

CITY COUNCIL MEETING AGENDA - VERSION 1
CITY COUNCIL CHAMBERS

July 11, 2016

7:30PM

(Sound Check)

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. LATE FILE ITEMS Mayor's Update**
- 5. PUBLIC COMMENT**
- 6. MAYOR'S COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. APPROVAL OF MINUTES

June 27, 2016

(Approve)

8. TRANSFERS

- **NONE**

9. COMMUNICATIONS

- **COMM070_07_11_16** When Pigs Fly, Table Request, 1 Merrimac St (L&P)
- **COMM071_07_11_16** Geiger Walk Against Violence Oct. 2, 2016 (PS)
- **COMM072_07_11_16** Marlboro St Block Party Aug 27, 2016 (L&P)
- **COMM073_07_11_16** Pool Table App, Wolfe Tavern, 10 Center St (L&P)
- **COMM074_07_11_16** Pan Mass Challenge Kids Race, Sept 18, 2016 (PS)
- **COMM075_07_11_16** 54th Street Block Party, Aug 13, 2016 (L&P)

10. APPOINTMENTS

- | | | | | |
|---------------------------|-------------------|--------------------|------------------------|----------|
| • APPT055_07_11_16 | Patricia A. Moore | Newburyport | Chief Procurement Off. | N/A |
| • APPT056_07_11_16 | MJ Verde | 18 Spring St, Nbpt | Planning Board | 8/1/2021 |

END OF CONSENT AGENDA
REGULAR AGENDA

11. MAYOR'S UPDATE

12. TRANSFERS

- **TRAN022EP_07_11_16** Emergency Pream. HR Insur \$3,250 to TRS Fica Tax Acct \$3,250
- **TRAN022_07_11_16** HR Insur \$3,250 to TRS Fica Tax Acct \$3,250

13. APPOINTMENTS

- **NONE**

14. ORDERS

- **ORDR057_06_27_16** Resident Parking Program, Orange St

15. ORDINANCES

- **ODNC013_07_11_16** Amend Outdoor Seating (Two Year Renewals)

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

- **ORDR009_02_08_16** Increase fees for Fire Dept.
- **ORDR010_02_08_16** Increase fines Parking Violations
- **ORDR002_01_25_16** Accept gift of \$25,000 repairing Brown's Wharf Culvert (COTW)
- **ORDR039_05_31_16** Increase Hourly Parking Rate to \$1.50
- **ORDR054_06_27_16** Inn St Gift Acceptance \$900
- **TRAN021_06_27_16** PRK Maintenance \$3.5K to PRK Man/Crtkr 2.5K, Emp 1K
- **COMM065_06_27_16** Whittier Regional VoTech 2016-17 Assessment

General Government

In Committee:

- **COMM063_06_13_16** Letter from Abutters of the I-95 Project

Joint Education

License & Permits

In Committee:

- **COMM010_01_25_16** Licensing Commission Acoustic & Amplified Entertainment
- **COMM059_05_31_16** Letter RE: Sign Committee
- **ODNC011_05_31_16** Amend Transient Vendors for Cashman (COTW)
- **COMM066_06_27_16** Congress Street Block Party
- **COMM067_06_27_16** Dove Street Block Party
- **COMM068_06_27_16** Lafayette Street Block Party

Neighborhoods and City Services

In Committee:

- **ODNC001_01_11_16** Amend Ch11 Parks and Recreation (COTW)
- **ORDR048_06_13_16** Sidewalk Order

Planning & Development

In Committee:

- **COMM020_02_08_16** Memo re: Hiring Process for Building Commissioner
- **ORDR055_06_27_16** Order re: Surplus Property - WWTP

Public Safety

In Committee:

- **ORDR011_02_29_16** Parking – Section 13-168, Winter Hours Restrictions, Certain Streets
- **COMM062_06_13_16** Newburyport Half Marathon
- **COMM063_06_13_16** Letter from Abutters of the I-95 Project
- **ORDR056_06_27_16** Goodwin Ave No Parking
- **ORDR051_06_27_16** Crow Lane No Parking
- **ORDR052_06_27_16** Stop Sign Kent at High St

Public Utilities

In Committee:

- **COMM060_05_31_16** Mobilitie, LLC Highway Access Permit
- **ODNC012_05_31_16** Amend Sign Ordinance Chapter 12.3 et al

Rules Committee

In Committee:

- **ORDR047_06_13_16** Council Rule 7D Real Property Appraisal
- **ORDR053_06_27_16** Council Rule 9 Amendment

16. GOOD OF THE ORDER

17. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS

June 27, 2016

7:30PM

The City Council President, Thomas O'Brien, called the meeting to order at 7:30pm. The Pledge of Allegiance was recited. The City Council President then instructed the City Clerk to call the roll. The following Councillors answered present: Connell, Cronin, Devlin, Earls, Eigerman, Giunta, Tontar, Vogel, Zeid, Cameron, O'Brien. 11 present, 0 absent.

(Sound Check)

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. LATE FILE ITEMS ORDR056_06_27_16

Motion to waive the rules, to accept late files, by Councillor Zeid, seconded by Councillor Cameron. So voted.

4. PUBLIC COMMENT

- | | | |
|-------------------|----------------|----------------------|
| 1. Jon Roy | 24 Lime Street | Sewer Odor Control |
| 2. Mike Hennessey | Plaistow, NH | Parks Personnel |
| 3. Jim Gould | 16 Lime Street | Water Treatment Odor |

5. MAYOR'S COMMENT

The mayor gave a verbal update.

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. APPROVAL OF MINUTES

June 13, 2016

(Approve)

7. TRANSFERS

- **TRAN021_06_27_16** PRK Maintenance \$3,500.00 to Parks Manager/Caretaker (B&F)
\$2,500.00 and PRK Seasonal Employees \$1,000.00

8. COMMUNICATIONS

- **COMM065_06_27_16** Whittier Regional VoTech 2016-17 Assessment (B&F)
- **COMM066_06_27_16** Congress Street Block Party (L&P)
- **COMM067_06_27_16** Dove Street Block Party (L&P)
- **COMM068_06_27_16** Lafayette Street Block Party (L&P)

9. APPOINTMENTS

- **NONE**

**END OF CONSENT AGENDA
REGULAR AGENDA**

Motion to approve the Consent Agenda by Councillor Zeid, seconded by Councillor Cameron. So voted.

10. MAYOR'S UPDATE

11. COMMUNICATIONS

- **COMM064_06_27_16** Legal Opinion – ODNC010 Outdoor Seating
- **COMM069_06_27_16** Amend to Intermunicipal ACO Contract

Motion to waive rules and take with tabled items, to consider COMM064 with ORD010 and COMM069 with ORDR038, by Councillor Vogel, seconded by Councillor Devlin. So voted.

12. APPOINTMENTS

**Second Reading
APPOINTMENTS**

- **APPT051_06_13_16** Robert Padellaro 17 56th St, Nbpt Spec Pol 7/1/2019
Michael Falite 4 Caitlin Cir, Slsbry Spec Pol 7/1/2019

RE-APPOINTMENTS

- **APPT052_06_13_16** Madeline Nash 19 Arlington St, Nbpt Aff Housing 5/1/2017
- **APPT053_06_13_16** Judy Tymon 39 Lime St, Nbpt Aff Housing 4/1/2018
- **APPT054_06_13_16** Karen B. Wiener 7 Lincoln St, Nbpt Aff Housing 6/1/2017

Motion to approve collectively by Councillor Cameron, seconded by Councillor Connell. Roll call vote, 11 yes.

13. ORDERS

- **ORDR038_05_31_16** Intermunicipal Agreement for Shared Animal Control Services (TABLED)
Motion to remove by Councillor Vogel, seconded by Councillor Zeid. Motion to amend by Councillor Eigerman, seconded by Councillor Zeid. Motion to approve as amended by Councillor Vogel, seconded by Councillor Zeid.
- **ORDR051_06_27_16** Crow Lane No Parking
Motion to refer to Public Safety by Councillor Giunta, seconded by Councillor Tontar. So voted.
- **ORDR052_06_27_16** Stop Sign Kent at High
Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Vogel. So voted.
- **ORDR053_06_27_16** Council Rule 9 Amendment
Motion to refer to Rule by Councillor Cronin, seconded by Councillor Zeid. So voted.
- **ORDR054_06_27_16** Inn St Gift Acceptance \$900
Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Zeid. So voted.
- **ORDR055_06_27_16** Order re: Surplus Property – WWTP
Motion to refer to Planning & Development by Councillor Cameron, seconded by Councillor Tontar. So voted.
- **ORDR056_06_27_16 LATE FILE** Goodwin Ave
Motion to refer to Public Safety by Councillor Zeid, seconded by Councillor Tontar. So voted.

14. ORDINANCES

- **ODNC010_05_31_16** Amend Outdoor Seating (TABLED)

Motion to receive and file Comm064 by Councillor Vogel, seconded by Councillor Earls. Withdrawn. Motion to remove from table by Councillor Vogel, seconded by Councillor Giunta. Motion to amend by Councillor Earls, seconded by Councillor Devlin. Roll call vote, 2 No. Motion to approve by Councillor Vogel, seconded by Councillor Giunta. Roll call vote, 8 No. Motion failed.

