6,388
8909	Trust & Agency Funds	Agency	Mass Fish & Game Licensing	\$1,184	\$1,184	\$0
8910	Trust & Agency Funds	Agency	Student Activity Funds - School	\$338,135	\$275,367	(\$62,768)
8920	Trust & Agency Funds	Agency	Emma Andrews Security Deposit	\$2,000	\$2,000	\$0
Total				\$36,272,609	\$39,631,602	\$3,358,993

Note: Excludes balances between -\$500 and \$500.



City of Newburyport
Authorized & Unissued Debt as of June 30, 2021

Date of Authorization	Amount Authorized	Amount Bonded, Rescinded or Paid Down	Date Bonded, Rescinded or Paid Down	Amount Remaining	Purpose
11/26/2019	\$6,000,000	\$0		\$6,000,000	Public Streets, Walkways and Sidewalks
Total	\$6,000,000	\$0		\$6,000,000	

Additional Information from E. Manning re year-end report

Historical Local Receipts Comparison through 6/30/2021

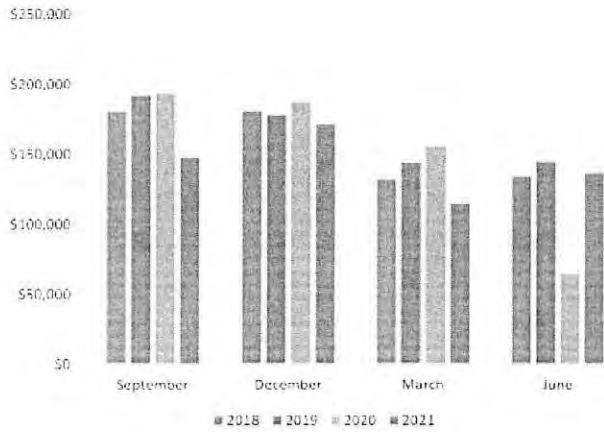
	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Actual	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY19 vs. FY21	FY20 vs. FY21	
MOTOR VEHICLE REVENUE	\$2,528,836	\$2,620,498	\$2,707,801	\$2,710,467	\$2,747,357	\$2,963,027	\$2,874,396	\$127,039	-\$88,631	City Fees
MEALS EXCISE	\$561,480	\$586,573	\$591,292	\$627,528	\$657,825	\$600,503	\$569,637	-\$88,188	-\$30,866	
CO MA ROOM OCCUPANCY	\$112,842	\$130,608	\$220,859	\$223,725	\$226,301	\$272,723	\$242,075	\$15,774	-\$30,648	
CO MA URBAN REDEVELOPMENT	\$106,306	\$108,744	\$112,011	\$112,141	\$116,346	\$124,410	\$233	-\$116,113	-\$124,177	
INTEREST/PENALTIES	\$383,169	\$331,595	\$296,694	\$370,159	\$343,545	\$310,774	\$332,363	-\$11,182	\$21,589	
PAYMENT IN LIEU OF TAXES	\$58,107	\$100,377	\$61,351	\$62,612	\$82,083	\$37,089	\$27,196	-\$54,887	-\$9,893	
DRY DEITY FEES	\$47,297	\$308,849	\$196,104	\$250,357	\$171,897	\$137,188	\$157,716	-\$14,281	\$20,528	
MUNICIPAL LIENS	\$85,625	\$87,455	\$83,100	\$85,527	\$82,209	\$82,250	\$78,900	-\$3,300	-\$3,350	
TAX TITLE FEES	\$37,855	\$30,783	\$33,327	\$38,793	\$63,395	\$42,899	\$20,403	-\$36,992	-\$16,496	
REG STRY FEES	\$21,410	\$21,957	\$23,900	\$20,450	\$21,475	\$29,400	\$34,237	\$12,762	\$4,827	
OTHER FEES	\$9,020	\$13,053	\$5,377	\$6,960	\$6,700	\$2,700	\$1,900	-\$5,400	-\$1,400	
FIRE MASTER BOX CONNECTION FEE	\$135	\$10	\$35	\$0	\$0	\$0	\$17	\$100	\$100	\$38
TOTAL FEES	\$581,343	\$462,106	\$342,048	\$402,086	\$345,767	\$294,754	\$298,646	-\$47,121	\$3,893	
CLK LOANS/RECORDINGS	\$45,747	\$47,293	\$50,738	\$49,522	\$56,234	\$49,426	\$56,394	\$180	\$6,968	Building Permits
CLK BUSINESS CERTIFICATES	\$7,590	\$7,290	\$8,010	\$8,885	\$8,135	\$6,045	\$8,940	\$805	\$2,805	
CLK ZONING ORDINANCES	\$3,030	\$3,040	\$5,045	\$2,985	\$1,810	\$955	\$6,680	\$4,870	\$5,725	
