



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

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MAYOR@CITYOFNEWBURYPORT.COM

To: President and Members of the City Council
From: Sean R. Reardon, Mayor
Date: January 9, 2023
Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following
named individual as the Zoning Administrator for the City
of Newburyport. This term will expire on December 31,
2023.

Jennifer Blanchet
4 Island Lane
Newbury, MA 01951

JENNIFER T. BLANCHET

4 ISLAND LN, NEWBURY, MA | 617-448-0794 | PLUMISLANDDOGS@AOL.COM

EXPERIENCE

- | | |
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| May 2017-
Present | <p>Zoning Administrator and Enforcement Officer, City of Newburyport
Newburyport, MA</p> <p>Review proposed projects for zoning compliance and issue Building Permit Denials where applicable that indicate what planning review processes are required. Enforce the Zoning Ordinance and uphold decisions and permits that the Zoning Board of Appeals and the Planning Board issue. Respond to complaints, and issue penalties as they relate to violations to the Zoning Ordinance.</p> |
| September 2016-
April 2017 | <p>Site Coordinator and Construction Supervisor, NES Grows (Volunteer)
Newbury, MA</p> <ul style="list-style-type: none">• Served as the technical advisor and job captain to the NES Grows Playground Committee and building committee prior to and during the construction of a brand new, custom designed, all volunteer constructed play yard at Newbury Elementary School. Assisted in securing individual and corporate volunteers from the surrounding communities to participate in this "community build" project. |
| November 2008-
Present | <p>Architectural Designer, Self Employed
Newbury, MA</p> <ul style="list-style-type: none">• Provide design and drafting services for single family homes to both homeowners and contractors. Performed all aspects of design and production from site documentation and zoning analysis to design development and permit and construction documents while working in conjunction with consulting structural and civil engineers. |
| April 2005-
November 2008 | <p>Project Architect/Manager, EGA Architects
Newburyport, MA</p> <ul style="list-style-type: none">• While at EGA Architects, a full-service firm that specializes in the design or continuing care retirement communities, I was responsible for overseeing the development and coordination of design and construction documents for these large scale residential projects as well as meeting and reviewing projects with owners and municipalities. |

EXPERIENCE CONT.

August 1996 to
April 2005

Project Architect/Manager, Perry Dean Rogers and Partners Architects

• At PDR|P I was involved with all aspects of the design of multi-million dollar educational and civic projects. In addition to my early conceptual work and interviews to win projects, my role included overseeing and participating in the production of design documents for project types including theaters, libraries, arts buildings, dormitories, student centers and historic buildings as well as master planning for private schools and universities. My role also included construction administration through owner occupancy.

May 1992-
August 1996

Landscape Gardener, TLC Landscape Design

Summer position providing design, installation and maintenance of gardens to private homeowners and businesses in and around Woodstock NY

EDUCATION

August 1991-
May 1996

Bachelors of Architecture - Syracuse University, Syracuse, NY
Minor in Anthropology

PROFESSIONAL AWARDS

American School and University, Louis I Kahn Award -2007

Design Award for The "Kaleidoscope" Performing Arts Center at Ursinus College

American School and University Educational Interiors Silver Citation-2006

Design Award for The "Kaleidoscope" Performing Arts Center at Ursinus College

Boston Society of Architects K-12 Educational Facilities Design Excellence -2002

Awarded for Design excellence for the Groton School Arts Center

SKILLS

AutoCAD, Microsoft office programs, Essential office functions, basic carpentry