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

- **ORDR009_02_08_16** Increase fees for Fire Dept.
- **ORDR010_02_08_16** Increase fines Parking Violations
- **ORDR002_01_25_16** Accept gift of \$25,000 repairing Brown's Wharf Culvert (COTW)
- **ORDR039_05_31_16** Increase Hourly Parking Rate to \$1.50
- **ORDR040_05_31_16** Whittier Regional Stabilization Fund
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Cameron.
Motion to approve by Councillor Tontar, seconded by Councillor Cameron. Roll call vote, 5 Yes, 4 No, 2 Present. Motion failed.
- **TRAN018_06_13_16** General Fund \$28,068.02 and Snow & Ice – Labor \$56,722.98 to Snow & Ice – Expenses \$84,791.00
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Cameron.
Motion to approve by Councillor Tontar, seconded by Councillor Giunta. So voted.
- **TRAN019_06_13_16** Sewer Retained Earnings \$370,000.00 to Odor Control Improvements Project \$370,000.00
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Cameron.
Motion to approve by Councillor Tontar, seconded by Councillor Cameron. So voted.
- **TRAN020_06_13_16** POL Heat \$7,500.00, POL Electricity \$1,500.00, POL Equip Maint \$4,000.00, and POL Fuel \$10,000.00 to POL Purchase Cruiser \$23,000.00
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Cronin.
Motion to approve by Councillor Tontar, seconded by Councillor Zeid. So voted.
- **ORDR046_06_13_16** Brown School Property Stab Fund
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Cameron.
Motion to approve by Councillor Tontar, seconded by Councillor Cameron. Roll call vote, 6 No. Motion failed.
- **ORDR049_06_13_16** Revolving Fund Order
Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Cameron.
Motion to amend, to extend approval for 60 days only, by Councillor Cronin, seconded by Councillor Devlin. Withdrawn. Motion to amend, to reduce spending limits, by Councillor Eigerman, seconded by Councillor Cronin. Roll call vote, 9 Yes. Motion passed. Motion to approve by Councillor Tontar, seconded by Councillor Cameron. Roll call vote, 10 Yes. Motion passed.
Amend to reduce spending limits as follows:
Engineering Services – from \$100,000 to \$60,000
Council on Aging – from \$50,000 to \$30,000
Recreational Services – from \$400,000 to \$370,000
Historical Commission – from \$10,000 to \$2,500
Electrical Inspector – from \$105,000 to \$65,000

Gas Inspector – from \$50,000 to \$35,000
 Disabilities Commission – from \$25,000 to \$3,000
 Emma Andrews Library – from \$35,000 to \$30,000
 M-School Drop-In Center – from \$100,000 to \$45,000
 Transient Vendors – from \$40,000 to \$20,000
 Planning & Zoning – from \$75,000 to \$70,000
 Animal Control – from \$25,000 to \$6,000
 Tree Commission – from \$30,000 to \$10,000
 Medicare/Medicaid – from \$50,000 to \$15,000
 Veterans Benefits – from \$10,000 to \$2,000
 City Hall Maintenance – from \$25,000 to \$5,000
 Senior Community Center Maintenance – from \$50,000 to \$5,000

- **ORDR050_06_13_16** Harbormaster Boat Gift Acceptance
 Motion to remove from Budget & Finance by Councillor Tontar, seconded by Councillor Cameron.
 Motion to approve by Councillor Tontar, seconded by Councillor Cameron. So voted.

General Government

In Committee:

- **COMM063_06_13_16** Letter from Abutters of the I-95 Project

Joint Education

License & Permits

In Committee:

- **COMM010_01_25_16** - Licensing Commission Acoustic & Amplified Entertainment
- **COMM059_05_31_16** Letter RE: Sign Committee
- **ODNC011_05_31_16** Amend Transient Vendors for Cashman (COTW)

Neighborhoods and City Services

In Committee:

- **ODNC001_01_11_16** Amend Ch11 Parks and Recreation (COTW)
- **ORDR048_06_13_16** Sidewalk Order

Planning & Development

In Committee:

- **COMM005_01_11_16** Letter to Council RE: Economic Development Concept for Business Park
 Motion to remove from Planning & Development by Councillor Cameron, seconded by Councillor Connell. Motion to receive and file by Councillor Cameron, seconded by Councillor Connell. So voted.
- **COMM020_02_08_16** Memo re: hiring process for Building Commissioner
- **ORDR025_04_11_16** Gloria Braunhardt Little River Bike Trail
 Motion to remove from Planning & Development by Councillor Cameron, seconded by Councillor Devlin. Motion to approve by Councillor Cameron, seconded by Councillor Devlin. So voted.
- **ORDR041_05_31_16** Taking on 1 Pasture Road – Sewer Lift Station

Motion to remove from Planning & Development by Councillor Cameron, seconded by Councillor Connell. Motion to approve as amended by Councillor Cameron, seconded by Councillor Connell. Roll call vote, 11 Yes. Motion passed.

Public Safety

In Committee:

- **ORDR011_02_29_16** - Parking – Section 13-168, Winter Hours Restrictions, Certain Streets
- **ORDR023_04_11_16** Parking Restrictions, Simmons Drive
Motion to remove from Public Safety by Councillor Cronin, seconded by Councillor Giunta. Motion to receive and file by Councillor Cronin, seconded by Councillor Giunta. So voted.
- **ORDR024_04_11_16** Parking Restrictions, Golden Drive
Motion to remove from Public Safety by Councillor Cronin, seconded by Councillor Giunta. Motion to receive and file by Councillor Cronin, seconded by Councillor Giunta. So voted.
- **COMM050_05_09_16** Coast to the Cure Bike Ride Sept 10, 2016
Motion to remove from Public Safety by Councillor Cronin, seconded by Councillor Cameron. Motion to approve by Councillor Cronin, seconded by Councillor Cameron. So voted.
- **COMM058_05_31_16** Bed Race Event Application
Motion to remove from Public Safety by Councillor Cronin, seconded by Councillor Zeid. Motion to approve by Councillor Cronin, seconded by Councillor Zeid. So voted.
- **COMM062_06_13_16** Newburyport Half Marathon
- **COMM063_06_13_16** Letter from Abutters of the I-95 Project
- **ORDR044_06_13_16** No Parking Simmons Drive Walkway Entrance
Motion to remove from Public Safety by Councillor Cronin, seconded by Councillor Connell. Motion to approve by Councillor Cronin, seconded by Councillor Connell. So voted.

Public Utilities

In Committee:

- **COMM060_05_31_16** Mobilitie, LLC Highway Access Permit
- **ODNC012_05_31_16** Amend Sign Ordinance Chapter 12.3 et al

Rules Committee

In Committee:

- **ORDR047_06_13_16** Council Rule 7D Real Property Appraisal

16. GOOD OF THE ORDER

Councillor Tontar stated that he had a ward meeting with Sergeant Kohan and expressed his gratitude. Councillor O'Brien stated that there is going to be housing on the Evergreen Golf Course and that the residents opposed.

17. ADJOURNMENT

Motion to adjourn by Councillor Cronin, seconded by Councillor Earls. So voted. 9:44pm.

TRANSFERS

COMMUNICATIONS



Mr. Richard Jones
City Clerk
City of Newburyport
cc. Jared Eigerman Ward 2 City Councilor

July 1, 2016

Dear Mr. Jones,

When Pigs Fly Bread Bakeries has recently opened at 1 Merrimac Street in Newburyport. We are pleased and excited to be part of a very vibrant Newburyport business environment. Our Bread Store sells 35 varieties of Artisan made breads baked daily in York, Maine. We also sell freshly baked Soft Bavarian Pretzels served with mustard.

I am asking permission to sell these pretzels at a table on the sidewalk in front of our building or somewhere in the city that might be acceptable to the Town. The pretzels would sell for \$4.00 and be offered on Saturdays and Sundays from 11 am to 6 pm for a 60 day period beginning July 15th.

We would need a small, 4 foot folding table, a basket with sneeze guard for the pretzels, mustard and small signage. We have no requirement for any type of power or refrigeration so our space requirements are minimal. I have talked with Frank Giacalone, the Health Inspector and he sees it as an extension of our current license and as long as we take care of the food to Health Standards, he would have no issues.

I am asking for the City's support in allowing us to introduce our concept to the City and stimulate new business.

Thank you,

Fred Fleisher
Director of Retail Operations
When Pigs Fly Bread Bakeries
617-692-0040
ffleisher1@gmail.com

NEWBURYPORT SPECIAL EVENT APPLICATION

Tel.

Fax.

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

NAME OF EVENT: Jeanne Geiger Crisis Center Walk Against Domestic ViolenceDate: 10/2/16 Time: from 8AM to 11AM

Rain Date: _____ Time: from _____ to _____

2. Location: Waterfront Park, (see attached map for walk route)
Rail Trail & Walk Route3. Description of Property: _____ Public ☒ Private ☐4. Name of Organizer: Jeanne Geiger Crisis Center City Sponsored Event: Yes _____ No ☒Contact Person Meredith TierneyAddress: 2 Harris St. NBPT, MA Telephone: 978-465-0999E-Mail: Mtierney@jeannegeigercrisiscenter.org Cell Phone: 781-424-6402Day of Event Contact & Phone: Meredith Tierney - 781-424-64025. Number of Attendees Expected: 5006. MA Tax Number: 22-24748237. Is the Event Being Advertised? Yes Where? Local Media, Radio, Social Media8. What Age Group is the Event Targeted to? 25-609. Have You Notified Neighborhood Groups or Abutters? Yes ☒ No _____, Who? Newburyport Parks
NBPT Waterfront Trust

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food _____ Beverages _____ Alcohol _____ Goods _____ Total # of Vendors _____

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music _____ DJ ☒ Radio/CD _____
Performers ☒ Dancing _____ Amplified Sound _____ Stage _____C. Games /Rides: Adult Rides _____ Kiddie Rides _____ Games _____ Raffle _____
Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____

Telephone: _____

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes ☒ No _____

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE _____

ROAD RACE _____

WALKATHON X

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

Jeanne Geiger Crisis Center

2. Name, Address & Daytime Phone Number of Organizer: _____

Jeanne Geiger Crisis Center- Meredith Tierney
2 Harris St. Newburyport, MA 01950
978-465-0999

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up _____

Meredith Tierney
2 Harris St. Newburyport, MA 01950
781-424-6402

4. Date of Event: 10/2/16 Expected Number of Participants: 500

5. Start Time: 8AM Registration Expected End Time: 11:00 AM

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**): _____

Rail Trail, Hight St, Bromfield St, Merrimac St

7. Locations of Water Stops (if any): March's Hill

8. Will Detours for Motor Vehicles Be Required? NO If so, where? _____

9. Formation Location & Time for Participants: Waterfront Park- 8AM

10. Dismissal Location & Time for Participants: Waterfront Park- 11 AM

11. Additional Parade Information:

- Number of Floats: _____
- Locations of Viewing Stations: _____
- Are Weapons Being Carried: Yes _____ No _____
- Are Marshalls Being Assigned to Keep Parade Moving: Yes _____ No _____

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL [Signature] 4 Green St. FIRE CHIEF [Signature] 0 Greenleaf St.

