

Newburyport Redevelopment Authority
City Hall Auditorium
November 2, 2011
Minutes

1. Call to Order

A regular meeting of the Newburyport Redevelopment Authority was called to order at 7:05 p.m. by Chair James Shanley.

2. Roll Call

In attendance were members James Shanley, Patty Dorfman, Adam Guild, John Morris and Tim Brennan.

3. Public Comment

None

4. Approval of Minutes

Patty Dorfman moved to approve the minutes of the September 28 and October 19 meetings as submitted. John Morris seconded the motion. The motion was unanimously approved.

5. Use Application

An application was received for the annual Multiple Sclerosis fundraising walk that is planned for March 31. A certificate of insurance was submitted with the application. James Shanley will contact Richard Jones to discuss the parking implications. Patty Dorfman moved to approve the application. Adam Guild seconded the motion. The motion was unanimously approved.

6. Parking Revenue Report

James Shanley said the parking revenue from May 21 to September 30 was approximately \$48,000. The checks for the months of September and October have not yet been received. He said the amount of the revenue helps to gauge the actual demand for parking. Adam Guild said the NRA might earn additional revenue between January and April, a time during which there was no fee for parking in the past.

7. Status Report on Not Your Average Joe's Dumpster Agreement

James Shanley said the final agreement was forwarded to the restaurant after the changes that were discussed at the last meeting were made. The agreement has not yet been signed.

8. Status of DEP Tier II Extension Report

James Shanley said Carol Powers met with Jim Currier, who is preparing the Activities and Use Limitations report. He has received all of the information he needs to complete the document. The deadline for the completion of the report is approaching.

9. Status Report on Mass Development

James Shanley said Mass Development has agreed to work with the NRA. The next step will be to sign a MOA. The total for the work will be \$50,000, \$25,000 of which will be a loan from Mass Development. Patty Dorfman said that at the last meeting Mayor Holaday said the City would contribute to the \$25,000 that would be the NRA's portion of the cost. John Morris said the NRA should be responsible for at least half of the amount. A meeting will be scheduled between Mass Development, the NRA, the Planning Office and Mayor Holaday. John Morris said a list of clearly defined roles should be developed at the meeting. Mary Hassingler said the site is a very historic one and suggested that buildings be named for the wharfs that were once there. James Shanley said the project provides a great opportunity to connect with history.

10. Administrative Matters Pertaining to Barry Abramson

James Shanley said Barry Abramson has refined his scope of work. It needs to be determined how the new scope fits with the agreement between Mr. Abramson and the NRA. James Shanley asked Adam Guild to review the invoices and determine the portion of the work that has been completed and what remains to be done.

11. Treasurer's Report

James Shanley will contact Carol Powers about submitting a bill for her services. He asked Adam Guild to work with Tim Brennan to prepare a budget. Patty Dorfman moved to approve a payment to National Grid of \$194.90 for service from September 23 to October 21. John Morris seconded the motion. The motion was unanimously approved. Adam Guild moved to approve a payment to ND Landscape for \$675 for services in September. Patty Dorfman seconded the motion. The motion was unanimously approved. Patty Dorfman moved to approve a payment of \$150 for minutes of the November 2 meeting. John Morris seconded the motion. The motion was unanimously approved.

12. Other Business

James Shanley said the Waterfront Trust prepared an excellent annual report. He will distribute copies to NRA members.

13. Adjournment

Patty Dorfman moved to adjourn the meeting at 8:00. John Morris seconded the motion. The motion was unanimously approved.