

**Newburyport Redevelopment Authority**  
Newburyport Public Library  
February 27, 2013  
Minutes

**1. Call to Order**

A regular meeting of the Newburyport Redevelopment Authority was called to order at 7:00 p.m. by Chair Tom Salemi.

**2. Roll Call**

In attendance were members James Shanley, John Morris, Tom Salemi and Adam Guild.

**3. Reading of Mission Statement**

Tom Salemi read the mission statement.

**4. Public Comment**

None

**5. Minutes**

James Shanley moved to approve the minutes of the January 16, 2013 meeting as amended. Adam Guild seconded the motion. The motion unanimously approved.

James Shanley moved to approve the minutes of the January 30, 2013 meeting as submitted. Adam Guild seconded the motion. The motion unanimously approved.

James Shanley moved to approve the minutes of the February 13, 2013 meeting as submitted. Adam Guild seconded the motion. The motion unanimously approved.

**6. RFP Status Report - Legal and Regulatory Issues**

Tom Salemi said Planning Director Andy Port met with Carol Powers last week. Progress is being made on the RFP and the Environmental Notification Form.

**7. Treasurer's Report**

Adam Guild said the balance in the checking account is \$2,812.36 and the balance in the money market account is \$182,452.60

James Shanley moved to approve a payment in the amount of \$150 for minute taking for the February 27 meeting. Tom Salemi seconded the motion. The motion was unanimously approved.

Adam Guild moved to approve the payment of an invoice from Barry Abramson dated February 13 in the amount of \$2,450. James Shanley seconded the motion. The motion was unanimously approved.

A check dated March 1 in the amount of \$250 was received from Not Your Average Joe's for dumpster area rent.

#### **8. RFP Status Report: Construction, Environmental and Geotech Items**

Adam Guild said a bid invitation was extended to six firms for additional borings on the east and west lots. He walked the site and reviewed the scope of work with representatives from the four firms that accepted the invitation. The scope of work includes the environmental and geotechnical analysis of the soils. The information is to be included in the RFP and would help prospective developers understand the conditions under the surface and the soil's ability to support structures. Adam Guild suggested that a special meeting of the NRA be held for the review of the proposals. He will send copies of the proposals and his recommendation to the members. A meeting was tentatively scheduled for March 7 at 7:00 p.m.

#### **9. Park Use Applications**

##### **Yankee Homecoming Brewfest**

Libby McNeill said the Brewfest is scheduled for Saturday, July 27. The event, which includes a band and food vendors, is held each year to benefit Yankee Homecoming. The location and format will not differ from last year, although fewer tickets might be sold. The Brewfest is to be held on the same day as the car event that is scheduled to depart from the parking lot at 9:00 a.m. but this should not result in a conflict. Neither the certificate of insurance nor the liquor license has yet been received. The members are agreeable to the date of the event but wish to have a complete application package before approving it. James Shanley moved to table the approval of the application. John Morris seconded the motion. The motion was unanimously approved.

##### **High School Battle of the Bands**

Cheryl Munick said the Yankee Homecoming committee would like to move the Battle of the Bands from the Bartlet Mall to the waterfront this year. It would be held on July 26 under the tent that would be used for the Brewfest the following evening. The purpose of the event is to involve high school students in the community. There have been no problems with the event in the past. The event would be covered under the Yankee Homecoming insurance policy. Adam Guild moved to approve the application contingent upon the receipt of the certificate of insurance. James Shanley seconded the motion. The motion was unanimously approved.

#### **10. New Business**

Adam Guild said it is important for alternative plans for the locations of structures to be included in the RFP. He asked about the plan that is being prepared for the Committee for an Open Waterfront. Elizabeth Heath said the plan is being fine-tuned and should be completed in about a week. Elizabeth Petty suggested it would be more useful for the public to be allowed to comment at the end of meetings. Adam Guild said the NRA did not want to public to be forced to sit through the business portion of the meetings. John Morris said because the library closes at 9:00, time might run out for public comment period if it were held at the end of the meeting. Joanie Purinton said would be fair to

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allow the public to ask intelligent questions at the end of the meetings. Adam Guild said a question and answer session at the end of the meetings might be appropriate.

**11. Upcoming Meetings**

At the end March the meetings of the NRA will begin to be held once rather than twice per month. The meetings will be scheduled for the fourth Wednesday of each month. The next regular meetings will be held on March 13, March 27 and April 24.

A special meeting will be scheduled for either Thursday, March 7 or Thursday, Mar 14 to review the bids for the soil testing.

**12. Adjournment**

James Shanley moved to adjourn the meeting at 8:00 p.m. John Morris seconded the motion. The motion was unanimously approved.