DEPUTY DIRECTOR [Signature] 16A Perry Way CITY CLERK [Signature] 60 Pleasant St.

- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.
- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

13-101 Enforcement

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed: Heedeth Feen

Date: 6/29/16



CERTIFICATE OF LIABILITY INSURANCE

JEANN-1

OP ID: LK

DATE (MM/DD/YYYY)

06/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Chase & Lunt LLC
65 Parker Street
Newburyport, MA 01950
James J Howlett III

CONTACT
NAME: **Jim Aitchison**
PHONE
(A/C, No, Ext): **978-462-4434** FAX
(A/C, No): **978-465-6204**
E-MAIL
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Philadelphia Insurance Company

INSURER B : American Zurich Ins.

INSURER C :

INSURER D :

INSURER E :

INSURER F :

INSURED **Jeanne Geiger Crisis Center**
Suzanne Dubus
2 Harris Street
Newburyport, MA 01950

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:	X		PHPK1491103	05/07/2016	05/07/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB539576	05/07/2016	05/07/2017	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$ PER STATUTE <input type="checkbox"/> OTH- ER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/> N / A		TO BE ISSUED BY CARRIER			E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Walk Against Domestic Violence
Location: Water Front Park, Newburyport, MA, located behind the firehouse
Center for Arts, 1 Market Square, Newburyport MA 01950
Date: Sunday, October 2, 2016, from 8:00 AM - Noon
The City of Newburyport is additional insured for general Liability

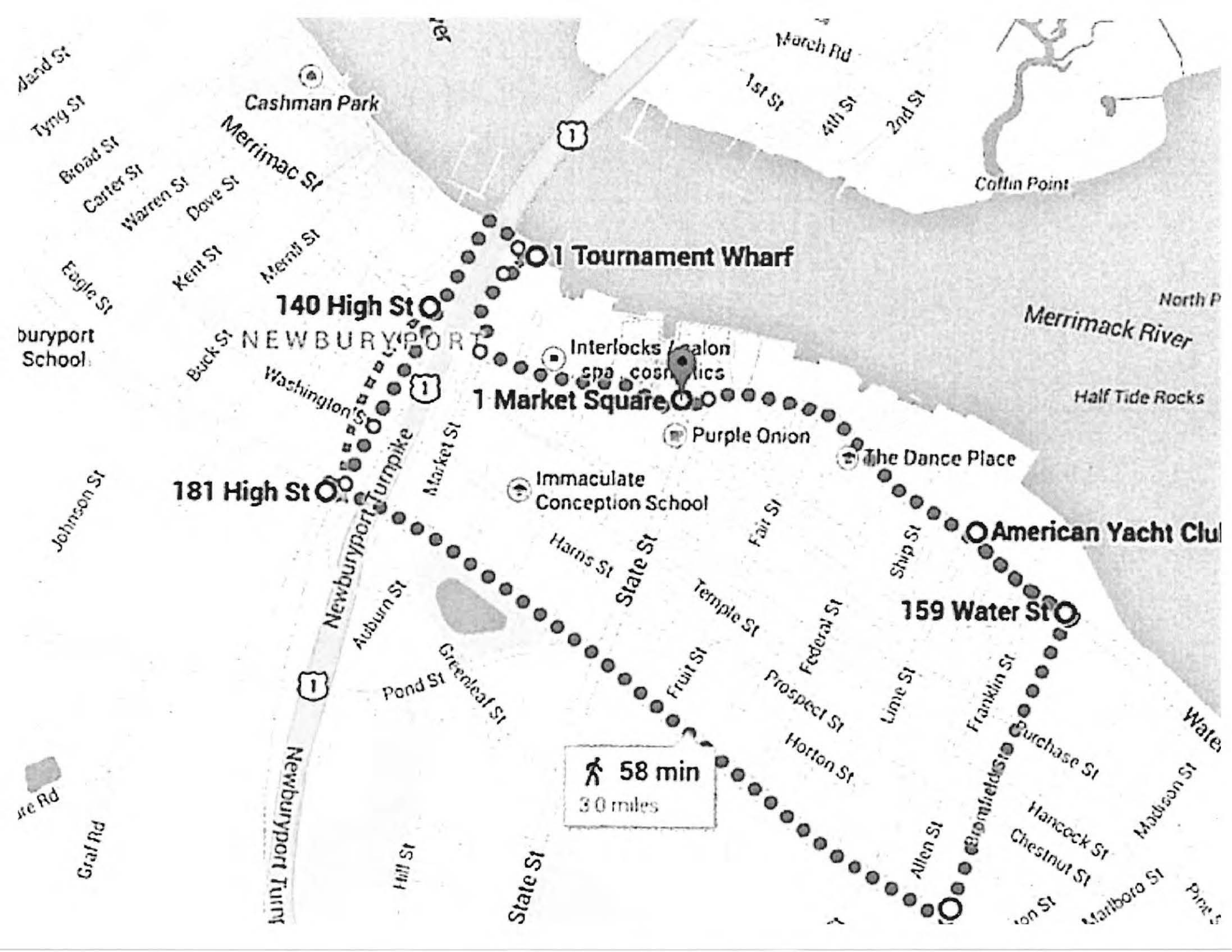
CERTIFICATE HOLDER**CANCELLATION**

City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF NEWBURYPORT
60 PLEASANT STREET
NEWBURYPORT, MA 01950

BLOCK PARTY APPLICATION

Please fill out the application below and obtain the approving signatures for the street closure. Mail or drop off the completed signed application at: City Clerk's Office, City Hall, 60 Pleasant Street, Newburyport, MA 01950 **at least eight (8) business days prior** to a City Council meeting. The requested Block Party needs approval by the City Council. For any questions, please contact The City Clerk's Office at (978) 465-4407.

DATE OF REQUEST: _____

7/6/2016

CONTACT INFORMATION

FIRST AND LAST NAMES: _____

Michael Bartlett

MAILING ADDRESS: _____

10 Marlboro St

PHONE NUMBER: _____

(978) 518-7221

E-MAIL ADDRESS: _____

michael.bartlett64@yahoo.com

BLOCK PARTY INFORMATION

BLOCK PARTY DATE: _____

8/27/2016

DESIRED STREET CLOSING LOCATION: _____

Marlboro St

Please indicate cross streets when requesting the closing of street sections

STREET TO BE BARRICADED: _____

Marlboro St. (Union to Lincoln)

DESIRED STREET CLOSING TIME: _____

3pm to 9pm

Block Parties should run no later than 10:00 p.m.

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. Further, I agree to comply with all requirements listed below:

I understand that applications for block party permits may take up to four (4) weeks to process.

Block parties will be conducted only on low-volume residential streets, dead-end streets, or cul-de-sacs. No thoroughfares or collector streets may be used.

It is hereby agreed that, by signing and presenting this application, signer(s) represents to the City of Newburyport that the following statements are true and correct, and agrees to and will abide by the following:

1. All residents living on the street or block for which the party is planned request the block party, or have been contacted and do not object to the Block Party.
2. To be responsible for placement, maintenance and removal of barricades.
3. A block party permit does not allow the sale of alcohol or the consumption of alcohol on public property (in city streets, sidewalks, parks, etc.) alcohol is allowed only on private property. All state and city alcohol laws still apply during Block Parties.
4. Amplified music shall be permitted with permission of the City Council. *Live Band*
5. To leave AT LEAST A TWELVE (12) FOOT AISLE in the street to permit passage of emergency vehicles or vehicles of residents. Failure to maintain a ten (10) foot aisle during the entire period of the party will necessitate denial of requests for subsequent block parties. Public safety personnel will monitor the party for strict adherence to this rule.
6. To maintain adult supervision at all times during the party.
7. Applicant(s) shall be responsible for the pick-up of trash and garbage within two (2) hours of the end of the party.
8. Streets may not be barricaded later than 10:00 P.M.
9. No residents of the area designated shall be prohibited from attending the party.
10. No such activity may be conducted within five hundred (500) feet of any school, church, hospital, nursing home or similar operation unless endorsed by the management of such institution.
11. Only approved readily removable Barricades will be permitted such as orange cones and sawhorses with a sign. No vehicles will be permitted to be used as a Barricade.
12. Block parties are permitted 10 A.M. – 10 P.M.,

Applicant signature: _____

Date: _____

7/6/2016

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHALL

4 Green Street

FIRE CHIEF

Greenleaf Street

DEPUTY DIRECTOR

1 Perry Way

CITY CLERK

60 Pleasant Street

City use only:

Approved _____

Denied _____

Date _____

Law Office
of
MARK L. JANOS, P.C.
6 HARRIS STREET
NEWBURYPORT, MASSACHUSETTS 01950
www.janoslaw.com

MARK L. JANOS*
JEFFREY MERRILL*
JOCELYN GAFFNY
*ADMITTED IN MA & NH

(978) 465-2043
(603) 239-3148
FAX: (978) 465-6321

June 30, 2016

City of Newburyport
Council Members and City Clerk
60 Pleasant Street
Newburyport, MA 01950

Re: Pool Tables at 10 Center Street, Newburyport, MA 01950

Dear Council Members and City Clerk:

In accordance with the Code of Ordinances, Article IV, Division 2, §§ 9-41 to 9-44 this letter is written to formally request that the Council Members and/or City Clerk grant a license for two (2) Pool Tables, granted to Wolfe Tavern, LLC for the premises located at 10 Center Street, Newburyport, MA 01950, pursuant to M.G.L.A. c. 140 § 170 et seq. and c. 140 § 177A.

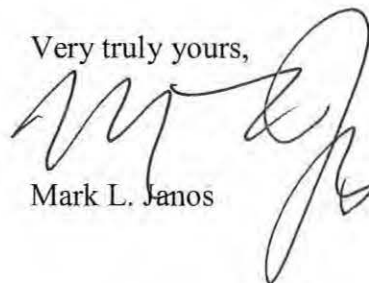
Wolfe Tavern, LLC is currently applying for a §12 All Alcoholic Beverage License and Common Victualler's License for the premises, pursuant to a lease arrangement with 2-18 Center Street Nominee Trust, owners of the property.

I look forward, as are the owners of Wolfe Tavern, LLC, to working with you and your Council on the granting of an annual license for two (2) Pool Tables.