TOTAL OTHER DEPT REVENUE	\$56,347	\$57,623	\$64,393	\$61,392	\$66,179	\$56,416	\$72,014	\$5,835	\$15,598	
BLDG DEPT ALTERATION PERMITS	\$320,345	\$372,698	\$510,230	\$293,935	\$567,657	\$426,687	\$565,969	-\$1,688	\$139,282	
BUILDING PERMITS	\$41,326	\$278,023	\$74,597	\$164,110	\$130,477	\$221,658	\$108,556	-\$21,921	-\$113,102	
BLDG DEPT OTHER PERMITS	\$15,472	\$17,179	\$25,514	\$26,672	\$35,205	\$35,729	\$70,505	\$35,300	\$34,780	
SUB-TOTAL BUILDING PERMITS	\$377,143	\$667,900	\$610,350	\$484,717	\$733,340	\$684,070	\$745,030	\$11,690	\$60,960	
ALCOHOLIC BEVERAGES	\$207,955	\$212,640	\$210,913	\$227,200	\$219,738	\$194,920	\$36,075	-\$183,663	-\$158,845	Licensing Commission Fees
HEALTH DEPT PERMITS	\$106,163	\$87,237	\$58,140	\$116,443	\$79,280	\$40,497	\$79,084	-\$196	\$38,587	Passports
CLK PASSPORT	\$36,980	\$41,960	\$47,735	\$57,893	\$62,237	\$39,160	\$10	-\$62,227	-\$39,150	
ROAD OPENING PERMIT	\$11,000	\$11,258	\$28,672	\$25,812	\$35,342	\$30,220	\$11,862	-\$23,480	-\$18,358	
FIRE PERMITS	\$17,340	\$17,164	\$16,840	\$17,134	\$26,037	\$32,083	\$43,519	\$17,482	\$10,986	
CLK DOG LICENSES	\$13,185	\$14,385	\$12,565	\$12,525	\$12,935	\$10,900	\$11,125	-\$1,810	\$225	
UTILITY CONTRACTORS LICENSE	\$9,200	\$10,500	\$10,200	\$12,776	\$9,500	\$5,092	\$12,500	\$3,000	\$7,408	
CLK MARRIAGE LICENSES	\$3,830	\$3,865	\$5,040	\$4,910	\$4,410	\$2,388	\$2,940	-\$1,470	\$522	
LICENSES/PERMITS DRAW	\$1,800	\$2,850	\$4,405	\$4,078	\$4,500	\$12,652	\$1,520	-\$1,980	-\$11,132	
UTILITY PERMITS	\$0	\$803	\$5,380	\$4,175	\$2,100	\$1,550	\$125	-\$1,575	-\$1,425	
STORM WATER PERMIT FEES	\$0	\$533	\$544	\$2,857	\$1,107	\$317	\$771	-\$636	-\$46	
RAFFLE PERMITS	\$530	\$440	\$375	\$0	\$650	\$625	\$700	\$50	\$75	
INTEREST ON TAX TITLES	\$550	\$320	\$85	\$150	\$0	\$0	\$672	\$672	\$672	
CLK YARD SALE PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
OTHER LICENSES	\$0	\$0	\$35	\$0	\$24	\$99	\$150	\$174	\$51	
SUB-TOTAL OTHER L/P	\$200,578	\$191,315	\$189,946	\$252,752	\$237,073	\$176,083	\$164,478	-\$72,596	-\$11,606	
TOTAL LICENSES/PERMITS	\$785,676	\$1,071,855	\$1,011,209	\$964,669	\$1,190,151	\$1,055,073	\$945,583	-\$244,568	-\$109,491	
CLERK FINES	\$7,087	\$8,088	\$12,529	\$17,911	\$11,617	\$7,327	\$4,801	-\$6,809	-\$2,525	Fines & Forfeits
PARKING FINES	\$950	\$6,498	\$1,465	\$895	\$680	\$20	\$95	-\$565	-\$75	
TOTAL FINES & FORFEITS	\$8,027	\$14,586	\$13,994	\$13,796	\$12,292	\$7,347	\$4,898	-\$7,394	-\$2,450	
INTEREST ON INVESTMENT	\$46,558	\$49,074	\$60,015	\$131,781	\$271,752	\$238,029	\$59,770	-\$211,982	-\$178,259	

