

**Minutes of the Newburyport Parks Commission
July 15, 2021**

Senior Community Center Board Room, Newburyport, Massachusetts

Call to order: p.m.

A quorum was present

In attendance: Kimberly Turner, Paul Swindlehurst, Matthew Ellsworth, Charles Griffin

Also In attendance: Lisë Reid, Michael Hennessey

Approval of Meeting Minutes

Motion to table approval of minutes by Commissioner Griffin, seconded by Commissioner Swindlehurst. So voted on a unanimous voice vote.

Review of plans for Patrick Tracy Square

Motion to approve plan as submitted by Commissioner Ellsworth, seconded by Commissioner Griffin. So voted on a unanimous voice vote.

Acceptance of sculpture donations at Patrick Tracy Square

Commissioner Griffin asked about legal status of donation, loan, gift, including who is responsible for it and return policy. Commissioner Swindlehurst suggested PC move toward standard agreement for such donations to clarify ownership and future handling of sculpture donations.

Motion to accept offer of two sculpture purchase for \$1 each pending a written agreement mutually acceptable to both parties, between PC and donor pending field location with Chair Turner and Parks Department staff by Commissioner Swindlehurst, seconded by Commissioner Griffin. So voted on a unanimous voice vote.

Approval of new benches at Cashman Park

Item tabled pending review of greater plan for bench installations at Cashman Park.

Rail Trail Labyrinth proposal

Item tabled.

Installation of Buddha sculpture on CCRT2

Request was withdrawn by applicants.

Review of Parks permitting process, abutter notification, etc.

Commissioners asked that the following concerns be addressed in the permitting process: number of attendees; noise; parking; traffic issues; animals. Director Reid said she would investigate improving the permitting process by integrating the City's new online permitting with the Parks Commission's online scheduling software.

Rail trail pollinator garden proposal

Motion to approve new garden at a maximum size of 250 square feet in accordance with the Support-a-Spot program with the stipulation that they provide a rain barrel by Commissioner Griffin, seconded by Commissioner Swindlehurst. So moved on a unanimous voice vote.

Motion to adjourn by Commissioner Griffin, seconded by Commissioner Swindlehurst. So moved on a unanimous voice vote.

Adjourned 7:52 p.m.