Should any questions arise pertaining to this request, please feel free to contact me at your convenience. Meanwhile, my thanks to you and your Council for your assistance in this regard.

Very truly yours,

Mark L. Janos



MLJ/jl

Wolfey's Pool Table Rules

-Valid Identification & Payment

All players **MUST** be over 21 years of age. Valid ID **MUST** be verified to play pool. Valid identification is defined as a current driver's license, passport or military ID. Current credit/debit card to be **HELD** by Pool Assistant/Server as security and payment.

-Pool Table Reservations

Between the **hours of 6pm and 10pm** the tables can be reserved for **UP TO a 2 hour period max. for \$20 an hour.**

All other business hours of operation will be **"First come, Play first"**;

Then a wait list will be implemented to control the demand (IPad with a app similar to No Wait)

-Pool Table Items

Pool table items will consist of fifteen (15) solid and striped pool balls, one (1) cue ball, one (1) chalk, one (1) bridge and one (1) triangle. This will be given to the player once they have been through the valid Identification and payment process.

Wall racks with multiple sized pool cues will be available to all players.

-Pool Play Policy

By providing a valid ID and payment for the use of the pool table and items, the identification and payment bearer assumes all responsibility for care and maintenance of the pool table and items. Care and maintenance includes, but is not limited to, returning all pool items in the same condition as when they were checked out, and the pool table is clean and undamaged.

Identification and payment bearer will sign a Disclaimer acknowledging the Pool Play Policy.

-Violations

The pool table is not to be moved from its location. Food, drink or items not required for the playing of pool will not be placed on the table. Broken or lost items will be paid for by the bearer of the identification and payment obtained at checkout.

There is a strict "Do Not Over Serve" policy regarding the service of alcoholic beverages to guests. Patrons safety is paramount at all times.



Newburyport City Council
Newburyport City Hall
60 Pleasant Street
Newburyport, MA 01950

RECEIVED
CLERK'S OFFICE

APR 25 2016

April 25, 2016

Dear City Council Members,

I am writing to you to request authorization to hold the **5th Annual Pan Mass Challenge Greater Newburyport Kids Ride** in Newburyport on Sunday, September 18, 2016. The event would take place between 9am-1pm and involve the Clipper City Rail Trail as well as Cashman Park (the basketball court area and the area between the basketball court and the baseball field). Last year's event raised several thousand dollars for Dana Farber Cancer Institute while involving kids, their families, and volunteers in a very positive experience. In November 2015, the Pan Mass Challenge presented Dana Farber Cancer Institute with an unprecedented donation of **\$45,000,000.00** as a result of last year's fundraising efforts! This donation is funding innovative patient care and critical research which will bring us "closer by the mile" to a cure for cancer. We are proud to be "a spoke in the wheel" of the Pan Mass Challenge and would like to continue to support these efforts in our own community. Thank you for your consideration.

Respectfully,

Tara Mahon McQuaid and Kelly Mahon
PMC Greater Newburyport Kids Ride Coordinators
(978)809-1241

tnmmcquaid@comcast.net

kellymahon@comcast.net

NEWBURYPORT SPECIAL EVENT APPLICATION

Tel. (978) 809-1241 Fax.

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

NAME OF EVENT: PMC Greater Newburyport Kids Ride

Date: 9/18/16 Time: from 9:00am to 12:00 pm

Rain Date: _____ Time: from _____ to _____

2. Location: Clipper City Rail Trail and Cashman Park

3. Description of Property: area between baseball field and basketball/tennis courts, including basketball court, and length of rail trail Public ☒ Private _____

4. Name of Organizer: Pan Mass Challenge City Sponsored Event: Yes _____ No ☒

Contact Person Tara McQuaid

Address: 5 Silver Ledge Rd. Newbury Telephone: (978) 809-1241

E-Mail: tnmmcquaid@comcast.net Cell Phone: (978) 809-1241

Day of Event Contact & Phone: Tara McQuaid (978) 809-1241

5. Number of Attendees Expected: ~150

6. MA Tax Number: _____

7. Is the Event Being Advertised? Yes Where? PMC Kids Rides website local newspapers and events calendars

8. What Age Group is the Event Targeted to? 3 and up

9. Have You Notified Neighborhood Groups or Abutters? Yes _____ No ☒ Who? _____

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food _____ Beverages _____ Alcohol _____ Goods _____ Total # of Vendors _____

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music ☒ DJ ☒ Radio/CD _____

Performers _____ Dancing _____ Amplified Sound _____ Stage _____

C. Games /Rides: Adult Rides _____ Kiddie Rides _____ Games _____ Raffle possibly

Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____

Telephone: _____

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes ☒ No _____

If yes:

- a) How many trash receptacles will you be providing? 1
- b) How many recycling receptacles will you be providing? 1
- c) Will you be contracting for disposal of: **Trash** Yes ~~✓~~ No ~~✓~~ **Recycling** Yes ~~✓~~ No ~~✓~~
- i. If yes, size of dumpster(s): **Trash** _____ **Recycling** _____
- ii. Name of disposal company: **Trash** _____ **Recycling** _____
- iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes ~~✓~~ No ~~✓~~
- iv. If no, where will the trash & recycling be disposed? _____

If no:

- a) # of trash container(s) to be provided by DPS _____
- b) # of recycling container(s) to be provided by Recycling Office _____
- c) \$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

1 Standard # 1 ADA accessible

Name of company providing the portable toilets: United Site Services

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE _____

ROAD RACE _____

WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

Pan Mass Challenge Kids Ride
Tara McQuaid

2. Name, Address & Daytime Phone Number of Organizer:

Tara McQuaid
5 Silver Ledge Rd. Newbury, MA 01951
(978) 809-1241

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up

Tara McQuaid
5 Silver Ledge Rd. Newbury, MA 01951
(978) 809-1241

4. Date of Event: 9/18/16 Expected Number of Participants: 50-100

5. Start Time: 9:00 am Expected End Time: 12:00 pm

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**):

7. Locations of Water Stops (if any): Parker Street end of rail trail

8. Will Detours for Motor Vehicles Be Required? Yes If so, where? Washington St. / rail trail

9. Formation Location & Time for Participants: Cashman Park 9:00 am

10. Dismissal Location & Time for Participants: Cashman Park 12:00 pm

11. Additional Parade Information:

- Number of Floats: _____
- Locations of Viewing Stations: _____
- Are Weapons Being Carried: Yes _____ No _____
- Are Marshalls Being Assigned to Keep Parade Moving: Yes _____ No _____

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL [Signature] 4 Green St. FIRE CHIEF [Signature] 0 Greenleaf St.

DEPUTY DIRECTOR [Signature] 16A Perry Way CITY CLERK [Signature] 60 Pleasant St.

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required	Date: _____	Signature: _____
_____	1. Special Events: _____	
_____	2. Police: _____	
	Is Police Detail Required: _____	# of Details Assigned: _____
_____	3. Traffic, Parking & Transportation: _____	
_____	4. ISD/Health: _____	
_____	5. Recycling: _____	
_____	6. ISD/Building: _____	
_____	7. Electrical: _____	
_____	8. Fire: _____	
	Is Fire Detail Required: _____	# of Details Assigned: _____
_____	9. Public Works: <i>Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply</i>	
	<input type="checkbox"/> Yes: \$_____ due on _____	<input type="checkbox"/> No Fee for Special Events applies
	Other requirements/instructions per DPS _____	
_____	10. Recreation Department: _____	
_____	11. License Commission _____	

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

Limitations

- (a) "Procedure" All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) "Exemptions" Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) "Course map", All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) "Electronic Amplifier" Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.

- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.
- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

13-101 Enforcement

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

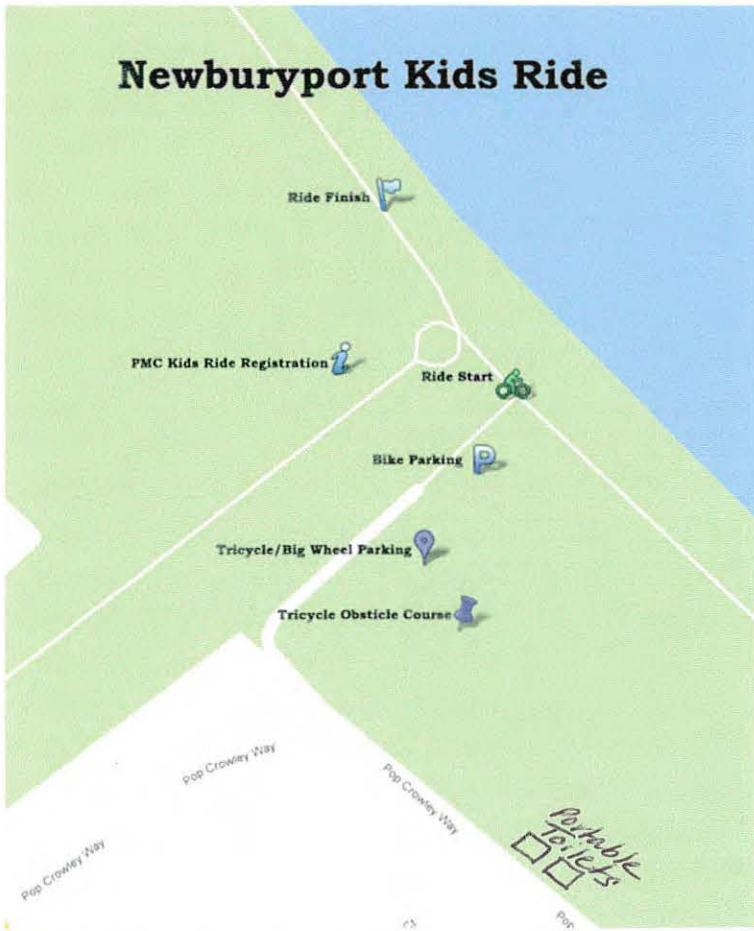
I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed:

Lara M. McNauid

Date:

6/20/16



Click on the images above for a full-sized version

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Controlled Risk Insurance Company of Vermont, Inc.
(A Risk Retention Group)
Burlington, Vermont

Professional/Commercial General Liability Policy

Additional Insured Endorsement

Named Insured: DANA-FARBER CANCER INSTITUTE, INC.