Local Option Meals/Rooms Tax Comparison Per Quarter
Through 6/30/2021

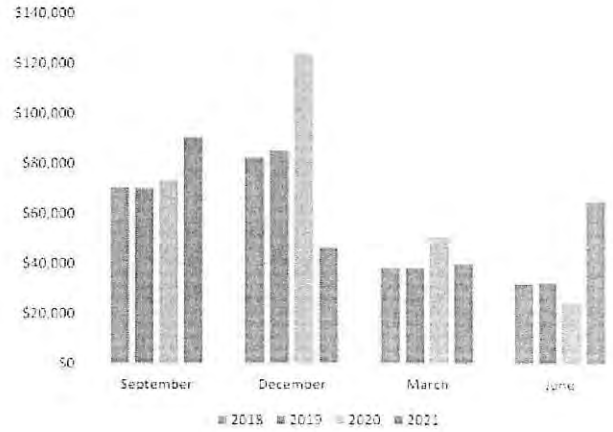
Fiscal Year	Meals - Quarter Ending:				Total
	September	December	March	June	
2018	\$180,823	\$180,782	\$132,200	\$133,724	\$627,529
2019	\$191,882	\$177,766	\$143,794	\$144,382	\$657,824
2020	\$193,505	\$187,300	\$155,040	\$64,579	\$600,424
2021	\$147,707	\$171,342	\$114,497	\$136,322	\$569,868

Fiscal Year	Rooms - Quarter Ending:				Total
	September	December	March	June	
2018	\$70,453	\$82,499	\$38,471	\$32,303	\$223,726
2019	\$70,123	\$85,055	\$38,419	\$32,704	\$226,301
2020	\$73,328	\$123,834	\$50,871	\$24,689	\$272,722
2021	\$90,484	\$46,602	\$39,953	\$65,035	\$242,074

Meals Tax



Room Occupancy Tax



CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 27, 2021

THAT, the City Council of the City of Newburyport, in accordance with M.G.L. c. 44, §21C and upon the recommendation of the Mayor, hereby authorizes the following lease purchase financing agreements for the acquisition of equipment that may be acquired through the issuance of debt under M.G.L. c. 44 or improvement of a capital asset the improvement of which may be financed by the issuance of debt under M.G.L. c. 44, the term of such agreement not to exceed the useful life of the equipment or improvement as determined by the Mayor, and to authorize the departments specified below to enter into such agreements on behalf of the City or to take any other action relative thereto.

<u>Equipment/capital asset</u>	<u>Borrowing Amount</u>	<u>Maximum Term</u>	<u>Authorized Department</u>
Backhoe	\$135,000	5 years	DPS-Water
Utility Body Truck	\$72,000	5 years	DPS-Water
Utility Body Truck	\$72,000	5 years	DPS-Sewer
Loader	\$216,000	5 years	DPS-Wat/Sew/Hwy
Heavy Duty Truck	\$60,000	5 years	Harbormaster

Councillor Sharif I. Zeid

In City Council September 27, 2021:

Motion to refer to Budget & Finance by Councillor Zeid, seconded by Councillor Khan. Roll call vote. 11 yes. Motion passes.