Effective Date: 01/01/2016

Policy No: DFCI-CRICO-C-GLPL-1428-2016

Endorsement No: E2-1833

Endorsement Effective Date: 09/18/2016

Policy Period: 01/01/2016 to 12/31/2016

Additional Insured: City of Newburyport

CITY OF NEWBURYPORT
CITY CLERK'S OFFICE
60 PLEASANT STREET
NEWBURYPORT, MA 01950

This Endorsement modifies the General Liability Policy.

I. Section III of the General Liability Policy, PERSONS INSURED, is amended for the purposes of this Endorsement only to include as an Additional Insured the person(s), organization(s) or entities set forth above, but only with respect to liability for "Bodily Injury" or "Property Damage" or "Advertising Injury" or "Personal Injury" caused by:

1. the negligence of the "Named Insured"; or
2. the negligence of others acting on behalf of the "Named Insured"

and, in either case of 1 or 2 above, only arising out of Dana-Farber Cancer Institute's participation in the Newburyport Kids Ride event taking place on September 18, 2016 in the city of Newburyport, MA.

For purposes of this Endorsement only, Section I.C "LIMITS OF LIABILITY" is deleted and replaced with the following:

II. Limits of Liability

Regardless of the number of "Claims" made, "Suits" brought, "Insureds", persons injured, or persons asserting "Claims", the "Company's" liability is limited as follows:

- a. The limit of liability applicable to each "Claim" against the Additional Insured is \$2,000,000 (Two Million Dollars).

That amount is the most the "Company" will pay for all "Damages" as well as all "Claims Expense" arising out of each "Event".

- b. The limit of liability applicable to all "Claims" against the Additional Insured is \$2,000,000 (Two Million Dollars).

That amount is the most the "Company" will pay for all "Damages" as well as all "Claims

Expense" arising out of all "Events" and arising out of all "Advertising Injury" and all "Personal Injury," combined.

- c. Subject to the limits of liability stated in a and b above, the most the "Company" will pay on behalf of the "Additional Insured" and the "Named Insured" combined for all "Damages" and all "Claims Expense" for any one "Claim" is \$5,000,000.

III. Section V "CONDITIONS", Subsection E "OTHER INSURANCE" of the General Liability policy is deleted for purposes of this endorsement only and replaced with the following:

If any "Claim" or "Damages" or "Claims Expense" payable by the Additional Insured pursuant to this endorsement is insured under any other valid insurance issued by an insurer other than the "Company," whether prior or current, then the insurance provided by this endorsement shall cover such "Damages" and "Claims Expense" subject to its limitations, conditions, provisions, and other terms hereof, only to the extent that the amount of such "Damages" or "Claims Expense" is in excess of the amount of such other insurance whether such other insurance is stated to be primary, contributory, excess, contingent or otherwise, and regardless of whether such insurance provides for defending a "Claim" or reimbursing the "Insured" for "Claims Expense" and regardless of whether such other insurance is subject to a deductible or self-insured retention, unless such other insurance is written only as specific excess insurance over the limits provided in this policy.

IV. With respect to the "Additional Insured", the following additional exclusions apply:

This insurance does not apply to "Bodily Injury" or "Property Damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured at the location of the covered operations has been completed; or
2. That portion of your work out of which the "Claim" arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as part of the same project.

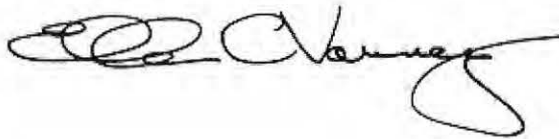
The inclusion in this Endorsement of more than one "Insured" shall not operate to increase the limits of the "Company's" liability.

Should the above described policy be canceled before the expiration date thereof, the "Company" will endeavor to mail 30 days written notice to the "Additional Insured", but failure to mail such notice shall impose no obligation or liability of any kind upon the "Company".

All other terms and conditions of the policy shall remain unchanged by this Endorsement.

Terms appearing in quotation marks in this Endorsement shall have the same meaning as the definition of that term in the policy which this Endorsement modifies.

IN WITNESS WHEREOF the Company has caused this Endorsement to be signed by its duly authorized representative.





CITY OF NEWBURYPORT
60 PLEASANT STREET
NEWBURYPORT, MA 01950



BLOCK PARTY APPLICATION

Please fill out the application below and obtain the approving signatures for the street closure. Mail or drop off the completed signed application at: City Clerk's Office, City Hall, 60 Pleasant St., Newburyport, MA 01950 at least 8 business days prior to a City Council meeting. The requested Block Party needs approval by the City Council. For any questions, please contact The City Clerk's Office at (978)465-4407.

DATE OF REQUEST:

6/29/16

CONTACT INFORMATION

FIRST AND LAST NAME:

Lynne Murray

MAILING ADDRESS:

8 54th Street Nbpt. MA

PHONE NUMBER:

978-462-4240

E-MAIL ADDRESS:

sndipte@aol.com

BLOCK PARTY INFORMATION

BLOCK PARTY DATE:

August 13, 2016

DESIRED STREET CLOSING LOCATION:

54th Street

Please indicate cross streets when requesting the closing of street sections

STREET TO BE BARRICADED:

NO Barricades

DESIRED STREET CLOSING TIME:

5:00 - 10:00 P.M.

Block Parties should run no later than 10:00 p.m.

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. Further, I agree to comply with all requirements listed below:

I understand that applications for block party permits may take up to four weeks to process.

Block parties will be conducted only on low-volume residential streets, dead-end streets, or cul-de-sacs. No thoroughfares or collector streets may be used.

It is hereby agreed that, by signing and presenting this application, signer(s) represents to the City of Newburyport that the following statements are true and correct, and agrees to and will abide by the following:

1. All residents living on the street or block for which the party is planned request the Block party, or have been contacted and do not object to the Block Party.
2. To be responsible for placement, maintenance and removal of barricades.
3. A block party permit does not allow the sale of alcohol or the consumption of alcohol on public property (in city streets, sidewalks, parks, etc.) alcohol is allowed only on private property. All state and city alcohol laws still apply during Block Parties.
4. Amplified music shall be permitted with permission of the City Council.
5. To leave **AT LEAST a TWELVE (12) FOOT AISLE** in the street to permit passage of emergency vehicles or vehicles of residents. Failure to maintain a ten foot aisle during the entire period of the party will necessitate denial of requests for subsequent block parties. **Public safety personnel will monitor the party for strict adherence to this rule.**
6. To maintain adult supervision at all times during the party.
7. Applicant(s) shall be responsible for the pick-up of trash and garbage within 2 hours of the end the party.
8. Streets may not be barricaded later than 10:00 P.M.
9. No residents of the area designated shall be prohibited from attending the party.
10. No such activity may be conducted within 500 feet of any school, church, hospital, nursing home or similar operation unless endorsed by the management of such institution e
11. Only approved readily removable Barricades will be permitted such as, orange cones and sawhorses with a sign. No vehicles will permitted to be used as a Barricade.
12. Block parties are permitted 10AM-10PM

Applicant Signature

Deanne M. Murray

Date

10/29/16

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHAL

4 Green Street

FIRE CHIEF

Greenleaf Street

DEPUTY DIRECTOR

1 Perry Way

CITY CLERK

60 Pleasant St.

[Signatures of City Officials]

City use only:

Approved

[Signature]

Denied

Date

10-29-16

**APPOINTMENTS
FIRST READING**



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY

60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4413 • (978) 465-4402 (FAX)
WWW.CITYOFNEWBURYPORT.COM

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: July 11, 2016
Subject: Appointment

A handwritten signature in cursive script, reading "Donna D. Holaday", written diagonally across the page.

I hereby appoint, subject to your approval, the following named individual from the Mayor's Office as Chief Procurement Officer for the City of Newburyport.

Patricia A. Moore
Newburyport, MA

Notice of Appointment of Chief Procurement Officer

(Type or print legibly)

1. I hereby provide notice to the Office of the Inspector General of the appointment of a Chief Procurement Officer as defined by the provisions of M.G.L. c. 30B, § 2.

Jurisdiction Name: City of Newburyport

Department: Mayor's Office

Employee's Title/Position: Chief Administrative Officer

Name of Current Employee/CPO: Patricia A. Moore

Email of Current Employee: pmoore@cityofnewburyport.com

Date of Appointment:

2. This appointment is conditioned upon compliance with M.G.L. c. 30B, all applicable statutes, rules, regulations, charters, ordinances, or bylaws, and subject to the following additional **requirements**:

☐ Designation as a Massachusetts Certified Public Purchasing Official (MCPPO)

☐ Designation as an MCPPO for Supplies and Services

☐ Designation as an MCPPO for Design and Construction

☐ Other Designation/Certification (specify in attachment)

☐ Completion of the following MCPPO course(s):

☐ Public Contracting Overview

☐ Supplies and Services Contracting

☐ Design & Construction Contracting

☐ Construction Management at Risk

☐ Other (**specify in an attachment**)

☐ Bidding Basics & Contract Administration

☐ Bidding for Better Results

☐ Model IFB Course

☐ Advanced Topics Update

3. This appointment shall remain in effect until revoked or amended. Otherwise, this appointment shall expire on:

Full name of the person appointing the CPO: Thomas F. O'Brien

Title: President of Newburyport City Council (on behalf of City Council)

Office Address: 60 Pleasant Street, Newburyport, MA 01950

Office Telephone: MCPPO Certified? Yes ☐ No ☒

Email Address of Appointing Employee:

Signed By: **Date:**

I attest under pains and penalties of perjury, the above information is accurate.

Mail the original copy of this form to: Office of the Inspector General, One Ashburton Place, Room 1311, Boston, MA, 02108-1518, Attn: CPO Appointments.

Instructions

Notice of Appointment of Chief Procurement Officer

Please complete the attached "Notice of Appointment of Chief Procurement Officer" form if your jurisdiction has appointed a Chief Procurement Officer (CPO) as defined by the provisions of M.G.L. c. 30B, § 2.

"Chief Procurement Officer," the purchasing agent appointed pursuant to section one hundred and three of chapter forty-one, or as to any city or town which has not accepted said section, an individual duly appointed in a city having a city manager, by the city manager, in a town having a town manager, by the town manager, in any other town, by the selectmen, or, in any city or town otherwise providing by charter or local by-law for the appointment of a chief procurement officer, in accordance with such charter or local by-law, to procure all supplies and services for the city or town and every governmental body thereof; an individual duly appointed in a district by the prudential committee, if any, otherwise the commissioners to procure all supplies and services for the district; an individual duly appointed in a regional school district by the regional school district committee to procure all supplies and services for the regional school district; an individual duly appointed in a county having a county executive, by the county executive, or in any other county, by the commission, to procure all supplies and services for the county and every governmental body thereof; or an individual duly appointed by the governing board of an authority or other governmental body to procure supplies and services for the authority or governmental body.

The form should be signed by the chief executive of the governing body (*i.e.*, Chairperson of the Board of Selectmen).

Please note: the delegation is specific to the Job Title or Position, not the employee.



Appointing a Chief Procurement Officer

A chief procurement officer (CPO) serves an important role for every city or town. The CPO is ultimately responsible for all activities related to buying, leasing, renting or otherwise acquiring supplies and services for all departments regardless of the contract value. A good CPO does not only ensure that the jurisdiction complies with all applicable procurement laws; the individual can also provide procurement expertise to all departments, teach best practices, and ensure that purchasing practices are consistent across departments. Finally, a jurisdiction that wishes to use requests for proposals to obtain supplies or services must have a CPO to oversee the procurement process. *See* M.G.L. c. 30B, § 6.

In a city or town that has an *appointed purchasing agent* pursuant to M.G.L. c. 41, § 103, the purchasing agent is automatically the CPO for purposes of Chapter 30B. *See* M.G.L. c. 30, § 2. Also, a local charter or bylaw may provide that a specific job title (such as the town administrator) shall serve as the CPO.

However, if a jurisdiction has not adopted M.G.L. c. 41, § 103, and it has no applicable charter or bylaw, a local official must *appoint* the CPO. *See* M.G.L. c. 30, § 2. The chart below outlines which officials are responsible for appointing a CPO for purposes of Chapter 30B.

Jurisdiction	Appointing Authority
In a <u>city or town</u> with an applicable charter or bylaw provision	The charter or bylaw provision governs
In a <u>city</u> without an applicable charter or bylaw provision	The city manager
In a <u>town</u> without an applicable charter or bylaw provision	The town manager
In a <u>town</u> without either an applicable charter or bylaw, or a town manager	The board of selectmen
In a <u>county</u> with a county executive	The county executive
In a <u>county</u> without a county executive	The county commissioners
In a <u>district</u> with a prudential committee	The prudential committee
In a <u>district</u> without a prudential committee	The district commission
In a <u>regional school district</u>	The district committee
In a <u>housing authority, redevelopment authority or other local jurisdiction</u> subject to Chapter 30B	The governing board

Given the CPO's important functions, it is essential to know who has the authority to select and appoint a jurisdiction's CPO. As you can see from the chart, a jurisdiction's bylaw or charter may specify who appoints the CPO or may even identify which position in town (such as the town manager) *is* the CPO. Consequently, it is imperative to review the local charter and bylaws to determine whether there is a provision that governs the appointment.



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

RECEIVED
JUL 11 2016

JUL 11 P 10

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: July 5, 2016
Subject: Appointment

I hereby reappoint, subject to your approval, the following named individual as a member of the Planning Board beginning August 1, 2016. This term will expire on August 1, 2021.

MJ Verde
18 Spring Street
Newburyport, MA 01950

22 June 2016

Dear Mayor Holaday,

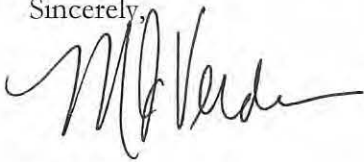
I am writing regarding an open position on the Planning Board. My friend and colleague Leah McGavern, who presently serves on the Board, has suggested that I would be a positive addition.

My family and I moved here nine years ago and often comment that we picked the best city in Massachusetts! I feel strongly about the positive changes and growth that we have witnessed in our time here. We live close to the downtown in the South End, have children in the public schools and have a strong sense of the importance of our community as it continues to evolve.

As you will see by my attached resume, I have a background in architecture and design. While my work has primarily focused on commercial interiors, most of the projects include interacting with planners, engineers, developers and town authorities. I understand most of the language I see within the regulations and have attended a meeting where I met Jim McCarthy to discuss the position.

I feel that my passion for our City and my background will add to the dynamic of the Planning Board.

Sincerely,

A handwritten signature in black ink, appearing to read 'MJ Verde', with a stylized, flowing script.

MJ Verde

MJ VERDE

WORK	mjv design studio , Newburyport, MA Established 2010	
	MedLaser Tech offices, Salem NH	2015
	Parker Residence, Newburyport	2014
	Ricchio Residence, Hamilton, MA	2015
	LaseAway Salon, NH. Andover	2014
	Prospect St Residence Kitchen, Newburyport	2013
	Sacco Residence, Sunapee, NH and Andover, MA	2010-
	Darlow Christ Architects , Cambridge MA. 1995-current	1995-
	Boston Public Library Newfeed Café and WGBH Live Studio, Boston	2016
	Emerson College Admissions Center, Boston	2015
	Century Bank, Newton Centre	2011
	Lotus Blossom Restaurant, Sudbury	2010
	ChangSho Restaurant renovations, Cambridge	2009
	Harvard University, Graduate School of Design ongoing projects	2000-
	Hill/Holliday, Boston, New York, Miami	1998-
	Legal Sea Foods, Baltimore, Long Island, Braintree	1997-
	Emerson College, various projects	1996-
	Faneuil Hall various stall projects, Boston	1997-
	Michael Prodanou Associates , Boston, MA Consultant 1994	
	Investcorp International, London England	1994
	American Embassy, Cairo Egypt	1994
	Binkley Ford Associates , Cambridge and Wellesley MA, 1988-94	
	Case Western Reserve University	1993
	Western Worcester District Courthouse	1994
	Harvard University, The Inn at Harvard, Cambridge	1989
	McClean Hospital Offices	1992
	Putnam, Hayes and Bartlett, Cambridge, Washington, New York	1988-
EDUCATION	Rhode Island School of Design, Bachelor of Interior Architecture	1987
	Rhode Island School of Design, Bachelor of Fine Arts	1986
	Maryland Institute, College of Art	1983
ACHIEVEMENTS	Newburyport PTO, Kitchen Tour Organizer	2009
	Boston Architectural Center, Adjunct Teacher	1996
	NCIDQ (National Council for Interior Design Qualification) Certified	1992

**END OF CONSENT AGENDA
BEGINNING OF REGULAR AGENDA**

TRANSFERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

EMERGENCY PREAMBLE

Pursuant to Charter Section 2-9 (b) and as further defined in Section 1-7(7) an emergency exists because FICA payroll taxes are due and the allowable time for transfers ends July 15, 2016.

There were unanticipated compensated absences paid out which caused a shortage in FICA tax due.

Therefore, the City Council hereby affirmatively declares that an emergency exists such that this transfer may be voted upon at its first introduction to this Council.

Councillor Charles F. Tontar



City of Newburyport

FY 2016

BUDGET TRANSFER REQUEST

RECEIVED
JUL 12 2016

Department: Tracy Maynard

Submitted by: Human Resources Director

Date Submitted: 7/5/2016

Transfer From:

Account Name	INS Health Insurance	Bud Cat:	\$	97,820.49
Account Number:	01914001-51700	YTD Bal:	\$	40,679.66
Amount:	\$3,250.00	Trans I/O:	\$	-
Why are Funds Available:	<i>Remaining balance in the health insurance line item at year-end.</i>			

Transfer To:

Account Name	TRS FICA Payroll Taxes	Bud Cat:	\$	-
Account Number:	01145007-57402	YTD Bal:	\$	-
Amount:	\$3,250.00	Trans I/O:	\$	-
Why are Funds Required:	<i>The FICA payroll taxes are the Federal Insurance Contributions Act tax, which is imposed on employees and employers by the US government. Municipalities are exempt from the social security portion, but must pay the Medicare portion, which is 1.45% of wages paid. This account is short at year-end due to higher than average sick/vacation leave payouts this fiscal year.</i>			

Donna D. Holaday, Mayor
 Ethan R. Manning, Auditor
 City Council Approval: (Stamp)

Donna D. Holaday
Ethan R. Manning

Date: 7/5/16
 Date: 7/5/16

ORDERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

July 11, 2016

AN ORDER TO ADD ORANGE STREET TO THE TWO-HOUR RESIDENTIAL PARKING PROGRAM

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-180	Resident parking.

Amend subsection (g)(2) regarding the designation of streets within two-hour residential parking permit zones, as follows, with deletions ~~double-stricken through~~, and additions double-underlined:

(2) Zone 2: Includes the following streets between Fair and Federal:

Middle Street.
Temple Street.
Spring Street.
Orange Street.

Councillor Jared J. Eigerman

ORDINANCES

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

July 2, 2016

AN ORDINANCE AMENDING FOOD SERVICE ESTABLISHMENT APPLICATION
PROCESS FOR USE OF PUBLIC WAY FOR OUTDOOR EATING:

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 12 Streets, Sidewalks and Other Public Places
Article I In General
Section 12 - 1 Obstructing Streets, Sidewalks Generally

Amend Section 12-1(b)(1) regarding outdoor seating, with deletions ~~double-stricken through~~,
and additions double-underlined:

Sec. 12-1(b)(1)- Food Service Establishments on Public Rights-of-Way.

The above shall not apply to any restaurant or food service establishment located on a public way which includes a sidewalk and which is restricted to pedestrian traffic only and which has a sidewalk of no less than five (5) feet in width. Any such restaurant or food service establishment seeking to place such tables on a public way shall apply for a permit from the City Council. ~~on a~~
yearly basis.

Initial Permit: May be issued for a period of one (1) year.

Renewal Permits:

No Material Changes – may be issued for a period of two (2) years
Material Changes – may be issued for a period of one (1) year.

Said permit shall be seasonal in nature and shall be ~~issued~~ valid from March 1 through October 31 during any calendar year for which a valid permit has been issued.