Committee Items- October 12, 2021 Planning & Development

In Committee:

APPT273_09_27_2021	Leslie Eckholdt	36 Warren Street, Waterfront Trust
COMM282_01_27_2021	Ltr from Jim McCarthy re: Sign Proposal	
ODNC089_08_09_2021	VII-A-Off Street parking regulations	



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: September 15, 2021
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Newburyport Waterfront Trust. This term will expire on December 31, 2023.

Leslie Eckholdt
36 Warren Street
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2021 SEP 20 AM 9:44

PH

September 9, 2021

Mayor Donna Holaday
Donna Musumeci, Executive Assistant to the Mayor
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

Dear Donna's,

As you likely have heard, I am interested in applying for an open seat on the Waterfront Trust Board.

My reasons are several. As was the case when I was on the Newburyport Redevelopment Authority, I am very interested in the creation of a great waterfront park for the City. While working in Boston and from my travels, I saw how important and effective fine parks were to the quality of life in the city. I would like to be of assistance with the future development of our remarkable park.

While on the NRA, I served as a liaison to the Waterfront Trust in order to keep the NRA informed of its work. Because of this, I was able to know the Waterfront Trust's members and staff and the excellent work they were doing. I would bring this background experience to the Board.

I served as treasurer to the NRA and could bring that skill set to the Waterfront Trust.

Being a member of the Waterfront Trust would be an opportunity to be of service to this community, which has been such a pleasure to live in. I enjoyed serving on the NRA and would welcome the continuance of this kind of work.

Thank you for your consideration of my application to the Waterfront Trust.

Sincerely,
Leslie Eckholdt

Leslie H. Eckholdt
36 Warren St.
Newburyport, MA
978-465-6066
339-201-1546
leckholdt@comcast.net

Work Experience

- 1963 - 1965 Administrative assistant & librarian, Boston University,
Boston, MA
- 1965 - 1969 Academic advisor, University of MN, Mpls., MN
- 1969 - 1971 College counselor, Metropolitan State University, Mpls., MN
- 1971 - 1977 Reference librarian, American Community School, Beirut,
Lebanon and Haverhill Public Library, Haverhill, MA
- 1979 - 1988 Mortgage lending officer, consumer lending officer, branch
manager, Home Savings & Loan, First Federal Savings &
Loan, Norwest Bank (now Wells Fargo Bank), Mpls., MN
- 1989 - 1994 Broker's assistant and stock broker, Smith Barney Securities,
Prudential Securities, Mpls., MN
- 1995 - 2000 Retirement plans department manager, Colonial Mutual
Funds, Boston, MA
- 2000- 2007 Retirement plans specialist, MetLife Inc., Boston, MA
- 2007 - Retired

Education and Background

Brown University, BA degree 1963
Art history major studied with Professor William H. Jordy, a leading
American architectural historian.

University of MN, College of Education MA degree 1969
College counseling program.

Series 7, 63, 65 Licenses and CFA Level 1

Extracurricular interests: Historic architecture and preservation, current events, politics and history, travel, gardening, art & art history. Founding member of Roof Overhead. Newburyport Redevelopment Authority 2014-2019

Newburyport City Council
Jared Eigerman, President
60 Peasant St
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2021 JAN 11 AM 11:51

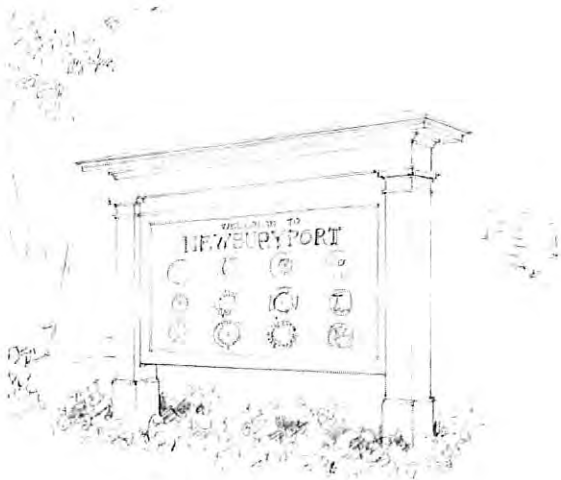
7 January 2021

Subject: Service Sign Display Upgrade

Dear Councilor Eigerman,

I would like to propose the following project to beautify the City; I would like to present our City's Service Organization signs in a more formal way by building a single display structure. I am offering to pay for the design, construction, and installation of the structure if we can get stakeholder agreement.