Any condition of approval and submitted plan shall be in force for the entire duration of any

validly issued permit

Councillor Sharif I. Zeid

Councillor Robert J. Cronin

COMMITTEE ITEMS

Budget and Finance Committee

1. **TRAN021_06_27_16** – PRK Maintenance \$3,500.00 to Parks Manager/Caretaker \$2,500.00 and PRK Seasonal Employees \$1,000.00.
2. **COMM065_06_27_16** – Whittier Regional VoTech 2016-2017 Assessment.
3. **ORDR054_06_27_16** – Accept Gift of \$900.00 Inn Street Fountain.



City of Newburyport

FY 2016

BUDGET TRANSFER REQUEST

RECEIVED
JUN 28 2016

Department: Parks Department

Submitted by: Lisë Reid, Parks Director

Date Submitted: 6/27/2016

Transfer From:

Account Name	PRK Maint-Parks	Bud Cat:	\$	3,865.23
Account Number:	01630002-52420	YTD Bal:	\$	623.09
Amount:	\$3,500.00	Trans I/O:	\$	-
Why are Funds Available:	<i>Due to the termination of the parks caretaker contract.</i>			

Transfer To:

Account Name	PRK Parks Mgr/Caretaker	Bud Cat:	\$	-
Account Number:	01630001-51167	YTD Bal:	\$	-
Amount:	\$2,500.00	Trans I/O:	\$	-
Why are Funds Required:	<i>To fund the Parks Manager/Caretaker through June 30, 2016.</i>			

Transfer To:

Account Name	PRK Seasonal Employees	Bud Cat:	\$	-
Account Number:	01630001-51190	YTD Bal:	\$	-
Amount:	\$1,000.00	Trans I/O:	\$	-
Why are Funds Required:	<i>To fund the Seasonal Employees through June 30, 2016.</i>			

Donna D. Holaday, Mayor
 Ethan R. Manning, Auditor
 City Council Approval: (Stamp)

Donna D. Holaday
Ethan R. Manning

Date:

Date:

6/21/16
6/21/16



Whittier Regional Vocational Technical High School

RECEIVED
CITY CLERK'S OFFICE
2016 JUN 13 PM 17

115 Amesbury Line Road
Haverhill, MA 01830-1898
978-373-4101
Fax: 978-372-5331
kkosmes@whittier.tec.ma.us

Maureen Lynch
Superintendent

Kara M. Kosmes
Business Manager

Amy Pocsik
Treasurer

June 30, 2016

Ms. Julie Languirand, Treasurer
City of Newburyport
60 Pleasant Street, PO Box 550
Newburyport, MA 01950

Dear Ms. Languirand,

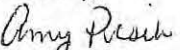
On April 13, 2016 the Whittier Regional Vocational Technical High School Committee voted to adopt a final **2016-2017 Gross Budget** in the amount of \$23,528,414.00, which consists of \$19,322,789.00 for the Required Net School Spending as defined under the Ed Reform formula; \$1,285,632.00 for Other Assessments, Assessment Transportation & Community Education; \$795,000.00 for Capital Assessments; \$2,124,993.00 for Other Educational Assessment. The estimated receipts for the school year are \$9,874,023.00, resulting in a **Total Approved Assessment for 2016-2017 at \$13,654,391.00.**

This is to certify that the **2016-2017** net assessment for the **City of Newburyport** is **\$427,368.00.**

NEWBURYPORT		TOTAL DUE
25%	Due August 15, 2016	\$106,842.00
25%	Due November 1, 2016	\$106,842.00
35%	Due February 1, 2017	\$149,579.00
15%	Due April 1, 2017	<u>\$64,105.00</u>
TOTAL:		\$427,368.00

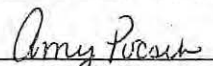
Several of our communities are transmitting assessment payments electronically. If your community would like to do so as well, please contact me at 978-373-4101 x293 to set up this process. If you have any questions, please do not hesitate to call our Business Manager, Ms. Kosmes at 978-373-4101 x269.

Sincerely,


Amy Pocsik, Treasurer

Cc: Mayor, City Clerk, Chmn. Board of Assessors, Finance Director, Superintendent of Schools, Whittier Representative

Certification: I hereby certify that the information contained above is true to the best of my knowledge and belief.


Amy Pocsik, Treasurer

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

June 27, 2016

THAT, The CITY COUNCIL of the City of Newburyport accepts with gratitude a gift from the Downtown Newburyport Enhancement Team Inc. in the amount of \$900.00 for the purpose of restoring the historic Inn Street fountain and appropriates said funds to the Inn Street Fountain Restoration and Splash Pad Project in accordance with M.G.L. Chapter 44, Section 53A.

Councillor Charles F. Tontar
Chair, Budget & Finance Committee

Michael Hennessey

13 Autumn Circle, Plaistow NH 03865
Home: 603-382-3455 - Cell: 603-235-3939 - hennalands1@comcast.net

Summary

Talented Landscape and Turf Manager offering more than 30 years in parks and grounds maintenance. Extensive experience in Landscape Design, Turf, Organics, Landscape Maintenance and Arboriculture.

Highlights

- MA Licensed Pesticide Applicator#18406
- Mass Certified Landscape Professional #1012
- NOFA: Accredited Organic Landcare Professional
- Small Business Owner for 25 Years
- Integrated Pest Management
- Extensive Turf Knowledge
- Extensive Plant Knowledge
- Tree Pruning & Ornamental Care
- Budgeting
- Landscape Sales
- Motivator
- Small Business Organizational Skills
- Ongoing Management of 6-8 employees on staff
- Irrigation Audit Experience
- Irrigation Installation & Maintenance

Accomplishments

Served as Landscape Contractor for the TV Show "This Old House" featured on PBS in April, 2016.

Harvard University: Renovation of on campus Residence of Dean of Harvard Divinity School

Salem, MA Historical Society: Award for Creation of Period Compliant Cobblestone Driveway in Historical District

Managed 1.5 million square feet of residential lawns doing mowing, lawn care and soil enhancement

Consultant for True North Solar Technology park in Salisbury, a 75 acre solar farm, doing landscape design, conservation compliance, turf studies and Public Meeting Q & A.

Joppa Park Newburyport: Contractor for renovation of park 2013, renovation of turf, 2015, Donated Irrigation system, 2015. Maintain Park for City of Newburyport for free.

Atkinson Common: Preferred vendor from 1993 to 2009. Managed Turf and trees. Ongoing tree planting and weed management. Irrigation maintenance. Plummer Avenue Entrance Renovation. Tower Lawn creation and installation.

Worked with volunteers for fund raising ideas.

Newburyport Parks: Preferred Contractor 2008 to Present

Experience

President

April 1991 to Current

Hennessey Landscape Services, Inc — Plaistow, NH

Small Business Owner managing all aspects of running a small landscape company. Sales, budgeting, purchasing, managing employees, project management and Volunteering.

Maintenance Operations Manager

May 1989 to March 1991

Desmond Landscape Contractors — North Andover, MA

Operations Manager for Commercial Landscape Maintenance Division

Education

Bachelor of Science in Business Administration : Management, 1989

University Of Lowell — Lowell, MA, USA

Rugby, Treasurer Tau Kappa Epsilon Fraternity

License & Permits

- **COMM066_06_27_16** Congress Street Block Party
- **COMM067_06_27_16** Dove Street Block Party
- **COMM068_06_27_16** Lafayette Street Block Party



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

JUN 10 2016

CITY OF NEWBURYPORT
60 PLEASANT STREET
NEWBURYPORT, MA 01950

BLOCK PARTY APPLICATION

Please fill out the application below and obtain the approving signatures for the street closure. Mail or drop off the completed signed application at: City Clerk's Office, City Hall, 60 Pleasant Street, Newburyport, MA 01950 **at least eight (8) business days prior** to a City Council meeting. The requested Block Party needs approval by the City Council. For any questions, please contact The City Clerk's Office at (978) 465-4407.

DATE OF REQUEST: June 10, 2016

CONTACT INFORMATION

FIRST AND LAST NAMES: Jamie Chabot

MAILING ADDRESS: 4 Congress St.

PHONE NUMBER: 775-240-6836 cell

E-MAIL ADDRESS: Jamie.Chabot1@gmail.com

BLOCK PARTY INFORMATION

BLOCK PARTY DATE: Aug 6, 2016

DESIRED STREET CLOSING LOCATION: corner of Buck & Congress to Olive
Please indicate cross streets when requesting the closing of street sections

STREET TO BE BARRICADED: corner of Buck & Congress

DESIRED STREET CLOSING TIME: 5PM - 9PM
Block Parties should run no later than 10:00 p.m.

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. Further, I agree to comply with all requirements listed below:

I understand that applications for block party permits may take up to four (4) weeks to process.

Block parties will be conducted only on low-volume residential streets, dead-end streets, or cul-de-sacs. No thoroughfares or collector streets may be used.

It is hereby agreed that, by signing and presenting this application, signer(s) represents to the City of Newburyport that the following statements are true and correct, and agrees to and will abide by the following:

1. All residents living on the street or block for which the party is planned request the block party, or have been contacted and do not object to the Block Party.
2. To be responsible for placement, maintenance and removal of barricades.
3. A block party permit does not allow the sale of alcohol or the consumption of alcohol on public property (in city streets, sidewalks, parks, etc.) alcohol is allowed only on private property. All state and city alcohol laws still apply during Block Parties.
4. Amplified music shall be permitted with permission of the City Council.
5. To leave **AT LEAST A TWELVE (12) FOOT AISLE** in the street to permit passage of emergency vehicles or vehicles of residents. Failure to maintain a ten (10) foot aisle during the entire period of the party will necessitate denial of requests for subsequent block parties. **Public safety personnel will monitor the party for strict adherence to this rule.**
6. To maintain adult supervision at all times during the party.
7. Applicant(s) shall be responsible for the pick-up of trash and garbage within two (2) hours of the end of the party.
8. Streets may not be barricaded later than 10:00 P.M.
9. No residents of the area designated shall be prohibited from attending the party.
10. No such activity may be conducted within five hundred (500) feet of any school, church, hospital, nursing home or similar operation unless endorsed by the management of such institution.
11. Only approved readily removable Barricades will be permitted such as orange cones and sawhorses with a sign. No vehicles will be permitted to be used as a Barricade.
12. Block parties are permitted 10 A.M. – 10 P.M.