Please consider forwarding this request to the appropriate Committee for discussion among all interested parties.



Sincerely,

A handwritten signature in black ink, appearing to read 'Jim McCarthy'.

Jim McCarthy
17 Russia St
(978) 417-9373

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

AUGUST 9, 2021

A ZONING ORDINANCE TO CLARIFY NEWBURYPORT'S OFF-STREET PARKING REGULATIONS

Be it ordained by the City Council of the City of Newburyport as follows:

Amend existing Section VII-A – Off-Street Parking Regulations as follows, with deletions ~~double-stricken and italicized~~, and additions double-underlined and italicized:

VII-A. - Off-street parking regulations.

New uses or development: No use of any premises shall be authorized or extended and no building or structure shall be erected or enlarged, unless on-site or off-site parking is provided for such extension, erection, or enlargement, as provided herein; provided, however, that for any structure or use both (i) lawfully existing as of December 17, 2017, and (ii) currently located within three hundred (300) feet of a municipal parking lot and/or structure that is located within the Downtown Overlay District (DOD), any lawful deficiency in off-street parking spaces existing on December 17, 2017, may be carried forward for the structure or use by right, notwithstanding any extension, erection, or enlargement. Any outdoor parking spaces shall be treated with a surface binder, gravel or crushed stone surface. Except as otherwise provided under section XXIV or, alternatively, through a special permit from the city council as set forth below, all parking spaces shall be provided as follows:

...

Councillor Jared J. Eigerman

In City Council August 9, 2021:

Motion to refer to Planning & Development by Councillor Zeid, seconded by Councillor Connell. So voted.

Committee Items-October 12, 2021

Public Safety

In Committee:

APPL051_09_27_2021
ORDR283_09_27_2021

PGA Hope Launch Party @ Battle Grounds 10/16/21 10am-2pm
Rectangular Rapid Flash Beacon (RRFB) at High Street

NEWBURYPORT SPECIAL EVENT APPLICATION

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

Tel.

Fax.

(For Street Closure or Any Use of a Public Way - Please complete page 2 of this application)

2021 SEP 21 PM 1:02

NAME OF EVENT: PGA HOPE launch Party @ Battle Grounds

Date: Saturday 10/16/21 Time: from 10:00 AM to 1:00 pm

Rain Date: NA Time: from _____ to _____

2. Location*: Patrick Tracy PARK on Pleasant ST

*Please Note: If the location is a public park or the rail trail, please also contact the Parks Department

3. Description of Property: Public Area next to 33 Pleasant ST Public Private _____

4. Name of Organizer: Dana DeFranco City Sponsored Event: Yes _____ No

Contact Person

Address: 7 Kimball Hill Drive Haverhill 01830 Telephone: 978 500 3528

E-Mail: Dana@BattleOffice.com Cell Phone: _____

Day of Event Contact & Phone: Dana DeFranco 978 500 3528

5. Number of Attendees Expected: Walk-up event open to patrons & public

6. MA Tax Number: 81-1865835

7. Is the Event Being Advertised? Where? social media, Flyers inside cafe

8. What Age Group is the Event Targeted to? All

9. Have You Notified Neighborhood Groups or Abutters? Yes No _____, Who? Tenants + residents of 33 Pleasant ST. Tenants of 21 Pleasant ST.

ACTIVITIES: (Please check where applicable) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food _____ Beverages _____ Alcohol _____ Goods _____ Total # of Vendors _____

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music _____ DJ _____ Radio/CD Performers _____ Dancing _____ Amplified Sound _____ Stage _____

C. Games /Rides: Adult Rides _____ Kiddie Rides _____ Games Raffle Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____

Telephone: _____

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes No _____

If yes:

- a) How many trash receptacles will you be providing? There should be no trash, but receptacles will be placed if needed.
- b) How many recycling receptacles will you be providing? _____
- c) Will you be contracting for disposal of : **Trash** Yes _____ No X **Recycling** Yes _____ No X
- i. If yes, size of dumpster(s): **Trash** _____ **Recycling** _____
- ii. Name of disposal company: **Trash** _____ **Recycling** _____
- iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes _____ No _____
- iv. If no, where will the trash & recycling be disposed ? _____

If no:

- a) # of trash container(s) to be provided by DPS Ø No trash should be produced, but I will place trash can outside
- b) # of recycling container(s) to be provided by Recycling Office Ø
- c) \$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City

of Newburyport. E. Portable Toilets: (Each cluster of portable toilets must include at least

one ADA accessible toilet)

Ø Standard # Ø ADA accessible

Name of company providing the portable toilets: Not needed, this is a walk-up event. Battle Grounds coffee co. will be open to guests if restrooms are needed for patrons and visitors

FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY

PARADE _____

ROAD RACE _____

WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: _____

2. Name, Address & Daytime Phone Number of Organizer: _____

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up _____

4. Date of Event: _____ Expected Number of Participants: _____

5. Start Time: _____ Expected End Time: _____

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**): _____

7. Locations of Water Stops (if any): _____

8. Will Detours for Motor Vehicles Be Required? _____ If so, where? _____

9. Formation Location & Time for Participants: _____

10. Dismissal Location & Time for Participants: _____

11. Additional Parade Information:

- Number of Floats: _____
- Locations of Viewing Stations: _____
- Are Weapons Being Carried: Yes _____ No _____
- Are Marshalls Being Assigned to Keep Parade Moving: Yes _____ No _____

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL [Signature] 4 Green St. FIRE CHIEF [Signature] 0 Greenleaf St.
DEPUTY DIRECTOR [Signature] 16A Perry Way CITY CLERK [Signature] 60 Pleasant St.

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required _____ Date: _____ Signature _____

_____ 1. Special Events: _____

_____ ② Police: _____
Is Police Detail Required: _____ # of Details Assigned: _____

_____ 3. Traffic, Parking & Transportation: _____

_____ 4. ISD/Health: _____

_____ 5. Recycling: _____

_____ 6. ISD/Building: _____

_____ 7. Electrical: _____

_____ ⑧ Fire: NA _____
Is Fire Detail Required: NA # of Details Assigned: NA

_____ 9. Public Works: *Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply*
Yes: \$ _____ due on _____ No Fee for Special Events applies
Other requirements/instructions per DPS _____

_____ ⑩ Parks Department: _____

_____ 11. License Commission _____

The departments listed above have their own application process.
Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual departments

Sec. 13-97. - Road races, walkathons, bicycle and other multidisciplined events.

(a) *Short title.* This section may be cited as the "road races, walkathons and bicycle events."

(b) *Purpose and intent.* The use of city streets and sidewalks for the purpose of road races, walkathons or bicycle tours are positive events that promote exercise, general good health and Newburyport as a destination. These events do from time to time create hardships, impacting neighborhoods and traffic. To create a balance between conflicting interests, by safeguarding participants, residents, visitors and the City of Newburyport, this section will define and codify the procedure for the benefit of all.

(c) *Definitions.*

(1) *Road race.* A competitive or non-competitive running event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.

(2) *Walkathon.* A competitive or non-competitive walk event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.

(3) *Bicycle race.* A competitive or non-competitive bicycling event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.

(4) *Multidisciplined event.* A competitive or non-competitive event requiring or offering running, walking, biking, swimming or any combination thereof in which an entry fee is required or a charitable donation is solicited or suggested.

(5) *Event.* Any road race, walkathon, bicycle race, multi-disciplined event as defined above.

(d) *Limitations.*

(1) *Procedure.* All events shall, through that event's organizer, board of directors, charity foundation or designee ("organizer") apply for city council authorization to hold the event through the office of the city clerk no later than sixty (60) days before the event's proposed date. There shall be a grace period through December 31, 2017, during which applications will be accepted beyond the prescribed due date. Prior to application with the city council, the event shall file and receive approval from all applicable city departments, boards, and commissions. Copies of such approved applications, including along with documentation of any fees, donations, in-kind donations paid as part of said application(s), shall be included as part of the city council application.