Applicant signature: _____

Date: _____

June 6, 2016

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHALL

4 Green Street

FIRE CHIEF

Greenleaf Street

DEPUTY DIRECTOR

1 Perry Way

CITY CLERK

60 Pleasant Street

City use only:

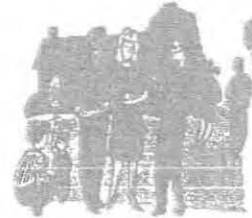
Approved _____

Denied _____

Date _____



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
JUN 14 2016



CITY OF NEWBURYPORT
60 PLEASANT STREET
NEWBURYPORT, MA 01950

BLOCK PARTY APPLICATION

Please fill out the application below and obtain the approving signatures for the street closure. Mail or drop off the completed signed application at: City Clerk's Office, City Hall, 60 Pleasant St., Newburyport, MA 01950 at least 8 business days prior to a City Council meeting. The requested Block Party needs approval by the City Council. For any questions, please contact The City Clerk's Office at (978)463-4407.

DATE OF REQUEST: June 9, 2016

CONTACT INFORMATION

FIRST AND LAST NAME: Melissa Duncan
MAILING ADDRESS: 14 Dove St.
PHONE NUMBER: 978-499-9736
E-MAIL ADDRESS: djdener@msn.com

BLOCK PARTY INFORMATION

BLOCK PARTY DATE: Sat. August 6, 2016

DESIRED STREET CLOSING LOCATION: Dove & Monroe to
Please indicate cross streets when requesting the closing of street sections (Dove & merima)

STREET TO BE BARRICADED: Dove St

DESIRED STREET CLOSING TIME: 5-10
Block Parties should run no later than 10:00 p.m.

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. Further, I agree to comply with all requirements listed below:

I understand that applications for block party permits may take up to four weeks to process.

Block parties will be conducted only on low-volume residential streets, dead-end streets, or cul-de-sacs. No thoroughfares or collector streets may be used.

It is hereby agreed that, by signing and presenting this application, signer(s) represents to the City of Newburyport that the following statements are true and correct, and agrees to and will abide by the following:

1. All residents living on the street or block for which the party is planned request the Block party, or have been contacted and do not object to the Block Party.
2. To be responsible for placement, maintenance and removal of barricades.
3. A block party permit does not allow the sale of alcohol or the consumption of alcohol on public property (in city streets, sidewalks, parks, etc.) alcohol is allowed only on private property. All state and city alcohol laws still apply during Block Parties.
4. Amplified music shall be permitted with permission of the City Council. ✓ yes music
5. To leave AT LEAST a TWELVE (12) FOOT AISLE in the street to permit passage of emergency vehicles or vehicles of residents. Failure to maintain a ten foot aisle during the entire period of the party will necessitate denial of requests for subsequent block parties. Public safety personnel will monitor the party for strict adherence to this rule.
6. To maintain adult supervision at all times during the party.
7. Applicant(s) shall be responsible for the pick-up of trash and garbage within 2 hours of the end the party.
8. Streets may not be barricaded later than 10:00 P.M.
9. No residents of the area designated shall be prohibited from attending the party.
10. No such activity may be conducted within 500 feet of any school, church, hospital, nursing home or similar operation unless endorsed by the management of such institution e
11. Only approved readily removable Barricades will be permitted such as, orange cones and sawhorses with a sign. No vehicles will permitted to be used as a Barricade.
12. Block parties are permitted 10AM-10PM

Applicant Signature

Melissa Duncan

Date

June 9, 2016

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHALL

4 Green Street

FIRE CHIEF

Greenleaf Street

DEPUTY DIRECTOR

1 Perry Way

CITY CLERK

60 Pleasant St.

M. J. M. 6/10/16
Chris P. P. 6/13/16
A. P. 6-13-16

City use only:

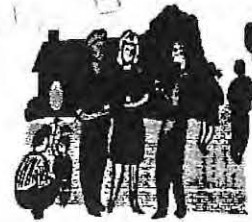
Approved

-Denied

Date



CITY OF NEWBURYPORT
60 PLEASANT STREET
NEWBURYPORT, MA 01950



BLOCK PARTY APPLICATION

Please fill out the application below and obtain the approving signatures for the street closure. Mail or drop off the completed signed application at: City Clerk's Office, City Hall, 60 Pleasant St., Newburyport, MA 01950 at least **8 business days** prior to a City Council meeting. The requested Block Party needs approval by the City Council. For any questions, please contact The City Clerk's Office at (978)465-4407.

DATE OF REQUEST: 10/7/16

CONTACT INFORMATION

FIRST AND LAST NAME: Patricia + Robert Hoffman
MAILING ADDRESS: 15 Lafayette St
PHONE NUMBER: 978-255-2894
E-MAIL ADDRESS: hoffmanpatty@gmail.com

BLOCK PARTY INFORMATION

BLOCK PARTY DATE: 7/30/16
DESIRED STREET CLOSING LOCATION: Lafayette St cross ST: Highland Ave + High St.
Please indicate cross streets when requesting the closing of street sections
STREET TO BE BARRICADED: Lafayette St to Highland Ave & High St
DESIRED STREET CLOSING TIME: 3pm - 9pm
Block Parties should run no later than 10:00 p.m.

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. Further, I agree to comply with all requirements listed below:

I understand that applications for block party permits may take up to four weeks to process.

Block parties will be conducted only on low-volume residential streets, dead-end streets, or cul-de-sacs, No thoroughfares or collector streets may be used.

It is hereby agreed that, by signing and presenting this application, signer(s) represents to the City of Newburyport that the following statements are true and correct, and agrees to and will abide by the following:

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12. Block parties are permitted 10AM-10PM

Applicant Signature



Date

6/7/16

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHALL

4 Green Street

FIRE CHIEF

Greenleaf Street

DEPUTY DIRECTOR

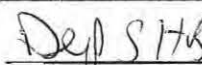
1 Perry Way

CITY CLERK

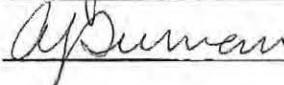
60 Pleasant St.



6/10/16



6/8/16



6-13-16

City use only:

Approved

-Denied

Date

Public Safety Committee

- **ORDR051_06_27_16** Crow Lane No Parking
- **ORDR052_06_27_16** Stop Sign Kent at High
- **ORDR056_06_27_16** Goodwin Ave

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

June 27, 2016

THAT the City Council of the City of Newburyport hereby orders, pursuant to Code Section 13-166, that no person shall park any vehicle on the following streets or portions thereof as follows:

Street: Crow Lane

Restriction: On the northerly side starting at a point 257 feet east of Storeybrook Drive running easterly to a point 394 feet from said Drive.
On the southerly side startng at a point 351' east of Storeybrook Drive running easterly to a point 436 feet from said Drive.
The signage shall read "No On Street Parking During Athletic Field Use".

Furthermore, the City Clerk shall add this restriction to the public list available in the Clerk's office. This list shall be updated and posted on the City of Newburyport website.

Councillor Larry G. Giunta

Councillor Thomas F. O'Brien

ps

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

Date: June 27, 2016

THAT the City Council of the City of Newburyport hereby orders, pursuant to Code Section 13-136, that the following street shall be designated as a stop intersection:

Street: Kent Street

Intersection: Southwesterly drivers at the intersection of Kent Street and High Street

Furthermore, the City Clerk shall add this stop intersection to the public list available in the Clerk's office. This list shall be updated and posted on the City of Newburyport website.

Councillor Robert J. Cronin



CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

June 24, 2016

THAT the City Council of the City of Newburyport hereby orders, pursuant to Code Section 13-166, that no person shall park any vehicle on the following streets or portions thereof as follows:

Street: Goodwin Ave.

Restriction: Goodwin Ave, West Side of the street, from Water Street to a point 62' south of Water Street. No Parking Anytime.

Furthermore, the City Clerk shall add this restriction to the public list available in the Clerk's office. This list shall be updated and posted on the City of Newburyport website.

Councillor Sharif I. Zeid

Rules Committee

- **ORDR047_06_13_16** Council Rule 7D Real Property Appraisal
- **ORDR053_06_27_16** Council Rule 9 Amendment

fote

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

June 7, 2016

AN ORDER AMENDING CITY COUNCIL RULES RELATING TO REQUIREMENT OF APPRAISAL PRIOR TO VOTING ON PURCHASE OR DISPOSAL OF REAL PROPERTY:

BE IT ORDERED, that:

The following shall be inserted into the Newburyport City Council Rules, section titled "REMOVING AN ITEM FROM COMMITTEE":

7D. For any committee item relating to the disposition of real property, including, without limitation, purchase or sale, an appraisal of the fair market value of said real property, performed by a duly licensed professional based upon the requirements and guidelines of the current Uniform Standards of Professional Appraisal Practice (USPAP), shall be presented to the Council no fewer than seven (7) calendar days before such committee item can be brought to the floor. The appraisal must be dated within twelve (12) calendar months of the date the relevant item is removed from committee. The appraisal may be presented in Executive Session and/or may otherwise remain confidential in accordance with the City's Charter, and applicable law.

Councillor Sharif I. Zeid

Councillor Jared J. Eigerman

RUC

CITY OF NEWBURYPORT

_____
IN CITY COUNCIL

ORDERED:

June 21, 2016

AN ORDER AMENDING CITY COUNCIL RULES RELATING TO REQUIREMENT OF TWO (2) ROLL CALL VOTES PER ORDINANCE:

WHEREAS, The City Council of the City of Newburyport intends to hold itself to the highest standard of transparency and integrity

WHEREAS, Gathering as much public input as possible is integral to the process of Government and the formation of our laws

WHEREAS, Moving with great deliberation and careful thought offers time for reflection and additional consideration of any proposed law

THEREFORE, BE IT ORDERED, that:

The following shall be inserted into Rule Nine (9) of the Newburyport City Council Rules, section titled "MANNER OF VOTING", following the first full sentence:

Following removal from committee, approval of any ordinance shall require two (2) readings and two (2) roll-call votes to be held at separate, consecutive City Council meetings. Following passage of the first reading, the Ordinance shall be posted to the Internet in a timely fashion in a manner prescribed by the City Clerk.

Councillor Robert J. Cronin_____
Councillor Larry G. Giunta, Jr._____
Councillor Sharif I. Zeid