The date of application is the date a completed application is submitted to the city clerk's office and stamped by the same. The city clerk, upon review of the completed form, will place the application on the next regular city council agenda, even if such submission is a late file. Upon following the procedures of the council, as deemed appropriated in the sole judgment of the council, the application will be considered approved if the council votes favorably by majority. The application shall name one (1) person responsible on the application and shall provide contact information to include name, address, email address, and telephone number.

(2) *Exemptions.* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.

(3) *Course map.* All applications shall be accompanied by a legible, precise course map showing the event route, water stops, refreshment stops, and so-called "port-a-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by police, fire, department of public services, parks commission and harbor masters departments prior to submission to the city clerk.

(4) *Electronic amplifier.* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 a.m., except for Sundays when electronic amplifiers, loud speakers or bullhorns will not be used for public address announcements or music before 9:00 a.m.

(5) *Road closure.* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents fourteen (14) days in advance that neighborhood roads will be closed if no alternate route is available to those residents. Notification shall be made by race organizers by informational packet drop-off at all residences that may be impacted, including, but not limited to, road closures, restricted driveway access, parking restrictions, or noise. In the case of multi-family residences with so-called security doors, notification will be sufficient at said security door. A copy of the notification shall be provided to the city clerk and, when possible, posted on the city website and distributed via email. Further,

a list of all streets notified shall be provided to the city clerk to be date stamped and appended to the application record. Press releases and other media type notifications are encouraged.

(6) *Insurance.* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an additional insured. The policy shall be no less than two million dollars (\$2,000,000.00).

(7) *Event termination.* If in the judgment of the city marshal, fire chief or department of public services (DPS) director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.

(8) *Event and traffic security.* The city marshal, fire chief, DPS director or in the case of a triathlon, the harbormaster can require special duty personnel to assist in the organizing and coordinating the safety and security of the event. All special duty assignments will be paid by the event organizers.

(9) *Clean-up.* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

10) *Parking.* The event organizers shall be responsible for including parking instructions in materials disseminated to event participants. If the event is happening within one-half mile of municipal parking, then participants shall be asked to park at such parking facilities.

(11) *Notification of previous event organizers.* To the extent reasonably possible, the city clerk shall notify all event organizers from events held from 2014—2016, inclusive, by a one-time phone, email, or letter of the new application timeline and other requirements.

(12) *Simplification.* Departments are encouraged to unify their respective applications into a singular application, managed and distributed by the city clerk's office.

(13) *Americans with Disabilities Act.* Event organizers are reminded of the importance of and expectation of adherence to the Americans with Disabilities Act of 1990 (42 U.S.C § 12101) and subsequent applicable amendments.

(e) *Enforcement.*

(1) *Regulations.* Consistent with this section, the city shall promulgate regulations to enforce and otherwise implement the provisions of this section upon passage by the city council. Any event previously approved by city council shall be deemed permitted.

(2) *Warning.* In the circumstance that this section is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the city clerk and city council and may be used as a factor in future application approvals and denials.

(3) *Noncriminal disposition.* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in section 1-17 of chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in subsection (e)(4) below.

(4) *Violation.* The non-criminal violation shall be one hundred dollars (\$100.00) for the first offense and two hundred fifty dollars (\$250.00) for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the city clerk and city council and shall be used as a factor in future application approvals and denials.

(5) *Failure to notify.* If the event fails to notify residents and provide documentation to the city clerk, pursuant to subsection (d)(5) above, shall render that organization ineligible to receive an event permit for a period of twelve (12) months unless special leave is granted by two-thirds supervote of the city council.

I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed: Dana DeFranco Date: 09/21/21

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 21, 2021

Rectangular Rapid Flash Beacon (RRFB) at High Street

As part of school, traffic and safety improvement for the city, The City of Newburyport hereby approves the installation of a Rectangular Rapid Flash Beacon (RRFB) at the intersection at 331High Street / Senior Community Center / Bresnahan Elementary crosswalk.

DPS will install the RRFB using Shared Streets grant funds. The RRFB will be the same as the other High Street decorative poles.

Councillor James J. McCauley

In City Council September 27, 2021:

Motion to refer to Public Safety by Councillor Zeid, seconded by Councillor McCauley. Roll call vote. 11 yes. Motion passes.